



*City of Bristol  
City Council*

*Join Zoom Meeting:*

*<https://bristolct-gov.zoom.us/j/85050072727?pwd=qjMfBXsQ0pP67mHBupaAftSqaJf2J.1>*

*Meeting ID: 850 5007 2727  
Passcode: 123456*

*Dial by your location  
1 929 205 6099 US (New York)*

The special City Council Meeting will be held on Monday, November 25, 2024, at 6:00 P.M. in Meeting Room 3-1, Third Floor, 111 North Main Street, Bristol, CT 06010

1. Call to Order
2. C.G.S. 8-24 referral for Violet Drive and Candlewood Drive
  - a. Reconsider motion from October 8, 2024 regarding C.G.S. 8-24 referral for properties on Violet Drive and Candlewood Drive.
  - b. To authorize the Corporation Counsel's Office to withdraw the C.G.S. 8-24 referral to Planning Commission of properties on Violet Drive and Candlewood Drive.
3. Public Participation
4. 2024 Emergency Management Performance Grant (EMPG)
  - a. Resolution - FFY 2024 Emergency Management Performance Grant (EMPG) Application.
5. Executive Session to discuss an offer for the City to purchase Lot 12-5 and Lot 11 R, both on Assessor's Map 60, Perkins Street
6. Take any action from Executive Session as necessary
7. Adjournment

Erica Cabiya  
Town & City Clerk

BRISTOL CITY COUNCIL  
SPECIAL MEETING

NOVEMBER 25, 2024

RECEIVED  
2024 NOV 21 AM 10:10  
TOWN AND CITY CLERK  
BRISTOL, CT

MOTION

I HEREBY MOVE that the Bristol City Council reconsider the following motion which was approved at its October 8, 2024 Regular Bristol City Council Meeting:

"I HEREBY MOVE that the city owned property known as Lot 129-2 on Tax Assessor's Map 2, Violet Drive, be referred to the Planning Commission for a Connecticut General Statute Section 8-24 report. Specifically, to address proposing a lot line boundary adjustment with the adjoining property known as 127 Daisy Circle.

I FURTHER MOVE that the city owned property known as Lot 120-9 on Tax Assessor's Map 2, Candlewood Drive be referred to the Planning Commission for a Connecticut General Statute Section 8-24 report. Specifically, to address proposing boundary line adjustments with the following adjoining properties:

242 Candlewood Drive  
258 Candlewood Drive  
272 Candlewood Drive  
282 Candlewood Drive"

2a

RECEIVED

2024 NOV 21 AM 10:10

TOWN AND CITY CLERK  
BRISTOL, CT

BRISTOL CITY COUNCIL  
SPECIAL MEETING

NOVEMBER 25, 2024

MOTION

I HEREBY MOVE that the Bristol City Council authorize the Corporation Counsel's Office to withdraw the Connecticut General Statute Section 8-24 referral to the Planning Commission scheduled to be heard on November 25, 2024. The city owned properties are the following:

Lot 129-2 on Tax Assessor's Map 2, Violet Drive

Lot 120-9 on Tax Assessor's Map 2, Candlewood Drive

The Planning Commission was to address proposing lot line adjustments with the adjoining property owners of 127 Daisy Circle, 242 Candlewood Drive, 258 Candlewood Drive, 272 Candlewood Drive and 282 Candlewood Drive.

The Corporation Counsel's Office is requesting the withdrawal because the original referral by the City Council was on October 8, 2024 and by statute, the Planning Commission has to render its report within thirty-five days after the official submission of the proposal. Failure to do so shall be taken as approval of the proposal. (Note: the October Planning Commission Meeting was postponed) The Corporation Counsel's Office is in the process of obtaining maps in order to present to the Planning Commission. Once obtained, a new Connecticut General Statute Section 8-24 referral request will be presented to the Bristol City Council.



RECEIVED  
2024 NOV 20 AM 8:23  
TOWN AND CITY CLERK  
BRISTOL, CT

DATE: November 19, 2024

TO: Mayor Jeff Caggiano  
City Council Members

FROM: Dawn Leger, Grants Administrator

RE: FFY 2024 Emergency Management Performance Grant (EMPG) Application

### **Background**

The Connecticut Department of Emergency Management and Homeland Security's EMPG grant funding supports the City's emergency management planning and response functions on an annual basis. An application for grant funding must be submitted each year.

### **Project Description**

The City is allocated \$33,363.55 for FFY 2024, which is the equivalent to \$.50 per capita. The funds are used for the following: salary for the part-time Emergency Management Director (EMD), communications costs for the EMD and the Emergency Operations Center (EOC); travel, program supplies, membership dues, and miscellaneous supplies, including uniforms and first aid kits, for the CERT Team.

An allocation of \$3,033.05 is available for the purchase of personal protective equipment (PPE) for EMD staff and volunteers. No match is required for this portion of the EMPG grant.

### **Match Requirement**

A one-to-one City cash match of \$33,363.55 is required. These funds are included in the City's current fiscal year budget. An appropriation of new funds is not required.

### **Requested Action**

A resolution is required to approve the submission of an EMPG grant application, to authorize the Mayor or Acting Mayor to execute the application and any and all documents associated with the application and grant, for the City Clerk to validate the Mayor as the City Official authorized to sign these documents on behalf of the City Council, and to refer the matter to the Board of Finance for any necessary action.



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TOWN AND CITY CLERK  
BRISTOL, CT

**City Council of the City of Bristol  
November 25, 2024**

**Resolution**

**BE IT HEREBY RESOLVED** by the City Council of the City of Bristol, Connecticut, that the filing of a grant application for \$33,363.55 to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, for the Federal Fiscal Year 2024 Emergency Management Performance Grant funding is hereby approved and that the Mayor or Acting Mayor is hereby authorized to enter into, deliver, and execute such application and any and all other documents relating to this application/grant, including but not limited to any final grant documents, and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of this application/grant;

**BE IT FURTHER RESOLVED** that this matter be referred to the Board of Finance for any necessary action.

By placing her seal on this document, the Town and City Clerk of Bristol, CT certifies that Jeffrey Caggiano is the duly elected Mayor of the City of Bristol and that he has held that office since November 13, 2023.