



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbIYNh8285k3xMCyPvRbd.1>

1. Call to Order

Vice Chair Robert Fiorito called the meeting to order at 6:01 p.m.

a. Attendance

Members Present:

Chair Jeffrey Caggiano, Mayor
Vice Chair Robert Fiorito
Commissioner Sandra Bogdanski
Commissioner Leonard Lamothe
Commissioner Robert Lawson
City Council Liaison Jacqueline Olsen
Superintendent Dr. Joshua Medeiros
Deputy Superintendent Sarah Larson

Absent:

Cynthia Donovan, Commissioner
Board of Finance Liaison Marie O'Brien

2. Approval of Minutes

a. Approval of Minutes - October 16, 2024, Regular Meeting Minutes

MOTION: Made by Commissioner Lamothe to Approve the October 16, 2024, Regular Meeting Minutes.

Seconded by Commissioner Lawson, all in favor, motion carried.

3. Public Participation

Erika Zahina of 108 Moody Street, Bristol, attended the meeting to address some concerns over the construction due to the Page Park Revitalization. Ms. Zahina stated that she was not adequately informed of the construction that was going to be done at the park. She had questions and concerns about the number of phases the project consisted of, the trees that were scheduled to be removed, the splash pad placement, restrooms, fencing around the pond, and new pathways.

Superintendent Dr. Joshua Medeiros and Deputy Superintendent Sarah Larson addressed the questions and concerns of Ms. Zahina. Superintendent Medeiros and Deputy Superintendent Larson outlined the changes that are going to be made during Phase One (1) of construction using the Page Park Portal that is available on Bristolrec.com.

Deanne DeJesus of 43 Popular Street, Bristol, is in attendance in place of her uncle who lives at 211 Park Street in Bristol. She had sent an email to the Parks and Recreation Department in regard to parking in the Muzzy Street Parking Lot. There are structural issues at the property and currently there are barriers that are preventing residents from parking in the driveway.

Superintendent Josh Medeiros stated that this would be added to the agenda as a new business item to discuss and take a vote.

Jeffrey Edgey of 168 Moody Street, Bristol, is present to voice his concerns about the Page Park Revitalization. Mr. Edgey stated that he did not receive the map and letter that was sent out to the neighborhood. He was concerned about the noises and lights from the pickleball courts and the baseball fields. He stated that they shine right into his home and was hoping that the fields would also be part of the Phase One (1) upgrade. He asked if there was any plan to add or improve the lights as part of Phase 2 (two)?

Superintendent Josh Medeiros apologized for the mailed notification not reaching Mr. Edgey. Superintendent Medeiros stated that Phase One (1) is currently under contract and cannot be changed, but there will be opportunities to submit suggestions on what the public would like to see during Phase Two (2) of the project.

MOTION: Made by Commissioner Lamothe to Move Up New Business Items 6.a, 6.c, and 6.d on the agenda.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

4. New Business

a. Consider a Request from the Disc Golf Association to Modify the Disc Golf Course holes during the Page Park construction

Mark Berggren from the Disc Golf Association started by Thanking Superintendent Josh Medeiros and Deputy Superintendent Sarah Larson for their excellent collaboration since 2020. Mark is still an active player and Page Park is his home court, and he is still very interested in Page Parks growth and the impact that that may have on the course. Page Park's Disc Golf Course is rated one of the most playable and friendly courses in the state, and one of the best rated courses in the country. Mark presented the proposal to expand and modify the disc golf course in lieu of the Page Park Revitalization; discussion followed.

MOTION: Made by Commissioner Bogdanski on the Approval of the Request from the Disc Golf Association to Modify the Disc Golf Course Holes during the Page Park Construction.

Seconded by Vice Chair Fiorito, all in favor, motion carried.

b. Consider a Proposal to Expand Food Truck Bids in the Parks

Superintendent Josh Medeiros presented the Proposal to Expand the Food Truck Bids in the Parks. A new food truck business, spoke with Superintendent Medeiros about the proposal to establish food trucks in the parks. Currently, through a competitive bid process, there is an ice cream vendor at Page and Rockwell Park and Steve's Hotdog Truck at Stock/Casey Field. Superintendent Medeiros opened the conversation to the Commission on whether they think this is a possibility for the future; discussion followed.

MOTION: Made by Vice Chair Fiorito for the Proposal to be referred to the Policy Committee.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

c. Renew the Memorandum of Agreement between Bristol Girls Little League Softball and the Bristol Little League

Superintendent Josh Medeiros presented the Renewal of the Memorandum of the Agreement between the Bristol Girls Little League Softball and the Bristol Little League. This request comes from Scott Lodge and Adam Whitlock to continue this for another year. Daniel Casey of 164 Ridge Road, Bristol, was present in place of Scott Lodge, who was unable to attend. He stated it had been a great relationship. The League continues to grow and enjoys working with the Parks Department and would like to continue.

MOTION: Made by Vice Chair Fiorito to Renew the Memorandum Agreement between the Bristol Girls Little League Softball and the Bristol Little League.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

Superintendent Josh Medeiros presented the Request to the Board of Park Commissioners for the residents of 211 Park Street, Bristol, to obtain permits to park in the Muzzy Field Parking lot. Mayor Jeff Caggiano, Chair, stated that the owner of 211 Park Street would be required to submit a Certificate of Insurance to the Parks Department. Superintendent Medeiros stated that there were minimal operational concerns in regard to the request; discussion followed.

MOTION: Made by Commissioner Bogdanski to Approve, with the Proper Certificates, that parking be allowed in the Muzzy Field Parking lot.

Seconded by Vice Chair Fiorito, all in favor, motion carried.

5. Superintendent's Report

a. Division Supervisor's Report

Superintendent Josh Medeiros presented the Division Supervisor's Report; discussion followed.

b. Project Spreadsheet

Deputy Superintendent Sarah Larson presented the Project Updates, including the Lock Project. Deputy Superintendent Larson stated that the company were in the office this week installing software in order to program the locks, and they will begin to install the locks on December 10, 2024; discussion followed.

c. Year to Date Financial

Superintendent Josh Medeiros presented the Year to Date Financial; discussion followed.

MOTION: Made by Commissioner Lamothe to place the Superintendent's Report on file. Seconded by Vice Chair Fiorito, all in favor, motion carried.

6. Old Business

7. Reports and Committee Reports

Mayor Jeff Caggiano, Chair, presented an update from the Veteran's Council. They were looking to replace the post surrounding the MIA monument. A local company offered to replace it free of charge but was turned down by the Veteran's Council. Mayor Caggiano stated that this topic may come up again but wanted to make the Board of Park Commissioners aware; discussion followed.

8. New Business

a. Approve the modified location of the Locks at Stocks Heart Program

Superintendent Josh Medeiros presented the modified location of the Locks at Stocks Heart Project from the Arts and Culture Commission. The updated location would now be in front of the tree by the entrance of the Casey Field parking lot. The new location would be easy to access from the existing sidewalk and a nice piece to greet the public with; discussion followed.

MOTION: Made by Commissioner Bogdanski to Approve the Modified Location for the Locks at Stocks Heart Project. Seconded by Vice Chair Fiorito, all in favor, motion carried.

b. 2024 Annual Report Presentation by the Superintendent

Superintendent Josh Medeiros presented the 2024 Annual Report. The report includes a small highlight of the Strategic Plan, all the core service areas and values, and impact reports. Superintendent Medeiros gave a shout-out to the Community Engagement Coordinator, Erica Benoit for her hard work and dedication towards creating the report; discussion followed.

9. Adjournment

MOTION: Vice Chair Fiorito made a motion to adjourn at 7:20 p.m.
Seconded by Commissioner Bogdanski, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commission