



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbIYNh8285k3xMCyPvRbd.1>

Agenda

1. Call to Order

Vice Chairman Fiorito called the meeting to order at 6:01 p.m.

a. Attendance

Members Present:

Vice Chair Robert Fiorito
Commissioner Sandra Bogdanski
Commissioner Cynthia Donovan
Commissioner Leonard Lamothe
Commissioner Robert Lawson
Commissioner Emily Michaud
Deputy Superintendent Sarah Larson
Superintendent Joshua Medeiros

Absent:

Chair Jeffrey Caggiano, Mayor
Board of Finance Liaison Marie O'Brien

b. Pledge of Allegiance

2. Approval of Minutes

a. Approval of Minutes: May 15, 2024, Regular Meeting Minutes

MOTION: Made by Commissioner Lamothe to Approve the May 21, 2024, Regular Meeting Minutes.

Seconded by Commissioner Donovan, all in favor, motion carried.

3. Public Participation

None.

4. Superintendent's Report

a. Monthly Division Updates

Superintendent Medeiros presented the Monthly Division Updates; discussion followed.

b. Project Updates

Superintendent Medeiros presented the Project Updates. The updates included Kern Park is completed and just finishing up on the park signage. Pine Lake Adventure Park had its Grand Opening in June. Perry J. Spinelli Pavilion is still undergoing structural improvements and Page Park is out to bid and will be closed on August 16, 2024; discussion followed.

c. Department Financials

Superintendent Medeiros presented the Department Financials; discussion followed.

MOTION: Made by Commissioner Donovan to place the Superintendent's Report on File. Seconded by Commissioner Lamothe, all in favor, motion carried.

5. Old Business

a. Geese Management Alternatives

Commissioner Donovan presented the Geese Management Alternatives. Commissioner Donovan presented Geese Management options at the Policy and Strategy Committee Meeting on July 17, 2024.

She stated the Committee would like to focus more on Educational Signage and proposed withdrawing \$5,000 from the Friends of Bristol Parks and Recreation Fund; discussion followed.

MOTION: Made by Commissioner Donovan to Withdraw up to \$5,000 from the Friends of Bristol Parks and Recreation Fund for Geese Educational Signage. Seconded by Commissioner Lamothe, all in favor, motion carried.

b. 25-27 Strategic Plan Updates

Superintendent Medeiros presented the 2025–2027 Strategic Plan Updates. The plan was presented to the Policy and Strategy Committee, Leadership Team and staff and gave feedback on suggested changes and action items; discussion followed.

MOTION: Made by Commissioner Donovan to Accept the Goals and Objectives of the

2025–2027 Strategic Plan.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

6. New Business

a. National Gold Medal Award Finalist Presentation

Superintendent Medeiros presented the National Gold Medal Award Finalist Video. The Parks and Recreation Arts and Culture Supervisor Arianna Therriault created the video to be Presented in October at the National Parks and Recreation Association Conference; discussion followed.

- i. <https://www.youtube.com/watch?v=k9x2hG4yiwl>

b. Review Neighbor Concerns Regarding Security at Seymour Park

Superintendent Medeiros reviewed the Neighborhood Concerns Regarding Security at Seymour Park. Superintendent Medeiros presented some of the suggestions that were made, such as adding a gate, or more lights; discussion followed.

c. Schaffrick Property Updates

Superintendent Medeiros presented the Schaffrick Property Updates. A hearing will be held on August 12, 2024, at the Wetlands Commission; discussion followed.

d. Consider a request to extend the Splash Park Hours of Operation from 11 a.m. - 7 p.m. to 10 a.m. - 7 p.m. to accommodate Child Day Care Facilities

Superintendent Medeiros presented the Child Day Care Facilities' Request to Extend the Splash Pad Hours of Operation from 11:00 a.m. - 7:00 p.m. to 10:00 a.m. - 7:00 p.m.; discussion followed.

MOTION: Made by Commissioner Vice Chair Fiorito to Not Extend the Hours of Operation of the Splash Parks.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

e. Consider a Request from WeLoveU Foundation to Plant 20+ Trees in the City Parks

Deputy Superintendent Larson presented the Request from WeLoveU Foundation to Plant 20+ Trees in the City Parks. She explained that this grant would allow the Bristol Parks and Recreation to choose their own native trees; discussion followed.

MOTION: Made by Commissioner Lamothe to Approve the Request from WeLoveU Foundation to Plant 20+ Trees in the City Parks.
Seconded by Vice Chair Fiorito, all in favor, motion carried.

f. Acceptance to Place on File the New Park Addresses

MOTION: Made by Commissioner Donovan to Place the New Park Addresses on File.
Seconded by Commissioner Bogdanski, all in favor, motion carried.

g. Approval of Policy Referrals from the Policy and Strategy Committee:

Commissioner Donovan presented the updates to the Policy Referrals from the Policy and Strategy Committee for Approval; discussion followed.

MOTION: Made by Commissioner Donovan on the Approval of the Policy Referrals from the Policy and Strategy Committee.
Seconded by Commissioner Lawson, all in favor, motion carried.

i. Refund Policy

Managing and Protecting Park Trees

h. Approval of the Annual Ed Swicklas Employee Recognition Garden Names

MOTION: Made by Vice Chair Fiorito to Approve Walter Kalback and Stephen Alvarez's Names to be added to the Annual Ed Swicklas Employee Recognition Garden.
Seconded by Commissioner Donovan, all in favor, motion carried.

i. Walter Kalback

Stephen Alvarez

7. Reports and Committee Reports

a. Fund Development Committee

None.

b. Policy Committee

None.

c. Finance Committee

None.

d. City Council Liaison

None.

8. Adjournment

MOTION: Made by Commissioner Donovan to adjourn at 7:22 p.m.
Seconded by Commissioner Bogdanski, all in favor, motion carried.

Respectfully Submitted,

Amaris Estrada
Recording Secretary
Board of Park Commission