City of Bristol
Board of Finance

INFORMATION TO ACCESS THIS MEETING
https://bristolct-gov.zoom.us/j/83403921047?pwd=WkZhN052YlVXTFRhM3RjMnd2VmtTUT09

Meeting ID: 834 0392 1047
Passcode: 12345

The regular Board of Finance Meeting will be held on Tuesday, December 17, 2024, at 5:30 PM. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

AGENDA

1. Call to Order

2. Public Participation

3. Consent Agenda

    a. Approval of Minutes:

        i. Regular Meeting - November 26, 2024

        ii. Special Meeting - December 10, 2024

    b. BRYCS:

        i. Decrease appropriation of $33,727 and transfer of $277 within the Special Grants and Donations Fund

        ii. Additional appropriation of $33,727 within the Special Grants and Donations Fund

    c. Police Department: Additional appropriation of $10,072 within the Special Grants and Donations Fund

    d. Library: Additional appropriation of $27,090 within the Library operating budget

    e. Public Works:

        i. Additional appropriation of $56,484 within the Solid Waste Disposal Fund

ii. Transfer of $1,000 within the General Fund

iii. Transfer of $14,013 within the Capital Projects Fund

f. School Readiness: Additional Appropriation of $40,500 within the School Readiness operating budget

4. ECD:

   a. Transfer of $6,500 from the General Fund Contingency account

   b. Additional appropriation of $71,500 within the Special Grants and Donations Fund

5. Aging:

   a. Transfer of $4,000 from the General Fund Contingency account

6. Board of Education:

   a. Discussion on MBR Funding

      i. Transfer of $1,250,000 from the Equipment Building Sinking Fund Contingency account

      ii. Additional appropriation of $1,250,000 with the BOE budget

   iii. Transfer of $122,811 from the General Fund Contingency account

   b. Budget Update

7. Comptroller's Office:

   a. Discussion of BBHD Assigned Fund Balance Policy

   b. Rescind $500,000 appropriation within the Capital Projects Fund

   c. Administrative Reconciliation - ARPA Funding Appropriation of 12/10/24

8. Committee Reports

   a. Banking & Audit Committee - December 17, 2024

9. Liaison Reports

10. Chairman's Report

11. New Business

12. Old Business

13. Adjournment

    a. For Information Only

PER ORDER OF THE CHAIRPERSON
David Maikowski

City of Bristol
Regular Board of Finance Meeting Minutes
November 26, 2024

A regular meeting of the Board of Finance was held on Tuesday, November 26, 2024 at 5:30 p.m. in City Hall Council Chambers and via Zoom. The following were in attendance: Chairperson David Maikowski, Mayor Jeffrey Caggiano, Commissioners Jon Mace, Bill Campion, Glenn Heiser, Mike Massarelli, Nicolle Duquette and Mark Peterson. Marie O'Brien was absent. Also present from the Comptroller's Office: Diane Waldron and Robin Manuele.

1. **Call to order**
2. **Public Participation**
3. **Consent Agenda:**
    a. **Approval of Minutes: Regular Meeting – October 22, 2024**
    b. **Approval of 2025 Meeting Calendar**
    c. **Approval of 2025-2026 Budget Calendar**
    d. **Purchasing: Quarterly Update on Local Bidding Preference**
    e. **Police Department: Additional appropriation of $97,933 within the Special Grants and Donations Fund**
    f. **Public Works:**
        a. **Transfers totaling $29,000 within the Equipment Building Sinking Fund**
        b. **Additional appropriation of $179,176 within the Capital Projects Fund**
    g. **Comptroller's Office: Transfer of $50,000 within the Equipment Building Sinking Fund**
    h. **Board of Education:**
        a. **Additional appropriation of $8,975 within the Special Grants and Donations Fund**
        b. **Additional appropriation totaling $2,603,610 within the Special Education Grant Fund**
    i. **ARP Task Force: To rescind appropriations totaling $7,159 within the Coronavirus Recovery Fund**
4. **Public Works:**
    a. **Transfer of $30,000 within the General Fund**
    b. **Approval of a bid waiver to LBI, LaMountain Bros. Inc**
5. **Board of Education:**
    a. **Budget Update**
6. **Subcommittee Reports:**
    a. **Banking & Audit Committee – November 21, 2024**
    b. **Purchasing Committee – November 21, 2024**
7. **Treasurer's Office: Review of Investment Policy & Banking Institutions**
8. **Liaison Reports**
9. **Chairman's Report**
10. **New Business**
11. **Old Business**
12. **Adjournment**

1. **Call to order**

Chairman Maikowski called the meeting to order at 5:30 p.m.

2. **Public Participation**

None.

3. **Consent Agenda:**
    a. **Approval of Minutes: Regular Meeting – October 22, 2024**
    b. **Approval of 2025 Meeting Calendar**
    c. **Approval of 2025-2026 Budget Calendar**
    d. **Purchasing: Quarterly Update on Local Bidding Preference**
    e. **Police Department: Additional appropriation of $97,933 within the Special Grants and Donations Fund**
    f. **Public Works:**
        i. **Transfers totaling $29,000 within the Equipment Building Sinking Fund**
        ii. **Additional appropriation of $179,176 within the Capital Projects Fund**
    g. **Comptroller's Office: Transfer of $50,000 within the Equipment Building Sinking Fund**
    h. **Board of Education:**
        i. **Additional appropriation of $8,975 within the Special Grants and Donations Fund**
        ii. **Additional appropriation totaling $2,603,610 within the Special Education Grant Fund**
    i. **ARP Task Force: To rescind appropriations totaling $7,159 within the Coronavirus Recovery Fund**

Commissioner Heiser made a motion seconded by Commissioner Massarelli
"To approve the consent agenda and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

4. **Public Works:**
    a. **Transfer of $30,000 within the General Fund**

Commissioner Heiser made a motion seconded by Commissioner Mace

"To transfer $33,031 within the General Fund and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Ray Rogozinski, stated the original request was for $30,000 and a bid waiver was requested. The tanks themselves are good, they were tested and it is the sumps that are leaking. In the meantime the state vendor has responded and stated they can replace the sumps for $33,031 and a bid waiver is not needed.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

b. Approval of a bid waiver to LBI, LaMountain Bros. Inc

A bid waiver is no longer needed for this item.

5. Board of Education:

a. Budget Update

On October 31, 2024, FY 2025 balance was $11,564,602. The Transportation and Pupil Personnel Services characters are the most significant areas of concern at this time. The transportation budget is currently over budget by ($350,872) due to increases in contractual obligations, and Pupil Services is over budget by ($4,641,739) at the end of October.
The BOE continues with a budget freeze and only allows purchases directly supporting the curriculum, needed paper products, emergency repairs, and grant or student activity purchases. Lynn will closely monitor FY 2025 costs and continue to inform all areas of concern in the following months.

Chairman Maikowski questioned what Pupil Services, and Lynn confirmed that was Special Education and it was renamed this year. Lynn also confirmed the bus contracts came in after the budget was prepared.

For the cafeteria, the snapshot balance shows a surplus, currently at $811,206 as of the end of October. 52,886 breakfasts, 110,873 lunches, and 480 afterschool snacks were served.

For your information, audit adjustments were made that changed the YTD income and expense totals, as is done annually.

There were no transfers over $10,000 in October.

As of November 1, 2024, 1,780 of the 8,043 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.13% of the total BPS student population. As of November 1st, 115 students with disabilities required out-of-district placements at private special education school programs, and 81 students required special education programming services at other public out-of-district schools, including magnet schools.

On October 1, 2024, 25% of newly registered students were identified as students with special education programming needs at the time of registration, 2 of which received their programming and services at an out-of-district special education school program. During October, there were 46 211 calls and 9 911 calls.

The BCHS Student Activity Fund began the year with $141,747.38. In October, it had $22,510.04 in expenditures and $40,595.76 in Revenues, leaving a month-end balance of $159,833.10.

Bristol Central Athletics began this year with a balance of $35,762.29. A total of $568.58 in expenses and $2,436.00 in revenues left a balance of $37,629.71. The BEHS Student Activity Fund began the year with $147,111.89. In October, there were $18,548.67 in expenditures and $40,680.29 in Revenues, leaving a month-end balance of $169,243.51. Bristol Eastern Athletics began this year with a $2,383.04 balance. A total of $1,604.68 in expenses and $3,033.00 in revenues left a balance of $3,811.36.

6. **Subcommittee Reports:**
    a. **Banking & Audit Committee – November 21, 2024**

Chairman Maikowski gave the report of the Banking & Audit Committee from November 21. The City has since received a draft of the audit, which is ahead of schedule and is currently being reviewed by staff. Ryan Bodley, Deputy Treasurer, provided information for a new investment for consideration, Stone Castle investments.

There was also a discussion at the meeting on issuing an audit RFP. Diane has reached out to Waterbury, East Hartford and Manchester who have recently issued RFP's for audit services. Waterbury received one bid from CLA. East Hartford received two bids, CLA and the other firm was out of Massachusetts as well as Manchester received only two bids. A 2-3 year fee is being requested from CLA for a potential contract extension which the Board may want to consider since there has been a change in Principal on the account.

Commissioner Mace made a motion seconded by Commissioner Heiser
"To add Stone Castle Cash Management to the approved list of investment choices with an initial investment of up to $1,000,000."
Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Commissioner Mace made a motion seconded by Commissioner Heiser
"To accept the Banking & Audit Committee report of November 21, 2024 and place on file."
Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

b. Purchasing Committee – November 21, 2024

Chairman Maikowski gave the report of the Purchasing Committee from November 21.

Ray Rogozinski discussed the request to purchase vehicles via auction, which is a non-traditional practice. The Purchasing Committee would develop a policy for Department's to bid on vehicles.

Commissioner Mace made a motion seconded by Mayor Caggiano
"To modify the procurement card policy to permit the purchase of meals by the Parks Department for event performer meals when required by contract."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Commissioner Mace made a motion seconded by Commissioner Massarelli
"To accept the Purchasing Committee report of November 21, 2024 and place on file."
Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. Treasurer's Office: Review of Investment Policy & Banking Institutions

Ryan Bodley gave the Investment Report to the Board. Chairman Maikowski commended Ryan for his efforts working with the banks.

8. Liaison Reports

Chairman Maikowski stated the Firehouse 4 construction has broken ground and is currently underway.

Commissioner Mace stated the Animal Control Facility has discussed regionalization with Wolcott, explored further grants and continued testing on the property. Mayor Caggiano stated these are state funds which are for regionalization which the City is eligible for now that it is collaborating with Plymouth and Wolcott. The City has until December 15 to do their due diligence on the building.

9. Chairman's Report

Chairman Maikowski stated the budget calendar was approved tonight, which will be starting in January with meetings and hearings in February.

10. New Business

Mayor Caggiano made a motion seconded by Commissioner Mace

"To make an additional appropriation of $560,000 within the Capital Projects Fund and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Mayor Caggiano explained there is an open space grant which closes December 2 the City is eligible to apply for this grant which has a 25% City match of $140,000. The appraisal came back for $560,000. The two developers have signed the Letter of Intent. If the grant does not go through, the purchase is off. Diane explained these funds are coming from the sale of the Wheeler property.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

11. Old Business

None

12. Adjournment

Mayor Caggiano made a motion seconded by Commissioner Mace

"To adjourn at 6:31 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:

Diane M. Waldron

Diane M. Waldron
Board of Finance Clerk

City of Bristol
Special Board of Finance Meeting Minutes
December 10, 2024

A special meeting of the Board of Finance was held on Tuesday, December 10, 2024 at 6:15 p.m. in City Hall Council Chambers and via Zoom. The following were in attendance: Chairperson David Maikowski, Mayor Jeffrey Caggiano, Vice Chairperson Marie O'Brien, Commissioners Jon Mace, Bill Campion, Glenn Heiser, Mike Massarelli, and Nicolle Duquette. Mark Peterson was absent. Also present from the Comptroller's Office: Diane Waldron.

1. **Call to order**
2. **To update discussion on refunding and to take any action as necessary**
3. **To make an additional appropriation within the Coronavirus Recovery Fund and to take any action as necessary**
4. **Adjournment**

1. Call to order

Chairman Maikowski called the meeting to order at 6:15 p.m.

2. To update discussion on refunding and to take any action as necessary

Diane Waldron stated on Thursday, Matt Spoerndle from Phoenix Advisors ran the numbers and structured the refunding so there are savings in 2028-2029 which is the way Diane wanted it to be as there is a spike in Debt Service those years and this will help smooth it out. The difficult part is the timing, as he wants it done before the holidays. The total savings would be around $900,000. In August 2025, there will be an option for another refunding as well. Commissioner O'Brien questioned the years of the cliff, which Diane will verify and if need be Matt can adjust the savings for the out years.

3. To make an additional appropriation within the Coronavirus Recovery Fund and to take any action as necessary

Mayor Caggiano made a motion seconded by Commissioner O'Brien

"To make an additional appropriation totaling $288,908 within the Coronavirus Recovery Fund and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Mayor Caggiano stated there was an amazing meeting last night at the ARPA Task Force. There was seven recissions from projects to release unexpended funds. Per Treasury guidelines all funds needed to be obligated by December 31st. There was a reallocation between two Parks projects. The BOF approved funding for the Centre Square Parking Garage from City resources is not needed so remaining ARPA funds will be allocated and the City funds can be returned. The remaining balance is being used for Firehouse 3 HVAC, to offset bonding for this project. All ARPA funds are obligated by December 31st.

Commissioner O'Brien commended the Task Force, the City's team and UHY for their work and how these funds were used. The City was flexible and used these funds to better the City in a way not many other Cities did.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

4. Adjournment

Mayor Caggiano made a motion seconded by Commissioner O'Brien

"To adjourn at 6:27 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:

Diane M. Waldron

Diane M. Waldron
Board of Finance Clerk

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: _December 5, 2024________________
(Submission Date)

For the _December 17, 2024_________ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $__33,727.00___________

☐ Transfer from Contingency $______________________

X Transfer(s) $_277.00____________

☐ Grant $______________________

☐ Carry-over(s) $______________________

☐ Other

____
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer of grant funds between line items within the Drug Free Communities Grant Year Eight 2023-2024.

Reduce appropriation for Drug Free Communities Grant Year Eight to account for carry over to Grant Year Nine.

Transfer(s) complete the following:

From: 1067025-515200-24G20 **To:** 1067025-515100-24G20 **Amount:** $277.00

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1067025-431007-24G20	DFC Grant – Federal Reimbursement DECREASE	$33,727.00
1067025-514000-24G20	DFC Grant – Regular Wages DECREASE	$10,782.00
1067025-515200-24G20	DFC Grant – Part Time Wages DECREASE	$4,039.00
1067025-520700-24G20	DFC Grant – F.I.C.A. DECREASE	$1,687.00
1067025-520750-24G20	DFC Grant – Medicare Insurance DECREASE	$394.00
1067025-531000-24G20	DFC Grant – Professional Fees DECREASE	$2,466.00
1067025-554000-24G20	DFC Grant – Travel Reimbursement DECREASE	$1,486.00
1067025-561800-24G20	DFC Grant – Program Supplies DECREASE	$3,106.00
1067025-589100-24G20	DFC Grant – Misc DECREASE	$7,358.00
1067025-591500-24G20	DFC Grant – Transfer Out DECREASE	$2,409.00
1067025-431007-25G10	DFC Grant – Federal Reimbursement INCREASE	$33,727.00
1067025-589100-25G10	DFC Grant – Miscellaneous INCREASE	$33,727.00

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: _December 5, 2024________________
(Submission Date)

For the _December 17, 2024_________ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X	Additional Appropriation	$__33,727.00___________
☐	Transfer from Contingency	$_______________________
X	Transfer(s)	$_277.00____________
☐	Grant	$______________________
☐	Carry-over(s)	$______________________
☐	Other	

____
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

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Reduce appropriation for Drug Free Communities Grant Year Eight to account for carry over to Grant Year Nine.

Transfer(s) complete the following:

From: 1067025-515200-24G20 **To:** 1067025-515100-24G20 **Amount:** $277.00

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1067025-431007-24G20	DFC Grant – Federal Reimbursement DECREASE	$33,727.00
1067025-514000-24G20	DFC Grant – Regular Wages DECREASE	$10,782.00
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1067025-520700-24G20	DFC Grant – F.I.C.A. DECREASE	$1,687.00
1067025-520750-24G20	DFC Grant – Medicare Insurance DECREASE	$394.00
1067025-531000-24G20	DFC Grant – Professional Fees DECREASE	$2,466.00
1067025-554000-24G20	DFC Grant – Travel Reimbursement DECREASE	$1,486.00
1067025-561800-24G20	DFC Grant – Program Supplies DECREASE	$3,106.00
1067025-589100-24G20	DFC Grant – Misc DECREASE	$7,358.00
1067025-591500-24G20	DFC Grant – Transfer Out DECREASE	$2,409.00
1067025-431007-25G10	DFC Grant – Federal Reimbursement INCREASE	$33,727.00
1067025-589100-25G10	DFC Grant – Miscellaneous INCREASE	$33,727.00

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: December 6, 2024
(Submission Date)

For the December 17, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $ 10,072

☐ Transfer from Contingency $

☐ Transfer(s) $

X Grant $ 10,072

☐ Carry-over(s) $

☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on December 18, 2024.
(date)

Chief Mark R. Morello
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:
To appropriate funds for the BJA FY24 Edward Byrne Memorial Justice Assistance Grant to purchase a Starchase Guardian VX vehicle-mounted launcher system. Using the StarChase system, the department could utilize pursuit management technology (PMT) to monitor ongoing vehicle pursuits, provide an alternative apprehension method, and/or reduce the pursuit speed and duration. The deployment of PMT is intended to mitigate the risk of injury to persons and/or damage to property while increasing the probability of successfully apprehending suspects

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	**Account Name**	**Amount**
1062112-431011-25G23	Revenue – Byrne Grant	$10,072
1062112-561800-25G23	Expense – Program Supplies	$10,072

Transfer(s) complete the following:

From:		**To:**		**Amount:**	
From:		**To:**		**Amount:**	
From:		**To:**		**Amount:**	

Grants:
Total Amount: Grant $ 10,072

City Share $______________ __________ %

Federal/State Share $ 10,072 100 %

Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	BRISTOL, CITY OF 111 NORTH MAIN ST
City, State and Zip:	BRISTOL, CT 06010
Recipient UEI:	DKFQQLER8MA6
Project Title: To equip one vehicle with a Starchase system	**Award Number:** 15PBJA-24-GG-04773-JAGX
Solicitation Title: BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation	
Federal Award Amount: $10,072.00	**Federal Award Date:** 12/4/24
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance
Funding Instrument Type:	Grant
Opportunity Category: O **Assistance Listing:** 16.738 - Edward Byrne Memorial Justice Assistance Grant Program	
Project Period Start Date: 10/1/23	**Project Period End Date:** 9/30/25
Budget Period Start Date: 10/1/23	**Budget Period End Date**: 9/30/25

Project Description:
The Bristol Connecticut Police Department is seeking $10,072.00 to procure and install a Starchase Guardian VX vehicle mounted launcher system through the Edward Byrne Memorial Justice Assistance Grant FY2024.

Using the StarChase system the department could utilize pursuit management technology (PMT) to monitor ongoing vehicle pursuits, provide an alternative apprehension method, and/or to reduce the speed and duration of pursuits. The deployment of PMT is intended to mitigate the risk of injury to persons and/or damage to property while increasing the probability of successfully apprehending suspects.

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Bristol Public Library
(Requesting Department)

Date: November 21 , 2024
(Submission Date)

For the December 17, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $27,090.00

☐ Transfer from Contingency $______

☐ Transfer(s) $______

☐ Grant $______

☐ Carry-over(s) $______

☐ Other

Approval:

This request was approved by the Board of Library Directors
(governing Board of your department)

at its meeting held on October 7, 2024. (date)

Deborah Rogo (Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: $27,090.00 is to Appropriate trust revenue received from the Manross Memorial Library Trust Fund to be used per the designated fund agreement with the Main Street Community Foundation and the Board of Library Directors to include a Manross space study, support materials for the Library Outreach vehicle, purchase of books and other materials, including Hoopla and Overdrive content.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0016012-480001-MANRS	**Manross Memorial Library Trust Fund - REVENUE**	$27,090.00
0016012-589100	**Manross Memorial Library Miscellaneous-EXPENDITURE**	$27,090.00

Transfer(s) complete the following:

From: ______________ **To:** ______________ **Amount:** ______________

From: ______________ **To:** ______________ **Amount:** ______________

From: ______________ **To:** ______________ **Amount:** ______________

Grants:

Total Amount: Grant $______________

City Share $______________ ______ %

Federal/State Share $______________ ______ %

Carry-overs list the following:

Account	Account Name	Amount

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: November 22, 2024
(Submission Date)

For the Agenda: December 17, 2024 Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X	Additional Appropriation	$ 56,484.00
☐	Transfer from Contingency	$
☐	Transfer(s)	$
☐	Grant	$
☐	Carry-over(s)	$
☐	Other	

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on December 19, 2024.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

See the attached DPW memo dated December 10 for the Organic Pilot Collection Program at Memorial Boulevard School. Pilot Program for 3 months - $2,000. Remaining funds are for the Beautify Bristol campaign.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1213016 432169	Liquor Bottle Deposits Nips	$56,484
1213016 561800	Program Supplies	$54,484
1213016 531000	Professional Fees	$2,000

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: December 9, 2024
(Submission Date)

For the Agenda December 17, 2024 Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐	Additional Appropriation	$
☐	Transfer from Contingency	$
X	Transfer(s)	$ 1,000
☐	Grant	$
☐	Carry-over(s)	$
☐	Other	$

Approval:

This request was approved by the Board of Public Works
(Governing Board of your department)
at its meeting held on December 19, 2024.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Profession services in support of DPW landuse Division review & consultation of landuse applications.

Transfer(s) complete the following:

From:	0013012-555000 Printing	**To:**	0013012-531000 Prof Fees	**Amount:**	$500
From:	0013012-581120 Conf	**To:**	0013012-531000 Prof Fees	**Amount:**	$500

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: December 9, 2024
(Submission Date)

For the Agenda December 17, 2024 Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation $____

☐ Transfer from Contingency $____

X Transfer(s) $ 14,013

☐ Grant $____

☐ Carry-over(s) $____

☐ Other $____

Approval:

This request was approved by the Board of Public Works
(Governing Board of your department)
at its meeting held on December 19, 2024.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The DPW is currently proceeding with the replacement of the Field St, Andrew St and Mellen (Mem Blvd & South St) culverts. The Field St culvert is currently under design by Cardinal Engineering and RFPs have been issued for the design of the Andrew and Mellen St culverts.

The culverts will be funded as a State Local Bridge program that provides 50% funding of design and construction cost. The DPW is requesting funding to purchase Engineering software which will enable DPW Eng. to perform the structural design of the culverts. Procurement of the 3-software totaling $14,013, will save the City its share of Eng. cost (3 bridges X $22,000/str design X 50% = $33,000).

Transfer(s) complete the following:

From:	3023019-589000-30400 Major Bridge	**To:**	3023011-570900-25008 Engineering Software	**Amount:**	$14,013

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: School Readiness
(Requesting Department)

Date: December 12, 2024
(Submission Date)

For the Agenda: December 17, 2024 Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $ 40,500

☐ Transfer from Contingency $

☐ Transfer(s) $

☐ Grant $

☐ Carry-over(s) $

☐ Other

Approval:

This request was approved by the School Readiness Council
(governing Board of your department)
at its meeting held on December 4, 2024.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:
To appropriate additional funding to the 7/1/24-6/30/25 School Readiness Grant ($40,500).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0014654 432079-25G11	School Readiness Grant - Rev	$40,500
0014654-531160-25G11	Program Contributions	$40,500

5e.

School Readiness and
Child Daycare Grant

City of Bristol, Connecticut

Edgewood Pre-K Academy
345 Mix Street
Bristol, CT 06010
Tel: (860) 584-7828

December 3, 2024

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

To Ms. Cabiya:

I am writing regarding a letter I just received awarding Bristol an additional 15 Part-Day/Part-Year School Readiness spaces at Edgewood Pre-Kindergarten Academy, starting January 1, 2025. This award will increase the School Readiness Grant by $40,500 for FY 2025.

Please place on the City Council Agenda for December 10, 2024, the following request that the City of Bristol accept additional funding of $40,500 from the State of Connecticut for the following grant:

- School Readiness- Priority Grant (0000000017-02-11000-16274-2025-83014-170002) – Award period 7/1/2024- 6/30/2025.

The additional funds should be referred to the Board of Finance for appropriation and any other necessary action, including the request that the Mayor, or Acting Mayor, is authorized to execute any and all necessary documents related to the application, funding and implementation of the School Readiness grant from the CT Office of Early Childhood for the period of July 1, 2024 – June 30, 2025.

Please let me know if you have questions.

Sincerely,

Donna Osuch
School Readiness Liaison

cc: Mayor Jeffrey Caggiano

CONNECTICUT
Early Childhood

December 2, 2024

Dear Bristol BOE at Edgewood Pre-K Academy,

Your program has been **approved** for the following new state-funded School Readiness spaces, effective January 1, 2025, through June 30, 2025:

- Fifteen (15) Preschool PD/PY Spaces

These spaces will be added to your existing Fiscal Year 2025 School Readiness Grant Allocation. These spaces will also become part of your space allocation for Early Start CT, however, these will not be reflected in your RFA-A application totals. Of note, for School Readiness providers due to your current administrative funds cap, your district will not be receiving additional funds for these spaces.

Please confirm receipt of this email. If you would like to withdraw your space request, please notify the OEC by December 6th, 2024.

If you have any questions, please contact the appropriate OEC Program Manager:

- School Readiness: Christy Gademsky, christina.gademsky@ct.gov
- Child Day Care: Jennifer Jones (jennifer.jones@ct.gov) and Rachel Tway-Grant (rachel.tway-grant@ct.gov)

Thank you,

OEC Early Care and Education Team

450 Columbus Blvd
Hartford, CT 06103
860.500.4412

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Economic and Community Development
(Requesting Department)

Date: 12/4/24
(Submission Date)

For the Dec. 17, 2024 Board of Finance Meeting Agenda

(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X Additional Appropriation $ 71,500

X Transfer from Contingency $ 6,500

☐ Transfer(s) $ ______________

☐ Grant $ ______________

☐ Carry-over(s) $ ______________

☐ Other

Approval:

This request was approved by Economic and Community Development at its Meeting held on 12/5/2024.

____
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The purpose of this request is to appropriate the grant award amount of $65,000 from Naugatuck Valley Council of Governments to complete environmental testing on 43 East Main Street prior to remediation/redevelopment. Also part of this request is to appropriate the required 10% local match amount of $6,500.

Transfer(s) complete the following:

From:	0018106 589100 General Fund Contingency	**To:**	0018108 591100 Operating Transfers Out Special Revenue	**Amount:**	$6,500

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	**Account Name**	**Amount**
1062110 490001 25G22	Transfer In – General Fund	$6,500
1064101-431007-25G22	Federal Reimbursement – 43 East Main Street	$65,000
1064101-531000-25G22	Professional Fees – 43 East Main Street	$71,500

Grants:

Total Amount: Grant $ 65,000

City Share $ 6,500 10%

Federal/State Share $ ____________ % ____

NAUGATUCK VALLEY
COUNCIL of GOVERNMENTS
49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 · 203-757-0535 · 203-735-8688 · nvcogct.org

November 20th, 2024

Mayor Jeffrey Caggiano
City of Bristol
111 North Main Street
Bristol, CT 06010

Re: NVCOG FY24 EPA Assessment Award – Environmental Assessment Services at 43 East Main Street, Bristol

Dear Mayor Caggiano:

Thank you for responding to the Naugatuck Valley Council of Governments (NVCOG) request for assessment projects under Cooperative Agreement BF-00A01460.

We are pleased to inform you that the Naugatuck Valley Council of Government's Regional Brownfield Partnership has approved a funding award in the amount of $65,000 to complete a Phase II environmental site assessment at 43 East Main Street, Bristol. Data collected within the Phase II environmental site assessment will determine the level of efforts needed for the Phase III environmental site assessment and associated remediation cost allowing the municipality to redevelop the site back into a community asset.

We are excited to see the positive impact this initiative will have within the local community. Please note, this award is contingent upon the submission of an executed access agreement and the 10% funding match. We look forward to working closely with your office to ensure the successful implementation of the project. Please feel free to contact Ricardo Rodriguez at rrodriguez@nvcogct.gov or 203.982.0797 if you have any questions or need further assistance with the next steps.

Once again, Congratulations!

Best Regards,

Ricardo J. Rodriguez
Brownfields Program Director
Naugatuck Valley Council of Governments

Invoice

NAUGATUCK VALLEY
COUNCIL of GOVERNMENTS

49 Leavenworth Street-3rd Floor
Waterbury, CT 06702

DATE	INVOICE #
11/21/2024	6667

Phone #	Fax #
203-757-0535	

BILL TO

City of Bristol
Attn: Jeffrey Caggiano, Mayor
111 N. Main Street
Bristol CT 06019

ITEM	DESCRIPTION	CLASS	AMOUNT
4400-Local Revenue	NVCOG FY24 Assessment Grant - Cooperative Agreement BF-00A01460 43 East Main Street, Bristol CT 10% Match of $65,000 Grant Award	13203 HAZ Task 3 Assessments	6,500.00

MAKE CHECK
PAYABLE TO: NVCOG

Total **$6,500.00**

43 EAST MAIN STREET, BRISTOL
SITE ACCESS AGREEMENT

THIS AGREEMENT (the "**Agreement**") is made and entered into as of this ___ day of November 2024 (the "**Effective Date**"), by and between the Naugatuck Valley Council of Governments, with an address of 49 Leavenworth Street, Waterbury, CT 06702 ("**NVCOG**"), and the City of Bristol with an address of 111 North Main Street, Bristol, CT 06010 (the "**Owner**"). NVCOG and Owner are sometimes referred to collectively herein as the "**Parties**" and each individually as a "**Party**."

WHEREAS, Owner is the fee simple owner of certain real property located at 43 East Main Street, Bristol, CT 06010 (the "**Property**"), which Property is more particularly described in Exhibit A attached hereto and made a part hereof; and

WHEREAS, a Remediation and Limited-Assessment Municipal Grant pursuant to Section 32-763 of the Connecticut General Statutes (the "**Grant**") from The State of Connecticut acting by and through the Department of Economic and Community Development (the **"State")** will be submitted on behalf of the Owner on behalf of NVCOG.

WHEREAS, the Grant proceeds are to be used for conducting environmental assessments on properties located within the project area (the **"Project Area")** of the 43 East Main Street Project; and

WHEREAS, the Property is eligible for funding because the Property is located in the Project Area; and

WHEREAS, NVCOG desires access to the Property for entry upon, inspection, testing, and investigation of conditions that may be found on Property pursuant to the terms contained in this Agreement; and

WHEREAS, Owner desires to grant access to NVCOG for entry upon, inspection, testing, and investigation by NVCOG on the Property pursuant to the terms contained in this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants, undertakings, and other consideration set forth in this Agreement, NVCOG and Owner agree as follows:

1. Property

This Agreement covers only the Property and does not grant or imply permission for entry upon or testing of any other properties owned or controlled by Owner.

2. Purpose and Consent

Subject to the other terms of this Agreement, Owner consents and agrees that NVCOG, its employees, agents, independent contractors and environmental consultants ("**Authorized Parties**") may enter upon the Property to conduct and perform the following activities ("**Permitted Activities**"): review and inspection of the Property including soil sampling; groundwater monitoring well installation, maintenance and sampling; taking photographs;

making sketches and all other activities customarily associated with Phase I, Phase II, Phase III Environmental Site Assessments, Hazardous Building Materials Analysis, and Remediation Action Plan in the State of Connecticut.

3. Access

Subject to the other terms of this Agreement, Owner grants NVCOG a revocable, non-exclusive license to enter upon the Property to perform the Permitted Activities upon the terms of this Agreement. A minimum of one (1) business day' advance notice of entry will be provided to Owner for each activity. If the Permitted Activities have not been performed and completed within three (3) years after the Effective Date of this Agreement then the license granted hereunder shall expire and terminate as of such date, unless the term of this Agreement is extended in writing by both parties.

Upon the request of Owner, NVCOG shall provide to Owner copies of any permits/approvals required by City of Winchester or the State of Connecticut to perform the Permitted Activities prior to the commencement of such activities. If access to the Property is not available from a public right of way, NVCOG shall consult with Owner to determine the course of action for site entry. Owner shall reserve the right to have a representative present when this type of site access is required.

Buyer shall use commercially reasonable efforts to not impede, delay or otherwise interfere with Seller's efforts on the Property.

To the extent available, Buyer shall provide (without mark-up) to Seller, at Seller's sole cost, all water, heat, traffic management, electricity and other utilities necessary to perform the Permitted Activities.

4. Confidentiality

To the extent allowed by law, all environmental information and reports acquired or developed by NVCOG pursuant to this Agreement and concerning the Property (the "**Confidential Information**") shall be hereby deemed confidential and proprietary and therefore shall not be disclosed to any third party without the prior written consent of the Owner. The Owner acknowledges and agrees that as a public entity NVCOG is subject to certain Freedom of Information Laws which may require the disclosure of information. The Owner further acknowledges and agrees that that the Permitted Activities are being performed in connection with the Grant which may require the disclosure of Confidential Information to applicable federal, state and local authorities and to the public. Owner agrees to such disclosures. Any restrictions on use or disclosure of information do not extend to any item of information which is known to the public at the time of its disclosure to the Owner, or is hereafter made known to the public by the Owner through no fault of NVCOG.

Confidential Information may be disseminated by NVCOG within the NVCOG's own organization to those Authorized Parties to the extent reasonably necessary and only after such Authorized Parties have been made aware that the Confidential Information is subject to the restrictions of this Agreement.

In the event that NVCOG or any Authorized Party becomes obligated by subpoena or judicial or administrative order to disclose any Confidential Information to any third party, government authority or court, NVCOG or such Authorized Party will promptly notify the Owner of each such requirement.

5. Permits and Approvals

NVCOG agrees that NVCOG or its Authorized Parties, at their sole expense, shall obtain and keep in force at all times any and all governmental permits and regulatory approvals necessary or required to conduct the Permitted Activities on the Property, and to perform or conduct such Permitted Activities at all times in compliance with all such permits and approvals and all applicable laws. Owner shall reasonably cooperate with NVCOG and its Authorized Parties in obtaining such permits and approvals.

6. On-Site Representatives and Other Environmental Activity Provisions

With respect to any Permitted Activities or action by or on behalf of NVCOG on the Property: (i) Owner may, in its sole discretion and at its sole cost and expense, have a representative present when soil or groundwater samples are being taken, provided such representative does not interfere with the on-site activities of NVCOG and its Authorized Parties; and (ii) copies of all final environmental reports, data summaries and figures depicting sampling locations and other materials generated from or relating to said activities shall be provided to Buyer upon Buyer's request.

7. Removal of Equipment and Other Items

NVCOG agrees that, upon conclusion of any Permitted Activities on Property, it will cause its Authorized Parties to take the following action (as used herein, "**Restoration**"): (i) repair any and all damage to the Property arising out of the acts of NVCOG, or its Authorized Parties (ii) in accordance with applicable laws, properly plug wells and remove any sampling devices and related materials that NVCOG or its Authorized Parties may have placed, or caused to have been placed, on the Property; (iii) properly manage and dispose of investigation derived waste and other materials from the acts of NVCOG or its Authorized Parties at the Property; and (iv) return the Property substantially to the condition that it was in prior to the Permitted Activities, reasonable wear and tear excepted.

8. Insurance

NVCOG agrees that any Authorized Parties performing Permitted Activities on the Property shall maintain commercial general liability insurance with respect to, and for the duration of, those Permitted Activities on the Property and for Restoration as follows:

(i) General Liability Insurance: $1,000,000.00 per occurrence, $2,000,000.00 aggregate and $2,000,000.00 products and completed operations aggregate. Providing coverage to protect the Owner for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

(ii) Automobile Liability Insurance: $1,000,000.00 combined single limit (CSL). Providing coverage to protect the Owner with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including hired & non-owned autos.

(iii) Workers' Compensation: at the Statutory Limits required within the State of Connecticut

(iv) (iv) Professional Liability Insurance (professional consultants only): $1,000,000.00 each claim. $1,000,000.00 aggregate limit. Professional liability (also known as, errors and omissions) insurance providing coverage to the Consultant.

Such insurance shall be provided by insurers that are satisfactory to the Owner, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher.

General and Automobile policies shall be endorsed to add the Owner as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and noncontributory insurance and the coverage and limits provided under such policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. Prior to commencing any activity at the Property, NVCOG shall furnish or cause to be furnished to the Owner certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the Owner, as follows: "The Owner is listed as additional insured on all lines of coverage except Workers Compensation and Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability as their interests may appear". NVCOG must supply or cause to be supplied replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Owner.

9. License Only

NVCOG and Owner agree that notwithstanding anything to the contrary, this Agreement constitutes a revocable license and does not convey or transfer any interest in the Property to NVCOG whatsoever.

10. Notice

Any notice pursuant to this Agreement shall be given in writing by (i) personal delivery, or (ii) reputable overnight delivery service with proof of delivery, sent to the intended addressee at the address set forth below, or to such other address or to the attention of such other person as the addressee shall have designated by written notice sent in accordance herewith, and shall be deemed to have been given and received either at the time of personal delivery, or, in the case of expedited delivery service or mail, as of the date of first attempted delivery at the address and in the manner provided herein. Unless changed in accordance with the preceding sentence, the addresses for notices given pursuant to this Agreement shall be as follows:

NVCOG:
49 Leavenworth Street
Waterbury, CT 06702
Attn: Richard T. Dunne

with a copy to:

Pullman and Comley
90 State House Square
Hartford, CT 06103
Attn: Gary O'Connor

Owner:

with a copy to:
the City of Bristol
111 North Main Street
Bristol, CT 06010
Attn: Mayor Caggiano

11. **Governing Law**

The interpretation and construction of this Agreement shall be governed by the laws of the State of Connecticut, without regard to such state's conflict of laws provisions.

12. **No Recordation**

NVCOG agrees that it shall not record this Agreement or any notice hereof on or with any public registry.

13. **Integrated Agreement**. This Agreement, including all exhibits attached hereto, if any, contains the entire understanding and agreement between the parties, sets forth all the rights and duties of the parties with respect to the subject matter hereof, and replaces and supersedes all previous agreements or understandings, whether written or oral, relating thereto. No modification of this Agreement or any of its terms shall be effective unless in writing and signed by the duly authorized representatives of the parties.

14. **Counterparts**. This Agreement may be executed in several counterparts all of which shall constitute one agreement, binding on all parties hereto, notwithstanding that all the parties are not signatories to the same counterpart.

-no further text on this page; signature page follows-

EXECUTED by the parties the day and year first above-written.

Naugatuck Valley Council of Governments

By: ______________________
Richard T. Dunne
It's President

City of Bristol

By: ______________________
Jeffrey Caggiano
It's Mayor

EXHIBIT A

Property Description

The total area of the site is 1.38 acres. Although the site is currently a vacant lot, in the past, a 16,460 square foot building occupied the eastern portion· of the site. According to the property card the building was built in 1920. However, review of aerial photography and Historic Sanborn maps, indicates the building was constructed in the early 1960s. According to Bristol Assessor and Building Department personnel, plating and foundry operations were performed on the site in the 1960s and 1970s.

The property was currently occupied by a plumbing company. No additions to the buildings were noted while conducting historic research for this report. The grounds are primarily covered with impervious surfaces (i.e. asphalt).
The property is zoned "BN" which represents a neighborhood business zone. The Neighborhood Business Zone is intended to accommodate but be generally limited to small, convenience-type retail stores and service establishments primarily serving the daily needs of the neighborhood in which they are located.

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Economic and Community Development
(Requesting Department)

Date: 12/4/24
(Submission Date)

For the Dec. 17, 2024 Board of Finance Meeting Agenda

____
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X	Additional Appropriation	$ 71,500
X	Transfer from Contingency	$ 6,500
☐	Transfer(s)	$ __________
☐	Grant	$ __________
☐	Carry-over(s)	$ __________
☐	Other	

Approval:

This request was approved by Economic and Community Development at its Meeting held on 12/5/2024.

____
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The purpose of this request is to appropriate the grant award amount of $65,000 from Naugatuck Valley Council of Governments to complete environmental testing on 43 East Main Street prior to remediation/redevelopment. Also part of this request is to appropriate the required 10% local match amount of $6,500.

Transfer(s) complete the following:

From:	0018106 589100 General Fund Contingency	**To:**	0018108 591100 Operating Transfers Out Special Revenue	**Amount:**	$6,500

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062110 490001 25G22	Transfer In – General Fund	$6,500
1064101-431007-25G22	Federal Reimbursement – 43 East Main Street	$65,000
1064101-531000-25G22	Professional Fees – 43 East Main Street	$71,500

Grants:

Total Amount: Grant $ 65,000

City Share $ 6,500 10%

Federal/State Share $ ____________________ % ____

NAUGATUCK VALLEY
COUNCIL of GOVERNMENTS
49 Leavenworth Street, 3rd Floor, Waterbury, CT 06702 • 203-757-0535 • 203-735-8688 • nvcogct.org

November 20th, 2024

Mayor Jeffrey Caggiano
City of Bristol
111 North Main Street
Bristol, CT 06010

Re: NVCOG FY24 EPA Assessment Award – Environmental Assessment Services at 43 East Main Street, Bristol

Dear Mayor Caggiano:

Thank you for responding to the Naugatuck Valley Council of Governments (NVCOG) request for assessment projects under Cooperative Agreement BF-00A01460.

We are pleased to inform you that the Naugatuck Valley Council of Government's Regional Brownfield Partnership has approved a funding award in the amount of $65,000 to complete a Phase II environmental site assessment at 43 East Main Street, Bristol. Data collected within the Phase II environmental site assessment will determine the level of efforts needed for the Phase III environmental site assessment and associated remediation cost allowing the municipality to redevelop the site back into a community asset.

We are excited to see the positive impact this initiative will have within the local community. Please note, this award is contingent upon the submission of an executed access agreement and the 10% funding match. We look forward to working closely with your office to ensure the successful implementation of the project. Please feel free to contact Ricardo Rodriguez at rrodriguez@nvcogct.gov or 203.982.0797 if you have any questions or need further assistance with the next steps.

Once again, Congratulations!

Best Regards,

Ricardo J. Rodriguez
Brownfields Program Director
Naugatuck Valley Council of Governments

Invoice

NAUGATUCK VALLEY
COUNCIL of GOVERNMENTS
49 Leavenworth Street-3rd Floor
Waterbury, CT 06702

DATE	INVOICE #
11/21/2024	6667

Phone #	Fax #
203-757-0535	

BILL TO

City of Bristol
Attn: Jeffrey Caggiano, Mayor
111 N. Main Street
Bristol CT 06019

ITEM	DESCRIPTION	CLASS	AMOUNT
4400-Local Revenue	NVCOG FY24 Assessment Grant - Cooperative Agreement BF-00A01460 43 East Main Street, Bristol CT 10% Match of $65,000 Grant Award	13203 HAZ Task 3 Assessments	6,500.00

MAKE CHECK
PAYABLE TO: NVCOG

Total **$6,500.00**

43 EAST MAIN STREET, BRISTOL
SITE ACCESS AGREEMENT

THIS AGREEMENT (the "**Agreement**") is made and entered into as of this ___ day of November 2024 (the "**Effective Date**"), by and between the Naugatuck Valley Council of Governments, with an address of 49 Leavenworth Street, Waterbury, CT 06702 ("**NVCOG**"), and the City of Bristol with an address of 111 North Main Street, Bristol, CT 06010 (the "**Owner**"). NVCOG and Owner are sometimes referred to collectively herein as the "**Parties**" and each individually as a "**Party**."

WHEREAS, Owner is the fee simple owner of certain real property located at 43 East Main Street, Bristol, CT 06010 (the "**Property**"), which Property is more particularly described in Exhibit A attached hereto and made a part hereof; and

WHEREAS, a Remediation and Limited-Assessment Municipal Grant pursuant to Section 32-763 of the Connecticut General Statutes (the "**Grant**") from The State of Connecticut acting by and through the Department of Economic and Community Development (the **"State")** will be submitted on behalf of the Owner on behalf of NVCOG.

WHEREAS, the Grant proceeds are to be used for conducting environmental assessments on properties located within the project area (the **"Project Area")** of the 43 East Main Street Project; and

WHEREAS, the Property is eligible for funding because the Property is located in the Project Area; and

WHEREAS, NVCOG desires access to the Property for entry upon, inspection, testing, and investigation of conditions that may be found on Property pursuant to the terms contained in this Agreement; and

WHEREAS, Owner desires to grant access to NVCOG for entry upon, inspection, testing, and investigation by NVCOG on the Property pursuant to the terms contained in this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants, undertakings, and other consideration set forth in this Agreement, NVCOG and Owner agree as follows:

1. Property

This Agreement covers only the Property and does not grant or imply permission for entry upon or testing of any other properties owned or controlled by Owner.

2. Purpose and Consent

Subject to the other terms of this Agreement, Owner consents and agrees that NVCOG, its employees, agents, independent contractors and environmental consultants ("**Authorized Parties**") may enter upon the Property to conduct and perform the following activities ("**Permitted Activities**"): review and inspection of the Property including soil sampling; groundwater monitoring well installation, maintenance and sampling; taking photographs;

making sketches and all other activities customarily associated with Phase I, Phase II, Phase III Environmental Site Assessments, Hazardous Building Materials Analysis, and Remediation Action Plan in the State of Connecticut.

3. Access

Subject to the other terms of this Agreement, Owner grants NVCOG a revocable, non-exclusive license to enter upon the Property to perform the Permitted Activities upon the terms of this Agreement. A minimum of one (1) business day' advance notice of entry will be provided to Owner for each activity. If the Permitted Activities have not been performed and completed within three (3) years after the Effective Date of this Agreement then the license granted hereunder shall expire and terminate as of such date, unless the term of this Agreement is extended in writing by both parties.

Upon the request of Owner, NVCOG shall provide to Owner copies of any permits/approvals required by City of Winchester or the State of Connecticut to perform the Permitted Activities prior to the commencement of such activities. If access to the Property is not available from a public right of way, NVCOG shall consult with Owner to determine the course of action for site entry. Owner shall reserve the right to have a representative present when this type of site access is required.

Buyer shall use commercially reasonable efforts to not impede, delay or otherwise interfere with Seller's efforts on the Property.

To the extent available, Buyer shall provide (without mark-up) to Seller, at Seller's sole cost, all water, heat, traffic management, electricity and other utilities necessary to perform the Permitted Activities.

4. Confidentiality

To the extent allowed by law, all environmental information and reports acquired or developed by NVCOG pursuant to this Agreement and concerning the Property (the "**Confidential Information**") shall be hereby deemed confidential and proprietary and therefore shall not be disclosed to any third party without the prior written consent of the Owner. The Owner acknowledges and agrees that as a public entity NVCOG is subject to certain Freedom of Information Laws which may require the disclosure of information. The Owner further acknowledges and agrees that that the Permitted Activities are being performed in connection with the Grant which may require the disclosure of Confidential Information to applicable federal, state and local authorities and to the public. Owner agrees to such disclosures. Any restrictions on use or disclosure of information do not extend to any item of information which is known to the public at the time of its disclosure to the Owner, or is hereafter made known to the public by the Owner through no fault of NVCOG.

Confidential Information may be disseminated by NVCOG within the NVCOG's own organization to those Authorized Parties to the extent reasonably necessary and only after such Authorized Parties have been made aware that the Confidential Information is subject to the restrictions of this Agreement.

In the event that NVCOG or any Authorized Party becomes obligated by subpoena or judicial or administrative order to disclose any Confidential Information to any third party, government authority or court, NVCOG or such Authorized Party will promptly notify the Owner of each such requirement.

5. Permits and Approvals

NVCOG agrees that NVCOG or its Authorized Parties, at their sole expense, shall obtain and keep in force at all times any and all governmental permits and regulatory approvals necessary or required to conduct the Permitted Activities on the Property, and to perform or conduct such Permitted Activities at all times in compliance with all such permits and approvals and all applicable laws. Owner shall reasonably cooperate with NVCOG and its Authorized Parties in obtaining such permits and approvals.

6. On-Site Representatives and Other Environmental Activity Provisions

With respect to any Permitted Activities or action by or on behalf of NVCOG on the Property: (i) Owner may, in its sole discretion and at its sole cost and expense, have a representative present when soil or groundwater samples are being taken, provided such representative does not interfere with the on-site activities of NVCOG and its Authorized Parties; and (ii) copies of all final environmental reports, data summaries and figures depicting sampling locations and other materials generated from or relating to said activities shall be provided to Buyer upon Buyer's request.

7. Removal of Equipment and Other Items

NVCOG agrees that, upon conclusion of any Permitted Activities on Property, it will cause its Authorized Parties to take the following action (as used herein, "**Restoration**"): (i) repair any and all damage to the Property arising out of the acts of NVCOG, or its Authorized Parties (ii) in accordance with applicable laws, properly plug wells and remove any sampling devices and related materials that NVCOG or its Authorized Parties may have placed, or caused to have been placed, on the Property; (iii) properly manage and dispose of investigation derived waste and other materials from the acts of NVCOG or its Authorized Parties at the Property; and (iv) return the Property substantially to the condition that it was in prior to the Permitted Activities, reasonable wear and tear excepted.

8. Insurance

NVCOG agrees that any Authorized Parties performing Permitted Activities on the Property shall maintain commercial general liability insurance with respect to, and for the duration of, those Permitted Activities on the Property and for Restoration as follows:

(i) General Liability Insurance: $1,000,000.00 per occurrence, $2,000,000.00 aggregate and $2,000,000.00 products and completed operations aggregate. Providing coverage to protect the Owner for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

(ii) Automobile Liability Insurance: $1,000,000.00 combined single limit (CSL). Providing coverage to protect the Owner with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including hired & non-owned autos.

(iii) Workers' Compensation: at the Statutory Limits required within the State of Connecticut

(iv) (iv) Professional Liability Insurance (professional consultants only): $1,000,000.00 each claim. $1,000,000.00 aggregate limit. Professional liability (also known as, errors and omissions) insurance providing coverage to the Consultant.

Such insurance shall be provided by insurers that are satisfactory to the Owner, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher.

General and Automobile policies shall be endorsed to add the Owner as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and noncontributory insurance and the coverage and limits provided under such policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. Prior to commencing any activity at the Property, NVCOG shall furnish or cause to be furnished to the Owner certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the Owner, as follows: "The Owner is listed as additional insured on all lines of coverage except Workers Compensation and Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability as their interests may appear". NVCOG must supply or cause to be supplied replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Owner.

9. License Only

NVCOG and Owner agree that notwithstanding anything to the contrary, this Agreement constitutes a revocable license and does not convey or transfer any interest in the Property to NVCOG whatsoever.

10. Notice

Any notice pursuant to this Agreement shall be given in writing by (i) personal delivery, or (ii) reputable overnight delivery service with proof of delivery, sent to the intended addressee at the address set forth below, or to such other address or to the attention of such other person as the addressee shall have designated by written notice sent in accordance herewith, and shall be deemed to have been given and received either at the time of personal delivery, or, in the case of expedited delivery service or mail, as of the date of first attempted delivery at the address and in the manner provided herein. Unless changed in accordance with the preceding sentence, the addresses for notices given pursuant to this Agreement shall be as follows:

NVCOG:
49 Leavenworth Street
Waterbury, CT 06702
Attn: Richard T. Dunne

with a copy to:

Pullman and Comley
90 State House Square
Hartford, CT 06103
Attn: Gary O'Connor

Owner:

with a copy to:
the City of Bristol
111 North Main Street
Bristol, CT 06010
Attn: Mayor Caggiano

11. Governing Law

The interpretation and construction of this Agreement shall be governed by the laws of the State of Connecticut, without regard to such state's conflict of laws provisions.

12. No Recordation

NVCOG agrees that it shall not record this Agreement or any notice hereof on or with any public registry.

13. Integrated Agreement. This Agreement, including all exhibits attached hereto, if any, contains the entire understanding and agreement between the parties, sets forth all the rights and duties of the parties with respect to the subject matter hereof, and replaces and supersedes all previous agreements or understandings, whether written or oral, relating thereto. No modification of this Agreement or any of its terms shall be effective unless in writing and signed by the duly authorized representatives of the parties.

14. Counterparts. This Agreement may be executed in several counterparts all of which shall constitute one agreement, binding on all parties hereto, notwithstanding that all the parties are not signatories to the same counterpart.

-no further text on this page; signature page follows-

EXECUTED by the parties the day and year first above-written.

Naugatuck Valley Council of Governments

By: ______________________
Richard T. Dunne
It's President

City of Bristol

By: ______________________
Jeffrey Caggiano
It's Mayor

EXHIBIT A

Property Description

The total area of the site is 1.38 acres. Although the site is currently a vacant lot, in the past, a 16,460 square foot building occupied the eastern portion· of the site. According to the property card the building was built in 1920. However, review of aerial photography and Historic Sanborn maps, indicates the building was constructed in the early 1960s. According to Bristol Assessor and Building Department personnel, plating and foundry operations were performed on the site in the 1960s and 1970s.

The property was currently occupied by a plumbing company. No additions to the buildings were noted while conducting historic research for this report. The grounds are primarily covered with impervious surfaces (i.e. asphalt).
The property is zoned "BN" which represents a neighborhood business zone. The Neighborhood Business Zone is intended to accommodate but be generally limited to small, convenience-type retail stores and service establishments primarily serving the daily needs of the neighborhood in which they are located.

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Aging
(Requesting Department)

Date: 12/09/24
(Submission Date)

For the Agenda 12/17/24 Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation $______

X Transfer from Contingency $ 4,000

☐ Transfer(s) $______

☐ Grant $______

☐ Carry-over(s) $______

☐ Other

Approval:

This request was approved by the n/a
(governing Board of your department)

at its meeting held on n/a.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: Supervision is needed at night at the Senior Center due to the growing number of seniors within our community and the growing number of people using our building for programs and activities

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following:

From:	Contingency 0018106-589000	**To:**	0011027-515200	**Amount:**	4,000.00
From:		**To:**		**Amount:**	
From:		**To:**		**Amount:**	
From:		**To:**		**Amount:**	

Grants:
Total Amount: Grant $__________

City Share $__________ _____ %

Federal/State Share $__________ _____ %

Carry-overs list the following:

Account	Account Name	Amount

City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

December 11, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on December 10, 2024 it was voted to approve the hiring of a temporary employee in the Department of Aging from January to April 2025 for 4 nights per week and to refer this matter to the Board of Finance for funding.

Very truly yours,

Erica Cabiya

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Linda Milia, Asst. Director of Human Resources
Wendi Connolly, H.R. Analyst
Jason Krueger, Director, Bristol Senior Center

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: ______________Comptroller's_________
(Requesting Department)

Date: __________12/12/24________________________
(Submission Date)

For the _____12/17/24_________ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

X	Additional Appropriation	$___1,250,000________
X	Transfer from Contingency	$____ 122,811_______________
X	Transfer(s)	$__ 1,250,000___________
☐	Grant	$_______________________
☐	Carry-over(s)	$_______________________
☐	Other	

Approval:

This request was approved by the ______________________________
(governing Board of your department)

at its meeting held on _____________________.
(date)

Diane M Waldron

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: To be compliant with MBR requirements per attached letter from State Department of Education.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	**Account Name**	**Amount**
A4006170-556009	District Placed Tuition – SPED	$1,250,000
0011018-490101	Transfer In EBSF	$1,250,000

Transfer(s) complete the following:

From:	1018106-589000 - EBSF Contingency	**To:**	1018108-591001- EBSF Transfer Out GF	**Amount:**	$1,250,000
From:	0018106-589000 – General Fund Contingency	**To:**	A4006170-556009 – District Placed Tuition - SPED	**Amount:**	$122,811
From:		**To:**		**Amount:**	
From:		**To:**		**Amount:**	

Grants:
Total Amount: Grant $____________________________

City Share $____________________________ __________ %

Federal/State Share $____________________________ __________ %

Carry-overs list the following:

Account	**Account Name**	**Amount**

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

September 23, 2024

Iris White
Superintendent
Bristol Public Schools
129 Church Street
Bristol, CT 06010

Dear Ms. White:

Districts provided 2023-24 and 2024-25 budgeted appropriation information in order for the Department of Education to determine whether they are meeting the 2024-25 Minimum Budget Requirement (MBR). Based on the information submitted, Bristol **is currently in noncompliance by $1,372,811**. Attached is the calculation used to determine Bristol's MBR.

Legislation, however, allows for a deduction for any district that realizes new and documentable savings through increased district efficiencies approved by the Commissioner of Education or through regional collaboration or cooperative arrangements pursuant to Section 10-158a of the Connecticut General Statutes (C.G.S.). Any district that realizes such savings may reduce such district's budgeted appropriation for education in an amount equal to half of the amount of savings experienced as a result of such district efficiencies, regional collaboration or cooperative arrangement, provided such reduction shall not exceed one-half of one percent of the district's budgeted appropriation for education for the fiscal year ending June 30, 2024. If your district has experienced savings and you wish to apply for this deduction, please contact me for further instructions.

If you are not applying for the savings deduction, please indicate by January 1, 2025, if you anticipate the town providing the board of education with the additional funds during this fiscal year. If additional funds are appropriated, please notify Kevin Chambers at kevin.chambers@ct.gov immediately so your data can be updated accordingly.

Please note that pursuant to C.G.S. Section 10-262i(e), failure to meet the 2024-25 MBR results in a forfeiture of Education Cost Sharing (ECS) grant funds in the amount equal to two times the shortfall. Such forfeiture would be deducted from the district's 2026-27 ECS grant. Based on the current shortfall of $1,372,811, the reduction to the ECS grant would equal $2,745,622. The State Board of Education may waive such forfeiture if the town agrees to appropriate to the board of education in 2026-27 an amount in excess of the MBR that is at least equal to the penalty. In addition, the State Board of Education may waive the forfeiture for other good cause.

Please do not hesitate to contact me at 860-713-6667 if you have any questions.

Sincerely,

Roger Persson
Chief of Fiscal and Administrative Services

RP:cw
Attachment
cc: Charlene M. Russell-Tucker, Commissioner of Education
Mike McKeon, Director, Legal and Governmental Affairs
Jeff Caggiano, Mayor, Town of Bristol
Lynn Boisvert, Director of Finance, Bristol Public Schools
Kevin Chambers, Education Consultant, Bureau of Fiscal Services

CONNECTICUT STATE DEPARTMENT OF EDUCATION
BUREAU OF FISCAL SERVICES
2024-2025 MINIMUM BUDGET REQUIREMENT (MBR)
K-12 DISTRICTS

DISTRICT CODE 17
DISTRICT NAME BRISTOL
ITEM #

1.	2023-2024 FINAL BUDGETED APPROPRIATION(ED012)*:	130,461,811
2.	MAXIMUM EFFICIENCY CAP (Item 1 x .5%):	652,309
3.	RESIDENT STUDENT DEDUCTION** (See Below):	0
4.	DESIGNATED HIGH SCHOOL DEDUCTION:	0
5.	2024-2025 BUDGETED APPROPRIATION(ED012):	129,089,000
6.	2024-2025 NON-ALLIANCE DISTRICT ECS INCREASE/DECREASE:	0
7.	SAVINGS REALIZED THROUGH EFFICIENCIES; (Supplied by the district and approved by the commissioner)	0
8.	PRELIMINARY EFFICIENCY DEDUCTION (Item 7 x 50%):	0
9.	EFFECIENCY DEDUCTION (Lessor of Item 2 or Item 8):	0
10.	CLOSED SCHOOL DEDUCTION: (Supplied by the district and approved by the commissioner)	0
11.	CATASTROPHIC EVENT LOSS DEDUCTION: (Supplied by the district and approved by the commissioner)	0
12.	2024-2025 MBR (Item 1 - Item 3 - Item 4 + Item 6 - Item 9 - Item 10 - Item 11):	130,461,811
13.	2024-2025 MBR OVERAGE/SHORTAGE (Item 5 - Item 12):	-1,372,811
14.	2024-2025 MBR COMPLIANCE: (YES if Item 13 is Greater than or Equal to Zero)	NO

* For districts failing to meet their MBR in the previous year Item 1 equals their previous year's MBR

** A.	DECREASE IN RESIDENT STUDENTS	0.00
B.	2022-2023 NET CURRENT EXPENDITURES	156,460,697
C.	10/2022 RESIDENT STUDENTS	7,975.89
D.	RESIDENT STUDENT DEDUCTION ((Item B / Item C) x 50% x Item A)	0

Finance & Operations Speaking Notes

Meeting of Dec 11, 2024 6:00 pm

4.	**<u>Budget Update – FY25: Through October 31, 2024</u>** On Nov 30, 2024, our FY 2025 balance was $8,180,302. Our Transportation and Pupil Personnel Services Characters are the most significant areas of concern at this time. The transportation budget is currently over budget by (400,435) due to increases in contractual obligations, and Pupil Services is over budget by (7,210,780) at the end of November. We submitted our December 01 Excess Cost data collection of $21,218,071. We are waiting on reimbursement amounts from the State. I will keep this committee apprised of the outcome. We continue with a budget freeze and only allow purchases directly supporting the curriculum, needed paper products, emergency repairs, and grant or student activity purchases. I will closely monitor FY 2025 costs and continue to inform you of all areas of concern in the following months.
5.	**<u>Cafeteria Report - School Lunch</u>** Our snapshot balance shows a surplus, currently at $810,916 as of the end of November. We served our scholars 43,186 breakfasts, 89,104 lunches, and 1,045 after-school snacks.

6.	**<u>Appropriations & Transfers (exceeding $10K)</u>** We transferred $16,594.05 from Prof Services Other ESY and $6,405.74 from OT/PT Salaries ESY accounts, reappropriating $22,999.79 to Professional Services Other—SpEd.
7.	**<u>Special Services Update- Reported by Amy Martino</u>** Tonight, I will report on the special education enrollment count. As of December 1, 2024, 1,784 of the 8,057 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.14% of the total BPS student population. As of December 1st, 113 students with disabilities required out-of-district placements at private special education school programs. There are 83 students requiring special education programming services at other public out-of-district schools, including magnet schools. During November 2024, 24% of newly registered students were identified as students with special education programming needs at the time of registration; no newly enrolled students received their programming and services at an out-of-district special education school program. During November, there were 37 211 calls and 2 911 calls. The Bristol Public Schools has a robust continuum of special education services. In addition to co-teaching (a special education teacher provides instruction alongside a general education teacher), we support students who require 1:1 or small group instruction in a smaller resource room setting. For students who require a partial or full-day self-contained program, we have 32 program classrooms across the district serving students in Pre-K through age 22. Our Destinations, Learning Centers, and Breakthrough programs (14 classrooms) instruct students who require intensive behavioral and social-emotional services alongside their academic instruction. Our EXCEL program (8 classrooms) provides functional academic and adaptive living skills instruction, while our LEAD programs (8 classrooms) serve autistic students who require intensive services and discrete trial instruction. As you can see from this slide, our need for in-district programming has increased drastically over the past five years. This does not include the costs of transportation, including wheelchair vehicles, nursing services, physical

	equipment required for students to breathe, eat, and toilet, nor the devices students may require for communication, just to name a few. In the Fall of 2024, of the 96 newly enrolled students in Bristol, 76.7% required either an in-district program, physical equipment, or communication devices ordered. Based on the IEPs we received, we were required to add 3 1:1 paraeducators.
8.	**<u>Student Activity Accounts</u>** I'll start with Bristol Central: Bristol Central Athletics began this year with a balance of $35,762.29. A total of $5,068.58 in expenses and $4,961.25 in revenues left a balance of $35,654.96. The BCHS Student Activity Fund began the year with $141,747.38. In November, it had $27,481.58 in expenditures and $48,789.46 in Revenues, leaving a month-end balance of $163,055.26. Bristol Eastern Athletics began this year with a $2,383.04 balance. A total of $3,313.63 in expenses and $12,625.06 in revenues left a balance of $11,694.47. The BEHS Student Activity Fund began the year with $147,111.89. In November, there were $41,747.76 in expenditures and $68,335.97 in Revenues, leaving a month-end balance of $173,700.10.
9	**2025 Proposed Finance & Operations Committee Meeting Calendar** Submitted for your approval is the proposed 2025 calendar year Finance & Operations meeting calendar.

Bristol Board of Education **FY25 - SNAPSHOT** **November 30, 2024**

Character Code	2024 Actual	2025 Budget	2025 Revised Budget	YTD Expended	Encumbrances	Available Budget	% of Budget Used
01 - GENERAL CONTROL	2,727,116	2,639,309	2,644,028	1,065,547	1,465,248	113,232	95.7%
02 - INSTRUCTION	51,623,253	51,972,345	51,976,440	15,361,298	36,686,807	-71,665	100.1%
03 - TRANSPORTATION	5,090,146	5,936,081	5,936,054	1,196,678	5,139,810	-400,435	106.7%
04 - OPERATION OF PLANT	7,348,492	8,034,354	8,122,667	3,321,116	4,652,809	148,742	98.2%
05 - MAINTENANCE OF PLANT	2,864,108	2,965,022	2,965,022	1,182,358	1,748,116	34,549	98.8%
06 - BENEFITS & FIXED	20,306,829	20,856,642	20,856,642	917,497	129,053	19,810,091	5.0%
07 - ATHLETICS & STUDENT	2,333,939	2,641,619	2,622,130	947,163	342,709	1,332,258	49.2%
08 - CAPITAL & TECHNOLOGY	2,032,881	2,054,379	2,054,379	1,153,588	571,487	329,304	84.0%
10 - TUITION	1,191,735	825,202	825,202	62,841	41,206	721,155	12.6%
50 - SALARIES/WORK COMP	0	0	0	22,052	0	-22,052	-
58 - OTHER/MISCELLANEOUS/ANTICIPATED REVENUE	-6,368,526	-6,643,078	-6,643,078	-38,980	0	-6,604,098	0.6%
Total	**89,149,972**	**91,281,875**	**91,359,486**	**25,191,159**	**50,777,245**	**15,391,083**	**83.2%**
Pupil Services Breakdown							
Special Education	15,963,042	14,932,605	15,011,191	4,745,581	12,652,922	-2,387,312	115.9%
Preschool	866,801	935,209	700,368	206,579	507,464	-13,675	102.0%
504 Plan Students	0	0	53,500	2,733	5,142	45,625	14.7%
Summer School	0	320,212	270,784	231,479	5,110	34,196	87.4%
Psychological Services	1,588,101	1,670,698	1,665,898	470,057	1,217,247	-21,406	101.3%
Speech Pathology	1,737,425	1,560,685	1,711,949	450,107	1,210,396	51,446	97.0%
Transportation	5,909,535	6,097,930	6,098,930	1,844,609	5,920,040	-1,665,719	127.3%
Magnet/Vo-Ag School Tuitions	196,730	686,299	0	0	0	0	0.0%
Public School Tuitions	4,135,518	2,323,487	2,423,487	2,123,602	2,431,226	-2,131,341	187.9%
Private Facility Tuitions	10,914,685	9,280,000	9,866,299	3,190,877	7,798,016	-1,122,594	111.4%
09 - SPECIAL EDUCATION TOTAL	41,311,839	37,807,125	37,802,406	13,265,623	31,747,564	-7,210,780	119.1%
TOTAL OPERATING BUDGET	**130,461,811**	**129,089,000**	**129,161,892**	**38,456,781**	**82,524,808**	**8,180,302**	**93.7%**

REVENUE SOURCES:	**Annual Anticipated:**	**YTD Received:**
Rentals	50,000	-8,254
Tuitions	157,979	0
Medicaid	451,352	-30,726
Excess Cost	5,983,747	0
Total Revenue Anticipated YTD:	**6,643,078**	**-38,980**

CURRENT OPERATING BUDGET AFTER REVENUES

$8,180,302

**2025 Budget increased by 88,313.00 reimbursement from Insurance

CITY OF BRISTOL

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01 GENERAL CONTROL							
511001 SUPERINTENDENT/DEPUTY SALARI	461,029	-38,057	422,972	174,167.99	127,875.00	120,929.01	71.4%
511021 SUPERVISOR SALARIES - GENERA	351,648	0	351,648	139,080.82	214,689.15	-2,121.97	100.6%
512001 CENTRAL ADMIN SALARIES - GEN	127,453	0	127,453	51,245.55	83,376.13	-7,168.68	105.6%
512021 SECRETARY SALARIES - GENERAL	618,950	42,776	661,726	257,821.48	462,531.44	-58,626.92	108.9%
532301 PROF SERVICES - OTHER - GEN	40,000	0	40,000	32,927.75	25,842.88	-18,770.63	146.9%
533011 OTHER PROF/TECH - GENERAL	145,700	0	145,700	64,396.36	20,722.50	60,581.14	58.4%
544401 RENTS & LEASES - GENERAL	375,000	0	375,000	130,017.85	233,484.21	11,497.94	96.9%
553001 TELEPHONE - GENERAL	170,000	0	170,000	62,342.05	133,612.55	-25,954.60	115.3%
553101 POSTAGE - GENERAL	80,000	0	80,000	37,626.41	41,233.53	1,140.06	98.6%
553301 SOFTWARE/LICENSES - GENERAL	33,000	0	33,000	10,660.00	.00	22,340.00	32.3%
555001 PRINTING & BINDING - GENERAL	19,200	0	19,200	5,167.14	882.86	13,150.00	31.5%
558001 STAFF TRANSPORT - GENERAL	26,250	0	26,250	10,543.68	.00	15,706.32	40.2%
559001 OTHER PURCHASED SERVICES - G	10,368	-5,000	5,368	1,242.00	.00	4,126.00	23.1%
561201 ADMIN SUPPLIES - GENERAL	25,000	0	25,000	4,285.30	2,608.94	18,105.76	27.6%
569001 OFFICE SUPPLIES - GENERAL	120,049	0	120,049	45,011.06	118,089.11	-43,051.17	135.9%
581161 MEMBERSHIPS - STAFF - GEN	8,792	0	8,792	6,898.00	300.00	1,594.00	81.9%
581171 MEMBERSHIPS - DIST - GENERAL	26,870	5,000	31,870	32,113.80	.00	-243.80	100.8%
TOTAL GENERAL CONTROL	2,639,309	4,719	2,644,028	1,065,547.24	1,465,248.30	113,232.46	95.7%
02 INSTRUCTION							
511012 PRINCIPAL SALARIES	3,188,217	0	3,188,217	1,300,774.75	1,913,080.35	-25,638.10	100.8%
511022 SUPERVISOR SALARIES - INSTRU	1,397,331	18,303	1,415,634	519,275.20	890,368.83	5,990.21	99.6%
511092 SUMMER SCHOOL SALARIES	78,539	-18,303	60,236	48,885.85	.00	11,349.91	81.2%
511102 TEACHER SALARIES - INSTRUCT	37,792,259	-50,000	37,742,259	10,368,322.16	27,918,256.43	-544,319.59	101.4%
511142 GUIDANCE COUNSELOR SALARIES	2,166,810	0	2,166,810	616,850.25	1,583,438.19	-33,478.44	101.5%
511152 LIBRARY MEDIA SALARIES - INS	554,743	0	554,743	142,729.72	387,409.28	24,604.00	95.6%
511162 SUBSTITUTE TEACHER SALARIES	1,100,000	0	1,100,000	259,965.53	802,572.54	37,461.93	96.6%
511172 INTERN/TUTOR SALARIES - INST	58,055	0	58,055	17,973.81	14,494.18	25,587.01	55.9%
511182 NON CERT INSTRUCTION SALARIE	127,754	0	127,754	35,887.13	84,148.30	7,718.57	94.0%
511192 CO-CURRICULAR STIPENDS - INS	168,279	17,234	185,513	44,063.84	.00	141,448.66	23.8%
512022 SECRETARY SALARIES - INSTRUC	2,559,570	0	2,559,570	889,344.14	1,844,414.22	-174,188.36	106.8%
512032 SUBSTITUTE SECRETARY SALARIE	10,000	0	10,000	5,508.96	4,352.80	138.24	98.6%
512072 PARA SALARIES - INSTRUCTION	831,039	0	831,039	228,352.84	762,435.72	-159,749.56	119.2%
512082 INTERVENTION SPECIALISTS	221,110	0	221,110	56,512.79	160,993.80	3,603.41	98.4%
532202 PROF ED SERVICES - INSTRUCTI	87,764	49,253	137,017	25,462.67	900.00	110,653.83	19.2%
532302 PROF SERVICES - OTHER - INST	51,525	0	51,525	7,294.97	8,464.22	35,765.81	30.6%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
532402 FIELD TRIPS/ADMISSION - INST	34,380	-150	34,230	5,003.00	1,925.25	27,301.75	20.2%
533012 OTHER PROF/TECH - INSTRUCTIO	2,060	0	2,060	1,257.97	.00	802.03	61.1%
543002 REPAIRS & MAINT - INSTRUCTIO	40,050	-200	39,850	13,988.92	7,963.97	17,897.11	55.1%
544402 RENTS & LEASES - INSTRUCTION	121,063	0	121,063	15,605.09	83,998.48	21,459.43	82.3%
553102 POSTAGE - INSTRUCTION	1,362	0	1,362	436.00	.00	926.00	32.0%
553302 SOFTWARE/LICENSES - INSTRUCT	188,425	-1,188	187,237	115,539.97	21,776.12	49,921.32	73.3%
555002 PRINTING & BINDING - INSTRUC	35,975	-55	35,920	8,449.18	16,778.43	10,692.39	70.2%
558002 STAFF TRANSPORT - INSTRUCTIO	11,300	0	11,300	96.81	.00	11,203.19	.9%
559002 OTHER PURCHASED SERVICES - I	2,000	0	2,000	55.20	.00	1,944.80	2.8%
561102 INSTRUCT SUPPLIES - INSTRUCT	638,135	-6,836	631,299	451,397.17	84,118.51	95,782.93	84.8%
561202 ADMIN SUPPLIES - INSTRUCTION	11,018	242	11,260	7,269.36	1,470.25	2,519.92	77.6%
561502 COMP MEDIA SUPPLIES - INSTRU	200	0	200	.00	.00	200.00	.0%
564102 TEXTBOOKS - INSTRUCTION	99,545	-3,310	96,235	7,385.82	178.00	88,671.18	7.9%
564112 REPLACEMENT TEXTBOOKS	13,836	-4,348	9,489	4,432.50	.00	5,056.00	46.7%
564202 LIB BOOKS/MAG SUBS - INSTR	90,380	346	90,726	65,864.85	4,798.51	20,062.76	77.9%
565002 STUDENT RECOGNITION - INSTRU	11,250	0	11,250	3,712.33	3,463.10	4,074.57	63.8%
569002 OFFICE SUPPLIES - INSTRUCTIO	83,726	252	83,978	47,936.15	5,460.50	30,581.39	63.6%
573002 EQUIPMENT - INSTRUCTION	134,825	-350	134,475	3,155.75	75,694.85	55,624.40	58.6%
581162 MEMBERSHIPS - STAFF - INSTRU	20,178	279	20,457	15,903.99	1,752.00	2,801.01	86.3%
581172 MEMBERSHIPS - DIST - INSTRUC	39,642	2,927	42,569	26,603.00	2,100.00	13,866.00	67.4%
TOTAL INSTRUCTION	51,972,345	4,095	51,976,440	15,361,297.67	36,686,806.83	-71,664.29	100.1%

03 TRANSPORTATION

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
512043 TRANSPORTATION SALARIES	80,187	0	80,187	29,394.70	57,376.13	-6,583.83	108.2%
533013 OTHER PROF/TECH - TRANSPORT	230,000	0	230,000	56,437.01	153,951.35	19,611.64	91.5%
551003 REGULAR PUPIL TRANSPORTATION	3,640,658	0	3,640,658	714,773.99	2,971,634.57	-45,750.56	101.3%
551203 IN TOWN TRANSPORT - VOTECH	29,986	0	29,986	3,357.64	48,327.86	-21,699.50	172.4%
551303 PRIVATE SCHOOL TRANSPORT	498,000	0	498,000	121,310.46	492,664.32	-115,974.78	123.3%
551403 OUT OF TOWN TRANSPORT - VOTE	285,668	0	285,668	56,816.64	230,423.04	-1,571.68	100.6%
551503 OUT OF TOWN TRANSPORT - VOAG	131,688	0	131,688	26,192.16	105,496.20	-.36	100.0%
551703 FIELD TRIPS - INSTRUCTION	43,000	-28	42,973	5,658.58	11,194.73	26,119.19	39.2%
551813 HOMELESS IN-TOWN SPED	19,754	0	19,754	.00	.00	19,754.00	.0%
551823 HOMELESS IN-TOWN REG	249,124	0	249,124	65,985.87	480,585.00	-297,446.87	219.4%
551833 HOMELESS OUT OF TOWN SPED	1,097	0	1,097	.00	.00	1,097.00	.0%
551843 HOMELESS OUT OF TOWN REG	66,439	0	66,439	.00	.00	66,439.00	.0%
551903 ATHLETIC TRANSPORTATION	198,949	0	198,949	22,925.34	167,074.66	8,949.00	95.5%
562703 FUEL PUPIL TRANSPORTATION	461,431	0	461,431	93,825.92	421,082.40	-53,477.32	111.6%
569003 OFFICE SUPPLIES - TRANSPORT	100	0	100	.00	.00	100.00	.0%
TOTAL TRANSPORTATION	5,936,081	-28	5,936,054	1,196,678.31	5,139,810.26	-400,435.07	106.7%

04 OPERATION OF PLANT

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04 OPERATION OF PLANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
512064 CUSTODIAN SALARIES - PLANT	3,575,074	0	3,575,074	1,257,213.11	2,219,552.56	98,308.33	97.3%
512264 SUBSTITUTE CUSTODIANS	40,000	0	40,000	7,029.00	.00	32,971.00	17.6%
515104 OVERTIME - OPERATION	122,000	0	122,000	79,644.84	.00	42,355.16	65.3%
515114 OVERTIME - BUILDING RENTAL	20,000	0	20,000	8,695.15	.00	11,304.85	43.5%
541014 ELECTRICITY	820,000	0	820,000	371,863.04	620,136.96	-172,000.00	121.0%
541024 NATURAL GAS	622,000	0	622,000	81,438.57	540,561.43	.00	100.0%
541034 HEATING FUEL	447,000	0	447,000	37,995.56	409,004.44	.00	100.0%
541044 ELECTRICITY:SOLAR GENERATION	702,000	0	702,000	244,509.57	420,990.43	36,500.00	94.8%
541104 WATER & SEWER CHARGES	110,000	0	110,000	58,652.35	51,347.65	.00	100.0%
543004 REPAIRS & MAINT - OPERATION	200,258	0	200,258	79,465.12	96,418.88	24,374.00	87.8%
552004 PROPERTY INSURANCE	302,446	0	302,446	175,875.10	172,040.00	-45,469.10	115.0%
552104 LIABILITY INSURANCE - PLANT	555,524	88,313	643,837	673,314.77	.00	-29,477.29	104.6%
561304 CUSTODIAN SUPPLIES	432,052	0	432,052	179,102.52	112,150.93	140,798.55	67.4%
573004 EQUIPMENT - OPERATION	86,000	0	86,000	66,317.30	10,606.00	9,076.70	89.4%
TOTAL OPERATION OF PLANT	8,034,354	88,313	8,122,667	3,321,116.00	4,652,809.28	148,742.20	98.2%

05 MAINTENANCE OF PLANT

512005 CENTRAL ADMIN SALARIES - MAI	357,808	0	357,808	148,030.32	358,372.71	-148,595.03	141.5%
512025 SECRETARY SALARIES - MAINT	57,831	0	57,831	25,079.66	40,720.04	-7,968.70	113.8%
512055 MAINTENANCE SALARIES	907,975	0	907,975	316,599.89	571,390.35	19,984.76	97.8%
515105 OVERTIME - MAINTENANCE	15,000	0	15,000	14,351.03	.00	648.97	95.7%
532305 PROF SERVICES - OTHER - MAIN	0	1,552	1,552	31.12	.00	1,520.88	2.0%
533015 OTHER PROF/TECH - MAINTENANC	92,172	0	92,172	10,731.61	24,268.39	57,172.00	38.0%
543005 REPAIRS & MAINT - MAINTENANC	619,736	-1,552	618,184	380,854.20	227,111.28	10,218.52	98.3%
543505 FIELD MAINT - PLANT	166,250	0	166,250	78,286.97	68,502.03	19,461.00	88.3%
553305 SOFTWARE/LICENSES - MAINT OF	30,000	0	30,000	24,619.49	.00	5,380.51	82.1%
555005 PRINTING & BINDING - SECURIT	5,000	0	5,000	2,000.00	.00	3,000.00	40.0%
561405 MAINTENANCE SUPPLIES - PLANT	420,000	-15,000	405,000	134,612.17	164,428.44	105,959.39	73.8%
569005 OFFICE SUPPLIES - MAINTENANC	250	0	250	86.59	163.41	.00	100.0%
573005 EQUIPMENT - MAINTENANCE	130,000	15,000	145,000	361.57	189,249.03	-44,610.60	130.8%
573405 BUILDING & SITE IMPROVEMENTS	125,000	0	125,000	30,125.00	103,550.00	-8,675.00	106.9%
581175 MEMBERSHIPS - DIST - PLANT	20,000	0	20,000	2,170.00	360.00	17,470.00	12.7%
581205 VANDALISM	18,000	0	18,000	14,418.08	.00	3,581.92	80.1%
TOTAL MAINTENANCE OF PLANT	2,965,022	0	2,965,022	1,182,357.70	1,748,115.68	34,548.62	98.8%

06 BENEFITS & FIXED

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06 BENEFITS & FIXED	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
520006 EMPLOYEE BENEFITS	20,808	0	20,808	.00	.00	20,808.00	.0%
520106 LIFE INSURANCE	85,000	0	85,000	31,310.40	48,689.60	5,000.00	94.1%
520306 MEDICAL/PRESCRIPTION	15,327,745	0	15,327,745	.00	.00	15,327,745.00	.0%
520316 DENTAL	544,537	0	544,537	.00	.00	544,537.00	.0%
520326 MEDICAL/PRESCRIPTION - RETIR	1,165,399	0	1,165,399	.00	.00	1,165,399.00	.0%
520406 WORKERS COMPENSATION	953,650	0	953,650	.00	.00	953,650.00	.0%
520506 SHORT TERM DISABILITY	41,423	0	41,423	15,211.16	20,788.84	5,423.00	86.9%
520516 LONG TERM DISABILITY	18,908	0	18,908	4,694.19	13,305.81	908.00	95.2%
520706 SOCIAL SECURITY	1,125,724	0	1,125,724	403,515.44	.00	722,208.56	35.8%
520756 MEDICARE	1,096,882	0	1,096,882	360,391.05	.00	736,490.95	32.9%
520806 EMPLOYEE ASSISTANCE PROGRAM	24,266	0	24,266	.00	.00	24,266.00	.0%
521006 SEVERANCE PAY	350,000	0	350,000	69,796.80	.00	280,203.20	19.9%
521106 EDUCATION REIMBURSEMENT	20,000	0	20,000	2,920.50	.00	17,079.50	14.6%
521206 UNEMPLOYMENT INSURANCE	75,000	0	75,000	28,731.00	46,269.00	.00	100.0%
521306 BOOTS ALLOWANCE EMPLOYEE BEN	7,300	0	7,300	926.94	.00	6,373.06	12.7%
TOTAL BENEFITS & FIXED	20,856,642	0	20,856,642	917,497.48	129,053.25	19,810,091.27	5.0%

07 ATHLETICS & STUDENT

07 ATHLETICS & STUDENT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
511027 SUPERVISOR SALARIES - ATHLET	280,448	0	280,448	102,214.11	183,996.06	-5,762.17	102.1%
511187 COACHING STIPENDS	956,366	0	956,366	352,754.28	.00	603,611.72	36.9%
511197 CO-CURRICULAR STIPENDS - SA	491,668	0	491,668	4,837.32	.00	486,830.68	1.0%
512027 SECRETARY SALARIES - ATHLETI	23,332	0	23,332	8,577.95	16,489.55	-1,735.50	107.4%
532307 PROF SERVICES - OTHER - ATHL	114,902	0	114,902	17,609.63	78,605.00	18,687.37	83.7%
532407 FIELD TRIPS/ADMISSION - SA	300	0	300	.00	.00	300.00	.0%
532607 ATHLETIC OFFICIALS	177,656	0	177,656	107,000.00	.00	70,656.00	60.2%
543007 REPAIRS & MAINT - ATHLET EQU	30,000	0	30,000	3,448.00	479.00	26,073.00	13.1%
544407 RENTS & LEASES - ATHLETICS	13,400	0	13,400	2,769.74	5,230.26	5,400.00	59.7%
552107 LIABILITY INSURANCE - ATHLET	175,000	-18,275	156,725	156,725.00	.00	.00	100.0%
553307 SOFTWARE/LICENSES ATHLETICS	16,304	0	16,304	15,124.27	.00	1,179.73	92.8%
555017 PRINTING & BINDING - SA	9,315	-572	8,744	6,148.57	1,375.66	1,219.27	86.1%
558007 STAFF TRANSPORT - ATHLETICS	25,000	0	25,000	.00	.00	25,000.00	.0%
561107 INSTRUCT SUPPLIES - SA	23,682	296	23,978	13,416.18	1,150.00	9,411.61	60.7%
565007 STUDENT RECOGNITION - SA	58,158	-3,792	54,366	11,214.02	12,367.46	30,784.52	43.4%
569007 OFFICE SUPPLIES - ATHLETICS	500	0	500	369.00	.00	131.00	73.8%
569017 OFFICE SUPPLIES - SA	300	0	300	.00	300.00	.00	100.0%
569307 ATHLETIC SUPPLIES	87,954	-75	87,879	46,466.99	16,600.94	24,811.07	71.8%
573007 EQUIPMENT - ATHLETICS	42,230	-1,203	41,027	39,770.24	12,920.92	-11,664.32	128.4%
573017 UNIFORMS - ATHLETICS	40,670	4,132	44,802	37,448.16	.00	7,353.52	83.6%
581177 MEMBERSHIPS - DIST - ATHLETI	71,934	0	71,934	21,269.88	13,194.00	37,470.12	47.9%
581187 MEMBERSHIPS - DIST - SA	2,500	0	2,500	.00	.00	2,500.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL ATHLETICS & STUDENT	2,641,619	-19,489	2,622,130	947,163.34	342,708.85	1,332,257.62	49.2%
08 CAPITAL & TECHNOLOGY							
511188 NON CERTIFIED SALARIES - TEC	0	0	0	1,784.75	.00	-1,784.75	100.0%
512028 SECRETARY SALARIES - TECH	60,103	0	60,103	22,862.35	42,479.65	-5,239.00	108.7%
512088 SUBSTITUTE TECH SALARIES	0	0	0	11,535.00	.00	-11,535.00	100.0%
513008 TECH SALARIES	576,182	0	576,182	205,165.88	358,285.61	12,730.51	97.8%
515108 OVERTIME - TECHNOLOGY	5,000	0	5,000	2,177.80	.00	2,822.20	43.6%
533018 OTHER PROF/TECH - CAPITAL/TE	114,881	0	114,881	9,558.00	21,474.00	83,849.00	27.0%
543008 REPAIRS & MAINT - TECH	158,010	-59,995	98,015	11,581.36	3,103.60	83,330.21	15.0%
544408 RENTS & LEASES - TECH	596,361	54,500	650,861	443,640.34	127,515.76	79,704.90	87.8%
553308 SOFTWARE/LICENSES - TECH	407,272	39,495	446,767	404,748.63	14,118.46	27,899.74	93.8%
561108 INSTRUCT SUPPLIES - TECH	26,500	8,500	35,000	34,780.30	.00	219.70	99.4%
561408 MAINTENANCE SUPPLIES - TECH	29,745	-6,000	23,745	3,886.19	3,376.85	16,481.96	30.6%
569008 OFFICE SUPPLIES - TECH	3,698	0	3,698	1,867.19	1,132.81	698.00	81.1%
573008 EQUIPMENT - TECHNOLOGY	76,627	-36,500	40,127	.00	.00	40,127.00	.0%
TOTAL CAPITAL & TECHNOLOGY	2,054,379	0	2,054,379	1,153,587.79	571,486.74	329,304.47	84.0%
09 SPECIAL EDUCATION							
511029 SUPERVISOR SALARIES - SPED	986,936	-23,660	963,276	371,150.44	592,123.82	1.74	100.0%
511109 TEACHER SALARIES - SPED	7,079,720	29,648	7,109,368	1,898,068.15	5,041,185.62	170,114.49	97.6%
511119 CERT SALARY ADJUSTMENTS	147,404	-147,404	0	.00	.00	.00	.0%
511129 PSYCHOLOGIST SALARIES	1,650,898	-260	1,650,638	455,548.53	1,217,246.87	-22,157.40	101.3%
511139 SPEECH CLINICIAN SALARIES	1,474,285	146,464	1,620,749	435,206.09	1,184,270.79	1,272.12	99.9%
511179 INTERN/TUTOR SALARIES - SPED	70,000	0	70,000	27,125.17	.00	42,874.83	38.8%
512029 SECRETARY SALARIES - SPED	288,568	262	288,830	107,655.44	202,246.70	-21,071.92	107.3%
512079 PARA SALARIES - SPED	4,000,500	4,233	4,004,733	1,020,930.81	3,146,039.71	-162,237.78	104.1%
512089 CLINICAL SUPPORT SPECIALIST-	28,320	-28,320	0	.00	.00	.00	.0%
512099 OT/PT SALARIES	673,050	333,348	1,006,398	266,343.07	765,575.27	-25,520.46	102.5%
512109 NON CERT SALARY ADJUSTMENTS	354,000	-354,000	0	.00	.00	.00	.0%
512279 SUBSTITUTE PARA SALARIES	75,575	0	75,575	158,678.45	306,517.94	-389,621.39	615.5%
532209 PROF ED SERVICES - SPED	86,000	0	86,000	2,850.50	3,184.50	79,965.00	7.0%
532309 PROF SERVICES - OTHER - SPED	2,196,053	34,726	2,230,779	1,248,658.07	3,049,136.84	-2,067,016.17	192.7%
532409 FIELD TRIPS/ADMISSION - SPED	1,000	0	1,000	.00	.00	1,000.00	.0%
533019 OTHER PROF/TECH - SPED	75,000	0	75,000	12,742.17	57,257.83	5,000.00	93.3%
543009 REPAIRS & MAINT - SPED	400	0	400	.00	.00	400.00	.0%
544409 RENTS & LEASES - SPED	16,600	0	16,600	16,569.10	.00	30.90	99.8%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
551109 IN TOWN TRANSPORT - SPED	3,050,746	0	3,050,746	704,780.58	2,539,957.33	-193,991.91	106.4%
551609 OUT OF TOWN TRANSPORT - SPED	3,042,184	0	3,042,184	1,139,448.88	3,374,345.71	-1,471,610.59	148.4%
551709 FIELD TRIPS - SPED	5,000	0	5,000	.00	5,000.00	.00	100.0%
553309 SOFTWARE/LICENSES - SPED	88,000	0	88,000	8,417.95	3,599.00	75,983.05	13.7%
556009 DISTRICT PLACED TUITION - SP	11,939,786	-100,000	11,839,786	4,910,406.46	9,780,621.06	-2,851,241.52	124.1%
556109 STATE PLACED TUITION - SPED	350,000	100,000	450,000	404,072.60	448,620.92	-402,693.52	189.5%
561109 INSTRUCT SUPPLIES - SPED	65,300	244	65,544	48,017.59	7,762.25	9,764.32	85.1%
569009 OFFICE SUPPLIES - SPED	4,000	0	4,000	2,668.75	.00	1,331.25	66.7%
573009 EQUIPMENT - SPED	56,000	0	56,000	25,558.79	22,621.50	7,819.71	86.0%
581169 MEMBERSHIPS - STAFF - SPED	1,500	0	1,500	725.00	.00	775.00	48.3%
581179 MEMBERSHIPS - DIST - SPED	300	0	300	.00	250.00	50.00	83.3%
TOTAL SPECIAL EDUCATION	37,807,125	-4,719	37,802,406	13,265,622.59	31,747,563.66	-7,210,780.25	119.1%
10 TUITION							
556000 DISTRICT PLACED TUITION - RE	799,202	0	799,202	54,046.84	.00	745,155.16	6.8%
556100 STATE PLACED TUITION - REG	26,000	0	26,000	8,794.50	41,205.50	-24,000.00	192.3%
TOTAL TUITION	825,202	0	825,202	62,841.34	41,205.50	721,155.16	12.6%
50 SALARIES							
518000 WORKERS' COMP SALARY	0	0	0	22,051.78	.00	-22,051.78	100.0%
TOTAL SALARIES	0	0	0	22,051.78	.00	-22,051.78	100.0%
58 OTHER/MISCELLANEOUS							
580100 ANTICIPATED REVENUE - RENTAL	-50,000	0	-50,000	-8,254.19	.00	-41,745.81	16.5%
580200 ANTICIPATED REVENUE - TUITIO	-157,979	0	-157,979	.00	.00	-157,979.00	.0%
580300 ANTICIPATED REVENUE - MEDICA	-451,352	0	-451,352	-30,725.65	.00	-420,626.35	6.8%
580400 ANTICIPATED REVENUE - EX COS	-5,983,747	0	-5,983,747	.00	.00	-5,983,747.00	.0%
TOTAL OTHER/MISCELLANEOUS	-6,643,078	0	-6,643,078	-38,979.84	.00	-6,604,098.16	.6%
GRAND TOTAL	129,089,000	72,892	129,161,892	38,456,781.40	82,524,808.35	8,180,302.25	93.7%

** END OF REPORT - Generated by Lynn Boisvert **

CITY OF BRISTOL

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	22	BUA	11/05/2024	11/05/2024	GHS	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A8102400	561102					INSTRUCT SUPPLIES - INSTRUCT		82.71	
2	A8103200	561107					INSTRUCT SUPPLIES - SA	82.71		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	26	BUA	11/05/2024	11/05/2024	ESY	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A4001401	512029					FUND ESY OVERAGES SECRETARY SALARIES - SPED	262.22		
2	A4001401	511109					FUND ESY OVERAGES TEACHER SALARIES - SPED	244.16		
3	A4001401	511129					FUND ESY OVERAGES PSYCHOLOGIST SALARIES		260.00	
4	A4001401	512099					FUND ESY OVERAGES OT/PT SALARIES		246.38	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	27	BUA	11/05/2024	11/05/2024	ESY	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A4001401	561109					FUND ESY OVERAGE INSTRUCT SUPPLIES - SPED	244.16		
2	A4001401	511109					FUND ESY OVERAGE TEACHER SALARIES - SPED		244.16	
							** JOURNAL TOTAL	0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	36	BUA	11/06/2024	11/06/2024	SPED	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A4001200	532309					REAPPROPRIATE ESY SVC TO S PROF SERVICES - OTHER - SPED	22,999.79		
2	A4001401	532309					REAPPROPRIATE ESY SVC TO S PROF SERVICES - OTHER - SPED		16,594.05	
3	A4001401	512099					REAPPROPRIATE ESY SVC TO S OT/PT SALARIES		6,405.74	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	90	BUA	11/12/2024	11/12/2024	PE	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A3101116	543002					CURRICULAM PE SUPPLIES REPAIRS & MAINT - INSTRUCTION		500.00	
2	A4001116	561102					CURRICULAM PE SUPPLIES INSTRUCT SUPPLIES - INSTRUCT	500.00		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	131	BUA	11/15/2024	11/15/2024	EPH	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A1601114	561102					REQUIRED CURRICULUM MATIEI INSTRUCT SUPPLIES - INSTRUCT		664.40	
2	A1602400	561102					REQUIRED CURRICULUM MATIEI INSTRUCT SUPPLIES - INSTRUCT	664.40		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	203	BUA	11/21/2024	11/21/2024	ART	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	203	BUA	11/21/2024	11/21/2024	ART	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A4001102	555002					SUPPLIES PRINTING & BINDING - INSTRUCT		2,640.00	
2	A4001102	561102					SUPPLIES INSTRUCT SUPPLIES - INSTRUCT	2,640.00		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	05	250	BUA	11/22/2024	11/22/2024	OTL	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	A4001114	564112					HUMANITIES CURRIC WRITING/ REPLACEMENT TEXTBOOKS		1,047.50	
2	A4001115	564112					HUMANITIES CURRIC WRITING/ REPLACEMENT TEXTBOOKS		3,300.00	
3	A4002210	511192					HUMANITIES CURRIC WRITING/ CO-CURRICULAR STIPENDS - INSTR	4,347.50		
							** JOURNAL TOTAL	0.00	0.00	
							** GRAND TOTAL	0.00	0.00	

8 Journals printed

** END OF REPORT - Generated by Lynn Boisvert **

Bristol Enrollment Trend Data
Special Education December 1, 2024 Reporting

As of December 1, 2024
BOE Finance Committee Meeting 12.11.24

Special Education Enrollment Trends

Special Education – New enrollment trends November 2023 to present:		
	% of new enrollment eligible for services	**Outplaced students**
November	21%	1
December	6%	0
January	5%	1
February	3%	1
March	4%	1
April	21%	1
May	4%	1
June	3%	0
July	15%	1
August	26%	1
September	25%	1
October	25%	2
November	24%	0
Avg./total	14%	.85

During the month of November 2024, 24% of students newly enrolled to BPS were receiving special education services; there were no students enrolled during the month of November who attended an ODP at the time of enrollment.

The identification rate of Bristol Public School students requiring special education programming as of December 1, 2024 is 1784 of the 8057 BPS students, which reflects 22.14%.

Student Category	Student Count SEPTEMBER 1st 2023		Student Count JUNE 1st 2024		Student Count AUGUST 1st 2024		Student Count SEPTEMBER 1st 2024		Student Count OCTOBER 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*	Student Count NOVEMBER 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*
SPED Enrollment	1760		1845		1735		1744		1773	29	1.64%	-72	1780	7	0.39%	-65
Out of District - Private	125		120		109		113		114	1	0.90%	-6	115	1	0.88%	-5
Out of District - Public	71		78		84		82		83	1	1.20%	5	81	-2	-2.41%	3
Risk Assessment	0		44		0		0		42	n/a	n/a	cumulative: 42	46	n/a	n/a	cumulative:88
Psychiatric Evaluation	0		1		0		0		3	n/a	n/a	cumulative: 3	0	n/a	n/a	cumulative: 3
Independent Ed. Evaluation	0		0		0		0		0	n/a	n/a	cumulative: 0	0	n/a	n/a	cumulative:0

Student Category	Student Count DECEMBER 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*	Student Count JANUARY 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*	Student Count FEBRUARY 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*	Student Count MARCH 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*
SPED Enrollment	1784	4	0.22%	-61												
Out of District - Private	113	-2	-1.74%	-7												
Out of District - Public	83	2	2.47%	5												
Risk Assessment	37	n/a	n/a	cumulative: 125				cumulative:				cumulative:				cumulative:
Psychiatric Evaluation	0	n/a	n/a	cumulative: 3				cumulative:				cumulative:				cumulative:
Independent Ed. Evaluation	0	n/a	n/a	cumulative: 0				cumulative:				cumulative:				cumulative:

Student Category	Student Count APRIL 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*	Student Count MAY 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*	Student Count JUNE 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*	Student Count JULY 1st	*TOTAL NET CHANGE SINCE PRIOR MONTH*	*TOTAL NET % CHANGE SINCE PRIOR MONTH*	*NET CHANGE OR COUNT SINCE 6/1/2024*
SPED Enrollment																
Out of District - Private																
Out of District - Public																
Risk Assessment				cumulative:				cumulative:				cumulative:				cumulative:
Psychiatric Evaluation				cumulative:				cumulative:				cumulative:				cumulative:
Independent Ed. Evaluation				cumulative:				cumulative:				cumulative:				cumulative:

1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun	1-Jul
% of enrollment	% of enrollment	% of enrollment	% of enrollment	% of enrollmnt	% of enrollment	% of enrollment	% of enrollment	% of enrollment	% of enrollment	% of enrollment
1744 of 7909	1773 of 8001	1780 of 8043	1784 of 8057							
22.00%	22.16%	22.13%	22.14%							

STUDENT CATEGORY	***STUDENT COUNT Dec 1st***	***CHANGE SINCE PRIOR NTH***	***% CHANGE SINCE PRIOR MONTH***
SPED Enrollment	1874	4	0.22%
Out of District - Private	113	-2	-1.74%
Out of District - Public	83	2	2.47%
Risk Assessment/211	37	n/a	n/a
Psychiatric Evaluation	0	n/a	n/a
Independent Ed. Evaluation	0	n/a	n/a
Calls to 911	2	n/a	n/a

1-Dec
% of enrollment
1784 of 8057
22.14%

FOOD SERVICE YTD SUMMARY

DESCRIPTOR	21-22	22-23	23-24	24-25	Snapshot 10/31/24
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD
INCOME:					
CASH SALES INCOME	21,891	40,032	36,515	40,032	7,943
FEDERAL REIMBURSEMENT	5,125,546	4,863,131	5,025,213	4,921,530	1,654,587
STATE REIMBURSEMENT	280,241	161,816	165,351	386,150	0
FEDERAL REIMBURSEMENT Fresh Fruits & Vegetables G	0	194,070	222,507	0	83,221
INTEREST INCOME	145	7,253	11,072	0	1,642
OTHER INCOME	13,547	24,570	29,506	24,920	8,256
TOTAL INCOME	**5,441,369**	**5,290,872**	**5,490,164**	**5,372,632**	**1,755,649**
EXPENDITURES:					
56 - FOOD	2,384,531	2,852,968	3,380,455	2,800,754	920,827
INVENTORY ADJUSTMENT			(199,951)		
50 - LABOR	1,445,434	1,567,533	1,686,551	1,859,445	486,379
50 - SUBSTITUTES	51,272	62,874	49,189	46,125	17,487
52 - GROUP INSURANCE BENEFITS	286,600	228,500	228,190	222,044	66,614
52 - FICA/MEDICARE	105,782	120,150	128,024	147,306	37,396
51/56 - PURCHASED SERVICES & SUPPLIES	151,397	269,194	252,740	226,558	71,509
57 - CAPITAL OUTLAY - EQUIPMENT	0	187,443	3,960	20,000	0
51 - CONTRACTUAL SERVICES/LEASE	12,273	15,942	9,805	15,000	9,805
58 - OTHER EXPENSE	16,195	54,744	96,876	35,400	118,870
TOTAL EXPENSES	**4,453,484**	**5,359,348**	**5,635,839**	**5,372,632**	**1,728,887**
		****Audit Adjustment**			
Carryover Balance		987,885	919,409		**784,154**
NET PROFIT OR LOSS YTD	987,885	(68,476)	(145,675)		**26,762**
TOTAL BALANCE AVAILABLE	987,885	919,409	784,154		**810,916**

BCHS Athletics Account
First Bristol Federal Credit Union
BCHS AA

Trial Balance (Category Date Range)
Sort by Category Name

7/1/2024.....11/30/2024
Date ... Range
2024-2025

Categories		Balance Forward	Expenses	Revenues	Balance
Athletics	3070	$31,836.29	$5,068.58	$4,836.25	31,603.96
Boys Soccer	3078	$3,926.00			3,926.00
Girls Volleyball	3076			$125.00	125.00
YrEnd Outstanding	15000				0.00
	Total	**$35,762.29**	**$5,068.58**	**$4,961.25**	**$35,654.96**

Trial Balance (Category Date Range)
Sort by Category Name

Categories		Balance Forward	Expenses	Revenues	Balance
Academic Competition	4005	$0.53			0.53
Activities	4010	$403.31			403.31
Almumni Association	4020	$55.00			55.00
Anime Club	4030	$46.48			46.48
AP College Board	5000	$8,424.60	$98.00	$21,644.00	29,970.60
Art Club	4031	$468.03			468.03
Band	4035	$1,422.08	$1,592.24	$1,848.00	1,677.84
Barbara Grasso Art Award	6005	$20.00			20.00
Basketball	2130	$40.00			40.00
Basketball Girls	2007	$0.15		$239.05	239.20
BCHS Athletics	2140	$170.00			170.00
BCHS Auditorium Restoration	1115	$3,573.50			3,573.50
BCHS AVID	5004	$375.57		$181.00	556.57
BCHS Gifted	4045	$37.88			37.88
BCHS Mock Accident	1100	$591.68			591.68
BCHS ORG BLDG FUND 84659	1065	$0.66			0.66
BCHS ORG BLDG FUND 94659	1070	$0.81			0.81
BCHS Writing Initiative	4047	$2,537.72	($100.00)		2,637.72
Benevity	1140	$4,376.34			4,376.34
Best Buddies	4050	$0.04			0.04
Buckets4Justice	4285	$416.00			416.00
Building	1005	$2,020.61	$4,025.98	$3,532.11	1,526.74
Business	5095	$0.40			0.40
Button Machine Project	4260	$270.00			270.00
Cap & Gown	1105	$9,265.70	$8,612.88		652.82
CD Interest	1010	$3,036.51			3,036.51
CD Purchase	1015	($20,000.00)			(20,000.00)
Cheerleaders (V/JV)	2015	$1,106.42	$80.00		1,026.42
Choral	4055	$233.88		$294.29	528.17
Class Gift	3045	$25,792.95			25,792.95
Class of 2022	3070	$2,150.06			2,150.06
Class of 2025	3085	$2,441.05	$200.00	$3,179.20	5,420.25
Class of 2026	3090	$1,132.33		$102.00	1,234.33
Class of 2027	3095	$879.80	$1,500.00		(620.20)
Class of 2028	3100	$506.24		$318.00	824.24
Coccia Foundation	1091	$1,351.54			1,351.54
Color Guard	4060	$129.65			129.65
Cottle/Magnuson Scholarship	6020	$879.05			879.05
Cross Country	2035			$94.00	94.00
Culture Night	4240	$173.77	$240.00	$300.00	233.77
Drama	4065	$2,814.20	$988.23	$146.09	1,972.06
English Department	5015	$58.10			58.10
Family & Consumer Science	5025	$446.99		$55.00	501.99
FBLA	4070	$60.93			60.93
Festivus	4077	$2,065.38	$1,163.83	$1,066.91	1,968.46
Field Trip English	5016	$597.62			597.62

Categories		Balance Forward	Expenses	Revenues	Balance
Field Trip History	5040	$404.02			404.02
Foo Field Memorial Scholarship Fund	6085	$2,483.00			2,483.00
Football	2055	$177.19	$88.87	$43.43	131.75
French Travel	4235	$4,199.05			4,199.05
Gallo Grant	1090	$2,701.24			2,701.24
Gary Buchanan Award	6025	$900.00			900.00
Girls Softball	2135	$354.99	$145.70		209.29
Guidance	5030	$396.70	$69.43		327.27
Haunted Graveyard	1040	$267.93			267.93
Interact Club	4090	$7,608.62	$19.99	$1,675.00	9,263.63
Investments	1016	($35,663.96)			(35,663.96)
Italian Exchange	4095	$6,765.90	$1,044.91		5,720.99
Italian Opera	4100	$12.16			12.16
Jon Matt Fund	6030	$15.70			15.70
Lab Challenge	6075	$200.00			200.00
Latin Club	4105	$1,158.02	($22.96)		1,180.98
Latino Club	4110	$82.08			82.08
Library	5035	$634.66			634.66
Lim Foundation	1130	$9,180.41			9,180.41
Loretta Teevan Memorial Award	6090	$3,970.00			3,970.00
LOST BOOKS	1085	$195.95			195.95
Madrigals	4115	$294.29	$294.29		0.00
Manufacturing Processing	5010	$133.33			133.33
Maroon & White Award	6035	$3,984.19			3,984.19
Math Department	5045	$82.71			82.71
McMaster-Moulthrop Scholarship	6040	$17,364.16			17,364.16
N. Henderson Scholarship	6045	$709.56			709.56
National Art Honor Society	4120	$20.69			20.69
National Business Honor Society	4250	$474.34			474.34
National Honor Society	4125	$3,498.43		$230.00	3,728.43
National Science Honor Scoiety	4130	$155.25			155.25
Photography	4140	$1,295.28			1,295.28
Physical Education	5055	$239.34			239.34
PLTW	5060	$9,228.98	$4,267.07	$6,154.00	11,115.91
Preschool	5065	$41.39			41.39
PSILY	4300	$820.00			820.00
Quest	7015	$442.06	$43.96		398.10
Robert Roy Memorial Scholarship	6050	$5.25			5.25
School Improvement	1135	$3,669.25	$47.96		3,621.29
Science	5020	$1,386.58			1,386.58
Semper Fi Fund	4245	$146.30			146.30
Senior Day Fund	4310	$1,200.00		$499.00	1,699.00
Signatures	4150	$108.11			108.11
Ski Club	4155	$351.60			351.60
Social Committee	4160	$358.65			358.65
Social Studies	5075	$270.01			270.01

Trial Balance (Category Date Range)
Sort by Category Name

Categories		Balance Forward	Expenses	Revenues	Balance
Special Education	5085	$345.22			345.22
STUDENT ACTIVITIES	4225	$50.66			50.66
Student Assistance	1095	$1,268.36			1,268.36
Student Council	4165	$12,446.97	$847.48	$2,415.05	14,014.54
Text Book Replacement	1060	$992.95	($24.00)		1,016.95
Torch	4180	$6,346.95		$626.00	6,972.95
Unified Sports	2125	$1,894.83			1,894.83
Unified Theater	1120	$644.29			644.29
United Way	4305	$249.06			249.06
Volleyball	2105	$101.06	$1,946.80	$2,197.33	351.59
Water Club	1112	$392.50	$310.92	$200.00	281.58
Wininger Family Scholarship	6080	$2,520.74			2,520.74
World Language Books	5090	$464.63			464.63
World Language National Honor Society	4190	$799.48			799.48
Wrestling	2120	$532.71		$1,750.00	2,282.71
YrEnd Outstanding	15000				0.00
	Total	**$141,747.38**	**$27,481.58**	**$48,789.46**	**$163,055.26**

BEHS Athletics Account
First Bristol Federal Credit Union
BEHS AA

Trial Balance (Category Date Range)
Sort by Category Name

7/1/2024..... 11/30/2024
Date ... Range
2024-2025

Categories		Balance Forward	Expenses	Revenues	Balance
Athletics	3070	$2,261.42	$3,163.63	$3,632.00	2,729.79
Cheerleading	3079			$1,816.20	1,816.20
Girls Volleyball	3073		$150.00	$5,642.64	5,492.64
Softball	3087	$121.62			121.62
Wrestling	3085			$1,534.22	1,534.22
YrEnd Outstanding	15000				0.00
	Total	**$2,383.04**	**$3,313.63**	**$12,625.06**	**$11,694.47**

Bristol Eastern High School
Webster Bank
NEW BEHS

Trial Balance (Category Date Range)
Sort by Category Name

7/1/2024.....11/30/2024
Date ... Range
2024-2025

Categories		Balance Forward	Expenses	Revenues	Balance
Accomodations	1010	$3,426.65	$1,161.63		2,265.02
Amnesty Club	4315	$147.05			147.05
AP Exam	5000	$10,592.55	$490.42	$21,583.00	31,685.13
Art Club	4290	$207.05			207.05
Assembly	1015	$233.52			233.52
Assembly Instructional	5005	$7.69			7.69
AVID	5010	$369.85			369.85
B.E. Pride	4011	$3.36			3.36
Band	4015	$2,098.58	$5,711.23	$6,342.00	2,729.35
BARK	4060	$0.45			0.45
BE Clean formerly TDS	1085	$887.73			887.73
BE Closet	4020	$237.58		$480.00	717.58
BE Goal Program	9000	$290.25			290.25
Beautification Project	1020	$206.38			206.38
BEHS Athletics	4324	$2,875.00			2,875.00
Best Buddies	4025	$98.81			98.81
Biondino Scholarship	6045	$366.31			366.31
Blue & Gray Scholarship	6000	($278.49)			(278.49)
Book Club	4030	$641.42			641.42
Books	5020	$6.00			6.00
Bowling	4250	$4,647.75			4,647.75
Building	1025	$1,547.11	$1,014.48	$41.86	574.49
Business Trends NFTE	4035	$26.78			26.78
Caps & Gowns	1035	($395.10)		$395.10	0.00
Cheerleaders 2006	4230	$51.36			51.36
Chemistry Olympiad Club	4320	$174.00			174.00
Choral	4050	$3,359.82			3,359.82
Class of 2018	3055	$500.00			500.00
Class of 2019	3060	$500.00			500.00
Class of 2020	3065	$500.00			500.00
Class of 2021	3070	$500.00			500.00
Class of 2023	3076	$751.48			751.48
Class of 2024	3077	$1,204.33	$150.00		1,054.33
Class of 2025	3078	$3,987.41		$1,539.00	5,526.41
Class of 2026	3079	$1,348.17		$1,105.00	2,453.17
Class of 2027	3100	$1,204.72	$2,162.52	$3,025.00	2,067.20
Class of 2028	8500		$1,128.57	$2,690.00	1,561.43
Club Lancer	4055	$22.01			22.01
Coffee Cart	4330	$260.00	$71.45		188.55
Conversation Club	4065	$0.75			0.75
D.E.C.A.	4322	$106.91	$1,510.00	$1,532.00	128.91
Daniel F Viens Helping Hands	6035	$690.00		$550.00	1,240.00
Diversity Club	4012	$600.93			600.93
Drama	4070	$14,388.55	$5,003.63	$668.39	10,053.31
ECMC	4260	$2,730.63	$750.00	$3,750.00	5,730.63
English	5030	$32.18			32.18

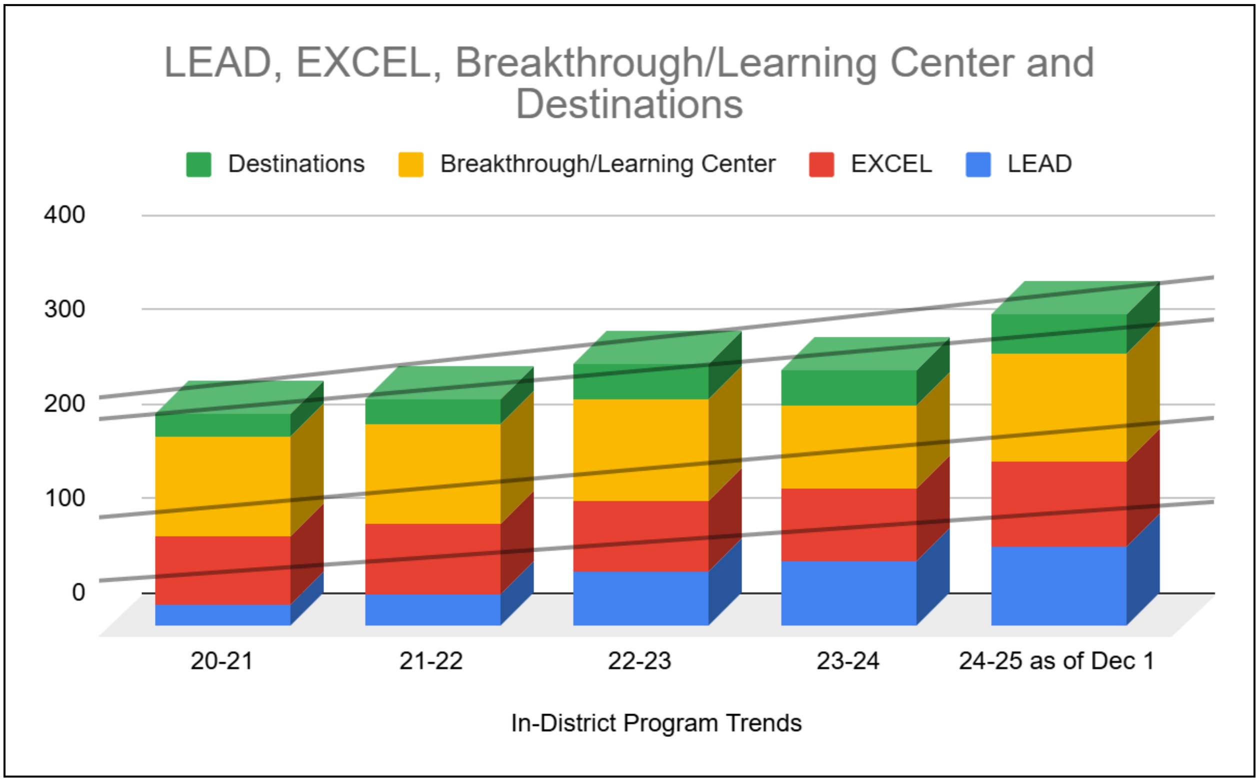
Trial Balance (Category Date Range)
Sort by Category Name

Categories		Balance Forward	Expenses	Revenues	Balance
English Department Cheer Fund	4075	$290.00			290.00
Environmental Science	5035	$408.17			408.17
Fashion Club	4305	$46.15			46.15
Field Lights	1100	$2,766.80			2,766.80
Field Signs	2120	$7.21			7.21
Field Trip	1081	$1,382.08	$2,465.00	$2,160.00	1,077.08
Freelance	4090	$178.78			178.78
French Club	4095	$656.68			656.68
French NHS	4100	$65.69		$565.00	630.69
Friends of Rachel	4280	$208.03			208.03
Functional Academics	5090	$29.79			29.79
Gay-Straight Alliance	4235	$97.69			97.69
General	2050	$181.00			181.00
Girls Basketball	2115	$62.76			62.76
Grants	1105	$801.15			801.15
Guidance	5045	$2,438.58	$68.70		2,369.88
Helping Hands	4105	$650.59			650.59
Historical Society	4110	$300.66			300.66
Honor Cord	1050	$344.69	$344.69		0.00
Italian Club	4120	$392.33			392.33
Italian Exchange Club	4125	$2,253.68			2,253.68
Italian NHS	4130	$5.49			5.49
Lancer Nation	4270	$10.71			10.71
Lancer Productions	4275	$9,842.81	$10,483.98	$12,284.67	11,643.50
LATE	4140	$1,482.48			1,482.48
Latin Club	4145	$734.77		$150.00	884.77
LEO Club formerly Outreach	4195	$146.25			146.25
Locks	1060	$76.81			76.81
Lost Books	5085	$1,564.00		$218.40	1,782.40
Mental Health Awareness Club	4323	$497.00	$23.45	$141.00	614.55
Mentor Program	4165	$322.88			322.88
Misc.	2075	$97.00			97.00
Model UN	4300	$466.37	$1,540.00	$1,253.00	179.37
Music Tour	3080	$4,290.75			4,290.75
National Art Honor Society	4170	$560.31			560.31
National Honor Society	4175	$2,277.50		$645.00	2,922.50
Photo as Art	4200	$33.37			33.37
Ping Pong Association	4245	$136.00			136.00
Precision Dance Team	4210	$15.40			15.40
Project Writeous Club	4013	$175.00			175.00
Richard S LeClair Scholarship	6050	$223.00			223.00
School Store	4086	$1,868.74	$2,402.90	$1,988.50	1,454.34
Science National Society	4215	$1,654.77	$264.50	$575.00	1,965.27
Shannon Gilbert Scholarship	6025	$3,000.00			3,000.00
Social Studies	5060	$21.80			21.80
Spanish Club	4026	$89.02			89.02

Trial Balance (Category Date Range)
Sort by Category Name

Categories		Balance Forward	Expenses	Revenues	Balance
Spanish National Honor Society	4036	$812.88	$191.30	$780.00	1,401.58
Staff Sunshine	1115	$75.00		$30.00	105.00
Stop the Bleed Club	9950			$89.32	89.32
Student Council	4045	$4,754.39	$1,345.83	$3,675.73	7,084.29
Student Sunshine Fund	1110	$1,882.01	$262.05	$79.00	1,698.96
Team 9-2	8020	$1.37			1.37
Tech Ed	5065	$273.03			273.03
Teens in the Drivers Seat	4056	$248.71			248.71
Tennis	2095	$369.00			369.00
Tri-M Music Honor Society	6060	$785.99	$148.75		637.24
Trip of a Lifetime	4285	$11,521.24			11,521.24
Unified Sports	4240	$1,722.10			1,722.10
Unified Theatre Arts	4295	$439.50			439.50
United Way Youth Board	4325	$388.26			388.26
V Everett Lyons Book Award & Scholarship	6040	$2,186.67			2,186.67
Voices	4076	$47.71			47.71
Yearbook formerly Lance	4135	$17,204.84	$3,052.68		14,152.16
Young Endeavors Society	4081	$86.92			86.92
YrEnd Outstanding	15000				0.00
	Total	**$147,111.89**	**$41,747.76**	**$68,335.97**	**$173,700.10**

Bristol Public Schools In-district Program Review



The Bristol Public Schools has a robust continuum of special education services. In addition to co-teaching (special education teacher provides instruction alongside a general education teacher), we support students who require 1:1 or small group instruction in a smaller resource room setting. For students who require a partial or full day self-contained program, we have 32 program classrooms across the district serving students in Pre-K through age 22. Our Destinations, Learning Centers, and Breakthrough programs (14 classrooms) provide instruction to students who require intensive behavioral and social-emotional services alongside their academic instruction. Our EXCEL program (8 classrooms) provides functional academic and adaptive living skills instruction while our LEAD programs (8 classrooms) service students with Autism who require intensive services and discrete trial instruction. As you can see from this slide, our need for in-district programming has increased drastically over the past five years. This does not include the costs of transportation including wheelchair vehicles, nursing services, physical equipment required for students to breath, eat and toilet, nor the devices students may require for communication just to name a few.

During the Fall of 2024, of the 96 students newly enrolled into Bristol, 76.7% of newly enrolled students required either an in-district program, physical equipment or communication devices ordered. In addition, we have needed to add the addition of 3 1:1 paraeducators based on IEP’s we received.

Comptroller's Office | Phone: 860.584.6130

PROPOSED – approved by BBHD Board 11/14/24

BRISTOL BURLINGTON HEALTH DISTRICT (BBHD)

ASSIGNED FUND BALANCE POLICY

To stabilize the City of Bristol's annual contributions to BBHD, an account within BBHD Fund Balance reserves will be created and titled as "Assigned for Subsequent Years' Budgets". The account will be funded and allocated as describe and outlined below.

- Annually the City of Bristol is responsible for the following BBHD services:
    - BBHD Per Capita Fee
    - City of Bristol Services:
        - Housing
        - Dental Health
        - Public Health
        - School Health

- City of Bristol BBHD Services will be monitored throughout the year.
    - BBHD will maintain an accounting spreadsheet of these services called "City Services Account" and report to the BBHD Board on a quarterly basis a summary of city services expenditures and associated revenues.
    - This accounting:
        - Will not involve fund balance, assignment of fund balance nor separate entries to BBHD fund balance. Fund Balance entries will be made upon completion of the fiscal year, the final audit and written authorization from BBHD.
        - Will not include interest income and Dental Services insurance reimbursement.

- During the budget process, BBHD and the City will review the amount available in the ***Assigned for Subsequent Years Budget*** account as well as the projections in the City Services account for the current year and agree upon the appropriate use of these funds in the following year to offset the City's contribution to BBHD.

The ***Assigned for Subsequent Years Budget*** account will be adjusted on an annual basis based on the results of the City of Bristol Services accounts. This account will be reviewed annually.

Dental health insurance reimbursement will be evaluated annually to determine appropriate use.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: __Comptroller's Office
(Requesting Department)

Date: December 10, 2024
(Submission Date)

For the _December 17, 2024_________ Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation $________________________

☐ Transfer from Contingency $________________________

☐ Transfer(s) $________________________

☐ Grant $________________________

☐ Carry-over(s) $________________________

X Rescind Appropriation $_____500,000_____________

Approval:

This request was approved by the ________________________
(governing Board of your department)
at its meeting held on _______________________.
(date)

Diane M Waldron

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

$500,000 was approved by the BOF in February for the Centre Square Parking Garage based on cost estimates, but is no longer needed as the garage is now fully funded through ARPA funds.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	**Account Name**	**Amount**
3024101 490001 22C26	Transfer in General Fund	$500,000
3024101 570200 22C26	Centre Square Parking Garage	$500,000

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: __Comptroller's Office
(Requesting Department)

Date: December 9, 2024___________
(Submission Date)

For the _December 10, 2024_________ Board of Finance Meeting Agenda
(Date of Meeting)

ADMINISTRATIVE CORRECTION FOR AUDITING/ACCOUNTING PURPOSES

X	Additional Appropriation	$ 256,985
☐	Transfer from Contingency	$______________________
X	Transfer(s)	$ 297,253
☐	Grant	$______________________
☐	Carry-over(s)	$______________________
☐	Rescind Appropriation	$______________________

Approval:

This request is an Administrative Correction of Board of Finance/Joint Meeting action on 12/10/2024.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form -ORIGINAL ACTION

Reason for request:
At the December 6, 2024 ARP Task Force Meeting it was voted to:

a. To rescind $393 from the Beulah Zion Church Project
b. To rescind $76,808 from the BBGC Project
c. To rescind $14,907 from the Immanuel Lutheran Church Project
d. To rescind $174,133 from the Veterans Memorial Boulevard Site Improvements Project
e. To rescind $8,594 from the Bristol Shell BBGP Project
f. To rescind $3,600 from the American Legion BBGP Project
g. To rescind $9,778 from the Brownfields Loan/Grant Project
h. To rescind $9,040 from the Barnes Chapel Project
i. To make an additional appropriation of $95,899 for the Rockwell Park Site Improvements Project
j. To make an additional appropriation of $157,543 for the Central Square Parking Structure Project
k. To assign unobligated ARPA funds to Firehouse 3 HVAC Project

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		**Account Name**	**Amount**
3071018-431725	Rev	American Rescue Plan Funds	$288,908
3074500 585305 22G36		Beulah Church	($393)
3074500 585305 22G24		BBGC	($76,808)
3074500 585305 22G33		ILS Facilities Improvement	($14,907)
3077011 22C20		Veterans Memorial Boulevard	($174,133)
3074101 585168 RLOSS		BBGP - Bristol Shell	($8,594)
3074101 585168 RLOSS		BBGP - American Legion	($3,600)
3074101 585167 RLOSS		Brownfields Loan/Grant	($9,778)
3074500 585305 23G05		Barnes Chapel	($9,040)
3077014 570300 22C21		Rockwell Site Improvements	$95,899
3074101 570200 RLOSS		Centre Square Parking Structure	$169,431
3072211 570200 RLOSS		Firehouse – HVAC Improvements	$288,908

ADMINISTRATIVE CORRECTION

		INCREASE	DECREASE
TRANSFERS			
BEULAH			
	3074500-585305-22G36		393.00
BBGC			
	3074500-585305-22G24		76,808.00
Immanuel Lutheran			
	3074500-585305-22G33		14,907.00
Veteran's Memorial Blvd	3077011-570400-22C20		115,000.00
	3077011-570300-22C20		59,133.00
BBBG - Bristol Shell			
	3074101-585168-RLOSS		8,594.00
BBBG - American Legion			
	3074101-585168-RLOSS		3,600.00
Brownfields Loan/Grant			
	3074101-585167-RLOSS		9,778.00
Barnes Chapel	3074500-585305-23G05		9,040.00
Rockwell Site Improvements	3077014-570300-22C21	95,899.00	
Centre Square Parking	30741101-570200 RLOSS	169,431.00	
FireHouse HVAC	3072211-570200 RLOSS	31,923.00	
		297,253.00	297,253.00
ADDITIONAL APPROPRIATION			
FireHouse HVAC	3071018-431725		256,985.00
	3072211-570200 RLOSS	256,985.00	
		256,985.00	256,985.00

TOTAL OF $288,908 ALLOCATED TO FIREHOUSE

For Information Only…

Comptroller's Office | Phone: 860.584.6130

MEMORANDUM
December 17, 2024 Board of Finance Meeting

Office of the Comptroller
FY 2024-2025

To: Diane M. Waldron, Comptroller

From: Robin L. Manuele, Assistant Comptroller RLM

Date: December 12, 2024

RE: General Fund Contingency Account FY ending June 30, 2025

Attached herewith is a detailed analysis of the General Fund Reserve Account as of the previous months end.

This information will be provided to you on a monthly basis to update you regarding the reserve account activity and balance.

The July 1st appropriation was	$1,000,000
Year-to-date transfers from the Reserve Account for expenditure purposes:	
Balance available for transfers is	$ 726,244
4a. ECD – Grant City Match	*$6,500*
5a. Aging – Part Time Wages	*$4,000*
6b. BOE – MBR Funding	*$122,811*
Balance available for transfers in 2024-2025 if all items are approved:	**$ 592,933**

GENERAL FUND CONTINGENCY BALANCE

CITY COUNCIL/ BD OF FINANCE ACTION DATE	ORGCODE	DEPARTMENT	Description	ORIGINAL APPRO-PRIATION 7/1/2024	TRANSFERS/ ADJUST-MENTS	AVAILABLE BUDGET
				$ 1,000,000		$ 1,000,000
9/10/2024	0018105	City/BOE - Insurance	Property/Liability Insurance		135,560	$ 864,440
10/8/2024	0017022	PRYCS	Repairs & Maintenance		65,000	$ 799,440
10/8/2024	0011024	BOF	Professional Fees (BOE Special Audit)		43,325	$ 756,115
11/12/2024	1062110	Police	Bulletproof Vest Grant - City Match		9,871	$ 746,244
11/12/2024	0011024	BOE	CLA Digital Dashboard		20,000	$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
						$ 726,244
			CONTINGENCY - GENERAL FUND- AVAILABLE	$ 1,000,000	$ 273,756	$ 726,244
			BALANCE:			$ 726,244

Purchasing Department |Tel (860) 584-6195

MEMORANDUM

To: Diane Waldron, Comptroller, Clerk for the Board of Finance
c: Jodi McGrane, Assistant to the Comptroller

From: Roger D. Rousseau, Purchasing Agent

Date: December 11, 2024

Roger Rousseau

Re: Procurement Card Processing

Attached is a report of procurement card activity for the month of November 2024; please include with the agenda for the next meeting of the Board of Finance.

Thanks for your assistance in this matter.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2540	XXXXXXXX02979718	Michael Dinice	7000	2025 05	Converted	2025/05	205.69

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16964	1/4" FITTINGS RETURN	AMAZON MKTPLACE PMTS	220333	11/26/2024	11/27/2024	12/02/2024	-4.79
16965	1/4 FITTING	AMAZON MKTPLACE PMTS	220333	11/24/2024	11/25/2024	12/02/2024	4.79
16966	SNOWPLOWER SPRAY	AMAZON.COM	220341	11/24/2024	11/25/2024	12/02/2024	63.92
16967	3/8 " FITTINGS RETURN	AMAZON MKTPLACE PMTS	220333	11/21/2024	11/22/2024	12/02/2024	-6.89
16968	3/8 FITTING	AMAZON MKTPLACE PMTS	220333	11/20/2024	11/20/2024	12/02/2024	6.89
16969	DIAMOND PLATE ROLL	AMAZON MKTPLACE PMTS	220333	11/07/2024	11/08/2024	12/02/2024	99.99
16970	FUSE HOLDER	O'REILLY AUTOMOTIVE STORES INC	220346	11/01/2024	11/04/2024	12/02/2024	6.79
16971	P-15 TOOL BOX ORGANIZER	AMAZON MKTPLACE PMTS	220333	11/03/2024	11/04/2024	12/02/2024	34.99

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017022	563000		MOTOR VEHICLE PARTS		N	N	205.69

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2541	XXXXXXXX03489733	Marco Palmeri	4210	2025 05	Converted	2025/05	3,104.76

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16972	BBHLTH SCH HLTH PROG SUP FY	AMAZON MKTPLACE PMTS	220333	11/25/2024	11/26/2024	12/02/2024	59.80
16973	BBHLTH SCH HLTH PROG SUP FY	AMAZON MKTPLACE PMTS	220333	11/25/2024	11/26/2024	12/02/2024	15.99
16974	BBHLTH CDCY4 PROG SUP FY 24-	PAYPAL	220337	11/25/2024	11/26/2024	12/02/2024	1533.75
16975	BBHLTH SCH HLTH PROG SUP FY	AMAZON MKTPLACE PMTS	220333	11/25/2024	11/25/2024	12/02/2024	38.42
16976	BBHLTH IMM25 GRANT PROG SUP	SURVEYMONKEY INC	220326	11/21/2024	11/22/2024	12/02/2024	957.15
16977	BBHLTH HOUS PROG. SUP & SCH.	AMAZON MKTPLACE PMTS	220333	11/11/2024	11/12/2024	12/02/2024	153.89
16978	BBHLTH CORE OFFICE SUP FY 24	AMAZON MKTPLACE PMTS	220333	11/09/2024	11/11/2024	12/02/2024	74.49
16979	BBHLTH SR. DNTL CLINIC SUP.	AMAZON.COM	220341	11/10/2024	11/11/2024	12/02/2024	71.98
16980	BBHLTH CORE PROG SUP. FY 24-	AMAZON MKTPLACE PMTS	220333	11/03/2024	11/04/2024	12/02/2024	199.29

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
6064210	561800		PROGRAM SUPPLIES		N	N	271.27
6064210	569000		OFFICE SUPPLIES		Y-Apprv	N	74.49
6064211	561800		PROGRAM SUPPLIES		N	N	35.95
6064213	561800		PROGRAM SUPPLIES		N	N	232.15
6064218	561800	CDCY4	PROGRAM SUPPLIES		Y-Apprv	N	1533.75
6064220	561800	IMM25	PROGRAM SUPPLIES		Y-Apprv	N	957.15

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2542	XXXXXXXX06094654	Harley Graime	2718	2025 05	Converted	2025/05	663.44

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16981	EOC DRY ERASE BOARDS	AMAZON MKTPLACE PMTS	220333	11/27/2024	11/29/2024	12/02/2024	135.42
16982	EOC CORK BOARDS	AMAZON MKTPLACE PMTS	220333	11/24/2024	11/25/2024	12/02/2024	172.78
16983	TRAILER HITCH	REDMAN TRAILER SALES INC	220312	11/20/2024	11/21/2024	12/02/2024	7.39
16984	EOC WOOD PODIUM	AMAZON MKTPLACE PMTS	220333	11/15/2024	11/15/2024	12/02/2024	145.98
16985	THE HARTFORD COURANT	THE HARTFORD COURANT	220344	11/14/2024	11/15/2024	12/02/2024	51.87
16986	ACP MEMBERSHIPS	AFP*NEW ENGLAND SPORTS	220378	11/02/2024	11/04/2024	12/02/2024	150.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012413	561825		CERT EXPENDITURES		N	N	59.26
0012413	581120		CONFERENCES & MEMBERSHIPS		N	N	150.00
1062413	570600	25G07	FURNITURE & FIXTURES		Y-Apprv	N	454.18

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2543	XXXXXXXX06346948	James DiVirgilio	3010	2025 05	Converted	2025/05	2,779.91

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Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16987	TRACTOR SUPPLY #1493 Bit	TRACTOR SUPPLY CO	220327	11/19/2024	11/20/2024	12/02/2024	729.97
16988	AMAZON.COM Pitman Arm Pulle	AMAZON.COM	220341	11/17/2024	11/18/2024	12/02/2024	62.99
16989	THE HOME DEPOT #6229 Pain	HOME DEPOT	220319	11/14/2024	11/18/2024	12/02/2024	88.09
16990	AMAZON MKTPL Fuel Line P	AMAZON MKTPLACE PMTS	220333	11/08/2024	11/11/2024	12/02/2024	26.34
16991	AMAZON MKTPL Concrete Cut	AMAZON MKTPLACE PMTS	220333	11/08/2024	11/11/2024	12/02/2024	22.99
16992	TRACTOR SUPPLY #1493 Pain	TRACTOR SUPPLY CO	220327	11/05/2024	11/06/2024	12/02/2024	141.96
16993	THE HOME DEPOT #6229 Ladd	HOME DEPOT	220319	11/01/2024	11/04/2024	12/02/2024	84.87
16994	Hand sink	THE WEBSTAURANT STORE	220357	10/31/2024	11/01/2024	12/02/2024	1622.70

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013017	543000		REPAIRS & MAINTENANCE		N	N	2352.67
0013017	561400		MAINT SUPPLIES & MATERIALS		Y-Apprv	N	88.09
0013017	561800		PROGRAM SUPPLIES		N	N	339.15

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2544	XXXXXXXX07099929	Aubrey Minkler	7000	2025 05	Converted	2025/05	1,491.74

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Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16995	TRIPLE P PROGRAM	WALMART	220323	11/20/2024	11/21/2024	12/02/2024	300.00
16996	TRIPLE P PROGRAM	PRICE CHOPPER	220332	11/20/2024	11/21/2024	12/02/2024	30.58
16997	RELOCATION CLIENT STORAGE	HENRY J TRACZ JR	220351	11/15/2024	11/18/2024	12/02/2024	148.00
16998	HOLIDAY DONATION BOXES 00170	HOME DEPOT	220319	11/12/2024	11/14/2024	12/02/2024	19.34
16999	TRIPLE P PROGRAM SUPPLIES	PRICE CHOPPER	220332	11/13/2024	11/14/2024	12/02/2024	15.27
17000	TRIPLE P PROGRAM	PRICE CHOPPER	220332	11/13/2024	11/14/2024	12/02/2024	180.39
17001	HOLIDAY BAGS	TJMAXX #0090	220350	11/07/2024	11/08/2024	12/02/2024	166.32
17002	EVICTION STORAGE	HENRY J TRACZ JR	220351	11/06/2024	11/07/2024	12/02/2024	600.00
17003	TRIPLE P PROGRAM SUPPLIES	PRICE CHOPPER	220332	11/06/2024	11/07/2024	12/02/2024	31.84

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017025	531136		YOUTH SERVICES SUPPLEMENT		N	N	185.66
0017025	581240		WELFARE EVICTIONS & AUCTIONS		N	N	600.00
0017025	587232		RELOCATION COSTS		N	N	148.00
1061031	561800	PARNT	PROGRAM SUPPLIES		N	N	558.08

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2545	XXXXXXXX14709251	Sara Bianchi	2211	2025 05	Converted	2025/05	790.44

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Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17004	FMO decorations	WALMART	220323	11/26/2024	11/27/2024	12/02/2024	27.57
17005	dog food	AMAZON.COM	220341	11/27/2024	11/27/2024	12/02/2024	51.23
17006	fitness equipment repairs	TOTAL FITNESS EQUIPMENT, LLC	220325	11/26/2024	11/27/2024	12/02/2024	162.50
17007	service charge, credit pendi	TOTAL FITNESS EQUIPMENT, LLC	220325	11/25/2024	11/26/2024	12/02/2024	432.25
17008	post it page flags	AMAZON.COM	220341	11/22/2024	11/22/2024	12/02/2024	15.02
17009	water filter, wireless keybo	AMAZON MKTPLACE PMTS	220333	11/07/2024	11/08/2024	12/02/2024	101.87

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012211	531000		PROFESSIONAL FEES & SERVICES		N	N	162.50
0012211	561800		PROGRAM SUPPLIES		N	N	582.93
0012211	569000		OFFICE SUPPLIES		N	N	45.01

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2546	XXXXXXXX21030725	Mark Morello	2110	2025 05	Converted	2025/05	580.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17010	215-01 2024 CPCA Winter Meet	CT. POLICE CHIEFS ASSOC.	220311	11/08/2024	11/11/2024	12/02/2024	455.00
17011	215-02 EZ Pass Refill	E-Z*PASSNY TOLLBYMAIL	220352	11/07/2024	11/08/2024	12/02/2024	25.00
17012	215-03 EZ Pass Refill	E-Z*PASSNY TOLLBYMAIL	220352	11/06/2024	11/07/2024	12/02/2024	25.00
17013	215-04 EZ Pass Refill	E-Z*PASSNY TOLLBYMAIL	220352	11/04/2024	11/05/2024	12/02/2024	25.00
17014	215-03 EZ Pass Refill	E-Z*PASSNY TOLLBYMAIL	220352	11/03/2024	11/04/2024	12/02/2024	25.00
17015	215-06 EZ Pass Refill	E-Z*PASSNY TOLLBYMAIL	220352	10/31/2024	11/01/2024	12/02/2024	25.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012110	531000		PROFESSIONAL FEES & SERVICES		N	N	125.00
0012110	581120		CONFERENCES & MEMBERSHIPS		Y-Apprv	N	455.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2547	XXXXXXXX29973965	Lisa Ziogas	2110	2025 05	Converted	2025/05	3,259.33

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17016	203-01 Frame for Award	HOBBY LOBBY STORES, INC	220329	11/26/2024	11/29/2024	12/02/2024	37.49
17017	203-02 Dispatch cable tv	COMCAST BOSTON	220360	11/27/2024	11/27/2024	12/02/2024	370.82
17018	203-03 Microphones and Cable	HEADSETS DIRECT, INC.	220388	11/25/2024	11/27/2024	12/02/2024	986.28
17019	203-04 Batteries	AMAZON MKTPLACE PMTS	220333	11/23/2024	11/25/2024	12/02/2024	65.42
17020	203-05 Telephone cords for d	AMAZON MKTPLACE PMTS	220333	11/24/2024	11/25/2024	12/02/2024	41.23
17021	203-06 Wrapping paper for to	DOLLAR TREE STORES INC	220321	11/15/2024	11/18/2024	12/02/2024	8.00
17022	203-07 Speaker for dispatch	AMAZON MKTPLACE PMTS	220333	11/18/2024	11/18/2024	12/02/2024	12.78
17023	203-08 Headphones for dispat	AMAZON MKTPLACE PMTS	220333	11/13/2024	11/14/2024	12/02/2024	6.95
17024	203-09 Planners for scheduli	AMAZON.COM	220341	11/13/2024	11/14/2024	12/02/2024	39.57
17025	203-10 Speakers for report r	AMAZON MKTPLACE PMTS	220333	11/13/2024	11/14/2024	12/02/2024	83.20
17026	203-11 Christmas cards	LYNN CARD COMPANY	220339	11/07/2024	11/08/2024	12/02/2024	119.00
17027	203-12 Water and sewer bill	BRISTOL WATER AND SEWER DEPT	220309	11/05/2024	11/07/2024	12/02/2024	271.00
17028	203-13 Clothing rack for tra	AMAZON MKTPLACE PMTS	220333	11/06/2024	11/07/2024	12/02/2024	77.98
17029	203-14 Hotel stay for Deluca	WHP-FATBURGER	220379	11/01/2024	11/04/2024	12/02/2024	1045.25
17030	203-15 Traffic division supp	AMAZON MKTPLACE PMTS	220333	11/01/2024	11/01/2024	12/02/2024	94.36

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012110	561800		PROGRAM SUPPLIES		N	N	391.09
0012110	569000		OFFICE SUPPLIES		N	N	21.21
0012111	561400		MAINT SUPPLIES & MATERIALS		N	N	94.36
0012115	553000		TELEPHONE		N	N	370.82
0012115	569000		OFFICE SUPPLIES		N	N	18.36
0012115	570920		COMMUNICATIONS EQUIPMENT		N	N	1047.24
0012312	541100		WATER & SEWER CHARGES		Y-Apprv	N	271.00
1062120	581135		SCHOOLING & EDUCATION		N	N	1045.25

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2548	XXXXXXXX31224474	Erica Benoit	7000	2025 05	Converted	2025/05	447.63

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17031	PLAP POSTER PRINTS FOR ADVER	WALMART	220323	11/22/2024	11/25/2024	12/02/2024	144.30
17032	BRENDAN LOVELAND - BUSINESS	STAPLES INC	220317	11/21/2024	11/22/2024	12/02/2024	22.99
17033	PLAP BROCHURES/HANDOUTS FOR	STAPLES INC	220317	11/21/2024	11/22/2024	12/02/2024	256.94
17034	PLAP DIGITAL LANDING	WEB*CREATIVEMAIL	220374	11/19/2024	11/20/2024	12/02/2024	23.40

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1321032	557700		ADVERTISING		Y-Apprv	N	279.93
1321032	557700		ADVERTISING		N	N	167.70

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2549	XXXXXXXX32076991	Lindsey Rivers	3010	2025 05	Converted	2025/05	4,492.16

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17035	AMPUP EV CHARGING	AMPUP EV CHARGING	220387	11/26/2024	11/26/2024	12/02/2024	800.00
17036	AMAZON 6x9 Security Env	AMAZON MKTPLACE PMTS	220333	11/22/2024	11/22/2024	12/02/2024	25.79
17037	AMAZON Standard Staples	AMAZON MKTPLACE PMTS	220333	11/20/2024	11/21/2024	12/02/2024	11.88
17038	AMAZON Sticky Notes	AMAZON MKTPLACE PMTS	220333	11/20/2024	11/21/2024	12/02/2024	26.11
17039	AMAZON Garden Plant Seed G	AMAZON MKTPLACE PMTS	220333	11/19/2024	11/20/2024	12/02/2024	6.22
17040	AMAZON Garlic Bulbs	AMAZON MKTPLACE PMTS	220333	11/18/2024	11/19/2024	12/02/2024	24.24
17041	STOP & SHOP Garlic Bulb	STOP & SHOP SUPERMARKET INC	220315	11/18/2024	11/19/2024	12/02/2024	6.93
17042	AMAZON Red Strawberry Seed	AMAZON MKTPLACE PMTS	220333	11/18/2024	11/18/2024	12/02/2024	18.48
17043	CABELAS STORE EAST HARTFORD	CAB STORE EAST HARTFOR	220362	11/13/2024	11/14/2024	12/02/2024	639.96
17044	AMAZON Yellow Reflective	AMAZON MKTPLACE PMTS	220333	11/10/2024	11/11/2024	12/02/2024	291.79
17045	AMAZON 100 Nutritious Pre	AMAZON MKTPLACE PMTS	220333	11/08/2024	11/11/2024	12/02/2024	6.62
17046	AMAZON Tulips 50 bulbs	AMAZON MKTPLACE PMTS	220333	11/06/2024	11/07/2024	12/02/2024	39.95
17047	AMAZON Emergency First Aid	AMAZON MKTPLACE PMTS	220333	11/06/2024	11/07/2024	12/02/2024	470.00
17048	AMAZON Foldable Gripper an	AMAZON MKTPLACE PMTS	220333	11/06/2024	11/07/2024	12/02/2024	1314.98
17049	AMAZON Paperback Book/Kil	AMAZON.COM	220341	11/07/2024	11/07/2024	12/02/2024	33.25
17050	AMAZON Gefolly 11000W Sola	AMAZON MKTPLACE PMTS	220333	11/01/2024	11/04/2024	12/02/2024	339.99
17051	AMAZON Alliance Wide Format	AMAZON MKTPLACE PMTS	220333	10/31/2024	11/01/2024	12/02/2024	139.98
17052	AMAZON Gefolly 10000W Solar	AMAZON MKTPLACE PMTS	220333	10/31/2024	11/01/2024	12/02/2024	295.99

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013010	569000		OFFICE SUPPLIES		N	N	25.79
0013010	581120		CONFERENCES & MEMBERSHIPS		Y-Apprv	N	18.10
0013011	561800		PROGRAM SUPPLIES		N	N	839.30
0013040	541200		STREET LIGHTING		N	N	635.98
1063016	557700	15G09	ADVERTISING		Y-Apprv	N	24.24
1063016	561800	15G09	PROGRAM SUPPLIES		N	N	114.97
1213016	561800		PROGRAM SUPPLIES		Y-Apprv	N	2033.78
3023015	570200	19C15	BUILDINGS		N	N	800.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2550	XXXXXXXX32227602	Talyn Estores	1020	2025 05	Converted	2025/05	626.30

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17053	1)8pk Microfiber Cloth (2)AP	AMAZON MKTPLACE PMTS	220333	11/12/2024	11/13/2024	12/02/2024	626.30

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011020	561800		PROGRAM SUPPLIES		N	N	626.30

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2551	XXXXXXXX32904564	Richard Brown	2615	2025 05	Converted	2025/05	345.40

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17054	Laminate counter top for the	INTUIT	220324	10/31/2024	11/01/2024	12/02/2024	345.40

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012615	561800		PROGRAM SUPPLIES		N	N	345.40

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2552	XXXXXXXX34862015	Richard Hart	2211	2025 05	Converted	2025/05	268.98

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Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17055	department work out program	SUGARWOD	220376	11/04/2024	11/05/2024	12/02/2024	49.00
17056	go pro camera	WALMART	220323	10/31/2024	11/01/2024	12/02/2024	219.98

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012211	561800		PROGRAM SUPPLIES		N	N	219.98
0012211	581120		CONFERENCES & MEMBERSHIPS		N	N	49.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2553	XXXXXXXX37752940	Douglas Trillo	7000	2025 05	Converted	2025/05	890.40

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17057	CLEANING CHEMICAL FOR GARAGE	AQUACHEMM CHEMICAL SUP	220380	11/23/2024	11/25/2024	12/02/2024	790.40
17058	TEST FEE	SPORTS TURF MANAGERS ASSOCIATI	220314	11/06/2024	11/07/2024	12/02/2024	100.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017022	563000		MOTOR VEHICLE PARTS		N	N	790.40
0017022	581120		CONFERENCES & MEMBERSHIPS		N	N	100.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2554	XXXXXXXX40925390	Raymond Rogozinski	3010	2025 05	Converted	2025/05	180.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17059	ASFPM Membership Renewal	ASSOCIATION OF OF STATE FLOOD	220330	11/04/2024	11/05/2024	12/02/2024	180.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013011	531000		PROFESSIONAL FEES & SERVICES		N	N	180.00

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2555	XXXXXXXX41929524	Bristol Senior Center	1027	2025 05	Converted	2025/05	6,625.31

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17060	Woodshop supplies	AMAZON MKTPLACE PMTS	220333	11/27/2024	11/29/2024	12/02/2024	30.07
17061	Meals on Wheels Supplies	HOME DEPOT	220319	11/27/2024	11/29/2024	12/02/2024	1078.00
17062	Facility Supplies	AMAZON MKTPLACE PMTS	220333	11/26/2024	11/27/2024	12/02/2024	29.99
17063	Memory Cafe Grant	MAX PIZZA RESTAURANT	220343	11/26/2024	11/27/2024	12/02/2024	91.50
17064	Memory Cafe Grant	CRAVINGS AN AMERICAN EATERY LL	220356	11/26/2024	11/27/2024	12/02/2024	50.00
17065	Toiletries Grant	AMAZON MKTPLACE PMTS	220333	11/26/2024	11/27/2024	12/02/2024	153.45
17066	Coffee Shop Supplies	BJ WHOLESALERS	220331	11/25/2024	11/26/2024	12/02/2024	397.70
17067	Woodshop Supplies	AMAZON MKTPLACE PMTS	220333	11/26/2024	11/26/2024	12/02/2024	14.50
17068	Coffee Shop Supplies	SHOPRITE FARMINGTN AV	220368	11/25/2024	11/26/2024	12/02/2024	59.11
17069	Special Events Supplies	WALMART	220323	11/21/2024	11/22/2024	12/02/2024	44.82
17070	Special Events Supplies	WALMART	220323	11/20/2024	11/21/2024	12/02/2024	529.62
17071	Woodshop Supplies	AMAZON MKTPLACE PMTS	220333	11/20/2024	11/21/2024	12/02/2024	58.98
17072	Program Supplies	PICKLEBALL CENTRAL	220367	11/20/2024	11/21/2024	12/02/2024	49.98
17073	Special Events Supplies	DOLLAR TREE STORES INC	220321	11/19/2024	11/20/2024	12/02/2024	37.50
17074	Coffee Shop Supplies	BJ WHOLESALERS	220331	11/18/2024	11/19/2024	12/02/2024	518.52
17075	Coffee Shop Supplies	SHOPRITE FARMINGTN AV	220368	11/18/2024	11/19/2024	12/02/2024	84.84
17076	Special Event Supplies	WALMART	220323	11/18/2024	11/19/2024	12/02/2024	305.36
17077	Special Events	MAX PIZZA RESTAURANT	220343	11/13/2024	11/14/2024	12/02/2024	71.00
17078	Coffee Shop Supplies	RESTAURANT DEPOT	220336	11/12/2024	11/14/2024	12/02/2024	483.24
17079	Coffee Shop Supplies	SHOPRITE FARMINGTN AV	220368	11/12/2024	11/13/2024	12/02/2024	32.47
17080	Facility Supplies	AMAZON MKTPLACE PMTS	220333	11/12/2024	11/13/2024	12/02/2024	57.88
17081	Coffee Shop Supplies	BJ WHOLESALERS	220331	11/12/2024	11/13/2024	12/02/2024	488.57
17082	Quilting Supplies	AMAZON.COM	220341	11/12/2024	11/12/2024	12/02/2024	15.98
17083	Coffee Shop Supplies	SHOPRITE FARMINGTN AV	220368	11/08/2024	11/11/2024	12/02/2024	9.47
17084	Coffee Shop Supplies	SHOPRITE FARMINGTN AV	220368	11/07/2024	11/08/2024	12/02/2024	16.01
17085	Special Events Supplies	WALMART	220323	11/05/2024	11/06/2024	12/02/2024	121.03
17086	Special Event Supplies	BJ WHOLESALERS	220331	11/05/2024	11/06/2024	12/02/2024	184.94
17087	Coffee Shop Supplies	BJ WHOLESALERS	220331	11/04/2024	11/05/2024	12/02/2024	481.74
17088	Coffee Shop Supplies	SHOPRITE FARMINGTN AV	220368	11/04/2024	11/05/2024	12/02/2024	101.51
17089	Toiletries Grant	DOLLAR TREE STORES INC	220321	11/04/2024	11/05/2024	12/02/2024	70.00
17090	Trip for the Senior Center	AMC CARD PROCESSING SE	220369	11/01/2024	11/04/2024	12/02/2024	524.50
17091	Coffee Shop Supplies	AMAZON MKTPLACE PMTS	220333	11/01/2024	11/04/2024	12/02/2024	91.56
17092	Coffee Shop Supplies	AMAZON MKTPLACE PMTS	220333	11/02/2024	11/04/2024	12/02/2024	26.00
17093	Ceramics Supplies	WEST'S CERAMIC SUPPLY INC	220348	10/31/2024	11/01/2024	12/02/2024	315.47

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011027	561800		PROGRAM SUPPLIES		N	N	49.98
1061027	531000	25G04	PROFESSIONAL FEES & SERVICES		N	N	141.50
1061027	561800	25G03	PROGRAM SUPPLIES		N	N	223.45
7301027	584701		SENIOR ACTIVITY EXPENSES		Y-Apprv	N	5685.88
7301027	584707		TRIP EXPENDITURES		Y-Apprv	N	524.50

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2556	XXXXXXXX46249896	Linda Milia	1021	2025 05	Converted	2025/05	360.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17094	EMPLOYMENT AD FOR POLICE OFF	INTUIT	220324	11/26/2024	11/27/2024	12/02/2024	360.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011021	557700		ADVERTISING		N	N	360.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2557	XXXXXXXX48846905	Dawn Nielsen	4101	2025 05	Converted	2025/05	36.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17095	QR CODE FOR MARKETING MATERI	QR.IO GENERATOR	220370	11/22/2024	11/25/2024	12/02/2024	35.00
17096	APPLE iCLOUD STORAGE	APPLE COMPUTER INC	220316	11/01/2024	11/04/2024	12/02/2024	1.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1044101	557700	G2025	ADVERTISING		N	N	36.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2558	XXXXXXXX49446341	Eric Evans	1020	2025 05	Converted	2025/05	107.90

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17097	FTP software for Wells Fargo	PROGRESS SOFTWARE CORP	220372	11/15/2024	11/18/2024	12/02/2024	107.90

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011020	543000		REPAIRS & MAINTENANCE		N	N	107.90

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2559	XXXXXXXX53187594	David Oakes	3010	2025 05	Converted	2025/05	104.60

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17098	AMAZON Refund/Tyvek Dupont	AMAZON MKTPLACE PMTS	220333	11/21/2024	11/22/2024	12/02/2024	-53.90
17099	AMAZON Tyvek Dupont Apron	AMAZON MKTPLACE PMTS	220333	11/20/2024	11/21/2024	12/02/2024	53.90
17100	AMAZON Mighty Max Battery	AMAZON MKTPLACE PMTS	220333	11/19/2024	11/20/2024	12/02/2024	36.62
17101	AMAZON Tyvek Dupont Apron W	AMAZON MKTPLACE PMTS	220333	11/19/2024	11/20/2024	12/02/2024	17.99
17102	AMAZON Sigmas Tek 12V batt	AMAZON MKTPLACE PMTS	220333	11/01/2024	11/01/2024	12/02/2024	49.99

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013013	561400		MAINT SUPPLIES & MATERIALS		N	N	17.99
0013021	543000		REPAIRS & MAINTENANCE		N	N	86.61

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2560	XXXXXXXX54169424	Stephen Bynum	7000	2025 05	Converted	2025/05	3,686.70

GL Effective Date: 11/30/2024   Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17103	B.E.S.T SUPPLIES	TEES & MORE LLC	220377	11/27/2024	11/29/2024	12/02/2024	1036.00
17104	PROJECT AWARE PROGRAM SUPPLI	PRICE CHOPPER	220332	11/25/2024	11/26/2024	12/02/2024	27.85
17105	B.E.S.T PROGRAM SUPPLIES	AMAZON MKTPLACE PMTS	220333	11/21/2024	11/21/2024	12/02/2024	61.89
17106	CITY VAN KEYU FOB BATTEERIES	WALMART	220323	11/20/2024	11/21/2024	12/02/2024	21.96
17107	HOLIDAY GIFT GIVING SUPPLIES	FIVE BELOW 423	220354	11/19/2024	11/20/2024	12/02/2024	244.15
17108	HOLIDAY GIFT GIVING PROGRAM	WALMART	220323	11/19/2024	11/20/2024	12/02/2024	597.97
17109	PROJECT AWARE PROGRAM SUPPLI	AMAZON MKTPLACE PMTS	220333	11/18/2024	11/19/2024	12/02/2024	68.43
17110	HOLIDAY GIFT GIVING PROGRAM	TJMAXX #0090	220350	11/14/2024	11/15/2024	12/02/2024	99.00
17111	PROJECT AWARE PROGRAM SUPPLI	WALMART	220323	11/14/2024	11/15/2024	12/02/2024	242.32
17112	B.E.S.T SUPPLIES BEACON PHAR	SHARPS COMPLIANCE, INC	220355	11/13/2024	11/14/2024	12/02/2024	671.37
17113	PROJECT AWARE PROGRAM SUPPLI	WALMART	220323	11/09/2024	11/11/2024	12/02/2024	28.33
17114	OFFICE SUPPLIES	SHOPRITE FARMINGTN AV	220368	11/07/2024	11/08/2024	12/02/2024	15.98
17115	PROJECT AWARE PROGRAM SUPPLI	STOP & SHOP SUPERMARKET INC	220315	11/05/2024	11/06/2024	12/02/2024	89.06
17116	PROJECT AWARE SUPPLIES	AMAZON MKTPLACE PMTS	220333	11/01/2024	11/04/2024	12/02/2024	10.99
17117	B.E.S.T PROGRAM SUPPLIES	4IMPRINT INC	220313	11/01/2024	11/04/2024	12/02/2024	471.40

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017022	563000		MOTOR VEHICLE PARTS		N	N	21.96
0017025	531120		PROJECT AWARE		N	N	466.98
0017025	531136		YOUTH SERVICES SUPPLEMENT		N	N	941.12
0017025	561800		PROGRAM SUPPLIES		N	N	15.98
1067025	531000	25G10	PROFESSIONAL FEES & SERVICES		N	N	671.37
1067025	561800	25G10	PROGRAM SUPPLIES		N	N	61.89
1067025	589100	25G10	MISCELLANEOUS		Y-Apprv	N	1507.40

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2561	XXXXXXXX54299260	Diane Waldron	1018	2025 05	Converted	2025/05	1,136.77

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17118	LAPTOP BAGS	AMAZON MKTPLACE PMTS	220333	11/28/2024	11/29/2024	12/02/2024	74.37
17119	LAPTOP BAGS	AMAZON MKTPLACE PMTS	220333	11/24/2024	11/25/2024	12/02/2024	44.31
17120	NCPERS MEMBERSHIP	NCPERS	220358	11/21/2024	11/22/2024	12/02/2024	315.00
17121	GFOA CONF REGISTRATION	GOVERNMENT FINANCE OFFICERS AS	220310	11/19/2024	11/20/2024	12/02/2024	525.00
17122	OFFICE SUPPLIES	AMAZON MKTPLACE PMTS	220333	11/14/2024	11/14/2024	12/02/2024	13.50
17123	BATTERIES	AMAZON.COM	220341	11/14/2024	11/14/2024	12/02/2024	14.59
17124	NATIONAL GFOA DUES - RBODLEY	GOVERNMENT FINANCE OFFICERS AS	220310	10/31/2024	11/01/2024	12/02/2024	150.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011018	569000		OFFICE SUPPLIES		N	N	28.09
0011018	581120		CONFERENCES & MEMBERSHIPS		N	N	525.00
0011019	581120		CONFERENCES & MEMBERSHIPS		N	N	150.00
0018106	589100		UNANTICIPATED EXP		N	N	118.68
7100000	531000		PROFESSIONAL FEES & SERVICES		Y-Apprv	N	105.00
7110000	531000		PROFESSIONAL FEES & SERVICES		Y-Apprv	N	105.00
7120000	531000		PROFESSIONAL FEES & SERVICES		Y-Apprv	N	105.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2562	XXXXXXXX55737740	Craig Kasparian	3010	2025 05	Converted	2025/05	2,052.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17125	Sign making material - white	GRIMCO INC	220349	11/25/2024	11/26/2024	12/02/2024	2052.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013015	589200		SIGNS		Y-Apprv	N	2052.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2563	XXXXXXXX57031954	Jace Deluca	2110	2025 05	Converted	2025/05	130.50

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17126	221-01 Meal at Conference	WHP-FATBURGER	220379	10/30/2024	11/01/2024	12/02/2024	55.00
17127	221-02 Meal at Conference	WHP-FATBURGER	220379	10/30/2024	11/01/2024	12/02/2024	57.00
17128	221-03 Meal at Conference	WHP-FATBURGER	220379	10/30/2024	11/01/2024	12/02/2024	18.50

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1062120	581135		SCHOOLING & EDUCATION		N	N	130.50

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2564	XXXXXXXX58594083	Roger Rousseau	1017	2025 05	Converted	2025/05	199.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17129	ENTRY LEVEL POLICE OFFICER	EMPLOYERCENTRAL.COM/	220382	11/19/2024	11/20/2024	12/02/2024	199.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011021	557700		ADVERTISING		N	N	199.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2565	XXXXXXXX58774263	Jennifer Brunoli	1013	2025 05	Converted	2025/05	271.05

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17130	Return coffee maker	AMAZON MKTPLACE PMTS	220333	11/16/2024	11/18/2024	12/02/2024	-99.99
17131	Return second coffee maker	AMAZON MKTPLACE PMTS	220333	11/16/2024	11/18/2024	12/02/2024	-49.99
17132	Return second toaster	AMAZON MKTPLACE PMTS	220333	11/11/2024	11/12/2024	12/02/2024	-49.99
17133	Return toaster	AMAZON MKTPLACE PMTS	220333	11/11/2024	11/12/2024	12/02/2024	-29.99
17134	Kitchenette supplies for pol	AMAZON MKTPLACE PMTS	220333	11/04/2024	11/05/2024	12/02/2024	256.13
17135	Second attempt to buy toaste	AMAZON MKTPLACE PMTS	220333	11/04/2024	11/05/2024	12/02/2024	79.98
17136	Toaster and coffee maker WAL	WAL MART.COM	220338	11/04/2024	11/05/2024	12/02/2024	126.42
17137	Standing desk pads	AMAZON MKTPLACE PMTS	220333	11/04/2024	11/04/2024	12/02/2024	38.48

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011013	561400		MAINT SUPPLIES & MATERIALS		N	N	271.05

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2566	XXXXXXXX63834524	Sarah Larson	7000	2025 05	Converted	2025/05	370.14

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17138	HOLIDAY SUPPLIES	AMAZON MKTPLACE PMTS	220333	11/24/2024	11/25/2024	12/02/2024	24.99
17139	CHILDREN'S BOOKS FOR THE POO	AMAZON MKTPLACE PMTS	220333	11/20/2024	11/21/2024	12/02/2024	73.25
17140	LOCK BAGS AND AQUARIUM SUPPL	AMAZON MKTPLACE PMTS	220333	11/11/2024	11/11/2024	12/02/2024	78.26
17141	AQUARIUM SUPPLY REFUND	AMAZON MKTPLACE PMTS	220333	11/06/2024	11/06/2024	12/02/2024	-34.15
17142	DRILL AND HARD HATS	HOME DEPOT	220319	10/30/2024	11/01/2024	12/02/2024	227.79

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017021	561800		PROGRAM SUPPLIES		N	N	24.99
0017021	569000		OFFICE SUPPLIES		N	N	58.90
0017022	561400		MAINT SUPPLIES & MATERIALS		Y-Apprv	N	68.82
0017024	561400		MAINT SUPPLIES & MATERIALS		Y-Apprv	N	158.97
1067029	584135		AQUATIC PROGRAMS		N	N	58.46

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PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2567	XXXXXXXX64796638	Thomas DeNoto	1014	2025 05	Converted	2025/05	625.60

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17143	Mouse pad wrist support	AMAZON MKTPLACE PMTS	220333	11/16/2024	11/18/2024	12/02/2024	34.99
17144	APPRAISAL INSTITUTE	APPRAISAL INSTITUTE	220322	11/12/2024	11/13/2024	12/02/2024	400.00
17145	Wireless headset	AMAZON.COM	220341	11/04/2024	11/05/2024	12/02/2024	190.61

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011014	581120		CONFERENCES & MEMBERSHIPS		N	N	400.00
0011015	569000		OFFICE SUPPLIES		N	N	225.60

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2568	XXXXXXXX65267324	Jeff Caggiano	1011	2025 05	Converted	2025/05	14.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17146	THE HARTFORD COURANT	THE HARTFORD COURANT	220344	11/06/2024	11/07/2024	12/02/2024	14.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011011	581120		CONFERENCES & MEMBERSHIPS		N	N	14.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2569	XXXXXXXX65376297	Bristol Fire Fleet Operations	2211	2025 05	Converted	2025/05	1,601.34

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17147	shipping	SHIPPING EXPRESS LLC	220353	11/26/2024	11/27/2024	12/02/2024	39.48
17148	credit	AMAZON MKTPLACE PMTS	220333	11/14/2024	11/15/2024	12/02/2024	-240.38
17149	saw blades	AMAZON MKTPLACE PMTS	220333	11/13/2024	11/13/2024	12/02/2024	159.80
17150	elevator key	AMAZON MKTPLACE PMTS	220333	11/13/2024	11/13/2024	12/02/2024	20.99
17151	hydraulic hose and parts	C & C HYDRAULICS	220318	11/12/2024	11/13/2024	12/02/2024	45.48
17152	fire rakes	AMAZON MKTPLACE PMTS	220333	11/07/2024	11/08/2024	12/02/2024	155.20
17153	tools and gas cans	THEAMERICANFIRECACHE	220386	11/06/2024	11/07/2024	12/02/2024	683.32
17154	hydrant valve	AMAZON MKTPLACE PMTS	220333	11/05/2024	11/06/2024	12/02/2024	240.38
17155	hoe tool	AMAZON MKTPLACE PMTS	220333	11/05/2024	11/06/2024	12/02/2024	94.98
17156	hose fittings	AMAZON MKTPLACE PMTS	220333	11/05/2024	11/06/2024	12/02/2024	301.05
17157	fire rake	AMAZON MKTPLACE PMTS	220333	11/05/2024	11/06/2024	12/02/2024	101.04

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012211	561807		MECHANICAL DIVISION		N	N	-0.22
0012211	570902		ANNUAL LOOSE EQUIPMENT REPLACE		N	N	1601.56

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2570	XXXXXXXX68941768	Alysha Pirog	2110	2025 05	Converted	2025/05	62.49

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17158	218-01 Frankie Dog Food	CHEWY.COM	220371	11/25/2024	11/26/2024	12/02/2024	62.49

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1062110	561800	FRANK	PROGRAM SUPPLIES		N	N	62.49

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2571	XXXXXXXX70148451	Raelynne Andrews	7000	2025 05	Converted	2025/05	122.51

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17159	BATHROOM GENDER SIGNS	AMAZON MKTPLACE PMTS	220333	11/19/2024	11/20/2024	12/02/2024	35.26
17160	PACKAGE OF 3 DESKTOP CALENDA	AMAZON MKTPLACE PMTS	220333	11/18/2024	11/18/2024	12/02/2024	26.99
17161	NEW WHITEBOARD FOR POOL DECK	AMAZON MKTPLACE PMTS	220333	11/13/2024	11/14/2024	12/02/2024	60.26

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017021	569000		OFFICE SUPPLIES		N	N	26.99
0017024	561400		MAINT SUPPLIES & MATERIALS		Y-Apprv	N	35.26
0017024	561800		PROGRAM SUPPLIES		N	N	60.26

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2572	XXXXXXXX72493171	Arianna Therriault	7000	2025 05	Converted	2025/05	4,258.71

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17162	DAVID KREZEL HALLOWEEN SPOOK	PAYPAL	220337	11/26/2024	11/27/2024	12/02/2024	-200.00
17163	DTL FACEBOOK ADS	FACEBK QEEN7GJXL2	220342	11/24/2024	11/25/2024	12/02/2024	47.45
17164	DTL FACEBOOK ADS	FACEBK QEEN7GJXL2	220342	11/24/2024	11/25/2024	12/02/2024	561.01
17165	WATER/COCA COLA FOR MOIVE AT	WALMART	220323	11/21/2024	11/22/2024	12/02/2024	16.14
17166	POPCORN FOR MOVIE AT DTL	DOLLAR TREE STORES INC	220321	11/21/2024	11/22/2024	12/02/2024	18.75
17167	POPCORN FOR MOVIE AT DTL	DOLLAR TREE STORES INC	220321	11/21/2024	11/22/2024	12/02/2024	13.75
17168	PAM TILLIS RADIO AD	IHEART MEDIA	220384	11/19/2024	11/20/2024	12/02/2024	1000.00
17169	HOTEL STAY FOR 11/16 SHOW AT	BRISTOL HOTEL LLC	220328	11/18/2024	11/19/2024	12/02/2024	1690.00
17170	THE DAILY SHOW ACCOMODATIONS	PRICE CHOPPER	220332	11/16/2024	11/18/2024	12/02/2024	42.45
17171	DTL FACEBOOK ADS	FACEBK QEEN7GJXL2	220342	11/09/2024	11/11/2024	12/02/2024	900.00
17172	DTL GOOGLE ADS	GOOGLE*GSUITE BRISTOLK	220373	11/01/2024	11/04/2024	12/02/2024	169.16

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017021	583120		ARTS & CULTURE COMMISSION		N	N	-200.00
1757033	531000		PROFESSIONAL FEES & SERVICES		N	N	1690.00
1757033	557700		ADVERTISING		Y-Apprv	N	2543.35
1757033	557700		ADVERTISING		N	N	169.16
1757033	561800		PROGRAM SUPPLIES		N	N	56.20

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2573	XXXXXXXX80075507	Erica Cabiya	1023	2025 05	Converted	2025/05	37.46

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17173	120224 1 self seal envelopes	AMAZON.COM	220341	11/26/2024	11/27/2024	12/02/2024	37.46

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011023	569000		OFFICE SUPPLIES		N	N	37.46

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2574	XXXXXXXX83288120	Madison Fostervold	7000	2025 05	Converted	2025/05	371.34

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17174	ICE PACKS FOR PROGRAMS	AMAZON MKTPLACE PMTS	220333	11/05/2024	11/06/2024	12/02/2024	371.34

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1067028	584143		ADULT PROGRAMS EXP		Y-Apprv	N	371.34

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2575	XXXXXXXX85907845	Deborah Prozzo	6010	2025 05	Converted	2025/05	460.89

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17175	CRICUT	CRICUT	220366	11/16/2024	11/18/2024	12/02/2024	101.97
17176	CANVA* I04322-41202438	CANVA* I03242-30825543	220359	11/01/2024	11/04/2024	12/02/2024	358.92

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0016010	561800		PROGRAM SUPPLIES		N	N	358.92
0016011	561800		PROGRAM SUPPLIES		N	N	101.97

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2576	XXXXXXXX88726275	Edward Krawiecki	1022	2025 05	Converted	2025/05	233.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17177	VCN*CTJUDEFILINGCIVIL	CT SUPERIOR COURT	220334	11/15/2024	11/18/2024	12/02/2024	49.50
17178	VCN*CTJUDEFILINGCIVIL	CT SUPERIOR COURT	220334	11/13/2024	11/14/2024	12/02/2024	33.50
17179	SQ *CONNECTICUT ASSOCI	SQ *CONNECTICUT ASSOCI	220335	11/04/2024	11/05/2024	12/02/2024	150.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011022	531000		PROFESSIONAL FEES & SERVICES		N	N	233.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2577	XXXXXXXX90353289	Kirsten Girouard	1011	2025 05	Converted	2025/05	190.00

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17180	PRYCS LUNCHES	TST* GRACES MANDARIN	220361	11/22/2024	11/25/2024	12/02/2024	190.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0018106	589100		UNANTICIPATED EXP		N	N	190.00

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2578	XXXXXXXX93441354	Amry Shelby	7000	2025 05	Converted	2025/05	3,338.42

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17181	TABLET FOR PROGRAM REGISTRAT	TARGET.COM *	220345	11/19/2024	11/20/2024	12/02/2024	699.00
17182	CASE FOR TABLET PURCHASED FO	AMAZON MKTPLACE PMTS	220333	11/19/2024	11/20/2024	12/02/2024	102.59
17183	SHIRTS FOR THE TURKEY SHOOT	PRIMO PRESS LLC	220347	11/18/2024	11/19/2024	12/02/2024	503.00
17184	PRIZES FOR TURKEY SHOOT	AMAZON.COM	220341	11/19/2024	11/19/2024	12/02/2024	50.00
17185	PRIZES FOR TURKEY SHOOT	AMAZON MKTPLACE PMTS	220333	11/19/2024	11/19/2024	12/02/2024	25.44
17186	BASKETBALLS FOR BASKETBALL P	DICK'S SPORTING GOODS	220320	11/18/2024	11/19/2024	12/02/2024	159.92
17187	SUPPLIES FOR PROGRAMS (OFFIC	AMAZON.COM	220341	11/10/2024	11/11/2024	12/02/2024	13.00
17188	SUPPLIES FOR PROGRAM (OFFICE	AMAZON MKTPLACE PMTS	220333	11/07/2024	11/07/2024	12/02/2024	9.89
17189	ANNUAL INSPECTION OF TRU BLU	HEAD RUSH TECHNOLOGIES	220383	11/05/2024	11/06/2024	12/02/2024	1874.58
17190	REFUND FOR WAIVER MANAGEMENT	LILYPAD	220375	11/01/2024	11/04/2024	12/02/2024	-99.00

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017023	561800		PROGRAM SUPPLIES		N	N	1487.40
1067027	584142		SPECIAL EVENTS EXP		N	N	75.44
1321032	531000		PROFESSIONAL FEES & SERVICES		N	N	-99.00
3021032	570300	20031	IMPROV OTHER THAN BUILDINGS		N	N	1874.58

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2579	XXXXXXXX99519172	Tyler Meusel	2110	2025 05	Converted	2025/05	516.24

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17191	220-01 Fuel for ERT trip	SUNOCO 0388676900 QPS	220340	11/04/2024	11/05/2024	12/02/2024	53.35
17192	220-02 Fuel for ERT trip	EXXON 7-ELEVEN 38082	220381	10/31/2024	11/04/2024	12/02/2024	72.70
17193	220-03 Fuel for ERT trip	EXXON 7-ELEVEN 38082	220381	10/31/2024	11/04/2024	12/02/2024	89.52
17194	220-04 Fuel for ERT trip	BUC-EE'S #46	220385	11/02/2024	11/04/2024	12/02/2024	24.69
17195	220-05 Fuel for ERT trip	CIRCLE K # 23035	220365	11/02/2024	11/04/2024	12/02/2024	60.50
17196	220-06 Fuel for ERT trip	WAWA 5136	220363	11/02/2024	11/04/2024	12/02/2024	83.15
17197	220-07 Fuel for ERT trip	SUNCOAST ENERGY'S	220364	11/02/2024	11/04/2024	12/02/2024	58.27
17198	220-08 Fuel for ERT trip	SUNCOAST ENERGY'S	220364	11/02/2024	11/04/2024	12/02/2024	74.06

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012111	562600		MOTOR FUELS		N	N	516.24

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2580	XXXXXXXX00104534	Master Account BOE	92510	2025 05B	Approved	2025/05	44.44

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17199	FINANCE CHARGE	JPMORGAN CHASE BANK NA		11/29/2024	11/29/2024	12/02/2024	44.44

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A4002510	561201		ADMIN SUPPLIES - GENERAL		N	N	44.44

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2581	XXXXXXXX08626423	Alison McKeown	90310	2025 05B	Approved	2025/05	1,025.39

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17200	WALMART.COM	WALMART		11/24/2024	11/25/2024	12/02/2024	59.44
17201	BJS.COM #5490	BJ WHOLESALERS		11/15/2024	11/18/2024	12/02/2024	58.92
17202	AMAZON MKTPL*O95KC4QT3	AMAZON MKTPLACE PMTS		11/14/2024	11/15/2024	12/02/2024	526.61
17203	AMZN MKTP US*678WY4DB3	AMAZON MKTPLACE PMTS		11/14/2024	11/15/2024	12/02/2024	250.88
17204	SHOPRITE SOUTHNGTON S1	SHOPRITE SOUTHNGTON		11/12/2024	11/13/2024	12/02/2024	10.38
17205	SHOPRITE SOUTHNGTON S1	SHOPRITE SOUTHNGTON		11/07/2024	11/08/2024	12/02/2024	119.16

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A3101109	561102		INSTRUCT SUPPLIES - INSTRUCT		N	N	1025.39

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2582	XXXXXXXX13403305	Susan Krolikowski	91116	2025 05B	New	2025/05	1,600.95

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17206	CT HIGH SCHOOL COACHES	CHSCA, CT HIGH SCHOOL COACHES		11/25/2024	11/26/2024	12/02/2024	42.00
17207	PRO TUFF DECALS	PRO TUFF DECALS		11/06/2024	11/07/2024	12/02/2024	1558.95

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A4003210	558007		STAFF TRANSPORT - ATHLETICS		N	N	1600.95

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2583	XXXXXXXX40726033	Amy Martino	91200	2025 05B	Approved	2025/05	150.21

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17208	OTTER TRANSCRIBE SOFTWARE	APPLE COMPUTER INC		11/14/2024	11/15/2024	12/02/2024	106.34
17209	UBER *TRIP	UBER TRIP		11/01/2024	11/04/2024	12/02/2024	18.97
17210	UBER *TRIP	UBER TRIP		11/01/2024	11/04/2024	12/02/2024	24.90

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A4001200	553309		SOFTWARE/LICENSES - SPED		N	N	106.34
A4002700	561109		INSTRUCT SUPPLIES - SPED		Y-Apprv	N	43.87

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2584	XXXXXXXX46256856	Lynn Boisvert	92510	2025 05B	Approved	2025/05	1,003.33

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17211	SHERATON	SHERATON SPRINGFIELD MONARCH P		11/20/2024	11/22/2024	12/02/2024	457.05
17212	SHERATON	SHERATON SPRINGFIELD MONARCH P		11/20/2024	11/22/2024	12/02/2024	546.28

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A4002228	533018		OTHER PROF/TECH - CAPITAL/TECH		N	N	1003.33

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2585	XXXXXXXX83197321	Carly Fortin	92210	2025 05B	Approved	2025/05	3,100.62

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17213	WAVE - *MAT HEAGERTY	WAVE - *ON SCENE FIRST		11/19/2024	11/20/2024	12/02/2024	1800.00
17214	SP SHOP DECA	DISTRIBUTIVE EDUCATION CLUBS O		11/18/2024	11/19/2024	12/02/2024	295.00
17215	HEARTSMART	CARDIO PARTNERS INC		11/18/2024	11/19/2024	12/02/2024	94.72
17216	KAHOOT! ASA	KAHOOT! ASA		11/18/2024	11/19/2024	12/02/2024	101.97
17217	FIVE BELOW 8056	FIVE BELOW 423		11/08/2024	11/11/2024	12/02/2024	808.93

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A4001114	564112		REPLACEMENT TEXTBOOKS		N	N	1800.00
A4002210	561102		INSTRUCT SUPPLIES - INSTRUCT		Y-Apprv	N	808.93
B400F005	561102	G1225	INSTRUCT SUPPLIES - INSTRUCT		Y-Apprv	N	396.97
B400F070	561102	G2226	INSTRUCT SUPPLIES - INSTRUCT		Y-Apprv	N	94.72

CITY OF BRISTOL

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2586	XXXXXXXX94212127	David Foulds	93100	2025 05B	Approved	2025/05	652.55

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17218	MYSTIC MARRIOTT	HT-EXIT 88 HOTEL TRS, LLC		11/22/2024	11/25/2024	12/02/2024	198.95
17219	MYSTIC MARRIOTT	HT-EXIT 88 HOTEL TRS, LLC		11/22/2024	11/25/2024	12/02/2024	397.90
17220	FOOD FOR WATERTOWN LUNCH PRO	RESTAURANT DEPOT		10/30/2024	11/01/2024	12/02/2024	55.70

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
C4003100	561600		FOOD SUPPLIES		Y-Apprv	N	652.55

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2587	XXXXXXXX94928758	Kara Banda	91200	2025 05B	Approved	2025/05	205.87

GL Effective Date: 11/30/2024 Invoice Date: 11/30/2024

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
17221	STOP & SHOP 0628	STOP & SHOP SUPERMARKET INC		11/08/2024	11/11/2024	12/02/2024	44.80
17222	ALDI 73062	ALDI 73062		11/04/2024	11/06/2024	12/02/2024	31.12
17223	BJS WHOLESALE #0203	BJ WHOLESALERS		11/04/2024	11/05/2024	12/02/2024	129.95

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A4001200	569009		OFFICE SUPPLIES - SPED		N	N	205.87

** END OF REPORT - Generated by Anastasia Hernandez **

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	
PAYMENT DUE DATE	12/24/2024
AMOUNT DUE	$47,038.15
CURRENT BALANCE	$47,038.15

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED $

CITY OF BRISTOL
ROGER ROUSSEAU
111 N MAIN ST
BRISTOL CT 06010-8112

**NM0000029

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: CITY OF BRISTOL

ACCOUNT NUMBER:

CLOSING DATE	11-29-24
CREDIT LIMIT	211,666
AVAILABLE CREDIT	164,628

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PREVIOUS BALANCE	63,198.22
PURCHASES AND OTHER CHARGES	47,907.22
CASH ADVANCES	.00
CREDITS	869.07
PAYMENTS	63,198.22-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	**47,038.15**
TOTAL PAYMENT DUE	47,038.15
DISPUTED AMOUNT	.00

ACCT. NUMBER:	CITY OF BRISTOL

COMMERCIAL ACCOUNT ACTIVITY

CITY OF BRISTOL — **TOTAL COMMERCIAL ACTIVITY** $63,198.22CR

ACCOUNTING CODE:

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-18	11-18	75405014323075300310022	PAYMENT RECEIVED -- THANK YOU	63,198.22 PY

INDIVIDUAL CARDHOLDER ACTIVITY

AUBREY MINKLER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,491.74	$0.00	$1,491.74

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-06	55548074312049510093022	PRICE CHOPPER #204 BRISTOL CT	31.84
11-08	11-07	02305374313000573706032	TJMAXX #0090 BRISTOL CT P.O.S.: 106424 SALES TAX: 0.00	166.32
11-14	11-12	52707154318010185362496	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: COMMUNITY SERVICE SALES TAX: 0.00	19.34
11-14	11-13	55548074319052062097071	PRICE CHOPPER #204 BRISTOL CT	15.27
11-14	11-13	55548074319052062097089	PRICE CHOPPER #204 BRISTOL CT	180.39
11-21	11-20	05436844326400047528750	WAL-MART #2719 BRISTOL CT	300.00
11-21	11-20	55548074326054629106248	PRICE CHOPPER #204 BRISTOL CT	30.58
			Total Purchasing Activity	$743.74

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-06	05436844312600039260728	PY *BRISTOL SELF STORA BRISTOL CT P.O.S.: 982d322c-35f2-4 SALES TAX: 48.00	600.00
11-18	11-15	05436844321600047849594	PY *BRISTOL SELF STORA BRISTOL CT P.O.S.: 738e975e-c1a0-4 SALES TAX: 11.84	148.00
			Total Travel Activity	$748.00

LINDSEY RIVERS	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$4,492.16	$0.00	$4,492.16

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	55432864305204483442837	AMAZON MKTPL*HG85T7LZ3 AMZN.COM/BILL WA P.O.S.: Engineering SALES TAX: 0.00	295.99
11-01	10-31	55432864305204489180605	AMAZON MKTPL*CX6H646Y3 AMZN.COM/BILL WA P.O.S.: Engineering SALES TAX: 0.00	139.98
11-04	11-01	55432864306204842280943	AMAZON MKTPL*NO6LI3OO3 AMZN.COM/BILL WA P.O.S.: Engineering SALES TAX: 0.00	339.99

Continued on next page

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-06	55432864311206392835078	AMZN MKTP US*RZ2O17073 AMZN.COM/BILL WA P.O.S.: Litter Campaign SALES TAX: 0.00	470.00
11-07	11-06	55432864311206431902509	AMZN MKTP US*0T97O2T13 AMZN.COM/BILL WA P.O.S.: Litter Campaign SALES TAX: 0.00	39.95
11-07	11-06	55432864311206531300323	AMAZON MKTPL*QL3CV8HW3 AMZN.COM/BILL WA P.O.S.: Litter Campaign SALES TAX: 0.00	1,314.98
11-07	11-07	55432864312206657627938	AMAZON.COM*AC42A52U3 AMZN.COM/BILL WA P.O.S.: Engineering SALES TAX: 0.00	33.25
11-11	11-08	55432864313207172994505	AMZN MKTP US*2N9NN0ZK3 AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	6.62
11-11	11-10	55432864315207871100386	AMAZON MKTPL*9309I4YY3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	291.79
11-14	11-13	55263524319150361158268	CAB STORE EAST HARTFOR EAST HARTFORD CT	639.96
11-18	11-18	55432864323200308916318	AMAZON MKTPL*AZ0L990B3 AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	18.48
11-19	11-18	55432864323200416415740	AMZN MKTP US*LI6JM5ZY3 AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	24.24
11-19	11-18	55432864323200506248563	STOP & SHOP 0628 BRISTOL CT P.O.S.: 98 SALES TAX: 0.00	6.93
11-20	11-19	55432864324200796401228	AMAZON MKTPL*YC7HT4SJ3 AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	6.22
11-21	11-20	55432864325201133827728	AMAZON MKTPL*Q85T32R53 AMZN.COM/BILL WA P.O.S.: Office SALES TAX: 0.00	11.88
11-21	11-20	55432864325201195267656	AMAZON MKTPL*VX3TC1O03 AMZN.COM/BILL WA P.O.S.: ENGINEERING SALES TAX: 0.00	26.11
11-22	11-22	55432864327201615346112	AMAZON MKTPL*JN7SI5ZM3 AMZN.COM/BILL WA P.O.S.: Office SALES TAX: 0.00	25.79
11-26	11-26	82711164331000009164106	AMPUP EV CHARGING SANTA CLARA CA P.O.S.: 85154498 SALES TAX: 0.00	800.00
			Total Purchasing Activity	$4,492.16

TALYN ESTORES	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$0.00	$626.30	$0.00	$626.30

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-13	11-12	55432864317208511704247	AMAZON MKTPL*420VB2CT3 AMZN.COM/BILL WA P.O.S.: 111-1137973-07794 SALES TAX: 0.00	626.30
			Total Purchasing Activity	$626.30

RICHARD BROWN	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
5405-0169-3290-4564	$0.00	$345.40	$0.00	$345.40

ACCOUNTING CODE:

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	55432864305204531263839	IN *MODERN CABINETS LL 860-5839190 CT P.O.S.: 1110 SALES TAX: 0.00	345.40
			Total Purchasing Activity	$345.40

DAVID OAKES	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$53.90	$158.50	$0.00	$104.60

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	11-01	55432864306204608047981	AMAZON MKTPL*DA4E97HM3 AMZN.COM/BILL WA P.O.S.: 111-1777293-57154 SALES TAX: 0.00	49.99
11-20	11-19	55432864324200734317106	AMAZON MKTPL*BF7GM76M3 AMZN.COM/BILL WA P.O.S.: 111-8827066-23938 SALES TAX: 0.00	17.99
11-20	11-19	55432864324200774111575	AMZN MKTP US*049B08M93 AMZN.COM/BILL WA P.O.S.: 111-1573746-89930 SALES TAX: 0.00	36.62
11-21	11-20	55432864325201159845406	AMZN MKTP US*XV6KW4Q33 AMZN.COM/BILL WA P.O.S.: 111-7882222-73314 SALES TAX: 0.00	53.90
11-22	11-21	55432864326201438809917	AMZN MKTP US AMZN.COM/BILL WA P.O.S.: 111-7882222-73314 SALES TAX: 0.00	53.90 CR
			Total Purchasing Activity	$104.60

JACE DELUCA	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$0.00	$130.50	$0.00	$130.50

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-30	55432864305204448398819	WHP-RIZZO'S PIZZA CHANDLER AZ P.O.S.: 44150567 SALES TAX: 0.00	18.50
11-01	10-30	55432864305204448398983	WHP-LING&LOUIS CHANDLER AZ P.O.S.: 31411138 SALES TAX: 0.00	57.00
11-01	10-30	55432864305204448401092	WHP-FULLHOUSE CAFE CHANDLER AZ P.O.S.: 10311123 SALES TAX: 0.00	55.00
			Total Travel Activity	$130.50

ROGER ROUSSEAU	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$0.00	$199.00	$0.00	$199.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-20	11-19	55480774325048190080697	EMPLOYERCENTRAL.COM/ IRVING TX	199.00
			Total Purchasing Activity	$199.00

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

JENNIFER BRUNOLI	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$229.96	$501.01	$0.00	$271.05

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-04	55432864309205682350271	AMAZON MKTPL*AK3LD1HN3 AMZN.COM/BILL WA P.O.S.: 113-7531434-68754 SALES TAX: 0.00	38.48
11-05	11-04	55432864309205746182272	AMAZON MKTPL*GJ4TX5VV3 AMZN.COM/BILL WA P.O.S.: 113-7905951-17810 SALES TAX: 0.00	256.13
11-05	11-04	55432864309205847536228	AMAZON MKTPL*MO0E10PG3 AMZN.COM/BILL WA P.O.S.: 113-0615669-07778 SALES TAX: 0.00	79.98
11-05	11-04	55500364309140736928020	WALMART.COM WALMART.COM AR	126.42
11-12	11-11	55432864316208183242477	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 113-0615669-07778 SALES TAX: 0.00	29.99 CR
11-12	11-11	55432864316208198052036	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 113-0615669-07778 SALES TAX: 0.00	49.99 CR
11-18	11-16	55432864321209671112803	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 113-7905951-17810 SALES TAX: 0.00	99.99 CR
11-18	11-16	55432864321209699330817	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 113-7905951-17810 SALES TAX: 0.00	49.99 CR
			Total Purchasing Activity	$271.05

SARAH LARSON	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$34.15	$404.29	$0.00	$370.14

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-30	52707154305010181084735	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: HARD HATS PLUS PO SALES TAX: 0.00	227.79
11-06	11-06	55432864311206275686713	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 114-2314697-20938 SALES TAX: 0.00	34.15 CR
11-11	11-11	55432864316207952805472	AMAZON MKTPL*TN4325CC3 AMZN.COM/BILL WA P.O.S.: 113-7948949-27082 SALES TAX: 0.00	78.26
11-21	11-20	55432864325201107967922	AMAZON MKTPL*I26L79503 AMZN.COM/BILL WA P.O.S.: 113-3151945-52594 SALES TAX: 0.00	73.25
11-25	11-24	55432864329202518001877	AMAZON MKTPL*MN4GQ6623 AMZN.COM/BILL WA P.O.S.: 113-0109492-55986 SALES TAX: 0.00	24.99
			Total Purchasing Activity	$370.14

ARIANNA THERRIAULT	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$200.00	$4,458.71	$0.00	$4,258.71

ACCOUNTING CODE:

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	02682634307910002363502	GOOGLE*ADS4061600270 CC GOOGLE.COM CA P.O.S.: M49348490850 SALES TAX: 0.00	169.16
11-11	11-09	15270214314000201633020	FACEBK *N7KL2FL8L2 MENLO PARK CA P.O.S.: 8714428058671768 SALES TAX: 0.00	900.00
11-18	11-16	55548074322053196115693	PRICE CHOPPER #204 BRISTOL CT	42.45
11-20	11-19	52704874324095975123396	IHEART MEDIA SAN ANTONIO TX P.O.S.: 999 SALES TAX: 82.50	1,000.00
11-22	11-21	05436844327000355497165	DOLLAR TREE BRISTOL CT	18.75
11-22	11-21	05436844327000355497249	DOLLAR TREE BRISTOL CT	13.75
11-22	11-21	05436844327400046709293	WAL-MART #2719 BRISTOL CT	16.14
11-25	11-24	15270214329001001588052	FACEBK *2LQGUEQ7L2 MENLO PARK CA P.O.S.: 8693038020810765 SALES TAX: 0.00	47.45
11-25	11-24	15270214329001101681096	FACEBK *VUVMGEG8L2 MENLO PARK CA P.O.S.: 8651659128281994 SALES TAX: 0.00	561.01
11-27	11-26	85353354331447064878836	PAYPAL *DKREZEL4279 4029357733 CA	200.00 CR
			Total Purchasing Activity	$2,568.71

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-19	11-18	55436874324153243991157	DOUBLETREE HOTELS BRISTOL CT 293871 ARRIVAL: 11-18-24	1,690.00
			Total Travel Activity	$1,690.00

ERICA CABIYA	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$0.00	$37.46	$0.00	$37.46

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-27	11-26	55432864331203192108141	AMAZON.COM*Z30OD7AX0 AMZN.COM/BILL WA P.O.S.: 113-0164951-87666 SALES TAX: 0.00	37.46
			Total Purchasing Activity	$37.46

DEBORAH PROZZO	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$0.00	$460.89	$0.00	$460.89

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	82305094306000048969590	CANVA* I04322-41202438 CAMDEN DE	358.92
11-18	11-16	82711164321000013823947	CRICUT SOUTH JORDAN UT	101.97
			Total Purchasing Activity	$460.89

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ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

EDWARD C KRAWIECKI JR	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$233.00	$0.00	$233.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-05	11-04	55432864309205855280826	SQ *CONNECTICUT ASSOCI 877-417-4551 CT P.O.S.: 00011529215147381 SALES TAX: 9.52	150.00
11-14	11-13	05436844319000349484147	VCN*CTJUDEFILINGCIVIL HARTFORD CT	33.50
11-18	11-15	05436844321000372291845	VCN*CTJUDEFILINGCIVIL HARTFORD CT	49.50
			Total Purchasing Activity	$233.00

TYLER MEUSEL	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$516.24	$0.00	$516.24

ACCOUNTING CODE:

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-02	55432864308205296005056	CIRCLE K # 23216 FLORENCE SC	60.50
11-04	11-02	55432864308205390195902	BUC-EE'S #46 SAINT AUGUSTI FL	24.69
11-04	11-02	55500374308139334747527	WAWA 8538 COLLEGE PARK MD	83.15
11-04	11-02	55546504308139116459356	SUNCOAST ENERGY'S ORLANDO FL	58.27
11-04	11-02	55546504308139116459364	SUNCOAST ENERGY'S ORLANDO FL	74.06
11-04	10-31	55639954306004322787932	EXXON 7-ELEVEN 38082 ORLANDO FL	89.52
11-04	10-31	55639954306004322787965	EXXON 7-ELEVEN 38082 ORLANDO FL	72.70
11-05	11-04	52301864310141165276455	SUNOCO 0388676900 QPS BRISTOL CT	53.35
			Total Fleet Activity	$516.24

MICHAEL DINICE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$11.68	$217.37	$0.00	$205.69

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-03	55432864308205520336830	AMAZON MKTPL*S97C07LY3 AMZN.COM/BILL WA P.O.S.: 111-6477953-32194 SALES TAX: 0.00	34.99
11-08	11-07	55432864312206855786296	AMAZON MKTPL*0F99O7913 AMZN.COM/BILL WA P.O.S.: 111-6375848-52530 SALES TAX: 0.00	99.99
11-20	11-20	55432864325200897832767	AMAZON MKTPL*1R96U75Y3 AMZN.COM/BILL WA P.O.S.: 111-0731958-07394 SALES TAX: 0.00	6.89
11-22	11-21	55432864326201381151002	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 111-0731958-07394 SALES TAX: 0.00	6.89 CR
11-25	11-24	55432864329202376162811	AMAZON MKTPL*IB75S9OR3 AMZN.COM/BILL WA P.O.S.: 111-5194963-81554 SALES TAX: 0.00	4.79
11-25	11-24	55432864329202428857657	AMAZON.COM*GY5H43HJ3 AMZN.COM/BILL WA P.O.S.: 111-4957574-20778 SALES TAX: 0.00	63.92

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ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-27	11-26	55432864331203194808284	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 111-5194963-81554 SALES TAX: 0.00	4.79 CR
			Total Purchasing Activity	$198.90

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	55309594306060224099027	O'REILLY 5222 BRISTOL CT	6.79
			Total Fleet Activity	$6.79

MARCO PALMERI	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$3,104.76	$0.00	$3,104.76

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-03	55432864308205524415846	AMAZON MKTPL*U126R5E23 AMZN.COM/BILL WA P.O.S.: 113-9040395-54890 SALES TAX: 0.00	199.29
11-11	11-09	55432864314207331692296	AMZN MKTP US*ZT6BF0M93 AMZN.COM/BILL WA P.O.S.: core office suppl SALES TAX: 0.00	74.49
11-11	11-10	55432864315207791750278	AMAZON.COM*QE8619YZ3 AMZN.COM/BILL WA P.O.S.: sr dental office SALES TAX: 0.00	71.98
11-12	11-11	55432864316208176593902	AMAZON MKTPL*WY63C03R3 AMZN.COM/BILL WA P.O.S.: 111-0177724-70418 SALES TAX: 0.00	153.89
11-22	11-21	82711164326000013010359	SURVEYMONKEYUS SAN MATEO CA	957.15
11-25	11-25	55432864330202603526983	AMZN MKTP US*PX3856UN3 AMZN.COM/BILL WA P.O.S.: school health pro SALES TAX: 0.00	38.42
11-26	11-25	51043234330067432375100	PAYPAL *QPRINSTITUT 2088826160 WA P.O.S.: 43237510 SALES TAX: 0.00	1,533.75
11-26	11-25	55432864330202834734463	AMAZON MKTPL*8A4LG1FR3 AMZN.COM/BILL WA P.O.S.: school health pro SALES TAX: 0.00	59.80
11-26	11-25	55432864330202870635509	AMAZON MKTPL*GK8KA1I13 AMZN.COM/BILL WA P.O.S.: sch hlth prog sup SALES TAX: 0.00	15.99
			Total Purchasing Activity	$3,104.76

HARLEY GRAIME	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$663.44	$0.00	$663.44

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-02	12302024307000888515053	AFP*ASSOCIATION OF CON RALEIGH NC P.O.S.: kqyIoDkrRwqe04q7PlcD4g SALES TAX: 0.00	150.00
11-15	11-14	55309594320066084070752	THE HARTFORD COURANT HARTFORD CT P.O.S.: 29802024111409022 SALES TAX: 0.00	51.87
11-15	11-15	55432864320209238512017	AMZN MKTP US*JZ75M8GZ3 AMZN.COM/BILL WA P.O.S.: EOC 11132024 SALES TAX: 0.00	145.98

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ACCT. NUMBER: CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-21	11-20	55500364325157313843133	REDMAN'S TRAILER SALES BRISTOL CT	7.39
11-25	11-24	55432864329202436775057	AMAZON MKTPL*N14C61LB3 AMZN.COM/BILL WA P.O.S.: EOC 11222024 SALES TAX: 0.00	172.78
11-29	11-27	55432864332203471900316	AMZN MKTP US*234G61SE3 AMZN.COM/BILL WA P.O.S.: EOC 11262024 SALES TAX: 0.00	135.42
			Total Purchasing Activity	$663.44

JAMES DIVIRGILIO JR	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$2,779.91	$0.00	$2,779.91

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	02653904305200095894231	THE WEBSTAURANT STORE LANCASTER PA	1,622.70
11-04	11-01	52707154307010199438897	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: JIM SALES TAX: 0.00	84.87
11-11	11-08	55432864313207219554544	AMAZON MKTPL*1W29U5ZN3 AMZN.COM/BILL WA P.O.S.: 114-4580780-10770 SALES TAX: 0.00	26.34
11-11	11-08	55432864313207220381333	AMAZON MKTPL*GB1LC43Z3 AMZN.COM/BILL WA P.O.S.: 114-0168458-32490 SALES TAX: 0.00	22.99
11-18	11-14	52707154320010202075689	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: JIM SALES TAX: 0.00	88.09
11-18	11-17	55432864322200102050232	AMAZON.COM*TK3DK2DO3 AMZN.COM/BILL WA P.O.S.: 111-0971341-46282 SALES TAX: 0.00	62.99
			Total Purchasing Activity	$1,907.98

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-06	11-05	02305374311000578170095	TRACTOR SUPPLY #1493 FARMINGTON CT	141.96
11-20	11-19	02305374325000581000259	TRACTOR SUPPLY #1493 FARMINGTON CT	729.97
			Total Fleet Activity	$871.93

SARA BIANCHI	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$790.44	$0.00	$790.44

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-08	11-07	55432864312206804260625	AMAZON MKTPL*NI75N9TW3 AMZN.COM/BILL WA P.O.S.: 113-4539238-32970 SALES TAX: 0.00	101.87
11-22	11-22	55432864327201614496835	AMAZON.COM*ZJ72I4TH3 AMZN.COM/BILL WA P.O.S.: 113-9596908-97666 SALES TAX: 0.00	15.02
11-26	11-25	55480774331050167072998	TOTAL FITNESS EQUIPMEN NEWINGTON CT P.O.S.: 393 SALES TAX: 0.00	432.25
11-27	11-27	55432864332203359345782	AMAZON.COM*Z357H3JE2 AMZN.COM/BILL WA P.O.S.: 113-5844276-42298 SALES TAX: 0.00	51.23

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ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-27	11-26	55480774332050505078003	TOTAL FITNESS EQUIPMEN NEWINGTON CT P.O.S.: 393 SALES TAX: 0.00	162.50
11-27	11-26	55483824332004395602984	WAL-MART #2719 BRISTOL CT	27.57
			Total Purchasing Activity	$790.44

MARK MORELLO	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$580.00	$0.00	$580.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-11	11-08	55369284313144896093629	CONNECTICUT POLICE WETHERSFIELD CT	455.00
			Total Purchasing Activity	$455.00

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	55432864305204491839164	E-Z*PASSNY REBILL 800-333-8655 NY	25.00
11-04	11-03	55432864308205441525974	E-Z*PASSNY REBILL 800-333-8655 NY	25.00
11-05	11-04	55432864309205772611566	E-Z*PASSNY REBILL 800-333-8655 NY	25.00
11-07	11-06	55432864311206406428696	E-Z*PASSNY REBILL 800-333-8655 NY	25.00
11-08	11-07	55432864312206759367540	E-Z*PASSNY REBILL 800-333-8655 NY	25.00
			Total Travel Activity	$125.00

ERICA BENOIT	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$447.63	$0.00	$447.63

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-20	11-19	75418234324214484767933	WEB*CREATIVEMAIL BURLINGTON MA P.O.S.: 66821 SALES TAX: 0.00	23.40
11-22	11-21	05410194326105441529912	STAPLES INC STAPLES.COM MA	256.94
11-22	11-21	05410194327105442651730	STAPLES 00101956 SOUTHINGTON CT P.O.S.: 000541891 SALES TAX: 0.00	22.99
11-25	11-22	55432864327201830329315	WALMART.COM 800-925-6278 AR	144.30
			Total Purchasing Activity	$447.63

RICHARD HART	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$268.98	$0.00	$268.98

ACCOUNTING CODE:

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ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	05436844306400061951155	WAL-MART #2719 BRISTOL CT	219.98
			Total Purchasing Activity	$219.98

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-05	11-04	82711164310000003771588	SUGARWOD BIRMINGHAM AL	49.00
			Total Travel Activity	$49.00

DOUGLAS TRILLO	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$890.40	$0.00	$890.40

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-06	05436844311300166490450	PY *SPORTS FIELD MANAG LAWRENCE KS P.O.S.: ORD1000328 SALES TAX: 0.00	100.00
11-25	11-23	72306624329900011000017	AQUACHEMM CHEMICAL SUP NEW BRITAIN CT	790.40
			Total Purchasing Activity	$890.40

LINDA MILIA	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$360.00	$0.00	$360.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-27	11-26	55432864331203241563676	IN *PENFIELD COMMUNICA 203-4351387 CT P.O.S.: MQ0250107711 SALES TAX: 0.00	360.00
			Total Purchasing Activity	$360.00

DAWN NIELSEN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$36.00	$0.00	$36.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-25	11-22	82305094328000010351425	QR.IO GENERATOR NEWARK DE	35.00
			Total Purchasing Activity	$35.00

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	55432864306204736531419	APPLE.COM/BILL 866-712-7753 CA	1.00
			Total Miscellaneous Activity	$1.00

ERIC EVANS	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$107.90	$0.00	$107.90

ACCOUNTING CODE:

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ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-18	11-15	55547504320066491055140	PROGRESS SOFTWARE (PAY BURLINGTON MA P.O.S.: 20070676 SALES TAX: 5.40	107.90
			Total Purchasing Activity	$107.90

STEPHEN BYNUM	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$3,686.70	$0.00	$3,686.70

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	55432864306204705830412	AMAZON MKTPL*CU0QR1AU3 AMZN.COM/BILL WA P.O.S.: 112-6322854-18146 SALES TAX: 0.00	10.99
11-04	11-01	55432864306204894614486	4IMPRINT, INC 4IMPRINT.COM WI P.O.S.: 28321815 SALES TAX: 0.00	471.40
11-06	11-05	55432864310206112753834	STOP & SHOP 0628 BRISTOL CT P.O.S.: 5 SALES TAX: 0.00	89.06
11-08	11-07	55432864313206935908943	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 58 SALES TAX: 0.00	15.98
11-11	11-09	05416014314141004956844	WAL-MART #2719 BRISTOL CT	28.33
11-14	11-13	25140614319050262111724	SHARPS COMPLIANCE, INC HOUSTON TX P.O.S.: CS34067 SALES TAX: 0.00	671.37
11-15	11-14	02305374320000568823504	TJMAXX #0090 BRISTOL CT P.O.S.: 105385 SALES TAX: 0.00	99.00
11-15	11-14	05436844320400046708797	WAL-MART #2719 BRISTOL CT	242.32
11-19	11-18	55432864323200558373707	AMAZON MKTPL*OP6JV92F3 AMZN.COM/BILL WA P.O.S.: 112-6288085-35818 SALES TAX: 0.00	68.43
11-20	11-19	02305374325500305768834	FIVE BELOW 8056 BRISTOL CT	244.15
11-20	11-19	55483824325004157870091	WAL-MART #2719 BRISTOL CT	597.97
11-21	11-20	05436844326400047549707	WAL-MART #2719 BRISTOL CT	21.96
11-21	11-21	55432864326201278883824	AMAZON MKTPL*284IR0R53 AMZN.COM/BILL WA P.O.S.: 112-8864183-87298 SALES TAX: 0.00	61.89
11-26	11-25	55548074331056363136136	PRICE CHOPPER #204 BRISTOL CT	27.85
11-29	11-27	05272334332300320172501	TEES AND MORE LLC HARTFORD CT P.O.S.: 120234 SALES TAX: 0.00	1,036.00
			Total Purchasing Activity	$3,686.70

CRAIG KASPARIAN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$2,052.00	$0.00	$2,052.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-26	11-25	55457374330070908005536	GRIMCO INC SUNSET HILLS MO	2,052.00
			Total Purchasing Activity	$2,052.00

Continued on next page

ACCT. NUMBER: CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

THOMAS DENOTO	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$625.60	$0.00	$625.60

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-05	11-04	55432864309205842176889	AMAZON.COM*T01N769N3 AMZN.COM/BILL WA P.O.S.: 111-1358983-86354 SALES TAX: 0.00	190.61
11-13	11-12	55506294318149172006474	APPRAISAL INSTITUTE CHICAGO IL P.O.S.: 202125663293 SALES TAX: 26.17	400.00
11-18	11-16	55432864321209728966821	AMAZON MKTPL*E69700NC3 AMZN.COM/BILL WA P.O.S.: 111-7583529-54402 SALES TAX: 0.00	34.99
			Total Purchasing Activity	$625.60

MAYOR JEFF CAGGIANO	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$14.00	$0.00	$14.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-06	55309594312062416048707	THE HARTFORD COURANT HARTFORD CT P.O.S.: 29802024110609531 SALES TAX: 0.00	14.00
			Total Purchasing Activity	$14.00

ALYSHA PIROG	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$62.49	$0.00	$62.49

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-26	11-25	55432864330202924588860	CHEWY.COM 800-672-4399 FL	62.49
			Total Purchasing Activity	$62.49

RAELYNNE ANDREWS	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$122.51	$0.00	$122.51

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-14	11-13	55432864318208692958462	AMAZON MKTPL*LQ3J60L33 AMZN.COM/BILL WA P.O.S.: 111-1823429-66210 SALES TAX: 0.00	60.26
11-18	11-18	55432864323200301051261	AMAZON MKTPL*6J40M9BP3 AMZN.COM/BILL WA P.O.S.: 111-9135464-04394 SALES TAX: 0.00	26.99
11-20	11-19	55432864324200812996771	AMAZON MKTPL*JI49R23R3 AMZN.COM/BILL WA P.O.S.: 111-1679983-30450 SALES TAX: 0.00	35.26
			Total Purchasing Activity	$122.51

MADISON FOSTERVOLD	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$371.34	$0.00	$371.34

ACCOUNTING CODE:

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-06	11-05	55432864310206117823020	AMZN MKTP US*M37CT1XA3 AMZN.COM/BILL WA P.O.S.: 111-8428769-76370 SALES TAX: 0.00	371.34
			Total Purchasing Activity	$371.34

KIRSTEN GIROUARD	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$190.00	$0.00	$190.00

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-25	11-22	55432864327201852766667	TST*10 MAIN CAFE BRISTOL CT P.O.S.: KmQEGFokkDoW3rQE1 SALES TAX: 13.00	190.00
			Total Travel Activity	$190.00

AMRY SHELBY	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$99.00	$3,437.42	$0.00	$3,338.42

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	55420124306800113401291	LILYPAD MARKHAM ON	99.00 CR
11-06	11-05	52653844311142321990869	HEAD RUSH TECHNOLOGIES LOUISVILLE CO	1,874.58
11-07	11-07	55432864312206663194147	AMAZON MKTPL*233WA2X93 AMZN.COM/BILL WA P.O.S.: 112-7649097-09882 SALES TAX: 0.00	9.89
11-11	11-10	55432864315207782084695	AMAZON.COM*DJ9OL8Y83 AMZN.COM/BILL WA P.O.S.: 112-9112446-87786 SALES TAX: 0.00	13.00
11-19	11-18	52708064324053822034633	DICK'S SPORTING GOODS FARMINGTON CT	159.92
11-19	11-19	55432864324200615830391	AMAZON.COM*JK3U41AI3 AMZN.COM/BILL WA P.O.S.: 112-9267501-91042 SALES TAX: 0.00	50.00
11-19	11-19	55432864324200662986252	AMAZON MKTPL*Q33860ZV3 AMZN.COM/BILL WA P.O.S.: 112-3045437-48770 SALES TAX: 0.00	25.44
11-19	11-18	75418234323214416579761	PY *PRIMO PRESS LLC BRISTOL CT P.O.S.: 673b86750ec0c3ff9 SALES TAX: 0.00	503.00
11-20	11-19	05410194324091011123264	TARGET 00024349 SOUTHINGTON CT	699.00
11-20	11-19	55432864324200820447312	AMAZON MKTPL*5W3CO9BG3 AMZN.COM/BILL WA P.O.S.: 112-0278636-85250 SALES TAX: 0.00	102.59
			Total Purchasing Activity	$3,338.42

LISA ZIOGAS	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$3,259.33	$0.00	$3,259.33

ACCOUNTING CODE:

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	11-01	55432864306204638205997	AMAZON MKTPL*9L50R48E3 AMZN.COM/BILL WA P.O.S.: 113-7513044-63554 SALES TAX: 0.00	94.36
11-07	11-06	55432864311206441823638	AMAZON MKTPL*0X5PE68O3 AMZN.COM/BILL WA P.O.S.: 112-2378187-94570 SALES TAX: 0.00	77.98
11-07	11-05	85140514311900016500370	BRISTOL WATER DEPARTME BRISTOL CT P.O.S.: 1045486 SALES TAX: 0.00	271.00
11-08	11-07	75428174312637900679524	LYNN CARD COMPANY 320-5876120 MN	119.00
11-14	11-13	55432864318208794271780	AMAZON MKTPL*H34E887O3 AMZN.COM/BILL WA P.O.S.: 113-1652275-95570 SALES TAX: 0.00	6.95
11-14	11-13	55432864318208827798544	AMAZON MKTPL*KN90X5PI3 AMZN.COM/BILL WA P.O.S.: 113-6795830-10778 SALES TAX: 0.00	83.20
11-14	11-13	55432864318208829116430	AMAZON.COM*US2SR1DC3 AMZN.COM/BILL WA P.O.S.: 113-9092512-58986 SALES TAX: 0.00	39.57
11-18	11-15	05436844321000372303236	DOLLARTREE BRISTOL CT	8.00
11-18	11-18	55432864323200300484117	AMAZON MKTPL*803H226L3 AMZN.COM/BILL WA P.O.S.: 113-8217170-96354 SALES TAX: 0.00	12.78
11-25	11-23	55432864328202089435950	AMAZON MKTPL*0295Q7US3 AMZN.COM/BILL WA P.O.S.: 112-6308933-77354 SALES TAX: 0.00	65.42
11-25	11-24	55432864329202461497437	AMAZON MKTPL*HV0IA17U3 AMZN.COM/BILL WA P.O.S.: 113-0557395-86890 SALES TAX: 0.00	41.23
11-27	11-27	55432864332203328845698	COMCAST BOSTON 800-266-2278 NH P.O.S.: 8773400131153652 SALES TAX: 0.00	370.82
11-27	11-25	85140514331900012000108	HEADSETS DIRECT, INC. 8009147996 AZ P.O.S.: 8605843091 SALES TAX: 0.00	986.28
11-29	11-26	02305374332200138468840	HOBBY LOBBY #603 BRISTOL CT	37.49
			Total Purchasing Activity	$2,214.08

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	55432864307205151404171	WILD HORSE PASS HOTEL CHANDLER AZ 442028 ARRIVAL: 10-27-24	1,045.25
			Total Travel Activity	$1,045.25

RAYMOND ROGOZINSKI	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$180.00	$0.00	$180.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-05	11-04	55506294309140940005444	ASFPM MADISON WI P.O.S.: 202115038737 SALES TAX: 9.39	180.00
			Total Purchasing Activity	$180.00

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

BRISTOL SENIOR CENTER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
5405-0180-4192-9524	$0.00	$6,625.31	$0.00	$6,625.31

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	65187424306000001344820	WEST CERAMICS SUPPLY I HIGHLAND NY	315.47
11-04	11-01	55432864306204898747837	AMZN MKTP US*AU8N23G83 AMZN.COM/BILL WA P.O.S.: 111-8149854-89938 SALES TAX: 0.00	91.56
11-04	11-02	55432864307205255456291	AMAZON MKTPL*UN7EY1IM3 AMZN.COM/BILL WA P.O.S.: 111-8385420-54458 SALES TAX: 0.00	26.00
11-05	11-04	02305374310000566770089	BJS WHOLESALE #0203 SOUTHINGTON CT	481.74
11-05	11-04	05436844310000348683565	DOLLAR TREE BRISTOL CT	70.00
11-05	11-04	55432864310205929964394	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 49 SALES TAX: 0.00	101.51
11-06	11-05	02305374311000578188741	BJS WHOLESALE #0203 SOUTHINGTON CT	184.94
11-06	11-05	55483824311003693633837	SAMSCLUB #6636 NEWINGTON CT	121.03
11-08	11-07	55432864313206935908604	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 49 SALES TAX: 0.00	16.01
11-11	11-08	55432864314207284395418	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 7 SALES TAX: 0.00	9.47
11-12	11-12	55432864317208331248995	AMAZON.COM*2658V3FJ3 AMZN.COM/BILL WA P.O.S.: 111-9197358-71930 SALES TAX: 0.00	15.98
11-13	11-12	02305374318000566955054	BJS WHOLESALE #0203 SOUTHINGTON CT	488.57
11-13	11-12	55432864317208388604314	AMZN MKTP US*4Y33F6R93 AMZN.COM/BILL WA P.O.S.: 111-2972874-79178 SALES TAX: 0.00	57.88
11-13	11-12	55432864318208568427188	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 58 SALES TAX: 0.00	32.47
11-14	11-12	55446414318037069514824	RESTAURANT DEPOT WATERBURY CT P.O.S.: 8209433 SALES TAX: 0.00	483.24
11-19	11-18	02305374324000570498507	BJS WHOLESALE #0203 SOUTHINGTON CT	518.52
11-19	11-18	05436844324400048095926	WAL-MART #2719 BRISTOL CT	305.36
11-19	11-18	55432864324200572759435	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 51 SALES TAX: 0.00	84.84
11-20	11-19	05436844325000355298417	DOLLAR TREE BRISTOL CT	37.50
11-21	11-20	05436844326400047562726	SAMS CLUB #6636 NEWINGTON CT	529.62
11-21	11-20	52653844325718781662074	PICKLEBALL CENTRAL 2538540163 WA P.O.S.: 1082349 SALES TAX: 0.00	49.98
11-21	11-20	55432864325201064677993	AMAZON MKTPL*B23ZO3RL3 AMZN.COM/BILL WA P.O.S.: 111-7981740-49586 SALES TAX: 0.00	58.98
11-22	11-21	05436844327400046727923	WAL-MART #2719 BRISTOL CT	44.82
11-26	11-25	02305374331000635642314	BJS WHOLESALE #0203 SOUTHINGTON CT	397.70
11-26	11-25	55432864331202947049105	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 61 SALES TAX: 0.00	59.11

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-26	11-26	55432864331202976105893	AMAZON MKTPL*Z35N10NH0 AMZN.COM/BILL WA P.O.S.: 111-0801677-02194 SALES TAX: 0.00	14.50
11-27	11-26	55432864331203165962839	AMAZON MKTPL*Z32SG3TR0 AMZN.COM/BILL WA P.O.S.: 111-9964825-98914 SALES TAX: 0.00	29.99
11-27	11-26	55432864331203197914295	AMAZON MKTPL*N47GH3VC3 AMZN.COM/BILL WA P.O.S.: 112-8823241-98698 SALES TAX: 0.00	153.45
11-29	11-27	52707154333010188102015	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: SENIOR CENTER SALES TAX: 0.00	1,078.00
11-29	11-27	55432864332203467224705	AMAZON MKTPL*HN7HY09N3 AMZN.COM/BILL WA P.O.S.: 111-0801677-02194 SALES TAX: 0.00	30.07
			Total Purchasing Activity	$5,888.31

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	57540244306714818974972	AMC CARD PROCESSING SE 8884404262 KS	524.50
11-14	11-13	75454914318900014200011	MAX PIZZA BRISTOL CT	71.00
11-27	11-26	55500364332163655342057	CRAVINGS AN AMERICAN E BRISTOL CT	50.00
11-27	11-26	75454914331900010300107	MAX PIZZA BRISTOL CT	91.50
			Total Travel Activity	$737.00

DIANE WALDRON	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$0.00	$1,136.77	$0.00	$1,136.77

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	02300964305300258050265	GOVERNMENT FINANCE OFF CHICAGO IL	150.00
11-14	11-14	55432864319208921575904	AMZN MKTP US*FT5E08N63 AMZN.COM/BILL WA P.O.S.: 114-0980421-03610 SALES TAX: 0.00	13.50
11-14	11-14	55432864319208965764356	AMAZON.COM*J337I3FS3 AMZN.COM/BILL WA P.O.S.: 114-6216712-95978 SALES TAX: 0.00	14.59
11-20	11-19	02300964324300242520719	GOVERNMENT FINANCE OFF CHICAGO IL	525.00
11-22	11-21	55457024326035966012226	NCPERS WASHINGTON DC P.O.S.: 17159 SALES TAX: 0.00	315.00
11-25	11-24	55432864329202319753569	AMAZON MKTPL*DC9KY7R03 AMZN.COM/BILL WA P.O.S.: 112-6357692-06250 SALES TAX: 0.00	44.31
11-29	11-28	55432864333203813120713	AMAZON MKTPL*Z348I7XR2 AMZN.COM/BILL WA P.O.S.: 112-9060604-57090 SALES TAX: 0.00	74.37
			Total Purchasing Activity	$1,136.77

BRISTOL FIRE DEPT	**CREDITS**	**PURCHASES**	**CASH ADV**	**TOTAL ACTIVITY**
	$240.38	$1,841.72	$0.00	$1,601.34

ACCOUNTING CODE:

Continued on next page

ACCT. NUMBER:	CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-06	11-05	55432864310206134981405	AMZN MKTP US*U83CJ4WU3 AMZN.COM/BILL WA P.O.S.: Brush 1 SALES TAX: 0.00	101.04
11-06	11-05	55432864310206153363154	AMZN MKTP US*Y57225LV3 AMZN.COM/BILL WA P.O.S.: Brush 1 SALES TAX: 0.00	240.38
11-06	11-05	55432864310206191300721	AMZN MKTP US*GM7LZ0NV3 AMZN.COM/BILL WA P.O.S.: Brush 1 SALES TAX: 0.00	94.98
11-06	11-05	55432864310206199893941	AMZN MKTP US*XT5NA2GF3 AMZN.COM/BILL WA P.O.S.: Brush 1 SALES TAX: 0.00	301.05
11-07	11-06	82305094312000007972413	THEAMERICANFIRECACHE AIRWAY HEIGHT WA	683.32
11-08	11-07	55432864312206750575836	AMAZON MKTPL*902Y23D43 AMZN.COM/BILL WA P.O.S.: Brush 1 SALES TAX: 0.00	155.20
11-13	11-13	55432864318208632509946	AMAZON MKTPL*XJ5K90XW3 AMZN.COM/BILL WA P.O.S.: 111-1822522-55314 SALES TAX: 0.00	159.80
11-13	11-13	55432864318208641356313	AMAZON MKTPL*T08QM61M3 AMZN.COM/BILL WA P.O.S.: 111-3573773-10010 SALES TAX: 0.00	20.99
11-15	11-14	55432864319209162675569	AMZN MKTP US AMZN.COM/BILL WA P.O.S.: Brush 1 SALES TAX: 0.00	240.38 CR
11-27	11-26	75369434331747200891442	THE UPS STORE 5290 BRISTOL CT P.O.S.: V5290-2924112619175201159 SALES TAX: 0.00	39.48
			Total Purchasing Activity	$1,555.86

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-13	11-12	55500364317148939106690	C&C HYDRAULICS INC TERRYVILLE CT	45.48
			Total Fleet Activity	$45.48

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	
PAYMENT DUE DATE	12/24/2024
AMOUNT DUE	$13,253.48
CURRENT BALANCE	$13,253.48

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED $

BRISTOL BOE
ROGER ROUSSEAU
111 N MAIN ST
BRISTOL CT 06010-8112

**T0000080

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

Your account is past due $5,470.12. Past due amount is included in the minimum payment. Please remit immediately.

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: BRISTOL BOE

ACCOUNT NUMBER:

CLOSING DATE	11-29-24
CREDIT LIMIT	40,000
AVAILABLE CREDIT	26,747

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PREVIOUS BALANCE	5,470.12
PURCHASES AND OTHER CHARGES	7,738.92
CASH ADVANCES	.00
CREDITS	.00
PAYMENTS	.00
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	44.44
NEW BALANCE	**13,253.48**
TOTAL PAYMENT DUE	13,253.48
DISPUTED AMOUNT	.00

ACCT. NUMBER:	BRISTOL BOE

COMMERCIAL ACCOUNT ACTIVITY

BRISTOL BOE

TOTAL COMMERCIAL ACTIVITY $44.44

ACCOUNTING CODE:

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-29	11-29		PURCHASE *FINANCE CHARGE*	44.44

INDIVIDUAL CARDHOLDER ACTIVITY

ALISON MCKEOWN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,025.39	$0.00	$1,025.39

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-08	11-07	55432864313206936012216	SHOPRITE SOUTHNGTON S1 SOUTHINGTON CT P.O.S.: 4 SALES TAX: 0.00	119.16
11-13	11-12	55432864318208568535543	SHOPRITE SOUTHNGTON S1 SOUTHINGTON CT P.O.S.: 3 SALES TAX: 0.00	10.38
11-15	11-14	55432864319209060714650	AMZN MKTP US*678WY4DB3 AMZN.COM/BILL WA P.O.S.: 111-7433506-10610 SALES TAX: 14.98	250.88
11-15	11-14	55432864319209103733758	AMAZON MKTPL*O95KC4QT3 AMZN.COM/BILL WA P.O.S.: 111-7920216-02674 SALES TAX: 31.44	526.61
11-18	11-15	02305374321000620294677	BJS.COM #5490 MARLBOROUGH MA P.O.S.: 244815949 SALES TAX: 0.00	58.92
11-25	11-24	55432864329202478505743	WALMART.COM 800-925-6278 AR	59.44
			Total Purchasing Activity	$1,025.39

SUSAN KROLIKOWSKI	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,600.95	$0.00	$1,600.95

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-06	55506294311142927359543	PRO TUFF DECALS CRYSTAL LAKE IL	1,558.95
11-26	11-25	82305094331000001637746	CT HIGH SCHOOL COACHES NIANTIC CT	42.00
			Total Purchasing Activity	$1,600.95

AMY MARTINO	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$150.21	$0.00	$150.21

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	57540244306716829468068	UBER *TRIP 8005928996 CA P.O.S.: 32YN6JQ4 SALES TAX: 0.00	18.97

Continued on next page

ACCT. NUMBER:	BRISTOL BOE

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-04	11-01	57540244306718818018813	UBER *TRIP 8005928996 CA P.O.S.: 3FYMLGBG SALES TAX: 0.00	24.90
			Total Travel Activity	$43.87

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-15	11-14	55432864319209088134246	APPLE.COM/BILL 866-712-7753 CA	106.34
			Total Miscellaneous Activity	$106.34

KARA BANDA	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$205.87	$0.00	$205.87

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-05	11-04	02305374310000566747814	BJS WHOLESALE #0203 SOUTHINGTON CT	129.95
11-06	11-04	05140484310710041364048	ALDI 73062 BRISTOL CT	31.12
11-11	11-08	55432864313207215539341	STOP & SHOP 0628 BRISTOL CT P.O.S.: 28 SALES TAX: 0.00	44.80
			Total Purchasing Activity	$205.87

CARLY FORTIN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$3,100.62	$0.00	$3,100.62

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-11	11-08	02305374314500391153522	FIVE BELOW 8056 BRISTOL CT	808.93
11-19	11-18	55506294323155250161365	HEARTSMART WOODRUFF WI P.O.S.: PO 323033053369 SALES TAX: 3.78	94.72
11-19	11-18	82644314323000016464195	KAHOOT! ASA OSLO DUB	101.97
11-19	11-18	82711164324000003223212	SP SHOP DECA RESTON VA	295.00
			Total Purchasing Activity	$1,300.62

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-20	11-19	75418234324214481858032	WAVE - *MAT HEAGERTY BOISE ID P.O.S.: Invoice 402 SALES TAX: 270.00	1,800.00
			Total Travel Activity	$1,800.00

DAVID FOULDS	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$652.55	$0.00	$652.55

ACCOUNTING CODE:

Continued on next page

ACCT. NUMBER:	BRISTOL BOE

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-01	10-30	55446414305033732519246	RESTAURANT DEPOT WATERBURY CT P.O.S.: 1015396683 SALES TAX: 0.00		55.70
				Total Purchasing Activity	$55.70

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-25	11-22	55432864328202124933639	MYSTIC MARRIOTT HOTEL GROTON CT 6928	ARRIVAL: 11-20-24	397.90
11-25	11-22	55432864328202124933811	MYSTIC MARRIOTT HOTEL GROTON CT 7115	ARRIVAL: 11-21-24	198.95
				Total Travel Activity	$596.85

LYNN BOISVERT	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,003.33	$0.00	$1,003.33

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-22	11-20	55436874326263264150126	SHERATON SPRINGFIELD MA 2431087	ARRIVAL: 11-17-24	546.28
11-22	11-20	55436874326263264151348	SHERATON SPRINGFIELD MA 2431088	ARRIVAL: 11-17-24	457.05
				Total Travel Activity	$1,003.33

For Information Only

City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

November 26, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a special meeting of the City Council on November 25, 2024 the following Resolution was unanimously adopted:

> **BE IT HEREBY RESOLVED** by the City Council of the City of Bristol, Connecticut, that the filing of a grant application for $33,363.55 to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, for the Federal Fiscal Year 2024 Emergency Management Performance Grant funding is hereby approved and that the Mayor or Acting Mayor is hereby authorized to enter into, deliver, and execute such application and any and all other documents relating to this application/grant, including but not limited to any final grant documents, and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of this application/grant;
>
> **BE IT FURTHER RESOLVED** that this matter be referred to the Board of Finance for any necessary action.

Very truly yours,

Erica Cabiya

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

City Council of the City of Bristol
November 25, 2024

Resolution

BE IT HEREBY RESOLVED by the City Council of the City of Bristol, Connecticut, that the filing of a grant application for $33,363.55 to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, for the Federal Fiscal Year 2024 Emergency Management Performance Grant funding is hereby approved and that the Mayor or Acting Mayor is hereby authorized to enter into, deliver, and execute such application and any and all other documents relating to this application/grant, including but not limited to any final grant documents, and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of this application/grant;

BE IT FURTHER RESOLVED that this matter be referred to the Board of Finance for any necessary action.

By placing her seal on this document, the Town and City Clerk of Bristol, CT certifies that Jeffrey Caggiano is the duly elected Mayor of the City of Bristol and that he has held that office since November 13, 2023.

DATE: November 19, 2024

TO: Mayor Jeff Caggiano
City Council Members

FROM: Dawn Leger, Grants Administrator

RE: FFY 2024 Emergency Management Performance Grant (EMPG) Application

Background

The Connecticut Department of Emergency Management and Homeland Security's EMPG grant funding supports the City's emergency management planning and response functions on an annual basis. An application for grant funding must be submitted each year.

Project Description

The City is allocated $33,363.55 for FFY 2024, which is the equivalent to $.50 per capita. The funds are used for the following: salary for the part-time Emergency Management Director (EMD), communications costs for the EMD and the Emergency Operations Center (EOC); travel, program supplies, membership dues, and miscellaneous supplies, including uniforms and first aid kits, for the CERT Team.

An allocation of $3,033.05 is available for the purchase of personal protective equipment (PPE) for EMD staff and volunteers. No match is required for this portion of the EMPG grant.

Match Requirement

A one-to-one City cash match of $33,363.55 is required. These funds are included in the City's current fiscal year budget. An appropriation of new funds is not required.

Requested Action

A resolution is required to approve the submission of an EMPG grant application, to authorize the Mayor or Acting Mayor to execute the application and any and all documents associated with the application and grant, for the City Clerk to validate the Mayor as the City Official authorized to sign these documents on behalf of the City Council, and to refer the matter to the Board of Finance for any necessary action.

City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

December 11, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on December 10, 2024 it was voted to approve submission of a grant application to the Sky Bright Foundation for the Senior Center Memory Café in the amount of $7,500. It was also voted that the Mayor or Acting Mayor be authorized to execute any and all necessary documents related to the application/grant; and to refer this matter to the Board of Finance for appropriation and any other necessary action.

Very truly yours,

Erica Cabiya

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Jason Krueger, Director, Bristol Senior Center

City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

December 11, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on December 10, 2024 it was voted to approve increases to wages of part-time and seasonal employees in PRY&CS effective January 1, 2025 and to refer this matter to the Board of Finance for informational purposes.

Very truly yours,

Erica Cabiya

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Linda Milia, Asst. Director of Human Resources
Wendi Connolly, H.R. Analyst
Joshua Medeiros, Superintendent of PRY&CS

6a+b

SALARY COMMITTEE – MOTIONS FOR COUNCIL MEETING OF DECEMBER 121, 2024

To approve increases to wages of part-time and seasonal employees in PRY&CS effective January 1, 2025 and to refer to Board of Finance for informational purposes.

To approve the hiring of a temporary employee in the Department of Aging from January to April 2025 for 4 nights per week and to refer to Board of Finance for funding.

RECEIVED
2024 NOV 22 AM 9:23
TOWN AND CITY CLERK
BRISTOL, CT

6a

51 High Street Bristol, CT 06010 | 860-584-6160 | Parksandrecreation@bristolct.gov

Bristol CONNECTICUT

PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

Subject: 2025 Minimum Wage Increase Changes to the BPRYCS Part-Time/Seasonal Wage Chart
To: Salary Committee
CC: Mark Penney, Director of Human Resources
Date Issued: 10/2/2024

On September 27, 2024 the State of Connecticut announced that beginning on January 1, 2025, Connecticut's minimum wage will increase from the current rate of $15.69 per hour to $16.359 per hour as a result of the state's economic indicator adjustment. In order to remain compliant and competitive, the City of Bristol Parks, Recreation, Youth & Community Services Department is presenting the following adjustments to the Part-Time/Seasonal Wage chart effective January 1, 2025.

Executive Summary of Proposed Changes

The following chart demonstrates position, current rates of pay and new rate proposals based on current position value. Accepting these changes allows us to comply with minimum wage requirement and maintain value proposition of the positions.

Salary Code	Position (s) Title	Current 01 Rate	Current 02 Rate	New 01 Rate	New 02 Rate	Comments
P01	Attendant Intern Laborer Office Staff Recreation Leader	$16.09/hr	$16.84/hr	$16.75/hr	$17.95 /hr	Positions valued at .40 cents/hr (01) and $1.15/hr (02) above the minimum wage
P02	Lifeguard	$16.34/hr	$17.34/hr	$17.00/hr	$18.00/hr	Position valued at .65 cents/hr (01) and $1.65/hr (02) above the minimum wage
P03	Pony League Assistant Director	$17.09/hr	$17.84/hr	$17.75/hr	$18.50/hr	Position valued at $1.40/hr (01) and $2.15/hr (02) above the minimum wage
P04	Head Supervisor-Summer Camp	$17.39/hr	$18.09/hr	$18.00/hr	$18.75/hr	Position valued at $1.65/hr (01) and $2.40/hr (02) above the minimum wage
P05	Assistant Swim Coach	$17.59/hr	$18.34	$18.25/hr	$19.00/hr	Position valued at $1.90/hr (01) and $2.65/hr (02) above the minimum wage

To learn more about what your Parks, Recreation, Youth and Community Services Department has to offer; visit us at Www.Bristolrec.com

P06	Water Safety Instructor	$18.09/hr	$19.34/hr	$18.75/hr	$20.00/hr	Position valued at $2.40/hr (01) and $3.65/hr (02) above the minimum wage
P07	Pony League Director	$18.59/hr	$19.59/hr	$19.25/hr	$20.25/hr	Position valued at $2.90/hr (01) and $3.90/hr (02) above the minimum wage
P08	Lead Lifeguard	$19.09/hr	$20.59/hr	$19.75/hr	$21.25/hr	Position valued at $3.40/hr (01) and $4.90/hr (02) above the minimum wage
P09	Summer Camp Assistant Director	$19.34/hr	$20.34/hr	$20.00/hr	$21.00/hr	Position valued at $3.65/hr (01) and $4.65/hr (02) above the minimum wage
P10	Paraprofessional	$19.84/hr	$20.84/hr	$20.50/hr	$21.50/hr	Position valued at $4.15/hr (01) and $5.15/hr (02) above the minimum wage
P11	Head Swim Coach Tennis Director	$21.09/hr	$22.09/hr	$21.75/hr	$22.75/hr	Position valued at $5.40/hr (01) and $6.40/hr (02) above the minimum wage
P12	Summer Camp Director	$22.09/hr	$23.09/hr	$22.75/hr	$23.75/hr	Position valued at $6.40/hr (01) and $7.40/hr (02) above the minimum wage
P13	Head Lifeguard	$22.59/hr	$24.09/hr	$23.25/hr	$24.75/hr	Position valued at $6.90/hr (01) and $8.40/hr (02) above the minimum wage
P14	Sound and Lighting Technician	$22.59/hr	$23.59/hr	$23.25/hr	$24.25/hr	Position valued at $6.90/hr (01) and $7.90/hr (02) above the minimum wage
Y01-01	Intern (Youth)	$16.09/hr	N/A	$16.75/hr	N/A	Positions valued at .40 cents/hr (01) above the minimum wage
Y02-01	Apprentice	$15.69/hr	N/A	$16.35/hr	N/A	Position valued at minimum wage
Y03-04	Outdoor Adventure Program Coordinator	$30.43/hr	N/A	$31.09/hr	N/A	Positions valued at $14.74/hr (04) above the minimum wage
Y03-05	Outdoor Adventure Program Director	$35.59/hr	N/A	$36.25/hr	N/A	Positions valued at $19.90/hr (05) above the minimum wage
Y04-01	Project Aware (Group Leader)	$22.44/hr	N/A	$23.10/hr	N/A	Positions valued at $6.75/hr (01) above the minimum wage

To learn more about what your Parks, Recreation, Youth and Community Services Department has to offer; visit us at Www.Bristolrec.com

Y04-05	Project Aware (Coordinator)	$30.44/hr	N/A	$31.10/hr	N/A	Positions valued at $14.75/hr (05) above the minimum wage
Y05-01	Social & Cultural Recreational Coordinator	$26.94/hr	N/A	$27.60/hr	N/A	Positions valued at $11.25/hr (01) above the minimum wage
Y05-02	Technical Safety and Maintenance Coordinator/Facilitator	$31.44/hr	N/A	$32.10/hr	N/A	Positions valued at $15.75/hr (02) above the minimum wage
Y06-02	Project Associate	$26.19/hr	N/A	$26.85/hr	N/A	Positions valued at $10.50/hr (02) above the minimum wage

Sincerely,

Dr. Joshua T. Medeiros, Ed.D., CPRE
Superintendent of Parks, Recreation, Youth & Community Services
City of Bristol
51 High Street
Bristol, CT 06010
860-584-6160
www.bristolrec.com

City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

December 11, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on December 10, 2024 it was voted that the City of Bristol enter into a Full and Final Settlement in the matter of Westley Hoadley v. City of Bristol WCC files #601075239, #601096941, #601051351, #601041851, #601065749, #601057240, #601063101, #601101352, #601054708 and #601030810 for any and all workers' compensation claims filed by Westley Hoadley for the total amount of Sixty Thousand ($60,000.00) Dollars. The dates of these claims are listed below, but are not limited to the following:

May 9, 2000	July 18, 2006	September 28, 2009	July 14, 2016
April 5, 2002	August 14, 2007	August 10, 2010	September 7, 2017
August 5, 2003	July 16, 2008	December 7, 2011	February 26, 2018
June 30, 2004	August 4, 2008	December 30, 2012	January 16, 2020
May 11, 2005	January 16, 2009	January 23, 2013	July 15, 2020
June 30, 2005	January 29, 2009	August 27, 2013	April 28, 2023

It was further voted that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

Very truly yours,

Erica Cabiya

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Jodi McGrane
Jeffrey Steeg, Asst. Corporation Counsel
Noelle Bates

MOTION

I HEREBY MOVE that the City of Bristol enter into a Full and Final Settlement in the matter of Westley Hoadley v. City of Bristol WCC files #601075239, #601096941, #601051351, #601041851, #601065749, #601057240, #601063101, #601101352, #601054708 and #601030810 for any and all workers' compensation claims filed by Westley Hoadley for the total amount of Sixty Thousand ($60,000.00) Dollars. The dates of these claims are listed below, but are not limited to the following:

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June 30, 2004	August 4, 2008	December 30, 2012	January 16, 2020
May 11, 2005	January 16, 2009	January 23, 2013	July 15, 2020
June 30, 2005	January 29, 2009	August 27, 2013	April 28, 2023

I FURTHER MOVE that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

December 11, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on December 10, 2024 it was unanimously voted that the litigation matter Superior Court Docket No.: HHB-CV-23-6078983-S, Instant Property Solutions, LLC v. City of Bristol, be resolved by Stipulation for Judgment which authorizes the Assessor to adjust the Grand List value of the property to $175,000; and to authorize the Office of Corporation Counsel to execute the Stipulation for Judgment.

Very truly yours,

Erica Cabiya

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Thomas DeNoto, Assessor
Jodi McGrane
Jeffrey Steeg, Asst. Corporation Counsel
Noelle Bates