



Board of Park Commissioners
Wednesday, May 18, 2022 at 6:00 p.m.
Youth and Community Services – 51 High Street
Regular Meeting Minutes

1. Call to order

- a. Vice Chair Robert Fiorito called the meeting to order at 6:05 p.m.
- b. Attendance

Present: Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Leonard Lamothe, Commissioner
Emily Michaud, Commissioner
Andrew Howe, City Council Liaison

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Absent: Mayor Jeffrey Caggiano, Chair
Robert Lawson, Commissioner
Marie O'Brien, Board of Finance Liaison

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Donovan to accept the April 20, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

3. Public participation: None

4. Employee/Volunteer Recognition & Positive Correspondence

- a. May Employee Spotlight:
 - i. Superintendent Medeiros recognized Matt Newton, Group Leader, for assisting on a number of projects and filling in during this busy season as the Parks crew transitions in light of recent retirements.
- b. Retirement Acknowledgments:
 - i. Superintendent Medeiros acknowledged Tim Rollins, Skilled Craftsman, for his retirement back on May 2, 2022 after 26 years of service as well as Rich Klett, Heavy Truck Driver, for his retirement on May 16, 2022 after 15 years of service.

5. Superintendent's Report

- a. **MOTION:** Made by Commissioner Bogdanski to accept and place the Superintendent's Report on file.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Donovan to move up New Business Agenda Item 7a.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Summer Berube and Kevin Byrket from Kompan did a presentation on the Rockwell Fitness Park design and element recommendations. Discussion followed.

MOTION: Made by Commissioner Lamothe to endorse the Rockwell Fitness Park design plan and element recommendations.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

6. Old business

- a. By Commissioners: Commissioner Lamothe provided updates on the Veterans Memorial Boulevard canon restoration, discussion followed.

7. New business

- a. Superintendent Medeiros reviewed the Agency Performance Report from NRPA. Discussion followed.
- b. Commissioners reviewed the proposal to relocate the City Hall sign to Federal Hill Green. Discussion followed.

MOTION: Made by Commissioner Donovan to accept the proposal to relocate the City Hall sign to Federal Hill Green.

Seconded by: Commissioner Lamothe, all in favor; motion carried.

- c. Approval of Policy Committee recommendations:

- i. Ed Swicklas Employee Garden Park

MOTION: Made by Commissioner Donovan to approve the Ed Swicklas Employee Garden Park Policy.

Seconded by: Commissioner Lamothe, all in favor; motion carried.

- ii. Community Engagement Plan

MOTION: Made by Commissioner Donovan to approve the Community Engagement Plan.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- iii. ADA Transition Plan

MOTION: Made by Commissioner Donovan to approve the ADA Transition Plan.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- iv. Loose Needles Collection Policy

MOTION: Made by Commissioner Bogdanski to approve the Loose Needles Collection Policy.

Seconded by: Commissioner Donovan, all in favor; motion carried.

- v. Addressing Homelessness Encampments

MOTION: Made by Commissioner Donovan to approve the Addressing Homelessness Encampments Policy.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- e. By Commissioners:

- i. Commissioner Lamothe inquired about volunteers at St. Joseph's Cemetery for Memorial Day Flags.

- ii. Superintendent Medeiros presented the Board of Park Commissioners with the opportunity to acquire a parcel of land known as Map 29 Lot #68 School Street. Discussion followed.

MOTION: Made by Commissioner Donovan to vote not to acquire this parcel of land.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

8. Committee reports

- a. Fund Development Committee: Commissioner Donovan provided update on the Dinner on the Diamond event, discussion followed.
- b. Policy Committee: None.

- c. Finance Committee: Vice Chair Fiorito provided update on Bristol Blues Contract reviews.
- d. City Council Liaison updates: None.

9. Adjourn

- a. **MOTION:** Made by Commissioner Bogdanski to adjourn the meeting at 7:36 p.m.
Seconded by: Commissioner Donovan, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners