

Regular Meeting of the American Rescue Plan Task Force
May 23, 2022 – 4:00 p.m.
City Hall West Meeting Room 1, 111 North Main Street Bristol CT 06010

Members Present: Mayor Jeff Caggiano (entered at 4:08 pm), Michael Dumas, Donna Osuch, David Preleski, John Smith, Cindy Bombard, Susan Sadecki, and Thomas O'Brien.
Zoom: Mickey Goldwasser, David Maikowski, Howard Schmelder and Glenn Heiser.

Absent: Mark Peterson and Eric Clemons.

Also present: Diane Waldron, Robin Manuele, Roger Rousseau, Dawn Leger, and Dawn Nielsen
Jack Reagan and Jose Roman, UHY

1. Call to Order

Howard Schmelder called the meeting to order at 4:05 p.m.

2. Public Participation

None

3. Approval of minutes:
- a. April 25, 2022
 - b. May 9, 2022

Commissioner Goldwasser made a motion seconded by Commissioner Smith "to approve the minutes from April 25, 2022 and May 9, 2022." Motion approved.

4. Discussion with UHY Advisors N.E. LLC.

Jack Reagan, UHY, provided updates to the Task Force. Since the last meeting a final draft of the contract agreement has been developed and circulated to the Task Force members. The City's CDBG contract was used as a template, updating any reference to the CDBG guidelines to the ARPA uniform grant guidelines, all references to ECD were changed to the City and Bristol and the final sign off by the Mayor instead of the Director of Economic Development. UHY has also been working with Justin on the Building Bristol grant applicant eligibility list, Dawn will assist with a mailing for that program.

Dave Preleski questioned who Task members should direct their comments to on the final contract, Jack stated those should be sent to Jack and Justin. The Mayor suggested those be sent back by the end of this week to Jack. If applicant have questions, there is a dedicated email to use which UHY answers.

Susan asked for a clean list of approved projects for distribution. The Mayor stated there has been questions regarding the remaining \$3.3 million of ARPA funds earmarked for potential matching grants for infrastructure projects that are shovel ready. \$2 million is on-going for Building Bristol grant matching projects. Mayor Caggiano suggested that each subcommittee should come up with a project to highlight.

Commissioner O'Brien stated the Barnes Chapel is still pending as a potential project. Mayor Caggiano stated the any other business item on the Agenda is for items such as this which may come up.

Commissioner Osuch stated there should be a deadline if projects aren't able to break ground or started. Mayor Caggiano stated 12/31/24 is the date funds have to be committed and this needs to be incorporated into the contract, if it is not already. The funds also need to be spent by 12/31/2026. Cindy stated a timeframe also needs to be put in for the applicant to return the contract. Jack suggested the project start within one year of signing the contract. Commissioner Smith questioned what happens if it is not spent on time, especially for capital projects for issues such as supply chain issues. These are issues which need to be addressed and it is recommended addressed and incorporated into the contracts.

5. Any other business

None

6. Adjournment

Commissioner Sadecki made a motion seconded by Commissioner Smith "to adjourn" at 4:28 p.m.

Jodi A. McGrane
Recording Secretary