



City Arts & Culture Commission
Wednesday, June 1, 2022 at 6:30 p.m.
Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Agenda

- 1. Call to order**
 - a. Attendance
- 2. Acceptance of meeting minutes**
 - a. May 4, 2022 Regular Meeting Minutes
Documents: Attachment A (Pgs. 3-4)
- 3. Public participation**
- 4. Arts & Culture Supervisor's Report**
 - a. Programming Updates
Documents: Attachment B (Pg. 5)
 - b. Financial Review
Documents: Attachment C (Pg. 6)
 - c. Project Database
Documents: Attachment C (Pgs. 7-8)
- 5. Old Business**
 - a. By Commissioners
- 6. New Business**
 - a. Chair position vacancy
 - b. Modification of August meeting
 - c. Launch of FY23 City Arts & Culture Commission Grant Application
 - d. By Commissioners
- 7. Committee Reports**
 - a. City Council Liaison updates
 - b. Cultural District Advisory Subcommittee updates
 - c. Duck Race Transition Task Force updates
- 8. Adjourn**

Respectfully submitted,

Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/81262524375>

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City Arts & Culture Commission
Wednesday, May 4, 2022 at 6:30 p.m.
Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Chair Mark Walerysiak called the meeting to order at 6:34 p.m.
- b. Attendance

Present: Mark Walerysiak, Chair
Kim Villanti, Vice Chair
Andrea Adams, Commissioner
Sam Buonafede, Commissioner
April Dews, Commissioner
Walter Lewandoski, Commissioner
Julie Norton, Commissioner
Cheryl Thibeault, City Council Liaison

Lauren Imholte, Arts & Culture Supervisor

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Adams to accept the April 6, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Norton, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Adams to accept the April 6, 2022 Special Meeting Minutes.
Seconded by: Commissioner Norton, all in favor; motion carried.

3. Public participation: None.

4. Arts & Culture Supervisor's Report

- a. Supervisor Imholte provided updates on programming. Discussion followed.
- b. Supervisor Imholte reviewed the Financials. Discussion followed.
- c. Supervisor Imholte provided Project Database updates. Discussion followed.
MOTION: Made by Commissioner Adams to approve five plaques for five existing City Arts & Culture art pieces.
Seconded by: Commissioner Dews, all in favor; motion carried.
MOTION: Made by Commissioner Adams to source the cost of QR code stickers in connectivity to the five art plaques as well as the City Arts & Culture website.
Seconded by: Commissioner Norton, all in favor; motion carried.

5. Old Business

- a. Discussion was had on how to allocate FY23 Sponsorship Funds.
- b. By Commissioners:
 - i. Vice Chair Villanti and Commissioner Lewandowski discussed their sculpture ideas having been absent at the April meeting. Discussion followed.

6. New Business

- a. Artist, Brian Troccoli, proposed his mural idea to the commission. Discussion followed.
MOTION: Made by Commissioner Adams to table the mural idea for consideration in FY 22-23.

Seconded by: Commissioner Dews, all in favor; motion carried.

b. By Commissioners:

- i. Commissioner Lewandoski provided updates on the JRB art project set to be completed in June. He also inquired on the whereabouts of the sculptures at the former Webster Bank now known as the current City Hall – East. Lastly, he requested access to the City Arts & Culture logo for apparel purposes.

7. Committee Reports

- a. City Council Liaison updates: City Council Member Thibeault provided update on pending FY 22-23 budget approval.
- b. Cultural District Advisory Subcommittee updates: Supervisor Imholte provided update that the Cultural District walk-thru will be held on June 6, 2022.
- c. Duck Race Transition Task Force updates: Commissioner Adams provided updates that the Duck Race will take place on October 2, 2022 and will launch at 2 p.m. The Chamber supplied all of their resources to make the transition smooth. A volunteer duck organization day will be set for some time in June. The Commission and the Task Force will aid in ticket sales, gaining sponsorships and prizes, and manning the event.

8. Adjourn

- a. **MOTION:** Made by Commissioner Adams to adjourn the meeting at 8:16 p.m.
Seconded by: Commissioner Buonafede, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
City Arts & Culture Commission

All Hearts Nests



05/27/2022 15:30
JazzyaCoakley

|CITY OF BRISTOL
|YEAR-TO-DATE BUDGET REPORT

|P 1
|glytdbud

FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
<u>0017021 583120 ARTS & CULTURE C</u>	0	25,000	25,000	22,258.40	.00	2,741.60	89.0%
TOTAL PARKS ADMINISTRATION	0	25,000	25,000	22,258.40	.00	2,741.60	89.0%
TOTAL GENERAL FUND	0	25,000	25,000	22,258.40	.00	2,741.60	89.0%
TOTAL EXPENSES	0	25,000	25,000	22,258.40	.00	2,741.60	
GRAND TOTAL	0	25,000	25,000	22,258.40	.00	2,741.60	89.0%

** END OF REPORT - Generated by Jazzya Coakley **

Projects		Information										
Internal	External	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Public Art Plaques		Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,850.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22		Ordered	FY22	ACTIVE
MLK Mural		Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-22			FY22	ACTIVE
Duck Race		Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event				2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	ACTIVE
Sculpture		Priority is a Public Art Sculpture(s) outside of the downtown area	\$10,000.00	Sculpture	ACC Fund			20-Jun-23		Fiberglass Sculptures Metal Sculpture	FY23	PENDING
	Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Extra MLK Funds	Carousel Museum?	Brandi Pichette	30-Jun-22		Partnership w/ CT Murals	FY23	PENDING
	Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Extra MLK Funds	None identified	Brian Triccolo			Partnership w/ CT Murals	FY23	PENDING
Traffic Box Art		Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap		Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event		Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt		Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation		Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music		Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest				Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat		Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event		Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music		Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor			\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor			\$1,000.00	Event	ACC Fund			2019				COMPLETE
Mike Reiss at BPL		Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship		Interactive large art experience and musical act	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps		six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship			\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting		Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening		Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines		Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert		Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt		Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop		Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting		Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*		Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects		Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk Art Trail		Sponsor		Event	ACC Fund			2020				COMPLETE
Page Pool Mural with Sugarfox*		Promotion	\$7,500.00	Mural	ACC Fund			2021				COMPLETE
Centre Square Mural*		Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE

Memorial Boulevard Wood Carving*		JareBear Carvings completed a woodland-inspired carving on a dead tree on Memorial Boulevard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one-time repaint and seal for \$750, after that, our Parks crew will reseal 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert		Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol		Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read		First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season		Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert		Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards		Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*		Comissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE