

BOARD OF HEALTH - FINANCE COMMITTEE MEETING

MINUTES

December 20, 2024

A meeting of the Bristol-Burlington Health District's Board of Health Finance Committee was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Present: James Moylan

Jack Lu, Committee Chairman

Robert Wetmore

Staff present: Marco Palmeri, MPH, RS, Director of Health

Louise McGlone, Office Manager, Board of Health Secretary

Audience in Attendance: Skip Gillis, Bristol, CT

The meeting was called to order by Jack Lu at 9:05 a.m.

1. F.Y. 2025-2026 Budget Discussion

- Union contract ending June 30, 2025; discussed the anticipated impact on salaries and related in all divisions.
- Director Palmeri presented the FY 25-26 draft budget revenue and expenditures for all divisions, noting:
 - Miscellaneous fees, interest and licensing fees budget lines are all based on prior year's actuals. No changes in Per Capita rates.
 - Due to anticipated contract negotiations, all increases in City Services are mostly salary and benefit related. Explained key increase factors such as changes in personnel and elected employee benefits.
 - Mr. Moylan asks if there is any change to the allocation of Public Health Services, to which there is not.
 - BBHD's Fund Balance Policy has been approved by the City of Bristol's Board of Finance.
 - Due to an update from the City of Bristol regarding the anticipated medical benefit increase of thirteen percent (13%), the draft budget will be modified and resent to the Finance Committee by end of day December 20, 2024.
 - Updated Fund Balance Designation Recommendation to be sent to the Finance Committee to discuss and present alongside the FY 25-26 Budget at the January 2025 Board of Health meeting.

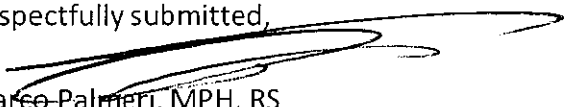
2. Update on D&O Insurance

- At this time BBHD has received one quote, which was previously shared with the Finance Committee. We have a second application submitted with the expectation of receiving two to three (2-3) quotes from different insurance companies.

3. Adjournment

Meeting adjourned by Committee Chairman Lu at 10:40 a.m.

Respectfully submitted,


Marco Palmeri, MPH, RS
Director of Health