

A special meeting of the Banking & Audit Committee of the Board of Finance was held on December 17, 2024 at 5:00 p.m. in the City Hall Meeting Room 1-1, 111 North Main Street, Bristol.

Members Present: Glenn Heiser, Dave Maikowski and Jon Mace

Also Present: City: Diane Waldron and Robin Manuele

1. Call to order.

Chairman Maikowski called the meeting to order at 5:00 p.m.

2. To discuss the Audit RFP and to take any action as necessary.

Diane stated the June 30, 2024 audit was received from CLA on Friday, December 13, 2024 which is the earliest the City has ever received the audit. As discussed at the last meeting, Diane did reach out to other communities comparable in size to Bristol to compare quotes from the last time they went out to bid. Manchester and East Hartford had received only two quotes and Waterbury received only one. The quote from CLA for Bristol for the next three years was comparable with reasonable annual percentage increases.

*Commissioner Mace made a motion seconded by Commissioner Heiser*

*"To appoint CLA as the City of Bristol auditors through June 30, 2027" Motion approved.*

3. Adjournment.

*Commissioner Heiser made a motion seconded by Commissioner Mace*

*"To adjourn at 5:13 p.m." Motion approved*

*Jodi A. McGrane*

Recording Secretary