

Board of Public Works
June 16, 2022
6:00PM, City Hall West Meeting Room 1
Join Zoom Meeting:

<https://bristolct.gov.zoom.us/j/87049874726?pwd=cTQ5Q1BleVN3RkJVdGZtU0pVV3Urdz09>

Meeting ID: 870 4987 4726

Passcode: 715213

1. Board Of Public Works Minutes Of The Previous Meeting

A. May Meeting Minutes

Documents:

[05-19-2022 Reg. Meeting Mins Draft.pdf](#)

B. Special Meeting Minutes

Documents:

[BPW 05-25-2022 Special Meeting Tour Draft.docx](#)

2. Employee Recognition

A. Employee Anniversaries

Steven Bull - 7 Years

David Ceste - 2 Years

Josh Corey - 18 Years

Carlos DaCruz - 7 Years

James Divirgilio - 7 Years

Tyler Grouten - 1 Year

Richard Latko - 23 Years

Luis Lorenzo - 9 Years

Roy Politz - 1 Year

Don Tardif - 7 Years

3. Concerns And Petitions From The Public

4. Correspondence

5. Public Works Divisions Reports

A. Division Report

Documents:

[May 2022 Division Report.docx](#)

6. Public Works Project Schedule

A. Project Schedule

Documents:

[June 2022 Project schedule.pdf](#)

7. Building Committee

A. Building Committee Project List

Documents:

[Building Committee Project List.pdf](#)

8. Director's Verbal Report

A. Director Report

Documents:

[June Director Report.pdf](#)

9. City Hall Renovation Project

A. City Hall Update

Documents:

[June City Hall Update.pdf](#)

10. Unfinished Business

A. DPW Sidewalk Policy

Documents:

[DPW Sidewalk Policy.pdf](#)

B. Harvard Place Sidewalks

Documents:

[Harvard Place Sidewalks.pdf](#)

C. DPW Tree Policy

Documents:

[DPW Tree Policy.pdf](#)

11. New Business

A. DPW LOTCIP

Documents:

[DPW LOTCIP.pdf](#)

B. DPW Sight Line Memo

Documents:

[DPW Sight Line Memo.pdf](#)

C. Emergency Management Memo

Documents:

[Emergency Management Memo.pdf](#)

D. DPW CT ROUTE 229 June 2022

Documents:

[DPW CT ROUTE 229 6 6 22.pdf](#)

E. May Board Of Finance Transfer & Memo

Documents:

[May Board Of Finance Transfer and Memo.pdf](#)

12. Addendum

13. Adjournment

14. Signature

Raymond A. Rogozinski, P.E.
Director of Public Works

Minutes of Board of Public Works
Regular Meeting
Thursday, May 19, 2022
6:00 p.m. Council Chambers, City Hall
With Zoom Access

Members Present: Mayor, Jeffrey Caggiano
Council Member, Jolene Lusitani
Council Member, Sebastian Panioto
Commissioner, Michael Dumas
Commissioner, David Hartley
Commissioner, Frank Stawski

Staff Present: Raymond A. Rogozinski, Director of Public Works

Absent: Council Member, Cheryl Thibeault

Call to Order

Mayor Caggiano called the meeting to order at 6:00 p.m. There was a recitation of the Pledge of Allegiance.

1. Board of Public Works Minutes of the Previous Meetings

A. 04/21/2022 Regular Meeting Minutes Draft

Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file.
Motion passed

2. Employee Recognition

- A. May 2022 work anniversaries were recognized.
- B. L. Lorenzo was recognized as Employee of the Month.

3. Concerns And Petitions From The Public

Jeff Poitras, 68 Grace Ave – Came to speak on Drainage issues on his street. He was asking why the project stopped. Rogozinski stated that the project has not begun as we are waiting for funding in the 22/23 fiscal year. Mayor Caggiano asked for the videos to be emailed to the board for the record.

6. Directors Report

Motion made by Commissioner Stawski to move #6 to #4

- A. Memorial Boulevard Bridge – Geno from Trademark Construction was there to speak about supply chain issues. Procurement process began in June 2021 with Westerly Granite. Trademark determined that the quality was not suitable for this project. In the spring of

2022 ONG informed that the material was slightly more expensive alternate granite. It will be about 14 weeks out from when it is ordered.

Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file.
Motion passed

8. City Hall Renovation Project

Motion made by Commissioner Stawski to move #8 to #5

- A. D'Amato Downs – Installed fence around city hall and working on abatement on the 3rd floor of city hall, they are working from the top floor down. All subcontractors agreements are being issued.

Commissioner Hartley motioned to let Department of Public Works director and staff make a decision about iron on the City Hall project.

FFE on equipment for city hall is still on budget and in good shape.

Nick from D 'Agostino Associates spoke about technology and security in the new city hall

4. Public Works Division Report

- A. The April 2022 Division Head Reports were presented.

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed

5. Public Works Project Schedule

- A. The April 2022 DPW Project Schedule was presented.

Motion: made by Commissioner Dumas and seconded, to accept as presented and place on file.
Motion passed.

7 Building Committee

- A. The April 2022 Building Committee Project List was presented.

9 Unfinished Business

N/A

Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file.
Motion passed.

6. New Business

B. 2022 Pavement Management Program

Jason Morocco spoke on Pavement Management System and the work involved.

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed.

C. Tree Warden Powers & Duties

Motion: made by Commissioner Dumas and seconded, to accept as presented and place on file.
Motion passed

Motion: made by Commissioner Dumas and seconded, to accept as presented and place on file.
Motion passed

7. Addendum

A. Motion made by Commissioner Hartley to bring the Board of Finance Transfer to the table.

Transferring \$45,000 to cover projected Diesel fuel cost increases. DPW is transferring from snow plow fees as we have limited use of contractors this winter.

Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file.
Motion passed

B. Motion made by Commissioner Hartley to bring DPW Downs S Bridge to the table

Authorize the Director of Public Works to process a revised purchase order adjusting the contract amount 2P16-089 from \$267,000 to \$259,930. Said revision will also include a change in scope to eliminate construction inspection services and increase engineering services associated with the full bridge replacement.

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed.

C. Motion made by Commissioner Hartley to bring DPW State Bridge Program to the table

10 New Business

A. Solid Waste Barrels memo was presented

Motion made by Commissioner Dumas to Approve DPW request to transfer \$15,355.75 from accounts 0013026 570500 (22004, 22002) & 0013016 514000 to 0013016 561800 for the purpose of purchasing 239 solid waste barrels and to request Board of Finance approval to carryover said funds to FY2022-23 as part of the FY 2021-22 year end closeout and seconded.

- B. Sidewalk Policy was presented, the board they recommended bring this policy back next month to discuss.
- C. Sidewalk on 109 Harvard Place was presented, the board they recommended bring this policy back next month to discuss.
- D. DPW Tree Policy was presented, the board they recommended bring this policy back next month to discuss.
- E. Emergency Watershed Protection Floodplain Easement Grant was presented, **Motion made by Commissioner Hartley After review by Corps Counsel, Mayor Authorization to sign any and all documents associated with and required by the United States Department of Agriculture Natural Resource Conservation Service Emergency Watershed Protection – Floodplain Easement (EWPP-FPE) for 396 Jerome Avenue and seconded.**
- F. School Street Parking was presented, a motion was made by Commissioner Hartley to refer this to City Council and seconded.

Motion: made by Commissioner Strawski and seconded, to accept as presented and place on file.
Motion passed.

11 Addendum

- A. Kelly Street Parking garage, Motion made by Commissioner Hartley and seconded to move the project forward to have the mayor sign the ZBA application.
- B. State Application window for the local bridge program is open, Motion made by Commissioner Dumas and seconded to have the mayor sign the application for the Lake Avenue Bridge.

12 Adjournment

Motion: made by Commissioner Stawski and seconded, to adjourn. Motion passed.

Meeting adjourned at 8:15 p.m.

This meeting was recorded.

13 Signature

Respectfully submitted,

Raymond A. Rogozinski, P.E.
Director of Public Works

DRAFT

Minutes of Board of Public Works
Regular Meeting
Wednesday, May 25, 2022
6:00 p.m. Council Chambers, City Hall
With Zoom Access

Members Present: Mayor, Jeffrey Caggiano
Council Member, Cheryl Thibeault
Council Member, Jacqueline Olsen
Commissioner, Michael Dumas
Commissioner, Frank Stawski

Staff Present: Raymond A. Rogozinski, Director of Public Works
Lindsey Rivers, Public Works Analyst
Josh Corey, Solid Waste Superintendent

2. Opening Greeting:

Mayor Caggiano called the meeting to order at 5:00 p.m.

2. Tour of the Facility:

Tour of the facility was given by Justin Lipe. Questions were asked by attendees and answers were provided by additional detail. No motions were made and no votes were taken.

3. Adjournment:

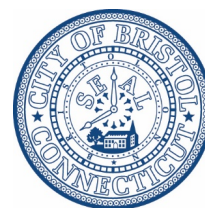
Motion: made by Commissioner Stawski and seconded, to adjourn. Motion passed.

Meeting adjourned at 6:15 p.m.

This meeting was Not recorded.

Respectfully submitted,

Raymond A. Rogozinski, P.E.
Director of Public Works



Department of Public Works | 860.584.6125

Board of Public Works
Public Works Department Activity Report: Administration – May 2022

Public Works Monthly Metrics:	
Number of Residential Transfer Station Visitors	4283
Number of Bulk Collections	349

Current month activities:

- PAYT reporting and debt collection continues.
- Communications, press releases, social media, website maintenance and enhancements are ongoing.
- Management of Street Light repair requests and Shopping Cart ordinance compliance.
- Educational outreach for Reduce & Reuse and training for the Recycle Coach application, which currently has 5,232 users.
- Pursued 87 abandoned shopping carts, \$180.00 in fines were written.
- Welcome packets to new residents, which included recycling magnets and events we have scheduled, have been going out Monthly.
- Assisting Solid Waste with Illegal Bulk letters and fines. 55 complaints were received in February, resulting 10 fines.
- Five barrels were retrieved from non-renewing residents this month. We have renewed 4213 residents for the 2022 season.
- Finished our presentations with the third grade for our Reduce Reuse Recycle campaign.

Next month activities:

- Enforcement of Illegal Bulk, Street light repair requests, welcome letters with new materials, PAYT debt collections, and monitor illegal dumping areas.
- Continue outreach to increase awareness of the Reduce & Reuse program and the Recycle Coach app., due to being closed to the public.
- Continue work on the Department's webpage, Facebook, Instagram and Twitter accounts to enhance media presence. Everything is on our website and social media for residents to fill out or have their questions answered.

- Working with the STEM after school program with the schools on Recycling composting and gardening until the end of the school year.

Administration staff or concerns:

Administration Monthly OT Costs: \$1,187.63

Engineering Division Monthly Report Map 2022 BPW Meeting

(Summary of April Activity):

- Utility coordination meetings for Jerome Ave bridge.
- Issue work orders/ oversee misc. storm drainage work in support of DPW 2022 Fall Paving program
- Preliminary Fall paving lists
- Pine Sed Chamber Construction Completion
- N. Main Street Streetscape – Concept Design
- Woodland Street Sidewalks Award to D&P Morais Construction
- Divinity St culvert coordination for easement. LOTCIP application and roadway classification modification with state.
- Lake Ave culvert coordination and design by consultant. Wetlands approval in Bristol & Southington
- Wolcott St reconstruction design coordination & review. LOTCIP application submitted. Coordinate ROW easements.
- ADA transition plan – Consultant completing field inspection of HC Ramps
- Eversource gas main installation coordination for new mains and replacements, roadway repairs by ES or fee in lieu. Inspect roadways for FIL.
- Mem Blvd Bridge Replacement Project –construction ongoing 90% complete
- Memorial Blvd Wall Replacement Project –construction ongoing 98% complete restoration in spring
- Inspect DPW facilities – Storm water control program
- Complete Louisiana Ave Bridge – Resident fencing installed – 100% project complete
- Inspect pavement markings on roadways.
- Coordination ongoing with CTDOT for West End 69/72 project
- Coordination ongoing with consultant Shrub Road Sidewalks design (survey starting) PIM to be scheduled
- Field St culvert award of contract for design (field survey complete)
- Award Permanent Patch bid (Laydon Industries)
- CDBG sidewalk bid/plans prep/grant request
- Sinkhole repair on Peacedale Street

Engineering Division next month activities:

- Memoraal Blvd Wall – install monuments and plant trees
- Oversee storm drainage upgrades / repairs for Fall Paving program.
- Consultant preparation of Storm water Pollution Prevention Plan – DPW JPC Road site
- Woodland Street Sidewalks Award to D&P Morais Construction –Start May 16, 2022
- Eversource Gas coordination for winter projects and issue
- Memorial Blvd coord with Eversource to remove pole
- Maple Ct reconstruction design.
- Update CT DOT roadway mapping, update street light inventory for Eversource
- Sediment removal plans Frederick St bridge/Pequabuck culvert/floodway.
- Work orders/encroachment permits for ADA ramps/paving/drainage for 2022 paving list.
- Huntington Woods final detention pond storm drain replacement design/bid
- Community Connectivity bid.
- Replace trees at Brook Street Wall
- Orchard Street Sidewalk Replacement Bid – Opening May 12, 2022

- Schedule Collins Rd & Maheu St drainage improvements.

Engineering Division staff or concerns:

Overtime for Retaining Wall (Engineering Staff) \$121.03

Environmental Protection Technician & Civil Engineer vacancy

Facilities – May 2022

Building Maintenance current month (May 2022) activities:

- Facilities Manager Oakes, working in conjunction with Grants Administrator Dawn Leger, obtained a State Historic Preservation Office 50/50 grant of \$75,000 on 5/18 for the exterior woodwork repairs and painting of 51 High Street (incorporates lead-based paint EPA protocols and other SHPO bidding requirements)
- Building Maintenance Staff completed minor tasks associated with fit out of 150 Main Street City Hall East office spaces per Department Head instruction and staff needs
- AirTemp Mechanical replaced a cracked boiler section at the Main Library and subsequently conducted a start-up test to insure the repair was completed in full
- SNE Building Systems completed the conversion of Fire House #4 Building Management System to the City Building standard of Schneider Structure
- Manager Oakes and Public Works Analyst Lindsey Rivers conducted annual recycling outreach/education to several Bristol Board of Education Elementary School 3rd Graders (Stafford, Mountain View, Ivy Drive, Green Hills and South Side Schools)
- Turned over City Hall to D'Amato/Downes staff for the initiation of the comprehensive renovations
- Landscape plantings and mulching of flower beds and landscaped area at Police Complex, 51 High Street, Animal Control Facility
- Manager Oakes and Purchasing Agent Rousseau along with Van Zelm staff held mandatory pre-bid meetings for electrical and mechanical upgrades at Fire House #2, Fire House #5 on 5/25
- Staff provided support and access for Van Zelm and Studio Q staff for a facility conditions assessment of the Animal Control Facility located on Vincent P. Kelly Road and also installed temporary, portable AC units in two of three kennels on 5/27 for use by ACOs in the summer months
- Oakland LLC working with Water Pollution Control crew cleaned and jetted drain lines in the Bristol Police Basement, including the extensive cleaning of an oil-water separator supporting the drainage system
- The Temporary Custodian position (2nd shift) was filled on 5/31 by Miquel Lorenzo Ruiz, based on qualifications and interview conducted on 4/28 with Human Resources

Building Maintenance next month (June 2022) activities:

- Building Maintenance Custodian Freddy Guzman promoted to 2nd Shift Building Technician on 6/3
- JCI to conduct regular maintenance and annual start-up of Police Complex chiller unit to maintain equipment warranty
- Facilities Manager attending SustainableCT Diversity Training (3rd of 3 classes) on 6/7 to meet program requirements for certification
- Seasonal HVAC filter changes at all City Buildings by Staff, including motor lubrication and belt replacements
- Dalene Floors to begin carpet replacement in the historic section stairwells at the Main Library and will then replace select border carpeting in the basement conference rooms
- Lodovico Masonry to complete a full renovation of the blue stone main entrance staircase in the front of Main Library along High Street
- Staff to initiate upgrades in the Police Complex Front Desk, Line-Up Room and Lounge (sheetrock repairs, painting, floor replacements)

- Staff to assist Bristol Police in the removal of a basement level car lift, electrical outlet relocation and fencing modifications to provide additional parking spaces
- Shaffer Mechanical to complete the integration of two remaining heaters at Fire HQ associated with the mechanical renovations project
- R&C Electrical to install (3) dedicated outlets at the Animal Control Facility to support portable AC units in each kennel
- SAV-MOR to complete thorough preventative maintenance on dedicated HVAC systems supporting the Dispatch Center and Police Server Room at 131 North Main Street

Building Maintenance Staff or concerns:

- Anticipate elevated levels of Vacation/Miscellaneous time off during June, as employees must use any existing earned time that will expire on 7/1/22
- Long term loss of Groundskeeper/Building Technician due to worker's comp injury sustained on 1/11/21 (temporary Custodian Giovanni Antonio taking on the landscaping during this absence)
- Vacancy of 2nd Shift Building Maintenance Technician position, temporary Custodial position posted on City Job Openings to help alleviate work order backlog and existing staff upgraded temporarily to fill during transition
- Facilities Manager conducted an internal interview with Human Resources on 6/2 for the position of 2nd Shift Building Technician (filled by employee Freddy Guzman), which generates an opening for 2nd shift Custodian on a Tuesday through Saturday work schedule

Building Maintenance OT Costs:

\$3,934.37: Staffing coverage for after-hour maintenance issues, coverage for shift vacancies due to open positions/earned time off/observed holidays

Land Use activities for May 2022:

Zoning Commission

Special Permit & Site Plan for housing for the elderly (85 units) at 560, Lot 9B-1, 594 & 644 Redstone Hill Road; Assessor's Map 1, Lots 9B-1, 9B-2, 11+11-2+11-3, & 10-B-1 – PUBLIC HEARING CONTINUED TO JUNE 20, 2022.

Inland Wetlands & Watercourses Commission

Wetlands application for a new attached garage at 27 Cherry Hill Drive; Assessor's Map 50, Lot 32 – NOT SIGNIFICANT; APPROVED WITH STIPULATIONS.

Wetlands application for modifications to Application 1918 to expand storm water basin at 88 & 96 East Main Street; Assessor's Map 41, Lots 36-1 & 37 – NOT SIGNIFICANT; APPROVED WITH STIPULATIONS.

Floodplain modification to existing application for compensatory storage and removal of soil and stockpile debris and new plantings at 88 & 96 East Main Street; Assessor's Map 41, Lots 36-1 & 37 – APPROVED.

Wetlands application for housing for the elderly (85 units) at 560, Lot 9B-1, 594 & 644 Redstone Hill Road; Assessor's Map 1, Lots 9B-1, 9B-2, 11+11-2+11-3, & 10-B-1 – PUBLIC HEARING CONTINUED TO JUNE 6, 2022.

Wetlands boundary change based on soil scientist survey for housing for the elderly (85 units) at 594 & 644 Redstone Hill Road; Assessor's Map 1, Lots 11+11-2+11-3, & 10-B-1 – PUBLIC HEARING CONTINUED TO JUNE 6, 2022.

Zoning Board of Appeals

The Board did not meet in May.

Planning Commission

Change of Zone from R-15 (Single-Family Residential) zone to I (General Industrial) zone at 54 West Washington Street; Assessor's Map 44, Lot 60 – NEGATIVE REFERRAL SENT TO THE ZONING COMMISSION.

C.G.S. Section 8-24 Referrals:

Map 43 Lot 16 Church Avenue – POSITIVE REFERRAL SENT TO CITY COUNCIL.

Map 29 Lot 68 School Street – POSITIVE REFERRAL SENT TO CITY COUNCIL.

FY 2022-2023 – Capital Budget – RECOMMENDED APPROVAL.

2022-2027 City of Bristol Affordable Housing Plan – PLAN ADOPTED PURSUANT TO C.G.S. SECTION 8-30j.

Historic District Commission

Request for a Certificate of Appropriateness for a driveway expansion and rear yard patio at 140 Woodland Street; Assessor's Map 25, Lot 131 – PUBLIC HEARING CONTINUED TO JUNE 22, 2022.

Land Use staff or concerns:

- o Monthly overtime costs (Board/Commission Secretaries at meeting; Assistant City Planner at meetings):
\$691.16

Streets May 2022 Report

Streets current month activities:

- Continued to provide all employees with cleaning supplies as well as masks due to COVID-19
- Continued making signs for City Hall West and East as well as Pigeon Hill and Parks Department
- Continued with roadside maintenance of City properties, including litter and yard sign removal. This work will be on going throughout the seasons
- Preparing for winter with salt deliveries as well as liquid mag **OFF SEASON**
- Finished Installing concrete curb at the transfer station for brush wall
- Serviced trees, including pruning, removals, and testing
 - o Take downs (Cross St, Emmitt Street
 - o Mulched city properties
- Finished installing mailboxes that were with in specs due to plow damage
- Pine Lake Parking Lot- (Waiting on sewer lateral to top coat)
- Finished crushing operation on our Peacedale site
- Addressing Street Signs
- Stump Removals/ Loam
- Continuing small road repair
- Curb repair
- Vactor Work
- Cleaned out culverts throughout the city
- Milling and Paving (Stonecrest and Oakwood Circle)
- Driveway Aprons
- Loam Feeder
- Patched Potholes
- Street Sweeping
- Storm Drainage

- o Completed Basin Repairs (Center St, Pine St, Pinehurst, Mix St 2, Gregory Rd)
- o Installing new poles and signage
- Winter Operations- **OFF SEASON**
 - o Had several storms throughout the month which resulted in snow removal (Intersections, downtown, dead ends, sight line issues)
 - o Mailbox Repairs

Streets next month activities:

- Continue with roadside maintenance
 - o Street Sweeping
 - o Potholes
 - o Curb repair
 - o Loam
 - o Driveway aprons
 - o Milling and Paving
 - o Catch basin repair
- Permanent Patch List
- Mix Street Commuter Lot
- Pine Lake Parking Lot
- 1st Round of cutting and inspections of detention ponds
- Winter Operations **OFF SEASON**
 - o Plowed and treated roads
 - o Service Requests
 - Curbing
 - Mailboxes
- Continue addressing street road name signage replacement
 - o Installing new poles and or signage
 - o Look into printing other road signage of other Departments
 - o Fixing and installing signs for Police Department
- Maintenance of city properties
 - o Litter clean up
 - o Lawn Maintenance
 - o Bridge clean ups
- Continue tree take downs, trimming and stump grinding
- Continue to address seasonal maintenance activities, including preparation of seasonal operation equipment
- Assist other public work programs and departments as required

Streets staff or concerns:

Street Division is currently addressing service requests from the general public with our maintenance programs. We have been managing these requests throughout designated areas.

May OT Totals: \$ 2,572.00 Streets

Solid Waste May 2022 Report

Solid Waste current month activities:

- Continued illegal bulk inspection and enforcement activities. We sent out 55 letters and picked up 10 illegal bulk stops.
- The bulk crew picked up 349 scheduled bulk stops.

- Continued the on-site management of barrels at the Transfer Station, disassembling, cleaning and reusing barrels.
- We currently have 4,213 active yard waste residents.
- Continue curbside yard waste collection.
- Finished curbside spring leaf collection, collecting 92 tons of leaf bags.
- Delivered event barrels for the Shamrock Run and both Memorial Day parades.
- Received shipment and started deploying new rubbish barrels.
- Interviewed applicants for future job openings.

Solid Waste next month activities

- Continue illegal bulk inspection and enforcement activities.
- Monitor manufacture and transportation process for additional rubbish, recycling and yard waste containers.
- Continue on-site yard waste management activities at Transfer Station and delivery of yard waste barrels to new customers.
- Continue deployment of new rubbish barrels.
- Receive shipment of new recycling and yard waste barrels.
- Start mowing the landfill.
- Deliver event barrels for any special events.

Solid Waste staff or concerns:

- Manage Solid Waste Division staffing levels.
- Manage Division vehicle equipment needs.
- Continue to cross train Division employees.

<u>OT Costs/Revenue Generated:</u>	
Solid Waste OT =	\$1,971.93
Transfer Station OT =	\$3,686.06
TS Revenue (PAYT) =	\$25,647.40
Residential Permits =	\$6,670.00
Commercial Permits =	\$150.00
Yard Waste Revenue =	\$31,500.00
Murphy Road Rebate =	\$0.00

Iron Liberty Recycling =	\$12,011.00
Aluminum Liberty Rec =	\$0.00
Batteries Liberty Rec =	\$272.00
Electronics NewTech =	\$0.00
Compost Sale =	\$0.00
Bulk Pick-Up Revenue =	\$0.00
Book Box =	\$0.00
Misc. Revenue =	\$75.00
Border Street =	\$0.00
Illegal Bulk Fines =	\$233.32
Simple Recycling =	\$0.00
Barrel Sale =	\$1,550.00
Damaged barrel =	\$67.00
Special Pick up – 2 nd	\$1,225.00

Fleet Maintenance Current Activities:

- Solid Waste Div. (R23) 2015 Automated rubbish truck. Truck was brought in for a total arm rebuild due to lack of grease. New arm lift cylinder, bushings and bearings as well as new lift chains were installed. New packer rollers and guides were also installed. A new camera switch box was also installed to correct the hopper camera issues. Total costs were around \$4,300. Truck is back in service.
- Solid Waste Div. (R18) 2018 Automated Rubbish truck. This unit was brought in for a complete arm rebuild as well. New bushings and bearings as well as new lift chains. Body panel on dump body was replaced due to arm failure. Truck is completed and back in service.
- Solid Waste Div. (R29) 2011 AEBI slope mower was brought in for a shattered back window, A/C and PTO issues. Parts are ordered and we are still awaiting arrival. Parts for this machine ship from overseas and take time to arrive. Unit was placed back together just to continue mowing of the transfer station hills. Unit is scheduled to be repaired fully when all parts arrive.
- B.O.E (1996 backhoe) was brought in for bucket control failure. A new valve bank for the front bucket controls was installed to correct this problem. Front bucket arm cylinders were also repacked to stop the arm from creeping down while in use as well as driving. Machine was also serviced and greased and is back online.
- Units A4, GR29 and G4 all went out to auction. A4 has been replaced as well as GR29. Fleet is down a parts runner vehicle. Currently using my vehicle (G1) to do so.
- Building Maint. Div. A4 was painted and outfitted. Truck is now in service.
- Streets Div. (S25) 2002 10 wheeled dump truck had a hydraulic leak. Leak was coming from the hydraulic oil tank itself. Tank was removed, repaired and is awaiting to be installed by Mid June.
- Streets Div. (S14) 2011 10 wheeled dump truck snapped an auger chain last storm of winter. New chain was installed, but during install the mechanic noticed the

valve body that moved the auger chain wasn't right. New valve was installed and unit works perfectly. Truck is back online.

- Streets Div. (C39) 2007 Excavator had the 2 front windows of the machine replaced.
- Streets Div. (C2) 2015 110 Front end loader had a new wiper motor installed.
- Streets Div. (C41) 2008 Vactor had a faulty water line replaced. Unit also needed a starter for the pony motor as well as the water jets inside of the holding tank cleaned out. Machine is back in service.

Fleet Maintenance Next Month's Activities:

- Continue scheduled service to our Fleet vehicles.
- Continue scheduled services to our other divisions as well as our P.D.
- Continue to keep Streets Ops. Running strong.
- Continue to keep our Solid Waste Ops. running strong.
- Checking all plates are in good condition.
- Going through old equipment to be put out for auction.
- Awaiting 2 more state vehicles for purchase.
- Awaiting our new Rubbish trucks arrival. (R8)

Fleet Maintenance Staff or Concerns:

- 3 Interviews for the Mechanic's position the week of June 13th.
- Mechanic's helper position went outside. Applicants are still applying.
- Still concerns on inflation and availability of parts and vehicles.
- Fleet needs a vehicle to replace G4. (Motor failure) Possibly a state vehicle.
- Overtime expenditures and totals \$992.34 (Holiday, Dispatch and Mechanic).

June 2022 Project Schedule																
Projects	Budget															
Projects in scoping/Design Phase		5/1/2022		6/1/2022		7/1/2022		8/1/2022		9/1/2022		10/1/2022		Future		
Divinity Street Culvert design	\$350,000.00	Design/Permit (4/21 to 8/22) - Bid 3/23												Construction		
Downs St Bridge	\$320,000.00	Redesign/Permit (3/20 to 10/22) - Bid 3/23												Construction		
Lake Street Culvert design	\$400,000.00	Design/Permit (3/20 to 4/22) - Bid 6/22		Construction (7/22 to 11/22)												
Wolcott Rd (Route 69 to Allentown)		Design/Permit (10/20-5/22)												Construction 2022		
Jerome Ave Bridge	\$200,000.00	Design/Permit (3/21 to 6/22)				Bid 7/22								Construction		
2022 Community connectivity / sidewalk replacement	\$200,000.00	Design/Permit (4/21 to 4/22) - Bid 5/22				Construction										
East Street Bridge design	\$350,000.00	Design/Permit (3/20 to 4/22) - Bid 3/23												Construction		
Mellen Street Bridge	\$350,000.00	Design/Permit (3/20 to 4/22) - Bid 3/24												Construction		
Active Construction & Other Projects																
2023 Community connectivity / sidewalk replacement / CBDG	\$299,916.00	Design/Bid 7/1														
Route 6 Railroad Crossing		Design/Permit/Construction														
Memorial Blvd Bridge	\$3,000,000.00	Construction (6/21 to 9/22)														
Orchard St Sidewalks	\$100,000.00	Construction (6/22 to 8/22)														



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 9, 2022

TO: Raymond Rogozinski P.E., Public Works Director

FROM: David Oakes, Public Works Facilities & Energy Manager

RE: City Building Project List Updates

Main Library – Carpet Replacement - \$14,000

The basement level of the Main Library at 5 High Street has a green carpet border that is showing age and staining. A purchase order has been issued to Dalene Floor in the sum of \$10,686.30 (via State Contract pricing) to replace the border carpet as well as sections of the historic wing stairwell carpet. Dalene to begin work on 6/8.

Main Library – Boiler #1 Section Replacement - \$11,700

Late in the heating season, a section of the boiler on Boiler #1 cracked and failed. A PO was issued to Air Temp Mechanical in the sum of \$11,700 for removal and replacement of that section. Air Temp completed the section replacement on 5/26 and conducted testing to insure proper operation.

51 High Street Window Trim Repairs & Painting - \$75,000

Grant Administrator Dawn Leger of ECD and Manager Oakes submitted the online State Historic Preservation Office (SHPO) application for this project on 4/11/22 and is currently pending. A request of \$75,000 in funding was submitted for consideration. On 5/18, SHPO conducted a review of the application and after discussion with Manager Oakes, approval was given for \$75,000 in funding. The City matched the SHPO grant by increasing the original \$50,000 allocation by \$25,000 to \$75,000 at the Public Works Board meeting on 5/19/22.

Fire House #2 AC System & Fire House #2 & #5 Generator Replacements - \$22,910

Manager Oakes and Purchasing Agent Rousseau in conjunction with Van Zelm staff held pre-bid meetings on 5/25. The closing date for the bids are 6/17/22.

Fire House #2 PO total: \$13,195.00

Fire House #5 PO total: \$9,715.00

(Funding for the projects incorporated into the FY22/23 City Building Projects Account #1018310-570200)

Animal Control Facility HVAC Evaluation Study - \$19,850

The Animal Control Facility HVAC and electrical systems are antiquated and in need of upgrades. Van Zelm Engineers have been contracted to conduct a Mechanical, Electrical & Plumbing (MEP) evaluation of the entire complex to provide recommendations for potential improvement, including the building envelope (windows, doors insulation and roof). The evaluation report will provide guidance on code requirements and future budget estimates to properly upgrade the building for the long-term future. The sum of the



Department of Public Works | 860.584.6125

evaluation study is \$19,850.00. Facilities Staff met with Van Zelm and Studio-Q staff on 5/11/22 to conduct a site walk of the facility to document existing conditions. The final report is due in July 2022.

R&C Electrical installed a new circuit and installed 3 dedicated outlets in each kennel to serve portable AC units on 6/9/22

Police Complex – HVAC1 Return Air Fan Replacement - \$17,700

The inline duct return air fan for HVAC1 air handler failed completely after 4 decades of dedicated service. A purchase order in the sum of \$17,700.00 was issued to SAV-MOR and the estimated time of arrival for the replacement unit is August 2022.

Police Complex – Interior Upgrade Requests

Bristol Police Department Management contacted Building Maintenance in regard to several areas that require interior upgrades. The Front Desk office, Staff Lounge and Shift Line-Up Room are in need of sheetrock wall repairs and painting from over 20 years of daily use. Building Maintenance Staff began sheetrock repairs and painting on 5/27. Dalene Floor and North Haven Tile representatives walked the areas with Manager Oakes and estimates will be provided for flooring upgrades.

PUBLIC WORKS BOARD CITY BUILDING PROJECT LIST - JUNE 2022

Funding Year	Location	Project Name	Contractor Name	Current Budget	Construction Estimated % Complete	Schedule/ Completion Date	Comments/Recommendations	Original Budget
FY21-22	Main Library	Carpet Replacement - Lower Level	Dalene Flooring	\$10,686.30	0%	4/30/2022	Work start date 6/8/22	\$14,000.00
FY21-22*	Main Library	Boiler #1 Section Replacement	AirTemp Mechanical	\$11,700.00	100%	6/30/2022	Work completed on 5/26/22	\$11,700.00
FY19-20	51 High Street	Window Trim Repairs/Exterior Painting	TBD	\$75,000.00	0%	6/30/2022	SHPO grant approved on 5/18/22 for \$75,000	\$50,000.00
FY21-22*	Fire Hosue #2	Electrical & AC Design	Van Zelm Engineers	\$13,195.00	100%	3/1/2022	Pre-bid meeting on 5/25/22	\$13,195.00
FY21-22*	Fire House #5	Electrical Design	Van Zelm Engineers	\$9,715.00	100%	3/1/2022	Pre-bid meeting on 5/25/22	\$9,715.00
FY21-22*	Animal Control Facility	HVAC Evaluation Study	Van Zelm Engineers - Design	\$19,850.00	65%	5/31/2022	Site vist with Van Zelm & Studio Q staff on 5/11/22	\$19,850.00
FY21-22*	Police Complex	HVAC #1 RAF Replacement	SAV-MOR	\$17,700.00	0%	7/31/2022	Material delivery ETA: August 2022	\$17,700.00
				\$140,146.30				

CAPITAL IMPROVEMENT PROJECTS

Location	Project Name	Contractor Name	Current Budget	Comments	Original Budget
Fire Headquarters	Mechanical Improvements	SP&A/Millennium Builders	\$1,300,000.00	Hydronic heaters completed on 5/3/22, sustainial completion/retainage held	\$1,300,000.00
Fire House #2	AC System Installation	Van Zelm Engineers - Design	FY22-23	To be funded under FY22-23 Project Budget	\$45,000.00
Fire House #2	Emergency Generator Replacement	Van Zelm Engineers - Design	FY22-23	To be funded under FY22-23 Project Budget	\$65,000.00
Fire House #5	Emergency Generator Replacement	Van Zelm Engineers - Design	FY22-23	To be funded under FY22-23 Project Budget	\$65,000.00

MAJOR CONCERNS & ISSUES

Location	Project Name	Contractor Name	Comments
City Yard	Salt Dome Lighiting Upgrades	TBD	Replacement of metal halide interor/exterior lighting with LED fixtures
Police Complex	Front Desk, Lounge & Line-Up Room	Building Maintenance Staff	Upgrades to Front Desk, Lounge & Line-Up Room: walls, flooring, counters (repairs & painting)

Available as of July 2021	330,147.23
2022 Funding	176,000.00
Spent 2021-2022	232,606.83
Less committed contracts	64,432.48
Less committed projects	140,146.30
Net Available	68,961.62

[illegible]



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 6, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: BPW June – Director's Report

Please find attached a summary report of the Department's activities, issues and concerns for the June 16 Board of Public Works' meeting.

- Staffing: Building Maintenance Division:** Custodian Freddy Guzman promoted to Evening Maintenance Technician/ Supervisor. Evening Temporary Custodian hired for evening shift (advertisement to fill position permanently posted). Building Tech/Grounds keeper returned to work from workers comp with restriction (DPW continues to employ day Temp custodian pending verification on restriction impact). **Fleet Division:** Interviews for Mechanic scheduled for 6/16/22. Vacancy in Dispatcher anticipated July 1 (posting scheduled to fill position). **Eng. Division** – Vacant position of Env. Tech is anticipated to be filled from within the Department which will create a vacancy of a construction inspector. The Division's Civil Engineer vacant position being re-advertised. Vacancy in City survey position anticipated July 1 (DPW evaluating job description for modification). **Street Division** – Vacancies in Skilled Laborer and Crew Leader anticipate need for 2 laborers. **Solid Waste Division** – Transfer Station Operator vacancy anticipated July 1 creating a laborer position. **Administration Division** – 3 Candidates scheduled for interviews 6/8/22 (Senior Admin). **Covid:** No reported Covid cases since May.
- Mem Blvd Retaining:** CT DEEP Flood Management Certification required to finalize State reimbursement of the \$1,200,000 grant. Mem Blvd trees planted along the wall disturbance area the week of June 1, 2022.



Department of Public Works | 860.584.6125

3. **DOT Downtown Visit:** Mayor's office organized a site visit for DOT Deputy Commission. Purpose of meeting is to perform site visit of several City projects including Streetscape improvements at Riverside Ave and Park St (request DOT funding / project participation).
4. **Transfer Station:** Order of hanging tags received (500). Residents contacted to eliminate back log. New order for an additional 500 will be placed 7/1/22 FY2022-23.
5. **Landfill:** Solid waste mowing landfill slopes, however DPW mower having problems with PTO. Mower usable, however parts ordered from Switzerland pending.
6. **Mem Blvd Bridge:** Roadside barrier scheduled for install 6/13/22. All traffic barrels concrete barriers will be removed. As previously reported stone facing scheduled for August/September.
7. **Animal Control Facility:** DPW met with PD, HVAC Engineer, Architect and members of City Council to review study status (see attached email of summary status).
8. **Pan Am Rail Road Status:** NVCOG advised City, based on inquiry that existing rail service will be maintained as part of Surface Transportation Board's review of the proposed merger of Pan Am and CSX (see attached email).
9. **CMAQ Traffic Signal Grant:** City received a State grant in the amount of \$3,400,000 to replace 6 traffic signals in downtown area. Based on current cost proposal/meeting with CT DOT project scope will be revised to utilize existing equipment (span poles). Project will include new traffic controllers controllers. DPW working with Purchasing to issue RFP for engineering services.
10. **Storm Water Detention Ponds:** DPW Street Div. currently performing pond maintenance (performed 3 times/ year). Medford St diversion berm reconstructed by contactor.
11. **DPW Salt Dome:** City Yard salt dome roofing scheduled to start July 15. Anticipated duration 4 weeks. Temporary fencing scheduled to be installed to isolate work area.
12. **Parking Garage Meadow & Kelly:** Zoning variance approved by ZBA to eliminate zoning requirement for windows (parking garage open areas). DPW conducted meeting with Emanuel Lutheran School & PD regarding need to close Kelly St at intersection of Meadow to allow crane staging area. Closure will be limited to 2 weeks and will be scheduled to mitigate impact to school. City leasing of school parking still anticipated (approx. cost \$16,000).
13. **Brook Street Retaining Walls:** Trees located at Brook St (14 Rudolph) damaged during wall replacement scheduled to be replaced the week of 6/12/22 (cost \$7,250).



Department of Public Works | 860.584.6125

14. **CBDG Sidewalk Contract:** Bid reissued for sidewalk on Orchard Street. Previous bid resulted no receipt of bids. Three bids received with rebid. Council award to D&P Marais pending 6/14/22 in the amount of \$99,675.00 (memo from purchasing attached).
15. **Road Reclamation:** Tilcon starting reclaiming City Road 6/6/22. Concrete curb contractor obtained for Grove St & Walnut St. See attached notice issued to residents.
16. **Misc. storm Drainage/ Fall Paving:** Change Order in the amount of \$280,000 to increase quantity of storm drainage required to support proposed fall paving program pending City Council approval 6/14/22 (see attached).
17. **Construction Material Processing:** DPW completing rock crusher operations to process asphalt and concrete (Peasedale site). DPW contacted by the owner of Lot 2 Business Park Drive who had previously requested and received authorization to take approx. 3100 CY of general fill that he has made alternate arrangements. Fill will not be provided by DPW to Business park property owner.
18. **Centre square Parking** DOT OSTA permit modification required for Centre Square development (Wheeler, Carrier & Lot 10 Main St). Permit required for parking over 200 vehicles (revision to original development plan)
19. **Traffic Barriers Special Events:** DPW installed traffic barriers for Mem Day (Mem Blvd precession and Forestville Parade). Operation went smoothly. DPW has purchased/received 20 – 4 ft. section of concrete jersey barriers for future use during special events (as directed by PD).

Feel free to contact me with any question or concerns at 860-584-6113.

Lindsey Rivers

From: Raymond Rogozinski
Sent: Thursday, June 2, 2022 12:49 PM
To: Jacqueline A. Olsen
Cc: Cheryl Thibeault; Andrew Howe; Jeffrey Caggiano; Matthew Moskowitz; Robin Manuele; Diane Waldron; Brian Gould; Roger Rousseau; David Oakes
Subject: DPW - Dog pound Study

DPW has hired VanElms Engineering and Studio Q Architect's to prepare a study of the Dog Pound. The focus of the study is HVAC, however it also includes the building envelope and kennels. The primary focal point is to provide a cost estimate to install a code compliant HVAC system and includes a provision to develop a cost estimate to construct a new dog pound.

The consultants are currently working on the study. DPW meet as recently as this Tuesday with the consultant's, PD and council members Cheryl Thibeault & Andrew Howe to review current progress and confirm items to be included in the study.

The study should be complete by August. The City will use the study to determine if best solution is to renovate or construct new. Funding to prepare design documents and construct extensive renovations/ new facility are not in place. There is an existing BOF appropriation for HVAC improvements in the amount of \$140,000. The funding was approved as part of the FY2022-23 CIP budget, however based on preliminary feedback from our consultants \$140,000 will not provide any substantial improvement to the existing facility. In order to meet current practices for dog pounds approx. 10-12 air exchanges are required per hour, meaning all air is replaced 10-12 times per hour. As a result, an extensive HVAC system is required. The current cost estimate of the primary HVAC unit alone is \$120,000 not including electrical and building structural reinforcement needed to support the HVAC units.

I would anticipate that once the study is complete, that based on the cost of the required building upgrade or the cost of a new facility, DPW will request BOF approval to re-scope/revise the existing CIP project funding of \$140,000 for architecture design fees. BOF action on design cost funding (if approved) would include a commitment to fund (revision of City's CIP program) of actual construction (estimate from study currently being completed).

I hope you do not mind, but as indicated I have included several people on my response email. Your request for information also provides me an opportunity to update the various project stake holders on the dog pound project status.

Please feel free to contact me any questions/concerns

Raymond A Rogozinski, P.E.
Director of Public Works
203-592-3497

From: Jacqueline A. Olsen
Sent: Thursday, June 2, 2022 11:57 AM

To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>

Subject: Dog pound

Hi Ray,

I wasn't able to be present on the tour last fall, so I'm not familiar with all of the issues that were discussed, if more than one. I know there was discussion about air conditioning.

I have heard that there was a study to be conducted relating to the electrical wiring? I'm not certain this would be a DPW concern. Do you have any information on this that you can share?

Jacky

Lindsey Rivers

From: Richard Donovan <RDonovan@nvcogct.gov>
Sent: Wednesday, June 1, 2022 12:28 PM
To: Raymond Rogozinski
Cc: Jeffrey Caggiano; Justin Malley; Aaron Budris; Mark Nielsen
Subject: RE: Bristol rail line / Pan Am connection

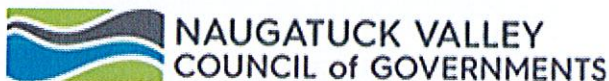
Hi Ray,

Based on this question, as well as our own concerns on the topic, we did a bit more research and confirmed that service was guaranteed to continue along the line to existing customers as part of the Surface Transportation Board's review of the proposed merger. STB has concluded that, given CSX's commitment to continued operation for all customers, ability to invest more heavily into maintenance and improvement, and greater access as a single shipper, it is likely that customers served along the line will receive better quality service than they do currently. We'll be putting together a more comprehensive memo for distribution to all impacted municipalities in the coming weeks based on our reading of the STB's final report.

Thanks,

Rich Donovan

Transportation Planner



49 Leavenworth Street, 3rd Floor, Waterbury CT, 06702

t: 203.757.0535 ext. 133 | e: rdonovan@nvcogct.gov

direct: 203.489.0361 | w: www.nvcogct.gov

From: Mark Nielsen
Sent: Tuesday, May 31, 2022 9:02 AM
To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>; Aaron Budris <abudris@nvcogct.gov>
Cc: Jeffrey Caggiano <jeffcaggiano@bristolct.gov>; Justin Malley <JustinMalley@bristolct.gov>
Subject: RE: Bristol rail line / Pan Am connection

Ray:

As you may be aware, private railroads are less than forthcoming with their plans. But we'll research and see if we can find out any more information. I do know that railroads very rarely will abandon lines, may become inactive, but usually don't abandon. If there is a customer that they can serve, it is likely they will continue to operate. The comment was based more on the current condition of the line that restricts speed and tonnage that can be carried. As I said, we'll try to find out more information.

Mark

From: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Sent: Tuesday, May 31, 2022 8:51 AM
To: Mark Nielsen <MNielsen@nvcogct.gov>; Aaron Budris <ABudris@nvcogct.gov>

Cc: Jeffrey Caggiano <jeffcaggiano@bristolct.gov>; Justin Malley <JustinMalley@bristolct.gov>

Subject: Bristol rail line / Pan Am connection

During Friday's call regarding bike paths between the City and NVCOG a passing comment was made regarding the long term viability of the existing Pan Am rail that passes through Bristol. The specific comment was MXI (new owners of Pan Am) may not continue service.

I took this as a passing comment, however the Pan Am rail feeds the City's rail along Clark Ave. If the Pan Am rail service is not continued it will cause an issue to several of Bristol's businesses. In addition, the City recently invested approximately \$320,000 to reconstruct rail and the bridge east of Clark and is scheduled to reconstruct the Route 6 crossing (\$240,000) and code improvements (\$192,000).

At the conclusion of the proposed work the City will invest an additional \$432,000. If there is any information on the long term viability of the Pan Am rail that feeds the Bristol line we would like to know/ discuss options to maintain the line.

Available to discuss 203-592-3497



Purchasing Department | Tel. 860.584.6195
Fax 860.584.6171

MEMORANDUM

To: Therese Pac, City Clerk
Cc: Office of Corporation Counsel
Mayor Jeffrey Caggiano
Raymond Rogozinski, Director of Public Works
Nancy Levesque, City Engineer
Dawn Leger, Grants Administrator
From: Roger D. Rousseau, Purchasing Agent
Date: June 6, 2022

Re: Contract 2C22-082 Orchard Street Sidewalk Replacement

The Purchasing Department received bids for the replacement of sidewalks on Orchard Street. The lowest bidder was **D & P Morais Construction, Inc.**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works' Staff. I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C22-082 Orchard Street Sidewalk Replacement** to **D & P Morais Construction, Inc.** in the amount of **\$99,675.00** and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.



Public Notice

Roadway Reconstruction

June 2, 2022

The City of Bristol's Department of Public Works is scheduled to reconstruct the following roads starting Tuesday, June 7, 2022:

Sherman Street
Mills Street
Putnam Street
Walnut Street
Grove Street
Westwood Road (House #73 to #244)

The work will consist of reclaiming (pulverizing) the existing roadway pavement and installing a new bituminous roadway surface and curbing. The work is being performed due to the deteriorated condition of the roadway surface. The existing horizontal and vertical alignment of the road will not be substantially altered. The sequence and scope of work will consist of the following:

1. Paint marks will appear on the roadway indicating location of existing public utilities within the project area. Residents with sprinkler heads located between the curb and front of concrete walk are advised to remove them from the area or contact the City Engineering Division to ensure that they will not be disturbed.
2. City contractor will remove curbs.
3. The contractor hired by the City will reclaim (pulverize) the existing roadway surface. The process crushes the existing pavement. The roadway surface will be passable and access to properties will be provided. Dust from the roadway surface may occur, however, water will be applied to the surface to reduce its impact. Please note that the pulverizing equipment does cause vibration and residents are advised to relocate items within their house that may fall due to vibrations. The City reclaims roads on a yearly basis and damage associated with vibrations are extremely rare, however, residents are advised to safeguard valuable items.
4. The contractor will regrade and reshape the roadway surface. The roadway will be excavated (lowered) by approximately 8 inches during construction in order to install a roadway base of reclaimed pavement or new process stone. During this period, access to driveways may be temporarily reduced during daytime hours.

111 North Main Street
(860) 584-6125

Web Site: www.bristolct.gov/publicworks Email: publicworks@bristolct.gov

5. Mailboxes may be temporarily disturbed; however they will be reset to maintain delivery of mail. **If mail is not delivered please contact the City immediately to resolve the issue.**
6. Once the roadway base (crushed stone) is established (graded/shaped and compacted) the first layer of asphalt will be installed on the roadway surface.
7. New curbing will be installed on the initial pavement layer.
8. New driveway aprons (pavement between edge of road and front of walk) may be installed. A driveway apron will be constructed with a lip of 1.5 inches from the final course of pavement; therefore the driveway will have a 3 inch lip until the final course of pavement is installed. To reduce the 3 inch lip temporary pavement ramp and/or boards will be installed.
9. The lawn areas disturbed during construction will be loamed and seeded. Property owners are encouraged to water the areas to promote growth of grass.
10. **Property owners with lawn sprinklers located within the City's roadway right of way (along the road) shall notify the City prior to the start of work and shall remove sprinklers from the project work area (1.5 feet behind curbing/edge of road).** Please note that the City is not responsible for the damage of sprinklers in the referenced area.
11. **Property owners with invisible dog fences located within the City's roadway right of way (along the road) shall notify the City prior to the start of work and shall remove from the project work area (1.5 feet behind curbing/edge of road).** Please note that the City is not responsible for the damage of dog fences in the referenced area.
12. The final course of asphalt will be applied approximately within 4 weeks after the initial course of pavement.

Once work commences it will take approximately 4 weeks to complete the majority of the work through the first layer of pavement (i.e. not including final course of pavement)

The road will remain open during construction, however residents are encouraged to take alternate routes to avoid delays. Access to residential properties will be maintained throughout construction.

Additional notification will be forthcoming if there are revisions to the proposed project scope or schedule. On behalf of the City, I apologize for any inconvenience this project may cause and would like to thank you in advance for your cooperation.

Please feel free to contact Nancy Levesque, P.E. or Jason Morrocco in the City Engineering Division at 860-584-6125 with any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 9, 2022

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: DPW Misc. Storm Drainage Contract Amendment 2021-027A

The Department of Public Works is coordinating the installation of storm drainage in order to support required improvements to the City's roadway storm drainage system prior to implementation of the Department's fall paving program, therefore the Department request the following action:

Authorize the Mayor or acting Mayor to execute an Amendment to Contract 2021-027A with Tabacco & Son Builders Inc. in the amount of \$280,000 to support DPW's spring and fall 2022 proposed paving program. Said work will be consistent with existing unit contract pricing.

As indicated above, the change order does not include an increase cost of the unit items contained within the existing contract. The cost to install a new basin, replace and catch basin top and install piping is established in the contract and will remain "as is". The contract change and associated cost is limited to increasing the quantities of storm drainage work to support additional paving that was increased as a result of additional state funding. The initial contract work quantities contained within the Misc. Storm Drainage contract 2021-027A were based on completing a \$2,200,000 paving program. Due to state grant funding, approximately \$5,200,000 is available; therefore the quantity of storm drainage work must be increased.

All storm drainage work will be performed in accordance with the original bid documents including existing unit contract pricing. In addition, please note that existing funds are currently available to perform the work and Board of Finance action is not required to process the contract amendment.

Feel free to contact me with any questions / concerns at 860-584-6125.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 9, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: City Hall – Renovations Project Update (April)

Renovations of City Hall is progressing. To date, the primary activities have focused on the procurement of the required equipment and construction materials for the project. No procurement or supply chains delays are known to date; however the project team (including DPW) remains very concerned that delays in equipment will impact project schedule.

Prior to equipment/material delivery, trade contractors are required to submit to the architect a “shop drawings” for all items that will be incorporated into the building. Each shop drawing is reviewed by the design architect to confirm compliance with specifications and to coordinate the various building components/ systems. Materials/equipment are not released by the contractor until there is an approved shop drawing.

Delivery dates of the equipment/materials received to date are preliminary. Once shop drawings are approved and vendors are directed to proceed with orders, more firm production/ delivery dates will be provided. The items of critical concern are mechanical, electrical & plumbing (“MEP”) equipment. The switch gear (main electrical panel system into building) delivery time is 60 weeks; however, the procurement date is reflected on the project schedule indicating completion (cleaning) on 10/11/2023. The critical path schedule (activities that control the overall project schedule) has been calculated by DDJV and shows that critical points are procurement of the MEP and building envelope glass façade items.

As of this writing, approximately 23 workers are currently on site. Construction/demolition efforts are progressing from the building's top floor down. Environmental abatement is complete (except for the ground floor), and building demolition on the third, second, first and ground floors is 80, 50, 30, and 20 percent complete respectively. Activity scheduled to start during the next two weeks consists of excavation for the building addition, and curtain wall along with the interior wall framing.

DPW has also directed Colliers Inc. to prepare a project cash flow analysis for the project that will be provided to the Comptroller's Office.

A link to DDJV's "**June 2022 Monthly Report**" which includes a detailed project schedule is provided below:

<http://ct-bristol2.civicplus.com/1083/BRISTOL-CITY-HALL-ADDITION-RENOVATIONS-M>

Current City action items consist of the following:

1. **Park Department Office Space:** As indicated in the attached correspondence, the Bristol Parks, Recreation, Youth and Community Services Department ("BPRYC") has notified DPW that they will NOT be relocating back to City Hall once renovations are complete. They will remain at their existing location at 51 High Street. Based on the proposed City Hall renovation plan, BPRYC was to be located on the ground floor (former area of DPW) with direct access to the south entrance toward Laurel Street. As a result of the notification that BPRYC will remain at High Street, DPW has directed the project team to eliminate proposed improvements (interior walls) from the proposed project and prepare the space for a later fit out. The perimeter wall will be sheet rocked and painted; however, the suspended ceiling will not be installed. The floor will be painted.
2. **City Council Dais:** The current plan consists of reusing the dais in the Council Chamber. However, reuse consists of removing and reinstalling the existing mill work. DPW is concerned with the potential quality of the finished dais, and recommends installation of a new dais (approx. \$40,000). In addition to quality concerns, a new dais will support the potential addition of City Council/BOF members (charter revision).
3. **Room Identification:** DPW will provide numbers/ names for each room. The intent is not to provide signage for public use to **each** room; the primary purpose is for MEP system management. With that said, signage will be established for all public meeting, conference and Departments spaces.
4. **EV Station:** The current site plan includes the installation of one EV charging station and conduits to support an additional EV Station. There will be approximately 66 parking spaces at City Hall.
5. **Stairs finish:** The current renovation maintains the grey tile and maroon toreros flooring. DPW has directed the project team to develop plans for alternate finishes and cost.

As previously reported to the BPW, the current outstanding contracts for the project are limited to furniture FF&E (Fixtures Furniture & Equipment) and AV/Security. DPW met with the architect and City representative to perform final review of furniture prior to procurement via use of state bids. The AV/Security design is currently being finalized and will be presented to the BPW at its June 16, 2022 meeting.

Operations at City Hall East and West are proceeding. Water has entered the basement of City Hall East (Webster Bank) during intense rains. The building owner has taken measures to improve the issue; however the problem persists as of this writing. Construction of walls in the Human

Resources area of City Hall East, for the purpose of reducing noise and increasing privacy, is scheduled to start 6/10/22.

Project consultants from QA+M, Colliers Inc. and D'Amato/Downes Joint Venture will be present at the Board of Public Works meeting to address any questions or concerns that you may have.

Please feel free to contact me at 860-584-6113 to discuss.

Lindsey Rivers

From: Joshua Medeiros
Sent: Tuesday, June 7, 2022 1:44 PM
To: Raymond Rogozinski
Subject: 51 High Street- BPRYCS Permanent Relocation

Good afternoon Ray,

As you requested I am formalizing our request to keep the Bristol Parks, Recreation, Youth and Community Services Department permanently located at 51 High Street subsequently freeing up the space in the new City Hall for alternative use. I have consulted with members of our leadership team and we believe this is the best course for the City. Please advise if you need anything else from me at this time.

Sincerely,

Josh Medeiros

Dr. Joshua T. Medeiros, Ed.D., CPRE
Superintendent of Parks, Recreation, Youth & Community Services
[Pronouns: He, His, Him](#)

City of Bristol
111 North Main Street
Bristol, CT 06010
860-584-6160
www.bristolrec.com





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 9, 2022 (update June 6, 2022)

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW DRAFT POLICY – 24.15 CITY SIDEWALK MAINTENANCE
AND NEW INSTALLATION**

Please find attached a proposed draft policy for the maintenance and new installation of City sidewalks. The proposed policy indicates City Ordinance requirements defining the responsibility of property owners to repair and maintain City sidewalks and includes previous Residential Sidewalk Repair Program requirement, however the draft policy also contain the following provisions.

1. Section 3Aic defines the repair work that can be completed by property owner without obtaining a City permit and Section 3Aib approves sidewalk leveling as an acceptable method of sidewalk repair.
2. Section 3Aiid provides access to sidewalk repair funding to property owned by non-profits (40%) subject to Board of Public Works approval.
3. Section 3Aiig indicates the number of units/percent of grant reimbursement is based on information documented on the City's property Assessor card.
4. Section 3Aij requires property owners to replace disturbed streetscape sections in an "in kind" basis.
5. Section 3Aiik indicates sidewalks inspections are processed on a complaints driven basis.
6. Section 3Aiim states that when sidewalk complaints are received on streets where the entire or large section of the City sidewalks are in poor condition the DPW will notify the property of the condition and prioritize the City sidewalk area for replacement utilizing available grants.
7. Section 3Biii indicates the criteria the Board of Public Works will utilize to determine the waiver/deferment of sidewalks.
8. Section 3Biv outline the criteria the Board of Public Works will utilize to prioritize City funded through the Department Capital Improvement Projects to install sidewalks.
9. **Section 3Ail indicates City salt applications are not a primary factor in deterioration of City sidewalks.**

A sidewalk concern that is expressed by residents to the DPW, that is not addressed as part of the proposed sidewalk installation policy is "sidewalks to no ware". The "sidewalk to no ware"

complaint is associated with sidewalks installed across an individual property that are not connected to existing City sidewalk. The referenced “sidewalks to no ware” are isolated and are a result of existing City regulations requiring the installation of sidewalks across properties/developments as part of City site plan approval.

The goal of the site plan requirement is to have developers construct sidewalks along commercial/industrial properties as they are developed, however without adjacent development isolated sidewalk sections remain. Standard approval language associated with sidewalk installation deferrals include provisions that reserve the City the right to require construction of the said sidewalk if directed, however no such orders have been issued in the past 25 years.

A potential solution to isolated sidewalk sections would be to develop a fee in lieu of sidewalk construction policy that would require developers to provide funds that would be used by the City to construct sidewalks to complete construction of the sidewalk network in various section of the City. In order to implement such a program approval from the City’s City Council, Planning Commission and/or Zoning Commission may/will be required. In addition, in order to entice developers to participate, the proposed fee provided to the City by developers would need to be only a percentage of the actual estimated sidewalk construction cost.

Please feel free to contact me with any questions / concerns at 860-584-6113.

CITY OF BRISTOL – PUBLIC WORKS

24.15 CITY SIDEWALKS MAINTENANCE AND NEW INSTALLATION

1. Policy Name

24.15 City Sidewalks Maintenance and New Sidewalk Installation

2. Policy Statement

The City of Bristol's Board of Public Works considers City sidewalks to be an integral part of the City's transportation network and sees City sidewalks as a mechanism to interconnect neighborhoods and provides the infrastructure to promote a spirit of community.

3. Policy

- A. Maintain Existing Sidewalks - In accordance with City Ordinance 21-37 Property Owners are responsible for the repair and maintenance of City sidewalks located along City accepted streets.
 - i. The repair and maintenance of City sidewalks by adjacent property includes and is inclusive of the full replacement of damaged/unsafe City sidewalks.
 - a. Replacement of sidewalks shall be in accordance with City sidewalk construction specifications.
 - b. Replacement of one (1) sidewalk section shall not be allowed unless it is pinned/doweled into the adjacent sidewalk sections pursuant to the approval of the Department of Public Works
 - c. Repair of sidewalks may include sidewalk jacking/pumping to level sidewalks subject to Department of Public Works approval.
 - d. Repair of sidewalk sections may consist of filling or sealing of cracks subject to the approval of the Department of Public Works, otherwise all sidewalk repairs (work within right of way) shall be performed by a City licensed contractor and shall require an Excavation Permit issued by the Department of Public Works.
 - e. Sidewalk sections located adjacent to driveways are classified as aprons and shall be constructed in accordance with City concrete driveway apron standards.
 - ii. In order to assist property owners with the cost of repairing and maintaining sidewalks the Department of Public Works administers a Residential Sidewalk Repair Program and supports use of available grant funds to replace sidewalks in targeted City areas.
 - a. Resident sidewalk repair program shall reimburse property owners the following portion of sidewalk replacement cost:
 - One Family** – *50% City grant share / 50% loan amount (if needed).
 - Two Family** – *40% City grant share / 60% loan amount (if needed).
 - Three Family** – *30% City grant share / 70% loan amount (if needed).
 - Four Family** – *20% City grant share / 80% loan amount (if needed).

Five Family – *10% City grant share / 90% loan amount (if needed)

Six Family – 0% City grant share / 100% loan amount (if needed)

b. The percentage of grant share will be the portion of the actual cost or the percentage of the City contract cost for a comparable repair, whichever is less.

d. Property owned by non-profits may be eligible for Sidewalk Repair Grant funding (40%) subject to Board of Public Works approval.

e. Loans shall be available by the City for the property owner's portion of cost.

f. Cost sharing shall be limited to sidewalks that are in need of repair/replacement for safety reasons and shall include the restoration of property immediately affected by the repair or replacement (i.e. a portion of the residents driveway disturbed, loam and seed to address lawn damage, and adjacent private walks).

g. The residential sidewalk repair program shall be limited to residential dwellings, defined as 1 to 6 family unit dwellings (per assessor card).

h. Reimbursements will not exceed the unit cost offered by the City sidewalk contract.

i. Properties located on state roads are subject to this policy and City Ordinance in the same manner as sidewalks located along City accepted streets. State encroachment permits required for all work located within the State right of way.

j. Property owners performing repairs/ maintenance or disturbing sidewalks located within a City streetscape area (bricks & decorative lights) shall be required to replace in an "in kind" manner or as approved by the Director of Public Works.

k. Inspection of City sidewalk in poor condition shall be complaint driven. Based on the inspection by the Department, property owners shall be advised of unsafe conditions.

l. Although the Department of Public Works acknowledges, that a small amount of salt applied to City streets may/is deposited on sidewalk it is DPW position that DPW salt applications does not impact City sidewalk conditions. The rotation of DPW salt spreaders directs salt to the center of the roadway.

m. The Department of Public Works shall prioritize use of City grant funds to replace sidewalks on City streets. Sidewalk projects shall be prioritized for grant funding based on the extent (number of properties effected and length) of deteriorated sidewalks along with sidewalk need (estimated pedestrian use).

nl. The repair replacement of handicap ramps is the responsibility of the Department of Public Works.

B. Installation of New/additional Sidewalks

- i.** The decision to install new/addition sidewalks on a proposed City Streets are reviewed and approved by the City's Planning Commission in accordance

- with the City's Subdivision regulations and is not under the authority of the Board of Public Works
- ii. The decision to install sidewalks along properties subject to site plan approval by the City's Zoning Commission or Planning Commission are reviewed and approved by the City's Planning Commission and Zoning Commission in accordance with the City's Zoning regulations and is not under the authority of the Board of Public Works.
 - iii. The Board of Public Works receives referrals from the City's Planning Commission, Zoning Commission and City Council from time to time regarding property owners request to waive or defer the installation of sidewalks required pursuant to City Subdivision regulations, Zoning regulations and City Ordinance. The Board of Public Works reserves the right to make these decisions based on the evaluation of the specific location and need of sidewalks, however Board shall consider the following:
 - a. Prioritize installation of new/ additional sidewalks on roadways based on street classifications (Principal, Minor Arterial, Major Collector and local).
 - b. Install sidewalks to complete the interconnections of sidewalks and loops including sidewalks located across the properties of proposed cul-de-sacs.
 - c. In areas where sidewalks do not form a loop or interconnections installation of sidewalks on a one side of the street shall be considered.
 - iv. The Board of Public Works shall consider the installation of new/additional sidewalks as part of the Department of Public Works yearly Capital Improvement Program based upon request from the general public (including petitions) and the Director of Public Works. Request shall be prioritized based on the criteria provided in Section 3Biiia of this policy. In addition, priority shall be given to installing sidewalks in areas to eliminate sidewalk gaps along existing roadway sections and priority shall be given to installing sidewalks in commercial areas along or accessing public transportation (bus routes).

4. Responsible Division

Department of Public Works Engineering Division and the Director of Public Works

5. Approval authority:

Board of Public Works

6. Approval Date:

July 21, 2022

7. Effective Date:

August 1, 2022



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 9, 2022 (updated June 6, 2022 – May 27 email to property owner)

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **SIDEWALK DETERIORATION – 109 HARVARD PLACE**

In accordance with City Ordinance 21-37 property owners are responsible for the repair and maintenance of City sidewalks located along their property. In accordance with the Ordinance repair is inclusive of the replacement of damaged sections. In order to assist residents, a Residential Sidewalk Repair Program is available to property owners that provides 50 percent reimbursement of sidewalk replacement cost (single family home).

As indicated in the attached email and photograph the property owner at 109 Harvard Place has submitted a complaint associated with the deteriorated section of sidewalks. Based on an inspection of the sidewalk sections the damage appears to be a result of delamination/pitting associated with the manner in which the sidewalks were finished at the time of construction. When concrete is poured and initially formed it should be allowed to rest (approximately 45-60 min) prior to a final smoothing/floating of the surface. If the timing of the finish is not proper or if water is added to the surface the upper portion of the concrete becomes weak and delaminates/chips.

The application of excessive salt applied to concrete sidewalks also results in pitting of the surface and the combination of applying excessive salt and poor concrete finishing can accelerate concrete surface deterioration. The DPW receives a number of concerns from residents associated with DPW salt use and its potential impact to sidewalks. Although DPW acknowledges, that a small amount of salt applied to City streets may/is deposited on sidewalk it is DPW position that DPW salt applications does not impact City sidewalk conditions. The rotation of DPW salt spreaders directs salt to the center of the roadway and in general sidewalk handicap ramps do not show excessive signs of salt pitting associated with excessive salt application. With respect to the deterioration of sidewalks on Harvard Place sidewalk, the deterioration is limited to 30 LF section of sidewalk. The sidewalk on each side of the delamination does not appear to be impacted indicating that the condition is associated with a section of sidewalk poured/constructed at one time/one pour.

As a result the DPW does support replacement of the damaged sidewalks section (estimated cost \$3,000 and recommends the following Board of Public Works action:

Approve DPW replacement of sidewalks at 109 Harvard Place (30 LF) deteriorated due apparent sidewalk finishing during construction.

It should also be noted that the City's current practice is to apply a salt guard on newly constructed sidewalks. The salt guard is applied in as a liquid which absorbs into the concrete and although effective in reducing the impact of salt it does wear away over time.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.

Lindsey Rivers

From: Laurie Funk <thefunks109@gmail.com>
Sent: Friday, June 3, 2022 11:14 AM
To: Raymond Rogozinski
Subject: Re: Sidewalk - 109 Harvard Place

Thank you. I will wait to hear further.

Laurie Funk
She/her
Sent from my iPhone

> On May 27, 2022, at 2:02 PM, Raymond Rogozinski <RaymondRogozinski@bristolct.gov> wrote:
>
> I discussed the condition of the sidewalks at your property located at 109 Harvard Place with the City's Board of Public Works. A decision as to if the City will replace the sidewalks has not been made to date, however you should be advised that in accordance with the City ordinance referenced below property owners are responsible for repair of sidewalks.
>
> Sec. 21-37. - Maintenance—Abutting owner's duty generally.
> (a) All public sidewalks, whenever installed, shall be maintained, repaired, replaced and kept clear by the abutting property owner and not at the expense of the general city taxpayers whether such public walks are described as school walks or otherwise.
>
> (b) Every person owning land within the city, upon or adjacent to which is a sidewalk, whether constructed by him or not, shall at all times keep such sidewalk in safe condition for the use of the public, and shall have repaired all defects which may occur in such sidewalk and at all times remove therefrom all obstructions or any substance which would in any way impede or imperil public travel upon such sidewalk.
>
> The City also has a program to cover 50% of the cost to replace the sidewalks. In the case of Harvard Place sidewalk replacement is estimated at \$3000 (total). With that said, as indicated above the BOW has not made a final determination to date. I will keep you advised.
>
> Please feel free to contact me to discuss this issue further.
>
> Raymond A Rogozinski, P.E.
> Director of Public Works
> 860-584-6113
>
> (Code 1960, §§ 36-2, 36-6; Ord. of 5-1-62; Ord. of 7-5-72)
>
> -----Original Message-----
> From: Laurie Funk [mailto:thefunks109@gmail.com]
> Sent: Tuesday, May 10, 2022 8:43 PM
> To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
> Subject: Re: 109 Harvard Place
>
> Great. Thank you.
>
> Laurie Funk

Lindsey Rivers

From: Laurie Funk <thefunks109@gmail.com>
Sent: Saturday, April 30, 2022 3:23 PM
To: Raymond Rogozinski
Subject: Fwd: 109 Harvard Place

See email below. Thanks.

Laurie Funk
She/her
Sent from my iPhone

Begin forwarded message:

From: Laurie Funk <thefunks109@gmail.com>
Date: April 30, 2022 at 3:08:34 PM EDT
To: RaymondRogozinski@bristolct.gov
Subject: 109 Harvard Place

Hi Mr. Rogozinski,
Our sidewalk deteriorated quite a bit this past winter. See attached photo. I believe the City would be responsible to repair it. If this is correct, please let me know what I have to do to get this fixed. I don't want anyone to fall and get hurt. We are cleaning up all the loose gravel, but the sidewalk is very uneven and pitted. Thank you.

Laurie Funk
She/her
Sent from my iPhone







Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 9, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW DRAFT POLICY – 19.9 Managing / Protecting City Trees**

Please find attached a proposed draft policy associated with the Department's Management and Protection of City Trees. The majority of the sections/items contained within the draft policy have been previously reported to the Board of Public Works, however the following proposed sections are new or should be highlighted based on public concerns/comments:

1. Section 3bi1 – Determination of City Tree: The DPW currently utilizes the Engineering Division's surveyor to determine if a tree is located on City property and is therefore classified as a City tree. Although the Engineering Division staff is not a licensed surveyor the work is being performed by Thomas Court who has been performing tree surveys for approximately 15 years and is highly skilled. However, DPW anticipates Mr. Court's retirement on July 1, 2022. DPW will be filling the vacant position, however changes to the existing job description are anticipated, therefore the Department is proposing as part of the proposed draft policy to determine City tree ownership by either a review of existing mapping (if available) or based on measurements from the roadway centerline. Please note that the new proposed policy will be consistent with the existing practice of several towns/cities in the region.
2. Section 3h – Healthy Trees / Sanitary Sewer Lateral Roots. The existing DPW policy consists of not cutting healthy trees even when their root clog private sanitary sewer laterals. This policy is in place to reduce sanitary sewer inflow and infiltration. Although tree roots from City trees due clog sanitary sewer laterals it is the City's position that it is a result of the condition of the lateral not the tree. Tree roots enter the lateral due to cracks in the lateral. Although tree roots due increase the size of the cracks the roots gain entry into the lateral via existing cracks (faulty lateral). Since it is the goal of the City to eliminate infiltration and inflow and the removal of the tree does not eliminate the water infiltration the tree is only cut by the Department if it is way of replacing the lateral and the property owner has indicated/demonstrated a commitment to replace the sanitary sewer lateral. With that said, please find attached recent correspondence submitted to the City expressing concern with the Department's existing policy.

Please feel free to contact me with any questions / concerns at 860-584-6113.

CITY OF BRISTOL – PUBLIC WORKS

19.9 MANAGING / PROTECTING CITY TREES

1. Policy Name

19.9 Managing and Protecting City Trees

2. Policy Statement

The City of Bristol Department of Public Works is responsible to maintain trees located within the City's street right of way and City properties maintained by the Department of Public Works or under the authority of the Director of Public Works or Tree Warden in accordance with the City Charter and Ct State Statue Sec 23-59.

In accordance with this policy and CT State Statue Sec 23-59 it is the City's objective to maintain and protect healthy trees for the benefit of City residents and to mitigate the risk trees pose to property and persons.

3. Policy

- a. Maintain and protect healthy trees
- b. Evaluate trees when complaints are received that may pose a risk to property or persons. The City does not have or maintain a survey of City trees indicating location, size, type or condition.
 - i. Upon receipt of a complaint the Tree Warden or his designee shall inspect tree to confirm that it is a City Tree and determine the condition/risk of failure of said tree.
 1. Determination of City owned tree shall be based on location as determined by available mapping or a measurement from the pavement centerline to the edge of the right way (typically 50 ft.). The property owner shall reserve the right to obtain the services of a licensed survey to determine/confirm ownership of the tree. Tree location is based on the location 3 ft. above average surrounding grade.
 2. Tree evaluation performed by the City shall be based on a visual inspection from the ground to evaluate risk of failure. The property owner shall reserve the right to submit a report from a Licensed Arborist in the State of Connecticut. A report from the tree cutting service is insufficient. In addition, the Department of Public Works may also may procure the services of a Licensed Arborist to perform an additional evaluation.
- c. Trees that pose an immediate hazard shall be removed/cut by the City. All other trees scheduled for removal shall be posted for a period of 10 days in accordance with Ct State Statue 23-59. Once posted the City shall conduct a hearing in accordance with State Statue if a protect / concern is received by the public. In accordance with CT State Statue decision of the Tree Warden are final and appeal is through the CT State Superior Court.
- d. As indicated in Section 3c, tree that are not classified as an immediate hazard shall be posted. The requirement to post trees by the Department of Public Works Tree Warden shall extend to trees removed by the DPW on property under the control of the Park

Department, Board of Education or Cemetery property. Said posting shall direct communication to the DPW Tree Warden.

- e. Trees located on private property are the responsibility of the property owner not the City of Bristol. Private trees that are determined by the Tree Warden to pose an extreme eminent hazard in conjunction with the City's Building Official and/or Fire Chief shall be removed at the private property owner's expense. If necessary to eliminate hazard, the City shall remove/cut the tree and lien the private property to recoup cost in accordance with City property maintenance ordinance/regulations.
- f. Trees where a portion of the tree is located on private property and public property (street right of way) are defined as shared ownership. Since the objective of the Department is to limit City risk, trees that are classified as shared ownership that pose a risk to the public are removed/cut or trimmed to remove the hazard at City expense. Care is taken during tree trimming as to not unbalance the tree, therefore trimming on the City portion of the tree often results in the removal of the entire tree. For large trees that are primarily located on private property and do not pose a risk to the public – but do pose a risk to private property – the Department's shall notify the private property owners that the City is not responsible for removing the hazard (cutting/trimming trees).
- g. Reference in this policy to tree removed by the City in general consist of work performed directly by the Department of Public Works Street Division, however there are times due to either work load, hazard (electrical), location, or the need of specialized equipment that requires work to be performed by a private vender (tree company) procured in accordance with City purchasing requirements.
- h. In order to ensure that healthy trees within the City right of way are not removed property owners are not permitted to remove City trees without obtaining authorization from the Tree Warden. This extends to property owners claiming damage to their sanitary sewer lateral associated with roots from City trees. Under these circumstances, DPW allows the tree to be removal if it is necessary to replace or repair the sanitary sewer lateral. DPW does not allow tree removal if the sanitary sewer lateral is of sufficient distance from the tree that replacement of the lateral will not damage the tree. Although the City understands that tree roots from a City tree can and do clog sanitary sewer laterals, the primary focus of the City's Water & Sewer Department is to reduce inflow and infiltration, therefore property owners are required to repair/replace sanitary laterals to prevent roots from entering the pipe. Removing the tree does not solve the issue of a failed/damaged pipe.
- i. Removal of a City Tree shall include the stump. The Department of Public Works shall grind the stump to approximately 4 inches below the ground surface unless otherwise directed by the Director of Public Works. The disturbed area shall be loamed and seeded.
- j. Tree removal by the Department of Public Works shall include the removal of all brush and branches. Wood that can be used as firewood shall may be left on the property in question and/or along the roadway for residents to take/use. Said wood shall be removed after a period of two weeks.
- k. Wood debris / wood chips shall be disposed of at the Department of Public Works transfer station for disposal or the Department may provide wood chips to residents/non-profits if requested. Said wood chip shall consist of full truck loads and shall be approved by either the Director of Public Works or Board of Public Chair based on the Departments operational needs.

1. The Department of Public Works does not perform tree trimming to reshape trees and does not support trimming of branches that will unbalance a tree canopy. In general the Department's tree trimming shall be limited to the removal of dead wood.

4. Responsible Division and effective date

Public Works Director of Public Works/ Tree Warden and the Departments Streets Division

5. Approval authority:

Board of Public Works

6. Approval Date:

June 16, 2022

7. Effective Date:

July 1, 2022

Lindsey Rivers

From: Raymond Rogozinski
Sent: Friday, April 29, 2022 2:39 PM
To: Mayor'sOffice
Cc: Robert Longo
Subject: RE: Sanitary sewer lateral - tree
Attachments: MEMO_BPW Trees Sanitary Sewer Laterals.pdf

As the tree warden I would acknowledge that the City can survive the loss of one tree, however as a policy healthy trees should not be cut down.

The primary issue is that the tree roots are in a lateral as a function of a damaged/leaking lateral. If the lateral did not have a break in it the tree roots would not find their way into and block the lateral. If we cut the tree the roots typically continue to grow "fighting for life" and will still block the lateral until it is replaced. If the resident is agreeable to replacing the lateral and the tree is in the way of excavation DPW would cut down the tree. We get 3-4 of these type of issue a years.

Available to discuss.

From: Mayor'sOffice
Sent: Friday, April 29, 2022 2:29 PM
To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Subject: FW: Sanitary sewer lateral - tree

Hi Ray,

In the complaint email the owner states the City of Bristol said it was the City's trees?

I'm not trying to question you? I guess if it was me I would have just had them cut down.

IDK

TY,

Kirsten

Kirsten Girouard
Office of the Mayor
Executive Administrator
111 North Main St.
Bristol, Ct. 06010
860-584-6250

From: Raymond Rogozinski
Sent: Friday, April 29, 2022 1:56 PM
To: Mayor'sOffice <MayorsOffice@bristolct.gov>; Jeffrey Caggiano <jeffcaggiano@bristolct.gov>
Cc: Robert Longo <RobertLongo@bristolct.gov>
Subject: Sanitary sewer lateral - tree

Please see attached. Information provided to resident in response to initial request.

From: Mayor'sOffice

Sent: Friday, April 29, 2022 1:50 PM

To: Jeffrey Caggiano <jeffcaggiano@bristolct.gov>; Raymond Rogozinski <RaymondRogozinski@bristolct.gov>

Subject: FW:

He has an excellent point?

Kirsten Girouard

Office of the Mayor

Executive Administrator

111 North Main St.

Bristol, Ct. 06010

860-584-6250

From: Brian Williams [<mailto:bwill2184@gmail.com>]

Sent: Friday, April 29, 2022 12:53 PM

To: Mayor'sOffice <MayorsOffice@bristolct.gov>

Subject:

Good morning Mayor Caggiano,

My house is located @ 15 Garden Terrace. I'm contacting you concerning an issue that has been troubling our household for some time now.

A couple years back, we were having problems with our house's sewage drainage system. The system "backed-up" a couple times resulting in pretty significant damage to the basement of our house. Come to find out, the large trees in the front of our property compromised the drainage system through root infiltration. The trees are located within two feet of the street. I appealed to the town around two years back to see what, if anything, we could do. Someone from the town came to review the trees and confirmed that they are, in-fact, the town's trees. After receiving that info, we appealed to get permission to cut the trees down, at our expense, and we were denied permission. We were denied without reason. Obviously, this was pretty upsetting. We spent \$5000 to fix our drainage pipe, and the company strongly recommended we cut the trees down due to the high possibility that the roots would go after our pipes again.

We are a humble family of four, grew up in Bristol, and we do our very best to be upstanding members of this lovely town. It was hard enough coming-up with the money to pay for the pipe excavation/repair, and it would be downright financially debilitating if this expense were to arise a second time. It's just frustrating that we gave a very rational reason for the town to cut down the trees, i.e., the future possibility of root infiltration, and we were still denied.

If your office can revisit this issue, we would greatly appreciate it.

Thanks again for your attention to this email and have a wonderful weekend.

Respectfully,

Brian Williams – Homeowner



Public Works | 860-584-6125

Memorandum

Date: September 8, 2020

To: Mayor Zoppo-Sassu
Board of Public Works

CC: Robert Longo, Director of Water/WPC
Wyland Dale Clift, Corporation Counsel

From: Raymond A Rogozinski, P.E., Public Works Director

Re: Removal of City Trees Clogging Private Sanitary Sewer Laterals/ Trees on Private Property

The Department of Public Works has received requests from property owners to remove City trees in locations where the tree roots are clogging their sanitary sewer lateral. In response to these request property owners are advised that if tree roots are getting into their sanitary sewer lateral the lateral should be replaced. Tree roots migration into sanitary sewer laterals is indicative of a leaking sanitary lateral that is a source of infiltration and in need of replacement/repair.

Property owners are directed to contact the WPC/Water Department regarding required permits. The DPW advises the property owners that the DPW will remove the City tree if the tree is in the way of work required to replace the sanitary sewer lateral otherwise the tree will not be remove if it is healthy.

The DPW has also received a number of complaints associated with private trees. The typical concern consist of a property owner indicating that an adjacent property owner has a hazardous tree that is a risk of falling and damaging their property. As tree warden my authority to remove trees is limited to City property (not under the control of another department such as DOE, Park or Water/WPC) and City roadway right of ways. The City does not have the right or authority to remove private trees.

When DPW receives complaints associated with private trees, property owners are advised of the City tree warden authority & limitations. I do, at times, schedule on-site visits to inspect the private trees and if I determined that the tree poses an extreme hazard I will issue a letter to the property owner in question. One issue, is that all trees pose a risk and even an apparent healthy tree can cause damage either by falling or from a broken limbs.

Please feel free to contact me with any questions/concerns at 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 6, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **LOTICIP Projects – Downs St Bridge/Wolcott St Reconstruction/Shrub Rd Sidewalks & Divinity St Culvert (east of Peck Lane)**

The Department of Public Works has identified the following projects to be funded through NVCOG LotCip grant funds.

1. Downs Street Bridge (\$4,200,000)
2. Wolcott St Reconstruction (Wolcott St – CT Route 69) to Witches Rock Road/Allentown Rd intersection (\$3,500,000)
3. Shrub Road Sidewalks (Est cost \$900,000 - \$1,100,000)
4. Divinity Street Culvert (\$950,000)

The advantage of LotCip grants is that they provide 100% of construction cost. No City funds are required to construct. City costs are limited to design cost only. One of the criteria of NVCOG LotCip grant funding is that each community is limited to funding/proceeding with only two projects at one time, therefore the City is required to prioritize the potential LotCip projects. The design of Downs Street Bridge is 70% complete and is scheduled for construction in 2023. The design of the Divinity Street culvert is progressing, however cannot proceed to construction until the CT DOT's West End project is complete, since Divinity Street will be used as a detour during the DOT's West End project. Based on the DOT's project schedule the Divinity Street culvert is not scheduled for construction until 2025.

The project to reconstruct Wolcott St is scheduled for construction in 2023, however four property permanent easements are required to proceed with construction. The preliminary design to install sidewalks along Shrub Road is currently being completed and a public information meeting is anticipated the beginning of July 14, 2022. Funding to construct the Shrub Street sidewalks is not in place and based the availability of NVCOG administered LotCip grants funding is not anticipated until 2025. Construction schedules for LotCip projects are also dependent on the availability of funds distributed to NVCOG by DOT and project costs within the region including cost overruns.

In addition, the use of LotCip funds to construct Shrub Street sidewalks may increase project easement requirements due to DOT procedures. Potential options to expedite Shrub Road sidewalk construction consist of the following:

1. Requesting BOF funding through the Department's FY2023-24 CIP budget that is approved will be in place July 1, 2023 and allow for the start of construction in 2023.
2. Request use of City ARPA funds (Shrub Road \$900,000 - \$1,100,000).
3. Prioritize Shrub Road LotCip funding over Wolcott St reconstruction funding, delaying the reconstruction of Wolcott St.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 6, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Roadway Site Line / Vegetation Management**

As part of the Department of Public Works maintenance of the City roads/rights of ways, the Department regularly addresses site line concerns identified by DPW staff and by complaints received by the general public. A site line complaint consists of a driver's inability to see oncoming vehicles due to an obstruction. The required site line varies based on the roadway grade and speed, however within the City of Bristol the typically required site line is 250 ft. (driver height 3.5 ft., object height 2.0). This is to say that a driver stopped at an intersection should be able to see oncoming vehicles a distance of 250 ft. from the intersection.

The most common site line complaint is associated with vegetation blocking the view of oncoming vehicles at an intersection. Upon receipt of a complaint, the DPW Street and/or Engineering Division performs an investigation:

1. If DPW determines the obstruction is due to vegetation, the Department will cut/ remove the vegetation immediately only if the vegetation is within the roadway right of way **and** is not considered to be part of the property owner's landscaping.
2. If the vegetation site line obstruction is classified as part of the property owner's landscaping, the City has the right to remove/cut the vegetation to remove the obstruction, however DPW contacts the property owner prior to any removal/cutting of the landscaping. The DPW issues a letter to the property owner requesting the removal of the site line obstruction (sample letter attached). If the site line obstruction is not removed, DPW cuts/removes the line of site obstruction after consultation with Bristol Police Department to confirm the vegetation is creating a hazard.
3. If the vegetation is located outside the City's road right of way (typically 10 ft. from the edge of roadway) the Department refers the site line complaint to the ZEO in the Building Department. In accordance with Zoning regulation Figure A-8 a 25 ft. (attached) the area adjacent to the intersection shall be kept cleared.
4. Site line complaints received by the Department that appear to pose a low/no risk are referred to the Police Department for confirmation of DPW determination that no action will be taken.

5. Site line obstructions that are determined to pose an extreme hazard (confirmed by Bristol Police) are removed/cut by DPW immediately. Typically, extreme hazards are associated with newly planted vegetation or damaged/broken trees/shrubs.
6. The DPW does not, in general, address complaints associated with sight line issues at private driveways. Action is limited to site line issues associated with public roads. The Department considers driveway site line issues a private matter.

In addition to clearing/ maintaining intersection site lines, the Department cuts/mows vegetation along City roads in areas that are not maintained by private property owners. The referenced areas are typically limited to undeveloped/un-occupied properties. The purpose of the cutting/mowing is not to establish a groomed lawn, rather it is to prevent overgrowth along the roadway and to eliminate site line restrictions along curves. A list of the referenced areas/roads are attached.

The Department also mows several City properties on a periodic basis and maintains City streetscapes on North Main St, Riverside Ave and Main St. The DPW Street Division mows the lawn at Centre Square, City Yard, dog pound and the properties identified in the attached list. The DPW Building Dept. mows the properties at City Hall, Police Complex and 51 High Street.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.

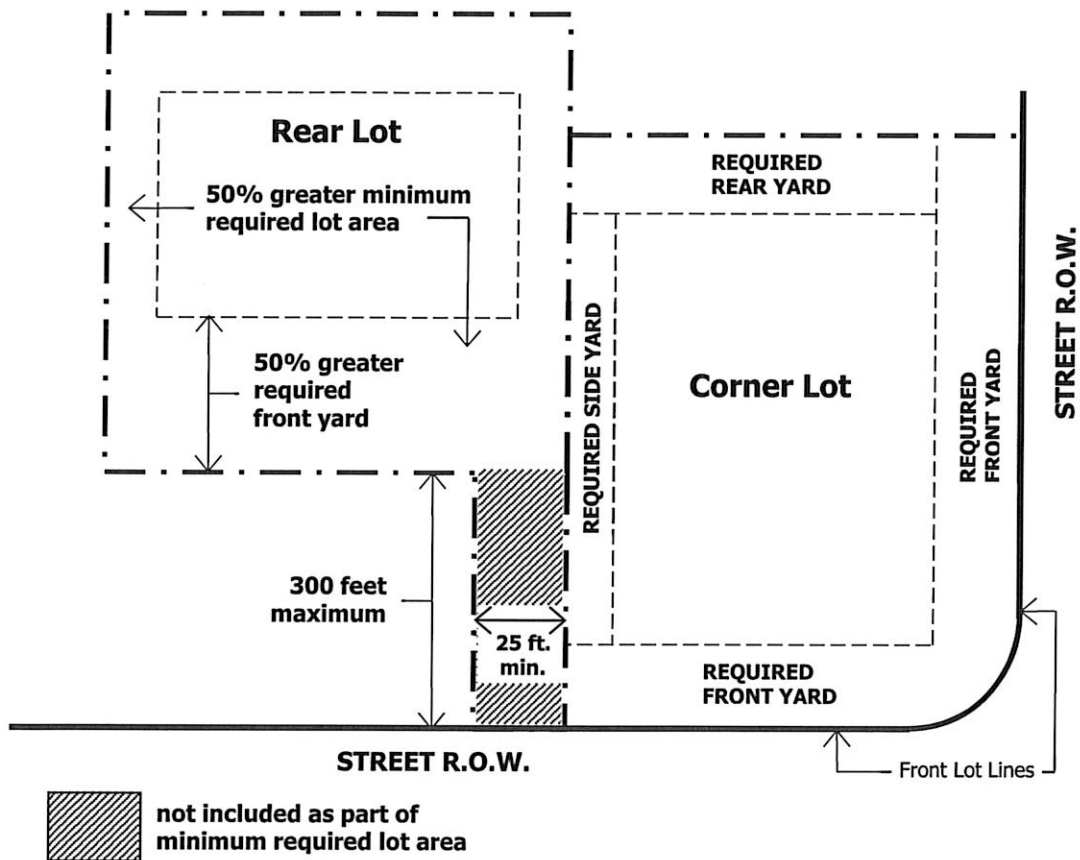


FIGURE A-7: CORNER LOTS AND REAR LOTS

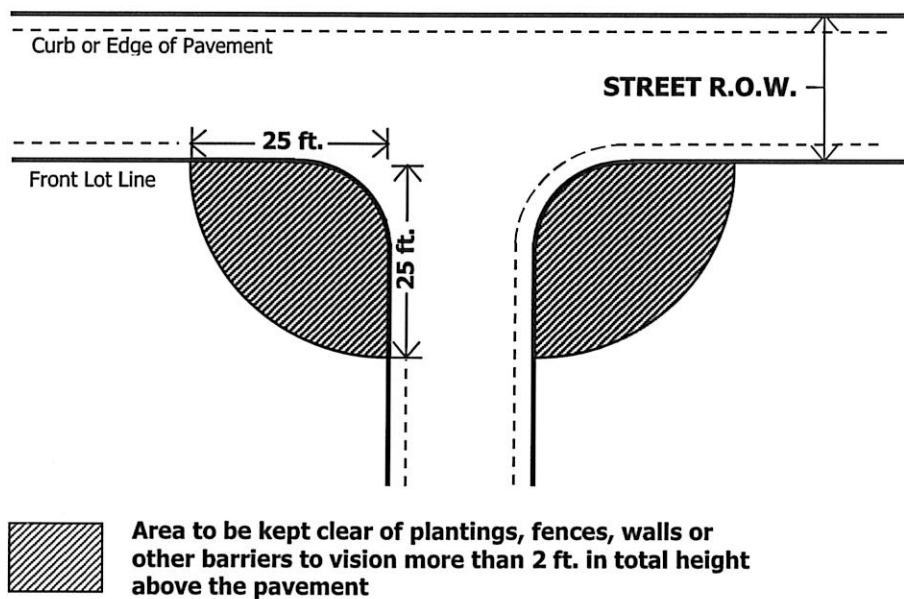


FIGURE A-8: VISIBILITY AT STREET INTERSECTIONS

Mowing (Tractor) List

2021

Chippens Hill

- James P Casey
- Perkins
- Battle
- Hill
- Mano
- Maple Ave.
- Matthews
- Clark
- Pequabeck
- Barlow
- Hart
- Barnum
- Farrell
- Minor
- Eaton
- Marsh
- Farmstead
- Neuman
- Arlington Road
- Medford
- Fairfield

Northeast

- Stevens
- Stafford
- Mines
- Shawn
- Jerome
- Mix
- Maltby
- Shrub
- Warner
- Rosemary

Forestville

- Lincoln
- Central
- Frederick
- Forest
- Birch
- Broad
- Redstone Hill
- Violet
- Poitras
- Brook St
- Artisian
- Stafford (City Lot)
- West Washington
- Mecklem
- Bingham
- Cross St
- Enterprise Dr
- Root Ave

Fall Mountain/South Mountain

- | | |
|--------------------------|------------------|
| - Willis | - Allentown Road |
| - East | - Maywood Road |
| - Blakeslee | - Glenn Street |
| - Sherbrooke | - Ebert Road |
| - Woodland | - Mountain Road |
| - Pound | - Union Street |
| - North Pond | - Witches Rock |
| - Putnam/Mills | - Marconi |
| - Fall Mountain | - Ipswitch/Salem |
| - Wolcott St (S Curves) | -Holly/ Daniel |
| - Old Waterbury | |
| - Townline Rd | |
| - Bonnie CT | |

DPW Grass Mowing Locations

Monday

- Middle Street
- Business Park Drive
- Lake Avenue Commuter Lot

Tuesday

- Pine Street – All Dead Ends
- Pine Street – State Property
- Pine Street – Todd Street
- Pine Street Terminus – Both Sides
- Pine Street – South of 11 Linwood Street
- Middle Street – Rt. 72 @ Railroad Bridge
- First Street

Wednesday

- Mountain Road – Both Sides
- West end lot
- Church Street – Million Dolor Lot
- East Rd/Union Street
- Depot Square – Patch, Everything behind sidewalk from Riverside Ave to McDonalds
- Depot Square – Main Street Side

Thursday

- Mix Street and Maltby Street
- Brook Street – Rt. 6 behind guardrail
- Brook Street at West Washington Street
- Stafford Avenue – Stockpile Site

Friday

- City Yard
- 14 Lincoln Place
- Islands
 - Fox Den Road
 - Juniper Road
 - Wildewood Run (3)
 - Dolphin Road
 - Oakridge Road
 - Pilgrim Road at Fernhill Road
 - Pilgrim Road at Oakwood Road
 - Pinehurst Road at Hill Street



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 6, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Statewide Emergency Management Exercise – Hurricane**

The Department of Public Works along with Police, Fire, Water/WPC, Parks, IT, Health, and the Mayor's Office participated in a State-wide emergency management exercise designed to simulate a hurricane impacting the City of Bristol. The City's response team members were organized by Harley Graime, the City's Emergency Management Director, and the City's CERT team.

As part of the exercise, the DPW provided the attached list of measures the Department would implement in preparation of a storm. A number of the items, such as documenting the woody debris stored at the transfer station (pre-storm) and establishing dedicate accounts will be implemented to facilitate potential FEMA reimbursement if the storm event receives a presidential disaster declaration.

One of the key items/decisions of post-storm recovery for hurricanes or tornado events is woody debris management. In particular, the decision to provide curbside collection of woody debris for residential properties.

As part of the storm cleanup of Isaias in July/August 2020, the City provided residents the opportunity to leave woody debris along the roadway that was collected and disposed of by DPW. The key to the collection process was establishing a defined/limited collection period and concentrating DPW forces to pick up the woody debris quickly. As a result, the collected woody debris during Isaias appeared to be limited to actual storm generated debris. During previous storms, where the City provided woody debris curbside collection, the initial decision to provide collection was delayed and the DPW collection operation period was extended. As a result, it appeared a large amount of non-storm related debris materials were brought curbside by residents resulting in increased cost and increased demands for DPW collections services to return/repeat collection. A copy of public notice issued during storm Isaias is attached for review.

The curbside collection cost of woody debris during storm Isaias was approximately \$250,000. Due to the Presidential Disaster Declaration, the City will/has received FEMA reimbursement of 75% (\$187,500) through FEMA's public assistance program. However, storm Isaias did not cause

City-wide damage, and it is estimated that a City-wide woody debris collection program would require the services of private contractors and result in City cost of approximately \$750,000. Since Presidential Disaster Declarations are based on cost incurred at a county level, due to Bristol's location (corner of Hartford County), it appears that weather events that result in damage in Bristol do not necessarily generate damage throughout all of Hartford County.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.

DEPARTMENT OF PUBLIC WORKS
HURRICAN/ TORNADOE PRE-STORM PROCEEDS/MEASURES

DPW DIVISION	PROCEEDURES/ MEASURES
Admin	Coordinate with Comptroller to establish labor OT accounts (FEMA Cost)
Admin	Coordinate with IT prep (if any) of EOC
Admin/ Street	Monitor weather reports to determine storm intensity & timing
Admin/ Street	Monitor forestville river gauge to establish base / prestorm river depth. Check gauge alertlevels
Admin/Fleet	Confirm coordination of phones (phones rings at both locations)
Admin/Streets	Contact Eversource liaison for electrical make safe and road closures protocols
All	Confirm employee contact information including cell phone numbers
All	Check radios (anticipate cell service outage during DPW storm operations)
Bldg. Main	Coordinate with Emergency Management to set up EOC. Table/Chairs
Bldg. Main / Fleet	Check generator status / fuel
Bldg. Main/ DPW Garage & Transfer Sta	Perform outdoor property inspection & secure loose items. Inspect roof drains for blockages
Eng.	Inspect bridges crossing Pequabuck River and Coppermine Brook for potential blockages (advise Streets if material removal required). Document bridge condition for reference purposes.
Eng.	Inspect ongoing construction projects (City & private) to confirm erosions control measures - remove barriers restricting storm drainage included CG silt sacks. Obtain/confirm site contact information
Fleet	Review fuel supply and order (if required)
Street	Prioritize remove/cutting of hazardous trees
Street	Contract tree vendor confirming availability
Street	Inspect City storm drainage for potential blockages (remove debris and leaves from roadways)
Street	Confirm supply of sand bags and road closure barriers
Street/Eng./Admin	Coordinate meeting with PD/Fire and Emergency Management - Advise PD to contact DPW of damage for OT call ins
Streets	Review safety procedures / protocols
Streets & Engineering	Advise staff to utilize photo App with Long/Lat coordinates (FEMA Cost)
Streets & Fleet	Check equipment required for storm (Pick ups/dump/tree trucks, saws, & cones/barriers)
Transfer Sta	Document transfer station material storage of woody debris (Photos (date & coordinates stamp) and map
Transfer Sta	Clear area for potential storage of woody debris



CITY ANNOUNCES END OF FREE BRUSH/WOOD DEBRIS CURBSIDE COLLECTION FROM TROPICAL STORM ISAIAS

Mayor Ellen Zoppo-Sassu announced today that the City of Bristol Public Works has completed City-wide curbside collection in the aftermath of Tropical Storm Isaias. “The DPW crews worked hard to complete curbside collections within two weeks of the storm, which when you think about the amount of damage and debris is pretty amazing,” said Mayor Zoppo-Sassu.

Saturday, August 22nd is the last day for extended hours (7:30am-5pm) at the City’s Transfer Station on Lake Avenue for residents to dispose of their brush/wood debris for free and not requiring a transfer station permit.

Public Works Director Ray Rogozinski stated that the department operations will return to normal beginning the week of August 24. “The brush/branch collection service will still be offered during the Yard Waste season, which runs through the first week of November,” he said. “It should be noted that Brush/Branch collection services are by appointment only and are scheduled on Wednesdays. Residents whose rubbish and recycling is collected by the City of Bristol are eligible for this service.” For more information and to request a pickup access: <http://ct-bristol2.civicplus.com/231/Brush-Branch-Pickup>

After this week when the free drop off service ends, brush and branches (bundled per the requirements) along with other yard waste is still available for city residents at the Solid Waste Transfer Station with a residential permit.

For more information on these and other services offered by the Department of Public Works, please access our website at: <http://ct-bristol2.civicplus.com/659/About-Public-Works>

City of Bristol Public Works
Email: www.bristolct.gov/publicworks
860-584-6125 or 860-584-7791

“The City of Bristol is an Equal Opportunity Provider”



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 6, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **CT Route 229 Corridor Study - Presentation**

The consultant firm of BL Companies Inc. is currently completing a corridor study of CT Route 229. The study area includes the full length of CT Route 229 from its intersection with Farmington Ave in Bristol to the intersection of Interstate 84 in Southington. Completion of the study is being overseen by NVCOG. The \$250,000 study is funded with federal (\$200,000), State (\$25,000), Bristol (\$13,750) and Southington (\$11,250) funds.

The goals and objectives of the study consist of the following:

1. Improve Corridor Safety
2. Improve Mobility and Accessibility
3. Coordinate Land Use and Transportation Strategies

A representative from BL Companies Inc., will present the study to the Board of Public Works at its next meeting scheduled meeting of June 16, 2022. A summary of the presentation is attached and the full Draft CT Route 229 Corridor Study can be accessed utilizing the link below to the City of Bristol website:

<http://ct-bristol2.civicplus.com/1082/Route-229-Improvements>

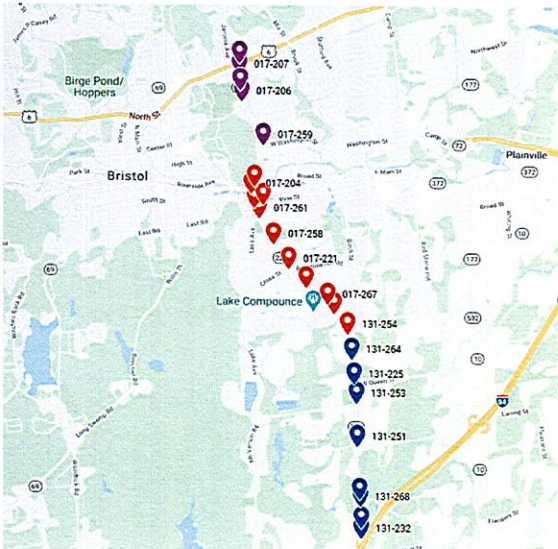
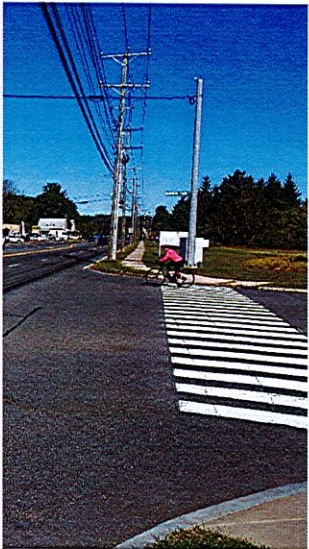
The study includes a recommendation for a multi-use bike path along the majority of the length of CT Route 229 and contains concept design plans for several of the roadway intersections along CT Route 229 in Bristol. The plans are not construction plans, they are concepts only and are provided to indicate options to improve traffic flow, and intersection safety. Funding to design and construct the concept design is currently not available and its actual layout/roadway geometry may change as projects are funded and detailed construction designs are developed/prepared. With that said one

of the values of the study is that it serves as a document that the City can use to prioritize projects and can be used to seek project grant funding.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Bristol Public Works ROUTE 229 CORRIDOR STUDY



Employee owned. Client driven.

Connecticut | Maryland | Massachusetts | New Jersey | New York | North Carolina | Ohio | Pennsylvania | Rhode Island | Texas



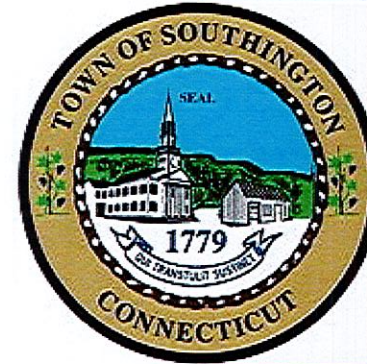
Meeting Agenda

- **Introduction**
- **Project Background**
- **Proposed Improvements**
 - Northern Segment
 - Central Segment
 - Southern Segment
- **Discussion**
- **Action Items**



Introduction

- **Route 229 Corridor Study**
 - Evaluate safety, congestion, and transit/bike/ped mobility
 - Assess travel demand growth for a multi-modal corridor to service the future land use vision and recommendations
 - Provide spot improvements / propose countermeasures to improve safety and traffic flow



Scope / Deliverables

Project Improvements: Northern Segment



Northern Segment: School Zone

BEHS

- School Enrollment Boundary
 - Existing CT Route 229 Posted Speed Limit: 35mph
 - Proposed CT Route 229 Posted Speed Limit: 30mph
 - School Zone Posted Speed Limit: 25 mph

School Zone:

- CT Gen Stat § 14-212b (2012),
- Segment of CT Route 229 between Louisiana Avenue and Stonecrest Drive

Signage:

School Crossing
Assembly



S1-1

W16-7P

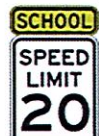


S3-1



S3-2

School Speed
Limit Assembly



S4-3P



R2-1



S4-1P



S4-2P



S4-4P

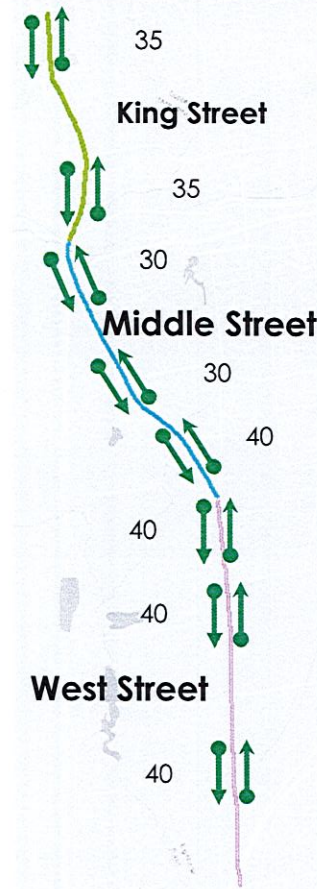


S4-1P

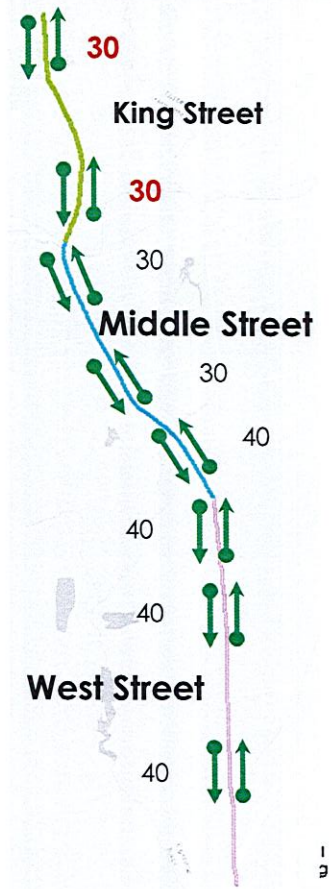


S4-6P

Existing Posted Speed Limit



Proposed Speed Limit



Northern Segment: School Zone

■ BEHS

■ School Enrollment Boundary

- ▶ Existing CT Route 229 Posted Speed Limit: 35mph
- ▶ Proposed CT Route 229 Posted Speed Limit: 30mph
- ▶ School Zone Posted Speed Limit: 25 mph

■ School Zone:

- CT Gen Stat § 14-212b (2012),
- Segment of CT Route 229 between Louisiana Avenue and Stonecrest Drive

■ Signage:

School Crossing
Assembly



S1-1

W16-7P

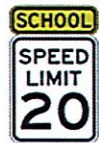


S3-1



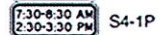
S3-2

School Speed
Limit Assembly



S4-3P

R2-1



S4-1P



S4-2P



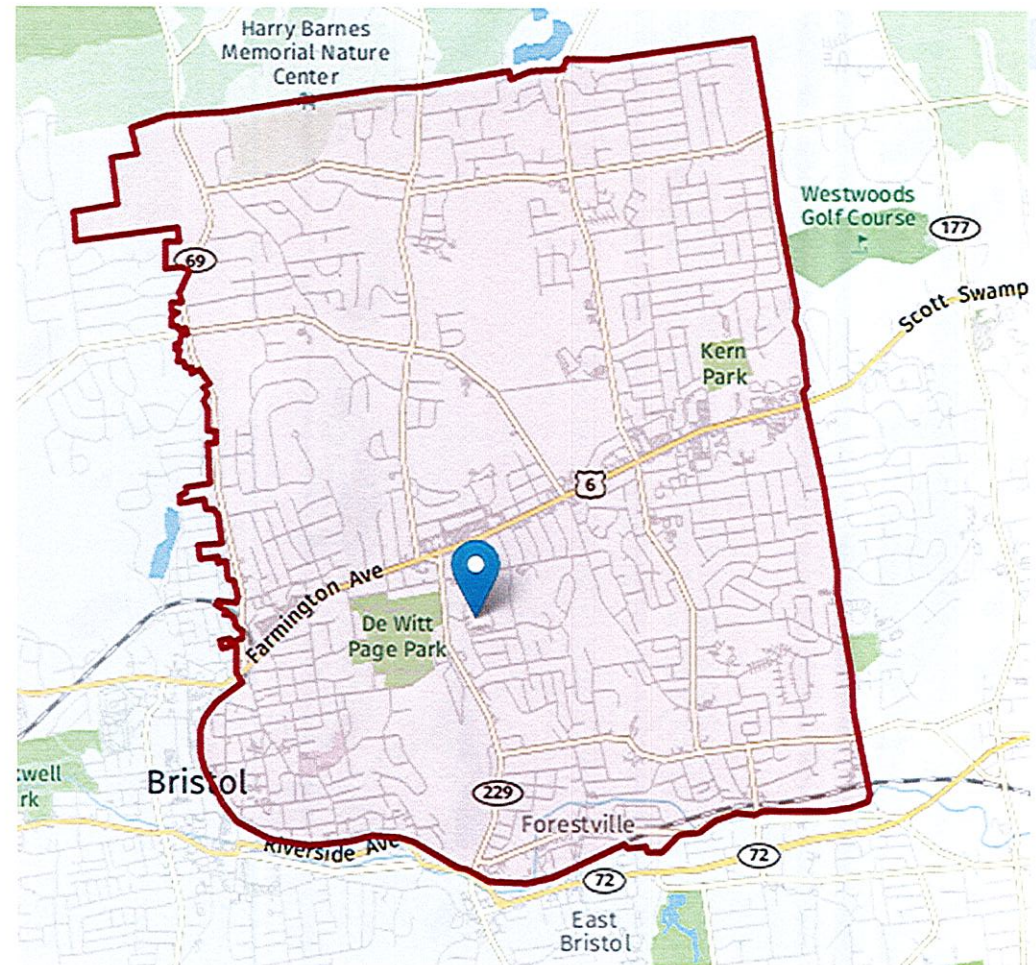
S4-4P



S4-1P



S4-6P



Northern Segment: School Zone

■ BEHS

- School Enrollment
 - ▶ Existing CT Route 229
 - ▶ Proposed CT Route 2
 - ▶ School Zone Posted

■ School Zone:

- CT Gen Stat § 14-212
- Segment of CT Route Avenue and Stonecr

■ Signage:

School Crossing
Assembly



S1-1

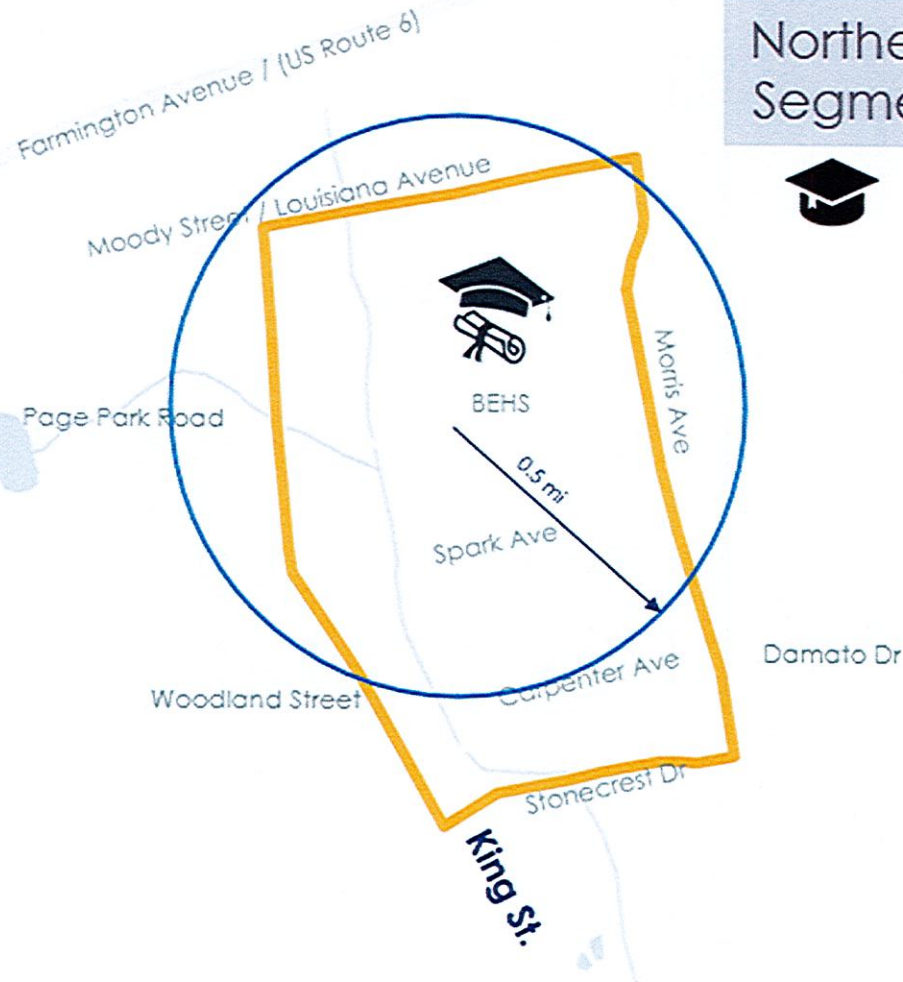
W16-7P



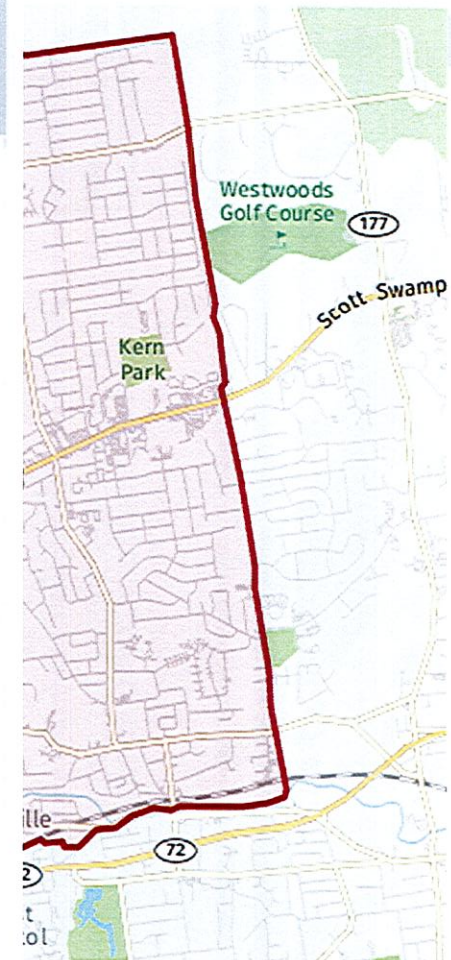
S3-1



S



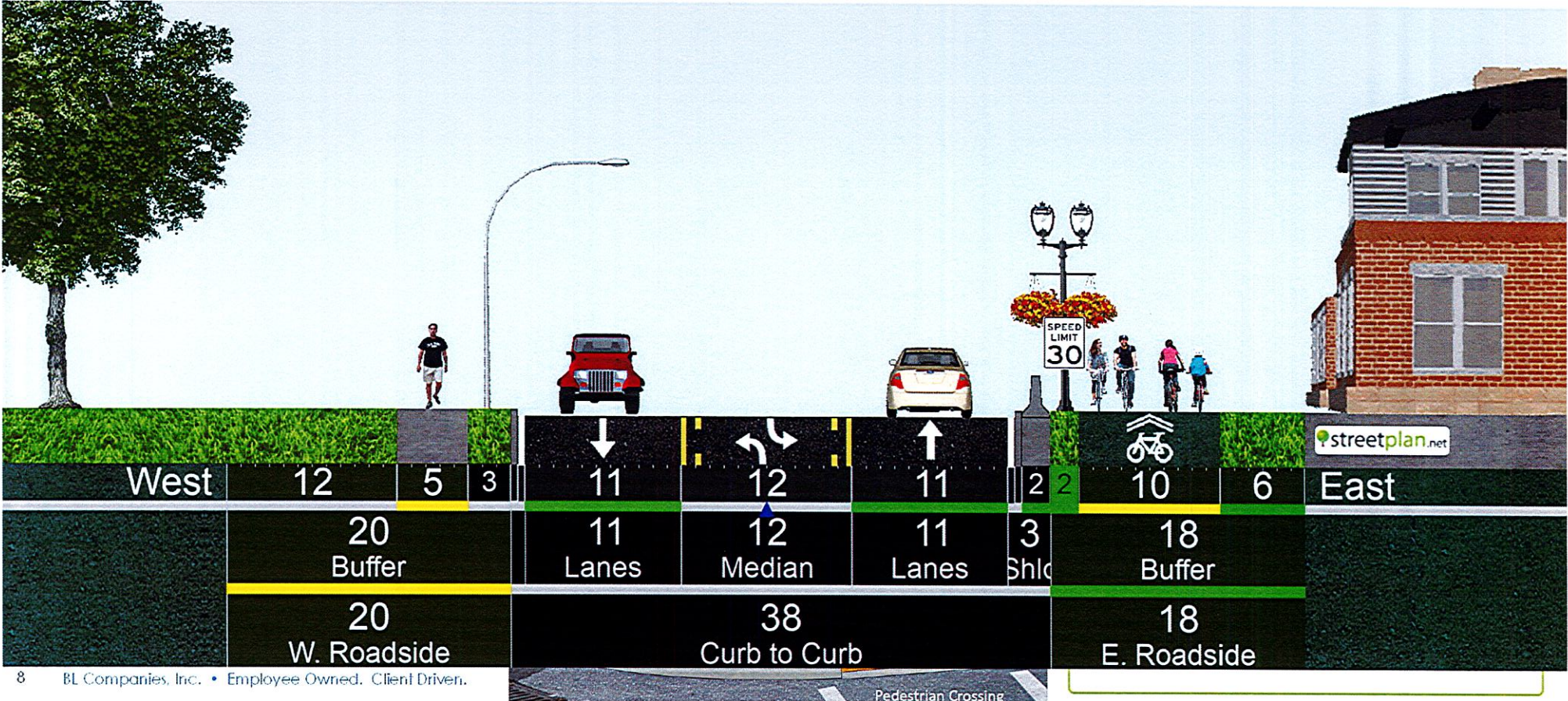
Northern
Segment



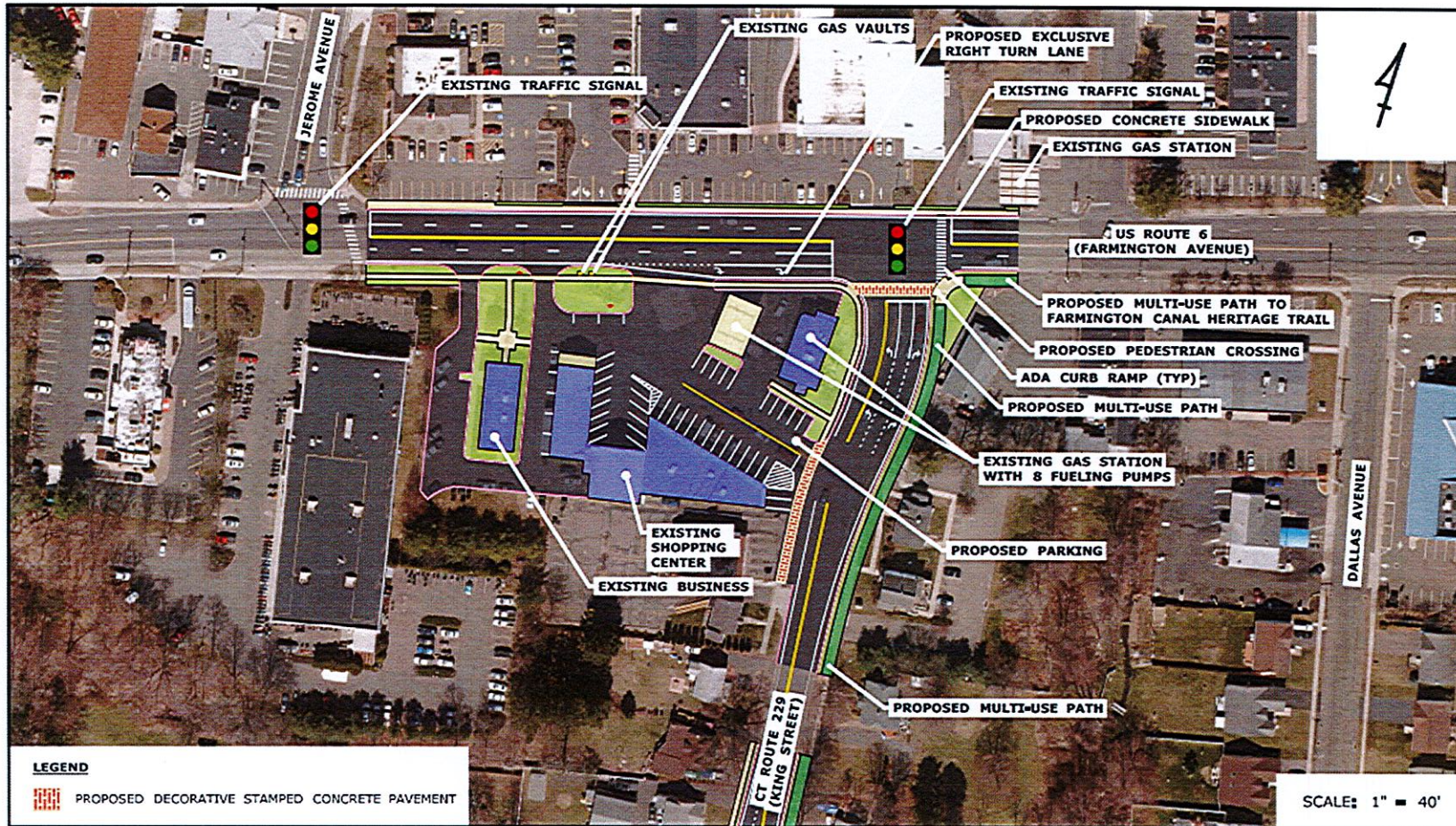
Typical Cross Section

■ **Multi-Use Path**
BEHS Proposed 1 King St - BEHS Right-of-Way 76' of 76'

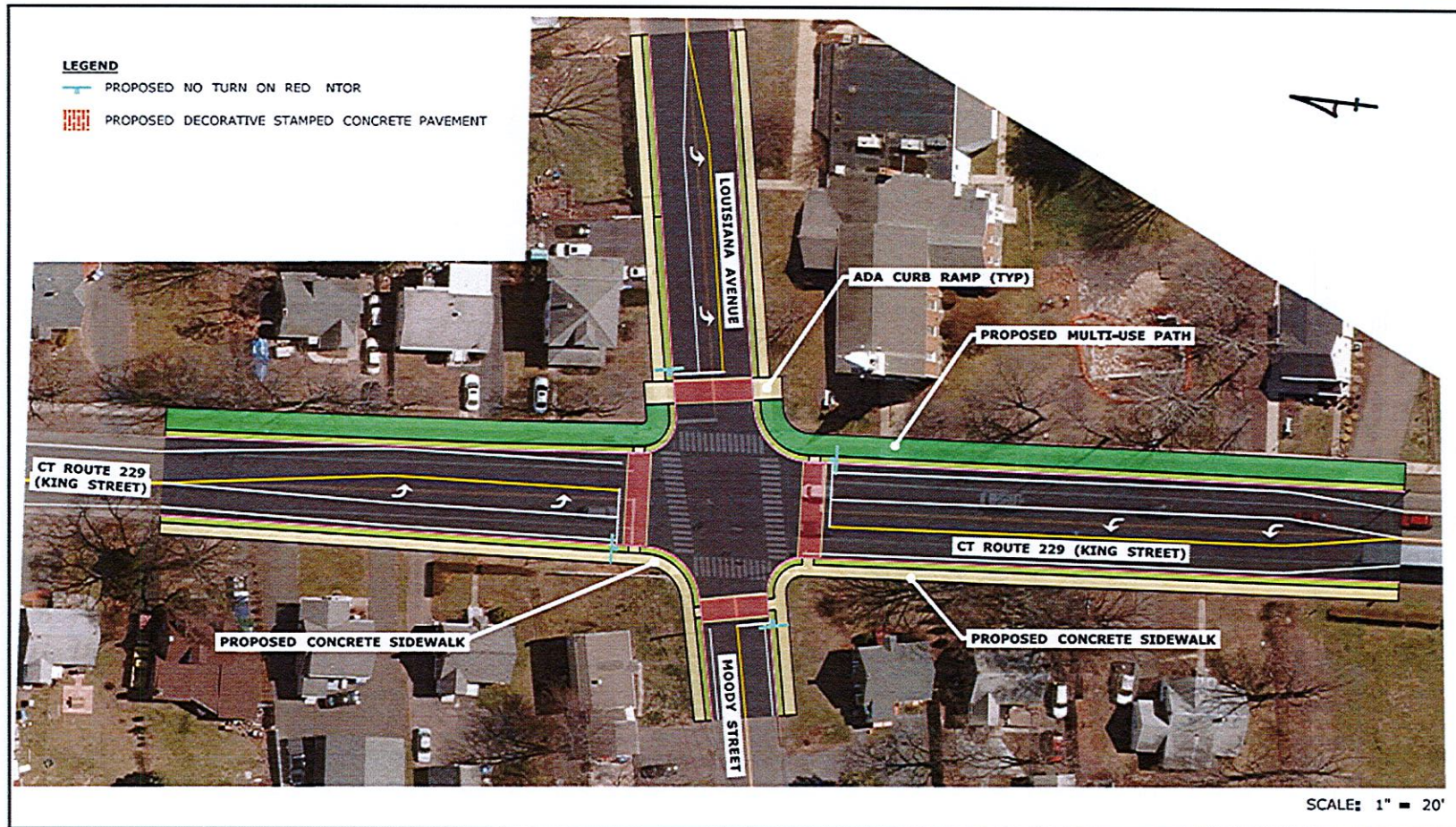
BEHS Proposed **1 King St - BEHS** Right-of-Way 76' of 76'



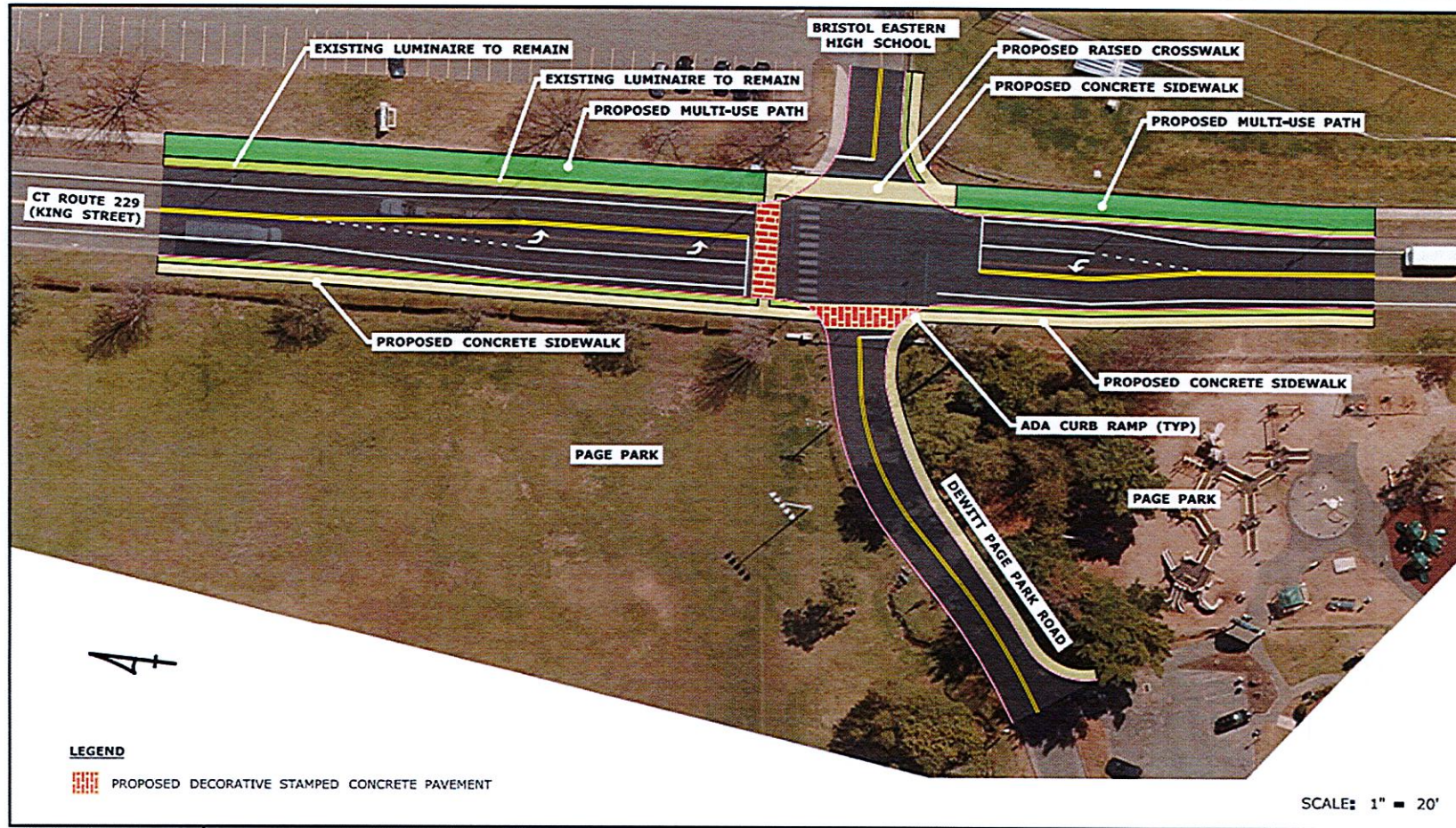
Northern Segment: US Route 6 @ CT Route 229



Northern Segment: Louisiana Ave/ Moody St @ CT Route 229



Northern Segment: Page Park / BEHS @ CT Route 229

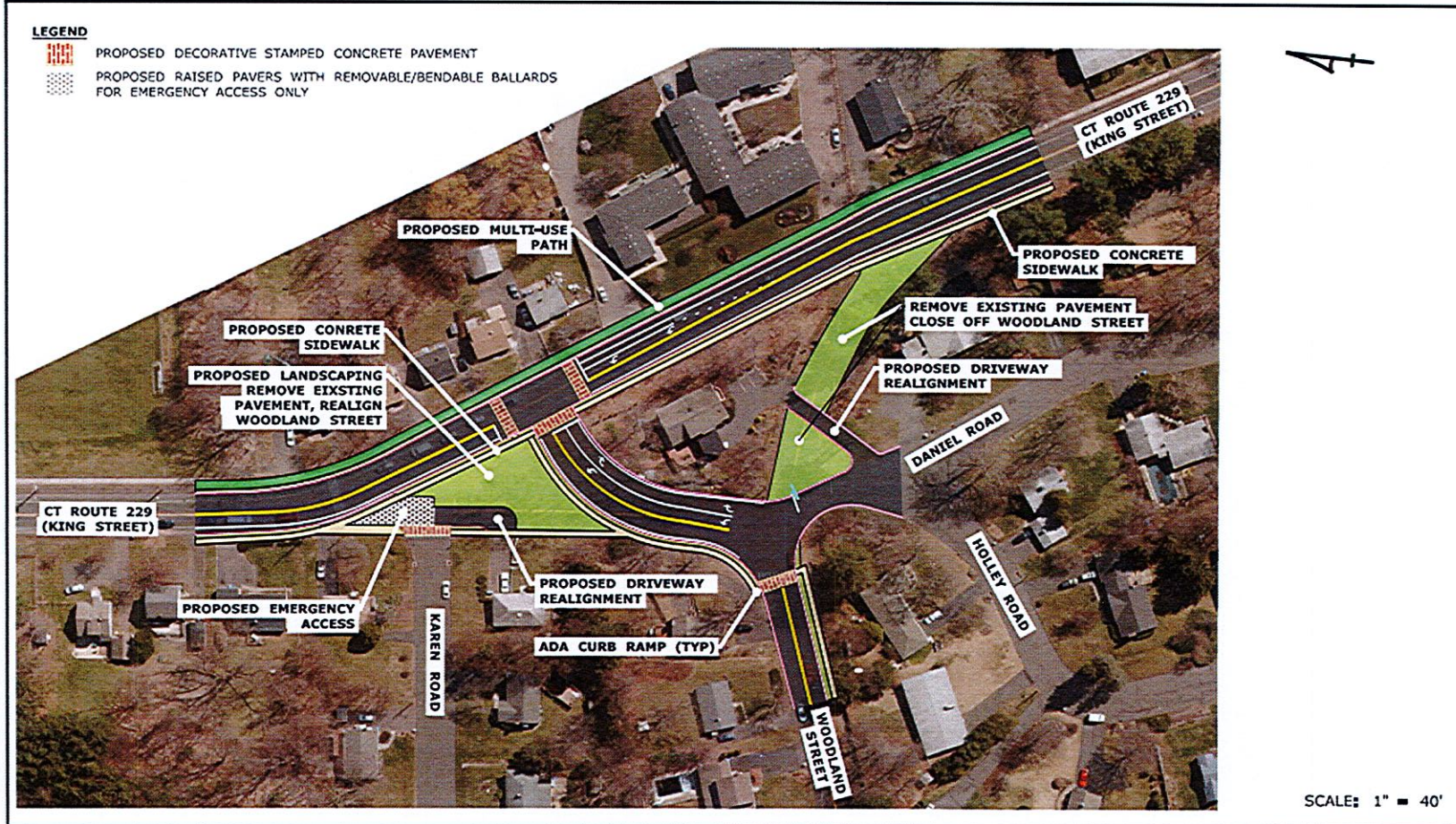


Northern Segment: Woodland St @ CT Route 229

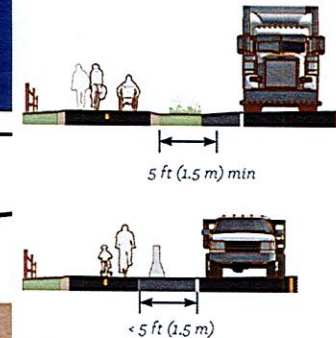
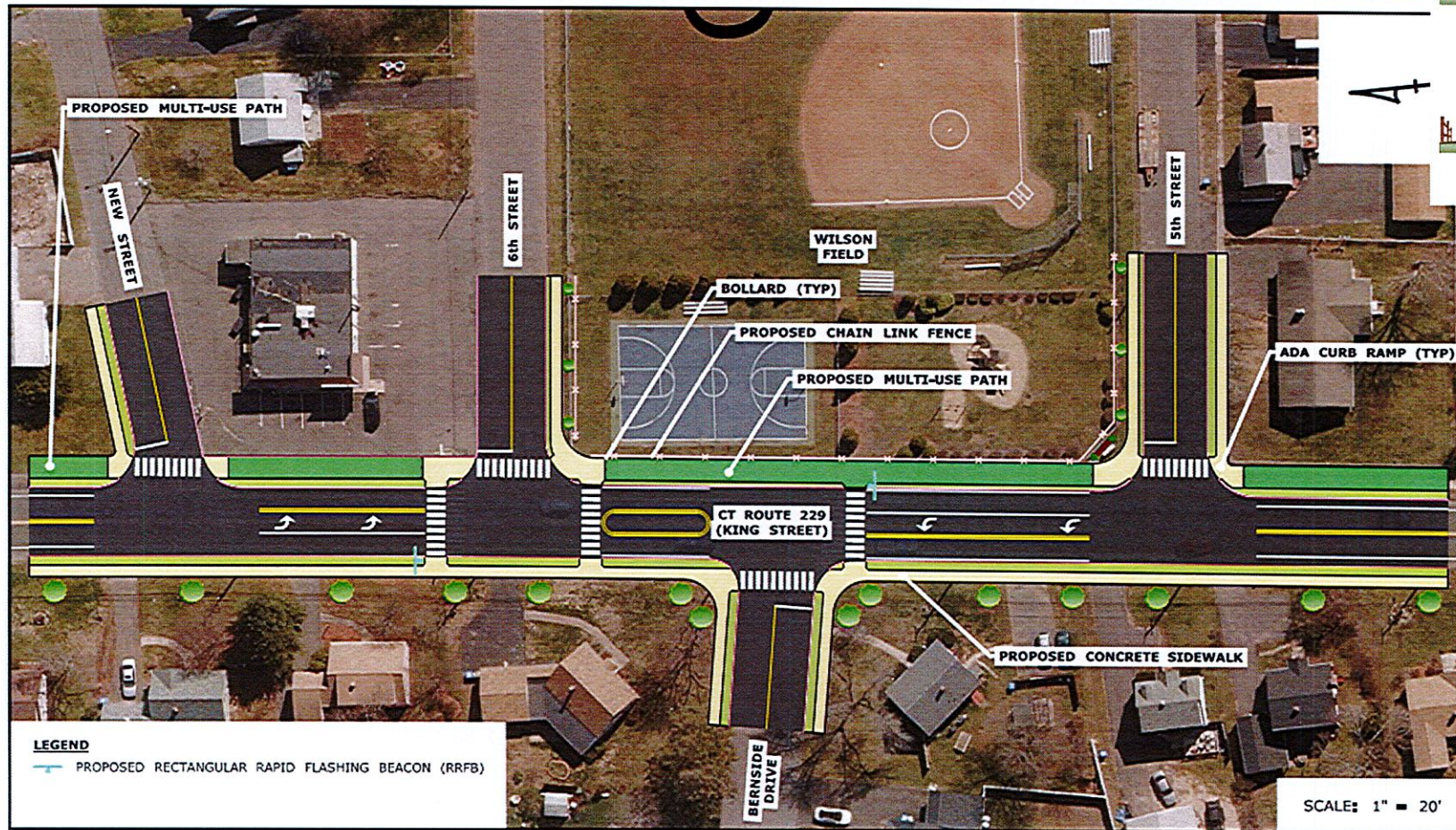


Northern Segment: Woodland St @ CT Route 229

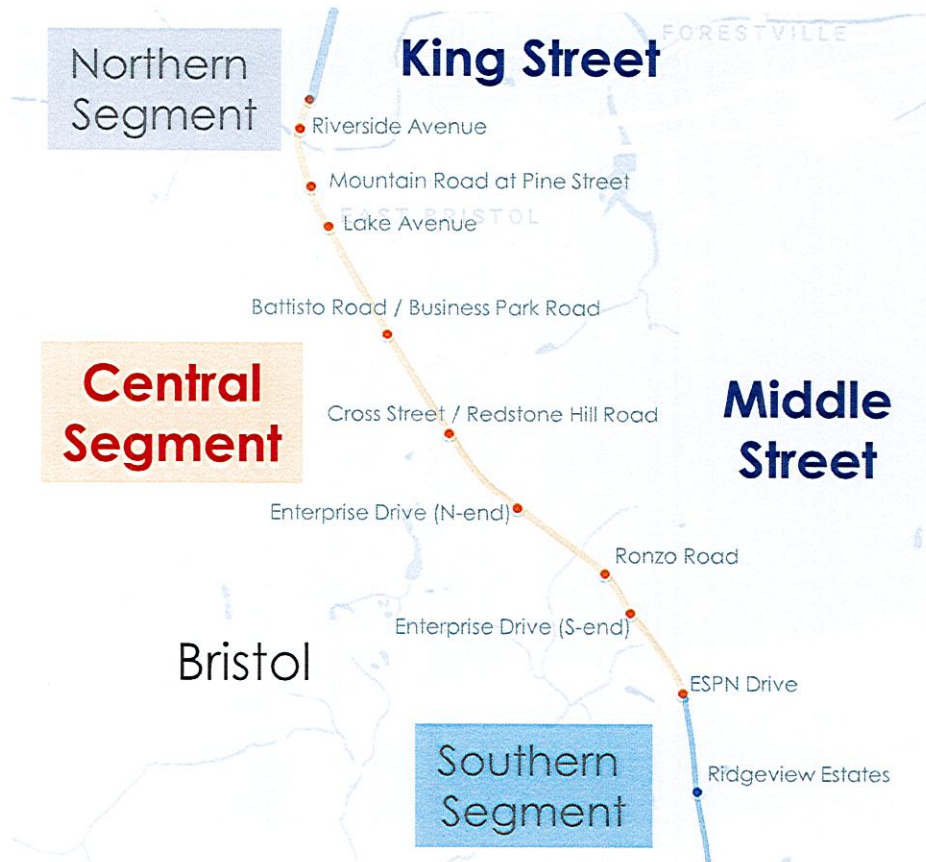
4



Northern Segment: Wilson Park Area



Central Segment



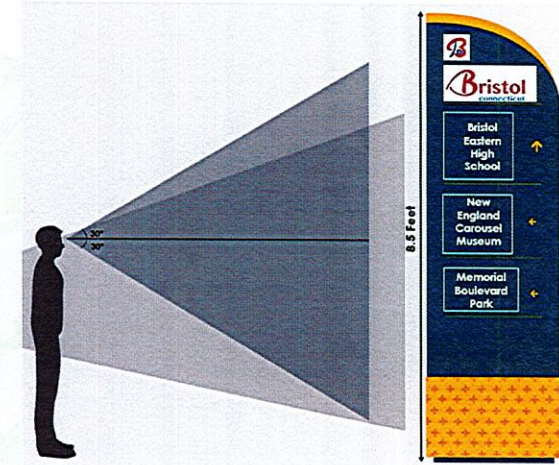
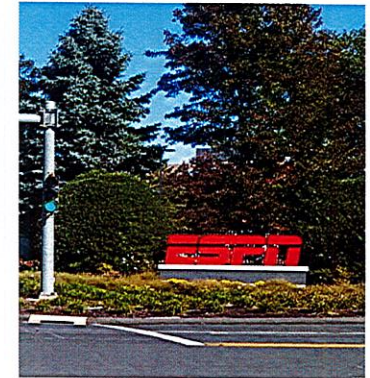
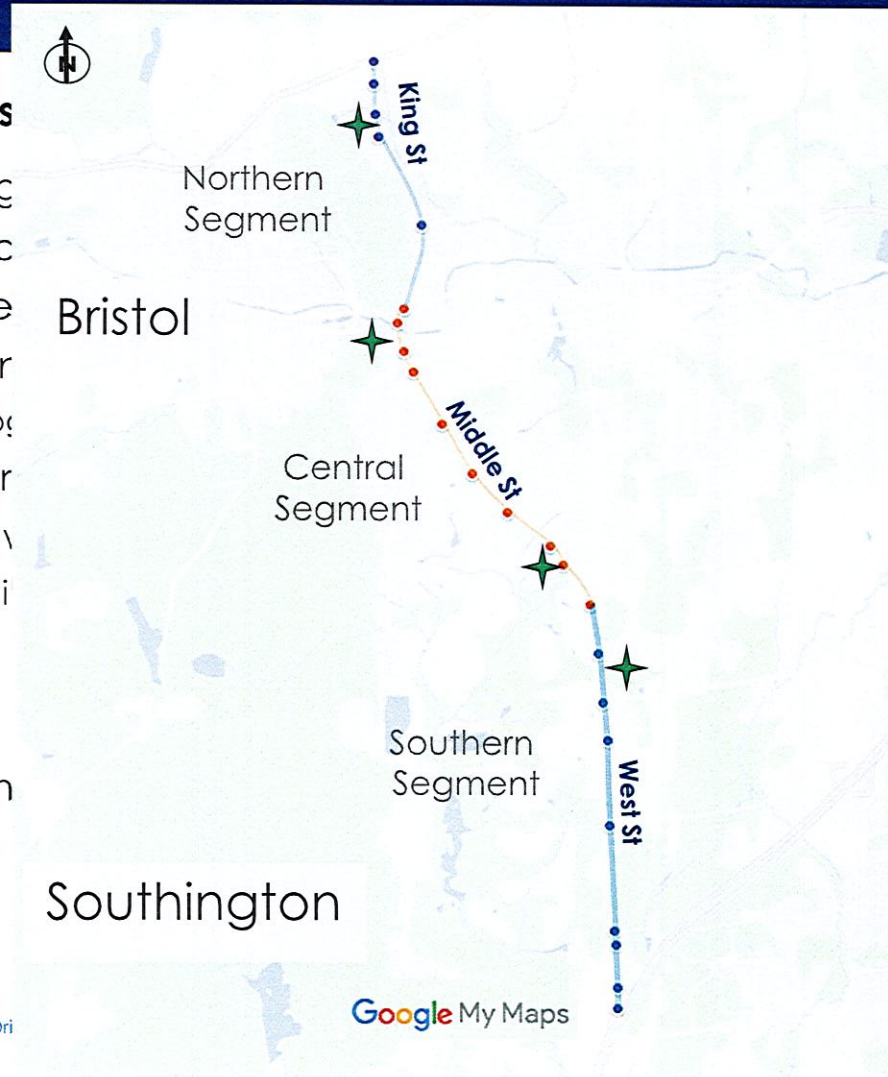
Gateway Sign

■ Design considerations

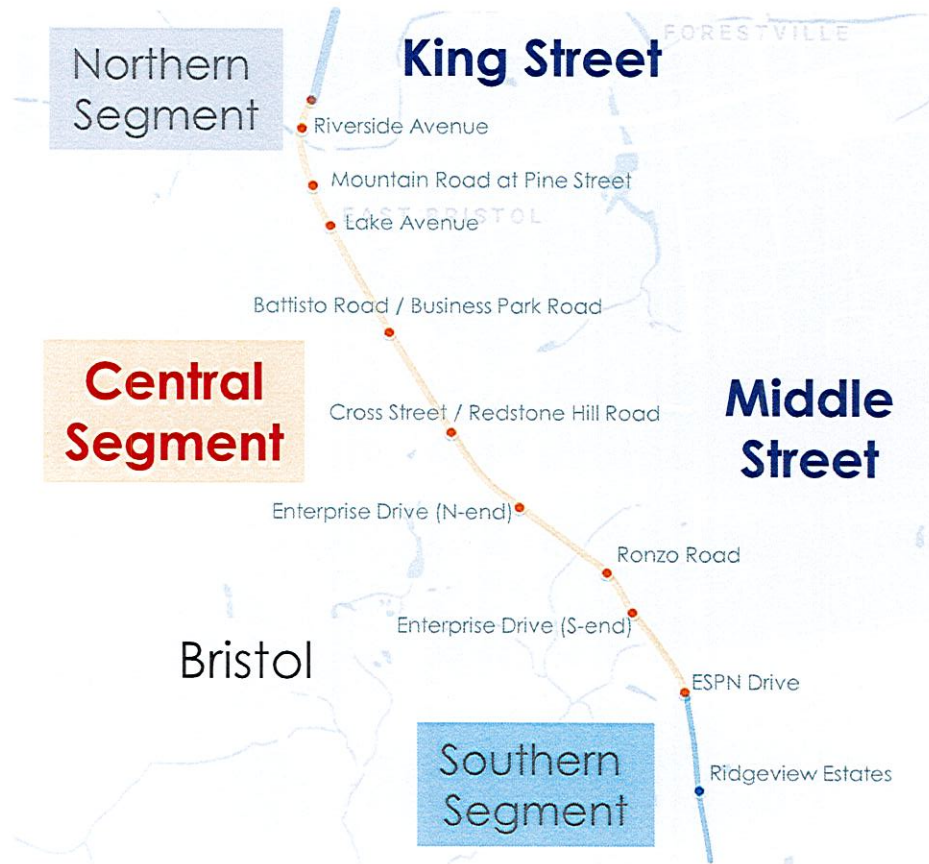
- Community branding
- The overall style, color
- Whom will the sign serve
- Type of information in
 - ▶ Symbols/maps/pictures
- Placement- if the sign
- Other supplemental
 - ▶ information kiosks, maps

■ Locations:

- South of ESPN Drive
- South of West Queen
- Woodland Road
- Trident area

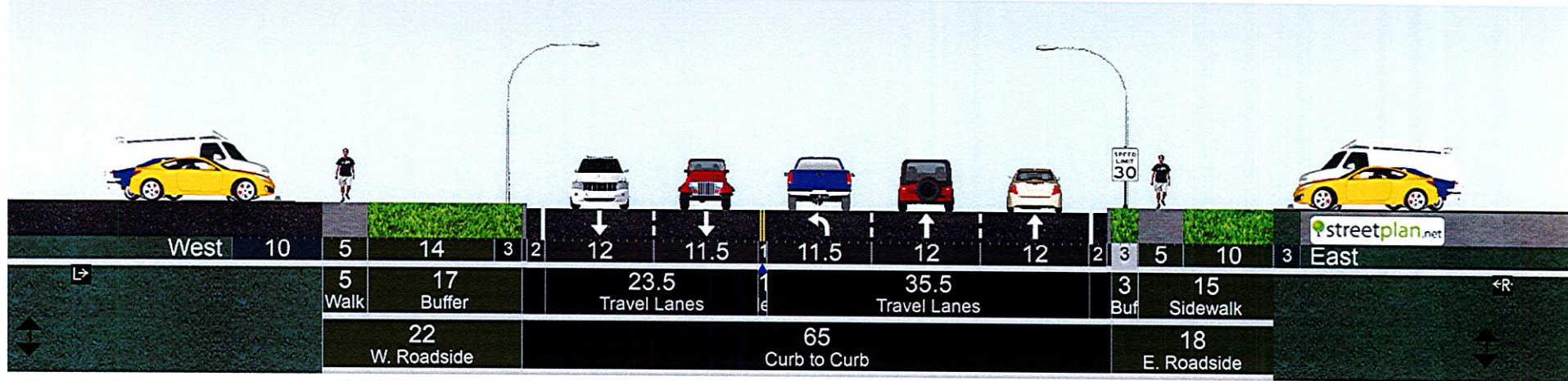


Central Segment

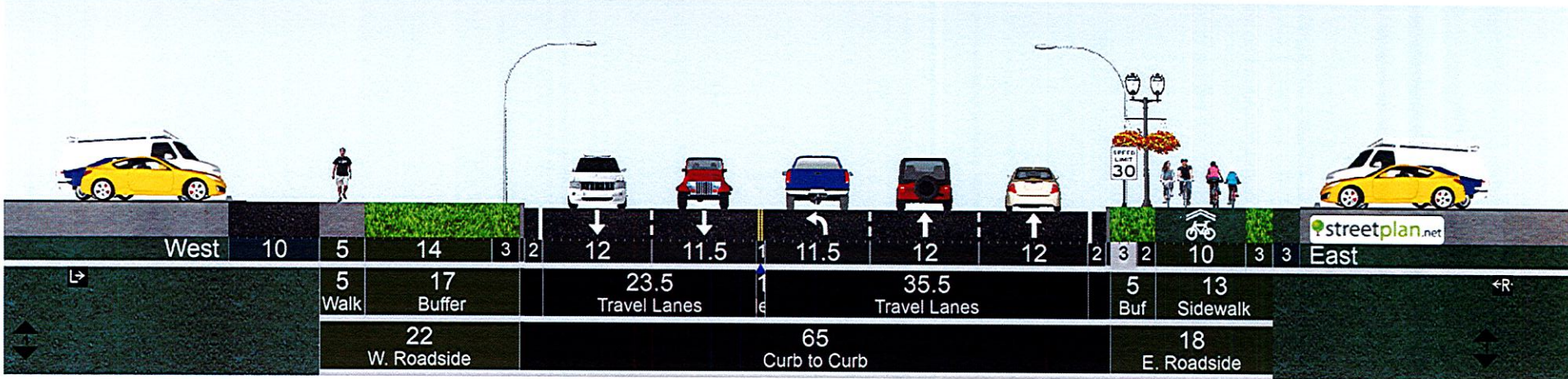


TYPICAL CROSS SECTION – North of Lake Avenue

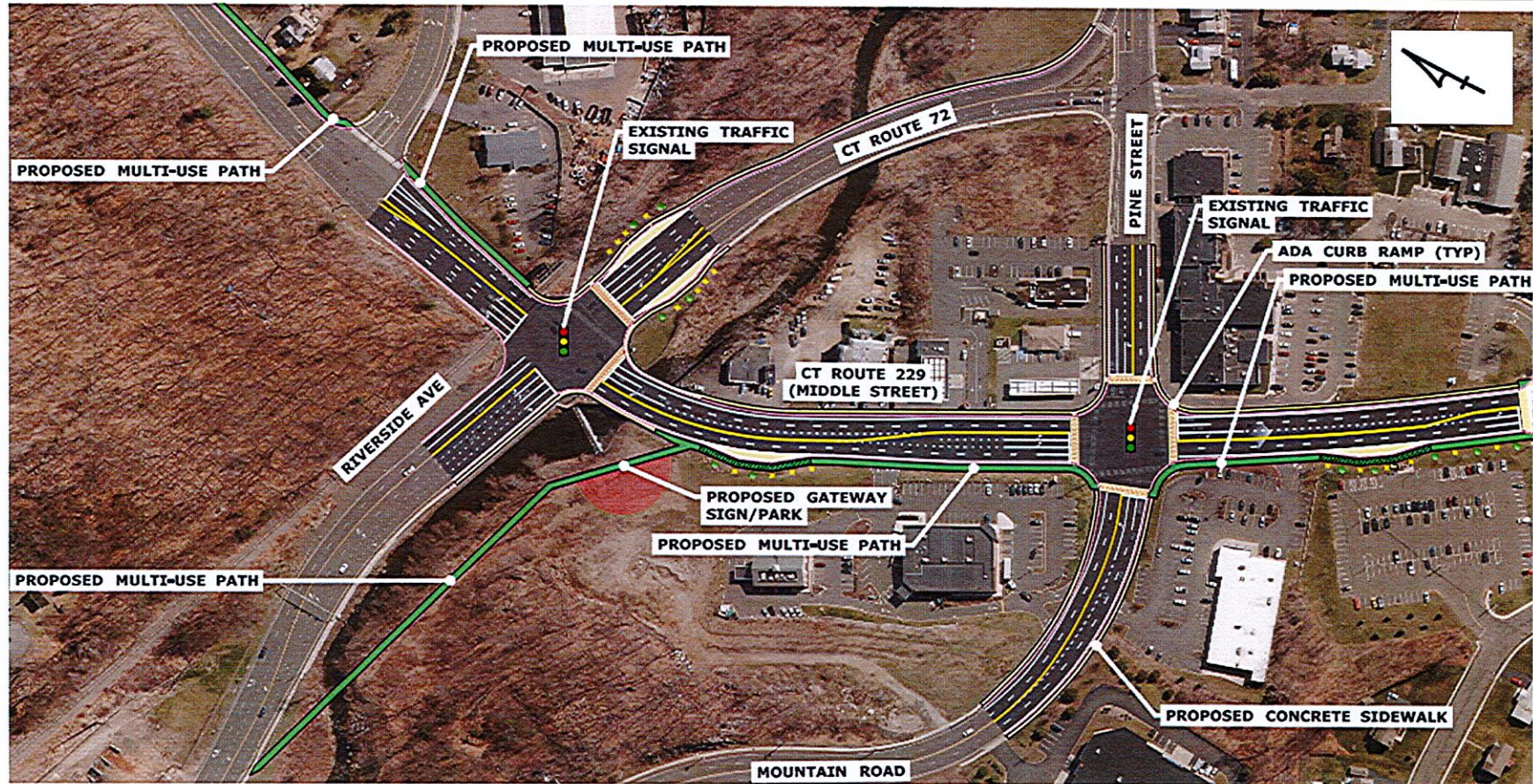
3 West St -Existing Proposed 3 West St - Planning Right-of-Way 105' of 105' Share ▼



3 West St -Existing Proposed 1 Middle St - S of Lake Av. Right-of-Way 105' of 105'



Central Segment: Trident



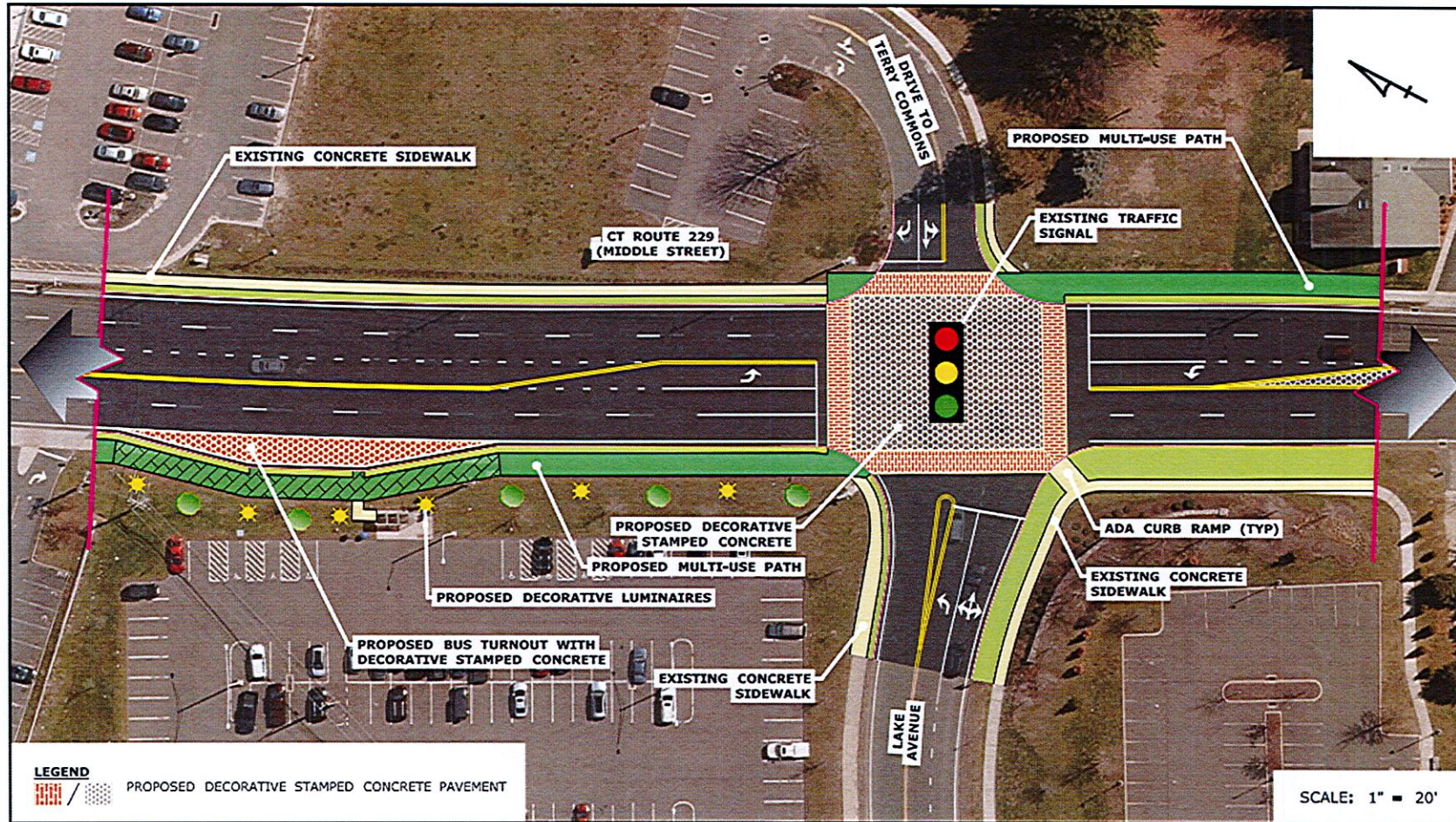
LEGEND



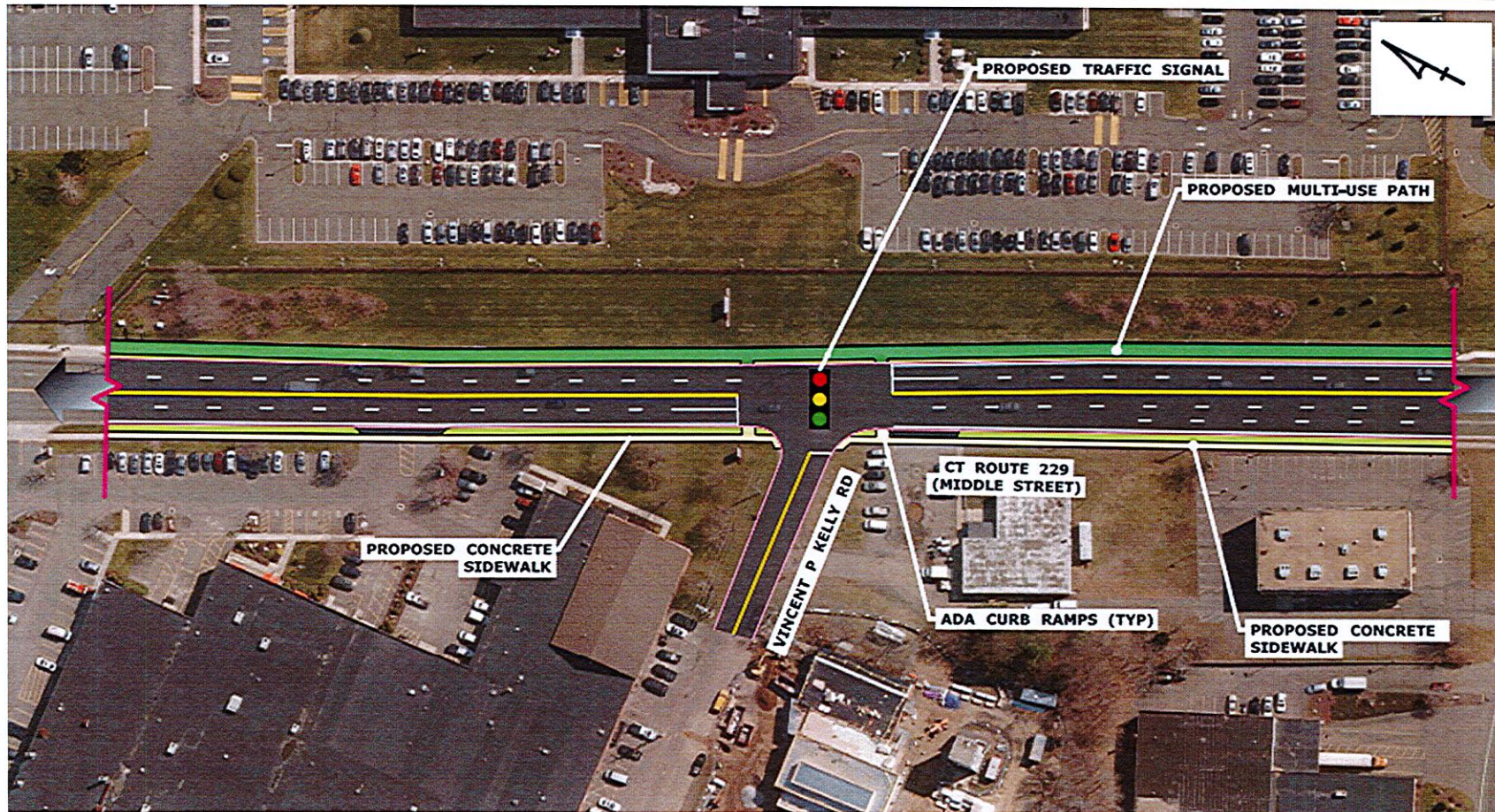
PROPOSED DECORATIVE STAMPED CONCRETE PAVEMENT

SCALE: 1" = 80'

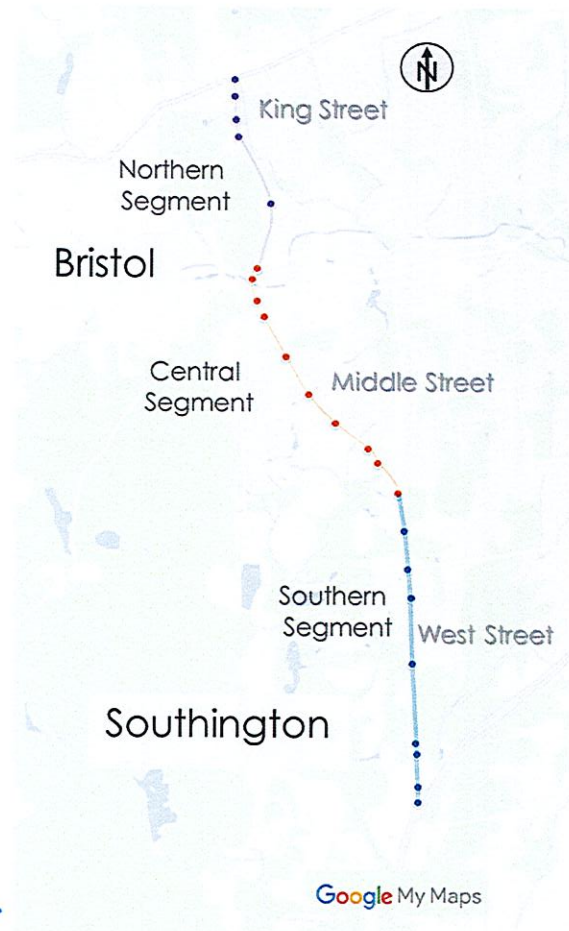
Central Segment: Lake Avenue @ CT Route 229



Central Segment: Vincent P. Kelly Road @ CT Route 229



Multimodal Accommodations



Transit



Preliminary Traffic Data: Transit



■ CTfastrak Route 102

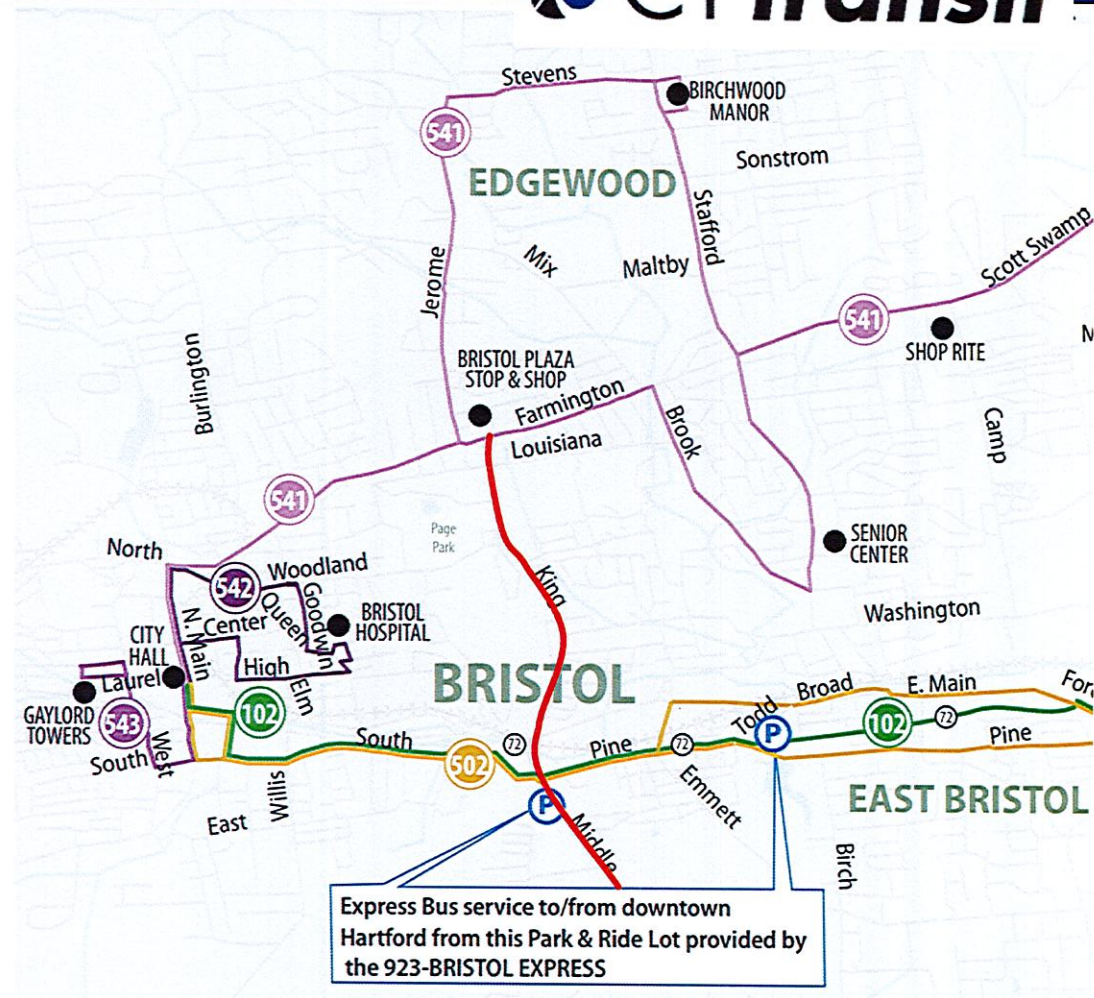
- The average weekday daily ridership in 2019 totaled 1,294 boardings and alightings.
- Three percent (3%) of daily trips board and alight within 0.5 miles of CT Route 229.

■ Express Route 502

- The average weekday daily ridership in 2019 totaled 210 boardings and alightings.
- Three percent (3%) of daily trips board and alight within 0.5 miles of CT Route 229.

■ Local 541 Bristol

- Known as "Tunxis Community College"
- The average weekday daily ridership in 2019 totaled 270 boardings and alightings.
- The nearby bus stops account for approximately twenty percent (20%) of average weekday daily bus ridership.



CROSS SECTIONS

Transit Need Index

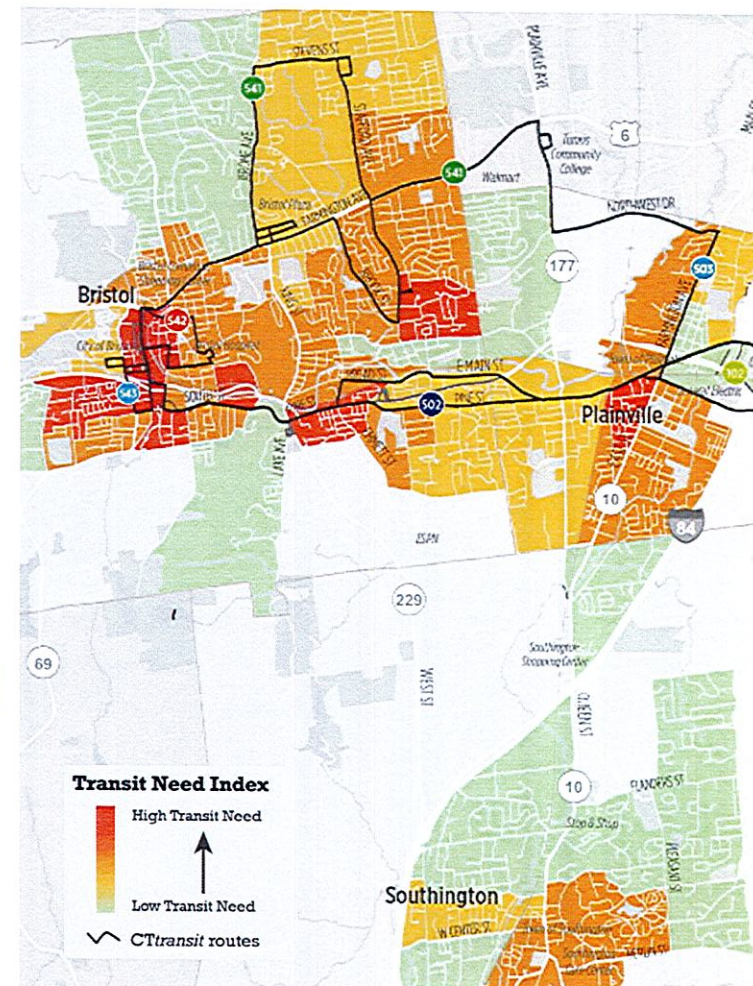
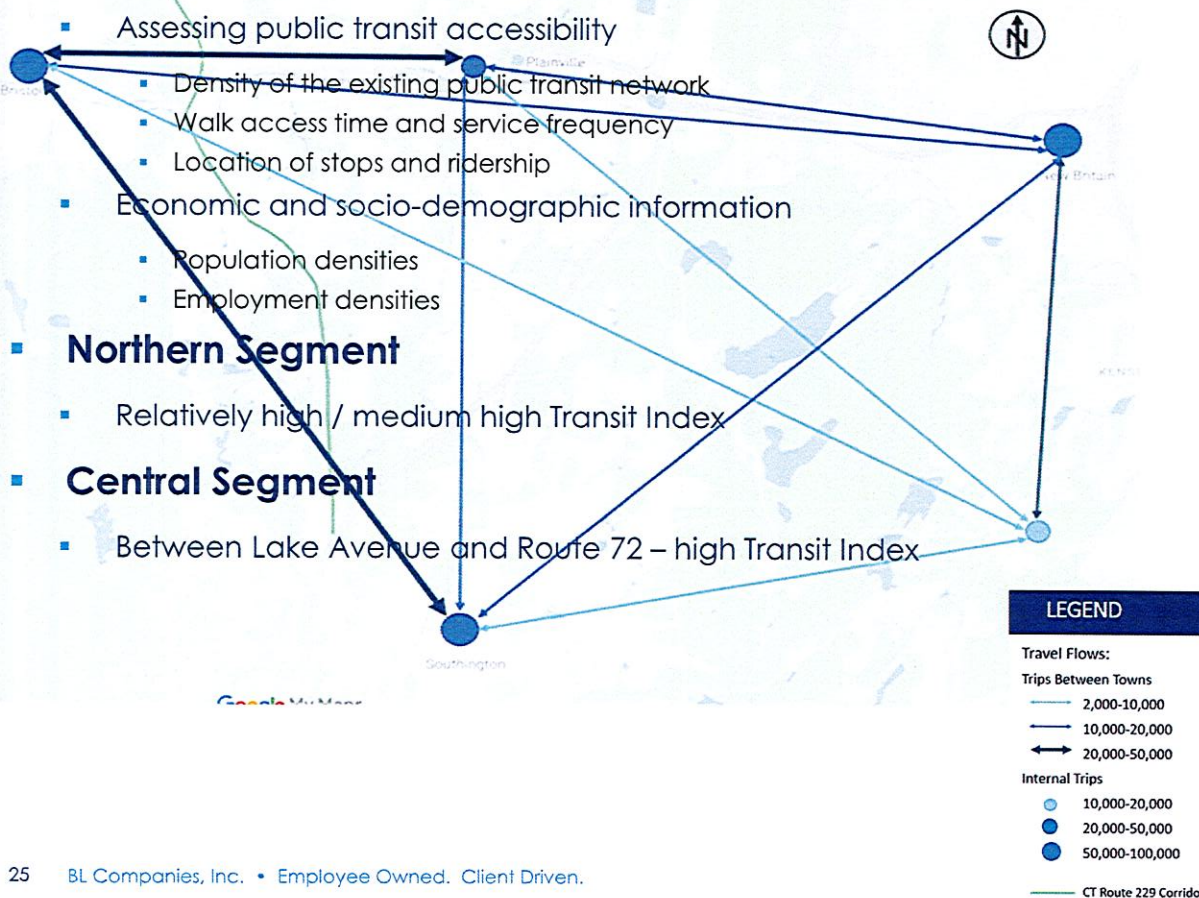
- Assessing public transit accessibility
 - Density of the existing public transit network
 - Walk access time and service frequency
 - Location of stops and ridership
- Economic and socio-demographic information
 - Population densities
 - Employment densities

Northern Segment

- Relatively high / medium high Transit Index

Central Segment

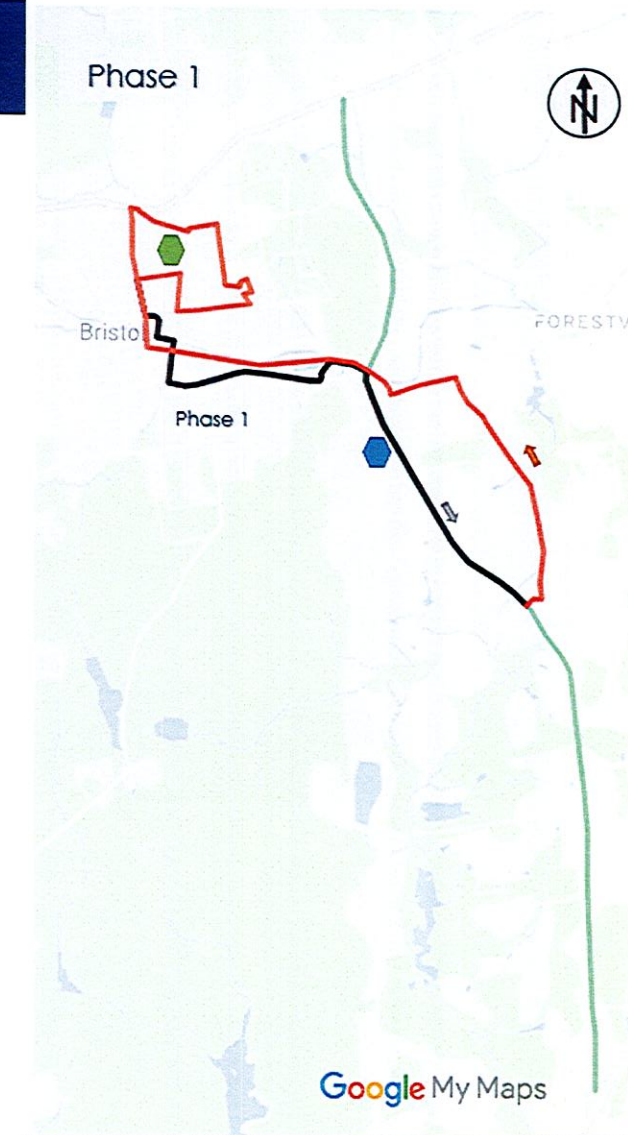
- Between Lake Avenue and Route 72 – high Transit Index



Proposed Route 542 - Phase 1

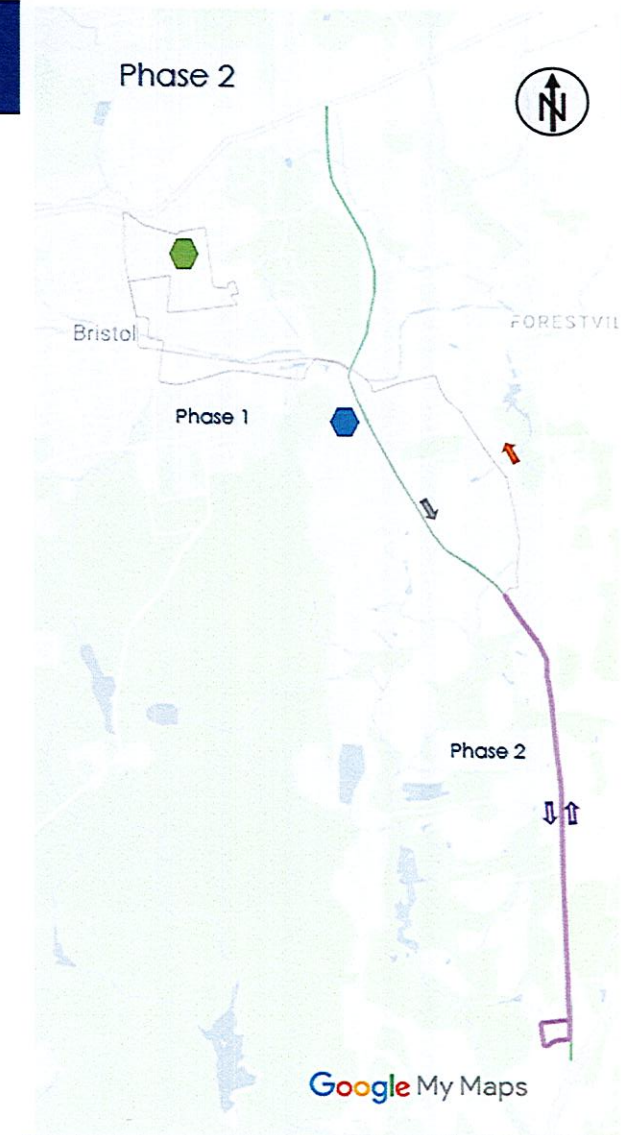
- **Local NEW Route 542** - Phase1 services:

- JF Kennedy Apartments
- Gaylord Towers
- City Hall / Downtown Bristol
- Bristol Hospital
- Riverview Apartments
- Trident Commercial Area
- Lake Avenue Park-and-Ride
- Redstone Commons
- Enterprise Drive Commercial Park
- Bristol Business Park
- ESPN



Proposed Route 542 - Phase 2

- **Local NEW Route 542** – Phase 2 services:
 - ESPN
 - Courtyard Marriott
 - UConn Health Southington
 - Executive Blvd Shopping Center



Bus Stop Amenities

■ Bus Stop Locations

- Convenient, Comfortable, and Safe Locations
- Visible and Easily Identifiable
- Real-time Information on Available Services
- Pedestrian and Bicycle Access
- Integration with Surrounding Development
- Amenities that Make the Wait Comfortable

■ Bus Shelters Amenities

- Landing pad
- Shelter with wait area and benches
- Arrival /Departure Variable Sign Information
- Bike Racks / Lockers
- Lighting
- Charging Station / WiFi
- Recycling / Waste Bins
- Water Fountain
- Sidewalk / Landscaping



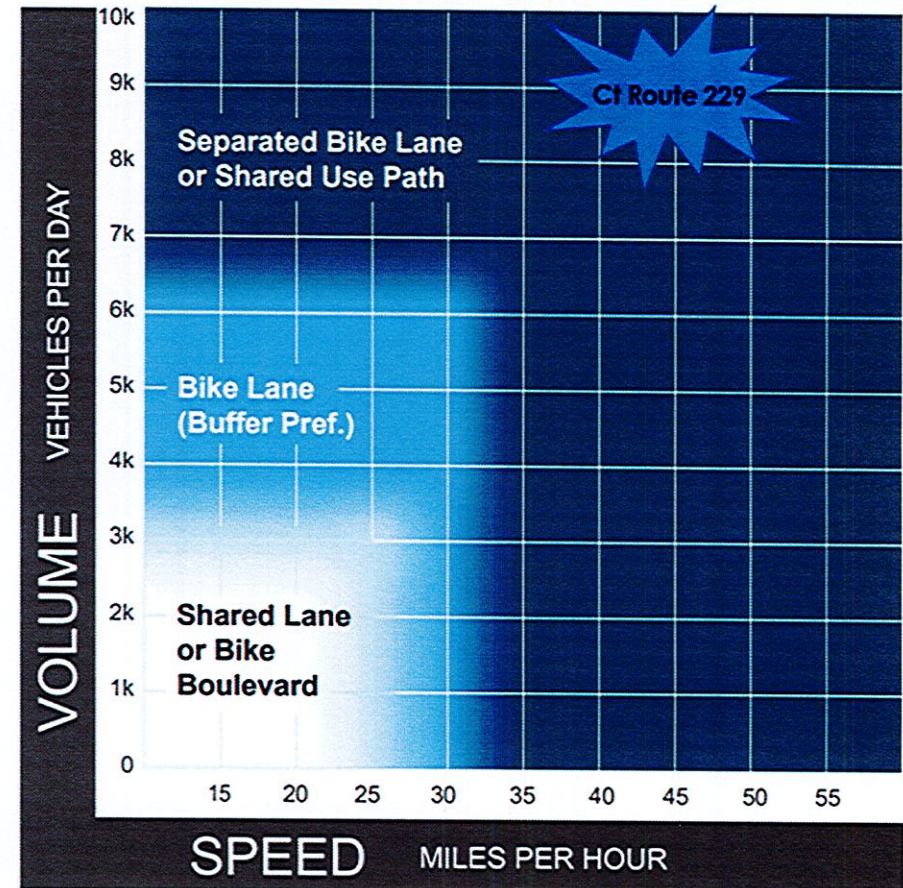
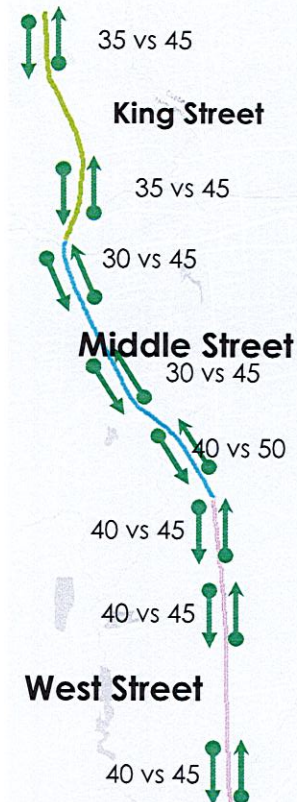
Pedestrian / Bike



Multi-Use Path Design Standards

CT Route 229 Conditions

- Travel speeds 40-50mph
- ADTs:
 - ▶ Northern segment: 15,000
 - ▶ Central segment: 18,000
 - ▶ Southern Segment: 21,000



FHWA Bikeway Selection Guide

ADA / PROWAG Compliance

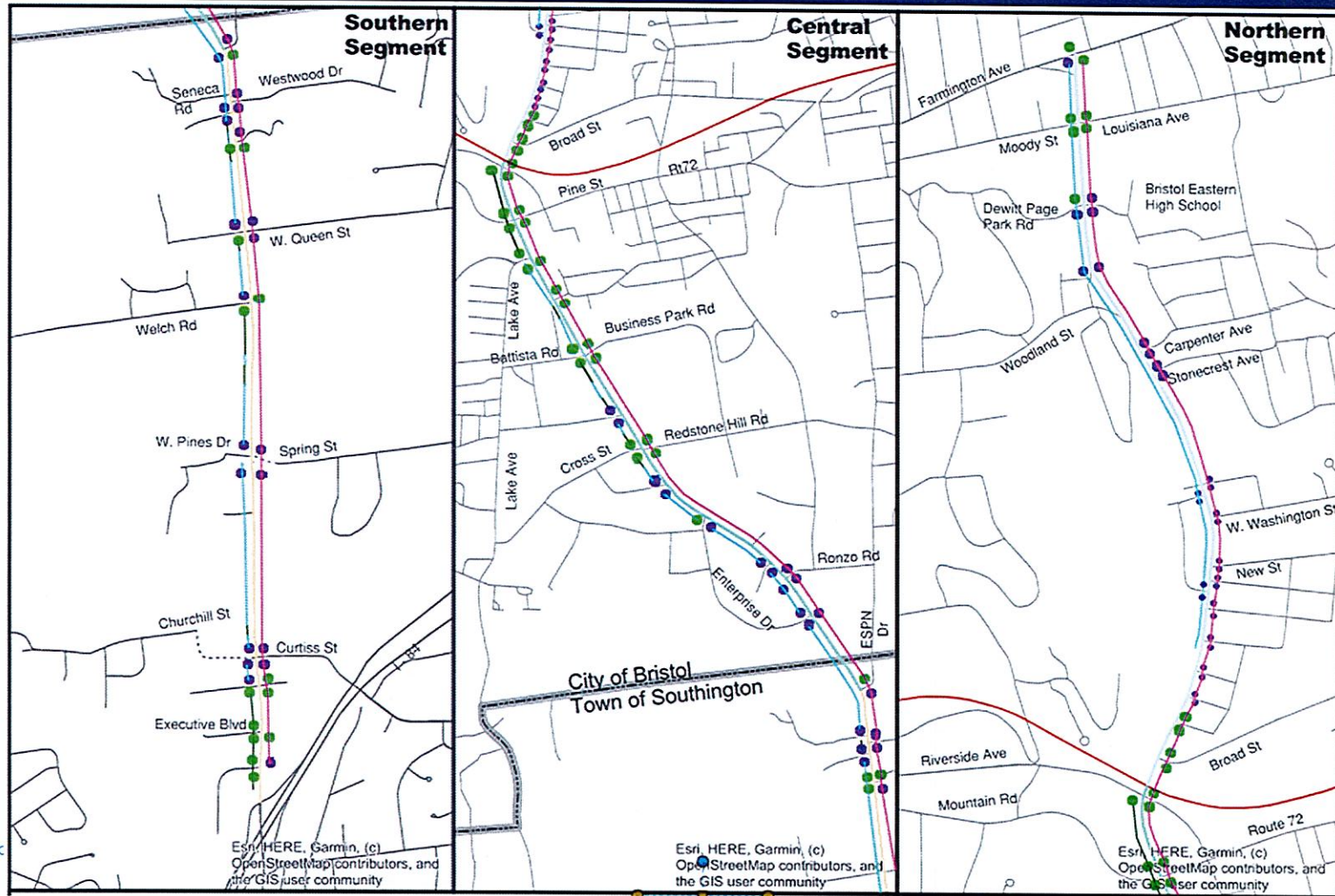
- **Sidewalks:**
 - width and condition
 - surface type
 - curb & snow shelf presence
 - ramps and flares
 - detectable warning panels (Truncated Domes)
 - obstructions along sidewalk & continuity
- **Placement of pedestrian push buttons**
- **Slopes for pedestrian paths**



Proposed Crosswalks

Legend

- Segment**
- Northern Segment
 - Central Segment
 - Southern Segment
 -  Town Boundary
 - Proposed Handicap Ramp
 - Existing Handicap Ramp
 - Proposed Sidewalk
 - Proposed Multi-Path
 - Existing Sidewalk
 - CT Rail
 - CT Roads

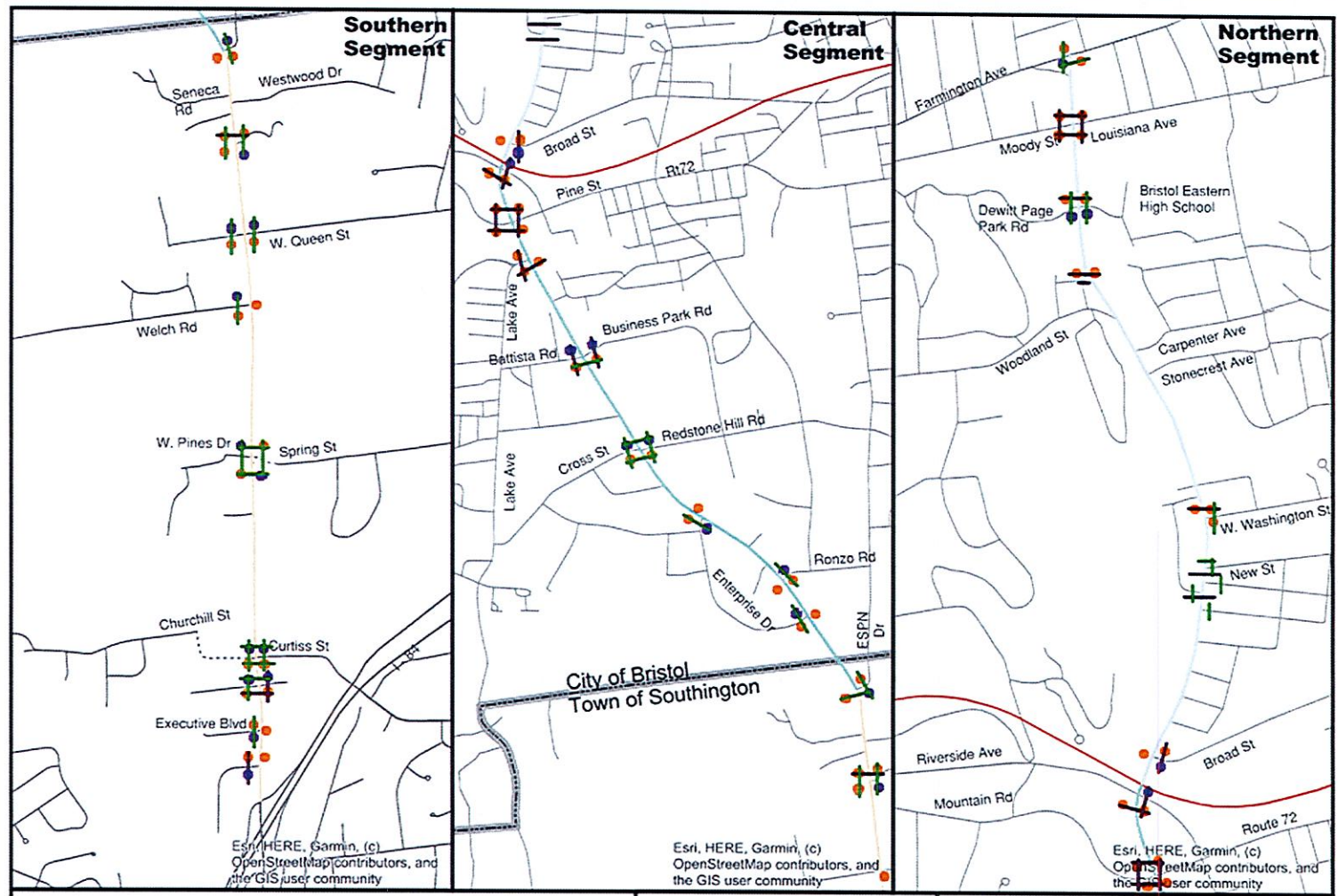


Proposed Crosswalks

Legend

Segment

- Northern Segment
- Central Segment
- Southern Segment
-  Town Boundary
- Proposed Pedestrian Push Button
- Pedestrian Push Button
- Proposed Crosswalk
- Crosswalk
- CT Rail
- CT Roads



Summary of Proposed additional Pedestrian Facilities

	Norther Segment (King Street)	Central Segment (Middle Street)	Southern Segment (West Street)
Crosswalk	11	9	17
Ramp	30	24	21
Push Button	15	21	13



Build, Analyze & Compare Traffic Scenarios

■ Scenarios:

- EXISTING Conditions
- NO BUILD Conditions
- BUILD Conditions
- BUILD with Improvements Conditions

■ Periods:

- Morning Peak Hour
- Midday Peak Hour
- Evening Peak Hour

■ Purpose:

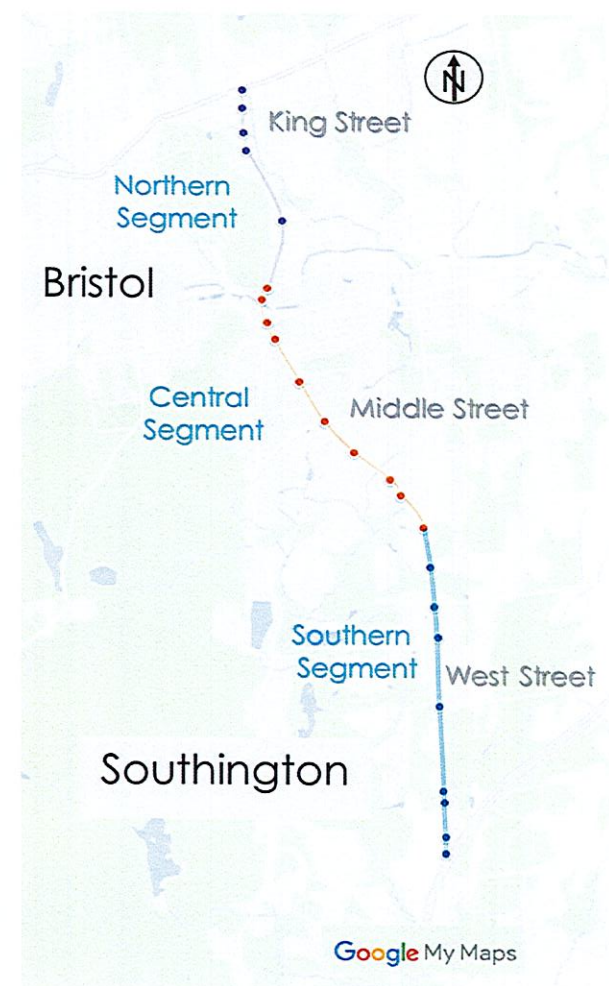
- To determine impact, if any, of land development on the adjacent roadway network
- Recommend mitigation, if needed (Build Imp Scenario)



Level of Service	Average Control Delay of Intersection	
	SIGNALIZED (seconds per vehicle)	UNSIGNALIZED (seconds per vehicle)
A	≤ 10	≤ 10
B	$> 10 \text{ and } \leq 20$	$> 10 \text{ and } \leq 15$
C	$> 20 \text{ and } \leq 35$	$> 15 \text{ and } \leq 25$
D	$> 35 \text{ and } \leq 55$	$> 25 \text{ and } \leq 35$
E	$> 55 \text{ and } \leq 80$	$> 35 \text{ and } \leq 50$
F	> 80	> 50

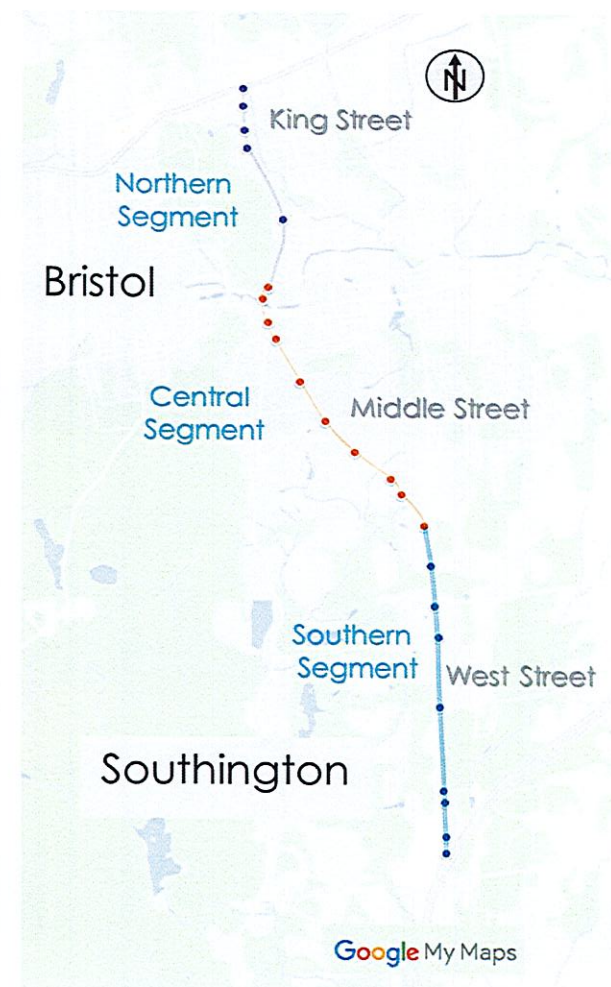
Traffic Operations of the Corridor - AM

		Existing	No Build	Build	Build Improved
Location / Level of Service (LOS)					
King Street	at Farmington Avenue / US6	B	B	B	B
	at Moody Street/ Louisiana Avenue	A	B	B	B
	at Page Park Road/ High School	A	A	A	A
	at Woodland Street	A	A	A	A
	at West Washington Street	C	C	D	C
	at Broad Street	A	A	A	A
Middle Street	at Riverside Avenue/ Relocated Route 72	C	C	D	D
	at Mountain Road/ Pine St	F	F	F	D
	at Lake Avenue/ Terry Commons Driveway	B	C	C	B
	at Battista Road/ Business Park Drive	B	B	C	B
	at Cross Street / Redstone Hill Road	B	B	C	C
	at Enterprise Drive North	A	A	A	A
	at Driveway/ Ronzo Road	B	B	B	B
	at Enterprise Drive South	A	A	C	C
	at ESPN Drive	A	A	B	B
West Street	at Private Drive/ Ridgeview Estates	A	A	F	B
	at West Queen Street	D	E	F	D
	at Welch Road	D	E	F	B
	at Spring Street	A	A	C	B
	at Curtiss Street	A	B	F	D
	at Corporate Drive/ Centrion Plaza Drive	B	C	E	D
	at Executive Boulevard North	A	A	B	A
	at Executive Boulevard South	B	B	D	A
	at I-84 WB On Ramp/ I-84 WB Off Ramp	A	A	B	C



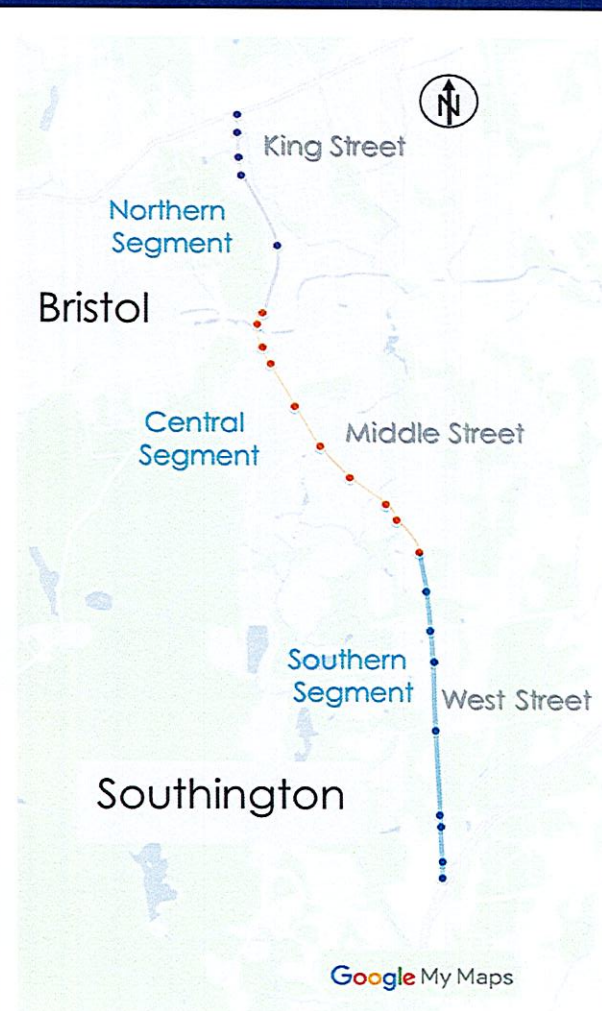
Traffic Operations of the Corridor - MD

		Existing	No Build	Build	Build Improved
Location / Level of Service (LOS)					
King Street	at Farmington Avenue / US6	B	B	C	C
	at Moody Street / Louisiana Avenue	B	B	C	B
	at Page Park Road / High School	A	A	A	A
	at Woodland Street	A	A	A	B
	at West Washington Street	B	C	D	C
	at Broad Street	B	B	B	A
Middle Street	at Riverside Avenue / Relocated Route 72	C	C	D	C
	at Mountain Road / Pine St	D	E	F	E
	at Lake Avenue / Terry Commons Driveway	B	B	B	B
	at Battista Road / Business Park Drive	A	A	B	C
	at Cross Street / Redstone Hill Road	B	B	D	D
	at Enterprise Drive North	A	A	A	A
	at Driveway / Ronzo Road	A	B	D	D
	at Enterprise Drive South	A	A	A	A
	at ESPN Drive	A	A	C	C
	at Private Drive / Ridgeview Estates	A	A	F	B
West Street	at West Queen Street	C	D	F	F
	at Welch Road	B	C	F	C
	at Spring Street	A	A	B	B
	at Curtiss Street	A	A	F	D
	at Corporate Drive / Centrion Plaza Drive	A	A	D	A
	at Executive Boulevard North	A	A	A	A
	at Executive Boulevard South	B	B	C	A
	at I-84 WB On Ramp / I-84 WB Off Ramp	A	A	C	C



Traffic Operations of the Corridor - PM

		Existing	No Build	Build	Build Improved
Location / Level of Service (LOS)					
King Street	at Farmington Avenue / US6	C	C	D	D
	at Moody Street / Louisiana Avenue	B	C	D	C
	at Page Park Road / High School	A	A	A	A
	at Woodland Street	A	B	E	C
	at West Washington Street	D	D	F	E
	at Broad Street	B	B	C	B
Middle Street	at Riverside Avenue / Relocated Route 72	E	F	F	D
	at Mountain Road / Pine St	F	F	F	D
	at Lake Avenue / Terry Commons Driveway	C	C	C	B
	at Battista Road / Business Park Drive	B	B	C	C
	at Cross Street / Redstone Hill Road	B	C	F	C
	at Enterprise Drive North	A	A	D	C
	at Driveway / Ronzo Road	B	B	F	C
	at Enterprise Drive South	A	A	B	B
	at ESPN Drive	B	B	F	B
West Street	at Private Drive / Ridgeview Estates	B	B	F	B
	at West Queen Street	D	E	F	F
	at Welch Road	E	F	F	C
	at Spring Street	A	A	C	C
	at Curtiss Street	E	F	F	B
	at Corporate Drive / Centrion Plaza Drive	A	B	D	B
	at Executive Boulevard North	A	B	B	B
	at Executive Boulevard South	B	B	D	B
	at I-84 WB On Ramp / I-84 WB Off Ramp	B	B	C	C



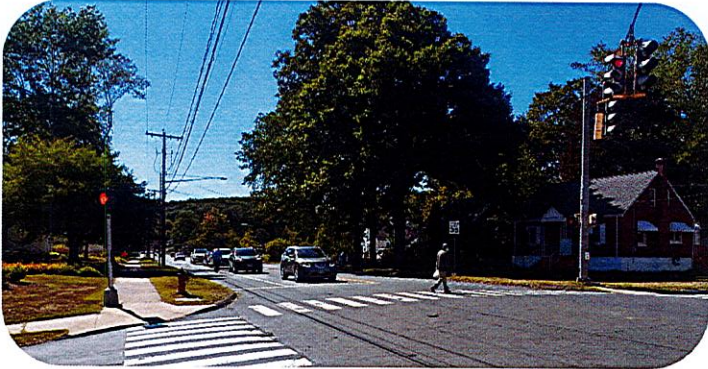
Next Steps:

WRAP UP:

- **Post the Report on website**
 - 30-day comment period
- **Incorporate revisions**
- **Finalize**



Thank You for your time!



Any Questions?





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 6, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW Account Summary – Year to Date**

The Department of Public Works has completed a review of account to date. Based on the review, DPW accounts are in general compliance with existing BOF appropriations. The primary concern is vehicle diesel fuel. A year-over-year analysis of DPW April 2021 versus April 2022 diesel cost indicates the department is incurring an additional fuel cost of approximately \$50,000/month. Accounts indicating substantial surpluses include: vehicle contract service fees (\$110,000), salt (\$90,000) snow plowing (\$17,000), and various Division regular wage funds (due to vacancies).

An account summary is attached for BPW review along with a BOF transfer request to balance out several accounts. Due to the use of blanket purchase orders, I would recommend that a review of accounts concentrate on actual expenditures to date as opposed to available funds, since available funds include expenditures and encumbrances, and with the fiscal year ending shortly, encumbrances will not be expended.

A more detailed review of DPW accounts will be performed as part of the year-end closeout process, however to date it appears DPW will be requesting BOF approval to keep the following purchase orders open:

1. Eng. Div. - Consultant Services \$8,200
2. Eng. Div. - Department of Interior \$15,000 (River Gauge Station)
3. Land Use – Affordable Housing Study \$4,650
4. Rail Road Maintenance \$52,000
5. Dump Truck Body replacement \$57,000
6. Bulk Truck Replacement \$206,512
7. DPW Yard Floor Replacement - \$16,078
8. Snow salt - \$60,000

The DPW also anticipate requesting carryovers of the following account funds:

- a. Magnesium Tank Replacement - \$60,480
- b. Salt Brine System Installation - \$55,000
- c. Street Lighting Maintenance - \$20,000

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: June 6, 2022
(Submission Date)

For the June 28, 2022 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ 92,550.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on June 16, 2022.
(date)

A handwritten signature in blue ink, appearing to be "Jodi McGrane", is written over the signature line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

See attached list

DPW BOF Transfer Request - June 2022					
Account Numbers	Account (From/OUT)	Account Numbers	Account (INTO)	\$ (INTO)	Comment
0013016 515100	Solid Waste Overtime	0013010 515100	Admin OT	\$2,000	Increase overtime associated with a vacancy in the Admin Division.
0013016 517000	Solid Waste Other Wages	0013010 517000	Admin Other	\$150	Increase other wages associated with vacation payback (portion of).
0013011 561800	Engineering Program Supplies	0013010 553100	Admin Postage	\$500	Increase postage associated with DPW information packet to new property owners
0013011 561800	Engineering Program Supplies	0013010 569000	Admin Office	\$440	Increase office supplies for Admin
0013011 581120	Eng. Conf Mem	0013010 581135	Admin School	\$350	Increase training of DPW staff (safety & roadway construction)
0013016 517000	Solid Waste Other Wages	0013012 517000	Land use Other wages	\$860	Increase funding for staff vacation buy back per contract
0013011 543000	Engineering Repair	0013012 553100	Land use Postage	\$600	Increase postage associated with Land use permits (Certified mail per State Statue)
0013018 561800	Fleet Heating	0013017 562200	Solid waste Environmental Monitoring	\$4,730	Monitoring well testing at landfill required per CT DEEP
0013018 561800	Snow Program Supplies	0013016 542110	Hazardous Waste Collection	\$5,380	Increase cost associated with increase participation of Bristol residents in regional household hazardous waste collections
0013017 543100	Fleet Service	0013017 563000	Fleet Parts	\$50,000	Increase cost of vehicle parts due to both cost increase and increase in parts ordered
0013017 562000	Fleet Heating	0013017 562200	Fleet Natural Gas	\$1,500	Cost overage in DPW Vincent P Kelly natural gas use.
0013013 543000	Building Repair	0013013 515100	Building OT	\$8,000	Increase overtime to cover existing overage (\$1,500) and anticipated cost (\$6,500) painting various rooms in PD
0013018 561800	Snow Program Supplies	0013013 561400	Building Supplies	\$12,000	Increase Building cleaning supplies associated with City Hall office move / relocations (increase cleaning)
0013021 541100	Other Building Water	0013021 541000	Other Bldg. Utilities	\$500	Increase cost of other building utilities
0013017 544400	Fleet Rent/Lease	0013015 544400	Street Rent/Lease	\$4,000	Cost to rent rock crusher to process roadway materials at DPW's James P Casey Road facility
0013018 544410	Snow Plowing Fee	0013018 515100	Snow OT	\$1,540	Increase staff overtime cost (snow operations)

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013010 PUBLIC WORKS ADMINISTRATION							
0013010 442008 EXCAVATION	-10,000	0	-10,000	-5,080.00	.00	-4,920.00	50.8%*
0013010 450003 SERVICEFEE	-370,000	0	-370,000	-382,640.00	.00	12,640.00	103.4%
0013010 450208 OTHRECYCLN	-13,200	0	-13,200	-11,026.69	.00	-2,173.31	83.5%*
0013010 450300 ENG MAPS	-200	0	-200	-891.00	.00	691.00	445.5%
0013010 450303 BULK FEES	-11,000	0	-11,000	-13,721.44	.00	2,721.44	124.7%
0013010 450309 SALE EQUIP	0	0	0	-988.00	.00	988.00	100.0%
0013010 450400 CHG SERVIC	-1,600	0	-1,600	-242.00	.00	-1,358.00	15.1%*
0013010 514000 REG WAGES	367,365	0	367,365	311,895.32	.00	55,469.68	84.9%
0013010 515100 OVERTIME	2,450	0	2,450	4,191.95	.00	-1,741.95	171.1%*
0013010 515200 PARTTIME	22,435	0	22,435	19,817.82	.00	2,617.18	88.3%
0013010 517000 OTHER WAGE	2,605	0	2,605	2,743.88	.00	-138.88	105.3%*
0013010 531000 PROF FEES	3,500	0	3,500	2,830.20	91.80	578.00	83.5%
0013010 553100 POSTAGE	3,500	0	3,500	3,832.57	.00	-332.57	109.5%*
0013010 569000 OFFIC SUPL	2,200	0	2,200	2,262.63	360.91	-423.54	119.3%*
0013010 581120 CONF MEMB	4,500	0	4,500	3,611.43	.00	888.57	80.3%
0013010 581135 SCHOOLING	5,500	0	5,500	5,849.00	.00	-349.00	106.3%*
0013010 581145 EMPL RECOG	1,500	0	1,500	866.62	630.00	3.38	99.8%
0013010 581150 BOND	800	0	800	709.00	.00	91.00	88.6%
TOTAL PUBLIC WORKS ADMINISTRATION	10,355	0	10,355	-55,978.71	1,082.71	65,251.00	-530.1%
TOTAL GENERAL FUND	10,355	0	10,355	-55,978.71	1,082.71	65,251.00	-530.1%
TOTAL REVENUES	-406,000	0	-406,000	-414,589.13	.00	8,589.13	
TOTAL EXPENSES	416,355	0	416,355	358,610.42	1,082.71	56,661.87	
GRAND TOTAL	10,355	0	10,355	-55,978.71	1,082.71	65,251.00	-530.1%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013013 BUILDING MAINTENANCE DIVISION							
0013013 514000 REG WAGES	533,860	0	533,860	466,749.92	2,449.54	64,660.54	87.9%
0013013 515100 OVERTIME	45,000	0	45,000	46,743.87	.00	-1,743.87	103.9%*
0013013 517000 OTHER WAGE	16,765	0	16,765	12,834.91	.00	3,930.09	76.6%
0013013 518000 WORKERCOMP	0	0	0	1,366.10	.00	-1,366.10	100.0%*
0013013 531000 PROF FEES	2,000	0	2,000	345.00	705.00	950.00	52.5%
0013013 541000 UTILITIES	275,000	0	275,000	210,171.52	49,828.48	15,000.00	94.5%
0013013 541100 WATER SEWR	12,500	0	12,500	7,643.68	4,706.32	150.00	98.8%
0013013 543000 REP & MAIN	165,000	-50,000	115,000	69,917.77	37,555.42	7,526.81	93.5%
0013013 553000 TELEPHONE	500	0	500	.00	.00	500.00	.0%
0013013 561400 MAINT SUPL	28,000	0	28,000	28,131.36	10,026.14	-10,157.50	136.3%*
0013013 562200 NATURALGAS	90,000	0	90,000	88,573.05	5,426.95	-4,000.00	104.4%*
0013013 581120 CONF MEMB	500	0	500	75.00	.00	425.00	15.0%
TOTAL BUILDING MAINTENANCE DIVISION	1,169,125	-50,000	1,119,125	932,552.18	110,697.85	75,874.97	93.2%
TOTAL GENERAL FUND	1,169,125	-50,000	1,119,125	932,552.18	110,697.85	75,874.97	93.2%
TOTAL EXPENSES	1,169,125	-50,000	1,119,125	932,552.18	110,697.85	75,874.97	
GRAND TOTAL	1,169,125	-50,000	1,119,125	932,552.18	110,697.85	75,874.97	93.2%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013011 ENGINEERING							
0013011 514000 REG WAGES	845,650	-5,000	840,650	693,040.87	.00	147,609.13	82.4%
0013011 515100 OVERTIME	6,000	5,000	11,000	8,629.38	.00	2,370.62	78.4%
0013011 531000 PROF FEES	50,000	14,630	64,630	35,765.02	22,460.92	6,404.06	90.1%
0013011 543000 REP & MAIN	1,500	0	1,500	.00	1,500.00	.00	100.0%
0013011 555000 PRINT/BIND	300	0	300	.00	.00	300.00	.0%
0013011 561800 PROG SUPPL	6,700	1,200	7,900	3,398.76	3,625.16	876.08	88.9%
0013011 581120 CONF MEMB	1,500	0	1,500	335.00	.00	1,165.00	22.3%
TOTAL ENGINEERING	911,650	15,830	927,480	741,169.03	27,586.08	158,724.89	82.9%
TOTAL GENERAL FUND	911,650	15,830	927,480	741,169.03	27,586.08	158,724.89	82.9%
TOTAL EXPENSES	911,650	15,830	927,480	741,169.03	27,586.08	158,724.89	
GRAND TOTAL	911,650	15,830	927,480	741,169.03	27,586.08	158,724.89	82.9%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013026 PUBLIC WORKS FLEET							
0013026 570400 22003 3 SALT SPR	19,000	0	19,000	17,754.00	.00	1,246.00	93.4%
0013026 570400 22005 DUMP BODY	45,000	12,975	57,975	.00	57,975.00	.00	100.0%
0013026 570400 22006 SPREADER	22,000	4,890	26,890	26,890.00	.00	.00	100.0%
0013026 570400 22007 TILT TRAIL	10,000	3,770	13,770	9,999.00	.00	3,771.00	72.6%
0013026 570500 21003 REPUR TRK	0	104,923	104,923	104,923.01	.00	.00	100.0%
0013026 570500 21004 MASON DUMP	0	56,945	56,945	56,945.24	.00	.00	100.0%
0013026 570500 22001 BULK TRUC	200,000	6,513	206,513	.00	206,512.84	.16	100.0%
0013026 570500 22002 2- DUMP TR	170,000	0	170,000	163,080.34	.00	6,919.66	95.9%
0013026 570500 22004 1 TON PU	68,000	0	68,000	64,425.36	.00	3,574.64	94.7%
0013026 570500 22020 4 PICKUPS	0	24,000	24,000	.00	.00	24,000.00	.0%
TOTAL PUBLIC WORKS FLEET	534,000	214,016	748,016	444,016.95	264,487.84	39,511.46	94.7%
TOTAL GENERAL FUND	534,000	214,016	748,016	444,016.95	264,487.84	39,511.46	94.7%
TOTAL EXPENSES	534,000	214,016	748,016	444,016.95	264,487.84	39,511.46	
GRAND TOTAL	534,000	214,016	748,016	444,016.95	264,487.84	39,511.46	94.7%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013017 FLEET MAINTENANCE							
0013017 514000 REG WAGES	653,970	0	653,970	493,642.42	.00	160,327.58	75.5%
0013017 515100 OVERTIME	45,000	0	45,000	35,511.98	.00	9,488.02	78.9%
0013017 517000 OTHER WAGE	3,600	0	3,600	1,288.80	.00	2,311.20	35.8%
0013017 541000 UTILITIES	24,000	0	24,000	18,912.46	5,087.54	.00	100.0%
0013017 541100 WATER SEWE	2,000	0	2,000	1,673.52	426.48	-100.00	105.0%*
0013017 543000 REP & MAIN	42,000	0	42,000	11,759.00	7,836.90	22,404.10	46.7%
0013017 543100 MV SERVICE	320,000	-38,513	281,487	73,834.27	123,893.90	83,758.83	70.2%
0013017 544400 RENT/LEASE	10,000	0	10,000	.00	.00	10,000.00	.0%
0013017 561400 MAINT SUPL	8,000	0	8,000	6,259.99	1,881.66	-141.65	101.8%*
0013017 561800 PROG SUPPL	23,000	19,850	42,850	35,334.80	8,262.75	-747.55	101.7%*
0013017 562100 HEATINGOIL	4,000	0	4,000	.00	500.00	3,500.00	12.5%
0013017 562200 NATURALGAS	18,000	0	18,000	18,757.99	1,242.12	-2,000.11	111.1%*
0013017 562600 MOT FUELS	330,000	45,000	375,000	472,368.56	72,284.48	-169,653.04	145.2%*
0013017 563000 MV PARTS	350,000	-21,635	328,365	331,076.19	117,881.58	-120,592.77	136.7%*
0013017 563100 TIRES	85,000	0	85,000	56,655.82	12,844.18	15,500.00	81.8%
0013017 581120 CONF MEMB	250	0	250	.00	.00	250.00	.0%
TOTAL FLEET MAINTENANCE	1,918,820	4,702	1,923,522	1,557,075.80	352,141.59	14,304.61	99.3%
TOTAL GENERAL FUND	1,918,820	4,702	1,923,522	1,557,075.80	352,141.59	14,304.61	99.3%
TOTAL EXPENSES	1,918,820	4,702	1,923,522	1,557,075.80	352,141.59	14,304.61	
GRAND TOTAL	1,918,820	4,702	1,923,522	1,557,075.80	352,141.59	14,304.61	99.3%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013012 LAND USE							
0013012 422011 SURCHARGE	0	0	0	-5,571.35	.00	5,571.35	100.0%
0013012 442009 FEES/PERMI	-18,000	0	-18,000	-31,450.00	.00	13,450.00	174.7%
0013012 514000 REG WAGES	237,180	0	237,180	207,316.46	.00	29,863.54	87.4%
0013012 515100 OVERTIME	9,140	1,000	10,140	7,446.72	.00	2,693.28	73.4%
0013012 515200 PARTTIME	0	0	0	81.87	.00	-81.87	100.0%*
0013012 517000 OTHER WAGE	0	0	0	859.50	.00	-859.50	100.0%*
0013012 531000 21035 PROF FEES	0	19,000	19,000	11,535.00	4,465.00	3,000.00	84.2%
0013012 553100 POSTAGE	1,200	0	1,200	1,625.74	.00	-425.74	135.5%*
0013012 557700 ADVERTIS	9,000	8,000	17,000	14,048.80	2,951.20	.00	100.0%
0013012 569000 OFFIC SUPL	500	0	500	223.51	276.49	.00	100.0%
0013012 581120 CONF MEMB	3,000	-1,000	2,000	1,217.00	.00	783.00	60.9%
TOTAL LAND USE	242,020	27,000	269,020	207,333.25	7,692.69	53,994.06	79.9%
TOTAL GENERAL FUND	242,020	27,000	269,020	207,333.25	7,692.69	53,994.06	79.9%
TOTAL REVENUES	-18,000	0	-18,000	-37,021.35	.00	19,021.35	
TOTAL EXPENSES	260,020	27,000	287,020	244,354.60	7,692.69	34,972.71	
GRAND TOTAL	242,020	27,000	269,020	207,333.25	7,692.69	53,994.06	79.9%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013027 LINE PAINTING							
0013027 515100 OVERTIME	525	0	525	.00	.00	525.00	.0%
0013027 531000 PROF FEES	100,000	0	100,000	44,868.40	5,131.60	50,000.00	50.0%
0013027 561800 PROG SUPPL	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL LINE PAINTING	102,025	0	102,025	44,868.40	5,131.60	52,025.00	49.0%
TOTAL GENERAL FUND	102,025	0	102,025	44,868.40	5,131.60	52,025.00	49.0%
TOTAL EXPENSES	102,025	0	102,025	44,868.40	5,131.60	52,025.00	
GRAND TOTAL	102,025	0	102,025	44,868.40	5,131.60	52,025.00	49.0%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
306 ROAD IMPROVEMENTS FUND							
3063019 MAJOR ROAD IMPROVEMENTS							
3063019 432020 TOWNAID RD	-662,850	0	-662,850	-663,205.76	.00	355.76	100.1%
3063019 432059 MUNICIP GR	-3,709,995	0	-3,709,995	.00	.00	-3,709,995.00	.0%*
3063019 470000 CONTRIBUTN	0	0	0	-20,000.00	.00	20,000.00	100.0%
3063019 490001 TRANS GEN	-300,000	0	-300,000	-300,000.00	.00	.00	100.0%
3063019 531000 PROF FEES	25,000	0	25,000	.00	.00	25,000.00	.0%
3063019 561800 PROG SUPPL	40,000	0	40,000	36,160.04	.00	3,839.96	90.4%
3063019 570300 IMP OTH	4,570,895	1,110,553	5,681,448	3,447,292.04	1,974,694.83	259,460.77	95.4%
3063019 570300 22C12 DMAC PARK	0	90,000	90,000	49,392.86	310.94	40,296.20	55.2%
3063019 570400 22013 SKID ATTAC	27,450	0	27,450	.00	.00	27,450.00	.0%
3063019 570400 22014 BROOM COLL	9,500	0	9,500	.00	.00	9,500.00	.0%
TOTAL MAJOR ROAD IMPROVEMENTS	0	1,200,553	1,200,553	2,549,639.18	1,975,005.77	-3,324,092.31	376.9%
TOTAL ROAD IMPROVEMENTS FUND	0	1,200,553	1,200,553	2,549,639.18	1,975,005.77	-3,324,092.31	376.9%
TOTAL REVENUES	-4,672,845	0	-4,672,845	-983,205.76	.00	-3,689,639.24	
TOTAL EXPENSES	4,672,845	1,200,553	5,873,398	3,532,844.94	1,975,005.77	365,546.93	
GRAND TOTAL	0	1,200,553	1,200,553	2,549,639.18	1,975,005.77	-3,324,092.31	376.9%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013021 OTHER CITY BUILDINGS							
0013021 541000 UTILITIES	1,000	0	1,000	1,428.95	446.06	-875.01	187.5%*
0013021 541100 WATER SEWR	1,000	0	1,000	.00	.00	1,000.00	.0%
0013021 543000 REP & MAIN	100,000	50,000	150,000	134,119.33	41,173.18	-25,292.51	116.9%*
0013021 561400 MAINT SUPL	4,000	0	4,000	1,828.21	921.79	1,250.00	68.8%
TOTAL OTHER CITY BUILDINGS	106,000	50,000	156,000	137,376.49	42,541.03	-23,917.52	115.3%
TOTAL GENERAL FUND	106,000	50,000	156,000	137,376.49	42,541.03	-23,917.52	115.3%
TOTAL EXPENSES	106,000	50,000	156,000	137,376.49	42,541.03	-23,917.52	
GRAND TOTAL	106,000	50,000	156,000	137,376.49	42,541.03	-23,917.52	115.3%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013018 SNOW REMOVAL							
0013018 515100 SNOW O.T.	270,000	0	270,000	271,540.40	.00	-1,540.40	100.6%*
0013018 531000 PROF FEES	4,500	0	4,500	4,871.16	.00	-371.16	108.2%*
0013018 543000 REP & MAIN	4,000	0	4,000	3,050.98	.00	949.02	76.3%
0013018 544410 SNOWPLW FE	320,000	-150,000	170,000	152,570.66	.00	17,429.34	89.7%
0013018 561800 PROG SUPPL	480,000	50,000	530,000	439,305.48	.00	90,694.52	82.9%
0013018 563000 MOT VEH PT	9,000	0	9,000	5,692.22	1,017.94	2,289.84	74.6%
0013018 563100 CHAINS	5,000	0	5,000	.00	.00	5,000.00	.0%
0013018 570400 20038 TANKS	0	60,480	60,480	.00	60,480.00	.00	100.0%
0013018 570400 22021 SALT BRINE	0	55,000	55,000	.00	.00	55,000.00	.0%
TOTAL SNOW REMOVAL	1,092,500	15,480	1,107,980	877,030.90	61,497.94	169,451.16	84.7%
TOTAL GENERAL FUND	1,092,500	15,480	1,107,980	877,030.90	61,497.94	169,451.16	84.7%
TOTAL EXPENSES	1,092,500	15,480	1,107,980	877,030.90	61,497.94	169,451.16	
GRAND TOTAL	1,092,500	15,480	1,107,980	877,030.90	61,497.94	169,451.16	84.7%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013016 SOLID WASTE DIVISION							
0013016 450324 BARRELSALE	-15,000	0	-15,000	-14,750.00	.00	-250.00	98.3%*
0013016 514000 REG WAGES	1,031,480	0	1,031,480	891,876.30	.00	139,603.70	86.5%
0013016 515100 OVERTIME	83,000	0	83,000	55,946.77	.00	27,053.23	67.4%
0013016 517000 OTHER WAGE	4,100	0	4,100	1,228.00	.00	2,872.00	30.0%
0013016 531000 PROF FEES	1,000	0	1,000	800.00	.00	200.00	80.0%
0013016 534200 ENVIRON	30,000	0	30,000	32,895.50	1,831.73	-4,727.23	115.8%*
0013016 542110 HAZ WASTE	14,000	0	14,000	19,380.00	.00	-5,380.00	138.4%*
0013016 542120 TIP FEE	1,140,400	0	1,140,400	1,140,400.00	.00	.00	100.0%
0013016 561800 PROG SUPPL	52,000	27,140	79,140	60,381.75	17,715.35	1,043.15	98.7%
0013016 581120 CONF MEMB	800	0	800	733.00	.00	67.00	91.6%
0013016 590000 XFR TO 121	-1,140,400	0	-1,140,400	-1,140,400.00	.00	.00	100.0%
TOTAL SOLID WASTE DIVISION	1,201,380	27,140	1,228,520	1,048,491.32	19,547.08	160,481.85	86.9%
TOTAL GENERAL FUND	1,201,380	27,140	1,228,520	1,048,491.32	19,547.08	160,481.85	86.9%
TOTAL REVENUES	-15,000	0	-15,000	-14,750.00	.00	-250.00	
TOTAL EXPENSES	1,216,380	27,140	1,243,520	1,063,241.32	19,547.08	160,731.85	
GRAND TOTAL	1,201,380	27,140	1,228,520	1,048,491.32	19,547.08	160,481.85	86.9%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013040 STREET LIGHTING							
0013040 541200 ST LGHTG	150,000	0	150,000	133,128.88	7,249.23	9,621.89	93.6%
0013040 543000 REP & MAIN	55,000	0	55,000	29,756.35	25,615.17	-371.52	100.7%*
TOTAL STREET LIGHTING	205,000	0	205,000	162,885.23	32,864.40	9,250.37	95.5%
TOTAL GENERAL FUND	205,000	0	205,000	162,885.23	32,864.40	9,250.37	95.5%
TOTAL EXPENSES	205,000	0	205,000	162,885.23	32,864.40	9,250.37	
GRAND TOTAL	205,000	0	205,000	162,885.23	32,864.40	9,250.37	95.5%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0013015 STREETS DIVISION							
0013015 514000 REG WAGES	1,970,000	0	1,970,000	1,737,549.03	.00	232,450.97	88.2%
0013015 515100 OVERTIME	40,000	0	40,000	36,585.46	.00	3,414.54	91.5%
0013015 517000 OTHER WAGE	4,000	0	4,000	2,929.35	.00	1,070.65	73.2%
0013015 518000 WORKERCOMP	0	0	0	1,619.56	.00	-1,619.56	100.0%*
0013015 531000 PROF FEES	1,000	0	1,000	800.20	171.80	28.00	97.2%
0013015 543000 REP & MAIN	16,500	0	16,500	15,996.99	115.85	387.16	97.7%
0013015 543050 SSCAPEMAIN	15,000	20,490	35,490	23,161.34	3,023.66	9,305.00	73.8%
0013015 544400 RENT/LEASE	10,000	0	10,000	14,000.00	.00	-4,000.00	140.0%*
0013015 561800 PROG SUPPL	130,000	4,400	134,400	84,555.18	35,198.84	14,645.98	89.1%
0013015 581120 CONF MEMB	800	0	800	.00	.00	800.00	.0%
0013015 589200 SIGNS	17,500	0	17,500	15,306.27	2,156.57	37.16	99.8%
TOTAL STREETS DIVISION	2,204,800	24,890	2,229,690	1,932,503.38	40,666.72	256,519.90	88.5%
TOTAL GENERAL FUND	2,204,800	24,890	2,229,690	1,932,503.38	40,666.72	256,519.90	88.5%
TOTAL EXPENSES	2,204,800	24,890	2,229,690	1,932,503.38	40,666.72	256,519.90	
GRAND TOTAL	2,204,800	24,890	2,229,690	1,932,503.38	40,666.72	256,519.90	88.5%

** END OF REPORT - Generated by Gerri Montambault **

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
136 TRANSFER STATION FUND							
1363016 TRANSFER STATION FUND							
1363016 422020 RESIDENTIA	-45,000	0	-45,000	-94,350.00	.00	49,350.00	209.7%
1363016 422021 COMM PERM	-2,200	0	-2,200	-2,225.00	.00	25.00	101.1%
1363016 450303 RECYCLING	-12,000	0	-12,000	-4,661.71	.00	-7,338.29	38.8%*
1363016 450350 CLOTHING	-250	0	-250	-6,000.00	.00	5,750.00	2400.0%
1363016 450351 ALUMINUM	-3,000	0	-3,000	-1,817.02	.00	-1,182.98	60.6%*
1363016 450352 IRONMETAL	-56,000	0	-56,000	-72,744.30	.00	16,744.30	129.9%
1363016 450353 BATTERIES	-4,000	0	-4,000	-2,644.68	.00	-1,355.32	66.1%*
1363016 450354 COMPOST	-2,000	0	-2,000	.00	.00	-2,000.00	.0%*
1363016 450356 PAYT	-250,000	0	-250,000	-217,711.00	.00	-32,289.00	87.1%*
1363016 460000 INT INCOME	-1,000	0	-1,000	-313.43	.00	-686.57	31.3%*
1363016 480023 RECLY REB	-300	0	-300	.00	.00	-300.00	.0%*
1363016 490001 TRANS GEN	-464,040	0	-464,040	-464,040.00	.00	.00	100.0%
1363016 514000 REG WAGES	316,180	0	316,180	279,362.84	.00	36,817.16	88.4%
1363016 515100 OVERTIME	60,000	0	60,000	54,518.02	.00	5,481.98	90.9%
1363016 517000 OTHER WAGE	2,500	0	2,500	1,020.80	.00	1,479.20	40.8%
1363016 520100 LIFE INS	500	0	500	315.00	.00	185.00	63.0%
1363016 520500 DISABILITY	150	0	150	90.00	.00	60.00	60.0%
1363016 520700 FICA	22,030	0	22,030	19,206.31	.00	2,823.69	87.2%
1363016 520750 MED INSUR	5,155	0	5,155	4,491.79	.00	663.21	87.1%
1363016 531000 PROF FEES	65,000	2,500	67,500	63,692.93	1,306.25	2,500.82	96.3%
1363016 534200 ENVIRON	1,400	0	1,400	168.15	15.20	1,216.65	13.1%
1363016 541000 UTILITIES	6,300	0	6,300	3,898.89	2,401.11	.00	100.0%
1363016 541100 WATER SEWR	400	0	400	258.43	41.57	100.00	75.0%
1363016 542101 DISPOSAL	3,500	0	3,500	5,066.53	1,933.47	-3,500.00	200.0%*
1363016 542105 TIRE DISP	4,400	0	4,400	6,800.00	1,800.00	-4,200.00	195.5%*
1363016 542110 FREON	2,200	0	2,200	1,096.00	1,104.00	.00	100.0%
1363016 542115 BULK WASTE	23,000	0	23,000	12,928.83	2,071.17	8,000.00	65.2%
1363016 542120 TIP FEE	145,000	0	145,000	178,513.61	11,486.39	-45,000.00	131.0%*
1363016 543000 REP & MAIN	10,000	0	10,000	6,916.90	5,082.60	-1,999.50	120.0%*
1363016 561400 MAINT SUPL	400	0	400	387.73	.00	12.27	96.9%
1363016 561800 PROG SUPPL	26,000	0	26,000	491.06	23,975.78	1,533.16	94.1%
1363016 570400 22018 GROUND TAN	6,200	0	6,200	6,179.00	.00	21.00	99.7%
1363016 589000 CONTINGEN	7,000	0	7,000	.00	.00	7,000.00	.0%
1363016 591500 TFR ISFUND	132,475	0	132,475	98,008.43	.00	34,466.57	74.0%
TOTAL TRANSFER STATION FUND	0	2,500	2,500	-123,095.89	51,217.54	74,378.35-2875.1%	
TOTAL TRANSFER STATION FUND	0	2,500	2,500	-123,095.89	51,217.54	74,378.35-2875.1%	
TOTAL REVENUES	-839,790	0	-839,790	-866,507.14	.00	26,717.14	
TOTAL EXPENSES	839,790	2,500	842,290	743,411.25	51,217.54	47,661.21	

**PCT
USED**

** END OF REPORT - Generated by Gerri Montambault **