

**INLAND WETLANDS & WATERCOURSES AGENCY
OF THE CONSERVATION COMMISSION OF THE CITY OF BRISTOL
MINUTES
REGULAR MEETING OF MONDAY DECEMBER 2, 2024**

By: Chairman Fisk

Time: 6:30 P.M.

Place: City Hall
Council Chambers
111 North Main St.
First Floor

MEMBERS	NAME:	PRESENT	ABSENT
REGULAR MEMBERS	Zachary Fisk (Chairman)	X	
	Michael Robinson (Vice Chairman)	X	
	David Rooks (Secretary)	X	
	James Carros	X	
	Daniel Massaro, Jr.	X	
	James Ritchie	X	
	Faye Duquette	X	
ALTERNAME MEMBERS	Greg Klimek		X
	Laura Valentino		X
STAFF	Anthony Lorenzetti, P.E., City Engineer	X	

1. Call to order

Per the order of Chairman Fisk, the meeting was called to order at 6:30 P.M.

Chairman Fisk designated regular Commissioners Duquette, Robinson, Carros, Massaro, Ritchie, Rooks and Fisk as voting members at tonight's meeting.

2. Public Participation

There was no public participation.

3. Approval of Minutes

a. Special Meeting – October 28, 2024

MOTION: Move to approve the minutes of the October 28, 2024, special meeting, as amended.

By: Robinson

Seconded: Carros

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.

Against: None.

Abstained: None.

b. On-Site Inspection – October 28, 2024

MOTION: Move to approve the onsite minutes of the October 28, 2024, On-Site Inspection meeting, as amended.

By: Robinson

Seconded: Carros

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.

Against: None.

Abstained: None.

c. Regular Meeting – November 4, 2024

MOTION: Move to approve the minutes of the November 4, 2024, regular meeting, as amended.

By: Robinson

Seconded: Carros

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

d. On-Site Inspection – November 23, 2024

MOTION: Move to approve the minutes of the November 23, 2024, On-Site Inspection meeting, as amended.

By: Robinson

Seconded: Carros

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

MOTION: move item #4a down on the agenda

By: Rooks

Seconded: Massaro

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

5. Old Business

a. IWWA Regulations Update

The Commission received the following items in their electronic packets:

- a. A copy of the Inland Wetlands and Watercourses Regulations of the Conservation Commission of the City of Bristol, CT, amended to: effective date May 3, 2021, adopted: August 13, 1973.

Anthony Laurenzetti, City Staff, reviewed the updated language in the regulated activity section that was discussed at a previous meeting.

There was a discussion held regarding alternate definitions for regulated activity. There is more flexibility and different models on the definition of regulated activity. The addition of vernal pools was added to the definition as well. This will give a greater view of the vernal pools and more flexibility when needed on challenging landscapes and topographies.

MOTION: to forward the Inland Wetland and Watercourse Regulations update 2024 to DEEP for recommendations/approval.

By: Massaro

Seconded: Robinson

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

6. New Business

- a. Inland Wetland & Watercourse Mapping Proposed Regulation Amendment – Section 3.1 – Inventory of Regulated Areas

The Commission received the following items in their electronic packets:

- a. memorandum dated November 25, 2024, from Raymond Rogozinski, P.E., Director of Public Works, regarding DPW – Proposed Inland Wetlands Regulation Amendment, Section 3:1 – Inventory of Regulated Areas
- b. letter dated November 18, 2024, from BL Companies, Joseph Kempf, Senior Project Scientist, II and Wesley Wolf, Senior Project Manager, regarding Mapping Updates
- c. Draft Wetlands Map 2024

Raymond Rogozinski, P.E., Director of Public Works, stated, BL Industries was precured to review the existing wetlands maps. Our maps have been digitized, but have not changed since the 1950's. BL Industries looked at existing mapping services and completed a portion of onsite inspections. They developed new mapping, and is asking for authorization to forward to DEEP and to schedule a public hearing for February. The mapping and regulations proposals should be kept separate in case DEEP has questions on one versus the other so that one could move forward independent of the other. At this point the existing maps should be used for all applications and on-site inspections until approved and the public hearings are completed.

MOTION: to forward the Proposed Inland Wetland Regulation amendments to DEEP for approval and schedule a public hearing for February.

By: Ritchie

Seconded: Robinson

For: Duquette, Robinson, Carros, Massaro, Rooks, Klimek and Fisk.
Against: None.
Abstained: None.

4 Public Hearings

- a. Application #2044 – Wetlands application for the Cambridge Park rehabilitation project consisting of full depth replacement of roadway and existing parking spaces, reconstruction of roadway and new parking spaces including sidewalks with handicap accessibility, rehabilitation of buildings and demolition of 8 residential buildings at 98 Jerome Avenue; Assessor's Map 53, Lot 129; The Housing Authority of the City of Bristol, applicant.

The Commission received the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application (attached transmittal)
- c. Letter dated (date), 2024, from (NAME), Certified Soil Scientist, regarding
- d. Plan (Electronic Copy Only)

MOTION: Move to open a public hearing for #Application #2044.

By: Carros

Seconded: Robinson

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

The public hearing is open.

Barbara Schmitt, PLA, LEED, AP, of Design Professionals, 21 Jeffrey Dr., South Windsor, representing the applicant, gave a presentation of the plan for the Cambridge Park rehabilitation project and the improvements being done. She discussed the disturbance areas as well as the sewer lines, additional parking spaces, updated sidewalks and the demolition of eight buildings and updated utilities as well.

Daniel Jameson, P.E. of Design Professionals, 21 Jeffrey Dr., South Windsor, presented the stormwater improvements that are being made to the project. He discussed erosion control and maintenance plans for the project. There currently no water quality units on site and these will be updated as well.

Luis Velazquez, stated that they do annual inspections thru the city of the storm systems.

Anthony Lorenzetti, City Staff, asked for Daniel Jameson to explain the swale to the commission.

Daniel Jameson, P.E., Design Professional, explained the swale, that comes up the property and it channels towards Vance Drive. It was determined that this area will have a net reduction in peak flow, all the water flows to the catch basin and will continue to flow in the proposed project.

Anthony Lorenzetti, City Staff, asked about redoing the drainage systems. Erosion control needs to be added to the plans and the maintenance plan should be added as well.

The commission discussed cleaning up the area of wetlands that has trash in it and to have a plan for keeping it clean during and after the rehab project.

Luis Velazquez, 164 Jerome Ave, Bristol Housing Authority, stated that yes, he would be hiring a company to do an initial clean out and then try to have community projects to help keep it clean. He wanted to be sure that this being done didn't disturb the wetlands.

Anthony Lorenzetti, City Staff, stated that no fill be added during the project due to the flood plain and as well as a landscape architect to recommend proper plantings appropriate for the area be added to the plan.

MOTION: to close the public hearing for Application #2044

By: Robinson

Seconded: Massaro

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

The public hearing is closed.

MOTION: Move to approve Application #2044 – Wetlands application for the Cambridge Park rehabilitation project consisting of full depth replacement of roadway and existing parking spaces, reconstruction of roadway and new parking spaces including sidewalks with handicap accessibility, rehabilitation of buildings and demolition of 8 residential buildings at 98 Jerome Avenue; Assessor's Map 53, Lot 129; The Housing Authority of the City of Bristol, applicant, in accordance with the plot plan and information submitted with standard stipulations, a maintenance plan the project, an appropriate wetland landscape plan, a plan showing proper site access to the stormwater outfalls that provide no net filling and an additional water quality unit. Bristol Housing Authority agrees to coordinate debris cleanup North of the fencing with the city. Final drainage design to be approved by engineering.

By: Robinson

Seconded: Massaro

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

The application is approved.

7. Staff Reports

a. IWWA Report – November 2024

The Commission received the following items in their electronic packets:

a. The Inland Wetlands Zoning Enforcement Officer's report dated November 25, 2024.

MOTION Move to file the report from the Inland Wetlands Zoning Enforcement Officer.

By: Robinson

Seconded: Ritchie

For: Duquette, Robinson, Carros, Massaro, Rooks, Klimek and Fisk.
Against: None.
Abstained: None.

The report is filed.

8. Communications

a. 2025 Meeting Schedule

The Commission received the following items in their electronic packets:

- a. The 2025 Meeting schedule for the Inland Wetlands & Watercourses Agency of the Conservation Commission of the City of Bristol.

A conversation was held regarding the swale at Royal Drive and if the Inland Wetland Inspector should go to ensure it is being maintained since being installed.

9. Adjournment

MOTION: Move to adjourn at 7:42 P.M.

By: Rooks

Seconded: Ritchie

For: Duquette, Ritchie, Robinson, Carros, Massaro, Rooks and Fisk.

Against: None.

Abstained: None.

This meeting was recorded.

Zachary Fisk, Chairman
Inland Wetlands & Watercourses Agency
of the Conservation Commission of the City of Bristol

David Rooks, Secretary