



*City of Bristol
Board of Public Works*

*INFORMATION TO ACCESS THIS MEETING
Public Works is inviting you to a scheduled Zoom meeting.*

*Topic: Board of Public Works Regular Meeting
Time: Jan 16, 2025 06:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://bristolct-gov.zoom.us/j/86878553946?pwd=JbozC2ftpebbzua6DZvZ5HFRemKTPm.1>*

*Meeting ID: 868 7855 3946
Passcode: 732263*

The regular Board of Public Works Meeting will be held on January 16, 2025, at 6:00 P.M. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Approval of Minutes
 - a. December Draft Minutes
3. Public Participation
4. Employee Recognition
 - a. Employee Anniversaries
5. Liaison Reports
 - a. Division Reports
6. Project List
 - a. Engineering Project List

- b. Bldg.Comm Project List
- 7. Director's Report
 - a. Directors Report
- 8. New Business
 - a. NBA Budget FY2025 26
 - b. Budget Narratives
 - c. BOF Resillency
- 9. Old Business
 - a. Transfer Station Update 2023-2024
- 10. Communications
 - a. **Parking Ban Communication**
- 11. Any other matter to come before said meeting
- 12. Adjournment

PER ORDER OF THE CHAIRPERSON
Mayor Jeffrey Caggiano

City Of Bristol
Board of Public Works
Meeting Minutes for
December 19, 2024
With Zoom Access

Members Present: Mayor Jeffrey Caggiano
Council Member Jacqueline Olsen
Council Member Erick Rosengren
Commissioner Michael Dumas
Commissioner David Hartley
Commissioner Frank Stawski
Council Member Mark Dickau

Staff Present: Raymond Rogozinski, P.E., Director of Public Works

1. Call to Order
2. Approval of Minutes

MOTION: made by Council Member Rosengren and seconded by Commissioner Stawski to accept as presented and place on file. Motion passed.

3. Public Participation

Kevin McCauley, 19 Spring Street, Bristol, CT, spoke about the reclassification of his transfer station permit to a commercial tier II. He presented the board with a packet of documents he spoke about.

Mayor Caggiano stated that public works had lots of debate regarding this decision, and that public works policies do not typically go in front of the ordinance committee for public hearings.

Raymond Rogozinski, P.E., Director of Public Works, asked if the item could have a motion to move up on the agenda.

MOTION: to move item # 10C up on the agenda made by Commissioner Harley and seconded by Council Member Dickau. Motion passed.

Raymond Rogozinski, P.E., Director of Public Works, discussed the changes made and there was a public hearing when the policy was updated, the website was updated as well as notifications hung at the transfer station. The criteria were evaluated and a spreadsheet was done to show the weights for this year and the previous two years. He spoke about calls that he received from the letters. Being government, we set policies and they matter. We do have to draw the line somewhere, but am not opposed to changing the policy and looking at the accounts again. If that is what the board wants.

Mayor Caggiano, spoke about his permit being under on the list and can see how a house move can get you there. New data is coming in and do we consider tweaking this policy.

Kevin McCauley, 19 Spring Street, Bristol, stated why put a policy in place for a formal appeal process if you are not going to consider them.

Mayor Caggiano, asked if the board wants to make a motion to keeps the policy as is.

Council Member Olson stated that if we look back and see that it was only once they went over the tonnage. We can see that it's a one- time thing. History speaks for itself.

Mayor Caggiano, stated that anyone that is 2.5 and in the previous years were below that, we could not put them into that tier.

Commissioner Hartley, stated that maybe it should be a rolling average and come back next month to take under advisement

Raymond Rogozinski, P.E., Director of Public Works, stated that another option would be to make a motion to authorize the Director of Public Works to evaluate them based on items discussed and process this year's requests and then come back to the board to formulate a new formula.

Mayor Caggiano, stated that the director did the right thing by not granting any exceptions.

Council Member Rosengren stated that if it's the first time getting a permit, have a notice to give them explaining this to make them aware of the policy.

Mayor Caggiano, stated that the data is here and just needs to be populated to the spreadsheet. There is a lesson here, maybe we can tell people that we shouldn't be throwing all this stuff out. Some can be donated to goodwill which is a good cause, as well as using bulk pick up.

Raymond Rogozinski, P.E., Director of Public Works, stated the he feels strongly that the \$5.00 gate fee for Tier II should be waived for free items. If we could close this quickly, as letters have already gone out and calls are coming in.

MOTION: to modify the commercial Tier II to be 2.5 or less with a rolling average of 1.5 for the previous two years and eliminate the \$5.00 gate fee for free items made by Commissioner Hartley and seconded by Commissioner Stawski. Motion passed.

4. Employee Recognition

MOTION: made by Commissioner Hartley and seconded by Council Member Olsen to accept as presented and place on file. Motion passed.

5. Division Reports

MOTION: made by Council Member Rosengren and seconded by Council Member Olsen to accept as presented and place on file. Motion passed.

6. Bldg.Comm Project List

MOTION: made by Commissioner Hartley and seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

7. Engineering Project List

MOTION: made by Council Member Olsen and seconded by Council Member Rosengren to accept as presented and place on file. Motion passed.

8. Director's Report

Raymond Rogozinski, P.E., Director of Public Works, reviewed the directors report with the board. The report is attached on the agenda site.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to accept as presented and place on file. Motion passed.

9. Old Business

a. Redstone Hill Road

Raymond Rogozinski, P.E., Director of Public Works, reviewed the Redstone Hill Road investigation to potentially install traffic calming measure from the intersection of Redstone Hill Road to Birch Street. The decision is whether or not there is a cost benefit to narrowing the roadway pavement. The estimated cost would be \$260,000.00.

Council Member Olsen stated that for 3 mph reduction if it was worth all that money.

Commissioner Stawski stated that they may complain about the noise with the rumble strips.

MOTION: to install roadway pavement markings to narrow travel lanes to 11 ft, maintaining the existing curb line, and install edge line rumble strips 6-inches (curb side) of the edge lines. DPW recommends installing the rumble strips in April, prior to paving, at a cost of \$10,000. DPW would monitor the effectiveness of rumble strips, and if effective, reinstall the rumble strips once Redstone Hill Rd is paved at the additional cost of \$10,000 made by Commissioner Hartley and seconded by Commissioner Dumas. Motion passed.

b. 2025 Amended Board of Public Works Meeting Schedule

Raymond Rogozinski, P.E., Director of Public Works, sent the amended 2025 meeting schedule. The month of April was changed due to a conflict.

MOTION: made by Commissioner Stawski and seconded by Commission Dumas to accept the amended Board of Public Works meeting calendar. Motion passed.

10. New Business

a. DPW Leasing

Raymond Rogozinski, P.E., Director of Public Works, discussed the request to lease property at the DPW City Yard on Vincent P Kelly Road. He stated he is supportive of the lease and that is needs to have exit clauses if the business is no longer doing business. There have been no further requests in the past month.

b. Proposed Policy Property Address

Raymond Rogozinski, P.E., Director of Public Works, reviewed the proposed policy for Assignment of Property Addresses.

MOTION: to approve the Department of Public City Assignment of Property Addresses Policy effective January 1, 2025 made by Commissioner Dumas and seconded by Council Member Olsen. Motion passed

c BPW Peter Court Road Accessway

Raymond Rogozinski, P.E., Director of Public Works, reviewed the Road Accessway (Unaccepted City Street) Peter Court. Based on research Public Works could not find any easement, right of way, or property ownership that requires the department to provides roadway services.

MOTION: to Direct the Department of Public Works to cease any and all maintenance of the road accessway identified as Peter Court, effective January 17, 2024. Said action shall include notification to property owners and submittal to City Council for final approval made by Commissioner Dumas and seconded by Council Member Olsen. Motion passed.

e. Organic Pilot Collection Program

Raymond Rogozinski, P.E., Director of Public Works, reviewed organic collection pilot program with the board. Baims school will be doing the pilot program. The organic food waste will be picked up by a private hauler. It is a three-month program and uses nipper funds to pay for it.

Council Member Olsen asked about the reason for it using Beautify Bristol program.

Commissioner Stawski stated that the nipper money should not be used for anything other than litter issues.

Mayor Caggiano, stated that this will eventually have to be done so it is great we are getting a head start to this.

MOTION: to approve the Board of Finance request for \$56,484.00 to fund the Organic Waste Collection Pilot Program made by Commissioner Stawski and seconded by Council Member Olsen, Motion passed.

f. Board of Finance Request

MOTION: to approve the Board of Finance Request of \$1,000.00 in support of DPW Land use Division Review and consultation of land use applications made by Commissioner Dumas and seconded by Commissioner Stawski. Motion passed.

g. Board of Finance Request

MOTION: to approve a Board of Finance Request for \$14,013.00 for structural engineering software made by Commissioner Dumas and seconded by Commissioner Stawski. Motion passed.

h. Any other matter to come before the meeting

i. Adjournment

MOTION: to adjourn at 7:35 p.m. made by Council Member Rosengren and seconded by Commissioner Stawsk. Motion passed.

Raymond Rogozinski, P.E.
Director of Public Works

DRAFT

January 2025 Anniversaries

Jeff Bashaw	19 years
Joseph Colangelo	31 years
Jeff Gargano	8 years
Lee Kusinski	12 years
Ryan Fortier	2 years



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Board of Public Works
Public Works Department Activity Report: Administration – December 2024

Public Works Monthly Metrics:	
Number of Residential Transfer Station Visitors	3,063
Number of Bulk Collections	394

Current month activities:

- PAYT reporting and debt collection continues.
- Communications, press releases, social media, website maintenance and enhancements are ongoing.
- Management of Street Light repair requests and Shopping Cart ordinance compliance.
- Educational outreach for Reduce & Reuse and training for the Recycle Coach application, which currently has 5,941 users.
- Pursued 15 abandoned shopping carts, Zero dollars in fines were written.
- Welcome packets have been revised we are now only sending a letter to the new homeowner. All the info is now on the All heart website <https://bristolallheart.com/welcome> these letters are sent out monthly. This saves on postage and also material costs.
- Assisting Solid Waste with Illegal Bulk letters and fines. 21 complaints were received in December, resulting 5 ticket \$540.00.
- The 2025 Yard Waste season has begun. We have all the stickers prepared for the January 1, 2025 launch.
- Continue the Food Scrap Collection campaign started July 1st. Working on Marketing and handing out green kitchen composters & compostable bags. We also have branched out and will be doing a food scrap pilot with BAIMS and also reviewing a possible one route residential pickup.

Next month activities:

- Enforcement of Illegal Bulk, Street light repair requests, welcome letters with new materials, PAYT debt collections, Shopping cart enforcement and monitor illegal dumping areas.

- Continue outreach to increase awareness of the Reduce & Reuse program and the Recycle Coach app. DPW started posting new features and it is helping gain new app users.
- Continue work on the Department's webpage, Facebook, Instagram and Twitter accounts to enhance media presence. Everything is on our website and social media for residents to fill out or have their questions answered.

Administration staff or concerns:

We are now going to be looking for a parttime position.

Administration Monthly OT Costs: \$377.40

Facilities – December 2024

Building Maintenance current month (November 2024) activities:

- Manager Oakes, Energy Commission Chairman Dunn and Mayor Caggiano attended the CCM Convention on 12/3 to officially be recognized on a state-wide level with other SustainableCT Gold Level Municipalities (West Hartford, Glastonbury, Old Saybrook, New Haven and Fairfield)
- AirTemp Mechanical replaced Fire Headquarters boiler hot water return VFD pump that failed due to electronics overheating/burn-out
- Provided support for CT DOT & City public relations event on 12/6 in regard the Divinity Street and Route 72 upgrade project completion
- Overhead Door of Hartford replaced overhead door spring at Fire House #3
- Met with Security101 staff and Library Director Deb Prozzo to obtain an estimate for limited site access system at the Main Library for Library Staff safety measures
- Tower Generator completed load bank testing of the standby generator at the Bristol Police Complex, which is required for Bristol Police Department annual accreditation purposes
- Millennium Builders/Yield Industries replaced limited areas of concrete bay floor and sidewalks at Fire House #2 that pose a safety hazard to Fire Department Staff
- Staff provided assistance to Library Director Prozzo for warming center operations preparation at the Main Library on the weekend of 12/21, due to the extended medical leave of Library Senior Maintenance Technician
- Staffed overtime shifts for coverage at Police Complex related to Christmas and New Year holiday season (including staff coverage for personal time off)
- Conducted interviews with Human Resources on 12/23 for the 2nd shift Custodian position
- Provided support to various City Departments as required for holiday operations and events
- Conducted snow removal operations on 12/3, 12/4, 12/5, 12/6, 12/16, 12/20 & 12/21

Building Maintenance next month (January 2025) activities:

- Communicate with USDA in regard to the demolition of the structure and subsequent site restoration of 396 Jerome Avenue
- Oakland LLC to replace a failed hot water circulation pump at Police Complex (additional pump will be purchased for a spare in the event one of the five other pumps fails during winter), heating systems at Police Complex continue to be high maintenance and costly issue due to the age of the equipment
- Coordinate with M&P Painting on touch-up work within City Hall from a year of full occupancy use
- Complete office shifts within Bristol Police Department as a result of promotions and internal department staffing changes
- Coordinate with Overhead Door of Hartford on the replacement of two overhead doors associated with the basement level parking garage at Police Complex
- Coordinate with AirTemp on the replacement of perimeter heating units at the Manross Library
- Conduct snow removal overtime operations as required
- Continue weekly Friday pick-up and delivery of redeemable bottles collected by Bristol Eastern High School Science Club to Brian's Angel shelter on Federal Hill

Building Maintenance Staff or concerns:

- Anticipate moderate levels of Vacation/Miscellaneous time off during January
- 2nd Shift Custodian vacancy requiring overtime staffing on Friday and Saturdays until position is filled
- Custodial candidate interviewed on 12/23 is currently undergoing pre-employment background checks and physical screening for anticipated hiring in January

Building Maintenance OT Costs: \$7,349.18

Staffing coverage for after-hour maintenance service calls (Fire House #4 hot water heater failure, BPD Men's Locker Room toilet, City Hall conference room monitor shift, 12/12 City Hall exterior lighting issue due to vehicle accident, BPD Dispatch Office HVAC condenser shut-down, Main Library plumbing leaks, Manross Library circulator pump coupling replacement and AHU1 shut-down due to seized outdoor air damper, City Hall elevator shut-down and response with Bristol Fire Department, City Hall site access issues on 12/31 holiday), extended shift coverage due to 2nd shift vacancy/staff personal time off, Christmas and New Year holiday staffing at Police Complex

Land Use activities for December 2024:

Inland Wetlands & Watercourses Agency

Wetlands application for the Cambridge Park rehabilitation project consisting of full depth replacement of roadway and existing parking spaces, reconstruction of roadway and new parking spaces including sidewalks with handicap accessibility, rehabilitation of buildings and demolition of 8 residential buildings at 98 Jerome Avenue; Assessor's Map 53, Lot 129 – APPROVED WITH STIPULATIONS.

Zoning Commission

Special Permit for Motor Vehicle Service and Repair Facility at 200 Terryville Road - Unit B; Assessor's Map 67, Lot 7-1; I (General Industrial) zone – APPROVED WITH STIPULATIONS.

Planning Commission

C.G.S. 8-24 Referral: 685 Lake Ave - Map 4, Lot 17 – POSITIVE REFERRAL SENT TO CITY COUNCIL.

Zoning Board of Appeals

Variance request for minimum front yard required for a new covered front porch at 38 Jennings Road; Assessor's Map 20, Lot 69/57– APPROVED.

Historic District Commission

The Commission did not meet in December.

Land Use staff or concerns:

Monthly overtime costs (Board/Commission Secretaries and Assistant City Planner at meetings: \$720.36.

Streets December 2024 Report

Streets current month activities:

- Continued to provide all employees with cleaning supplies as well as masks due to COVID-19
- Continued with roadside maintenance of City properties, including litter and yard sign removal. This work will be on going throughout the seasons
Installed driveway aprons for engineering on new paved roads
- Serviced trees, including pruning, removals, and testing
 - **Tree take downs** (Second St, Trimmed for winter operations)
- **Major Roads Engineering- OFF SEASON**
- **Permanent Patch for Engineering**- Finished jack hammering out cobblestone on North Main St and replacing with asphalt.
- Stump Removals/ Loam
- Continuing small road repair
- Addressing street signs
- Curb repair
- Vactor Work
- Cleaned out culverts throughout the city
- Milling and Paving
- Driveway Aprons
- Loam Feeder
- Patched Potholes
- Street Sweeping
- Storm Drainage
 - **Completed Basin Repairs/Sinkholes**- 10- Vincent P Kelly Road
Installing new poles and signage
- Winter Operations- Start of the season with several storms in the month of December

Streets next month activities:

- Continue with roadside maintenance
 - Street Sweeping
 - Potholes
 - Curb repair
 - Loam
 - Tree removal
 - Tree trimming
 - Mowing
 - Driveway aprons
 - Milling and Paving
 - Catch basin repair
- Starting replacing catch basin tops for our engineering department throughout the winter
- Continuing to make asphalt on our Bagela plant for potholes, curb and catch basins
- Permanent Patch List
- Milling and paving
- Winter Operations- Preparing trucks for winter storms
 - Plowed and treated roads
 - Service Requests
- Continue addressing street road name signage replacement
 - Installing new poles and or signage
 - Look into printing other road signage of other Departments
 - Fixing and installing signs for Police Department
- Maintenance of city properties
 - Litter clean up

- Lawn Maintenance
 - Bridge clean up
- Continue tree take downs, trimming and stump grinding
- Continue to address seasonal maintenance activities, including preparation of seasonal operation equipment
- Assist other public work programs and departments as required

Streets staff or concerns:

Street Division is currently addressing service requests from the general public with our maintenance programs. We have been managing these requests throughout designated areas.

December OT Totals: \$ 1918.93 Streets

Solid Waste December 2024 Report

Solid Waste current month activities:

- Continued illegal bulk inspection and enforcement activities. We sent out 21 letters to residents for illegal bulk and cleaned up 5 stops. Residents cleaned up 14 stops with 2 still pending.
- Continued curbside bulk collection, we collected 394 scheduled pick-ups.
- Continued the on-site management of barrels at the Transfer Station, disassembling, cleaning and reusing barrels.
- Finished yard waste collection for the season. We ended the season with 4,830 residents participating and collected a total of 2,582 tons of yard waste.
- Continued cleaning up areas with high amounts of litter.
- Cut and mow high vegetation at the transfer station and landfill.
- Finished curbside leaf bag collection for the season, collecting 531 tons of leaf bags.
- Worked overtime on Saturday the 28th to make up for Christmas day collections.
- Hired a new Solid Waste laborer.

Solid Waste next month activities

- Continue illegal bulk inspection and enforcement activities.
- Monitor manufacture and transportation process for additional rubbish, recycling and yard waste containers.
- Continue to cut and mow high vegetation at the transfer station and landfill.
- Patrol known dumping areas for illegally dumped items.
- Continue cleaning up areas with high amounts of litter.
- Start curbside Christmas tree collection.
- Work overtime on Saturday the 4th to make up for New Year's Day collections.

Solid Waste staff or concerns:

- Manage Solid Waste Division staffing levels.
- Manage Division vehicle equipment needs.
- Continue to cross train Division employees.

<u>OT Costs/Revenue Generated:</u>	
Solid Waste OT =	\$11,500.80
Transfer Station OT =	\$7,045.56
TS Revenue (PAYT) =	\$16,766.90
Residential Permits =	\$1,410.00
Commercial Permits =	\$50.00
Yard Waste Revenue =	\$90.00
Murphy Road Rebate =	\$0.00
Iron Liberty Recycling =	\$7,923.84
Aluminum Liberty Rec =	\$384.80
Batteries Liberty Rec =	\$219.41
Electronics NewTech =	\$0.00
Compost Sale =	\$0.00
Bulk Pick-Up Revenue =	\$0.00
Book Box =	\$0.00
Misc. Revenue =	\$0.00
Border Street =	\$705.00
Illegal Bulk Fines =	\$0.00
Clothing Recycling =	\$0.00
Additional Barrel Sale =	\$6,820.00
Damaged barrel =	\$0.00
Special Pick up – 2 nd	\$825.00

Fleet Maintenance Current Activities:

Streets Div.

1. **GS26** – (2006 Plow truck) Truck was limped in during winter ops. Mechanic diagnosed it as a bad A/C compressor. New compressor, idler pulley and belt were installed. Truck will need to be looked at again for transmission shift issues. Possibly a new electronic gear selector. Part on order.
2. **S20** – (2010 6 wheeled dump truck) Truck was brought in for power failure. Mechanic diagnosed it with bad alternator. New alternator and belt were installed. During inspection, truck also had a leak coming from the hydraulic tank. Tank was removed from truck and sent to a vendor for repair and unit is back online.
3. **S16** – (2019 6 wheeled dump truck) New rear brakes installed due to excessive salt build up around shoes. Hydraulic valve body rebuilt due to actuators getting hung up. Fleet is currently waiting on a hydraulic divertor valve bank. This is becoming an issue as well due to poor washing after usage.
4. **S10** – (2020 mason dump) New salt spreader electric motor and belt. Electric motor is around \$400 compared to \$3200 for a new gas engine like old spreaders.
5. **S12** – (2009 10 wheeled dump truck) New salt spinner along with motor and mount were installed due to failure. New electronic salt controller also installed. During repair, mechanic also diagnosed a bad power steering pump. Part was replaced with new and unit is back online.
6. **S11** – (2009 10 wheeled dump truck) Drive shaft snapped while in use. New shaft, carrier bearing and coupler had to be ordered and replaced. Truck also had a faulty wiper motor that was replaced while in shop.
7. **S42** – (2004 Plow truck) Unit was taken over by PW from Park Dept. Truck was sent for paint. Fleet is looking to purchase a used all season body from one of our truck vendors to replace the rotted out body on this unit. This will save the city around \$40,000 as opposed to buying a new rear spreader for unit. Repurposing this truck for winter ops save the city around \$250,000 and also puts a city employee to work instead of a contractor.
8. **S25** – (2003 10 wheeled dump truck) Tarp lines were replaced due to leaks. Exhaust system had a large hole in it. A section of this was repaired with new piping.
9. **S14** – (2012 10 wheeled dump truck) Truck was pulled in for a no start. Mechanic diagnosed it with a faulty starter motor. Motor was ordered and tech is still trying to remove the current one due to excessive corrosion.
10. **S15** – (2016 6 wheeled dump truck) Truck was brought in to repair plow damage. During inspection, mechanic found 2 leaking cylinders. One being a dump body lift and the other being a plow lift cylinder. Both were removed and sent out for repair due to fleet being busy with other winter ops repairs.
11. **E2** – (1998 Suburban) Truck was brought in for leaking power steering lines. New lines were ordered and installed. A leak in the roof was also addressed while in the garage.

Solid Waste Div.

1. **R18** – (2018 automated rubbish truck) Truck was brought in for a broken PTO shaft. New shaft and radiator were installed. Rear brakes were also installed after inspection of vehicle while in shop.

Fleet Maintenance Next Month's Activities:

- Continue scheduled service to our Fleet vehicles.
- Continue scheduled services to our other divisions as well as our P.D.
- Continue to keep Streets & Solid Waste Ops. Running strong.
- Working on rear loaders upcoming tree collections.
- Working on plow trucks for Winter ops.
- Samsura units are in and will continue to be installed on PW vehicles.

Fleet Maintenance Staff or Concerns:

- **Fleet garage heat has been in process to repair??**
- **Solid waste buildings still need to be addressed with heat and electrical issues!**
- **DPW really needs a dedicated wash building!**
- **Still a Mechanics Helper vacancy.**
- Street Div. (S30) 1985 Tractor trailer truck needs to be replaced. This would be a great opportunity to buy used.
- Any way we can put our Fleet Auction proceeds back into our Fleet And not the GF?
- Sumps for both Gasoline and Diesel pumps at the yard need to be replaced. Fleet has been working with vendors to fix this issue. CBYD has been done.
- Overtime expenditures and totals \$4,388.52 (Holiday, Dispatch and Mechanic).

January 2025 Project Schedule										
Projects	Budget									
Divinity Street Culvert (east of Peck Lane) - Design	\$93,850.00	Bristol IWC & ACOE permit inplace. PW Eng performing watermian relocation design & coordination with Water Dept ongoing. Construction coordination required with Park St Streetscape due to detour & easement required from upstream property owner. LOTCIP funding 100% of constrcution \$1,200,000								Construction Spring 26
Downs St Bridge -Design	\$320,000.00	Design substantially complete & permits in place. DOT Encroachment comments received & responded to be eng consultant GM2. Scheduled for bidding in March 2025, pending DOT & NVCOG authorization to bid. Start construction in spring of 2025 with completion in July 2026. LOTCIP funding 100% of constrcution \$2,400,000								Construction 2025
Lake Street Culvert at Cussgutter Brook - Design	\$400,000.00	Design & Permit complete. Easement required from Lake Compounce (preliminary approval from Lake Compounce obained). State Local Bridge Program funding 50% grant - Project Cost \$1,800,000, \$900,000 City,								Construction 2025
Wolcott St (Route 69 to Allentown) - Design	\$185,000.00	Design substainally complete, permits and easements in place. Project pending CT DOT approval and authorization for the City to bid. LOTCIP funding 100% of constrcution \$4,424,000								Construction Spring 25
2024 Community connectivity / sidewalk replacement - Design	\$793,000.00	Grant awarded / Design currently being performed by DPW Eng. Constructed funded through grant 100% - \$793,000.								Construction 2025
Brace & OsullivanDrainage - design	\$65,000.00	Wetlands permitting apprved. Design by WMC. Scheduled for bidding April 2025. Consrcution funded with City bond \$2,200,000								Construction start fall 2024
Field St Culvert - design	\$70,000.00	Project under design. 1 of 4 required easements obtained. Sanitary sewer replacement on a portion of Peck Lane requierd. Constrcution funded with State Local Bridge program \$1,600,000 (\$800,000 City)								Construction 2026
CT Route 72 Riverside Ave & Park St Streetscape - Design	\$420,000.00	Currently under design, public information meeting conducted. Construction funded by CT DOT & CIF. Constrcution cost \$18,700,000 (\$6,200,000 CIF)								Construction (Park St 2024) - Riverside Ave 2026)
Perkins St Stormdrainage Outfall	\$160,000.00	Under construction, substainally complete								
Broad St Retaining Wall design	\$83,500.00	Awarded to WMC, currently under design. IW permit required. Constrcution City bond \$2,300,000								Construction 2025
Shrub Road Sidewalk -design	\$185,000.00	Design currently being completed. Scheduled to be resubmitted in Decemebr to CT DOT & NVCOG. Scheduled fot bidding April 2024. LOTCIP funding 100% of constrcution \$\$1,982,000								Construction 2025
Active Construction & Other Projects										



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 8, 2025

TO: Raymond Rogozinski P.E., Public Works Director

FROM: David Oakes, Public Works Facilities & Energy Manager

RE: City Building Project List Updates

City Yard – Garage Heating Unit Replacements - \$55,000

City Yard & Transfer Station – Waste Oil Heater Replacements \$42,000

Van Zelm Engineers was issued a purchase order in the sum of \$23,300.00 to provide design schematics and bid documents for the City to issue an open bid. The remainder of the funds allocated for these projects (\$73,700.00) will be used for payment of the winning construction bid. Bids were received from three HVAC firms (SAV-MOR, Crest Mechanical and Air Temp) for the work scope. However, the bids exceed the \$73,700 funding on hand to complete the entire work scope.

	SAV-MOR	Crest Mechanical	Air Temp
Main Garage	\$181,500.00	\$218,700.00	\$220,000.00
Solid Waste Q-Hut	\$21,800.00	\$27,925.00	\$24,000.00
Transfer Station	<u>\$42,900.00</u>	<u>\$47,875.00</u>	<u>\$24,000.00</u>
Total	\$246,200.00	\$294,500.00	\$268,000.00

Director Rogozinski has determined that the Main Garage, now referred to as the Fleet Mechanics Garage, will require FY25-26 Capital Improvement Project (CIP) funding, as it exceeds the \$99,999.99 threshold of City Building Projects limits. Therefore, the remaining \$73,700.00 will be used to address waste oil heater replacements at the Solid Waste Quonset Hut at City Yard (which houses automated rubbish trucks) and Transfer Station Quonset Hut (which houses the roll-off truck and large pay-loader).

Beals Center – Café & Card Room Upgrades \$38,000

Department of Aging Director Jason Krueger informed Manager Oakes that upgrades to the Café and Card Room are pending Department shifts and adjustments within the Beals Community Center. The proposed upgrades will not be possible until a final decision is made to future locations of the State of CT Probate Court and Bristol-Burlington Health Department within the Beals Center.

Director Rogozinski has engaged with Colliers staff to provide the Beals Center/Bristol Burlington Health Department (BBHD) project cost estimate that was incorporated and scheduled to be approved as part of the CIP budget request. A meeting on 1/8/25 was held to finalize the BBHD Staff recommendations with Phase Zero Design Staff for final bidding drawings and documents.



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FY24-25 Project List Additions

Hazardous Building Materials Assessment Inspections & Reports \$20,000

Numerous City Buildings do not have existing documentation in regard to potential hazardous building materials inventory. This project addresses all City Buildings without existing surveys for the benefit of staff, contractors and future activities such as renovations or property transactions, which may disturb potentially unknown hazards (such as asbestos and lead-based paint). Eagle Environmental of Terryville provided individual estimates for each building, and the combined total for all buildings came in at \$21,228.76. Purchase Order #22503839 was issued to Eagle Environmental on 10/15/24 to complete the inspection and reports for the sum listed above. Inspection and reports will be completed over the next several months of winter.

Police Complex Overhead Door Replacements \$25,000

Over the last several years, the basement parking garage inbound and outbound overhead doors have shown their age and wear due to the high daily cycle rates of patrol and staff vehicles. The inbound and outbound doors have been damaged due to vehicle strikes, exposure to weather and salt required for de-icing operations on the down ramp to the doors. Bids were received and the winning bidder was Overhead Door of Hartford at a sum of \$34,340.00. Purchase Order #22504095 as issued on 11/5/24.

Other Projects

Manross Library Heating Unit Replacements

Fourteen package terminal air conditioners (PTACs) are being replaced at Manross Library. These PTAC units provide heating along the perimeter of the building interior (mostly by windows). Funding for this project is being provided by the Fredrick Manross Trust Fund. AirTemp won the bid at \$84,880.00. SAV-MOR provided a competitive bid of \$99,790.00.

Work is scheduled to begin on 1/21/25 and will take 2-3 days to complete, while Manross Library is occupied. Minor disturbances are anticipated, but AireTemp and Public Works Staff will take all measures to reduce and limit any inconvenience to visitors and City employees.

PUBLIC WORKS BOARD CITY BUILDING PROJECT LIST - JANURARY 2025

Funding Year	Location	Project Name	Contractor Name	Current Budget	Construction Estimated % Complete	Schedule/ Completion Date	Comments/Recommendations	Original Budget
FY23-24	City Yard - Fleet	Garage Heating Unit Replacements	Design Documents - Van Zelm	\$23,300.00	95%	8/31/2024	Scope of work will need to be reduced based on submitted bids	\$55,000.00
FY23-24	City Yard & Transfer Station	Waste Oil Heater Replacements	TBD	\$73,700.00	0%	12/31/2024	and the current \$73,700 funding allocation	\$42,000.00
FY23-24	Beals Center	Café & Card Room Upgrades	TBD	\$38,000.00	0%	TBD	Pending proposed Department shifts within Beals Center	\$38,000.00
FY24-25	Fire HQ, Fire #2, Fire #5, 51 High Street, Beals Center, Police Complex, Manross Library, 296 Riverside Ave	Hazardous Building Materials Assessment Inspections & Reports	Eagle Environmental, Inc.	\$21,228.76	0%	2/28/2025	PO #22503839 issued on 10/15/24, Eagle Environmental scheduling site visits over January and February 2025	\$20,000.00
FY24-25	Police Complex	Basement Overhead Door Replacements	Overhead Door Hartford	\$ 34,340.00	0%	2/28/2025	Material being procured currently	\$25,000.00
				\$190,568.76				

Available as of July 2024	\$184,634.64
2025 Funding	\$110,000.00
Spent 2024-2025	\$98,258.85
Less Committed Contracts	\$64,383.76
Less Committed Projects	\$111,700.00
Net Available	\$20,292.03



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 9, 2025

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: BPW January – Director’s Report

Please find attached a summary report of the Department’s activities, issues, and concerns for the January 16, 2025 Board of Public Works meeting.

1. **Staffing: Streets, Solid Waste & Land Use Divisions** - Fully staffed. **Administration Division** – Part Time emp hired to fill accounts payable position. Part time position scheduled to be posted/ advertised. **Bldg. Maintenance Division** – vacancy in night custodian interviews scheduled. **Engineering Division** – Engineering vacancy currently being filled by part time P.E.
2. **Employee Sick Leave Act:** Connecticut Law effective 1/1/25 no longer allow the City to request a doctor’s note to return to work after 3 days of sick time. Per existing labor contracts employee are limited to 3 sick leave occurrences. After the third sick leave occurrence the employee is docked a day pay.
3. **Hope Street Parking Garage:** Precast structural erection complete, site work ongoing, caulking and mortar delayed due to cold weather. Completion of parking garage scheduled for April 2024. Elevator install (critical item) is scheduled for February 1, 2025 to March 15, 2025. Eversource power required (delay in easement potential impact).
4. **Maple Court Roadway Reconstruction:** DPW starting storm drainage (east end - Stewart St) 12/16/24. Remainder of work (roadway pavement, storm drainage at Maple St, sidewalk & retaining wall at Maple St) scheduled to be completed in the spring 2025.
5. **Shrub Road Sidewalks:** City’s engineering consultant AI Engineers finalizing plans to be resubmitted to CT DOT & NVGOC for review. Consultant late with submission. DOT final authorization to fund pending. NVCOG third party engineering review required, along with DOT authorization to bid. Project construction scheduled for 2025.
6. **Wolcott Street Reconstruction (Peck Lane to Witches Rock Road):** City engineering consultant AI Engineers complete. Project pending DOT authorization to bid.
7. **Jerome Ave Bridge:** Water main work started on 1/9/25 and will be followed by concrete approach pads (weather permitting). Eversource gas work anticipated the week of 2/3/25. Since it is winter, lost work days are anticipated, most asphalts plants are closed and paving in cold weather is not recommended, it is anticipated that the bridge will NOT be open until April. With that said, if work continues to progress and there is a period with sufficient weather, DPW MAY consider paving the binder course and opening the road earlier.
8. **City Hall:** DPW is also obtaining pricing to touch-up paint throughout the building. Monitors in 1st floor conf room being relocated to center on tables. QAM/Architects meeting with Park Dept regarding relocating back to City Hall. Concern with loss of document storage room adjacent to Park Dept and conf room (document scanning will create space).
9. **DPW Yard Facility:** Fleet HVAC Heat – parts on order work, scheduled to start Jan 16, 2024. UST Sump replacement – work authorized (alternate off-site fueling will be required or approx. 3 wks., currently being arranged).
10. **RFPs (Request for Proposals):** RFPs for engineering firm received for the Andrew St and Mellen St (South St to Mem Blvd) bridges, currently being reviewed. RPP for Climate / Flooding Resiliency scheduled to be issued Jan 28, 2025 (\$250,000 funded with CT DEEP grant).
11. **Engineering GPS Survey Unit:** DPW purchasing a GPS unit for Engineering inspectors use (\$7,400 RIF funds). Inspectors will utilize units to located CBs installed as misc. storm drainage contract for input into GIS. GPS unit will also locate for GIS input of City trees and utility patches.
12. **N. Nain streetscape:** Construction currently suspended due to cold weather, however if there is a week when temperature will rise above 38 degrees the contractor will remobilize and complete sidewalk section in front of PD (using thermal blankets). Streetlights on west side of N,Main St operational, decorative lights on east side currently out pending construction of Carrier Phase II.
13. **West End Bus Shelter:** DPW coordinating with vender to assist with relocation. Work anticipated 1/22/25.
14. **Organic Collection Voluntary Pilot Program:** The voluntary organic collection program at DPW V.P. Kelly Rd continues. Organics collected to date, July (4,570 lbs.), Aug (1,000 lbs.), Sept (980 lbs.), Oct (1,265 lbs.) & Nov (800 lbs.).
15. **Riverside Ave Streetscape and Reconstruction:** Project design 50% complete, public information meeting scheduled for February.
16. **Downs Street Bridge:** Final design plans resubmitted to DOT 1/10/25. Bidding pending DOT approval.

Please feel free to contact me with any questions or concerns at 860-584-6113.



MEMORANDUM

DATE: January 7, 2025

TO: Mayor Jeffrey Caggiano
Board of Public Works
Diane Waldron, Comptroller
FROM: Raymond A. Rogozinski, P.E., Director of Public Works
RE: Department of Public Works - Budget FY2025-26

The Department of Public Works budget is comprised of the following funds:

- A. Department of Public Works Operating Budget
 - 1. Administrative Division
 - 2. Engineering Division
 - 3. Land Use Division
 - 4. Building Maintenance Division
 - 5. Other Building
 - 6. Street Division
 - 7. Solid Waste Division
 - 8. Fleet Maintenance Division
 - 9. Snow Removal
 - 10. Major Road Maintenance
 - 11. Railroad Maintenance
 - 12. Line Painting
 - 13. Street Lights
- B. Solid Waste Disposal Fund (Rubbish & Recycling Cost)
- C. Transfer Station Fund
- D. Capital Improvement Project Fund
- E. Fleet Vehicle Fund
- F. City Building Fund
- G. Major Road Fund

The Department submits the attached FY2025-26 budget for review and approval to the Board of Public Works. The submitted budget does not include annual adjustments to Department staff regular wages. Annual adjustments (if any) to DPW staff regular wages are pending City negotiation of labor contracts. The budget does include regular wage contract step increases in supervisor (BPSA) wages.

The proposed operating budget (excluding regular wage adjustments) increase is \$36,443, from \$10,930,200 FY2024-25 to \$10,966,643 FY2025-26, a percent increase of 0.33. The Department's proposed Solid Waste Fund budget indicates a decrease of \$52,076 from \$1,777,280 FY2025-26 to \$1,725,204 FY2025-26, and the Transfer Station Fund (City share) indicates a decrease of \$21,125 with a \$902,905 FY2025-26 budget. The Department request maintains FY2024-25 City Building, Major Road, and Fleet Vehicle level of fundings. The proposed DPW FY2025-26 Budget reflects a \$36,758 DECREASE in City funding (\$36,443 Operating - \$52,076 Solid Waste Fund - \$21,125 Transfer Station Fund).

The Department of Public Works prepared the 2025-26 budget in accordance with the guidance provided by the City's Comptroller. In preparation of the budget, the Department assessed its need to meet the current level of the Department services. The Comptroller requested that departments maintain non-salary accounts at current FY2025-26 levels or less. To achieve that objective, DPW has performed a critical review of each account, has reduced a number of accounts, and increased accounts accordingly to reflect department needs.

The Department of Public Works FY2024-25 budget DOES NOT include a request for any new/additional positions. The \$10,930,000 DPW operating budget reflects a reduction in funding of \$37,750 City Building electrical, \$11,000 natural gas, \$20,000 motor vehicle vendor repair, \$14,342 vehicle fuel, and \$3,500 on the Department's postage cost. The budget also indicates cost increases of \$15,000 in Street program supplies to repair roads, \$50,000 snow plow vendor fees to maintain FY2024-25 levels of funding, and \$10,000 for additional Department tire expenses.

The Department's proposed budget includes revisions to the Building Maintenance and Other Building Division accounts' structure. Expenses associated with maintaining 51 High Street are indicated within the City Building Division in lieu of the Other Building account (see attached memorandum to the Board of Public Works dated March 25, 2025). In addition, the City Building

City of Bristol Public Works
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860-584-6125 or 860-584-7791

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account includes costs to maintain the Meadow Street and Hope Street parking garages (including the proposed elevator scheduled to be installed in the Hope St parking garage).

The proposed Building Maintenance budget reflects expiration of the “full” City Hall warranty on March 30, 2025 provided by the contractor in accordance with the City Hall renovation project. Warranties on individual equipment and HVAC systems remain in place and will extend for an additional 3-5 years.

As previously indicated, the DPW’s proposed FY2025-26 budget does not include a request for any new positions. The potential for additional Building Maintenance staff shall be considered in FUTURE budgets. Due to the Division’s small staff, vacancies routinely result in overtime, and as equipment warranties expire, the need for repairs will increase to prevent deterioration of mechanical systems. It is imperative that the City’s new buildings (City Hall, parking garages, fire house, and animal control) be maintained to protect the City’s investment. As such, DPW will be evaluating future maintenance needs and labor requirements to ensure the buildings are properly maintained.

The Department’s primary concerns of operational failure and risk of high repair cost remain, in regards to the Police Department building. Significant repairs to the boiler were completed in FY2024-25 (see attached memorandum to the Board of Public Works dated September 30, 2024). Additional Police Building projects proposed as part of the City Building Project funds include: replacement of exterior doors and frames (\$50,000), replacement of HVAC circulation pumps (\$20,000), and the potential project to replace or renovate the Police Department building is included in Public Works Five-Year CIP program.

The Department continues to pursue grants & programs to reduce DPW’s energy costs and offset project costs, including the installation of solar panels at the City landfill. Approval of landfill solar panels is moving forward, with installation in the spring of 2026. Once in operation, the City will receive a lease payment of \$50,000 annually, which DPW would recommend classifying as transfer station revenue to offset cost.

The Department’s Fleet Division proposed budget continues to reflect decreases in vehicle vendor repair account funding due to staff repairing vehicles “in house”/ on-site. . The Division prides itself on repairing vehicles themselves instead of sending them off-site to vendors. Although the budget reflects a \$20,000 decrease for vendor repair services funding, it also indicates an additional \$5,000 to fund vehicle parts.

The Department implemented Brightly Asset Management system in FY2024-25 and is currently monitoring repair costs and service requests. In addition, the Department is remotely monitoring vehicle repairs, maintenance, and GPS date, and will be inputting the data into its asset management system. Public Works is also utilizing an automated “on demand/real time” roadway rating system that can be utilized by Engineering staff to rate roads using a vendor-supplied iPhone.

The Department will continue the process of preparing and updating Department policies, procedures, and applicable City Ordinances to improve the Department’s operations. The Department will also continue the successful program of providing cost-effective/free training opportunities for employees. As Director, I continue to see the Department’s employees as the biggest resource of the Department, and see the development of policies and procedures and employee training as the most cost-effective ways to improve the Department.

The proposed FY2025-26 budget includes account adjustments throughout the budget as compared to FY2024-25 budget, however, a summary of the major items is provided below:

A. Department of Public Works Proposed 2024-2025 General Fund Budget.

1. Administration (0013010): Summary (Reduction of 0.55%)
 - i. Services Fees Revenue – Increase anticipated revenue from DPW services fees (annual yard waste service) \$10,000 from \$420,000 FY2024-25 to \$430,000 FY2025-26. The increase reflects increase in resident participation, no fee increase is proposed (\$90/yr.).
 - ii. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable).
 - iii. Overtime Wages: Increase of \$500 from \$4,500 FY2024-25 to \$5,000 to cover additional administrative overtime cost.
 - iv. Postage: Decrease postage \$3,500 from \$5,000 FY2024-25 to FY2025-26. DPW developed a digital resident welcome packet. DPW sends a welcome letter to new property owners with a link to a full welcome packet available on the All-Heart website.
2. Engineering (0013011): Summary (Increase of 0.49%)
 - i. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable).
 - ii. Professional Fees: Increase of \$5,000 from \$60,000 FY2024-25 to \$65,000 FY2025-26 to cover consultant services associated with MS4 environmental permit report requirements.

3. Land Use (0013012): Summary (Increase 1.81%)
 - i. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable).
 - ii. Overtime Wages: Decrease of \$3,000 from \$13,000 FY2024-25 to \$10,000 FY2025-26 due to reduction of staff support at land use evening meetings.
 - iii. Other Wages: Increase of \$60 from \$940 FY2024-25 to \$1,000 FY2025-26 to cover employee vacation buyback.
 - iv. Printing & Binding: Increase of \$500 from \$1,000 FY2024-25 to \$1,500 FY2025-26 (publications of updated Zoning Regulations).
 - v. Advertising: Increase of \$7,000 from \$18,000 FY2024-25 to \$25,000 FY2025-26 to cover additional costs associated with publishing land use legal notices. Due to circulation of the Bristol Press, legal notices are published in Hartford Courant. Publication of legal notices is required pursuant to State Statute.
 - vi. Conference: Increase of \$3,500 from \$300 FY2024-25 to \$3,800 FY2025-26 for additional training of Land Use Commissions. Pursuant to a new/recently enacted state statute, training is required for Planning, Zoning, and ZBA commissioners.
4. Building Maintenance (0013013): Summary (Decrease 1.26%)
 - i. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable).
 - ii. Overtime Wage: Increase of \$2,000, from \$53,000 FY2024-25, to \$55,000 FY2024-25, due to anticipated repair work at the Police Complex Building and other (non-City Hall) buildings.
 - iii. Other Wages: Increase of \$5,000, from \$5,000 FY2024-25 to \$10,000 FY2025-26, due to code increase from custodian to repair technician. Current “full” warranty of City Hall expires March 2025. Individual equipment warranties remain.
 - iv. Professional Fees: Decrease of \$500 from \$2,000 FY2024-25 to \$1,500 FY2025-26. Reduction due to renovated City Hall and currently being completed asbestos building survey.
 - v. Public Utility Electrical Cost: Decrease \$38,750 from \$318,750 FY2024-25 to \$280,000 FY2025-26. Although an electrical cost increase of 5% is anticipated, the renovated City Hall utilizes less electricity than anticipated. Additional electrical charges for the Meadow St and Hope Street Parking garages also included. Electrical cost of 51 High St building charged to Park Dept.
 - vi. Water & Sewer Charges: Increase of \$500, from \$12,500 FY2024-25, to \$13,000 FY2025-26 associated with water service to the Meadow Street & Hope Street parking garages, along with water & sewer charges for 51 High St.
 - vii. Repair & Maintenance: Increase of \$20,000 from \$70,000 FY2024-25 to \$90,000 FY2025-26 associated with the transfer of 51 High St repair cost from the Other Building repair account to the City Building Repair account. Additional costs to maintain the Meadow St & Hope St Parking garages and expiration of City Hall full warranty are also included. Other Building repair cost decreased by \$9,000, and City Hall equipment warranty remains.
 - viii. Telephone: Increase of \$5,000 from \$1,000 FY202-25 to \$6,000 FY2025-26 to cover additional dedicated telephone lines for City Hall and the newly constructed Municipal Parking Garages (alarm systems).
 - ix. Maintenance Supplies: Increase of \$3,000 From \$40,000 FY2024-25 to \$43,000 FY2025-26 to cover building maintenance purchase of supplies to maintain Hope St & Meadow St Parking Garage.
 - x. Natural Gas: Decrease of \$11,000 from \$116,000 FY2024-25 to \$105,000 FY2025-26 due to City Hall renovations/less natural gas heating.
5. Other Buildings (0013021): Summary (Decrease 8.37%)
 - i. Public Utilities (Electric): Increase of \$250, from \$1,250 FY2024-25, to \$1,500 FY2-2025-26, to cover anticipated increase in electrical cost.
 - ii. Repair & Maintenance – Decrease of \$9,000, from \$114,000 FY2024-25, to \$105,000 FY2025-26, associated with transfer of 51 High St repair cost from Other Building repair account to City Repair account.
6. Streets (0013015): Summary (Increase 0.75%)
 - i. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable). Note regular wage increase for BPSA (Managers step increases). In addition, the FY2024-25 budget included a vacancy factor of 1 laborer. The proposed budget includes a vacancy factor for the FY2025-26 budget.
 - ii. Other Wages: Decrease of \$2,000 from \$4,000 FY2024-25 to \$2,000 FY2025-26 due to decrease of vacation buyback.
 - iii. Repair & Maintenance: Decrease \$2,000 from \$12,000 FY2024-25 to \$10,000 FY2025-26. Decrease in anticipated maintenance at DPW J.P. Casey salt dome and Peacedale material processing area.

- iv. Program Supplies: Increase \$15,000 from \$125,000 FY2024-25 to \$140,000 FY2025-26 for additional roadway construction supplies (asphalt, storm drainage piping, and crush stone).
 - v. Signs: Increase of \$2,000 from \$20,000 FY2024-25 to \$22,000 FY2025-26 for additional sign making materials.
7. Solid Waste (0013016): Summary (Decrease 0.24%)
- i. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable).
 - ii. Overtime: Increase of \$3,000, from \$72,000 FY2024-25, to \$75,000 FY2025-26, due to additional Juneteenth holiday.
 - iii. Other Wages: Increase \$200 from \$2,000 FY2024-25 to \$2,200 FY2025-26. Increase associated with vacation buyback.
 - iv. Environmental Monitoring: Decrease of \$5,000, from \$30,000 FY2024-25, to \$25,000 FY2025-26, to reflect current annual ground water requirements.
 - v. Household Hazardous Waste Collection: Decrease \$1,400, from \$20,000 FY2024-25, to \$18,600 FY2025-26 to reflect BRFFOC cost.
 - vi. Tipping Fee – Decrease \$16,235 from \$1,351,080 FY2024-25 to \$1,334,845 FY2025-26 as a result of a decrease in anticipated recycling processing fees and inclusion of a BRFFOC Electrical rebate of \$54,075. Rubbish disposal increased from \$74.20/ton to \$75.05/ton. Recycling processing cost is anticipated for decrease from \$90/ton to \$80/ton. Actual recycling processing cost based on commodity cost. Tipping fee includes a payment to Bristol as host community in the amount of \$360,000.
8. Fleet Maintenance (0013017): Summary
- i. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable).
 - ii. Motor Vehicle Service Repairs: Decrease of \$20,000 from \$150,000 FY2024-25 to \$130,000 FY2025-26 due to Fleet Division expanded internal service of DPW vehicles and equipment.
 - iii. Maintenance Supplies: Increase of \$1,500 from \$8,500 FY2024-25 to \$10,000 FY2025-26 to cover increase in supplies to maintain DPW operations buildings located at 95 Vincent P Kelly Road.
 - iv. Program Supplies: Decrease of \$2,000 from \$25,000 FY2024-45 to \$23,000 FY2025-26 for vehicle maintenance equipment/tools and supplies.
 - v. Natural Gas - Decrease of \$4,000, from \$32,000 FY2024-25 to \$28,000 FY2025-26 to reflect anticipated natural gas use.
 - vi. Motor Vehicle Fuel: Decrease of \$14,292 from \$478,000 FY2024-25, to \$463,708 based on anticipated fuel cost (guidance for Purchasing Department Economic Forecast).
 - vii. Motor Vehicle Parts: Increase of \$5,000, from \$400,000 FY2024-25, to \$405,000 FY2025-26 to reflect increase cost and use of parts.
 - viii. Tires: Increase of \$10,000 from \$80,000 FY2024-25 to \$90,000 FY2025-26 to reflect increase cost of tires.
9. Snow Removal (0013018): Summary (Increase 4.40%)
- i. Repair & Maintenance: Decrease in \$1,000 from \$4,000 FY2024-25 to \$3,000 FY2025-26 due to current inventory of mailbox posts and boxes.
 - ii. Snow Plow Fees: Increase of \$50,000, from \$275,000 FY2024-25, to \$325,000 FY2025-26. The increase is due to vendor cost increase, vendor plowing of Bristol Central High School, Bristol Eastern High School, and West Bristol School. The revised (transfer in) FY2024-25 budget is \$325,000. Proposed FY2025-26 budget maintains FY2024-25 budget funding levels.
10. Major Road Maintenance (0013019): Summary (0% increase)
- i. Maintain current FY24-25 budget/funding levels.
11. Railroad Maintenance (0013020): Summary (Increase 2.4%)
- i. Public Utilities (Electric): Increase of \$40, from \$300 FY2024-25, to \$340 FY2025-26, to cover anticipated increase in electrical cost. See attached forecast from Purchasing Department.
 - ii. Repair & Maintenance: Increase of \$1,000 from \$8,000 FY2024-25 to \$9,000 FY2025-26 to cover monthly inspection of railroad tracks.
12. Line Painting (0013027): Summary (0% increase)
- i. Maintain current FY23-24 budget/funding levels.
13. Street Lighting (0013040): Summary (Increase 4.29%)
- i. Public Utilities (Electric): Increase of \$7,000, from \$225,000 FY2024-25 to \$232,000 FY2025-26 to cover anticipated increase in electrical cost. See attached forecast from Purchasing Department.
 - ii. Repair & Maintenance: Increase of \$5,000 from \$55,000 FY2024-25 to \$60,000 FY2025-26 to cover repair of City Street lights by vendor. Revised FY2025-26 budget (transfer in) currently \$76,543.00.

The proposed FY25-26 DPW operation budget request of \$10,966,643 represents a 0.335% increase over the FY24-25 approved budget of \$10,930,200. The 0.33% increase of \$37,750 does not include regular wage increases pending negotiation of union contracts.

The recommended motion for the DPW FY25-26 operating budget is provided below:

I move that the Board of Public Works forward the FY25-26 Public Works Department Operating Budget proposal in the amount of \$10,966,643 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

B. Department of Public Works Proposed 2024-2025 Solid Waste Disposal Fund (presented to BPW at its December 21, 2023)

The Solid Waste Disposal Fund covers the following City costs associated with Solid Waste:

1. Rubbish disposal cost for the Department's municipally collected curbside rubbish and rubbish (non-metal) bulk pickup items. The facility previous identified as COVANTA has been purchased and is currently known as Reworld.
2. Recycling processing costs for municipally collected bi-weekly (once every two weeks) recycling. Current contract with Murphy Road LLC.
3. BRFFOC Community Member Fee

The City procures solid waste disposal services through Bristol Resource Recovery Facility Operating Committee (BRFFOC), a consortium of fourteen (14) municipal communities. BRFFOC communities obtain lower solid waste disposal/processing service costs by operating as a group with larger quantities of solid waste.

Through BRFFOC, the Department's Covanta rubbish disposal rate is \$76.70/ton (FY2025-26), well below market cost of approximately \$105/ton. The City's rubbish disposal fee is obtained through BRFFOC and is part of a 30-year contract that increases rubbish rates on a yearly basis, based on CPI (existing contract expires 2034).

As indicated above, both the City's rubbish collected curbside by the Department, and the rubbish collected during bulk pickups by the Department, are disposed of at Reworld (formerly COVANTA). Based on estimated rubbish quantities of 18,000 tons (curbside collection), and 400 tons (bulk pickup), the total quantity of rubbish disposed of at Reworld is 18,400 tons. Rubbish collected at the transfer station is also disposed of at Reworld, and it is charged to the Transfer Station account, not the Solid Waste Disposal Fund.

It should be noted that City rubbish disposal cost at a market rate of \$105/ton, instead of BRFFOC current Reworld cost of \$76.07/ton, would increase City cost \$520,720 ((\$105/ton-\$76.70/ton) x 18,400 tons). Rubbish disposal cost is a statewide concern and CTDEEP is encourage waste reduction through organic collection. Bristol has submitted grant applications to fund pilot programs. However, grant funding has not been approved to date. The Department has started a volunteer organic collection program that allows residential drop-off of organic materials at the Department's V.P. Kelly Road facility, with limited success. The Department is also proceeding with an organic pilot collection program at Memorial Blvd School.

The Department services 17,876 properties and collects 20,022 rubbish barrels on a weekly basis, including 120 extra barrels purchased by residents (\$155/yr.). Of the properties serviced, there are approximately 15,323 single-family properties, 1,617 two-family properties, 813 three-family properties, 94 four-family properties, and 29 five-family properties. Residential buildings containing more than five units are classified as commercial, and do not receive City curbside collection.

In addition to Reworld rubbish disposal costs, the City receives a host fee of \$360,000, as a result of Reworld being located within the City of Bristol. The host fee is included in the Solid Waste Disposal Fund as a revenue to the City.

The proposed DPW Solid Waste Fund Budget includes a reduction in recycling processing cost from \$90/ton FY2024-25 to \$80/ton FY2025-26. The current recycling processing provider is Murphy Road LLC. City costs are established per the contract as a base fee, with a factor that adjusts the cost based on the commodity price of the recycled materials. Therefore, the cost varies month to month. During FY24-25 the cost has fluctuated from approximately \$42.50/ton to \$90/ton.

The FY2024-25 Solid Waste Fund Expenditure budget was \$1,777,280. The proposed FY2025-26 Expenditure Solid Waste Disposal Fund budget is \$1,725,204. Including the host fee of \$360,000 as a revenue net, expenditures are \$1,365,204. The Solid Waste Disposal

Fund decrease from FY2024-25 to FY2025-26 is \$52,076 (2.93%). The decrease is a result of reduced recycling process costs and inclusion of the Reworld electrical rebate.

SOLID WASTE SUMMARY			
ITEM	RATE	QUANTITY	SUB TOTAL
Rubbish Municipal Collected (COVANTA)	\$76.70/ton	18,000	\$1,380,600
Rubbish Bulk Pickup (COVANTA)	\$76.70/ton	400	\$30,680
Recycling Processing (Murphy Road LLC)	\$80/ton	4,400	\$352,000
Elec Rebate	N.A.	N.A.	-\$54,075
Bristol Host Fee	N.A.	N.A.	-\$360,000
BRFFOC FEE			\$16,000
TOTAL (net including host fee)			\$1,365,205

The recommended motion for the DPW 2025-2026 Solid Waste Disposal Fund is provided below:

I move that the Board of Public Works forward the FY2025-26 Solid Waste Disposal Fund proposed budget in the amount of \$1,725,204 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

C. Department of Public Works Proposed 2025-26 Transfer Station Special Revenue Fund:

- i. Residential Permits Revenue: Decrease in anticipated revenue of \$10,000, from \$45,000 FY2024-25, to \$35,000 FY2024-25, based anticipated new permits (time period of initial permit holders).
- ii. Aluminum Sales: Increase in revenue of \$1,000, from \$3,000 FY2023-24, to \$4,000 FY2024-25, based on quantity of aluminum disposed of at the transfer station.
- iii. Pay As You Throw Revenue: Increase in anticipated revenue \$4,000 from \$291,000 FY2024-25 to \$295,000 FY2025-26. Increase in revenue associated with BPW-approved policy changes and reclassification of residential permit holders.
- iv. Regular Wages Salary Increase – Labor Contract adjustment pending City/Union negotiation of new contract. Proposed budget does NOT reflect pending negotiation increase (if applicable).
- v. Overtime: \$4,000 reduction in overtime anticipated, from FY2023-24 \$62,000, to FY2024-25 \$58,000.
- vi. Other Wages – Decrease of \$1,000, from \$2,000 FY2024-25 to \$1,000 FY2025-26 to employee vacation buyback.
- vii. Professional Fees: Decrease of \$3,000 from \$65,000 FY2024-25 to \$62,000 FY2025-26 for anticipated decrease in woody debris grinding.
- viii. Public Utility Electrical Cost: Decrease \$450 from \$7,250 FY2024-25 to \$6,800 FY2025-26 to cover anticipated electrical cost.
- ix. Disposal: Increase \$1,000 from \$7,000 FY2024-25 to \$8,000 FY2025-26 for increased cost associated with disposing of waste oil, light bulb disposal cost
- x. Tire Disposal – Decrease of \$1,000, from \$10,000 FY24-25, to \$9,000 FY2025-26, to reflect a reduction in tire disposal.
- xi. Bulk Waste Disposal – Decrease of \$3,000, from \$26,000 FY2024-25, to \$23,000 FY2025-26 to disposal of construction materials (not accepted by Reworld).
- xii. Credit Card/Bank Fees: reduction of \$2,000 from \$10,000 FY2024-25 to \$8,000 FY2025-26 (anticipated fees).

The proposed Transfer Station budget request of \$902,905 represents 1.97% decrease over the FY24-25 approved budget of \$921,110 (NOT INCLUDING EMPLOYEE WAGE ADJUSTMENTS, subject to City/Union contract agreements). The transfer station fund is a special revenue fund that contains revenue and expenditures. Fund revenues consist of the sale of permits & salable materials disposed at transfer station, pay as you throw use charges (1st 100 lbs. per day free & \$.60/100 lbs.), and City general funds. The proposed budget (excluding regular wage adjustments) decreases City general funding in the amount of \$21,125 from FY24-25 (\$492,860), to FY25-26 (\$471,655), is approximately

4.0%. Fund expenditures consist of material disposal cost, salaries, and transfer station facility maintenance.

The Board of Public Works has implemented new policies, including reclassifying residential permit holders as commercial, and eliminating non-residents from obtaining a residential permit.

The Department will continue to pursue installation of solar panels on the closed landfill, which can potentially provide an additional revenue for the transfer station fund of \$50,000/year.

The recommended motion for the DPW 24-25 Transfer Station Special Revenue Fund is provided below:

I move that the Board of Public Works forward the FY25-26 Transfer Station Special Revenue Fund proposed budget in the amount of \$902,985 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

D. Department of Public Works Proposed 2025-2026 Capital Improvement Projects:

The DPW proposed Capital Improvement Program project costs are \$5,269,750. Utilizing State Local Bridge Program, LOCIP grants, State-provided roadway and ADA grant funds, the City CIP funding is \$2,864,875. The CIP program includes funding for the ongoing projects of Brace Ave Storm drainage, Field Street Culvert, and Broad Street retaining wall. The project designs for these projects are substantially complete, and the additional costs are associated with items identified during the design, such the need for larger pipe, conflict with existing utilities, and presence of shallow rock.

The City has received State DOT approval of funding for the Field St and Andrews St culverts. In accordance with the program, the State provides 50 percent funding. DPW funding request exceeds current DOT approval. DPW request includes an additional \$100,000 for project cost as a contingency. The formal supplemental agreement will be completed, and funding awarded by the DOT based on contract bid results. The design and permitting to replace the Andrews St and Field St culverts are currently being completed, and the current cost estimate may be revised.

The Department's CIP program also includes project to repair/upgrade City facilities, such as the replacement of the heating system in the Fleet garage, replacement of the salt dome roof on Vincent P. Kelly Road, and construction of additional parking at the Senior Center. The installation of a new heating system is critical to fleet garage operations. The garage is a work area for DPW mechanics, and the space is currently not adequately heated.

As part of the CIP program, the Department is proposing to self-perform a number of items, including engineering for the Main St streetscape and Lake Avenue culvert, and performing a portion of the construction of the Senior Center parking lot.

The CIP program proposes reuse of the Forestville Fire House as a City storage building. In addition to general storage, the proposal is to renovate the building as a permanent document storage facility for City records. It will be used by all departments to store documents, that in accordance with State library regulations, are required to store documents in perpetuity. The space will be equipped with fire suppression sprinklers, a security system, cameras, heat and dehumidification system to meet state library requirements. The removal of long-term document storage areas in City Hall will also facilitate the relocation of the Parks Department back into City, and enable the City to sell 51 High St. The CIP program also includes a funding request to scan documents for all City departments similar to the project completed by DPW. The scanning of City records will improve department record access, increase efficiency, and reduce storage requirements.

The recommended motion for the DPW 2025-2026 CIP Program is provided below:

I move that the Board of Public Works forward the 2025-26 Capital Improvement Projects proposed budget in the amount of \$4,340,000 for DPW CIP project. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests, subject to the approval of the Mayor.

E. Department of Public Works Proposed 2024-2025 Fleet Vehicle Budget.

The proposed FY2025-26 Fleet Capital budget is in priority order, with the highest priorities being an automated rubbish truck (\$440,000), 10-wheel dump truck with plow (\$320,000), front loader (\$280,000), and a tractor (\$130,000) for DPW's tractor trailer. The proposed equipment will replace existing Department vehicles/equipment due to the condition of the current vehicles. The Department does not replace equipment due to age, rather it is based on cost to operate

(required maintenance), safety concerns, and availability to obtain replacement parts. With that said, the ages of the existing automated rubbish truck, 10-wheel dump, and front-end loader and tractor are 2013, 2003, 2003, and 1985, respectively.

Procurement of the requested rubbish truck, dump truck, and front-end loader would be through the issuance of a public bid issued by the City Purchasing Department. The Department of Public Works' Fleet managers work with the City's Purchasing Department to prepare bid specifications. In addition, each Division submits input into specified equipment/vehicles to ensure that it meets DPW Division needs.

The request for a tractor, used with the Department's existing trailer to transport tracked equipment such as an excavator, is critical to the Department's operations. Due to transmission issues, DPW's existing tractor has been out of operation for an extended period of time. The Department has used a private hauler at times to transport DPW equipment, however, service has been unreliable. With that said, DPW does not require a new tractor. Tractors are a common item, and the Department is confident that we can find a used tractor which will service DPW well.

The Department's FY2024-25 Fleet Capital Budget includes funding to purchase an additional dump truck through GOVDEALS auction service. GOVDEALS auctions is the service used by the City and other municipalities to auction their retired vehicles. The Department of Public Works has monitored the service and has periodically identified dump trucks that appear to be in good shape that can supplement DPW's snow plowing fleet. The intent would be to budget funds that can be used to procure dump trucks being auctioned off by other municipalities. Procurement of auction items will be limited to dump trucks from Connecticut municipalities. DPW cannot identify a specific dump truck at this time. However, the trucks typically have sold for less than \$80,000. DPW has obtained preliminary approval from the Board of Finance to pursue the procurement of vehicles through auction, and is currently working with the Purchasing Department to finalize policy and procedures.

The procurement of surplus State vehicles through the CT DAS program are also included in the Department's fleet budget request. DPW Fleet routinely monitors the availability and condition of state surplus vehicles, and has procured mason dumps, pickup trucks, and SUVs for use by DPW Streets, Facility Maintenance, DPW Engineering, and supervisors. DPW has also obtained surplus vehicles from the Police Department. However, police vehicles have been repair-prone and not effective for DPW use. The surplus vehicles from both the State and Police Department have improved DPW Fleet. However, surplus vehicles should supplement DPW's fleet, not serve as primary vehicles. In addition, surplus vehicles are not available to meet all of the Department's needs. For example, DPW's FY2024-25 Fleet capital budget includes a request to replace DPW Bldg. Maintenance's pick-up truck. The Department is requesting a new pick-up since it includes a dump body, and retired vehicles through the State's CT DAS program are not equipped with such a feature.

As previously indicated to the Board, one of the Department's primary concerns is the lack of snow plowing vendors. As a result, the Department's goal is to maximize use of available DPW and City staff to plow. The Department of Public Works' objective is to utilize surplus vehicles acquired through auction of Connecticut municipal dump trucks, Connecticut DAS, or other City Departments to increase the Department's snow plowing fleet. In particular, the goal is to obtain 6- or 10-wheel dump trucks.

The Department's FY2024-25 Fleet Capital Budget includes a request to refit an existing automated rubbish truck with a rear dump packer body. The \$150,000 request would convert an automated rubbish truck (2014) to a rear packer. The Department typically performs this type of conversion to extend the life of a rubbish truck. New automated rubbish trucks cost approximately \$420,000. The Department typically uses a converted rear packer for 10-12 years. The use of rear packers is critical to DPW operations and are used for special collections such as leaves, Christmas trees, and bulk pickups.

The supply chain shortages experienced in the last few budget years has appeared to improve for Fleet capital. Both the delivery times and availability of equipment has improved. However, the cost of heavy equipment has increased substantially. The procurement of DPW heavy vehicles such as rubbish and dump trucks are not purchased off a dealer's lot, rather they are fabricated based on a specification issued at the time of bid. The DPW has investigated leasing dump trucks or rubbish trucks. However, opportunities to lease specialized vehicles, such as dump trucks and rubbish trucks that meet the Department's needs, are limited or non-existing. In addition, the City does not have the tax advantages that the private sector has, and leasing reduces the cost-saving advantage of the Department's Fleet Division's ability to perform repairs.

The Department's FY2025-26 Fleet Capital budget does not include the purchase of electric or hybrid vehicles. As Director of Public Works, I do support increasing the fuel efficiency of the fleet, such as hybrids and electric. In particular, I support the purchase of smaller type electric and hybrid SUVs. However, I do not support the procurement of heavy electric or hybrid vehicles for DPW use. I do not believe that the current technology for electric or hybrid heavy vehicles is sufficient and reliable to meet the City operational needs. The hybrid dump truck and rubbish truck the Department had, and the current tree truck and box truck equipped with a hybrid transmission for improved fuel efficacy, have not only been costly to maintain, they are also extremely underpowered. In addition, the current cost of electric and hybrids is approximately 20-30 percent higher than conversion diesel or gasoline vehicles.

The Department will not actively pursue grants to purchase electric or hybrid dump trucks or rubbish type trucks without additional investigation. The Department will continue to investigate and pursue available grants (if any) to purchase electric or hybrid SUVs or passenger vehicles.

The Department will also continue its practice of not purchasing specialized equipment or vehicles without renting them first. With cost of new equipment so high, it is imperative that the equipment purchased meets our needs.

The critical DPW items consists of priority vehicles (automated rubbish truck, 10-wheel dump truck, front end loader, and tractor (used) total \$1,170,000). If the Department's Fleet Capital budget is reduced to levels below \$850,000, consideration will be given to revising the Department's priorities by lowering the rubbish/recycling truck and increasing the priority of dump truck, front end loader, and used tractor.

In order to proceed with the Department's FY2025-26 Fleet Capital request, DPW requests the following Board of Public Works action:

I move that the Board of Public Works forward the FY25-26 Fleet Capital proposed budget in the amount of \$1,648,000 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

F. City Building Fund – Project List

The Department of Public Works budget includes a Public Building fund. The account is used to fund improvements to the following City building facilities:

1. City Hall
2. Police Complex
3. DPW City Yard Buildings
4. DPW Transfer Station Buildings
5. Park & Youth Services Building – 51 High Street
6. Fire Department (Houses (1-5)
7. Main Library
8. Manross Library
9. Senior Center including Probate & Bristol Burlington Health Dept. facilities
10. Animal Control facility

The projects funded through the Public Building account are projects that are not covered as part of DPW's operation maintenance budgets (project cost under \$10,000), and are not classified as capital projects (budget cost over \$100,000). The Public Building projects have budgets between \$10,000 and \$100,000.

Based on recently completed or currently planned capital improvement projects, no Public Building projects are proposed for City Hall, Animal Control facility, Central Fire House, and Fire Houses No. 5, 4, 3 & 2.

Although the Department CIP program includes a project to completely renovate or construct a new Police Building complex, the DPW recognizes that the projected cost and availability of an adequate site to support a new building is a challenge, therefore, the proposed City Building project includes projects to maintain operations within the existing police building. The DPW proposed budget includes the replacement of exterior doors and frames, circulation pump replacement, and limited painting and carpet replacement within the Police Building. The City Building project also includes the installation of a site access video recording system at the Main and Manross Libraries, along with a project upgrade to an air handling unit at Manross Library.

The DPW is also proposing a project to remove the existing Health Department interior walks in preparation of the Senior Center's use of the existing Health Department space. The project will include repairs and ceiling tiles and flooring.

The recommended motion for the DPW FY25-26 City Building Fund is provided below:

I move that the Board of Public Works forward the FY25-26 City Building Fund proposed budget in the amount of \$200,000 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

G. Major Road Improvement Fund

The Major Road Improvement Fund budget supports the annual roadway resurfacing program, drainage improvements, roadway reconstruction and infrastructure improvements. Funding sources for the account consist of: City funds in the amount of \$270,000, State Municipal Road Aid in the amount of \$663,205, and State Grants in the amount of \$4,856,625. The RIF's appropriation is a function of grant funding. DPW's request **does not** include an increase in the City's portion of funding.

As indicated, the RIF funds DPW major road repair and surfacing work, consisting of: contract services (roadway milling, paving, and storm drainage); DPW overtime costs associated with the Engineering Division's inspection of roadway work; and the Street Division's traffic control during paving operations. In addition, the RIF funds the Street Division's material costs of asphalt and roadway construction materials, overtime labor costs, along with equipment.

DPW's FY2025-26 proposed RIF's budget maintains FY2024-25 City funding, and maximizes the use of State Municipal Aid and State grants. The proposed RIF FY2024-25 budget is \$5,819,830.

The Department will continue the policy to upgrade storm drainage, and coordinate repair and installation of utilities with the Bristol Water/Sewer Department and Eversource Gas prior to paving. The Department revised the City's street ordinance in FY2024-25 to increase roadway trench repair requirements to improve road conditions.

The Board of Public Works approved a pilot program to replace roadway curbing during roadway resurfacing.

The recommended motion for the DPW FY24-25 Major Road Improvement Fund is provided below:

I move that the Board of Public Works forward the FY25-26 Major Road Improvement Fund proposed budget in the amount of \$5,819,830 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor.

Please feel free to contact me with any questions or concerns at 860-584-6113.

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET							FOR PERIOD 99		
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
PUBLIC WORKS ADMINISTRATION			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013010	442008	EXCAVATION	-4,840.00	-6,000.00	-6,000.00	-2,330.00	-5,200.00	-5,000.00	-16.7%
0013010	450003	SERVICEFEE	-444,401.10	-420,000.00	-420,000.00	-18,380.00	-430,000.00	-430,000.00	2.4%
0013010	450208	OTHRECYCLN	-13,634.68	-14,000.00	-14,000.00	-5,780.19	-13,000.00	-14,000.00	.0%
0013010	450300	ENG MAPS	-287.00	-500.00	-500.00	-36.00	-500.00	-500.00	.0%
0013010	450303	BULK FEES	-12,976.77	-15,000.00	-15,000.00	-8,568.00	-15,000.00	-15,000.00	.0%
0013010	450400	CHG SERVIC	-155.00	-300.00	-300.00	.00	-300.00	-300.00	.0%
TOTAL PUBLIC WORKS ADMINISTR			-476,294.55	-455,800.00	-455,800.00	-35,094.19	-464,000.00	-464,800.00	2.0%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET							FOR PERIOD 99		
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
LAND USE			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013012	422011	SURCHARGE	-2,940.00	.00	.00	-965.00	.00	.00	.0%
0013012	442009	FEES/PERMI	-23,568.00	-23,000.00	-23,000.00	-22,915.00	.00	-23,000.00	.0%
TOTAL LAND USE			-26,508.00	-23,000.00	-23,000.00	-23,880.00	.00	-23,000.00	.0%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
SOLID WASTE DIVISION			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013016	450324	BARRELSALE	-24,287.00	-15,000.00	-15,000.00	-10,064.00	-12,000.00	-12,000.00	-20.0%
TOTAL SOLID WASTE DIVISION			-24,287.00	-15,000.00	-15,000.00	-10,064.00	-12,000.00	-12,000.00	-20.0%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
PUBLIC WORKS ADMINISTRATION			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013010	514000	REG WAGES	431,158.01	438,660.00	438,660.00	227,820.97	.00	438,660.00	.0%
0013010	515100	OVERTIME	5,142.60	4,500.00	4,500.00	2,561.70	5,000.00	5,000.00	11.1%
0013010	515200	PARTTIME	24,307.13	25,155.00	25,155.00	11,238.28	25,155.00	25,155.00	.0%
0013010	517000	OTHER WAGE	3,446.67	3,500.00	3,500.00	.00	3,500.00	3,500.00	.0%
0013010	531000	PROF FEES	2,910.16	50,500.00	50,500.00	50,238.80	50,500.00	50,500.00	.0%
0013010	553100	POSTAGE	4,847.60	5,000.00	5,000.00	316.04	1,500.00	1,500.00	-70.0%
0013010	569000	OFFIC SUPL	1,880.61	2,200.00	2,233.20	648.59	2,200.00	2,200.00	.0%
0013010	581120	CONF MEMB	4,019.70	4,500.00	4,500.00	1,443.82	4,500.00	4,500.00	.0%
0013010	581135	SCHOOLING	1,350.00	7,500.00	7,875.00	913.90	6,000.00	7,500.00	.0%
0013010	581145	EMPL RECOG	966.59	900.00	900.00	51.53	900.00	900.00	.0%
0013010	581150	BOND	638.00	800.00	800.00	.00	800.00	800.00	.0%
TOTAL PUBLIC WORKS ADMINISTR			480,667.07	543,215.00	543,623.20	295,233.63	100,055.00	540,215.00	-.6%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET							FOR PERIOD 99		
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
ENGINEERING			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013011	514000	REG WAGES	800,413.99	913,775.00	872,775.00	404,286.70	.00	874,075.00	-4.3%
0013011	515100	OVERTIME	13,417.76	12,000.00	12,000.00	2,673.10	12,000.00	12,000.00	.0%
0013011	515200	PARTTIME	68,726.21	.00	30,000.00	50,120.00	60,000.00	.00	.0%
0013011	531000	PROF FEES	71,070.11	60,000.00	74,000.00	50,373.81	65,000.00	65,000.00	8.3%
0013011	543000	REP & MAIN	.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
0013011	555000	PRINT/BIND	.00	280.00	280.00	.00	200.00	200.00	-28.6%
0013011	561800	PROG SUPPL	11,155.30	5,500.00	5,937.28	5,192.98	5,500.00	5,500.00	.0%
0013011	581120	CONF MEMB	3,371.30	3,030.00	3,030.00	672.50	3,000.00	3,000.00	-1.0%
TOTAL ENGINEERING			968,154.67	995,585.00	999,022.28	513,319.09	146,700.00	960,775.00	-3.5%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET							FOR PERIOD 99		
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
LAND USE			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013012	514000	REG WAGES	255,241.51	270,770.00	270,770.00	135,424.18	.00	270,770.00	.0%
0013012	515100	OVERTIME	8,886.55	13,000.00	13,000.00	3,748.93	10,000.00	10,000.00	-23.1%
0013012	517000	OTHER WAGE	940.13	945.00	945.00	.00	1,000.00	1,000.00	5.8%
0013012	531000	PROF FEES	575.00	.00	.00	.00	.00	.00	.0%
0013012	531000 21035	PROF FEES	.00	.00	.00	.00	1,000.00	2,000.00	.0%
0013012	553100	POSTAGE	968.99	1,200.00	1,200.00	386.38	1,200.00	1,200.00	.0%
0013012	555000	PRINT/BIND	360.00	1,000.00	1,000.00	.00	500.00	500.00	-50.0%
0013012	557700	ADVERTIS	18,554.84	18,000.00	18,000.00	12,231.76	24,000.00	25,000.00	38.9%
0013012	569000	OFFIC SUPL	254.91	500.00	500.00	78.58	500.00	500.00	.0%
0013012	581120	CONF MEMB	1,499.33	1,500.00	1,500.00	.00	1,500.00	1,500.00	.0%
0013012	589155	STATE FEES	.00	.00	.00	2,088.00	.00	.00	.0%
TOTAL LAND USE			287,281.26	306,915.00	306,915.00	153,957.83	39,700.00	312,470.00	1.8%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
BUILDING	MAINTENANCE	DIVISION	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013013	514000	REG WAGES	494,008.40	562,135.00	562,135.00	269,710.66	.00	562,130.00	.0%
0013013	515100	OVERTIME	60,489.29	53,000.00	53,000.00	39,930.30	50,000.00	55,000.00	3.8%
0013013	517000	OTHER WAGE	12,770.83	5,000.00	5,000.00	6,744.12	13,000.00	10,000.00	100.0%
0013013	531000	PROF FEES	322.00	2,000.00	2,000.00	916.88	1,500.00	1,500.00	-25.0%
0013013	541000	UTILITIES	236,405.07	318,750.00	318,750.00	253,667.52	260,000.00	280,000.00	-12.2%
0013013	541100	WATER SEWR	8,915.42	12,500.00	12,500.00	11,500.00	13,000.00	13,000.00	4.0%
0013013	543000	REP & MAIN	101,374.77	70,000.00	75,806.93	66,180.44	80,000.00	90,000.00	28.6%
0013013	553000	TELEPHONE	5,289.75	1,000.00	1,000.00	4,197.00	6,000.00	6,000.00	500.0%
0013013	561400	MAINT SUPL	40,331.02	40,000.00	41,078.32	38,383.56	43,000.00	43,000.00	7.5%
0013013	562200	NATURALGAS	83,018.29	116,000.00	116,000.00	84,296.00	105,000.00	105,000.00	-9.5%
0013013	581120	CONF MEMB	265.00	500.00	500.00	.00	500.00	500.00	.0%
TOTAL BUILDING MAINTENANCE D			1,043,189.84	1,180,885.00	1,187,770.25	775,526.48	572,000.00	1,166,130.00	-1.2%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
STREETS DIVISION			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013015	514000	REG WAGES	2,088,980.10	2,168,320.00	2,168,320.00	1,130,753.07	.00	2,230,715.00	2.9%
0013015	515100	OVERTIME	43,413.87	46,350.00	46,350.00	22,188.82	45,000.00	46,350.00	.0%
0013015	517000	OTHER WAGE	6,877.91	4,000.00	4,000.00	1,331.99	2,000.00	2,000.00	-50.0%
0013015	518000	WORKERCOMP	.00	.00	.00	3,223.38	.00	.00	.0%
0013015	531000	PROF FEES	890.60	1,000.00	1,000.00	960.24	1,000.00	1,000.00	.0%
0013015	543000	REP & MAIN	9,814.79	12,000.00	12,000.00	.00	10,000.00	10,000.00	-16.7%
0013015	543050	SSCAPEMAIN	7,535.04	8,000.00	8,000.00	1,300.88	8,000.00	8,000.00	.0%
0013015	544400	RENT/LEASE	5,000.00	15,000.00	15,000.00	700.00	15,000.00	15,000.00	.0%
0013015	561800	PROG SUPPL	162,445.38	125,000.00	126,959.10	114,596.44	145,000.00	140,000.00	12.0%
0013015	581120	CONF MEMB	179.80	400.00	400.00	.00	400.00	400.00	.0%
0013015	589200	SIGNS	14,000.01	20,000.00	20,000.00	20,057.27	26,000.00	22,000.00	10.0%
TOTAL STREETS DIVISION			2,339,137.50	2,400,070.00	2,402,029.10	1,295,112.09	252,400.00	2,475,465.00	3.1%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
SOLID WASTE DIVISION			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013016	514000	REG WAGES	1,063,396.76	1,128,655.00	1,128,655.00	572,910.04	.00	1,128,655.00	.0%
0013016	515100	OVERTIME	89,685.38	72,000.00	72,000.00	45,364.72	75,000.00	75,000.00	4.2%
0013016	517000	OTHER WAGE	2,126.34	2,000.00	2,000.00	.00	2,200.00	2,200.00	10.0%
0013016	531000	PROF FEES	.00	1,000.00	1,000.00	.00	700.00	1,000.00	.0%
0013016	534200	ENVIRON	1,845.00	30,000.00	30,000.00	.00	25,000.00	25,000.00	-16.7%
0013016	542110	HAZ WASTE	16,676.08	20,000.00	20,000.00	.00	18,000.00	18,600.00	-7.0%
0013016	542120	TIP FEE	1,154,000.00	1,351,080.00	1,351,080.00	1,351,080.00	1,154,000.00	1,353,245.00	.2%
0013016	543000	REP & MAIN	25.20	.00	.00	.00	.00	.00	.0%
0013016	561800	PROG SUPPL	59,531.10	62,000.00	66,147.51	56,147.38	62,000.00	62,000.00	.0%
0013016	581120	CONF MEMB	465.00	800.00	800.00	475.00	600.00	800.00	.0%
0013016	590000	XFR TO 121	-1,154,000.00	-1,351,080.00	-1,351,080.00	-1,351,080.00	-1,154,000.00	-1,353,245.00	.2%
TOTAL SOLID WASTE DIVISION			1,233,750.86	1,316,455.00	1,320,602.51	674,897.14	183,500.00	1,313,255.00	-.2%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
FLEET MAINTENANCE			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013017	514000	REG WAGES	700,808.83	726,775.00	726,775.00	367,863.44	.00	726,775.00	.0%
0013017	515100	OVERTIME	38,356.98	40,000.00	40,000.00	19,160.68	36,000.00	40,000.00	.0%
0013017	517000	OTHER WAGE	.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
0013017	541000	UTILITIES	19,322.85	30,000.00	30,000.00	24,000.44	30,000.00	30,000.00	.0%
0013017	541100	WATER SEWE	1,634.08	2,200.00	2,200.00	1,500.00	2,200.00	2,200.00	.0%
0013017	543000	REP & MAIN	30,808.93	35,000.00	68,031.00	60,939.66	68,000.00	35,000.00	.0%
0013017	543100	MV SERVICE	96,273.07	150,000.00	162,442.22	163,827.01	145,000.00	130,000.00	-13.3%
0013017	544400	RENT/LEASE	7,343.35	10,000.00	12,643.94	8,557.08	13,000.00	10,000.00	.0%
0013017	561400	MAINT SUPL	10,235.01	8,500.00	8,500.00	9,180.34	11,000.00	10,000.00	17.6%
0013017	561800	PROG SUPPL	21,239.02	25,000.00	26,951.08	26,315.16	23,000.00	23,000.00	-8.0%
0013017	562100	HEATINGOIL	.00	1,000.00	1,000.00	500.00	1,000.00	1,000.00	.0%
0013017	562200	NATURALGAS	16,558.75	32,000.00	32,000.00	18,000.00	28,000.00	28,000.00	-12.5%
0013017	562600	MOT FUELS	434,991.64	478,050.00	478,050.00	322,351.20	478,000.00	463,700.00	-3.0%
0013017	563000	MV PARTS	408,042.17	400,000.00	424,472.64	426,638.52	400,000.00	405,000.00	1.3%
0013017	563100	TIRES	89,113.41	80,000.00	80,000.00	80,000.00	90,000.00	90,000.00	12.5%
TOTAL FLEET MAINTENANCE			1,874,728.09	2,019,525.00	2,094,065.88	1,528,833.53	1,326,200.00	1,995,675.00	-1.2%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
SNOW REMOVAL			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013018	515100	SNOW O.T.	272,940.24	270,000.00	270,000.00	70,209.04	270,000.00	270,000.00	.0%
0013018	531000	PROF FEES	12,811.43	4,500.00	4,500.00	3,600.00	4,500.00	4,500.00	.0%
0013018	543000	REP & MAIN	.00	4,000.00	4,000.00	.00	3,000.00	3,000.00	-25.0%
0013018	544410	SNOWPLW FE	100,506.60	275,000.00	291,969.00	119,800.00	325,000.00	325,000.00	18.2%
0013018	561800	PROG SUPPL	504,099.12	550,000.00	550,005.98	386,650.98	550,000.00	550,000.00	.0%
0013018	563000	MOT VEH PT	12,739.00	7,000.00	7,000.00	13,200.00	7,000.00	7,000.00	.0%
0013018	563100	CHAINS	.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	.0%
0013018	570400 20038	TANKS	.00	.00	60,480.00	54,090.00	60,480.00	.00	.0%
0013018	570400 22021	SALT BRINE	.00	.00	93,000.00	40,325.00	93,000.00	.00	.0%
TOTAL SNOW REMOVAL			903,096.39	1,113,500.00	1,283,954.98	690,875.02	1,315,980.00	1,162,500.00	4.4%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
PW	MAJOR	ROAD IMPROVEMENTS	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013019	515100	OVERTIME	17,167.44	35,000.00	35,000.00	14,163.01	34,000.00	35,000.00	.0%
0013019	543000	REP & MAIN	270,000.00	270,000.00	270,000.00	270,000.00	270,000.00	270,000.00	.0%
0013019	591518	TRANSF RIF	-270,000.00	-270,000.00	-270,000.00	-270,000.00	-270,000.00	-270,000.00	.0%
TOTAL PW MAJOR ROAD IMPROVEM			17,167.44	35,000.00	35,000.00	14,163.01	34,000.00	35,000.00	.0%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
RAILROAD	MAINTENANCE		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013020	541000	UTILITIES	276.65	300.00	320.99	329.33	340.00	340.00	13.3%
0013020	543000	REP & MAIN	7,275.00	8,000.00	8,525.00	8,333.15	8,000.00	9,000.00	12.5%
0013020	544400	RENT/LEASE	.00	5,000.00	5,000.00	.00	1,000.00	5,000.00	.0%
0013020	589100	RR UPKEEP	130,903.42	30,000.00	69,088.36	43,910.53	30,000.00	30,000.00	.0%
TOTAL RAILROAD MAINTENANCE			138,455.07	43,300.00	82,934.35	52,573.01	39,340.00	44,340.00	2.4%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
OTHER CITY BUILDINGS			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013021	541000	UTILITIES	1,428.21	1,250.00	1,250.00	1,250.00	1,400.00	1,500.00	20.0%
0013021	541100	WATER SEWR	.00	500.00	500.00	.00	500.00	500.00	.0%
0013021	543000	REP & MAIN	135,855.99	114,000.00	119,268.16	110,099.24	122,000.00	105,000.00	-7.9%
0013021	561400	MAINT SUPL	586.10	4,000.00	6,413.90	5,667.89	3,300.00	3,500.00	-12.5%
TOTAL OTHER CITY BUILDINGS			137,870.30	119,750.00	127,432.06	117,017.13	127,200.00	110,500.00	-7.7%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99		
ACCOUNTS FOR:				2024	2025	2025	2025	2025	2026	PCT
PUBLIC WORKS FLEET				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013026	570400	23003	MACH EQUIP	145,063.78	.00	.00	.00	.00	.00	.0%
0013026	570400	23025	SKID STEER	43,842.00	.00	.00	.00	.00	.00	.0%
0013026	570400	24002	BACKHOE	175,000.00	.00	.00	.00	.00	.00	.0%
0013026	570400	24006	WOOD CHIP	88,979.99	.00	.00	.00	.00	.00	.0%
0013026	570400	24023	LF MOWER	.00	.00	50,000.00	43,864.80	.00	.00	.0%
0013026	570500	24001	RUBB TR	.00	.00	358,512.00	358,512.00	.00	.00	.0%
0013026	570500	24003	MASON DT	49,419.00	.00	7,305.00	7,305.00	.00	.00	.0%
0013026	570500	24004	2 PU'S	.00	.00	99,733.44	107,451.08	.00	.00	.0%
0013026	570500	24005	PU W/ PLOW	7,000.00	.00	.00	.00	.00	.00	.0%
0013026	570500	24007	SM LOADER	58,227.00	.00	.00	4,634.47	.00	.00	.0%
0013026	570500	24008	FOR EXPL	2,205.00	.00	.00	2,721.83	.00	.00	.0%
0013026	570500	24009	BOX TRUCK	.00	.00	66,466.68	66,466.68	.00	.00	.0%
0013026	570500	24020	RUBB TRUCK	.00	30,000.00	23,000.00	.00	.00	.00	.0%
0013026	570500	24024	VEHICLES	.00	.00	7,500.00	7,305.00	.00	.00	.0%
0013026	570500	25001	10 WH DUMP	.00	230,000.00	259,000.00	.00	.00	.00	.0%
0013026	570500	25002	BUCKET TR	.00	240,000.00	218,000.00	218,000.00	.00	.00	.0%
0013026	579999	2026	CAPTL	.00	.00	.00	.00	.00	1,618,000.00	.0%
TOTAL PUBLIC WORKS FLEET				569,736.77	500,000.00	1,089,517.12	816,260.86	.00	1,618,000.00	223.6%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
LINE	PAINTING		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013027	531000	PROF FEES	145,645.14	75,000.00	84,392.36	84,392.36	75,000.00	75,000.00	.0%
0013027	561800	PROG SUPPL	.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
TOTAL LINE PAINTING			145,645.14	76,000.00	85,392.36	84,392.36	76,000.00	76,000.00	.0%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
STREET LIGHTING			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
0013040	541200	ST LGHTG	140,175.69	225,000.00	227,138.50	203,906.14	228,000.00	232,000.00	3.1%
0013040	543000	REP & MAIN	68,822.16	55,000.00	76,543.56	64,061.42	71,000.00	60,000.00	9.1%
TOTAL STREET LIGHTING			208,997.85	280,000.00	303,682.06	267,967.56	299,000.00	292,000.00	4.3%
GRAND TOTAL			10,400,175.40	10,930,200.00	11,881,012.15	7,293,112.08	4,512,075.00	12,102,325.00	10.7%
** END OF REPORT - Generated by Lindsey Rivers **									

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 13626 2025-2026 TRANSFER STATION BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
TRANSFER STATION FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
1363016	422020	RESIDENTIA	-32,743.05	-45,000.00	-45,000.00	-16,237.30	-35,000.00	-35,000.00	-22.2%
1363016	422021	COMM PERM	-1,655.00	-2,000.00	-2,000.00	-600.00	-2,000.00	-2,000.00	.0%
1363016	450303	RECYCLING	-5,151.88	-12,000.00	-12,000.00	-2,906.46	-12,000.00	-12,000.00	.0%
1363016	450350	CLOTHING	.00	-250.00	-250.00	.00	-250.00	-250.00	.0%
1363016	450351	ALUMINUM	-5,105.60	-4,000.00	-4,000.00	-3,930.40	-7,000.00	-5,000.00	25.0%
1363016	450352	IRONMETAL	-48,493.25	-55,000.00	-55,000.00	-32,342.36	-55,000.00	-55,000.00	.0%
1363016	450353	BATTERIES	-1,968.75	-3,000.00	-3,000.00	-1,320.14	-3,000.00	-3,000.00	.0%
1363016	450354	COMPOST	.00	-6,000.00	-6,000.00	-28,743.75	-6,000.00	-6,000.00	.0%
1363016	450356	PAYT	-293,292.75	-291,000.00	-291,000.00	-143,943.45	-295,000.00	-295,000.00	1.4%
1363016	460000	INT INCOME	-22,529.24	-10,000.00	-10,000.00	-10,901.37	-18,000.00	-18,000.00	80.0%
1363016	490001	TRANS GEN	-470,490.00	-492,860.00	-492,860.00	-492,860.00	-492,860.00	-472,070.00	-4.2%
TOTAL TRANSFER STATION FUND			-881,429.52	-921,110.00	-921,110.00	-733,785.23	-926,110.00	-903,320.00	-1.9%
GRAND TOTAL			-881,429.52	-921,110.00	-921,110.00	-733,785.23	-926,110.00	-903,320.00	-1.9%

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 13626 2025-2026 TRANSFER STATION BUDGET							FOR PERIOD 99		
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
TRANSFER STATION FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
1363016	514000	REG WAGES	327,971.36	317,590.00	317,590.00	167,157.94	317,590.00	317,590.00	.0%
1363016	515100	OVERTIME	46,430.36	58,000.00	58,000.00	37,053.28	58,000.00	58,000.00	.0%
1363016	517000	OTHER WAGE	1,012.88	2,000.00	2,000.00	.00	1,000.00	1,000.00	-50.0%
1363016	520100	LIFE INS	535.80	500.00	500.00	267.90	600.00	600.00	20.0%
1363016	520500	DISABILITY	120.00	150.00	150.00	60.00	150.00	150.00	.0%
1363016	520700	FICA	21,669.43	22,030.00	22,030.00	11,940.96	22,030.00	22,030.00	.0%
1363016	520750	MED INSUR	5,067.88	5,155.00	5,155.00	2,792.55	5,155.00	5,155.00	.0%
1363016	531000	PROF FEES	58,221.91	65,000.00	65,000.00	74,269.30	74,270.00	62,000.00	-4.6%
1363016	534200	ENVIRON	.00	1,000.00	1,000.00	183.35	1,000.00	1,000.00	.0%
1363016	541000	UTILITIES	4,208.34	7,250.00	7,250.00	5,800.00	6,800.00	6,800.00	-6.2%
1363016	541100	WATER SEWR	276.01	400.00	400.00	400.00	350.00	400.00	.0%
1363016	542101	DISPOSAL	7,080.57	7,000.00	7,000.00	6,500.00	8,000.00	8,000.00	14.3%
1363016	542105	TIRE DISP	6,800.00	10,000.00	10,000.00	8,500.00	9,000.00	9,000.00	-10.0%
1363016	542110	FREON	1,272.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	.0%
1363016	542115	BULK WASTE	19,090.00	26,000.00	26,000.00	25,265.00	23,000.00	23,000.00	-11.5%
1363016	542120	TIP FEE	180,605.19	210,775.00	210,775.00	169,569.09	205,335.00	205,335.00	-2.6%
1363016	543000	REP & MAIN	6,987.92	10,000.00	10,000.00	9,100.00	10,000.00	10,000.00	.0%
1363016	561800	PROG SUPPL	12,218.60	26,000.00	26,051.38	14,037.64	23,000.00	23,000.00	-11.5%
1363016	589000	CONTINGEN	.00	7,000.00	7,000.00	.00	.00	7,000.00	.0%
1363016	589105	FEES	.00	10,000.00	10,000.00	3,536.14	8,000.00	8,000.00	-20.0%
1363016	591500	TFR ISFUND	109,472.18	133,060.00	133,060.00	58,129.76	133,060.00	133,060.00	.0%
TOTAL TRANSFER STATION FUND			809,040.43	921,110.00	921,161.38	596,762.91	908,540.00	903,320.00	-1.9%
GRAND TOTAL			809,040.43	921,110.00	921,161.38	596,762.91	908,540.00	903,320.00	-1.9%
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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 30626 2025-2026 ROAD IMPROVEMENTS FUND BUDGET										FOR PERIOD 99
ACCOUNTS FOR:										
MAJOR ROAD IMPROVEMENTS			2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2025 ACTUAL	2025 PROJECTION	2026 REQUEST	PCT CHANGE	
3063019	432020	TOWNAID RD	-663,467.03	-663,465.00	-663,465.00	-331,733.52	-663,465.00	-663,465.00	.0%	
3063019	432059	MUNICIP GR	.00	.00	.00	5,545.78	.00	.00	.0%	
3063019	432059 24G01	MUNICIP GR	-4,856,624.00	.00	.00	.00	.00	.00	.0%	
3063019	432059 25C03	MUNICIP GR	.00	.00	-720,000.00	.00	.00	.00	.0%	
3063019	432059 25G01	MUNICIP GR	.00	-4,856,625.00	-4,856,625.00	.00	-4,856,625.00	-4,856,625.00	.0%	
3063019	470000	CONTRIBUTN	-42,000.00	.00	.00	-49,847.84	-49,850.00	.00	.0%	
3063019	490001	TRANS GEN	-270,000.00	-270,000.00	-270,000.00	-270,000.00	-270,000.00	-270,000.00	.0%	
TOTAL MAJOR ROAD IMPROVEMENT			-5,832,091.03	-5,790,090.00	-6,510,090.00	-646,035.58	-5,839,940.00	-5,790,090.00	.0%	
GRAND TOTAL			-5,832,091.03	-5,790,090.00	-6,510,090.00	-646,035.58	-5,839,940.00	-5,790,090.00	.0%	

** END OF REPORT - Generated by Lindsey Rivers **

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 30626 2025-2026 ROAD IMPROVEMENTS FUND BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
MAJOR	ROAD	IMPROVEMENTS	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
3063019	514000	REG WAGES	2,127.50	.00	.00	512.50	.00	.00	.0%
3063019	515200	PARTTIME	1,640.00	.00	.00	4,790.00	.00	.00	.0%
3063019	520750	MED INSUR	54.63	.00	.00	76.89	.00	.00	.0%
3063019	531000	PROF FEES	14,000.00	25,000.00	25,000.00	15,250.00	25,000.00	25,000.00	.0%
3063019	561800	PROG SUPPL	50,774.93	50,000.00	50,000.00	1,500.00	50,000.00	50,000.00	.0%
3063019	570300	IMP OTH	577,055.66	806,465.00	1,706,507.31	1,344,436.49	806,465.00	868,465.00	7.7%
3063019	570300 23C01	BRACE AVE	28,650.00	.00	22,000.00	22,000.00	22,000.00	.00	.0%
3063019	570300 24G01	IMP OTH	4,856,625.00	.00	278,623.00	278,623.00	.00	.00	.0%
3063019	570300 25C03	IMP OTH	.00	.00	720,000.00	.00	.00	.00	.0%
3063019	570300 25G01	IMP OTH	.00	4,856,625.00	4,856,625.00	2,336,317.25	4,856,625.00	4,856,625.00	.0%
3063019	570400 25003	ASPH SAW	.00	8,000.00	8,000.00	.00	8,000.00	.00	.0%
3063019	570400 25004	PL COMPCTR	.00	9,000.00	9,000.00	.00	9,000.00	.00	.0%
3063019	570400 25005	GPS SURVEY	.00	45,000.00	45,000.00	33,441.40	45,000.00	.00	.0%
TOTAL MAJOR ROAD IMPROVEMENT			5,530,927.72	5,800,090.00	7,720,755.31	4,036,947.53	5,822,090.00	5,800,090.00	.0%
GRAND TOTAL			5,530,927.72	5,800,090.00	7,720,755.31	4,036,947.53	5,822,090.00	5,800,090.00	.0%
** END OF REPORT - Generated by Lindsey Rivers **									

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET							FOR PERIOD 99		
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
SOLID WASTE DISPOSAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
1211019 460000	INT INCOME		-17,954.59	-8,000.00	-8,000.00	-11,340.88	-2,800.00	-3,000.00	-62.5%
TOTAL SOLID WASTE DISPOSAL F			-17,954.59	-8,000.00	-8,000.00	-11,340.88	-2,800.00	-3,000.00	-62.5%
1213010 442017	DISP PERMT		-175.00	-200.00	-200.00	-75.00	-100.00	-100.00	-50.0%
1213010 450303	RECYCL REC		-52,551.50	-58,000.00	-58,000.00	-19,448.88	-56,000.00	-58,000.00	.0%
1213010 480000	HOST FEE		-324,643.39	-360,000.00	-360,000.00	-156,287.98	-360,000.00	-360,000.00	.0%
1213010 490001	TR IN GF		-1,154,000.00	-1,351,080.00	-1,351,080.00	-1,351,080.00	.00	-932,145.00	-31.0%
TOTAL PUBLIC WORKS ADM SOLID			-1,531,369.89	-1,769,280.00	-1,769,280.00	-1,526,891.86	-416,100.00	-1,350,245.00	-23.7%
GRAND TOTAL			-1,549,324.48	-1,777,280.00	-1,777,280.00	-1,538,232.74	-418,900.00	-1,353,245.00	-23.9%
** END OF REPORT - Generated by Lindsey Rivers **									

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET								FOR PERIOD 99	
ACCOUNTS FOR:			2024	2025	2025	2025	2025	2026	PCT
SOLID WASTE DISPOSAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	REQUEST	CHANGE
1213016 542140	CITY REF		1,638,426.20	1,777,280.00	1,777,280.00	1,448,242.00	1,770,000.00	1,353,245.00	-23.9%
1213016 561800	PROG SUPPL		71,021.23	.00	.00	2,033.78	.00	.00	.0%
TOTAL SOLID WASTE DISPOSAL F			1,709,447.43	1,777,280.00	1,777,280.00	1,450,275.78	1,770,000.00	1,353,245.00	-23.9%
GRAND TOTAL			1,709,447.43	1,777,280.00	1,777,280.00	1,450,275.78	1,770,000.00	1,353,245.00	-23.9%
** END OF REPORT - Generated by Lindsey Rivers **									

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET						FOR PERIOD 99	
ACCOUNTS FOR:							
PUBLIC WORKS ADMINISTRATION	2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2025 ACTUAL	2025 PROJECTION	2026 REQUEST	PCT CHANGE
TOTAL PUBLIC WORKS ADMINISTR	480,667.07	543,215.00	543,623.20	295,233.63	100,055.00	540,215.00	-.6%
TOTAL ENGINEERING	968,154.67	995,585.00	999,022.28	513,319.09	146,700.00	960,775.00	-3.5%
TOTAL LAND USE	287,281.26	306,915.00	306,915.00	153,957.83	39,700.00	312,470.00	1.8%
TOTAL BUILDING MAINTENANCE D	1,043,189.84	1,180,885.00	1,187,770.25	775,526.48	572,000.00	1,166,130.00	-1.2%
TOTAL STREETS DIVISION	2,339,137.50	2,400,070.00	2,402,029.10	1,295,112.09	252,400.00	2,475,465.00	3.1%
TOTAL SOLID WASTE DIVISION	1,233,750.86	1,316,455.00	1,320,602.51	674,897.14	183,500.00	1,313,255.00	-.2%
TOTAL FLEET MAINTENANCE	1,874,728.09	2,019,525.00	2,094,065.88	1,528,833.53	1,326,200.00	1,995,675.00	-1.2%
TOTAL SNOW REMOVAL	903,096.39	1,113,500.00	1,283,954.98	690,875.02	1,315,980.00	1,162,500.00	4.4%
TOTAL PW MAJOR ROAD IMPROVEM	17,167.44	35,000.00	35,000.00	14,163.01	34,000.00	35,000.00	.0%
TOTAL RAILROAD MAINTENANCE	138,455.07	43,300.00	82,934.35	52,573.01	39,340.00	44,340.00	2.4%
TOTAL OTHER CITY BUILDINGS	137,870.30	119,750.00	127,432.06	117,017.13	127,200.00	110,500.00	-7.7%
TOTAL PERM PATCH UTILITY TRE	19,070.42	.00	19,071.00	-1,814.51	.00	.00	.0%
TOTAL PUBLIC WORKS FLEET	569,736.77	500,000.00	1,089,517.12	816,260.86	.00	1,618,000.00	223.6%
TOTAL LINE PAINTING	145,645.14	76,000.00	85,392.36	84,392.36	76,000.00	76,000.00	.0%
TOTAL STORM WATER MAINTENANC	33,226.73	.00	.00	14,797.85	.00	.00	.0%

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20260 2025-2026 GENERAL CITY BUDGET							FOR PERIOD 99
ACCOUNTS FOR:							
STREET LIGHTING	2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2025 ACTUAL	2025 PROJECTION	2026 REQUEST	PCT CHANGE
TOTAL STREET LIGHTING	208,997.85	280,000.00	303,682.06	267,967.56	299,000.00	292,000.00	4.3%
GRAND TOTAL	10,400,175.40	10,930,200.00	11,881,012.15	7,293,112.08	4,512,075.00	12,102,325.00	10.7%
** END OF REPORT - Generated by Jodi McGrane **							

DEPARTMENT OF PUBLIC WORKS CIP PROGRAM FY2025-26								
January 7, 2025								
ITEM	Project	DESCRIPTION	Total Project Cost	EXISTING APPROPRIATION	FY2025-26 REQUEST	FUNDING SOURCE	CITY FUNDS	Comments
1	DPW V.P. Kelly Road Facility - Replace Fleet Heat System	Replace and relocate 10 ceiling mounted unit heaters (gas feed) within the Fleet Division (vehicle maintenance area). The heat within the 6 bay garage area is currently inadequate, due to the age of the units. The proposed project includes upgrading the existing gas service lateral to the building (increase size) and replacing the meter.	\$300,000	\$0	\$300,000	City	\$300,000	
2	Brace Ave Storm Drainage	Install additional storm drainage on Brace Ave (1,900 LF) to prevent flooding of 8 homes (Brace Ave between Cabot St & east of Vera Rd). Project will upgrade existing 30 & 24 inch dia pipe to 42 inch piping. Project design plans are permitting complete. Preparation of contract specification and bid documents currently being completed.	\$1,270,000	\$720,000	\$550,000	RIF/State	\$0	Design Sustainably complete
3	Collins St Storm Drainage	Install 450 lf of 24 inch Dia storm drainage from Collins Road (House 87) to the Coppermine Brook. Easement from the City of New Britain and the property owner of 87 Collins required along a wetland permit. Drainage project required to mitigate water runoff from Collins Rd onto the property of 87 Collins Rd.	\$230,000	\$0	\$230,000	RIF/State	\$0	Design Complete, permits and easements required
	City wide Document Scanning	scanning of City documents (all City departments to increase efficiency/ accessibility and reduce required storage of documents.	\$360,000	\$0	\$360,000	City	\$360,000	DPW scanning of documents previously completed. Retention of some documents required pursuant to State Liberian regulations.
4	J.P. Casey Salt Dome Roof & Repairs	Replacement of DPW Salt Dome Roof (70 ft Dia). Project includes structural repair of roof sections and doors.	\$170,000	\$0	\$170,000	LOCIP	\$0	
8	Field St Culvert	Replace 6 ft x 4 ft stone walled culvert. Project currently under design. Private easements required along with relocation of water and sewer mains. Sanitary sewer reconstruction will extend 80 ft onto Peck Lane. Project approved for State Local Bridge funding (50% grant).	\$1,600,000	\$430,000	\$1,170,000	State Local Bridge Program (50% State Grant, 50% City Bond)	\$370,000	If required, DPW can defer the project to 2026, however a grant extension will be required from the DOT.
7	City Storage Building (Forestville FH Renovation)	The proposed project would renovate the existing Fire House Building (4000 SF) into a City storage building. The building would be used for document storage of permanent City records and general storage. Document storage would be available for all City Department of records that in accordance with State Liberian requirements must be retained in perpetuity. Building renovations would consist of demolition of existing Fire Department partitions, installation of sprinklers, dehumidification, modification to heat, security system, cameras and installation of shelving.	\$450,000	\$0	\$450,000	BOND	\$450,000	Project will increase use of City Hall space and facilitate relocation of Park Dept back into City Hall.
5	Senior Center Parking Lot	Reconfigure and construction of XXX parking places within the grass center island in the west (front) of the Senior Center. Parking lot would include site lighting and ADA parking with access to the building.	\$440,000	\$0	\$440,000	Senior Center ADA grant \$50,000	\$390,000	Design currently 60% complete (DPW Eng). Portion of construction to be performed by DPW Street Div.
6	Broad St Retaining Wall	Replace existing stone retaining wall(550 Ft) located adjacent to Broad St with a concrete retaining wall. Existing 50 ft section has failed and has been supported with temp blocks to safeguard roadway. Broad St ADT:4,400. The project is currently under design. The wall is 15 ft high, 4 ft below river bed. Temp coffer dams will be used during construction on the adjacent section of Broad Street will be closed during construction. Retaining wall will be bid as a poured in place concrete wall with a bid alternate of a precast wall.	\$2,200,000	\$1,800,000	\$400,000	BOND	\$400,000	Design currently 70% complete
9	Main St Streetscape	Design of Streetscape improvement along Main Street from Mem Blvd to South St (830 LF). Improvements will consist of granite curbing, decorative street lights, brick pole border, concrete walks, ADA ramps and will include angle parking along a portion of the roadway. The streetscape project will be coordinated with CMAQ traffic signal upgrades at the Main St/ South St & Main St/School St/Mem Blvd intersections.	\$60,000	\$0	\$80,000	BOND	\$60,000	Design fund only (Design by DPW Eng. utilizing Electrical & Traffic Engineers) Construction Cost \$2,800,000
10	Andrew St Culvert	Replacement of 6 ft by 5 ft stone culvert (Andrew St south of West Washington St). Culvert outlet head wall damaged. Project replacement of culvert within Andrew St right of way only. Easements and environmental permits required.	\$1,049,750	\$120,000	\$929,750	State Local Bridge Program (50% State Grant, 50% City Bond)	\$464,875	Currently under design
11	Matthews St rail Crossing	Reconstruction of the rail road crossing at Matthews St, complete with precast rail bedding sections.	\$120,000	\$0	\$120,000	LOCIP	\$0	
12	Lake Ave Mix Brook	Replace existing 7 ft. wide stone culvert with a new precast concrete structure. The existing structure has a deficiency rating of 57% due to the poor condition of the substructure, superstructure, deck and culvert geometry.	\$70,000	\$0	\$70,000	BOND	\$70,000	Design funds only (Design by DPW Eng. with survey & structural review by Consultant) Construction \$2,400,000 (State Local Bridge
TOTALS					\$5,269,750		\$2,864,875	

	A	B	C	D	E
1	DPW FLEET CAPITAL PROPOSED BUDGET				
2		FY2025-26			
3	Priority	Vehicle Request	Replacement/Vehicle Condition	Budget Request	Running Budget Total
4	1	Automated Rubbish Truck	New automated rubbish/recycling truck will replace a 2013 (ID R17). The truck's engine is malfunctioning (coolant is evident in the engine's crank case). The body is a drop style frame and is exhibiting rust/rot. DPW's goal is to replace the Department's low entry type rubbish trucks.	\$440,000.00	\$440,000.00
5	2	10 Wheeled Dump Truck with plow and all season body.	New 10 Wheel Dump Truck to replace existing 2003 dump truck (ID S25) with 110,000 miles. This truck body was previously replaced and is showing heavy rust/rot. Replacement is critical to DPW winter snow operations.	\$320,000.00	\$760,000.00
6	3	Front End Loader	Replace existing 2003 unit (ID R4) with over 20,000 hours on it. This machine needs tires (\$50K) and exhibits loss of power. This unit is used at the transfer station to loads and compacts roll off containers and proposes compost piles at the landfill.	\$280,000.00	\$1,040,000.00
7	4	Tractor Trailer (Truck Only) - Use	Replace existing 1985 unit with over 375,000 miles. Motor has already been rebuilt and sleeved. Truck is absorbing coolant through the top end of the motor. Truck needed with DPW increased paving operations. Proposed unit will be purchased used.	\$130,000.00	\$1,170,000.00
8	5	Used Dump Truck	Procure a 6 or 10 wheel dump truck from other municipalites through GOVDEALS auction service.	\$80,000.00	\$1,250,000.00
9	6	Stump Grinder (Tow Behind)	Replace existing 2001 unit with over 200 hours. Replacement part difficult to obtain & unit does not have the safety options (auto stop) that of the proposed model.	\$30,000.00	\$1,280,000.00
10	7	Surplus State Vehicles	Procure 3 State surplus SUVs ad 2 pick ups through CT DAS surplus vehicle program. The SUVs would replace exisitng DPW Engineering Division vehicles and the pick-ups will replace exisitng DPW Street Division vehicles.	\$60,000.00	\$1,340,000.00
11	8	Pickup truck with plow and dump bed.	This will replace A4. This truck is a 2008 building maint vehicle. Truck has excessive rot and rust. Cab has holes in the floorboards and frame is not far behind. This truck is used for plowing and building maintenance throughout the city.	\$75,000.00	\$1,415,000.00
12	9	Hot Box	Replace existing 2017 unit . This existing unit is used throughout the year to repair potholes, curbs and aprons. Furnace and electrical components of units has excessive wear.	\$38,000.00	\$1,453,000.00

	A	B	C	D	E
13	10	Rear loading body	Loadmaster automated body will be removed from R7 year and replaced with a new rear loading body. R22 (1988 rear loader) will be replaced with this unit. This truck will be used for bulk, leaves and tree collections throughout the year.	\$150,000.00	\$1,603,000.00
14	11	Curb machine	1998 Miller curber. Componants are worn. Machines engine is ready to go. Parts are getting near obsolete to replace.	\$15,000	\$1,618,000.00
15				Total	\$1,618,000.00

FY25-26 City Building Committee Project List				
Priority	Facility	Project	Notes	Estimated Project Cost
2	Police Complex	Door Frame & Lock Replacements	Deteriorated door entrances/hardware pose a security issue	\$50,000.00
1	Police Complex	HW Circulation Pump Replacements	Deteriorated circulator pumps failing slowly due to age	\$20,000.00
3	Manross Library	AHU2 Upgrades	Hot water coil is inappropriate size for current air handler	\$15,000.00
4	Senior Center	Renovate Health Dept space	Prepare existng Health Dept space for Senior Center use. Demo existng walls, paint walls, repair ceiling tiles and flooring	\$45,000.00
5	Main Library	Site Access System	Enhance security access to building for staff and visitors	\$25,000.00
6	Police Complex	Office Flooring Replacement & Interior Painting	Replacement of carpeting/flooring in office areas and wall repairs/painting throughout facility (last interior improvement 1999)	\$20,000.00
7	Manross Library	Site Access System & CCTV	Enhance security access to building for staff and visitors	\$25,000.00
				\$200,000.00



Purchasing Department | Tel (860) 584-6195

To: **All Departments**
From: **Roger D. Rousseau, Purchasing Agent**
C: **Diane Waldron, Comptroller**
Robin Manuele, Assistant Comptroller
Jessica Pilgrim, Senior Accountant
Date: **December 11, 2024**
Subject: **Economic Forecast - Fiscal Year 2025-2026**

In an effort to assist you in preparations of budgetary projections for the fiscal year July 2025 through June 2026, I have prepared comments addressing cost projections and an assessment of market conditions for items relevant to your budgets. Please note that these comments are projections only; substantial shifts in market conditions will be reported to you as necessary, separately from the budget process.

The Consumer Price Index for All Urban Consumers ("CPI-U") reported a 2.6% percent change in all items for the period October 2023 to October 2024, before seasonal adjustment; this change is significantly better than was experienced in the prior 12-month period (3.6%), and controls in inflationary tendency appear to have sufficiently contained major fluctuations to the greatest extent practical. The impact of projected tariffs on foreign goods is unknown; costs for certain products (e.g. computer chips, lumber) are expected to be directly impacted.

The New York Mercantile Exchange ("NYMEX") is showing a per barrel cost for crude oil to be in the \$66 range. For reference, last year's per barrel cost was noted as \$73. This market indicator is not expected to hold at its current low position, and this is seen as a short term market condition. International conflict and unease are constants within the energy sector; changes to known conditions will be reported back to you as they become apparent.

I look forward to hearing your comments relative to this report, and providing any other assistance you may need in the preparation of your budgets.

Electricity

The City, Board of Education and Water/Sewer Department participate jointly in procurement of electricity; electric generation has been secured with fixed pricing of **10.499** cents per kWh, inclusive of CCM administrative costs, through June 2027.

Please note that the cost per kWh is for the cost of electricity generation only. Distribution costs are independent of the generation charges and are subject to rates established by the Public Utilities

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

Regulatory Authority (“PURA”). Generation and distribution costs have typically represented 60% and 40% of the cost respectively.

Diesel Fuel

Typically, the City, Board of Education, and Water Department jointly use roughly 270,000 gallons of diesel fuel annually, and the gallons are purchased at a fixed per gallon price for the duration of a fiscal year. The City of Bristol currently purchases diesel fuel at a cost of \$2.649 per gallon for the period through June 2025.

Assuming no new major international disruptions, the futures indexes are currently showing an average per gallon cost of \$2.24 for FY2025. Departmental budgets should reflect an adjustment from last year’s cost of \$2.65 to a projection of **\$2.48** per gallon (inclusive of LUST Fund Contributions and the Federal Spill Fee).

Fuel Oil

Bristol’s portfolio of buildings utilizing #2 heating fuel has been significantly reduced as migration to natural gas continues; four Parks buildings, three schools (exclusive of CHMS which can use either heating fuel or natural gas), and three water-operated buildings are the sole remaining buildings within this class. It is expected that Northeast Middle School will additionally be migrated to natural gas service as part of the renovation.

Fuel prices for the period through June 30, 2025 are set at \$2.6442 per gallon. For the coming year budget purposes, the cost of **\$2.50** should be reflected in departmental budgets, as diesel fuel and #2 heating fuel generally follow a similar market model.

Gasoline

Contracts for gasoline through December 2025 are fixed at a per gallon commodity cost of \$2.0476; inclusive of Gross Earnings tax, LUST tax, and Federal Spill Fee, the net per gallon cost is \$2.42.

Allowing for changes in markets, the following six-month term (for which forecasts are still developing) should assume a 20-cent increase for the period January 2026 to June 2026. An average of the two periods indicate that departmental budgets should reflect a cost of **\$2.52** per gallon.

Natural Gas

The City of Bristol purchases natural gas directly through Eversource, as the third-party supplier market is not currently favorable for pursuing such action. In general, budgets should assume 0.45/ccf for product and 0.75/ccf for distribution, for a net cost of **1.20 per ccf** for the current fiscal year; for reference, the net cost anticipated in the FY2025 forecast was \$1.25 per ccf.

As a clarification to applicable pricing costs, the costs cited are the commodity costs per one hundred cubic feet (“ccf”). There are several components to the cost of natural gas, generally classified as either (1) commodity costs or (2) delivery (“distribution”) costs. The distribution costs are governed by the DPUC via publications, primarily for Rate 30. The portion of cost relative to distribution can be assumed to be **0.75** per ccf.

Also as clarification, there is a charge separate from standard delivery charges; demand capacity for distribution is based on the highest single day consumption in the months from November through March. These charges are in addition to the commodity costs, and are not a component of the “per ccf” pricing.

Due to the nature of the current market and to the individual circumstances of departmental “heavy usage” days, the impact of costs other than product are of more significant impact, and cannot be readily calculated for impact to individual departments.

Transportation

The Bristol Board of Education has a contract effective through June 2026 for student transportation services with First Student Transportation. The rate for a regular (“type I” vehicle) bus run for the fiscal year ended June 2025 is \$394.56; the rate for the same run for the fiscal year July 2025 to June 2026 will be \$408.37, reflecting a **3.5%** increase. Be advised that this contract is for transportation service only; a significant component of the BOE transportation budget is the cost of diesel fuel, purchased by the BOE for use by the contractor. This cost is addressed separately in a previous section.

Please note that over the course of this contract, First Student will continue to transition its vehicles from diesel fuel to gasoline. Until other fuel storage provisions are secured by the vendor, the vendor is purchasing gasoline from standard filling stations, and the BOE reimburses the vendor for actual gallons used, at the BOE’s contracted per gallon rate.

Costs for special education transportation are established on a per trip basis and overall budget impact cannot be addressed separately from the context of total costs of special education.

Bituminous Materials

Pricing for bituminous materials typically follows the price trends of crude oil production; other factors include the supplier base for liquid asphalt, as well as non-petroleum related trucking costs. For this coming fiscal year, increases in costs for bituminous materials are expected to show an increase of approximately **1 %** per ton from current costs, based on data published by the State Department of Transportation.

Tires

Pricing for tires is significantly based on the cost of crude oil. Economic forecasting data as supplied by the Department of Energy indicates a flat product cost trend for this commodity for the coming fiscal year.

Communications Services

The City of Bristol has fixed rates for long distance services, covering both interstate and intrastate rates. The City of Bristol does not expect to see dramatic unit cost increases for these services for the approaching fiscal year. Both the City and the Board of Education are investigating SIP trunk services for their VoIP lines, which would reduce costs.

Postage

The US Postal Service currently has a standard first-class rate of 0.69 for metered pieces and a standard first-class rate of 0.73 for stamped pieces.

Office Supplies

The current market for paper products is currently stable with prices currently under \$32.00 per carton of standard copy paper. Due to potential tariffs on materials imported from Canada, it can be expected that paper products using Canadian timber will be impacted; for purposes of this economic forecast, an increase of 10% should be anticipated. For all routine office products exclusive of paper products, budgets should reflect a 2 % upward adjustment for the coming fiscal year.

Apparel

The Bureau of Labor Statistics has reported in its CPI guideline a decrease of 1 % for the twelve-month period ended October 2024; budget preparations should consider a flattening of costs (i.e. no expected increase) for the coming twelve-month cycle.

Food Items

According to the CPI-U index as published by the Bureau of Labor Statistics, food costs have experienced an increase of 2.2 % for the twelve-month term ended October 2024; budget preparations should consider an increase of 2.1 % for the coming twelve-month cycle.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 25, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

**RE: Department of Public Works – Account Use Guidance
(Building Maintenance/Other Buildings) & (Street Program
Supplies/RIF Program Supplies)**

The purpose of this document is to provide guidance and clarification to the Department of Public Works and Comptroller staff relative to DPW's expense charges for the applicable accounts/funds. In particular, clarification of buildings classified as "other buildings," and charges associated with Streets Division program supplies and Road Infrastructure Fund (RFI) program supplies.

A. Building Maintenance/Other Buildings

Building Maintenance & Other Buildings expenses are currently charged to the following account indicated in the table below:

Account Object	Bldg. Main (0013013)	Other Bldg. (0013021)
	Account Name	Account Name
514000	Reg Wages	
515100	Overtime	
517000	Other wages	
531000	Prof Fees	
541000	Utilities	Utilities
541100	Water Sewer	Water/Sewer
543000	Repair & Main	Repair & Main
553000	Telephone	
561400	Main Supplies	Main Supplies
562200	Natural Gas	
581120	Conf & Mem	

As indicated, both the Building Maintenance and Other Building accounts have Utilities, Water/Sewer, Repair/Maintenance, and Maintenance Supply accounts. Utilities expenses, Water/Sewer, Repair/Maintenance and Maintenance Supplies are funded by the Building Maintenance account for City Hall and the Police Complex Building. The Other Building account funds primarily the repair/maintenance cost for the following buildings classified as Other Buildings:

- a. Fire Department - Fire Houses (1-5)
- b. Library - Main
- c. Library – Manross
- d. Senior Center
- e. Police Department - Animal control Facility
- f. DPW V.P. Kelley Garage
- g. Bristol Parks Recreation and Community Services facility (51 High St.)

Within each department that occupies the building classified as Other Buildings, there are accounts that fund utilities, water, sewer, and maintenance supplies (for the departments that provide custodian services). For example, the Fire, Library, Senior Center, Police, DPW Garage, and Parks Department all have accounts within their departments that pay for building utilities and water/sewer. The Parks Department pays for all utilities, sewer & water charges, except electrical charges attributed to the portion of the building leased to Bristol Hospital (WIC program). All of the departments occupying Other Building facilities, except the Park Department and Animal Control, perform their own custodial services. DPW Building Maintenance only provides custodial and landscaping services to City Hall, Police Complex, Animal Control, and Parks Dept. (51 High St).

Although the Fire, Library, Senior Center, DPW V.P. Kelly Garage provide custodial, landscaping services, and funds maintenance supplies, the department accounts do not fund building repairs. As such, the DPW Other Building repair account essentially funds the repair of all City buildings (contract services or repairs performed by DPW Building Maintenance staff).

In addition, the City has completed construction of the Municipal Parking Garage at Meadow St & Kelley St and is currently under construction of the Centre Square parking garage on Hope St. Both parking garages will be equipped with LED lighting and EV Stations. Users of the EV Stations will be charged for applicable electric and administration charges for the City to recoup operating expenses of the EV Stations. However, the Centre (Hope St) parking garage will have an elevator, which will result in service, utility and telephone/alarm charges. The City is also replacing the Police Department's Animal Control facility. The new Animal Control facility building is scheduled to be completed in 2025.

Another concern with the Building Maintenance/Other Building accounts is that there are no labor accounts in the Other Building account fund. All Building Maintenance staff regular wage and overtime are charged to the DPW Building Maintenance account. The lack of an overtime account is of particular concern, and the establishment of an overtime account would improve the tracking of expenses.

DPW would recommend reconfiguring/reorganizing Building Maintenance/Other Building expenses to group all buildings that DPW provides custodial services for, and pays utilities/water/sewer charges for, under Building Maintenance. As such, the following buildings will be grouped as Building Maintenance:

- A. City Hall - **Renovated**
- B. Police Complex
- C. Municipal Parking Garage (Meadow St & Kelley St) – **New Building**
- D. Centre Square Parking Garage (Hope St) – **New Building**
- E. Bristol Parks Recreation and Community Services facility (51 High St.)



Department of Public Works | 860.584.6125

F. Police Department Animal Control Facility – **New/Replacement Building**

The recommended reconfiguring would require a transfer of utility, sewer, and water account funds from the Parks Department to the Department of Public Works. The recommended account revisions would classify the following buildings as Other Buildings:

- i. Fire Department - Fire Houses (1-5)
- ii. Library - Main
- iii. Library – Manross
- iv. Senior Center
- v. DPW V.P. Kelly Garage

In addition, DPW would recommend the establishment of an Other Building Overtime account to track overtime repair costs. The initial overtime account would be established at \$5,000.

The recommended reorganization of Building Maintenance/Other Building account WILL NOT result in the need for additional funding in FY2024-25. Additional funding, if required in future budgets, will be based on facilities' need not account/fund organizations.

The Department of Public Works request the following Board of Public Works actions:

Authorize the Director of Public Works to seek Comptroller and/or required Board of Finance approval to reorganize/restructure Building Maintenance/Other Building account funds as presented in this memorandum prepared by the Department of Public Works dated March 25, 2024

It should also be noted that per City Ordinance, the Department of Public Works is responsible for all City buildings that are not specifically designated to department. Therefore, there has been time when the City acquires property through foreclosure or other means that are unanticipated, that the Department of Public Works is required to maintain. These building are typically smaller in nature (houses) and maintenance is charged to Other Buildings.

B. Street Program Supplies/RIF Program Supplies

The Department of Public Works Streets Division performs roadway maintenance as the core function of the Division. The work includes, but is not limited to: repairs to asphalt, catch basins, storm drainage piping, and curbing. As part of the DPW Streets Division work, materials such as asphalt, catch basins, and storm drainage piping is purchased, and depending on the type and size of the project there are times when expenses are charged to DPW Streets Program or RIF Program Supplies. Roadway repair type work is charged to DPW Streets Division program supplies and roadway replacements/improvements are charged to RIF Program Supplies.

Repair work of road items such as: pothole patching, curb repair of less than 5 ft. sections, replacing of deteriorated catch basins on roads NOT scheduled to be resurfaced, and repair/replacement of existing storm drainage piping, are charged to DPW Streets Division Program Supply accounts (00013016-561800).

When DPW Streets Division performs roadwork that is larger in scale and is not classified as a repair, items are charged to RIF Program supplies (3063019-570300). For example, the DPW Streets Division has started the practice of milling and paving larger roadway sections, such as full lane width 20-30 ft. in length. The milling and paving of such roadway sections is not classified as merely a repair, rather it is a replacement, and is charged to RIF Program Supplies. Similarly, the installation or replacement of roadway curbing greater than 20 ft. length or new storm drainage shall be charged to RIF Program Supplies. Likewise, storm drainage performed in support of DPW's major roadway resurfacing program shall be charged to the RIF Program Supply account.

Please feel free to contact me with any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: September 30, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works
David Oakes, Facility Manager

RE: **DPW POLICE COMPLEX BOILER CONDENSATE TANK
REPLACEMENT**

For the FY24-25, \$50,000.00 was budgeted to replace the condensate tank that serves both primary steam boilers at the Police Complex, via the City Building Project List (Account #1018310-570200). A competitive bidding process was executed, and Oakland LLC of Bristol won the contract at a total sum of \$34,740.00. Previously solicited quotes were as high as \$48,000.00.

Oakland LLC removed the condensate tank on the week of August 12th. Upon removal of the condensate tank, mud drum nipples serving both steam boilers were found to exhibit high levels of corrosion and appeared to be compromised. Annual mud drum cleaning and flushing are a normal preventative maintenance task that the Facilities Division completes in conjunction with service providers, either Air Temp Mechanical or Oakland LLC. Due to the evident state of the mud drums, I requested that Oakland LLC complete the annual mud drum cleaning and pull all mud drum barrel plugs and inspect the length with a camera system designed for plumbing systems. Initial review of camera footage showed a high percentage of mud drum nipples (13 nipples per mud drum) were scaled and clogged from decades of use. The fact that nipples were also corroded over, prompted one mud drum to be removed to have nipples replaced to eliminate the chance that nipples would fail during the course of the heating months at the Police Complex. Other mud drums had select nipples replaced based on inspection and probability of failure.

The option to replace one mud drum was explored, but no supply house in the Northeast carried these antiquated boiler parts at this time. A supply house in Philadelphia believed they could source a used mud drum, but soon found that the drum was not compatible with the Smith boilers onsite at the Police Complex. Therefore, Oakland LLC removed the mud drum completely and re-conditioned the drum at their fabrication shop. Extensive grinding and cutting was required to remove all the seized nipples from this drum and all nipple threads were required to be cut in again properly to accommodate replacement nipples.

Additionally, two steam traps that are associated with the condensate tank were found to be past their useful life cycle and necessitated replacement as well. These steam traps were not included in the condensate tank replacement work scope.

To date, an additional cost of \$11,986.85 has been incurred to the condensate tank replacement project. However, it should be known that some of this additional cost would have been incurred for the normal annual mud drum cleaning and boiler preventative maintenance that is completed on a regular basis. The large portion of the cost is from mud drum nipple replacements and labor-intensive mineral scale removal that has occurred over decades of use. The boiler equipment is original to the building construction circa 1979.

The contractor has indicated that without completion of the work, the boiler would not have operated through this winter/heating season. The contractor also stated that he estimates the current operational life of the boiler at 3-5 years. The proposed HVAC upgrades to replace the steam boiler with a hot water boiler were put on hold due to the receipt of high bid, and the City is currently evaluating the replacement/renovation of Police Complex building.

Please feel free to contact me with any questions/concerns at 860-584-6113



Corroded and compromised mud drum nipples. Nipple screw threads so severely pitted they are non-existent and locking nuts have completely disintegrated over time



Two condensate tank steam traps that required replacement due to age



A mud drum nipple that was completely clogged with mineral scaling



Mud drum exhibiting decades of mineral scaling that was air-chiseled out during re-conditioning.



Mud drum nipple that required being cut-out during re-conditioning at Oakland LLC



Mud drum after re-conditioning at Oakland LLC



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: September 10, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., and Director of Public Works

RE: DPW - School Snow Removal, Roadway Plowing Vendors, & Salt Brine/Liquid
Magnesium Bid Update

Pursuant to the Board of Public Works approval of the Department's request to obtain a dedicated contractor to plow snow at Bristol Central, Bristol Eastern, and West Bristol School, the City received bids for the referenced services. Unlike DPW's standard procedure of using plowing contractors on an as-needed basis, typically when snow fall amounts exceed 3 inches, the bid solicitation was for a contractor to plow the selected school parking lots for all snow events. DPW will continue to apply salt and de-icer treatments.

A link to the July 8, 2024 memorandum on Snow Plow Fees, School Snow Removal, & Distribution of Road Salt is provided below:

<https://www.bristolct.gov/DocumentCenter/View/47474/1-Snow-plow-fees-71024-rar-1>

To evaluate the bids, it was assumed that there would be 5 snow storms with accumulation of less than 3 inches, and 1 snow storm with snow accumulations greater than 3 inches, but less than 6. A summary of the low bids are provided below:

School	Contractor	Cost
Bristol Central H.S	Tabacco Construction	\$13,100
Bristol Eastern H.S.	WiGant Construction	\$6,400
West Bristol	Tabacco Construction	\$10,700
Total		\$30,200



Department of Public Works | 860.584.6125

The actual expenditure for snow plow school services will depend on number of snow periods and snow accumulations. Based on the bids, the cost of a 15-inch storm will be \$6,500, \$2,800, and \$4,400 for Bristol Central, Bristol Eastern, and West Bristol schools respectively.

Based on the bids, DPW recommends the following Board of Public Works action:

Authorize the Department of Public Works to procure the services of a dedicated contractor to plow selected City schools totaling \$30,200 (Bristol Central - Tabacco Construction-\$13,100), (Bristol Eastern – WiGant - \$6,400), & (West Bristol – Tabacco Construction - \$10,700).

It should be noted that the FY2024-25 budget for snow plow services was reduced \$52,000 from \$327,000 in FY2023-24 to \$275,000 in FY2024-25. In addition, rates for snow plowing services of City roads have increased by approximately 20 percent. As a result, the approved FY2024-25 budget can support less contract snow service hours. With that said, due to mild winters, allocated funding for snow plow services was not used for the past three years (\$168,000 FY2023-24, \$272,191 FY2022-23, & \$167,425 FY2021-22).

The City has also solicited plowing vendors for City roads. Ideally, DPW would have 22 available snow plowing truck for contractors. In FY2023-24, the City obtained 14 trucks. To date, the City has obtained 12 trucks from 3 vendors. Seven of the trucks are from Laverio Contractors. Bid solicitation for roadway snow plowing vendors remain open.

The City also issued bids to procure a brine treatment system for roads, however, NO bids were received. DPW have contacted the brine equipment suppliers who indicated that they missed the bid, and the City will be re-issuing bid solicitations.

Please feel free to contact me at 860-584-6113 with any questions or concerns.



Public Works | 860-584-6125

MEMORANDUM

DATE: September 11, 2023

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

Re: **DPW SOLID WASTE COLLECTION REVIEW**

The Department of Public Works performs curbside weekly collection of rubbish, bi-weekly collection of recycling, yard waste (April-Dec), and special collections (leaves, Christmas trees, brush/branches, and bulk). The Department services 17,876 properties and **collects 20,022 rubbish barrels** on a weekly basis, including 111 extra barrels purchased (\$155.00/year) by residents, and 9 border properties (out-of-town residents adjacent to Bristol) serviced (\$235.00/year). Of the properties serviced, there are approximately 15,323 single-family properties, 1,617 two-family properties, 813 three-family properties, 94 four-family properties, and 29 five-family properties. Residential buildings containing more than five units are classified as commercial, and do not receive City curbside collection.

The Department provides curbside collection of 19,991 recycling barrels on bi-weekly basis. Recycling is collected the day after rubbish collection, once every other week. The slight difference in rubbish and recycling barrels is due to additional requests for rubbish barrels. It should be noted that City solid waste staff periodically perform recycling audits of individual recycling barrels. Based on the audits, the most common violations are the presence of plastic bags and styrofoam containers.

All barrels are City purchased and issued. The City provides residents the option of obtaining a 98-, 65- or 35-gallon barrels. Approximately 90% of solid waste barrels are 98-gallon. The City cost of a 98-gallon barrel is \$65.00, including the installation of the City logo and identification number registered with the property. Rubbish barrels are grey, recycle barrels are blue, and yard waste barrels are green.

The Solid Waste Ordinance prior to the 2020 revisions indicated that the Department's curbside collection of solid waste did not include condominiums. However, at the time of the 2020 revisions, DPW collected curbside at several condominiums in the City (Robertson Dr., Nicholas Dr., Melrose St.). The condo units in question have frontage along a City street and

function as multi-family properties, however, they are classified as condominiums. Therefore, as part of the 2020 revisions, the ordinance was updated to ensure that no additional services will be provided to condominiums or common property developments. The existing 2020 service was maintained.

The 2020 ordinance revisions included a provision that DPW will maintain a master list of all properties that receive solid waste services and report any changes (additions/subtractions) to the Board of Public Works. Access to the database is provided below:

<https://www.bristolct.gov/DocumentCenter/View/42571/Rubbish-Barrel-Database-2023>

The Department added curbside collection service for 48 new construction single-family homes for the period of July 2022 to June 2023.

The City disposes of rubbish through BRFFOC at COVANTA at a cost of \$70.40/ton. In addition, the City receives a host fee (payment) of \$360,000. The market cost for rubbish disposal is estimated at \$105/ton, therefore, the City's cost is well below current market rates. The existing BRFFOC CONVANTA contract expires in 2034 and has a provisions for a yearly increase based on CPI.

City curbside collected recycling is transported to a private processing facility located in Hartford identified as Murphy Road LLC. As with rubbish, the City's recycling processing contract is obtained through BRFFOC. The recycling processing fee varies from month to month, and is based on commodities cost and a base fee. As indicated during the FY2022-23 budget process, the increase in recycling cost of \$225,960 represented the largest increase in the Department's operating budget.

The Department also receives recycling from the town of Wolcott. The Wolcott contractor delivers recycling to Bristol's transfer station on a daily basis. Each Wolcott recycling load is weighed and Wolcott is charged (based on recycling quantity) approximately \$1050/month for Bristol to deliver Wolcott recyclables to Hartford at Murphy Road LLC.

A summary chart of the Department's FY 2022-23 solid waste disposal cost is attached.

Pursuant to the City's Solid Waste Ordinance, all private rubbish and recycling collectors and haulers are required to be licensed by the City. The permit process consists of an application and a \$25 fee. The permit allows private haulers that collect rubbish and recycling from businesses and condominiums to obtain the same disposal rate available to City collection. DPW will be revising the application to require additional information such as business & condominiums names, addresses being serviced, along with estimated/anticipated rubbish/recycling quantities. The proposed application revisions will allow DPW to estimate material disposal quantities and mitigate out-of-town materials being disposed of at Bristol's rate. As indicated above, Bristol's COVANTA disposal rate of \$74.40/ton is below the market rate of \$105/ton. Consideration of increasing the permit fee can be given, however, given the small number of vendors, an increase in the permit fee would have a minimal impact to DPW revenues. A list of private solid waste haulers, including quantities, is attached.

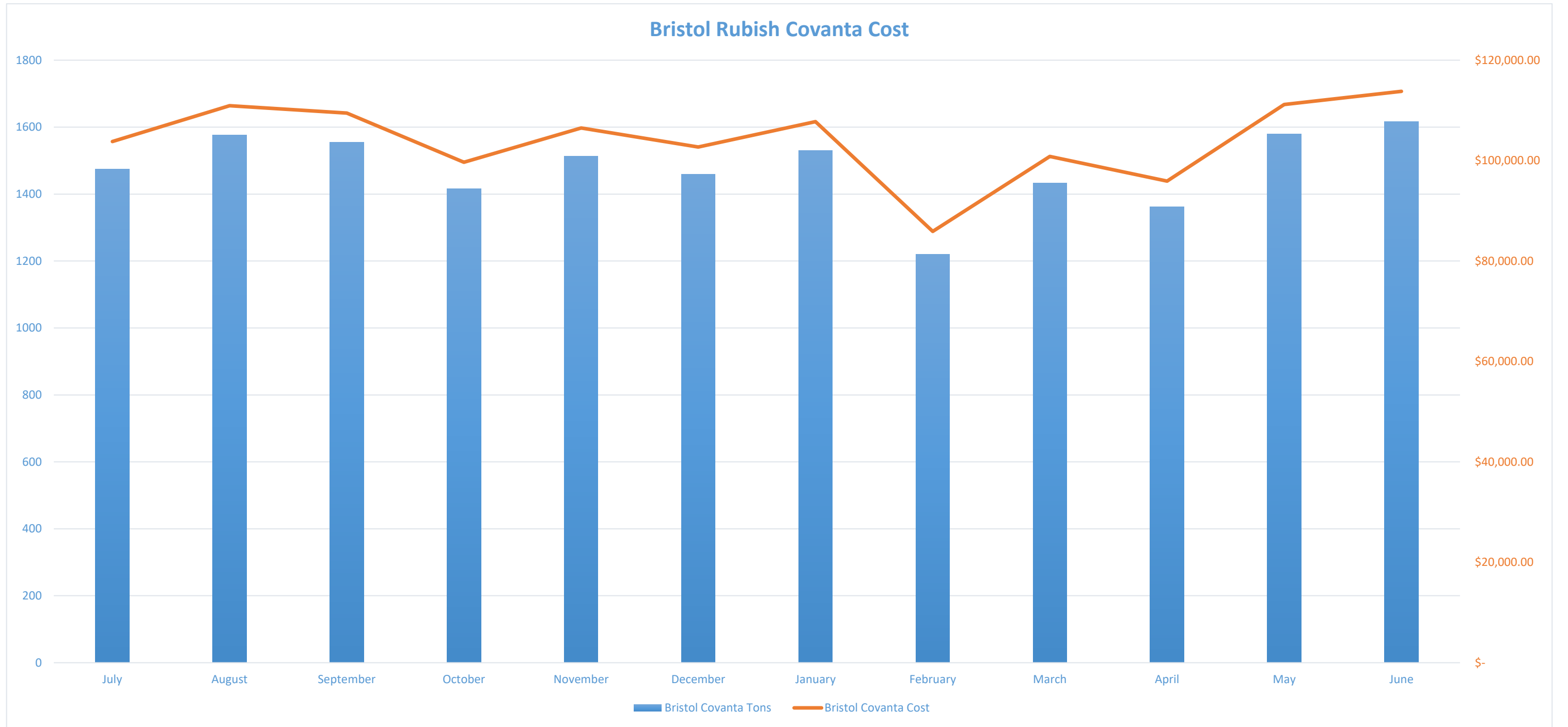
DPW also provides a Yard Waste collection program where residents pay a yearly fee of \$90.00/season for the Department to collect yard waste each week. There are currently 4478 customers, generating \$403,020 for the Department.

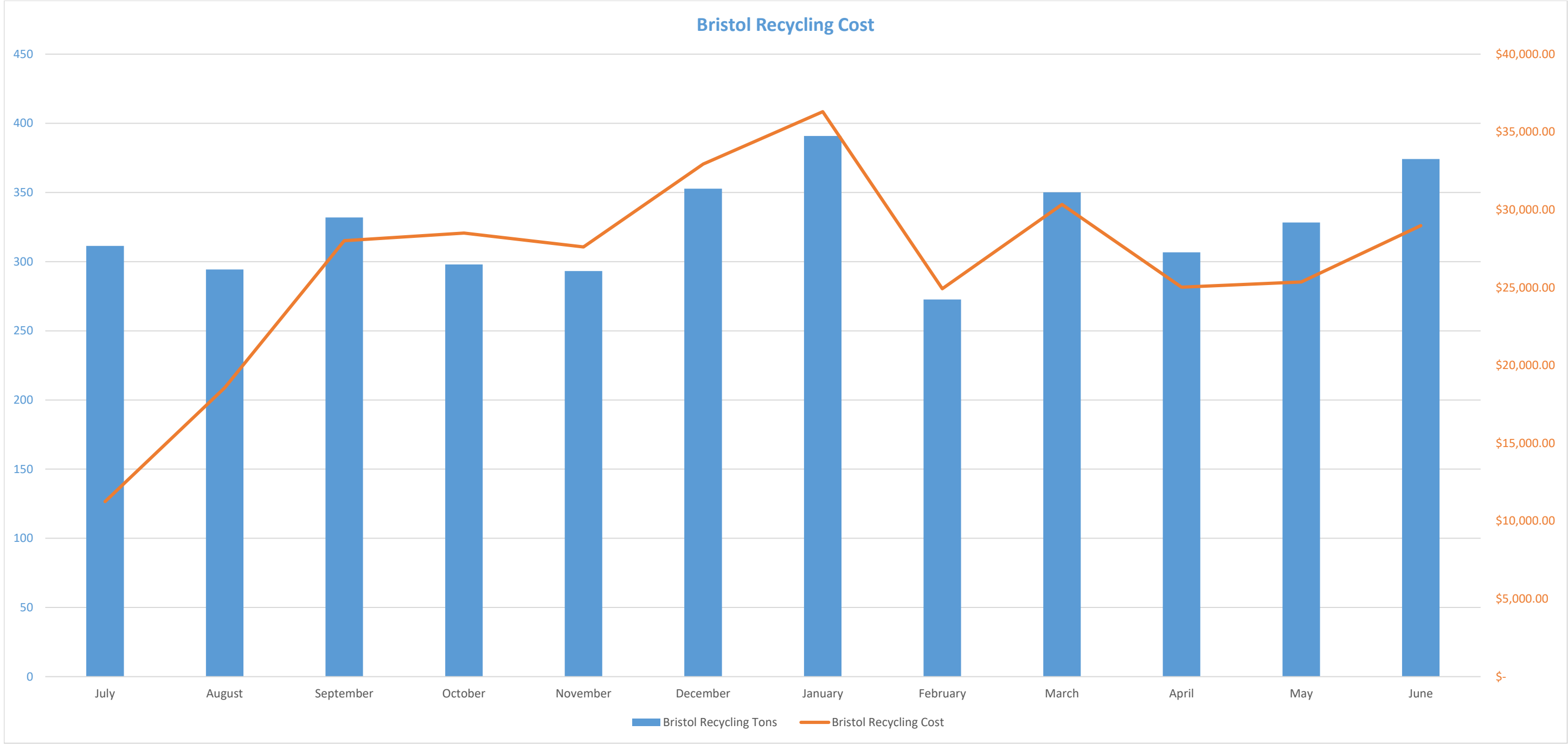
Based on the Department's review of the City's current ordinance, policies and procedures, no revisions are proposed at this time. With that said, DPW continues to investigate modifications to solid waste routes to improve efficiencies and review procedures to enhance customer service.

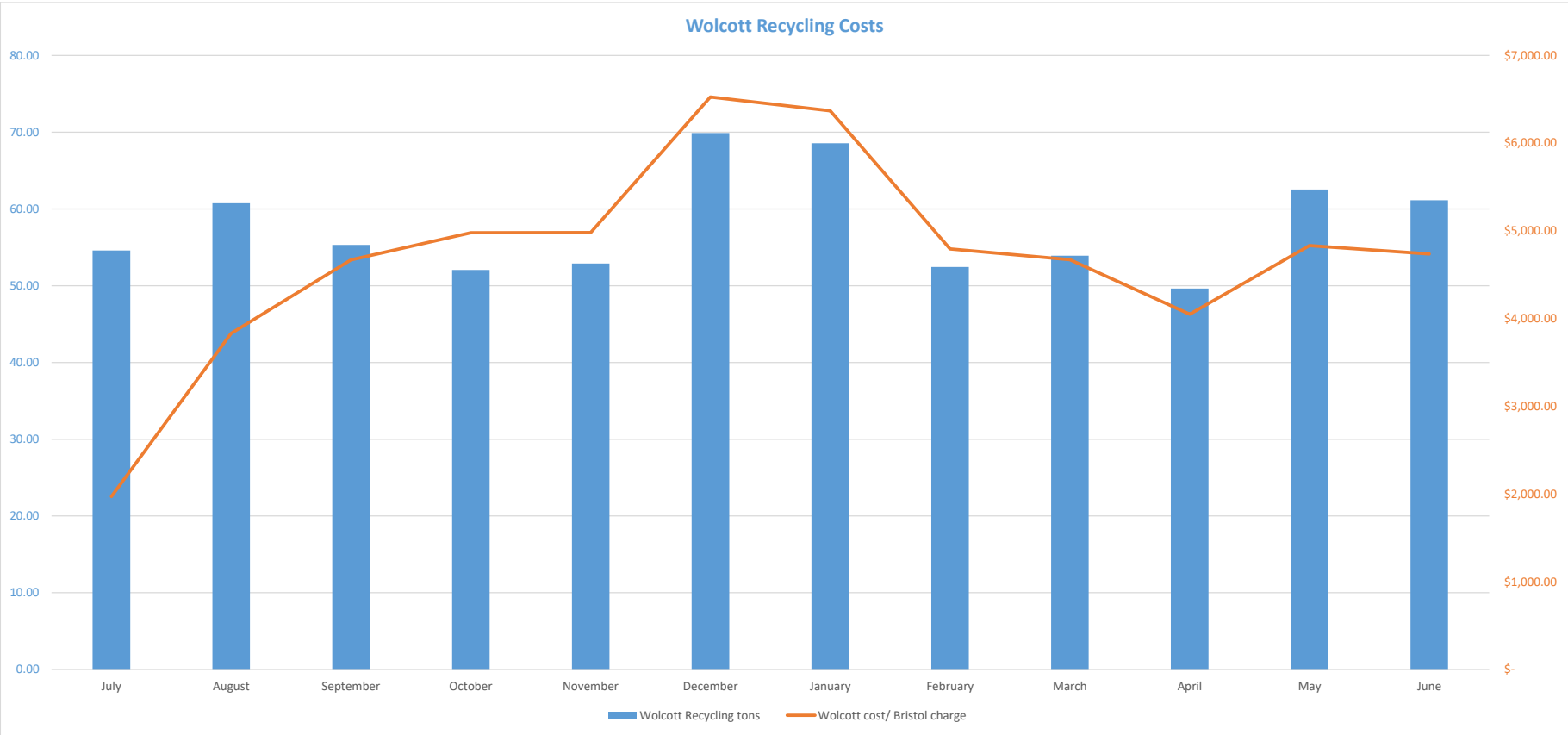
The cost of solid waste disposal remains one of the major challenges within the State, and is therefore, a challenge for the City of Bristol. The closure of Harford's trash to energy facility, MIRA, has highlighted the high disposal cost within the State. In response, the State has funded municipal pilot programs to explore the feasibility of implementing an organic food separation program for solid waste stream. The City submitted two grants seeking funding to establish an organic food pilot program. One grant proposed food waste collection at Bristol schools, and the other grant was submitted to conduct a pilot program in the Lake Avenue area, to provide collection of organic materials/rubbish as part of the City's curbside collection program. Neither grant was awarded to the City.

With COVANTA, and the organic food processing facility known as Quantum BioPower, located close to the City, Bristol is in a better position than most communities in the State to establish an effective organic waste program. However, transportation costs are high, and a program is not currently viable without grant funding. The proposed Bristol curbside organic program, submitted as part of the grant application, would have required residents to separate organic/food waste (placed in red bags in regular City rubbish barrel). DPW would have delivered the combined rubbish and organic bags to Quantum BioPower in Southington, where it would have been separated. The organic containing bags would have been processed by Quantum, and the rubbish "regular bags" would have been shipped to CONVANTA for disposal. A summary of State pilot programs is attached.

Please feel free to contact me with any questions/concerns at 860-584-6113.







City of Bristol

Commercial Deliveries to Covanta Bristol thru June 2023

	Carrier Name		2023	2022	2021
Bristol, CT	A.J. WASTE SYSTEMS LLC	Jan	4.94		
		May	8.73		
A.J. WASTE SYSTEMS LLC Total			13.67		
	ALL WASTE INC	Jul	265.60	361.34	305.13
		Aug	321.83	370.46	249.19
		Sep	243.85	373.24	286.29
		Oct	279.89	330.91	340.08
		Nov	319.86	373.47	320.81
		Dec	292.21	326.30	321.31
		Jan	312.30	300.35	191.68
		Feb	272.61	302.57	252.79
		Mar	315.22	356.29	346.93
		Apr	254.73	316.19	351.75
		May	323.98	328.56	182.89
		Jun	280.99	326.97	260.97
ALL WASTE INC Total			3,483.07	4,066.65	3,409.82
	ALLIED SANITATION, INC.	Jul	337.05	220.01	161.08
		Aug	209.70	265.19	200.97
		Sep	394.34	315.41	226.21
		Oct	359.36	294.94	237.87
		Nov	248.78	186.68	175.58
		Dec	218.70	222.90	142.99
		Jan	255.26	156.24	283.09
		Feb	187.27	187.40	128.39
		Mar	333.75	319.56	219.79
		Apr	227.14	353.42	245.99
		May	262.46	264.80	233.06
		Jun	207.05	259.43	289.75
ALLIED SANITATION, INC. Total			3,240.86	3,045.98	2,544.77
	CWPM	Jul	736.85	817.44	733.86
		Aug	813.57	784.03	742.59
		Sep	764.31	821.19	703.40
		Oct	737.06	783.76	776.44
		Nov	724.70	812.80	718.73
		Dec	756.63	757.74	796.98
		Jan	731.11	642.22	584.60
		Feb	637.69	659.89	633.09
		Mar	744.92	784.30	794.36
		Apr	695.87	760.30	780.17
		May	760.11	791.65	685.10
		Jun	755.87	802.05	794.25
CWPM Total			8,858.69	9,217.37	8,743.57

City of Bristol

Commercial Deliveries to Covanta Bristol thru June 2023

Carrier Name		2023	2022	2021
HQ DUMPSTERS	Jul	49.05	24.91	41.20
	Aug	28.63	31.87	30.46
	Sep	18.16	32.44	46.74
	Oct		46.08	41.24
	Nov	8.44	39.94	38.02
	Dec	6.63	44.97	43.39
	Jan		26.61	36.71
	Feb		38.96	48.61
	Mar		35.39	45.64
	Apr	24.17	37.97	41.84
	May	37.29	42.32	51.42
	Jun	40.29	39.53	48.73
HQ DUMPSTERS Total		212.66	440.99	514.00
LAKE COMPOUNCE	Jul	62.65	70.29	35.10
	Aug	56.66	59.01	36.98
	Sep	18.72	21.67	6.47
	Oct	20.04	16.41	2.61
	Nov	4.96	9.12	
	Dec	2.63	5.52	
	Jan	5.52	2.88	
	Feb	3.42		
	Mar		3.75	3.21
	Apr	6.46	4.95	3.38
	May	20.88	23.52	16.72
	Jun	30.50	35.98	43.20
LAKE COMPOUNCE Total		232.44	253.10	147.67

City of Bristol

Commercial Deliveries to Covanta Bristol thru June 2023

Carrier Name		2023	2022	2021
WASTE MATERIAL TRUCKING	Jul	19.92	22.38	27.23
	Aug	28.24	25.78	25.99
	Sep	11.24	31.17	24.72
	Oct	20.62	12.59	22.59
	Nov	29.41	26.25	26.91
	Dec	24.04	22.93	26.39
	Jan	23.22	19.07	17.11
	Feb	19.24	18.13	23.42
	Mar	26.78	28.71	30.17
	Apr	14.65	19.59	20.57
	May	30.47	29.39	30.63
	Jun	26.74	32.12	28.91
WASTE MATERIAL TRUCKING Total		274.57	288.11	304.64
Bristol, CT Sum		16,315.96	17,312.20	15,664.47

Environmental Planning (*Christine O'Neill*)

- Waste Reduction Pilots – Data as of August 21, 2023

	Pilot Program	# of Weeks of Data	Collection Type	*Clean Food Capture Rate	Food Scraps Captured (cumulative <u>lbs</u>)	Contamination Rate (prior week)	Waste Reduction	Curbside Diversion (Recycling + Food Scraps) Increase
➡	Ansonia	30	Co-Collection	15%	236,117	9%	17%	44%
	Deep River	27	Drop Off	41%	60,040	.6%	18%	31%
	Middletown	30	Co-Collection	17%	84,701	16%	N/A	N/A
➡	Seymour	28	Co-Collection	13%	NA	13%	N/A	NA
	Stonington	24	Separate Collection	35%	247,900	1%	12%	6%
	West Haven	38	Co-Collection	14%	495,858	19%	9%	32%
➡	Woodbury	26	Drop Off	22%	46,360	2%	15%	22%
	West Hartford	13	Separate Collection	58%	45,750	2%	NA	NA

Chapter 10 SOLID WASTE¹

ARTICLE I. IN GENERAL

Sec. 10-1. Purpose of chapter.

The purpose of this chapter is to regulate the collection and disposal of refuse and recyclables in accordance with generally accepted standards of sanitation and to prevent and control unsanitary or unhygienic practices concerning refuse that might constitute a menace to the safety and health of the city.

(Ord. of 3-9-21)

Sec. 10-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated, unless the context clearly indicates otherwise:

Acceptable curbside collected recyclable materials shall consist of materials required to be recycled by the Connecticut State Statutes, along with any materials designated by the board of public works and as posted from time to time on the city public works website.

Acceptable curbside collected rubbish shall consist of solid waste generated at a residential dwelling and shall include refuse, garbage and other solid waste materials permitted under applicable law to be accepted for disposal at a state approved facility and allowed by the board of public works and as posted from time to time on the city public works website.

Ashes shall mean the solid residue of combustion of any type of fuel.

Board means the board of public works of the City of Bristol.

Brush shall mean branches no larger than six (6) inches in diameter and no longer than four (4) feet.

Bulky waste shall mean building demolition, logs (excluding stumps), brick, asphalt pavement, boulders, ledge, sheet rock, asphalt shingles, and ceramic items such as toilets and tile.

¹Editor's note(s)—An ordinance adopted March 9, 2021, amended Ch. 10 in its entirety to read as herein set out. Such amended provisions, being §§ 10-1—10-15, 10-21—10-34, have been set forth in lieu of former §§ 10-1—10-15, 10-21—10-33, 10-41—10-47, which had been derived from ordinances adopted June 12, 2001; February 10, 2004; July 13, 2010; June 12, 2012; July 9, 2013; October 10, 2017; and April 10, 2018. See the Code Comparative Table for a complete derivation.

Cross reference(s)—Health and sanitation, Ch. 11; general requirements relating to the safe and sanitary maintenance of dwellings, Ch. 12, Art. IV; junk dealers, Ch. 13, Art. II; disposition and removal of trash on open space lands, § 21-184; water, sewers and sewage disposal, Ch. 22; enforcement by citation officers, Ch. 23.

State law reference(s)—Authority re collection and disposal, G.S. §§ 7-148, 7-194(14); disposal plants and transportation, G.S. §§ 7-161, 7-162.

City means the City of Bristol, CT as incorporated in the State of CT.

Collector means any person, company or agency who holds him/herself out to collect, haul, transport or dispose of solid waste from residential, business, commercial or other establishments.

Combustible rubbish shall mean all burnable refuse.

Director means the director of public works of the City of Bristol or his designee.

Electronic waste shall mean electronic products to be recycled as defined by Chapter 446n, Section 22a-629 thru Section 22a-640, Connecticut General Statutes.

Garbage shall mean any animal or vegetable matter or product of the putrefaction or decomposition thereof, which accumulates in the preparation of food and any offal or refuse of meats, fish, fowl, vegetable or spoiled foods and other refuse or waste subject to decay.

Hazardous waste means that portion of solid waste which by reason of its composition or characteristics is:

- (1) Hazardous waste as defined in the Solid Waste Disposal Act, 42 U.S.C. 6901 et seq., 40 CFR 261.3, and the regulations thereunder, or in section 22a-209-1 of the Regulations of Connecticut State Agencies, and any succeeding legislation or regulations or amendments to the foregoing; or
- (2) Any other materials which any governmental agency or unit having appropriate jurisdiction shall determine from time to time is harmful, toxic or dangerous, or otherwise ineligible for disposal through a resource recovery facility; and
- (3) Any material which would result in process residue being hazardous waste under subsection (1) or (2) above.

Nonresidential property shall include all commercial or industrial facilities, nonprofit organizations, condominiums and apartment buildings with more than five (5) dwelling units.

Person means a natural person, corporation, trust, estate, partnership, association, joint venture, government, governmental subdivision or agency, or any other legal or commercial entity.

Refuse shall be construed to be all-inclusive and shall include, but not be limited to, all solid wastes of the city, originating in the city, including all garbage, ashes, combustible rubbish, noncombustible rubbish, and trade wastes. Refuse shall not include body wastes, large tree branches, tree trunks, stumps, tree roots, sludge, animals, automobiles and large automobile parts or material from demolished buildings (bulky waste).

Residential property means real estate containing one (1) or more dwelling units but not more than five (5) units on one (1) lot and shall not include hospitals, motels or hotels, apartment buildings, mobile home parks, nursing centers and condominiums.

Solid waste collector means a person engaged in the business of collecting, transporting or disposing of solid waste generated within the boundaries of the city.

Unacceptable curbside collected rubbish shall consist of all materials not permitted under applicable laws to be accepted for disposal at a state approved disposal site and materials restricted by the board of public works. Common unacceptable curbside collected rubbish includes leaves, brush, woodchips, grass clipping, demolition materials (sheetrock, shingles and tile), dirt, sod, sand, rocks, bricks, concrete, metals larger than one (1) cubic foot, electronics, chemicals, hot ashes, smoke detectors, mercury containing thermostats or thermometers, oil based paint and latex paint cans (dried or liquid).

User shall mean any person who sends or delivers refuse to the disposal area or facility.

Yard waste shall mean grass clippings, plants of all types, leaves, woodchips, and small twigs no thicker than one (1) inch in diameter and no longer than twelve (12) inches.

(Ord. of 3-9-21)

Cross reference(s)—Rules of construction and definitions generally, § 1-3.

Sec. 10-3. Disposal restricted generally.

Except as provided in article II of this chapter, no person shall dispose of any refuse or garbage within the city, except at the designated disposal areas or facilities provided by the city.

(Ord. of 3-9-21)

Sec. 10-4. Private premises storage and disposal restrictions.

- (a) The board of public works shall designate acceptable container type, fee, color and size. City-provided containers shall remain the property of the City of Bristol. No paint, crayon, marker or other material shall be applied to the container unless approved by the board of public works. Residents may use two-inch number stickers to identify their containers by house/apartment number. The director of public works, or agent, may remove any city-owned container that is defaced in a manner that violates terms of section 10-4 from service. Replacement of these removed containers will be at the property owner's expense. Additional rubbish or recycling containers are available only through a fee-paid annual subscription. Additional rubbish containers must have a valid paid sticker displayed in the designated area in order to be collected.
- (b) Refuse shall not be permitted to accumulate on any private premises except in approved containers, trash or refuse storage bins, racks, or enclosures as described in this section.
- (c) If in the opinion of the director of health or their agent, an unsanitary or unhygienic condition exists on any private premises within the city, the director of health or their agent may require the user to take such action as is necessary to correct the situation including the construction of refuse storage bins, racks or enclosures, and the treatment of refuse, refuse containers and refuse storage bins, racks and enclosures with disinfectants, deodorizers and/or exterminating compounds. All such action shall be under the direction of and subject to the approval of the director of health or their agent. The director of health or their agent may order the public works department onto any property to eliminate unsanitary conditions at the property owner's expense.
- (d) The owner or occupant of any private premises shall insure that all solid waste stored on the premises does not create offensive odors, create air or water pollution problems, invite the breeding of flies, mosquitoes or rodents, create a fire hazard, or in any other manner tend, in the opinion of the director of health or their agent, to constitute a nuisance or a potential health hazard.

(Ord. of 3-9-21)

Sec. 10-5. Rubbish storage regulations for mercantile and business establishments and multiple dwellings.

- (a) Outside storage bins for all establishments having car parts and all items pertaining to the repairing of motor vehicles shall be constructed of masonry and must be of sufficient size to conceal this type of storage. Bins shall not be constructed on a wall having windows above unless it has a metal roof. Bins constructed on a wall having no windows and noncombustible trim may be constructed without a roof. Bins shall be equipped with metal door and locking facilities. If bins are also used for paper, cartons, rags and miscellaneous combustibles, they must be constructed with a metal roof or cover.
- (b) Metal commercial type containers, completely enclosed, may be used, normally, for the storage of combustible rubbish, waste, boxes, cartons, paper, etc., tires, automobiles and automobile parts. If they are

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constructed specially for the user's own requirements, they must be approved by the building inspector, fire marshal or health authority.

- (c) Used tires may be stored in a fenced in enclosure out of direct sight of the street. The storage area must have a paved or concrete floor. The area must be covered to prevent the accumulation of rain water in the tires. In lieu of an enclosure establishments may request a waiver to use alternative storage from the director of public works and zoning enforcement officer.

(Ord. of 3-9-21)

Sec. 10-6. Curbside collected rubbish.

The board of public works shall institute weekly curbside collection of household rubbish materials from residential dwelling units. Only materials meeting the definition of "acceptable curbside collected rubbish" can be disposed of and will be collected by the city.

Residential household rubbish (for single through five (5) residential dwelling units per building) shall be sorted and packaged as follows:

- (a) Containers for household rubbish must be city issued. The department of public works will only collect rubbish contained in a city issued container.
- (b) All household rubbish containers shall be placed curbside no sooner than 3:00 p.m. the day preceding the collection day nor later than 6:00 a.m. on the designated collection day. Containers shall not be placed within five (5) feet of all obstructions (parked vehicles, mail boxes, other solid waste containers, trees bushes, etc.) Empty containers shall be removed from curbside no later than twelve (12) hours after collection.
- (c) Solid waste that does not meet the requirements of "acceptable curbside collected rubbish" will not be collected. Recyclable materials are not allowed in rubbish barrels. All rubbish must be placed in a bag contained within the barrel and the barrel lid must be closed.
- (d) Household syringes shall be disposed of in accordance with all state and federal regulations and/or procedures established by the board of public works.
- (e) No curbside acceptable recyclable materials shall be placed in the rubbish container.
- (f) Barrels containing materials classified as "unacceptable curbside collected rubbish" will not be collected.

All curbside collected rubbish containers are subject to inspection by the collector and/or the city to determine proper separation and segregation of recyclable solid waste and other solid waste as set forth in this article.

City issued barrels damaged through normal wear and tear shall be repaired or replaced at city expense by the department of public works. The city provides each residential property one (1) rubbish barrel per unit. Any additional barrels can be purchased by the resident at a fee approved by the board of public works.

The director or their designee, upon receipt of notice of a violation shall give written notice to the generator of the solid waste that a violation has occurred. If warranted, the director shall issue a second notice of violation which shall advise the generator that subsequent violations shall be cause for penalties in accordance with this article, and that future recyclable solid waste from said dwelling unit shall not be collected at the sole option of the city.

All properties receiving curbside rubbish collection services as of January 1, 2018 shall be classified as residential unless otherwise defined by the board of public works the department of public works shall be authorized to suspend or cease curbside rubbish collection service to any property that does not meet the

definition of residential property. Any property owner that converts a residential property to a commercial, industrial or condominium use shall notify the department of public works within thirty (30) days. Upon receipt of the said notice or an investigation performed by the department of public works determines that the property is classified as a non-residential property, the suspension or elimination of curbside rubbish collection services may result.

The board of public works reserves the right to approve owner supplied barrels such as bear proof barrels, however the barrels must meet city collection requirements and be approved by the director of public works. The purchase and repair of said barrels shall be at the owner's sole expense.

The board of public works reserves the right to establish a weight limit for all materials deposited in the city issued curbside collected rubbish barrel.

The department of public shall schedule weekly collection of all curb side collected rubbish barrels. The director of public works and the board of public may revise or alter said collection day from time to time or as required due to city holidays.

The practice of salvaging or removing materials from curb side barrels is prohibited.

(Ord. of 3-9-21)

Sec. 10-7. Curbside collected recycling.

The board of public works may institute bi-weekly (once every two (2) weeks) curbside collection of household recyclables materials from residential dwelling units. Only materials meeting the definition of "acceptable curbside collected recycling" can be disposed of and collected by the city.

Residential household recycling (for single through five (5) residential dwelling units per building) shall be sorted and packaged as follows:

- (a) Containers for household recycling must be city issued. The department of public works will only collect recycling contained in a city issued containers.
- (b) All household recycling containers shall be placed curbside no sooner than 3:00 p.m. the day preceding the collection day nor later than 6:00 a.m. on the designated collection day. Containers shall not be placed within five (5) feet of all obstructions (parked vehicles, mail boxes, other solid waste containers, trees, bushes, etc.) Empty containers shall be removed from curbside no later than twelve (12) hours after collection.
- (c) Solid waste that does not meet the requirements of acceptable curb side collected recyclable materials will not be collected; All recyclable materials shall be placed in the container loose, bagging of recyclable materials is not allowed. The barrel lid must be closed.

All household curbside collected recyclable containers are subject to inspection by the collector and/or the city to determine proper separation and segregation of recyclable solid waste and other solid waste as set forth in this article.

City issued barrels damaged through by normal wear and tear shall be repaired or replaced at city expense by the department of public works. The city provides each residential property one (1) rubbish barrel per unit. Any additional barrels can be purchased by the resident at a fee approved by the board of public works.

The director or their designee, shall give written notice to the generator of the solid waste that a violation has occurred. If warranted, the director shall issue a second notice of violation which shall advise the generator that subsequent violations shall be cause for penalties in accordance with this article, and that future recyclable solid waste from said dwelling unit shall not be collected at the sole option of the city.

All properties receiving curbside recycling collection service as of January 1, 2018 shall be classified as residential unless otherwise defined by the board of public works. The department of public works is authorized to suspend or cease curbside rubbish collection service to any property that does not meet the definition of residential property. Any property owner that converts residential property to commercial, industrial or condominiums shall notify the department of public works within thirty (30) days. Upon receipt of the said notice or an investigation performed the department of public works that determine the property is classifies as a non-residential property, suspension or elimination of curb side rubbish collection services may result.

The board of public works reserves the right to approve owner supplied barrels such as bear proof barrels, however the barrels must meet city collection requirements and be approved by the director. The purchase and repair of said barrels shall be at the owner's sole expense.

The department of public shall schedule bi-weekly (once every two (2) weeks) collection of all curb side collected recycling barrels. The director of public works and the board of public works may revise or alter said collection day from time to time or as required due to city holidays.

(Ord. of 3-9-21)

Sec. 10-8. Nonresidential recyclable solid waste.

- (a) Any person who generates solid waste from other than a residential property shall make provisions for the separation from other solid waste of the items designated for recycling by the Connecticut Commissioner of Energy and Environmental Protection and/or as set forth in regulations established by the board of public works.
- (b) Generators from nonprofit institutions may bring non-product related recyclable solid waste to the transfer station after disclosure of a nonprofit tax I.D. number and purchase of a permit at a cost equal to the residential transfer station permit. See sections 10-10 and 10-24.

(Ord. of 3-9-21)

Sec. 10-9. Solid waste transfer station.

A means shall be provided for residents and taxpayers to dispose of bulky waste items which includes, ceramic items such as sheet rock, roof shingles, tile, leaves, grass, yard waste, sand, rocks, brush, stumps, appliances, metal, etc. And other items/materials authorized by the board of public works; at the solid waste transfer station.

In addition to any applicable permit fees, users shall pay to the city a user fee based on the weight of material disposed of at the transfer station. The weight of the material shall be calculated by the weight measured on the inbound and out bound scale upon entering and exiting the transfer station. Permit and user fees shall be established by the board of public works. No user fee will be charged for disposal of "acceptable curbside recyclable materials", however a permit is required to gain access to the transfer station.

A list of acceptable material allowed to be disposed of at the transfer station shall be established by the director of public and shall be in accordance with State of Connecticut DEEP requirements.

The solid waste transfer station shall be available to residential and commercial permit holders only. Residential permits will be issued only to residents or taxpayers of the city. Commercial permits are available to insured businesses to dispose of solid waste generated in the city. Use of residential permits for commercial use will not be permitted. Disposal of material generated outside the city limits at the transfer station is not permitted.

- (a) All persons using the solid waste transfer station facility shall source separate materials brought thereto into the appropriate container or area set aside for that purpose.

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- (b) Prior to disposing of any item or items at said transfer station, a permit/windshield sticker or other identifying tag shall be obtained from the department of public works. Said permit fee shall be set in accordance with a fee schedule established from time to time by the board of public works.
 - (c) In addition to the permit fee each user of the transfer station shall be charged a user fee based on the weight of the material disposed of at the transfer station. The per pound fee shall be established by the board of public works. The weight of the material that the user shall be charged shall be based on the difference calculated by the inbound and outbound scale. The department of public works shall calibrate the scales on a yearly basis. Said calibration shall be made available to residents upon request.
 - (d) The department of public works may require each residential permit holder accessing the transfer station to provide proof of residency/property ownership or in the case of commercial, industrial and contractor businesses, prove that the materials being deposited at the transfer station were generated within city limits.
 - (e) Each commercial, industrial and contractor business shall provide in addition to a permit fee a current certificate of insurance (auto liability insurance) in an amount specified by the board of finance, with the City of Bristol named as certificate holder.
 - (f) Department of public works permits must be displayed in accordance with department requirements in order to gain entry into the transfer station.
 - (g) Replacement permits will be granted free of charge only if the non-expired permit is presented to the department of public works. Otherwise, a new permit must be purchased. Lost or misplaced permit are subject to fees set by the board of public works. If a previous permit has been suspended or revoked, the resident will not be reissued a permit for a time period as determined by the director.
 - (h) The hours of normal operation of the transfer station facility shall be set by the board of public works. The director of public works may make temporary adjustments of the operating hours of the station to address situational events such as storm clean-up, leaf collection, etc.
 - (i) A vehicle may be classified as commercial if it has exterior business stenciling, is a dump truck, panel truck, box truck, ladder rack, or any vehicle or trailer with a storage bed larger than eight (8) feet long by six (6) feet wide. Commercial vehicles will be required to have commercial permits and pay commercial fees.
 - (j) Any resident of the city may bring separated recyclable material to the recycling station after purchase of a transfer station permit.
 - (k) Brush, less than six (6) inches in diameter and four (4) feet in length, may be brought to the transfer station for chipping and disposal by the city.
 - (l) All pressurizable tanks, including propane tanks, with valves removed shall be disposed at the transfer station as scrap metal. Only twenty-pound gas grill tanks in good working order will be accepted with valves, which must contain a transport/storage plug.
 - (m) The practice of salvaging or removing materials from the transfer station is prohibited. All items deposited at the transfer station become the property of the City of Bristol.

(Ord. of 3-9-21)

Sec. 10-10. Special curbside collections—Seasonal.

The board of public works may establish special curbside city-wide collections for items such as leaf bags and Christmas trees. Said collections shall be seasonal and available to all residential properties.

(a) *Leaf bag collection:*

- (1) The department of public shall provide curbside collection of leaf bags during the spring and fall of each year. The date and times shall be set by the director of public works.
- (2) All leaf bags shall be brought to the curb. Leaves are only collected in brown, recyclable, paper leaf bags.
- (3) Leaf bags containing dirt, sand, rocks, sod or materials other than leaves will not be collected.
- (4) Loose leaf piles will not be collected.
- (5) Leaf bag collection service shall be limited to residential properties only.
- (6) Yard waste, grass clippings, and similar green leafy materials may be included with leaves.

(b) *Christmas tree collection:*

- (1) Each year after the New Year holiday the department of public works shall collect Christmas trees for a period of approximately two (2) weeks. Said time may be extended by the director.
- (2) Residents shall place trees curbside by 6:00 a.m. on the day of collection established by the department of public works.
- (3) All trees shall be free of stands, lights, ornaments and tree bags removed.
- (4) Christmas tree collection shall be limited to residential properties only.

(Ord. of 3-9-21)

Sec. 10-11. Special curbside collections—Scheduled.

The department of public works shall provide residents an opportunity to schedule curbside collection of brush/branches and bulk solid waste.

(a) *Brush/branches collection:*

- (1) Brush will only be collected after scheduling a brush pick up with the public works department.
- (2) Branches must be less than six (6) inches in diameter and cut to a maximum four-foot length.
- (3) The total brush/branch pile cannot exceed four (4) feet by four (4) feet by four (4) feet and must be tied to secure bundles.
- (4) Loose piles of brush and branches will not be collected by the department of public works.

(b) *Bulk solid waste collection/pick up.*

- (1) One bulk pick up is available to each residential property (unit) per year. Fees associated with additional bulk pick up shall be established by the board of public works. For the purposes of bulk pick up "per year" is define as a calendar year.
- (2) The maximum size of a bulk pick up shall be five (5) cubic yards (approximately three (3) feet by three (3) feet by fifteen (15) feet.)
- (3) Only owners of residential properties are allowed to scheduled bulk pick ups.
- (4) Acceptable bulk pick up items shall be established by the director of public works and the board of public works. Unless otherwise approved by the board of public works, the following items are not eligible and will not be picked up as part of a bulk pick up; chemicals, auto parts, porcelain fixtures (toilets, sinks), construction debris, sheet rock, shingles, ceramic tiles, yard waste, mirrors

or glass. Metal item shall be placed in a separate pile segregated from the other bulk pick up items.

(Ord. of 3-9-21)

Sec. 10-12. Yard waste collection service.

The department of public works shall provide residential properties a subscription curbside collection service.

- (a) by subscribing to a fee-paid collection service. Fees shall be approved by the board of public works.
- (b) All yard waste shall be placed in a city supplied and owned barrels. The city reserves the right to enter onto private property to collect city owned barrels stored outside.
- (c) The department of public works will only collect yard waste barrels when a valid paid sticker is displayed on the barrel in the designated area.
- (d) Yard waste cannot be disposed in rubbish or recycling containers.
- (e) Yard waste collection periods are established by the board of public works.
- (f) The director may extend the period of collection and advise the board of public works of such action.

(Ord. of 3-9-21)

Sec. 10-13. Prohibition of storage, disposal or use of fracking waste.

- (a) *Purpose.* The prohibition of oil and gas drilling and extraction wastes are hereby declared necessary for the protection of the health, property, safety and welfare of the residents of the City of Bristol pursuant to sections 7-148(c)(7)(H), 7-148(c)(4)(H); 7-148(c)(7)(H)(xi), 7-148(c)(8), and 7-148(c)(7)(H)(ii), Connecticut General Statutes, as amended.
- (b) *Definitions.* For the purposes of this section, the following terms, phrases, and words shall have the meanings given here, unless otherwise clearly indicated by the context:

Application. The physical act of placing or spreading natural gas waste or oil waste on any road or real property located within the City of Bristol.

Hydraulic fracturing. The fracturing of underground rock formations, including shale and non-shale formations, by manmade fluid-driven techniques for the purpose of stimulating oil, natural gas, or other subsurface hydrocarbon production.

Natural gas extraction activities. All geologic or geophysical activities related to the exploration for or extraction of natural gas, including, but not limited to, core and rotary drilling and hydraulic fracturing.

Natural gas waste.

- (1) Any liquid or solid waste or its constituents that is generated as a result of natural gas extraction activities, which may consist of water, brine, chemicals, naturally occurring radioactive materials, heavy metals, or other contaminants;
- (2) Leachate from solid wastes associated with natural gas extraction activities;
- (3) Any waste that is generated as a result of or in association with the underground storage of natural gas;

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- (4) Any waste that is generated as a result of or in association with liquid petroleum gas well storage operations; and
 - (5) Any products or by products resulting from the treatment, processing, or modification of any of the above wastes (1)—(4);
 - (6) For purposes of this ordinance natural gas waste does not include purposeful materials derived from the distillation or refinement of petroleum such as oil, asphalt or bitumen.

Oil extraction activities. All geologic or geophysical activities related to the exploration for or extraction of oil, including, but not limited to, core and rotary drilling and hydraulic fracturing.

Oil waste.

- (1) Any liquid or solid waste or its constituents that is generated as a result of oil extraction activities, which may consist of water, brine, chemicals, naturally occurring radioactive materials, heavy metals, or other contaminants;
- (2) Leachate from solid wastes associated with oil extraction activities; and
- (3) Any products or by products resulting from the treatment, processing or modification of any of the above wastes (1)—(2).
- (4) For purposes of this ordinance oil waste does not include products derived from the distillation or refinement of petroleum such as oil, asphalt or bitumen.

(c) *Prohibitions.*

- (1) The application of natural gas waste or oil waste, whether or not such waste has received beneficial use determination or other approval for use by DEEP (department of energy and environmental protection) or any other regulatory body, on any road or real property located within the city for any purpose is prohibited.
- (2) The introduction of natural gas waste or oil waste into any wastewater treatment facility within or operated by the city is prohibited.
- (3) The introduction of natural gas waste or oil waste into any solid waste management facility within or operated by the city is prohibited.
- (4) The storage, disposal, sale, acquisition, transfer, handling, treatment, and/or processing of waste from natural gas or oil extraction is prohibited within the city.

(d) *[Inclusion.]* Provision to be included in bids and contracts related to the construction or maintenance of publicly owned and/or maintained roads or real property within the city.

- (1) All bids and contracts related to the retention of services to construct or maintain any publicly owned and/or maintained road or real property within the city shall include a provision stating that no materials containing natural gas waste or oil waste shall be utilized in providing such a service.
- (2) All bids and contracts related to the purchase or acquisition of materials to be used to construct or maintain any publicly owned and/or maintained road or real property within the city shall include a provision stating that no materials containing natural gas waste or oil waste shall be provided to the city.
- (3) The following statement, which shall be a sworn statement under penalty of perjury, shall be included in all bids related to the purchase or acquisition of materials to be used to construct or maintain any publicly owned and or maintained road or real property within the city and all bids related to the retention of services to construct or maintain any publicly owned and/or maintained road or real property within the city: "We hereby certify under penalty of perjury that no natural gas waste or oil

waste will be used by the undersigned bidder or any contractor, sub-contractor, agent or vendor agent in connection with the bid; nor will the undersigned bidder or any sub-contractor, agent or vendor agent thereof apply any natural gas waste or oil waste to any road or real property within the City of Bristol as a result of the submittal of this bid if selected. "Oil waste" and "natural gas waste" does not include products derived from the distillation or refinement of petroleum such as oil, asphalt or bitumen."

- (e) *Penalties for offenses.* In response to a violation of this section, the city may require remediation of any damage done to any land, road, building, aquifer, well, watercourse, air quality or other asset, be it public or private, within the City of Bristol. The city may also impose fines in accordance with section 1-11 of this Code of Ordinances for any violation of this section and any other remedies allowable under the law.

(Ord. of 3-9-21)

Sec. 10-14. Disposal of small animal carcasses.

No dead small animal shall be disposed of except as provided in this section. It may either:

- (1) Be buried in a hole and covered with dirt to a depth of at least two (2) feet; or
- (2) In a manner approved by the director.

(Ord. of 3-9-21)

Sec. 10-15. Violations.

Each day any violation of this section is willfully continued after official notice from either the director of public works or the director of health to halt or correct such violation shall be deemed a separate offense and be penalized as such pursuant to ordinance section 1-11.

(Ord. of 3-9-21)

Cross reference(s)—Animals and fowl, Ch. 4.

Secs. 10-16—10-20. Reserved.

ARTICLE II. LICENSING AND FEES

Sec. 10-21. License/fee—required; classifications.

No person shall engage in the business of collecting or disposing of refuse as a solid waste collector, recyclable solid waste collector, or generator within the city without first obtaining the appropriate license and paying the appropriate fee from the public works department for each vehicle to be used for such purpose. Any person operating as a solid waste collector within the city on or after January 1, 1986, or as a recyclable solid waste collector within the city on or after July 1, 1991, will be subject to the requirements and penalties provided in this chapter. Fees shall be set from time to time by the board after a public hearing.

(Ord. of 3-9-21)

Sec. 10-22. Same—Registration of collectors.

Any person who intends to operate as a collector of recyclable solid waste or nonrecyclable solid waste in the city shall register in advance with the city in the manner prescribed by this article. Any person who operates as a collector without proper registration within the city thirty (30) days after the effective date of this article will be subject to the penalties provided in this article. Any person who operates a nonresidential property may register with the city as a generator in accordance with sections 10-21 and 10-23.

(Ord. of 3-9-21)

Sec. 10-23. Same—Application forms; approval of director of public works.

Persons desiring to register as solid waste collectors must apply to the public works department on forms provided by that department. Those forms may require the registrant to furnish all information requested, including but not limited to:

- (1) The names of the business and whether it is a corporation, partnership, or sole proprietorship;
- (2) The name of all stockholders (if corporation not publicly held), directors, partners, officers or proprietors of the business;
- (3) A listing and description of the vehicles to be used for solid waste and/or recyclable solid waste hauling in the town;
- (4) The names and addresses of all customers presently served, if any, within the town;
- (5) The approximate tonnage of solid waste and/or recyclable solid waste expected to be collected each week;
- (6) The names of all other communities serviced by the registrant;
- (7) A certificate of insurance (auto liability insurance) in an amount as specified by the board of finance, with the City of Bristol named as the additional insured, shall be required; and
- (8) If required by the director, an affidavit from each customer with whom the registrant has contracted, said affidavit to set forth that the customer has contracted with the registrant to pick up the customer's solid waste and/or recyclable solid waste and the daily or weekly quantity of said solid waste and/or recyclable solid waste.

(Ord. of 3-9-21)

Sec. 10-24. Same—Issuance.

Upon receipt by the public works department of a properly completed and approved application, the director shall issue a refuse license upon the payment of a fee established by the board of public works. Said fees shall be set from time to time by the board after a public hearing.

All commercial licensees shall secure a permit for use from the city's designated solid waste disposal facilities. The licensee shall comply with and meet all rules and regulations of said facility. The license issued by the department of public works shall permit the licensee to dispose of solid waste at the same cost charged to the City of Bristol. Payment by the licensee shall be made directly to the disposal facility.

(Ord. of 3-9-21)

Sec. 10-25. Same—Revocation.

The director of public works reserves the right to a revoke a license from a licensee for failure to comply with city requirements or the requirements of the disposal facility.

(Ord. of 3-9-21)

Sec. 10-26. Same—Expiration; renewal.

After January 1, 2002, licenses required by this section shall expire on the thirty-first (31st) day of December following the date of issue. They may be renewed annually thereafter upon the payment of a like fee, unless revoked in accordance this ordinance.

(Ord. of 3-9-21)

Sec. 10-27. Inspections of vehicle and equipment.

- (a) *Sanitary inspections before licensing.* The city reserves the right to inspect vehicles listed on the application license by the applicant.
- (b) *Additional inspection.* In addition to the initial inspections before licensing, all vehicles and equipment used for the collection and transportation of refuse within the city shall be subject to spot inspection at any time by the director or their agent or the director of health or their agent.

(Ord. of 3-9-21)

Sec. 10-28. Equipment requirements.

- (a) Ashes, combustible rubbish and dry noncombustible rubbish other than garbage may be transported in non-watertight vehicles when such vehicles are sufficiently covered to prevent the escape of ashes, dust and other material.
- (b) All vehicles used for transportation of solid waste except ashes, combustible rubbish and dry non-combustible rubbish must be equipped with covered watertight metal containers, unless the vehicle itself is of closed construction on the bottom, front, rear and sides.
- (c) The interior body of closed construction vehicles shall have a watertight lining of metal on the entire bottom and on the front and sides, or the entire body shall be of metal, with a metal tailgate not less than eighteen (18) inches in height. All such vehicles shall be equipped with metal covers and/or loading doors constructed to prevent leakage, access of flies, or the scattering of contents. All covers, loading doors, and like openings on such vehicles and equipment shall be kept closed except when loading and unloading.

(Ord. of 3-9-21)

Sec. 10-29. Sanitary maintenance regulations.

All vehicles and equipment used for solid waste disposal shall be kept clean and sanitary at all times. From May first (1st) to November first (1st) of each year such vehicles shall be swept and washed out daily. During the rest of the year this care shall be given as needed. The public works director or his agent or the director of health or his agent may, at any or at all times, require the private collector to spray his vehicle or vehicles with an approved insecticide and/or deodorizing compound.

Sec. 10-30. Enforcement and penalty.

- (a) The director shall mail written notice of the approval or denial of an application for registration as a collector or a generator to the applicant within sixty (60) days after submission of the application. Registration is effective only upon approval and issuance of the notice of approval.
- (b) The director may refuse to grant registration to any applicant, or may suspend the registration of any registered collector or generator, if that person:
 - (1) Has violated or does violate any provision of state statute pertaining to recyclable solid waste;
 - (2) Violates this ordinance;
 - (3) Is not insurable in accordance with this article; or
 - (4) Is otherwise deemed unsuitable as a collector or generator for good cause shown.

A denial or suspension of registration may not exceed a period of one hundred eighty (180) days for any one (1) violation; provided, that repeated or willful violations of this chapter may result in permanent refusal or revocation of registration without right to reapply. The director may refuse to grant registration to any applicant who is not insurable in accordance with this article or who is otherwise deemed to be unsuitable.

- (c) No denial, suspension or revocation notice is effective until the person adversely affected has been notified in writing of that decision and the reasons for it, and has been afforded a reasonable and prompt opportunity to appear at an informal hearing before the director of public works for the purpose of responding to those reasons.
- (d) Any person aggrieved by an initial denial, suspension or revocation of registration may appeal that decision to the board of public works by filing a notice of appeal with the director within fifteen (15) days after either:
 - (1) Notice of the initial decision is mailed to that person; or
 - (2) The informal hearing provided under subsection (c) of this section is held and the decision affirmed by the director or designee.

The director shall immediately notify the board of public works of any appeal.

- (e) A hearing shall be scheduled before the board of public works for a date not more than thirty (30) days after the notice of appeal is filed. The hearing may be postponed or continued to a later date not more than one (1) time, and the later date must be no more than two (2) weeks after the original date. Written notice of the hearing shall be given by the director to the person making the appeal and to any person who requests notice of the hearing. The hearing may be at a regular or special meeting of the board of public works.
- (f) At that hearing, the person aggrieved shall be permitted to present evidence and cross-examine witnesses. No formal rules of evidence shall apply, but the board of public works may exclude irrelevant or duplicate evidence. The board of public works shall make its decision within forty-five (45) days of the date the notice of appeal is filed. That period may, but need not, be extended by any period of postponement which is requested for the convenience of the person bringing the appeal. The decision may:
 - (1) Uphold the decision denying, suspending or revoking the registration;
 - (2) Reverse the decision and order the registration granted or reinstated; or
 - (3) Order the registration granted or reinstated with modifications or conditions.

The decision of the board of public works shall be final.

-
- (g) Every person who violates any provision of this chapter shall be guilty of a violation, as defined in Section 53a-27(a), C.G.S. and shall be subject to a fine of ninety dollars (\$90.00) for each day that the violation continues. From time to time, the board of public works may modify fines as necessary.

(Ord. of 3-9-21)

Sec. 10-31. Prohibition on collection, transportation and disposal by unregistered collectors.

Beginning January 1, 1986, all unregistered solid waste collectors and all solid waste collectors whose registration has been suspended or revoked are prohibited from engaging in the business of collecting, hauling, transporting or disposing of solid waste or recyclable solid waste generated within the city.

(Ord. of 3-9-21)

Sec. 10-32. Administration and enforcement.

- (a) The director shall mail written notice of the approval or denial of an application for registration as a collector or a generator to the applicant within sixty (60) days after the submission of the completed application. Registration is effective only upon approval and issuance of the notice of approval.
- (b) A registered collector shall update the information required at least once each year at the time of registration renewal.
- (c) Once approved, the registration shall be effective until the following December 31, and, unless properly renewed, shall lapse thereon. Registration fees shall be set from time to time by the board after a public hearing. Each vehicle used shall constitute one (1) registration. Registration fees shall not be prorated.

(Ord. of 3-9-21)

Sec. 10-33. Salvaging, scavenging.

No salvaging or scavenging shall be allowed at any solid waste disposal area or facility unless authorized by the board of public works.

(Ord. of 3-9-21)

Sec. 10-34. Dangerous materials.

There shall be no disposal at any solid waste disposal area or facility of explosive or dangerously flammable materials such as gunpowder, dynamite, cartridges, shells, gasoline, naphtha, benzene, ether, cleaning fluids or other explosive or similarly dangerous substances, including radioactive wastes, biological wastes, drugs and poisons.

(Ord. of 3-9-21)

Secs. 10-35—10-40. Reserved.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 3, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **RECYCLABLES PROCESSING COST/ RESIDENT COMPLIANCE UPDATE**

The disposal cost of municipally curbside collected recycling remains a concern. The City's collection of curbside recyclables is required by State Statute. The Statute includes a list of items that each municipality, including Bristol, is required to collect. The disposal of recyclables consists of processing the single stream collected recyclables to separate the individual items. The process of separating the single stream recyclables into individual commodities is highly mechanized, using automated screens and electric image scanners. Each recyclable material, such as paper, cardboard, plastics, and aluminum are separated and sold. There are regional, national, and international markets for the various commodities, which fluctuate in price.

The City procures its recycling disposal service through BRFFOC, and is currently in the final year of a three-year contract with Murphy Road LLC, located in Hartford. The existing contract expires June 30, 2024. BRFFOC is currently negotiating an extension to the contract.

The City collects approximately 4,400 tons of curbside recyclables each year (8,900 barrels/week, 17,800 total). By contrast, the City collects and disposes of approximately 18,000 tons of rubbish each year. Recycling is collected once every two weeks. DPW trucks that collect curbside do not bring their recycling directly to Murphy Road LLC in Hartford, rather they bring the recycling to DPW's transfer station, where it is unloaded and reloaded into 40 CY roll off containers, then delivered to Murphy Road LLC.

As recently as 2017, the City received a payment for recycling of \$15/ton. Due primarily to a collapse in the international recycling commodity market (China stopped accepting recyclables), the City now pays to dispose of recycling. As indicated on the attached table and graph, the price under the current 3-year contract has varied from a low of \$18.22/ton in May 2021, to a high of \$95.64/ton in Oct 2021 (same year).

The items collected, percent by weight, the commodity value, and the commodity credit on the City's recycling processing fee for February 2024 is provided below:

Commodity	Recyclable Stream % (per contract by weight)	Commodity Value (Feb, 2024) \$/ton	Commodity Credit/ Impact on Recycling Process Fee (Feb 2024) \$/ton
OCC (cardboard)	13.40	\$95.00	\$12.73
Mixed Paper	46.00	\$55.00	\$25.30
Glass	19.00	-\$85.00	-\$16.15
Steel Cans	2.00	\$187.50	\$3.75
Aluminum	0.25	\$1,160.00	\$2.90
Natural HDPE	0.60	\$620.00	\$3.72
Colored HDPE	0.75	\$400.00	\$3.00
PET	2.00	\$240.00	\$4.80
Mixed Plastics #3&7	1.00	\$20.00	\$0.20
Residue (Rubbish)	15.00	-\$120.00	-\$18.00
Total Credit (ACR)			\$22.85
Base Fee (BPF)			\$87.50
Total Fee	Total Fee = BPF-ACR		\$64.65

The disposal fee is based on base (BPF) cost of \$87.50/ton (FY 2023-24) and is adjusted based on the commodities costs (ACR). As the commodities prices increase, the City's recycling disposal cost decrease. **The commodities that have the largest impact on commodities cost is cardboard (CCO) and mixed paper.** They represent the highest percentage by weight and have high market value. The value of both items have increased over the last 6 months, from \$32.50/ton to \$142.50/ton for cardboard, and \$-1.50 (meaning payment was required for disposal) to \$72.50/ton for mixed paper. Glass, with a percent weight of collected recycling estimated at 19%, also has a large impact on disposal cost. However, instead of being sold as a commodity, the City is charged a fixed cost \$13.70/ton of recyclables. There is not a defined market for glass (broken), however, there are a few users of pulverized glass in Connecticut that incorporate it into concrete. There is a facility in Seymour, owned by O&G, and a new facility is proposed in Terryville. The City is also charged for the residual rubbish contained in the recyclables that cannot be recycled. A residual percentage of 15% is included in the Murphy Road LLC contract at a cost of \$13.30/ton. **Total fixed cost to dispose of recycling is currently approximately \$114.50 before adjusting for the commodity value of recycled items.** The existing contract also includes a provision stating that if commodity prices create a credit (payment), the value of the credit/rebate is divided equally between the City and Murphy Road LLC.

The Department of Public Works has recently performed audit of recycling barrels. DPW audited approximately 200 barrels. The Department tagged approximately 5-10% for violations. The most common items of non-compliance found in recycling barrels are indicated below:

Most common issues

- Plastic bags, garbage bags
- Styrofoam
- Dirty, not empty containers
- Used/dirty paper goods (tissues, napkins, plates)



Department of Public Works | 860.584.6125

-Trash

Not as common

- Clothing, towels, pillows
- Rubber gloves
- Masks
- Electronics
- Toys
- Yard waste
- Ash

A copy of the notice posted to residents recycling barrel when non-compliant items are encountered is attached, along with a list of acceptable recyclables. Pictures of the non-compliance items are also attached.

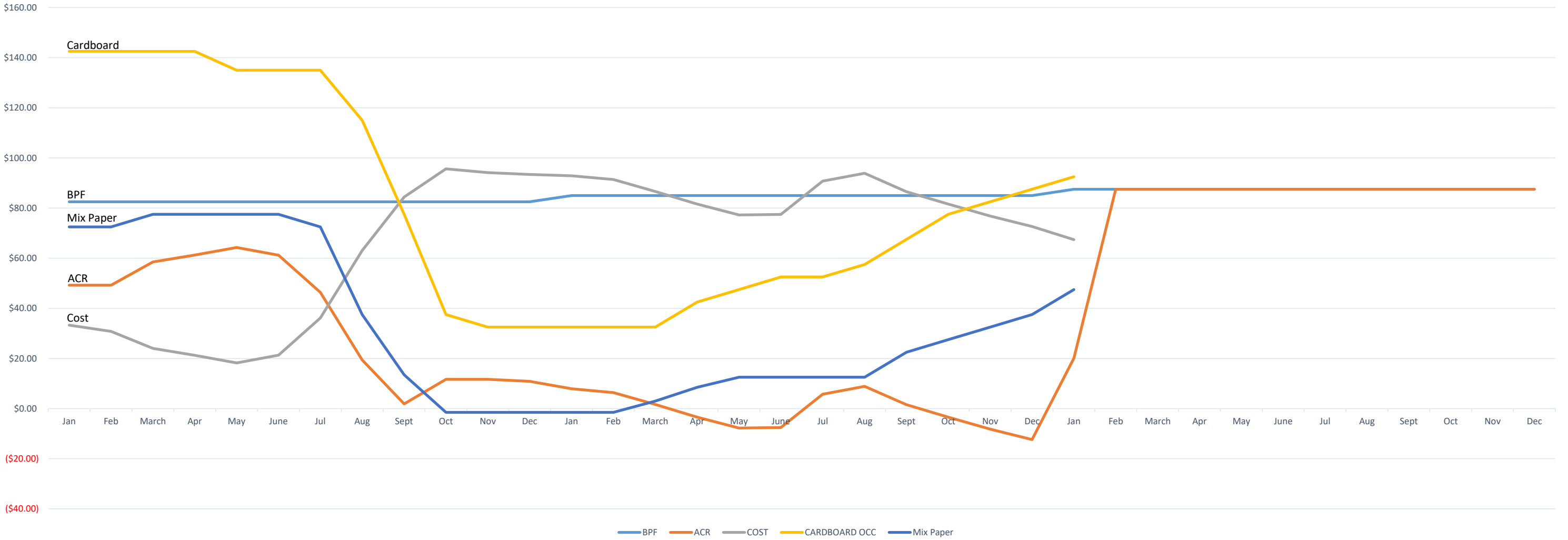
It should also be noted that in addition to audits performed by DPW staff, each recycling truck is equipped with a camera which allows the driver to monitor each barrel being dumped into the truck. As such, there are times when DPW drivers identify and tag non-compliant items. Each dumpster load delivered to the Murphy Road LLC processing facility is also inspected. Based on the inspection and processing contract, Murphy Road LLC does have the ability to reject a load and classify it as rubbish. The rejection of Bristol loads due to contamination has not/does not occur. Loads were rejected in the past due to being wet/saturated with water prior to the installation of a rain gutter on our processing building.

Bristol DPW transports curbside collected recycling to the City's recycling processing building, located at the transfer station. From DPW's site, the recyclable materials are loaded into 40 CY dumpsters that are transported by DPW to Murphy Road's Berlin facility. In addition to processing Bristol recycling, the City also receives curbside collected recycling from the town of Wolcott that is processed with Bristol's recycling and transported to Murphy Road LLC's Berlin facility. The City receives a yearly fee of approximately \$12,000 from the Town of Wolcott for processing/transportation costs, and Wolcott covers all of Murphy Road LLC's fees associated with Wolcott's portion of the load.

The FY204-25 budget to process/dispose of recycling is \$397,000. This is based on \$90/ton. As previously indicated, as recently as 2017, the City received a \$15/ton credit (payment) which resulted in \$66,000 City revenue. As a result, the budget impact from FY2017-18 to the current FY2024-25 is \$463,000.

Please feel free to contact me with any questions/concerns at 860-584-6113

Recycling Processing Cost Summary



RECYLING PROCESSING COST SUMMARY															
FY	2021-22					2022-23					2023-24				
MONTH	BPF	ACR	COST	CARD BOARD OCC	Mix Paper	BPF	ACR	COST	CARD BOARD OCC	Mix Paper	BPF	ACR	COST	CARD BOARD OCC	Mix Paper
Jan	\$82.50	\$49.21	\$33.29	\$ 142.50	\$ 72.50	\$85.00	\$7.89	92.89	32.5	-1.5	\$87.50	\$20.11	\$67.39	\$92.50	\$47.50
Feb	\$82.50	\$49.21	\$30.78	\$ 142.50	\$ 72.50	\$85.00	\$6.39	91.39	32.5	-1.5	\$87.50	\$22.85	\$64.65	\$95.00	\$55.00
March	\$82.50	\$58.47	\$24.03	\$ 142.50	\$ 77.50	\$85.00	\$1.64	86.64	32.5	3	\$87.50	\$87.50			
Apr	\$82.50	\$61.24	\$21.26	\$ 142.50	\$ 77.50	\$85.00	(\$3.40)	81.6	42.5	8.5	\$87.50	\$87.50			
May	\$82.50	\$64.28	\$18.22	\$ 135.00	\$ 77.50	\$85.00	(\$7.75)	77.25	47.5	12.5	\$87.50	\$87.50			
June	\$82.50	\$61.19	\$21.31	\$ 135.00	\$ 77.50	\$85.00	(\$7.53)	77.47	52.5	12.5	\$87.50	\$87.50			
Jul	\$82.50	\$46.38	\$36.12	\$ 135.00	\$ 72.50	\$85.00	\$5.73	90.73	52.5	12.5	\$87.50	\$87.50			
Aug	\$82.50	\$19.43	\$63.07	\$ 115.00	\$ 37.50	\$85.00	\$8.87	93.87	57.5	12.5	\$87.50	\$87.50			
Sept	\$82.50	\$1.90	\$84.40	\$ 77.50	\$ 13.50	\$85.00	\$1.53	86.53	67.5	22.5	\$87.50	\$87.50			
Oct	\$82.50	\$11.66	\$95.64	\$ 37.50	\$ (1.50)	\$85.00	(\$3.40)	81.6	77.5	27.5	\$87.50	\$87.50			
Nov	\$82.50	\$11.66	\$94.16	\$ 32.50	\$ (1.50)	\$85.00	(\$8.18)	76.82	82.5	32.5	\$87.50	\$87.50			
Dec	\$82.50	\$10.89	\$93.39	\$ 32.50	\$ (1.50)	\$85.00	(\$12.36)	72.64	87.5	37.5	\$87.50	\$87.50			

charge the Participating Municipality a BPF of \$85.00 per Ton of Acceptable Recyclables for the period of July 1, 2022 – June 30, 2023 and \$87.50 per Ton of Acceptable Recyclables for the period of July 1, 2023 - June 30, 2024.

MRR shall calculate a monthly ACR based on Table 5.1 below to determine the rebate or charge per Ton to the Participating Municipality for each month.

Table 5.1

Single Stream Average Commodity Rate (ACR)		
<u>Commodity</u>	<u>Percent of Stream</u>	<u>Benchmark</u>
OCC	13.40%	P&PW New England Low OCC #11
Mixed Paper	46.00%	P&PW New England Low #54
Glass	19.00%	Fixed \$72.07/Ton charge + CPI
Steel Cans	2.00%	Recyclingmarkets.net Baled Low
Aluminum	0.25%	Recyclingmarkets.net Baled Low
Natural HDPE	0.60%	Recyclingmarkets.net Low
Colored HDPE	0.75%	Recyclingmarkets.net Low
PET	2.00%	Recyclingmarkets.net Low
Mixed Plastics #3-7	1.00%	Recyclingmarkets.net Low
Residue	15.00%	Fixed \$88.00/Ton charge + CPI
	100.00%	

The following Formula 5.1 will be utilized to calculate the monthly rebate or charge per Ton to the Participating Municipality:

Formula 5.1

$$\text{BPF} - \text{ACR} = \text{Rebate or Charge}$$

When the calculation results in a negative amount per Ton, this amount will be shared 50% with the Participating Municipality as a rebate and 50% will be retained by MRR.

Example for July 1, 2021 – June 30, 2022:

Calculated ACR	-\$5.00	\$55.00	\$82.50	\$100.00
BPF	\$82.50	\$82.50	\$82.50	\$82.50
ACR	-\$(\$5.00)	-\$55.00	-\$82.50	-\$100.00
Charge to Participating Municipality	\$87.50	\$27.50	\$0.00	\$0.00
Rebate to Participating Municipality	\$0.00	\$0.00	\$0.00	\$8.75

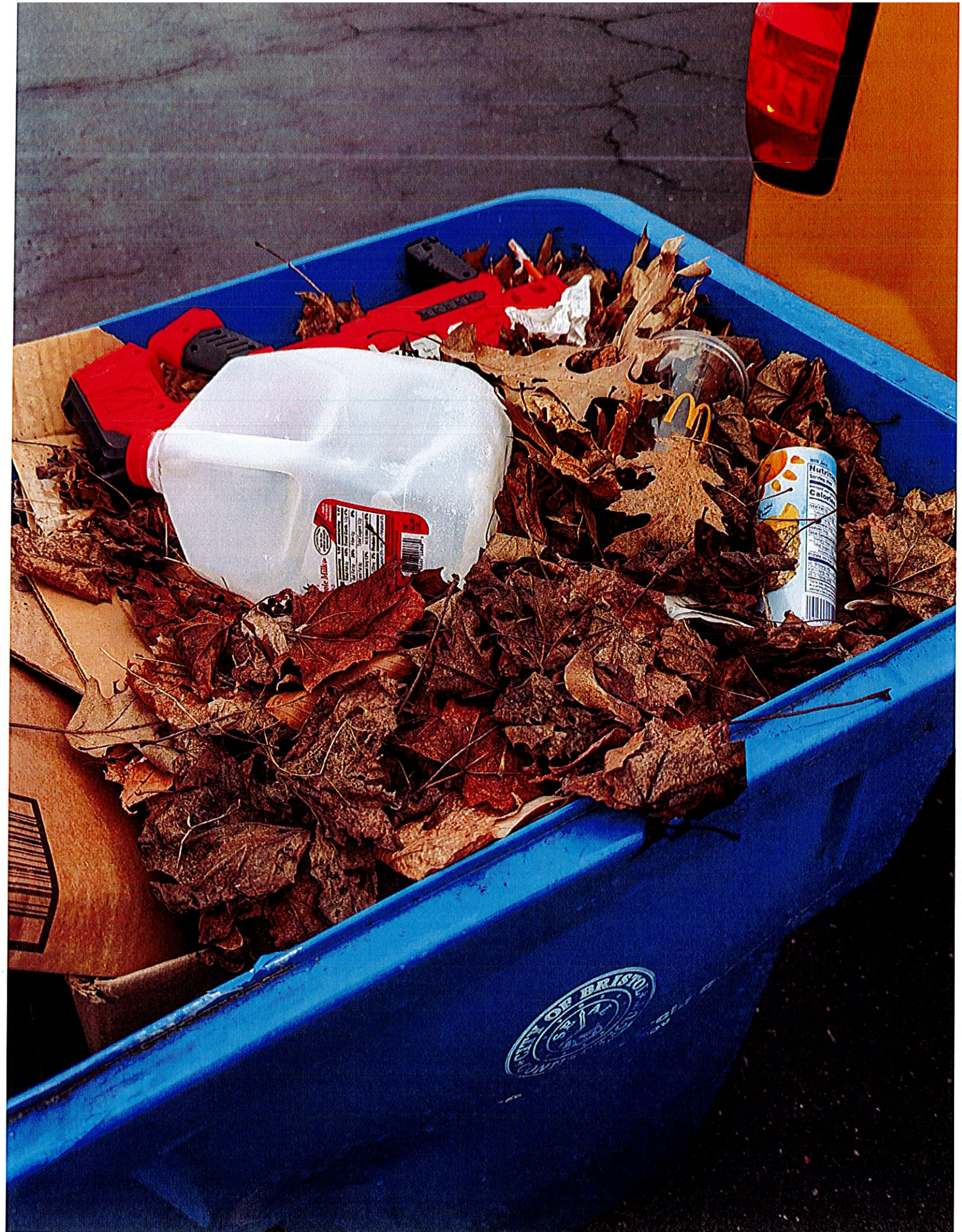
The Parties acknowledge that if, as a result of an Event of Force Majeure, a Change-in-Law, or a material change in market conditions, including, but not limited to, a deletion or addition of the materials listed in Exhibit 1, the discontinuation of an index



















City of Bristol Public Works Department

Dear Resident:

While emptying your curbside rubbish, recycling, or yard waste barrel, we encountered a problem that we would like to call your attention to:

	Improper materials in recycle barrel (rubbish, yard waste, etc.)
	Improper materials in rubbish barrel (recyclables, car parts, demolition materials, yard waste, hazardous chemicals, oil, etc.)
	Improper materials in yard waste barrel (rocks, sod, dirt, rubbish, sand, etc.)
	Incorrect Recycle Week (recycling collected biweekly)
	Object blocking access to barrel. Barrel must be more than 5 feet away from other objects (mailbox, pole, vehicles, other barrels/bins, in or behind a snow bank, etc.)
	Materials placed outside of barrel or lid not closed
	Barrel too far from curb
	Barrel handle facing the wrong way for collection (handle should face your property)
	Barrel out too early or too late (Barrel must be at the curb for 6:00 a.m. on collection day. Barrel cannot be at the curb until 3:00 p.m. the day before collection. Barrel must be removed from curb within 12 hours of collection).
	Barrel weight exceeds lifting capacity of truck's hydraulic system
	Yard Waste collection season over



Scan the QR code to download the Recycle Coach app! Receive collection day reminders, collection calendars, and search disposal options.

Website: www.bristolct.gov/publicworks
 Email: publicworks@bristolct.gov or PWSwitchboard@bristolct.gov
 Phone: 860-584-6125

A Guide to Recycling



All items should be empty, rinsed, clean and open. Do not shred, box, bag or bundle.

PAPER

Cardboard & boxboard
 Food & beverage cartons
 Junk mail
 Magazines & newspaper inserts
 Newsprint
 Office paper
 Pizza boxes

GLASS

Beverage bottles & jars
 Food bottles & jars

METAL

Aerosol containers (food grade only)
 Aluminum foil
 Cans & bottles
 Aerosol containers (cleaners, pesticides, etc.)
 Foil tops from yogurt containers
 Paint cans

PLASTIC

Plastic bottles (with or without caps attached)
 Plastic containers, tubs & lids
 Plastic one-use cups (no lids, no straws)

What's IN?

What's OUT?

Gift wrap & gift bags
 Ice cream containers
 Paper cups (hot & cold)
 Shredded paper
 Take-out food containers
 Tissue paper

Ceramic mugs & plates
 Drinking glasses

Pots & pans
 Small pieces of scrap metal
 Spiral wound containers

Loose bottle caps
 Plastic bags & wrap
 Plastic plates, bowls & utensils
 Prescription bottles
 Single-use coffee containers
 Styrofoam cups & containers
 Water filters

To learn more, go to RecycleCT.com

A Guide to Recycling

Connecticut now has a universal list of what belongs in your recycling bin and what doesn't. All items should be empty, rinsed, clean and open. Do not shred, box, bag or bundle. To learn more, go to RecycleCT.com

What's IN?

PAPER

- Cardboard & boxboard
- Food & beverage cartons
- Junk mail
- Magazines & newspaper inserts
- Newsprint
- Office paper
- Pizza boxes

GLASS

- Beverage bottles & jars
- Food bottles & jars

METAL

- Aerosol containers (food grade only)
- Aluminum foil
- Cans & bottles
- Foil containers
- Metal lids from cans & bottles

PLASTIC

- Plastic bottles (with or without caps attached)
- Plastic containers, tubs & lids
- Plastic one-use cups (no lids, no straws)

What's OUT?

- Gift wrap & gift bags
- Ice cream containers
- Paper cups (hot & cold)
- Shredded paper
- Take-out food containers
- Tissue paper

- Ceramic mugs & plates
- Drinking glasses

- Aerosol containers (deodorizers, cleaners, pesticides, etc.)
- Foil tops from yogurt containers
- Paint cans
- Pots & pans
- Small pieces of scrap metal
- Spiral wound containers

- Loose bottle caps
- Plastic bags & wrap
- Plastic plates, bowls & utensils
- Prescription bottles
- Single-use coffee containers
- Styrofoam cups, containers & packaging peanuts
- Water filters
- Black plastic trays & containers



**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013010

Division: Administration

Fiscal Year 2024-25 Accomplishments:

- Continue support of administrative functions to the Streets, Solid Waste, Building, and Engineering Divisions.
- Implemented an Asset Management software (resident service request system) for DPW's Administrative Division and provided administrative support to the Department's Engineering, Fleet, and Building Maintenance Divisions.
- Facilitated a cleanup of old files for all city hall departments to consolidate space issue in our storage area.
- Managed the Department's Community Litter Reduction Program through organizing community groups to clean up along City streets. Used COVANTA grant funds to procure litter collection and safety equipment.
- Continue a Transfer Station audit every October for the Board of Public Works to the Department's Transfer Station permit fees and residential/commercial permit classification. Continue the Commercial permits notices are sent through email when the permit expires. This eliminates businesses getting turned away at the transfer station for an expired permit.
- Continued to improve Public Works (PW) communication with residents via social media (Facebook page - Facebook.com/BristolPW, Twitter (@BristolPW), and mailing lists created using CivicPlus, the City's web provider, including off-hours (emergency) communication with residents during extreme weather events.
- Revised "Welcome Packages" provided to new homeowners in Bristol to promote available City services. To save costs and postage we revamped to send just a letter to the residents and we have a separate tab on the website where all the documents that we would normally send through the mail now live. Residents can go onto the link we provide and view all of our city services.
- Provided public outreach and education regarding Pay As You Throw at the Transfer Station, "What's In/What's Out" recycling guidance, and Recycle Coach usage.
- Continued to expand use of online complaint reporting through seamless docs for illegal bulk reporting, barrels on the curb too long, basketball hoops, and improper recycling in barrels.
- Managed shredding & electronic events with the National Honor Students at Eastern High School and BAIMS.
- Increased employee training and education for all departments.
- Continued to implement employee recognition program.
- Continue the use of digital forms and applications to increase residential access to Department services via the website. Converting Landuse and Engineering applications to digital format.
- Continued the outdoor classroom and garden project.
- Implement bottle bill activities with BAIMS and Eastern High school. A bottle collection program was established school wide and they are brought to Brian's Angels to help with their rent.
- Continued Community Litter Cleanup program. We have also introduced this into the schools and they created a cleanup day on Earth Day.

Summary of Fiscal Year 2025-2026 Request:

- Labor contract adjustments in regular and part time wages.
- Increase in anticipated revenues from the Department of Public Works resident funded, yard waste collection program and Bulk pickup.

Fiscal Year 2026 Goals:

- Continue process of establishing formal written policy and procedures of Department operations.
- Continue Code Enforcement duties, collection of fees/fines for violations of solid waste, illegal bulk & shopping cart Ordinance violations.
- Enable residents to take advantage of self-service when possible.
- Expand development of Department's Reduce, Re-use, and Recycle (RR and R) program by increasing student/BOE outreach and education programs, enlarge targeted collection programs for items such as Electronic Recycling and Plastic Recycling and increase awareness of composting, through partnership programs with City Garden clubs, Parks Department, and the BOE outdoor classroom initiative.
- Introduce our food waste program into the school system. Also create a program for residential curbside collection of food waste.
- Develop benchmarking and quantify savings of solid waste reduction with food waste and Reduce Reuse and Recycle program development.
- Enhance processing of account payables/cross-training staff on all Admin duties.
- Continue initiative to create a paperless office which includes scanning and file management of existing documents.
- Create a dedicated Reduce Reuse Recycle social media page, branching off the current Department of Public Works social media to focus on recycling and sustainability.

Long Term Goals:

- Prepare policies and procedures to obtain APWA Public Works Certification.
- Expand programs to encourage residents to utilize self-service and enhance seamless docs to add more online services.
- Increase communication and information provided to City residents associated with Public Works services.
- Enhance the Department's Reduce, Re-use and Recycle Programs to include programs videos that can be utilized in schools for student's curriculum. Implement Food Waste diversion in a bigger scale.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013011

Division: Engineering

Fiscal Year 2024-25 Accomplishments:

- Managed the Department's annual road improvement program consisting of: roadway milling, paving, storm drainage upgrades, and permanent patch program. As part of the Department's Asset Management system, each roadway section of the City Street network (234 miles) is rated on a scale from 1-100 and is used to prioritize and select the proper treatment implemented as part of DPW's annual major roadway improvement program. The current rating of City roadways is 80.30. Obtained roadway rating system that enabled Engineering staff to rate roadways utilizing iPhone equipped with AI technology. Improve and expand public access to the Department of Public Works Graphical Information System (GIS).
- APWA presentation on Memorial Blvd Bridge as "Gateway into the City" presented at NEAPWA fall conference.
- Implemented a new Asset Management software for DPW Engineering Division's Assets (roadway pavement, storm drainage, street lights, and bridges/culverts). Asset Management system includes GIS integration and roadway rating system. Asset management serves as digital filing system using GIS.
- Revised City Street Ordinance associated with roadway patch requirements. Increased public utility patching requirements.
- Leveraged use of grant funds to design and complete CIP projects:
 - CMAQ - Traffic signal upgrades \$3,400,000 fully funded. Under design, construction in 2026
 - State Community Conductivity Grant – Sidewalk and ADA ramp improvements \$439,000 & \$794,000 fully funded. Construction of sidewalk & ADA ramps associated with \$439,000 grant complete. Design of sidewalks and ADA ramps (\$749,000 grant) under design.
 - State/Local Bridge - Jerome Ave Bridge \$2,970,000, 50% grant funded.
 - Fed/Local Bridge Program – Mellen St Bridge \$2,200,000, fully funded.
 - Federal/Local Bridge – East Rd Bridge \$4,600,000, fully funded.
 - LOTCIP Downs Street Bridge – \$2,300,000, fully funded construction.
 - LOTCIP – Woodland Street Sidewalks \$340,000, fully funded.
 - LOTCIP – Wolcott St Reconstruction \$3,200,000, fully funded.
 - State/Local Bridge – Lake Ave \$1,400,000, 50% funded.
 - LOTCIP Divinity Street Culvert \$950,000, fully funded.
- Formalized DPW policies approved by the Board of Public Works associated with roadway curbing, roadside barriers, & property addressing.
- Updated ADA Sidewalk Transition Plan to comply with State requirements and current ADA standards, to replace deteriorated ADA ramps.
- Provided employee training for roadway pavement, storm water regulation, OSHA safety,
- Reduced backlog of Capital Improvement Projects (storm drainage, roadway reconstruction, streetscape, and bridges).
- In accordance with CT DEEP MS4 requirements, mapped Pequabuck River storm drainage outfalls and prepared database on dry and wet outfalls. Prepared annual MS4 City report.
- Improved coordination and procedures with Eversource & City lighting vendor to reduce delays in streetlight repairs.
- Evaluated traffic calming measures on City roads, such as center median islands, roadway narrowing, roadway edge line rumble strips. Evaluation included use of telemetric data of commuter vehicles.
- Updated City-wide Inland Wetlands mapping used to determine regulatory limits/permit requirements.
- Administered resiliency grant (\$250,000) to evaluate engineering measures along the Pequabuck River & Coppermine Brook, and provided public education on available City, State, and FEMA resources.
- Oversaw proposed FEMA updates to citywide flood plan maps.
- Administered Recreational Bike grant (\$360,000) to design a bike/pedestrian path interconnecting Rockwell Park, West End, Brackett Park, Mem Blvd, and Middle St.
- Coordinated with DOT to complete West End (CT Route 69 & 72) intersection project, concept design of CT Route 72 realignment in area of Brackett Park, traffic signal design at Riverside Ave/Mem Blvd/Downs St and Blakeslee St, and railroad crossing replacement at Maple End (east of CT Route 6 at CT Route 69).
- Construct municipal garages (Hope St – 194 spaces, \$7,830,143) & (Meadow St – 182 spaces, \$4,537,000)
- Construction of N. Main St (Hope St to Center St) streetscape improvement (\$2,175,251).
- Administer NRCS grant (\$362,093) to remove/demolish the house located at 396 Jerome Ave for flood mitigation measures.
- Complete construction of a biofilter swale and rain garden at Edgewood School, funded through a Clean Water grant provided by Farmington River Association. Engineering and construction performed by DPW staff.
- Oversee consultant design of streetscape improvements on CT Route 72 (Riverside Ave (Main St to Blakeslee St) & Park St (West End to Rockwell Park). Design includes roadway reconstruction of Riverside Ave coordinated with DOT. Consult design fee \$380,000 & construction (18.7 million (no City funds), 12.5 million DOT & 6.2 million State CIF grant)
- Coordinate DOT bus Shelter replacement & installation program.
- Utilize summer engineering intern to assist with roadway design project and asset management
- Initiate a water quality study of the mad river watershed (cedar Lake area) in conjunction with the Town of Wolcott and City of Waterbury.
- Maintain ombudsman to coordinate removal of double utility poles throughout the City (190 double poles removed).
- Formalize detention pond maintenance formula for lump sum contributions to the City's Storm Water Trust.

Summary of Fiscal Year 2025-26 Request:

- Labor contract adjustments in regular wages.

- Increase funding for DPW Engineering Professional fees to supplement and support engineering staff functions, including cost estimate of building projects.
- Capital Improvement Project (CIP): RIF to install storm drainage on Brace Ave/O’Sullivan Street and Collins Road to the Coppermine Brook to prevent runoff from City streets onto private property. Extending the Brace Ave storm drainage CIP project limits. State Local Bridge Funds to replace Field St bridge culvert and Andrews St bridge/culvert. City funds to design additional Senior Center parking, Broad St retaining wall, and Main St Streetscape.

Fiscal Year 2025-26 Goals:

- Design streetscape improvements on Main Street (Mem Blvd to South St) complete with angle parking, realigned granite curbing, drainage, decorative bricks, and concrete walks/ADA ramps. In addition, design bridge/culvert replacement at Lake Ave crossing Mix Brook & perform structure design of the Field St bridge/culvert.
- Maintain existing pavement management/resurfacing program to improve surface conditions of City roadways.
- Prepare formal policy and procedures approved by the Board of Public Works associated for roadway construction/surfacing and storm drainage projects/operations. Ordinance revisions include incorporating complete streets policies.
- Continue implementation/startup of Asset Management for DPW Engineering Division’s Assets (roadway pavement, storm drainage, streetlights, and bridges/culverts).
- Update City roadway and utility standards and details, rewrite City roadway ordinance to reflect current Department and industrial standards.
- Streamline and improve Division permit process through online permitting.
- Support and assist ECD to implement projects that support economic development.
- Expand employee training program (roadway reconstruction/paving, project management (budgets), including OSHA safety).

Long Term Goals:

- Continue roadway pavement management program to improve pavement surface conditions of City roads.
- Increase training and education of Engineering Division staff.
- Obtain grants to improve public facilities, infrastructure, and roadway conditions.

**CITY OF BRISTOL
2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013012

Division: Land Use

Fiscal Year 2024-25 Goals and Accomplishments:

- 251,000 s.f. of development projects guided through the Land Use process:
 - 131,000 s.f. – Redevelopment of the Northeast Middle School at 530 Stevens Street.
 - 56,000 s.f. – Self Storage/offices; adaptive reuse of an existing building at 238 Main St.
 - 43,000 s.f. – 84 new senior dwelling units at 594 Redstone Hill Rd.
 - 8,700 s.f. – New Fire Station #3 building at 163 Church Ave.
 - 7,035 s.f. – New 4-story mixed use building with 28 residential units (1- & 2-bedroom mix) along with 3,000 s.f. of retail space on the ground floor at 37 Main Street.
 - 4,032 s.f. – New Pump Station and associated water utility infrastructure improvements on 300 acres of City of New Britain land; new pump station will be located at Maltby Street.
 - 1,350 s.f. – New Outdoor pavilion for Boys and Girls Club at 255 West Street.
 - Page Park – Various infrastructure improvements which include three new accessory buildings, along with increased parking/ADA accessibility, improved lighting, rebuild/reconfiguration of the on-site dam, spillway, and culvert.
- Continued Facilitation of the Update/Rewrite of the Bristol Zoning Regulations:
 - Brought Phase 1 of the update/rewrite process to a successful conclusion with the adoption of new Regulations at a Public Hearing in March.
 - Phase 1 focused on the re-formatting of the document, correcting errors and omissions, ensuring compliance with statutory changes, along with providing more visual guidance.
 - The update has made the Regulations easier to work with for all users of the document.
 - It should be noted that in this past year, the Zoning Commission has doubled the number of meetings it usually has within in a one-year period – going from 12 to 24 meetings – in order to keep this initiative moving forward; our volunteer Commissioners are a valued resource.
 - The estimated date for completion of all remaining phases and final adoption of the Regulations is expected to occur by July 1, 2025.
- Training
 - As mandated by state law, staff delivered 4-hours of training to our new (2024) Land Use Board members and Commissioners. Staff notes that this is a very

worthwhile exercise because new (and existing) Board members and Commissioners can always benefit from training and guidance in order to gain (and maintain) the level of skill needed to review land use applications.

Summary of 2025-2026 Request:

- Labor contract adjustments in regular wages.
- Overtime fund decrease to reflect efficiencies (reduction in staff time at night meetings).
- Advertisement fund increase to reflect current pricing and usage to publish land use legal notices (required by State Statute).
- Professional Services fund increase to provide additional legal resources.
- Conference fund increase to provide training to land use commissioners (mandatory training required by State Statute).

Fiscal Year 2026 Goals:

- Continue to support changes that provide increased flexibility and common-sense initiatives with respect to parking in all zones.
- Continue to provide support for property owners of under-utilized properties throughout all zones, using the Adaptive Reuse Regulations, that can help repurpose existing building footprints and provide for infill development.
- Promote transparency in the land use process by utilizing the City of Bristol Land Use Board and Commission websites, along with our new Civic Clerk meeting portal.
- Promote, provide, and facilitate additional training to Land Use Boards and Commissions.

Long Term Goals:

- Identify areas of collaboration with the Economic and Community Development (ECD) staff.
- Promote transparency in the land use process.
- In the case of inclement weather, have all Land Use Boards and Commissions prepared to migrate quickly to a fully online format with the goal of not cancelling any regularly scheduled meetings.
- Seek out ongoing training and educational opportunities for all Board and Commission members.
- Continue to protect existing open spaces and look for common-sense opportunities that preserves more land.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013013

Division: Building Maintenance

Fiscal Year 2024-25 Accomplishments:

- Achieved Gold Level Certification in SustainableCT which included meeting Climate Leader Designation status (only 5 other Connecticut Municipalities are currently Gold Level Certified).
- Replace Police Complex boiler condensate tank that also required extensive repairs, and replacement of deteriorating boiler plumbing equipment (steam traps, supply and return lines, mud drum and header nipples).
- Replacement of the conference room floor at 51 High Street which posed a safety hazard to staff and visitors.
- Install Police Complex basement level garage entrance/exit overhead doors.
- Perform hazardous building material inspections/survey with Eagle Environmental on existing City Buildings that are not adequately inventoried, for any potential future sitework to limit staff and vendor exposure and City liability risks.
- Construct 194-space Centre Square Hope Street Parking Garage & the 182-space Municipal Parking Garage on Meadow St.
- Install security upgrades (exterior door lock upgrades and security camera installations) & exterior painting/ trim replacement (SHPO grant) at Park Department's 51 High St building.
- City Hall project closeout, full contractor warranty expired March 2025. Equipment warranty of individual equipment remains (3-5 years). Project completed with budget surplus.
- Administer construction of new Fire House 3 (Forestville) Facility.
- Staff OSHA training fall protection to work on City Hall HVAC Rooftop equipment, bloodborne pathogen, PPE evaluation of PD holding cells, and material safety sheet training.
- Implement Asset Management to track maintenance and operation cost.
- Initiate project to relocate the Park Department from the 51 High St facility back to City Hall.

Summary of Fiscal Year 2025-26 Request:

- Labor contract adjustments in regular.
- Overtime wage increase for anticipated repairs of Police Building and maintenance support of Police Building Juneteenth (additional holiday).
- Electrical & Natural Gas Utility decreases due to reductions associated with increased efficiency of the renovated City Hall.
- Telephone increase due to addition of new Parking Garages with Fire Sprinkler Systems and costs for central monitoring services, which also generates a Repairs & Maintenance increase for quarterly/semi-annual fire system inspection and testing.
- Repair & Maintenance increase due to expiration of City Hall full warranty, anticipated repairs to Police Building and restructuring of City & Other Building accounts. The 51 High Street Building maintenance was charged to Other Buildings in FY2024-25. In FY2025-26 maintenance expenses charged to City Building.
- Supplies & Materials increase due to the rising costs of all paper supplies, cleaning chemicals, and other materials due to economic inflation.
- Recommend establishing an Other Building overtime account to define overtime cost between City Building facilities & Other Buildings. City Building facilities include City Hall, Police, Municipal Parking Garage (Meadow St), Centre Parking Garage (Hope St), and Park Dept 51 High St Building. Other Building facilities include Main & Manross Libraries, Fire Houses, Animal Control and DPW Garage.
- Capital Improvement Project (CIP): DPW Building HVAC (Fleet Garage), DPW Salt Dome Roof & Repairs (J.P. Casey Rd), Renovation of Fire House 3 (Forestville) for use as a City-wide storage facility, and construction of additional parking at Senior Center.

Fiscal Year 2025-26 Goals:

- Maintain fully-staffed Building Maintenance personnel to eliminate the need for required overtime shifts to cover Police Complex services on Saturday.
- Maintain Police Complex mechanical, electrical, and plumbing infrastructure to meet the daily needs of a 24/7 first responder operation without impacts to public services.
- Continue implementation of DPW Asset Management system to manage and evaluate maintenance and building operation cost.
- Increase training of Division staff to maintain safety and reduce vendor-provided maintenance.
- Continue implementation of Asset Management to track maintenance and operation cost

Long Term Goals:

- Determine the status of the existing Police Complex and provide a viable, sustainable solution for either a full-building renovation, which meets the everchanging needs and requirements of Bristol Police Staff, or establish a succession plan for a new Police Complex in a more strategic location for Bristol Police service needs and response times.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013015

Division: Streets

Fiscal Year 2024-25 Accomplishments:

- Improved maintenance response time for addressing pavement patches, bituminous curbing, driveway aprons, and storm drainage.
- Expanded program to mill and pave large roadway sections (full lane width) to improve pavement conditions.
- Implement pilot program to replace curbing prior to roadway resurfacing.
- Increase storm drainage replacement in preparation of DPW's Major Roadway Maintenance (paving) Program.
- Implemented Asset Management for DPW Street Division's Assets (roadway pavement, storm drainage, and trees).
- Increased staff safety training, and implemented new safety procedures required per Conn OSHA inspection. In particular, tree crew operations in areas of overhead power, pesticide application, and work zone safety.
- Formalized DPW policies approved by the Board of Public Works associated with roadway maintenance, right-of-way management, and street identification signs.
- Utilized sign shop to assist city-wide departments (Parks, Economic and Community Development, Police Department, and Library).
- Performed right-of-way lawn maintenance and spring street sweeping program.
- Supported major road infrastructure improvements (roadway reclamation and traffic control).
- Maintained City-operated storm water detention ponds (maintenance performed three times a year).
- Repaired concrete and asphalt curbing, including repairs to concrete slip curbing, work previously performed by outside vendors.
- Performed exterior cleanup and lawn maintenance in response to City blight ordinance violations/orders.

Summary of Fiscal Year 2025-2026 Request:

- Labor contract adjustments in regular wages.
- Other Wages decrease due to reduction in labor code upgrades and vacation buybacks.
- Repair of Street Division facilities decrease due to proposed roof replacement of J.P. Casey Rd salt dome & recent replacement of DPW garage salt dome.
- Program Supply increase to fund cost increase and additional use of roadway construction materials (asphalt, storm drainage piping, and concrete).
- Sign Material increase to address additional demand of signs from City Departments.
- CIP project to replace and repair salt dome located on J.P. Casey Road.
- Feet capital funding request to replace Street Division equipment/vehicles to maintain level of service, improve safety, and increase efficiency (10-wheel dump truck, Tractor Trailer (used), stump grinder, truck, tractor (used), stump grinder, hot box, and curb machine).

Fiscal Year 2025-26 Goals:

- Improve maintenance of City roads to reduce service requests and improve public safety.
- Investigate use of equipment, and implement procedures to improve workers' safety.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Implement best management practices to improve levels of service and increase efficiencies.
- Expand storm drainage/catch basin cleaning program.
- Expand use of Asset Management System to track service requests and operational costs.

Long Term Goals:

- Implement use of technology to improve efficiency and increase the level of service provided to residents.
- Develop in-house training program (heavy and light equipment operators).
- Investigate transfer of traffic signal and traffic sign maintenance from the Police Department to the Department of Public Works.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013016

Division: Solid Waste

Fiscal Year 2024-25 Accomplishments:

- Maintained level of service for weekly municipal refuse, recycling, bulk, and yard waste collection.
- Managed annual leaf collection program to eliminate overtime.
- Reduced the amount of illegal bulk within the City by promoting the Division's bulk collection program and increasing the enforcement of illegal bulk activity.
- Update Solid Waste City Ordinance to authorize the Department to manage City supplied barrels and reduce litter. Updated Ordinance and detailed provisions to provide solid waste service to properties adjacent to City limits. Fee charged to border residents.
- Maintained compliance with Connecticut Department of Energy and Environmental Protection (DEEP) environmental permits and regulations.
- Increased inspection and collection of illegal bulk. Audited residential recycling to ensure compliance with ordinance, and estimated values in Bristol Resource Recovery Facility Operating Committee (BRRFOC) recycling processing contract.
- Held annual Household Hazardous Waste event, servicing 648 vehicles (largest HHW collection to date), with 297 of them being Bristol residents.
- Increased employee education and training (safety, vehicle preventive maintenance, and customer service for transfer station attendants), and developed training program for new staff.
- Implement a volunteer organic waste collection program at DPW Vincent P Kelly Road facility.
- Established preventative vehicle maintenance procedures to ensure greasing on vehicle equipment.
- Coordinated with Reworld (formerly Covanta) to limit impact of rubbish disposal lines in order to reduce overtime.
- Perform required landfill maintenance in accordance with CT DEEP Stewardship Permit (mowing, access road grading, material management, and oversight of environmental monitoring).
- Modify solid waste collection routes to improve efficiency.
- Increase roadside and street right of way litter collection.

Summary of Fiscal Year 2025-26 Request:

- Labor contract adjustments in regular wages.
- Overtime increase to fund additional holiday (Juneteenth)
- Environmental Monitoring decrease to reflect reduced monitoring for CT DEEP Stewardship Permit.
- Solid Waste tipping fee decrease to reflect anticipated reduction in recycling processing cost.
- Fleet capital funding request to replace an automated rubbish/recycling truck and front-end loader for use at the transfer station to maintain fleet reliability.

Fiscal Year 2025-26 Goals:

- Reduce service requests associated with weekly collection of municipal refuse and recyclables.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Increase enforcement to reduce illegal bulk activity throughout the City.
- Continue program to rotate use of Division rear packer refuse truck for bulk pickup to reduce vehicle breakdowns/increase rear packer reliability. Weekly solid waste collections are performed utilizing automated (one arm) solid waste trucks. The Division utilizes older rear packer trucks for collection of bulk pick-ups, leaves, and Christmas trees. Seasonal/limited use of vehicles increase breakdowns.
- Increase roadside litter collection efforts and support the Department's Community Litter Reduction Program.
- Continue to manage annual leaf collection to eliminate overtime.
- Continue to manage barrel inventory in order to provide all residents with the necessary refuse, recycling, and yard waste barrels.
- Continue to promote Reduce/Reuse/Recycle (RRR) program to reduce municipal solid waste quantities in order to reduce recycling and refuse disposal cost.
- Audit residential recycling barrels to evaluate program/educate residents.
- In accordance with amended ordinance authorization, continue collection of non-renewed yard waste barrels for redeployment.
- Pursue grant funding to establish a Municipal Food Collection Pilot Program. The City's current rubbish disposal cost is approximately 35% below current market pricing. However, the City's existing contract expires in 2034. Implementing food/organic waste collection appears to be a major priority of CT DEEP. However, DPW and the BPW remain concerned with increased costs of potential CT DEEP required organic collection programs. DPW continues to assess the viability, effectiveness, and impact of City organic waste collection program.

Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness to reduce disposal cost of refuse and recyclable material.
- Investigate equipment to replace use of rear packer refuse trucks for special (bulk pick-up, leaf, and Christmas tree) collections.
- Maintain rubbish, recycling, and yard waste barrel inventory.
- Monitor and assess CT DEEP's solid waste initiatives to implement organic collection programs and "pay as you throw" residential programs.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013017

Division: Fleet Maintenance

Fiscal Year 2024-25 Accomplishments:

- Maintained Fleet vehicles and construction equipment to support service level requirements of the Department's Streets, Solid Waste, and Snow Operations.
- Implemented an Asset Management software for DPW Fleet vehicle assets.
- Reduced use of outside vendor services to repair/maintain DPW equipment.
- Improved service repairs and delivery time, reduced repeat repairs.
- Installed electronic monitoring system in DPW trucks and equipment to remotely receive vehicle repair and maintenance notifications along with GPS locations.
- Updated multi-year vehicle and equipment replacement program, analyzing and outlining service needs of the department.
- Provided training to new mechanics and mechanic support staff.
- Replace exterior lighting at DPW V.P. Kelly Rd garage with LED lighting utilizing EECBG grant.
- Reconstruct UST fill pumps to comply with CT DEEP standards.
- Increased staff safety training and procedures to comply with Conn OSHA inspection requirements.
- Procured surplus vehicles from Bristol Police Department and the CT DOT for use by the Department's Engineering, Streets, and Fleet Divisions.
- Managed supply change shortages in parts/vehicles and equipment.
- Expanded preventative maintenance service to Police Department vehicles.
- Rented specialized equipment to supplement operations.
- Replaced 66-ton truck lift for fleet repairs.
- Obtain BOF preliminary approval to purchase used vehicles from government auctions.

Summary of Fiscal Year 2025-26 Request:

- Labor contract adjustments in regular wages.
- Motor Vehicle Vendor Service funding decrease to reflect reduction in vendor repair services. DPW Fleet Division continues to increase the type and number of repairs performed within the Department.
- Facility Maintenance fund increase to cover anticipated UST pump repairs required to comply with CT DEEP regulations (annual testing of pumps and equipment).
- Fleet repair program supply fund increase to cover vehicle maintenance tools and equipment.
- Natural gas fund decrease to reflect reduced use of natural gas.
- Motor vehicle fuel decrease due to anticipated reduction of fuel cost.
- Motor vehicle parts fund increase to cover increased cost and use of vehicle parts.
- Tire fund increase to cover cost increase of truck tires.

Fiscal Year 2025-26 Goals:

- Maintain inventory, streamline parts and fluids, requisition for repairs of City vehicles and equipment maintained by Public Works.
- Expand use of Asset Management System to track equipment downtime, service requests, parts inventory, schedule routine maintenance, and establish service life.
- Review vendor repair procurement procedures/processes for vehicles and equipment.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Reduce outsourcing of vehicle repairs.
- Improve current services to share Fleet Division services with other City departments to increase efficiencies and reduce cost.
- Investigate/implement procurement policies/procedures to purchase used vehicles, and formalize used-part procurement policy.
- Develop master/future development plan for DPW's Vincent P. Kelly Road operation facility.

Long Term Goals:

- Implement measures to improve efficiencies to reduce fleet fuel/energy cost, including investigating use of alternative fuel vehicles.
- Develop performance metrics for Fleet functions.
- Investigate use of electric vehicles including electric heavy equipment and impact on the Department's fleet repair facility.
- Construction of multi-use/storage building at garage facility requested as part of the Capital Improvement Program. Proposed metal 200 ft. by 60 ft. building will be used by Police Department to hold impounded vehicles and detective vehicles, and will replace DPW Fleet's existing deteriorated wooded Quonset-hut storage facility, and provide additional mechanic bays.
- Install a dedicated truck/vehicle wash facility. The wash bay would be available to all City Departments (Police, Fire, Water/Sewer, Parks, Building, and DPW) to extend vehicle life/reduce vehicle replacement program cost.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013018

Division: Snow Removal

Fiscal Year 2024-25 Accomplishments:

- Maintained level of service of snow operations to ensure safety of traveling public within the City.
- Improved coordination with BOE parking lot for snow removal/treatment operations.
- Coordinated storm weather forecast reports with employee overtime call-ins to improve response time.
- Establish new policy of utilizing private contractors/vendors to plow Bristol High School, Bristol Eastern, and West Bristol Schools for all snow events above 1-inch of snow. Previous practice/policy was to utilize vendors only on an “as needed basis,” typically when snow accumulations were above 4-inches.
- Installed brine treatment system to pretreat roads.
- Improved response for emergency road treatments. Monitor weather services to coordinate staff scheduling of snow/roadway treatment operations.
- Continue to utilize plow vendor rate adjustment for fuel, and improved advertising for solicitation of plow vendor services.
- Procured CT DOT surplus trucks and potentially purchase dump trucks from government auction sites to increase snow operations fleet to maximize Department staffing and minimize use of outside snow plow vendors.

Summary of Fiscal Year 2025-26 Request:

- Increase program supply fund due to road salt material increase.
- Snow Plow Fee increase due to increased vendor rates and funding for anticipated plow service.
- Fleet capital funding request to procure 10-wheel dump truck to maintain level of snow removal service. Truck also serves DPW Street Division’s roadway maintenance/construction activities.
- CIP project to repair and replace salt dome roof located on J.P. Casey Road.

Fiscal Year 2025-26 Goals:

- Provide employee training to limit over-application of salt.
- Develop performance metrics for snow operations, including tracking and advising individual plow drivers of salt use.
- Investigate and implement measures to reduce use of contractors for snow operations.
- Increase the number of plowing contractors, improve solicitation advertisement by including on DPW’s/Mayor’s webpage and social media.
- Utilize GPS vehicle data to monitor vehicle speed and location of snow operations.
- Continue expansion of snow operations fleet to maximize use of staff and minimize use of outside private snow plow vendors.
- Monitor and evaluate current use of private contractors to plow BOE facilities, including procuring contractors to plow/treat schools during all snow events.

Long Term Goals:

- Investigate implementing a policy of mandatory call-in/overtime for employees during winter operations.
- Evaluate roadway pretreatment products to improve roadway condition effectiveness and reduce environmental impact.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013019

Division: Major Roads

Fiscal Year 2024-25 Accomplishments:

- Administered Department of Public Works expanded Major Road Improvement programs, funding increased through a State grant and Municipal Town Road Aid.
- Maintained procedures to improve/repair utilities located on City streets prior to performance of major road maintenance.
- Crack sealed designated City streets (wide latitudinal cracking) to eliminate water infiltration of base.
- Maintained City Roadway Condition Rating of 80.4 (scale 1-100)
- Utilized State DAS contracts to perform roadway reclamation to reduce City cost, engineering design services, and expedite construction.
- Increased DPW Street Division repair of large roadway sections, milling and paving full lane width road section approximately 100-150 ft long.
- Continued use of low/reduced heat type asphalt installation in accordance with pending EPA regulations.
- Implement pilot program to replace roadway curbing during roadway resurfacing projects.
- Utilize roadway rating system that enabled DPW staff to rate roadways utilizing iPhone equipped with AI technology. Improve and expand public access to the Department of Public Works Graphical Information System (GIS).
- Formal policy, through revision of the City Street Ordinance, to receive funding from public utilities to mill and pave City roads impacted by utility patches, curb to curb.
- Implement Asset Management to track maintenance and operation costs.

Summary of Fiscal Year 2025-2026 Request:

- Maintain existing level of City funding and optimize use of State grants to improve road surface conditions.

Fiscal Year 2025-26 Goals:

- Expand major roadway pilot program to include replacement of roadway curbing to maintain curb reveal. Roadway curbing replacement will also include limiting concrete curb to the Federal Hill section of the City.
- Improve roadway repairs impacted by utility patches (expand roadway repair area beyond utility trench to include roadway defects).
- Improve resident public notification procedures to inform the public of planned roadway and drainage projects.
- Expand DPW Streets Division program to mill and pave roadway sections (curb to curb, full lane width).
- Investigate alternatives for roadway surface treatments.
- Maintain high level of, and ensure compliance with, City roadway and infrastructure construction standards.
- Improve coordination with public utility companies to limit disturbance to City roads.
- Continue program to improve storm drainage prior to roadway resurfacing and expand utility replacement coordination with the City's Water/Sewer Department.
- Continue implementation of Asset Management to track maintenance and operation costs.

Long Term Goals:

- Maintain current Roadway Condition Rating of City roads.
- Investigate alternatives for roadway surface treatments.
- Maintain high level of, and ensure compliance with, City roadway and infrastructure construction standards.
- Improve coordination with public utility companies to limit disturbance to City roads.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013020

Division: Railroad Maintenance

Fiscal Year 2024-25 Goals and Accomplishments:

- Maintain Class I level of service and reduced lost service days to zero.
- Replaced 200 rail ties and reconstructed Minor St rail crossing.
- Continue treatment of vegetation growth along rail line.
- Maintain program of monthly inspection of track, ties, and switches.
- Implement Asset Management to track maintenance and operation costs.

Summary of Fiscal Year 2025-26 Request:

- Repair and Maintenance fund increase to cover additional monthly inspection service.
- CIP project to reconstruct Matthews St rail crossing.

Fiscal Year 2025-26 Goals:

- Maintain railroad level of service (Class I) and maintain rail line safety.
- Improve coordination with new rail operator (Genesee & Eastern Railroad).
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Continue implementation of Asset Management to track maintenance and operation costs.

Long Term Goals:

- Replace originally installed 100- and 107-pound rail with 115-pound rail line.
- Upgrade LED flashers at Route 6 crossing.
- Prepare A2 Survey (as-built) conditions of rail line. Mapping of entire rail line currently not available.
- Develop program to remove old rail ties along rail line.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013021

Division: Other City Buildings

Fiscal Year 2024-25 Accomplishments:

- Installed LED Lighting Upgrades at the Beals Community Center, 51 High Street, and Fire House #2 via an Eversource Municipal 0% Finance Program.
- Replaced exterior window bays at Beals Community Center that have failed due to weather exposure.
- Repaired concrete apparatus bay floor and sidewalk replacement at Fire House #2 with LO-CIP funding.
- Painted Fire House #2 exterior metal trim and apparatus bay overhead doors.
- Removal and in-fill of upper windows at Manross Library that are constant source of water infiltration during severe weather at the Main Desk area, posing a hazard to Staff, visitors, and equipment.
- Replaced perimeter heating unit at Manross Library that has failed due to age.
- Oversaw EECBG grant to install LED exterior lighting at DPW's Vincent P Kelly Garage Facility.
- Staff Members served as active committee members of the Animal Control Facility Building Commission, which is pursuing a new location for the shelter with improvements to meet updated State Department of Agriculture regulations, Police Department needs, and the Town of Plymouth, which is supported by the City of Bristol in regard to Animal Control facility use.
- Oversaw construction of the Fire House 3 (Forestville) Station.
- Renovations at Fire House 2 (Matthews St) & Reconstruction of BOE Senior Center space for Health Department use.
- Implement Asset Management to track maintenance and operation costs.

Summary of Fiscal Year 2025-26 Request:

- Repair & Maintenance fund decrease due restructuring of City & Other Building accounts. The 51 High Street Building maintenance was charged to Other Buildings in FY2024-25. In FY2025-26 maintenance expenses charged to City Building.
- CIP project to replace unit heater in DPW Fleet garage work space, repair/replace DPW salt dome roof (located at J. P. Casey Road), and install additional parking at Senior Center.

Fiscal Year 2025-26 Goals:

- Finalize construction contract for the Beals Center renovation project for Bristol-Burlington Health Department expansion, which will then trigger Beals Senior Center expansion into the former BBHD office spaces.
- Continue implementation of Asset Management to track maintenance and operation costs.

Long Term Goals:

- Replacement of City Yard Fleet Division Quonset Hut at 95 Vincent P. Kelly Road.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0013027

Division: Line Painting

Fiscal Year 2024-25 Accomplishments:

- Engineering Division managed the installation of epoxy paint pavement markings in accordance with Manual on Uniform Traffic Control Devices (MUTCD) standards (crosswalks, stop bars, roadway center lines, edge lines, and traffic signal markings). Modifications to existing roadway pavement markings require approval from the Legal Traffic Authority (Police Department/Police Board).
- Maintained existing roadway pavement markings to ensure vehicle safety traveling City roadways.
- Utilized City staff to perform pavement markings in parking lots and emergency conditions.
- Obtained pavement marking tap to delineate pedestrian crosswalks.
- Completed North Main pavement markings to support streetscape project (Center St to Hope St/Laurel St).

Summary of Fiscal year 2025-26 Request:

- Maintain level of funding. Pavement markings on paved roadways is funded though the Road Infrastructure Funds as part of the City’s road resurfacing program.

Fiscal Year 2025-26 Goals:

- Inspect and evaluate existing roadway pavement markings for deficiencies.
- Recommend/coordinate modification to pavement markings with Police Department Traffic Control Division to improve safety.
- Maintain the Department of Public Works Graphical Information System (GIS) pavement marking layer.
- Maintain roadway pavement marking program to ensure compliance with MUTCD standards.

Long Term Goals:

- Improve roadway pavement markings on City roads to support autonomous and self-driving vehicles.
- Implement pavement marking asset management system.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

DEPARTMENT: Public Works

Org: 0013040

Division: Street Lighting

Fiscal Year 2024-25 Accomplishments:

- Managed City LED street lighting system (repair street light outages and coordinate installation of new lights) through Engineering Division.
- Bid vendor repair and maintenance services using unit payment items, with updated quantities and provisions to reduce cost and improve response time.
- Implemented measures to standardize street lights on newly-constructed subdivision roads.
- Assigned Engineering inspection staff with day-to-day coordination task of overseeing City Street lights.
- Established repair part inventory to expedite light repair (electrical drivers).
- Procured solar street light as pilot program to deploy/install to facilitate street lighting when Eversource underground electrical line repairs are required. Typical Eversource repair time for underground power line is 2-3 months.

Summary of Fiscal Year 2025-26 Request:

- Electrical utility cost increases due projected utility company cost increases.
- Repair & Maintenance fund increase to cover vendor repair of street lights.

Fiscal Year 2025-26 Goals:

- Maintain LED street light level of service on City streets.
- Address need for additional street lighting in areas where there are no utility poles.
- Develop program to inspect and replace (as required) existing stand-alone light poles located within residential subdivisions.
- Minimize street light outages (repair time) by improving coordination with City vendor and Eversource Electric.
- Improve communication/coordination with Eversource to improve City budgeting associated with Eversource pole replacement and maintenance.
- Increase schedule requirements associated with developer installation of street lights in new subdivisions.
- Maintain LED street light layer on the Department of Public Works Graphical Information System (GIS).

Long Term Goals:

- Investigate and implement street light technologies associated with dimmer control street lights and public wi-fi access.
- Improve energy efficiency of street lights to reduce electrical costs.

**CITY OF BRISTOL
FISCAL YEAR 2024-2025 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0018310-591101

Division: Public Buildings

Fiscal Year 2023-24 Accomplishments:

- Fire House #2 Air Conditioning System Installation
- Fire House #2 Electrical System & Generator Upgrades
- Fire House #5 Electrical System & Generator Upgrades
- Police Complex Booking Area & Holding Cells Painting
- 51 High Street Exterior Wood Repairs and Painting (with matching CT State Historic Preservation Office grant of \$71,941.39)
- Replaced Main Library Fire Panel
- Completed City Hall Renovations and shift of City Hall Departments into their permanent long-term locations, which also facilitated the re-use of the 2nd Floor of 131 North Main Street by Police Training Division, IT Department and Emergency Management office spaces

Summary of Fiscal Year 2024-2025 Request:

- Hazardous Building Materials Assessments for City Buildings that have not yet been completed to accurately identify any asbestos, lead-based paint, PCBs or other environmental and health safety issues that will be addressed for remediation during future renovations or targeted removal
- Upgrade of Bristol Fire Headquarters to a Type I Hood Exhaust System (commercial kitchen grade)
- Upgrades to Bristol Fire Headquarters Parking Lots to address deteriorating asphalt and pot hole hazards to Staff and improve demobilization operations after emergency events
- Replace Police Complex Condensate Tank to address the current failing tank that has been repaired via epoxy patches as the tank walls are too thin and compromised to facilitate proper welding repairs
- Replace Police Complex Overhead Doors to maximize building and operational security levels, and which are at the end of the useful life cycle of these critical overhead doors
- Repair Fire House #2 Concrete Apron to eliminate the existing cracked and deteriorating aprons that pose a safety hazard to fire house staff
- Replace Manross Library Upper Windows to eliminate an existing water infiltration issue due to the antiquated window system being past its life cycle and to maintain safe and comfortable interior building conditions for staff and visitors

Fiscal Year 2024-25 Goals:

- Coordinate with a selected firm design of new Animal Control Facility for future construction of a new building next to the existing ACF located on Vincent P. Kelly Road
- Work with Department of Aging, Bristol-Burlington Health District and State of CT Probate Court for the re-use of the vacated Board of Education Early Childhood Center space at the Beals Community Center
- Replace antiquated waste oil heaters at the City Yard and Transfer Station based on direction from the Board of Public Works
- Implement Assessment Management platform Brightly for staffing, work scheduling and long term budgetary needs
- Complete exterior painting of Fire House #2 metal trim and all apparatus bay overhead doors
- Replace several window system units at the Beals Center which are rotted and past repairs
- Replace conference room flooring at 51 High Street which poses a safety hazard

Long Term Goals:

- Continue to actively communicate with Police, Fire, Library, Beals, Parks & Recreation, Youth & Community Services and all other Departments supported by Facilities and Building Maintenance staff to understand operational needs and goals for future planning and budgeting purposes
- Complete Site Conditions Assessment of the Police Complex at 131 North Main Street to determine existing conditions and if the facility can accommodate an expanding Bristol Police Department operations in the future
- Demolition of the 296 Riverside Avenue structure (former Wonder Bread Building) to facilitate remediation and re-use of the Sessions Building Brownfield project

**CITY OF BRISTOL
FISCAL YEAR 2024-2025 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0018310-570200

Division: Public Buildings

Fiscal Year 2024-25 Accomplishments:

- Completed the replacement of the Police Complex boiler condensate tank that also required extensive repairs and replacement of deteriorating boiler plumbing equipment (steam traps, supply and return lines, mud drum and header nipples)
- Replacement of the conference room floor at 51 High Street which posed a safety hazard to staff and visitors
- Completed hazardous building material inspections/survey with Eagle Environmental on existing City Buildings that are not adequately inventoried, for any potential future site work to limit staff and vendor exposure and City liability risks
- Completed security upgrades (exterior door lock upgrades and security camera installations) & exterior painting/ trim replacement (SHPO grant) at Park Department's 51 High St building
- Completed ANSUL fire suppression system upgrades at Police Complex which serve Dispatch Center and 911 Server Room
- Replaced select areas of concrete at Fire House #2 in the Apparatus Bay and exterior sidewalks that posed a safety hazard to Bristol Fire Department staff
- Replacement of (2) overhead doors to the Police Complex basement level parking garage, which have exceeded their life-cycle and have very high daily cycling rates serving 24/7 operations
- Completed LED Lighting Upgrades at the Beals Community Center, 51 High Street and Fire House #2 via an Eversource Municipal 0% On-Bill Finance Program (no City funding required)
-

Summary of Fiscal Year 2025-2026 Request:

- Police Complex Door & Frame Replacements – replacement of exterior door frames, doors and associated hardware that have failed due to age and weather exposure that pose a security threat and hazard to building staff and infrastructure
- Police Complex Hot Water Circulation Pump Replacements – replacement of hot water circulation pumps in the Boiler Room that provide perimeter radiation heating to all occupied spaces
- Police Complex Office Flooring & Interior Painting – upgrades to interior spaces that have not been improved since 1999 (carpeting, rubber floor cleaning, hallway and office paint)
- Beals Senior Center Renovation of Former Bristol-Burlington Health District Offices – upgrades required in the former BBHD offices to accommodate new Senior Center activity rooms and operations
- Main Library Site Access System – expansion of limited site access systems on exterior doors for staff and visitor safety and Library assets
- Manross Library Site Access System & Cameras – implementation of a new site access system on exterior doors for staff safety and limited exterior security cameras to enhance security for staff, infrastructure and assets
- Manross Library Air Handler Coil Upgrades – replacement of undersized AHU coil to improve staff and visitor comfort and HVAC reliability
-

Fiscal Year 2024-25 Goals:

- Coordinate with a selected design firm in regard to the build-out of a new Animal Control Facility at 30 Cross Street, pending final purchase of the lease property

- Work with Department of Aging for the re-use of the vacated Bristol-Burlington Health District space at the Beals Community Center

Long Term Goals:

- Continue to actively communicate with Police, Fire, Library, Beals, Parks & Recreation, Youth & Community Services and all other Departments supported by Facilities and Building Maintenance staff to understand operational needs and goals for future planning and budgeting purposes
- Demolition of the 296 Riverside Avenue structure (former Wonder Bread Building) to facilitate remediation and re-use of the Sessions Building Brownfield project
- Determine a final plan for the either the full-building renovation of the existing Police Complex or establish a pathway for construction of a new Police Complex in a location to be determined
- Upgrades to Fire Headquarters staff bunk area and Fire House #2 staff bunk and kitchen space accommodations to meet expanding needs and a more unisex staff

**CITY OF BRISTOL
FISCAL YEAR 2024-2025 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works

Org: 0018310-570200

Division: Public Buildings

Fiscal Year 2024-25 Accomplishments:

- Completed the replacement of the Police Complex boiler condensate tank that also required extensive repairs and replacement of deteriorating boiler plumbing equipment (steam traps, supply and return lines, mud drum and header nipples).
- Replacement of the conference room floor at 51 High Street which posed a safety hazard to staff and visitors.
- Completed hazardous building material inspections/survey with Eagle Environmental on existing City Buildings that are not adequately inventoried, for any potential future site work to limit staff and vendor exposure and City liability risks.
- Completed security upgrades (exterior door lock upgrades and security camera installations) & exterior painting/trim replacement (SHPO grant) at Park Department's 51 High St building.
- Completed ANSUL fire suppression system upgrades at Police Complex which serve Dispatch Center and 911 Server Room.
- Replaced select areas of concrete at Fire House #2 in the Apparatus Bay and exterior sidewalks that posed a safety hazard to Bristol Fire Department staff.
- Replacement of (2) overhead doors to the Police Complex basement level parking garage, which have exceeded their lifecycle and have very high daily cycling rates serving 24/7 operations.
- Completed LED Lighting Upgrades at the Beals Community Center, 51 High Street, and Fire House #2, via an Eversource Municipal 0% On-Bill Finance Program (no City funding required).

Summary of Fiscal Year 2025-2026 Request:

- Police Complex Door & Frame Replacements – replacement of exterior door frames, doors and associated hardware, that have failed due to age and weather exposure that pose a security threat and hazard to building staff and infrastructure.
- Police Complex Hot Water Circulation Pump Replacements – replacement of hot water circulation pumps in the Boiler Room that provide perimeter radiation heating to all occupied spaces.
- Police Complex Office Flooring & Interior Painting – upgrades to interior spaces that have not been improved since 1999 (carpeting, rubber floor cleaning, hallway and office paint).
- Beals Senior Center Renovation of Former Bristol-Burlington Health District Offices – upgrades required in the former BBHD offices to accommodate new Senior Center activity rooms and operations.
- Main Library Site Access System – expansion of limited site access systems on exterior doors for staff and visitor safety and Library assets.
- Manross Library Site Access System & Cameras – implementation of a new site access system on exterior doors for staff safety and limited exterior security cameras to enhance security for staff, infrastructure, and assets.
- Manross Library Air Handler Coil Upgrades – replacement of undersized AHU coil to improve staff and visitor comfort and HVAC reliability

Fiscal Year 2025-26 Goals:

- Coordinate with a selected design firm in regards to the build-out of a new Animal Control Facility at 30 Cross Street, pending final purchase of the leased property.

- Work with Department of Aging for the re-use of the vacated Bristol-Burlington Health District space at the Beals Community Center.

Long Term Goals:

- Continue to actively communicate with Police, Fire, Library, Beals, Parks & Recreation, Youth & Community Services, and all other Departments, supported by Facilities and Building Maintenance staff to understand operational needs and goals for future planning and budgeting purposes.
- Demolition of the 296 Riverside Avenue structure (former Wonder Bread Building) to facilitate remediation and re-use of the Sessions Building Brownfield project.
- Determine a final plan for either the full-building renovation of the existing Police Complex, or establish a pathway for construction of a new Police Complex in a location to be determined.
- Upgrades to Fire Headquarters staff bunk area and Fire House #2 staff bunk and kitchen space accommodations to meet expanding needs and a more unisex staff.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Solid Waste Disposal Fund

Org: 1213016

Fund: Special Revenue Fund

Fiscal Year 2024-25 Accomplishments:

- Continued participation in BRFFOC. The City procures solid waste disposal services through Bristol Resource Recovery Facility Operating Committee (BRFFOC), a consortium of fourteen (14) municipal communities. BRFFOC communities obtain lower solid waste disposal/processing service costs by operating as a group with larger quantities of solid waste. Reworld (COVANTA) rubbish disposal contract currently expires in 2034. The FY2025-26 rubbish disposal rate of \$77.05/ton is below the market cost of \$105/ton. Based on the City's disposal of 18,400 tons/yr. of rubbish, the current disposal rate saves the City \$514,280 ((\$105/ton - \$77.05/ton) X18,400 tons).
- Implemented volunteer organic collection food waste pilot program to reduce Reworld (Covanta) waste disposal cost. Collection barrels for organic waste available for resident drop off at DPW's Vincent P. Kelly Road facility. In addition, an organic collection program has been initiated at Memorial Blvd Art and Innovation School (cafeteria organic waste). DPW continues to assess the viability, effectiveness, and impact of a City organic waste collection program.
- Monitored legislative activity and opposed any proposed legislation associated with a Connecticut Department of Energy and Environmental Protection (DEEP) initiative to implement/mandate a "pay as you throw" rubbish disposal system requiring residents to purchase dedicated/paid for colored bags for rubbish collection and collection of residential organic separation program.
- Developed "Reduce, Reuse, and Recycle" (RR and R) community education program to promote reduction in solid waste disposal. The RR and R education includes the implementation of a "Trash to Treasure" program, recycling app, school garden, and compost seminars.
- Managed impact of fluctuation in commodity prices and impact of such on-recycling processing cost.

Summary of Fiscal year 2025-26 Request:

- Decrease in anticipated recycling processing cost. Based on current market trends, commodity prices of municipality-collected recyclables is increasing, which decreases City processing cost.

Fiscal Year 2025-26 Goals:

- Investigate measures to reduce recycling processing and rubbish disposal fees. The City's exposure to increase recycling cost has stabilized, however, exposure to future elevated rubbish cost is high (currently paying substantially below market rate). Measures to reduce solid waste disposal costs are a function of the national/international market and regional/State regulations and State funding.
- Implement program to promote the reduction of municipal solid waste in order to reduce recycling and refuse disposal costs.
- Pursue grants to fund a municipal food waste collection program.
- Implement/investigate measures to reduce costs associated with disposal of municipal single stream recycling.
- Increase public education associated with updated solid waste ordinance.

Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness, to reduce disposal cost of refuse and recyclable material, and reduce impact on the environment.
- Construct local/regional recycling processing facility to reduce/control cost. Utilization of City rail system may serve as an opportunity to decrease transportation cost.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: Public Works – Transfer Station

Org: 1363016

Division: Special Revenue Fund

Fiscal Year 2024-25 Accomplishments:

- Maintained compliance with CT Department of Energy and Environmental Protection (DEEP) environmental permits and regulations.
- Reconstructed/repaired concrete curb along residential drop-off areas to reduce tripping hazards.
- Implemented on-site processing of woody debris and leaf materials at the transfer station.
- Obtained a new vendor for recyclable e-waste collection and clothing.
- Improved staff safety training and procedures in accordance with Conn OSHA safety inspection.
- Renewed CT DEEP Landfill Stewardship permit and Transfer Station registration.
- Replaced scale load cell in the outbound scale Fairbanks unit.
- Modified transfer station permits, reclassifying high residential transfer station users as commercial, classifying non-Bristol residents (property owners) as commercial, and adjusting fees.
- Monitored construction of capital improvement project to repair and eliminate erosion of landfill slopes to maintain compliance with CT DEEP requirements (\$944,225).
- Final installation of solar array/panels on DPW landfill generating 1.62 megawatts. Anticipated startup in April 2026. Lease payment for portion of landfill established at \$50,000/year.

Summary of Fiscal Year 2025-26 Request:

- Residential Permits Revenue fund decrease in anticipated based new permits (time period of initial permit holders).
- Aluminum Sales fund increase in revenue anticipated, based on quantity of aluminum disposed of at the transfer station.
- Pay As You Throw Revenue fund increase is anticipated, associated with BPW-approved policy changes and reclassification of residential permit holders.
- Labor contract adjustments in regular & overtime wages.
- Professional Fee fund decrease due to reduction in woody debris processing.
- Bulk Waste and Disposal fund decrease due to anticipated reduction in quantity of disposal material.
- Tire Disposal fund increase due to increase in tire disposal and unit cost of disposal.
- Credit Card Processing fund decrease due to lower fees.
- Fleet capital funding request to procure a front-end loader to replace existing unit. Maintain level of service (material processing/handling).

Fiscal Year 2025-26 Goals:

- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Maintain compliance with CT DEEP environmental permits and regulations.
- Re-establish Trash to Treasure program.
- Manage woody debris to eliminate accumulation of wood chips within the facility.

Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness to reduce disposal cost of refuse and recyclable material, and reduce impact on the environment.

**CITY OF BRISTOL
FISCAL YEAR 2025-2026 OPERATING BUDGET
BUDGET NARRATIVE AND ANALYSIS**

Department: RIF Road Improvement Fund

Org: 3063019

Division: Capital Projects Fund

Fiscal Year 2024-25 Accomplishments:

- Administered Major Road Improvement programs, with increased funding through a State grant and Municipal Town Road Aid.
- Maintained procedures to improve/repair utilities located on City streets prior to performance of major road maintenance.
- Maintained City Roadway Condition Rating of 80.4 (Scale 1-100)
- Expanded program to mill and pave roadway sections (full lane width/100 ft. lengths) to improve roadway ride ability.
- Utilized State DAS contracts to perform roadway reclamation to reduce City cost, engineering design services, and expedite construction.
- Utilize roadway rating system that enables DPW staff to rate roadways utilizing iPhone equipped with AI technology. Improve and expand public access to the Department of Public Works Graphical Information System (GIS).
- Implement Asset Management to track maintenance and operation costs.

Summary of Fiscal Year 2025-26 Request:

- Maintain funding level and optimize use of state grants and aid to preserve current Roadway Condition Rating of 80.4.

Fiscal Year 2025-26 Goals:

- Expand program to replace/install curbing as part of Department's paving program.
- Improve resident public notification procedures to inform the public of planned roadway and drainage projects.
- Investigate alternatives for roadway surface treatments.
- Maintain high level of, and ensure compliance with, City roadway and infrastructure construction standards.
- Improve coordination with public utility companies to limit disturbance to City roads.
- Improve account tracking/coordination with Comptroller/Purchasing Offices during fiscal year end close out to ensure real-time availability of account information.
- Continue implementation of Asset Management to track maintenance and operation cost.

Long Term Goals:

- Maintain current Roadway Condition Rating of City roads.
- Investigate alternatives for roadway surface treatments.



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: January 9, 2025
(Submission Date)

For the January 21, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 250,000
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other \$ _____

Approval:

This request was approved by the Board of Public Works
(Governing Board of your department)
at its meeting held on January 16, 2025.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The City has received a CT DEEP grant in the amount of \$250,000 to prepare a climate/ flood resiliency plan. The plan/study will be prepared by an engineering consultant. The plan will evaluate and access potential flood mitigation project, however the primary component will be public education on available resources, planning, and emergency management measures. There is no required City funding (match).

Additional Appropriation

From:	3023011-531000-25G26	To:	3023011-432153-25G26	Amount:	\$250,000
	_____		_____		_____



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 9, 2025

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW TRANSFER STATION RECLASSIFICATION - RESIDENTIAL PERMITS TO COMMERCIAL PERMITS**

The Department of Public Works has evaluated transfer station permit holders based on the material deposited at the transfer station, utilizing the criteria established by the Board of Public Works at its December 19th meeting. Each residential permit holder that has deposited more than 2.5 tons of material at the transfer station between period from October 1, 2023 and October 1, 2024, and deposited more than an average of 1.5 tons over the prior two years, is reclassified as a Commercial Tier II permit holder, subject to the following rates:

- i. Material Disposal Cost \$0.85/10 lbs.
- ii. Free disposal of leaves.
- iii. Free disposal of antifreeze (5 gal/day), oil (5 gal/day), fluorescent bulbs (10/day), paint (10 gal/day), 8 tires per year, 6 mattresses per year (max 4 per day), electronics, metals, and acceptable single stream recyclables. Free disposal not applicable for loads/quantities larger than designated above.
- iv. \$5.00 gate fee charge

Residential permit holders are not charged a gate fee, the first 100 pounds of material deposited per day is free at the transfer station, and are charged \$0.65/10 pounds of deposited material.

The Board's December 19, 2024 actions revised the Board's previous policy, by increasing the reclassification limit from 2.0 tons per year to 2.5 tons per year, and added the provision of reviewing the permit holder's activity of the prior two years of permit use.

Based on the Board's established criteria of identifying residential permit holders that deposited more than 2.5 tons (rounded) of chargeable material at the transfer station between the period of October 1, 2023 to October 1, 2024, 131 residential permit holders have been re-classified as Commercial Tier II permit holders. As part of the evaluation, 137 permit holders have been re-classified from Commercial Tier II to Residential permit holders. A summary of the reclassified permit holders is attached, along with the documents presented that the Board's December meeting for reference purposes.

The Department has received a number of complaints associated with the reclassification of permit holders from residential to commercial Tier II, with a focus on the term “commercial.” The primary purpose of the policy is to limit the amount of general tax payer revenue that funds the transfer station operations (\$472,070), and limits the disproportional use of high permit users. Although, the Department characterizes permit holders’ activities, such as managing multiple properties, or performing a house renovation as a commercial activity, the Department’s focus is not the classification of activity as commercial or residential. Rather, it is the high deposited amount of material by a single permit holder at the transfer station. Therefore, DPW would recommend renaming Commercial Tier II permits as Residential Tier II. All other criteria of the permits will remain as is.

The Department’s website has been updated to clarify the Board’s current policy, and the Department of Public Works recommends emailing the attached notice to all permit holders that have available emails. There are 11,115 residential permit holders. The Department has emails for approximately 8,517 of the permit holders.

Please feel free to contact me at 860-584-6113 with any questions or concerns.



Department of Public Works | 860.584.6125

NOTICE

DEPARTMENT OF PUBLIC WORKS

TRANSFER STATION

Dated January 9, 2025

The Department of Public Works has completed its yearly evaluation of transfer station permit holders. Each year, the Department calculates the total amount of chargeable material deposited at the transfer station by each permit holder to identify high users of the transfer station. High users are defined as residential permit holders that deposit more than 2.5 tons of chargeable material within a year, and deposited more than an average of 1.5 tons of chargeable material at the transfer station within the two prior years.

Transfer station high users are reclassified as Commercial Tier II permit holders, and are charged a higher rate to deposit material at the transfer station. These permit holders are charged a gate fee of \$5.00 per load, and \$0.85 for each 10 pounds of chargeable material deposited at the transfer station. All recyclable materials and leaves are currently free to deposit at the transfer station, and will remain free to deposit.

The City re-evaluates ALL permit holders each year. There are currently 11,115 transfer station permit holders. Based on this year's evaluation, 131 residential permit holders were reclassified as high users, and will be charged higher rates. In addition, 137 high use permit holders previously reclassified as Commercial Tier II last year, have been returned to standard residential permit holder status.

If you HAVE NOT received a letter from the City regarding reclassification of your permit, you ARE NOT impacted by this policy, and there is NO change in your permit status. This notice is for informational purposes only.

If you have any questions, please feel free to contact the Department of Public Works at 860-584-6125.

TRANSFER STATION PERMITS - RECLASSIFICATION						
RESIDENTAIL TO COMMERIAL						
DATE JANUARY 2, 2025 rev 1/9/25						
Permit No. / Name	10.1.23 to 10.1.24 Weight (tons)	10.1.22 to 10.1.23 Weight (tons)	10.1.21 to 10.1.22 Weight (tons)	Weight 2 YR AVE	Reclassification	Comment
107966464 - HUGHES, MARCUS,LEE	31.58	12.43	0.18	6.30	Com Teir II	Over 2.5 tons 2023-24
087907497 - RANDALL, MARK M	22.87	10.51	0.45	5.48	Com Teir II	Over 2.5 tons 2023-24
189447019 - CARR, BRANDI	20.63	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
BRISTOL ARC - Bristol Adult Resource Center	10.09	4.84	6.48	5.66	Com Teir II	Over 2.5 tons 2023-24
127570858 - KORBA, MARTA	10.07	5.63	3.32	4.47	Com Teir II	Over 2.5 tons 2023-24
094946163 - BALABAN, BARRY	10.06	2.83	2.11	2.47	Com Teir II	Over 2.5 tons 2023-24
158518016 - KHANDAKER, MUHAIMIN	9.79	5.81	0.00	2.91	Com Teir II	Over 2.5 tons 2023-24
123418657 - SAUCIER, KENNETH,A	9.68	7.23	1.20	4.21	Com Teir II	Over 2.5 tons 2023-24
247869304 - CANALES, ALEX	9.34	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
119026137 - TARTT, CALVIN	8.95	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
227373376 - DOYON, JEFF	8.91	2.84	3.12	2.98	Com Teir II	Over 2.5 tons 2023-24
058811363 - FINDLEY, DAKARAI,SHAKIR	8.43	4.25	2.69	3.47	Com Teir II	Over 2.5 tons 2023-24
132269368 - DOWNS, THOMAS	8.13	9.09	4.48	6.78	Com Teir II	Over 2.5 tons 2023-24
064823508 - ZITO,SEAN,P	7.96	1.78	1.20	1.49	Com Teir II	Over 2.5 tons 2023-24
097170794 - WRIGHT, IAN	7.80	4.41	3.87	4.14	Com Teir II	Over 2.5 tons 2023-24
132659747 - CRANDALL, WILLIAM,J	7.60	6.11	4.06	5.08	Com Teir II	Over 2.5 tons 2023-24
129305764 - HUERTA, KARMEN	7.56	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
078320883 - MODZELEWSKI, MARCIN	7.09	0.85	1.04	0.94	Com Teir II	Over 2.5 tons 2023-24
032229555 - REED, JOSEPH,A,JR	6.72	7.19	1.95	4.57	Com Teir II	Over 2.5 tons 2023-24
038748891 - DASILVA, CHRISTOPHER	6.62	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
218305952 - STEELE, SHANNON	6.37	0.00	1.18	0.59	Com Teir II	Over 2.5 tons 2023-24
096095337 - GORNEAULT, JASON,A	6.31	6.64	0.80	3.72	Com Teir II	Over 2.5 tons 2023-24
226002364 - ROALF, KEVIN M	6.17	4.51	0.00	2.26	Com Teir II	Over 2.5 tons 2023-24
059568382 - RODRIGUEZ-LATORRE, JUAN	5.76	5.10	0.00	2.55	Com Teir II	Over 2.5 tons 2023-24
144506811 - COUSINS, MICHAEL,C	5.72	1.55	0.74	1.14	Com Teir II	Over 2.5 tons 2023-24
017551725 - RIVERA, ANGEL	5.64	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
182935318 - WITKIEWICZ, JOEL,J	5.52	1.01	1.73	1.37	Com Teir II	Over 2.5 tons 2023-24
164096618 - PARRACINO, ROGER,M	5.48	0.75	0.51	0.63	Com Teir II	Over 2.5 tons 2023-24
069161224 - NADEAU, RICHARD,JOSEPH,JR***	5.39	3.02	0.96	1.99	Com Teir II	Over 2.5 tons 2023-24
087165961 - BOURGOIN, ERIN,L	5.37	1.70	0.13	0.91	Com Teir II	Over 2.5 tons 2023-24
036903643 - OSENKOWSKI, ROBERT,M,2ND	5.36	3.04	2.10	2.57	Com Teir II	Over 2.5 tons 2023-24
138330766 - ROTONDO, KAYLA MARIE R	5.30	0.50	0.00	0.25	Com Teir II	Over 2.5 tons 2023-24
178292655 - CAO, KEN,T	5.21	0.05	0.00	0.03	Com Teir II	Over 2.5 tons 2023-24
111825591 - SNOW, GARY,P	5.16	1.54	0.13	0.83	Com Teir II	Over 2.5 tons 2023-24
094767882 - RIVERA, ROBERT5.780	5.13	5.35	0.61	2.98	Com Teir II	Over 2.5 tons 2023-24
155040949 - HOULE, GARY,M	4.89	0.54	0.59	0.56	Com Teir II	Over 2.5 tons 2023-24
068170797 - SOYKA, ASHLEY	4.75	1.64	0.60	1.12	Com Teir II	Over 2.5 tons 2023-24
238211841 - VARNAVELIAS, MELISSA,A	4.74	3.23	4.53	3.88	Com Teir II	Over 2.5 tons 2023-24
249699316 - SAN MARTIN MONTILVA, EDUARDO	4.71	0.57	0.00	0.28	Com Teir II	Over 2.5 tons 2023-24
027435002 - HICKS, LESLIE,A	4.62	5.51	0.00	2.76	Com Teir II	Over 2.5 tons 2023-24
218908013 - CORREA-FAREZ, LUIS,F	4.51	7.19	3.32	5.26	Com Teir II	Over 2.5 tons 2023-24
116355952 - BLAUVELT, GUY,S	4.51	4.28	2.79	3.53	Com Teir II	Over 2.5 tons 2023-24
046795056 - SANMARTIN, VICTOR,EDUARDO	4.49	0.73	0.23	0.48	Com Teir II	Over 2.5 tons 2023-24
037159627 - HAYNES, JEFFREY,T	4.45	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
184129351 - CRAWFORD, ROBERT,R	4.40	1.14	1.99	1.57	Com Teir II	Over 2.5 tons 2023-24
026657198 - PASSARO, CHARLES	4.37	3.03	0.00	1.52	Com Teir II	Over 2.5 tons 2023-24
076699487 - MERCADO, JENNIFER,M***	4.30	95.51	98.65	97.08	Com Teir II	Over 2.5 tons 2023-24
019935883 - ASTUDILLO ASTUDILLO, WILMER	4.27	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
121854667 - RUTOVICH, PETER,J	4.22	4.91	2.83	3.87	Com Teir II	Over 2.5 tons 2023-24
089596676 - BOATENG, HILDA M	4.22	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
194346208 - MARCUCCIO, PIETRO	4.15	2.95	0.11	1.53	Com Teir II	Over 2.5 tons 2023-24
167608356 - METHOXHA, ERFAN	4.07	7.37	10.56	8.96	Com Teir II	Over 2.5 tons 2023-24
162952171 - LAGACE, VICTOR,J	4.07	3.70	0.56	2.13	Com Teir II	Over 2.5 tons 2023-24
164793818 - KENNEY, SILVIE	4.05	4.42	1.48	2.95	Com Teir II	Over 2.5 tons 2023-24
064692016 - USHINSKI, WAYNE,R***	4.01	0.00	1.63	0.82	Com Teir II	Over 2.5 tons 2023-24
055036989 - GOULET, RANDI,J	4.00	3.68	3.89	3.78	Com Teir II	Over 2.5 tons 2023-24
084879241 - MORELLI, LAUREN,E	3.94	0.12	0.33	0.22	Com Teir II	Over 2.5 tons 2023-24
238110018 - MEDINA-GUTIERREZ, ANDY,J	3.90	6.56	18.66	12.61	Com Teir II	Over 2.5 tons 2023-24
229182452 - VAZQUEZ, ALEJANDRA	3.89	5.31	1.50	3.40	Com Teir II	Over 2.5 tons 2023-24
157292287 - BETTI, MATTHEW,T***	3.89	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
108480785 - BLASE, TIMOTHY	3.82	1.86	0.37	1.11	Com Teir II	Over 2.5 tons 2023-24
247323051 - SAUCIER, JUSTIN,A	3.80	4.33	1.08	2.70	Com Teir II	Over 2.5 tons 2023-24
084647330 - OSUCH, TIMOTHY,J	3.80	0.88	0.61	0.74	Com Teir II	Over 2.5 tons 2023-24
243531943 - ZAKRZEWSKI, DEBRA	3.78	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
189934505 - TYLICKI, KRZYSZTOF	3.74	0.16	0.47	0.31	Com Teir II	Over 2.5 tons 2023-24
113405389 - RONDEAU, KENNETH,A	3.72	2.53	1.51	2.02	Com Teir II	Over 2.5 tons 2023-24
154969752 - FERGUSON, JAMES,D	3.62	2.53	1.15	1.84	Com Teir II	Over 2.5 tons 2023-24
159018417 - DOTY, COLLIN	3.61	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
106364271 - LIZOTTE, GHISLAIN	3.59	1.23	1.97	1.60	Com Teir II	Over 2.5 tons 2023-24
099106095 - MENDOLIA, DOMINIC	3.56	0.58	0.00	0.29	Com Teir II	Over 2.5 tons 2023-24
018794841 - BUREK, MATEUSZ,H	3.50	0.10	0.16	0.13	Com Teir II	Over 2.5 tons 2023-24
053056688 - PITKIN, WILLIAM,S	3.43	1.70	1.03	1.36	Com Teir II	Over 2.5 tons 2023-24
027097812 - DAMATO, MATTHEW,J	3.40	3.60	2.16	2.88	Com Teir II	Over 2.5 tons 2023-24
218755167 - COLON-RODRIGUEZ, MIGDALIA	3.39	0.17	0.68	0.42	Com Teir II	Over 2.5 tons 2023-24
077939970 - CLEGG, GLENN,FRANCIS,JR	3.38	2.92	2.96	2.94	Com Teir II	Over 2.5 tons 2023-24
227429661 - VANBEUREN, ELIZABETH	3.34	0.75	0.00	0.37	Com Teir II	Over 2.5 tons 2023-24
167291615 - KRZEMINSKI, ROBERT	3.32	1.27	3.60	2.43	Com Teir II	Over 2.5 tons 2023-24
207663472 - ROSADO, ERNESTO	3.32	0.65	0.69	0.67	Com Teir II	Over 2.5 tons 2023-24
182125959 - KUSZNIR, JOHN	3.31	11.04	0.95	5.99	Com Teir II	Over 2.5 tons 2023-24
246810997 - BRAULT, CARL,E	3.30	2.08	0.78	1.43	Com Teir II	Over 2.5 tons 2023-24
065026743 - RUSSELL, DENISE,L	3.29	2.56	1.76	2.16	Com Teir II	Over 2.5 tons 2023-24
E10913 - Little League Baseball	3.29	0.69	2.16	1.42	Com Teir II	Over 2.5 tons 2023-24
204967652 - GILBERT, ERIC,CHRISTOPHER***	3.28	1.15	1.25	1.20	Com Teir II	Over 2.5 tons 2023-24
017082506 - JUDD, CHARLES,C,4TH	3.28	0.63	0.89	0.76	Com Teir II	Over 2.5 tons 2023-24
126756375 - SANMARTIN, JAIME,T	3.22	1.51	1.34	1.42	Com Teir II	Over 2.5 tons 2023-24
088489631 - GARCIA, NOEL	3.21	3.32	5.01	4.16	Com Teir II	Over 2.5 tons 2023-24
106331337 - OAKES, BRET,B	3.20	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
070997964 - WAAG, FREDERCK,G	3.18	0.00	0.08	0.04	Com Teir II	Over 2.5 tons 2023-24
194370865 - MELE, DAWN,C	3.16	0.85	1.47	1.16	Com Teir II	Over 2.5 tons 2023-24
036019377 - LEVESQUE, GEORGE,E	3.13	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
196501734 - HANFORD, BEVERLY,MARY	3.07	2.36	1.23	1.79	Com Teir II	Over 2.5 tons 2023-24
075002270 - LINDSLEY, LISA,L	3.07	2.08	1.02	1.55	Com Teir II	Over 2.5 tons 2023-24
142289077 - GREENIER, RONALD,E	3.06	1.16	0.17	0.67	Com Teir II	Over 2.5 tons 2023-24
056457815 - SAUCIER, MARY,L	3.04	2.62	1.90	2.26	Com Teir II	Over 2.5 tons 2023-24
179110188 - CARRIER, JUSTIN,LEE	3.03	1.21	0.00	0.60	Com Teir II	Over 2.5 tons 2023-24

023556075 - DUDLEY, MARK,A	3.03	3.48	1.51	2.49	Com Teir II	Over 2.5 tons 2023-24
074921957 - DIONNE, ALPHONSE,M	3.02	0.65	0.24	0.45	Com Teir II	Over 2.5 tons 2023-24
076975827 - RODRIGUEZ, DANIEL***	2.99	0.07	0.23	0.15	Com Teir II	Over 2.5 tons 2023-24
169309117 - NEVAREZ-NIEVES, HECTOR	2.98	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
057702359 - RUSH, MARY,B	2.97	2.17	1.45	1.81	Com Teir II	Over 2.5 tons 2023-24
027908157 - KIDNEY, JASON A	2.96	6.76	0.00	3.38	Com Teir II	Over 2.5 tons 2023-24
078030598 - ACEVEDO, ISABEL,C	2.96	1.84	0.94	1.39	Com Teir II	Over 2.5 tons 2023-24
027205958 - SANTIAGO, VICTOR	2.95	0.11	1.05	0.58	Com Teir II	Over 2.5 tons 2023-24
129236816 - AREVALO-GALARZA, CARLOS	2.92	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
133036980 - DABROWSKI, JOSEPH	2.91	2.28	0.74	1.51	Com Teir II	Over 2.5 tons 2023-24
077506548 - AGUILERA, CHRISTIAN	2.91	1.67	0.00	0.84	Com Teir II	Over 2.5 tons 2023-24
072218255 - CLOWER, JOSEPH	2.89	0.20	0.10	0.15	Com Teir II	Over 2.5 tons 2023-24
224591965 - HILL, LYLE,R	2.87	1.28	1.01	1.15	Com Teir II	Over 2.5 tons 2023-24
186580669 - DAMATO, CHRISTOPHER,J	2.86	2.07	1.19	1.63	Com Teir II	Over 2.5 tons 2023-24
058475191 - ALDRICH, ASHLEY M	2.85	0.00	4.02	2.01	Com Teir II	Over 2.5 tons 2023-24
237323741 - MICHAUD, MATTHEW,W	2.85	0.73	0.51	0.62	Com Teir II	Over 2.5 tons 2023-24
205026869 - DOWD, JEFFREY,L	2.85	5.03	1.95	3.49	Com Teir II	Over 2.5 tons 2023-24
017874373 - LAUZIER, FRANKLIN J II	2.83	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
223435619 - MARRERO, DONNA	2.81	0.18	0.00	0.09	Com Teir II	Over 2.5 tons 2023-24
244200002 - DIBIASE, ROBERT,A	2.77	1.40	0.13	0.76	Com Teir II	Over 2.5 tons 2023-24
157907036 - MUNAFO, LAURA,C	2.72	1.96	0.29	1.13	Com Teir II	Over 2.5 tons 2023-24
116053887 - DELAGUILA, JORGE	2.70	0.51	0.00	0.26	Com Teir II	Over 2.5 tons 2023-24
103169673 - SMITH, KEVIN,J	2.69	0.81	0.24	0.52	Com Teir II	Over 2.5 tons 2023-24
156561959 - CLARK, CHRIS	2.65	1.74	1.40	1.57	Com Teir II	Over 2.5 tons 2023-24
193346201 - KROLIKOWSKI, PAUL,B	2.64	0.49	0.87	0.68	Com Teir II	Over 2.5 tons 2023-24
246018747 - VIOLETTE, ROBERT,J	2.63	0.31	0.42	0.36	Com Teir II	Over 2.5 tons 2023-24
025036894 - GRANT, MELVIN,W	2.63	3.12	2.23	2.67	Com Teir II	Over 2.5 tons 2023-24
164951595 - VIOLETTE, PHILLIP	2.63	0.91	2.85	1.88	Com Teir II	Over 2.5 tons 2023-24
232627531 - LASSITER, RICKIE,SINCLAIR	2.62	1.33	1.31	1.32	Com Teir II	Over 2.5 tons 2023-24
104063670 - GODBOUT, ELIE,T,JR	2.61	0.66	0.39	0.52	Com Teir II	Over 2.5 tons 2023-24
247379658 - PELLETIER, KEITH J	2.61	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
246670231 - SYRING, H,ALLEN,3RD	2.61	0.33	0.96	0.64	Com Teir II	Over 2.5 tons 2023-24
018315241 - CASCIANI, CALEB	2.57	0.00	0.00	0.00	Com Teir II	Over 2.5 tons 2023-24
216605981 - DESCHAIINE, BRUCE,C	2.56	2.77	2.47	2.62	Com Teir II	Over 2.5 tons 2023-24
144504553 - SINKWICH, EDWARD,L,3RD	2.56	0.99	1.17	1.08	Com Teir II	Over 2.5 tons 2023-24
074888064 - ELEZOVSKI, LAZIM	2.55	6.60	1.37	3.98	Com Teir II	Over 2.5 tons 2023-24
024600938 - PITEO, MICHAEL,G	2.54	0.20	0.94	0.57	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
154010700 - BENOIT, KENNETH,G	2.53	2.71	1.57	2.14	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
039426888 - IBANEZ, ZACHARY	2.52	0.63	0.75	0.69	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
234249700 - GARCIA, JONATHAN,C	2.51	0.25	0.78	0.51	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
187798117 - PINETTE, ROBERT,M,JR	2.42	1.90	1.75	1.83	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
073098809 - PLOURDE, MICHAEL	2.40	0.68	2.98	1.83	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
214378078 - CIRALLI, VICKI,R	2.37	1.71	1.58	1.64	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
187276254 - LUBRICO, NICOLE,L	2.34	6.67	2.00	4.33	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
027138801 - PARADIS, GARY JR.	2.34	0.84	2.37	1.60	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
108734167 - RABOIN, JOSHUA	2.31	3.08	0.00	1.54	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
074172438 - BEAULIEU, MARIO,A	2.29	1.04	2.81	1.93	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
154947568 - DAUPHINEE, JOHN,J	2.28	1.96	1.53	1.74	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
027381665 - CARMEN, CHRISTOPHER	2.27	3.27	0.00	1.64	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
022506387 - LEWANDOSKI, WALTER,L,JR	2.25	2.97	2.07	2.52	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
166180280 - BROTHWELL, ADAM,R	2.22	3.44	0.78	2.11	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
124064477 - JANICK, PAUL,J	2.22	1.40	2.39	1.89	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
222316360 - WOLLENBERG, ROBERT,A	2.17	4.45	2.08	3.26	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
087960822 - DESS, JUSTIN	2.17	4.05	1.66	2.86	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
113424846 - TAVERA, GIUSEPPE,A	2.13	2.15	1.49	1.82	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
143225531 - GETLER, DONALD,J	2.10	2.53	1.31	1.92	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
027348169 - SCOTT, JONATHAN,KEVIN	2.09	2.84	2.07	2.46	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
237533236 - LANDRETTE, ALBERT***	2.01	2.78	0.55	1.67	Com Teir II	Under 2.5 tons W/ @ YR AVE Greater Than 1.5
077158812 - WISLER, CAROLYN,L	2.49	0.00	0.49	0.24	Res	Under 2.5 tons 2023-24
234908842 - HYNICK, MARK,M	2.48	0.00	0.85	0.42	Res	Under 2.5 tons 2023-24
113116190 - PIERCE, WILLIAM,D	2.47	0.75	1.27	1.01	Res	Under 2.5 tons 2023-24
153205304 - WITKEWICZ, THOMAS,E	2.46	1.36	0.31	0.84	Res	Under 2.5 tons 2023-24
043124742 - MARONEY, THOMAS	2.43	0.36	0.44	0.40	Res	Under 2.5 tons 2023-24
048803395 - BRADY, JAMES P	2.42	1.50	0.00	0.75	Res	Under 2.5 tons 2023-24
059212336 - DILLON, JUSTIN	2.40	0.83	0.31	0.57	Res	Under 2.5 tons 2023-24
204785022 - AVRITCH, VALERIE,L	2.40	2.61	0.09	1.35	Res	Under 2.5 tons 2023-24
162514150 - FLOWERS, ROBERT,W	2.40	1.58	0.67	1.12	Res	Under 2.5 tons 2023-24
176045370 - POOLE, BRUCE,E	2.36	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24
154594026 - CASTLE, SCOTT,H	2.36	0.42	0.34	0.38	Res	Under 2.5 tons 2023-24
136381570 - PETTOLA, THERESA	2.36	0.27	0.00	0.13	Res	Under 2.5 tons 2023-24
139612629 - PERES MENDEZ, EDWIN	2.34	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24
099187994 - KRAWIEC, MARCIN,MICHAL***	2.33	0.64	0.22	0.43	Res	Under 2.5 tons 2023-24
104787880 - HYDOCK, PEGGY	2.33	0.33	0.07	0.20	Res	Under 2.5 tons 2023-24
202145801 - BEERE, JASON	2.32	0.95	0.19	0.57	Res	Under 2.5 tons 2023-24
247974315 - METHOXHA, KRENAR	2.32	0.29	0.12	0.20	Res	Under 2.5 tons 2023-24
066319688 - DEVOID, STEVEN	2.32	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24
055002086 - MURPHY, BRIAN,R	2.31	0.78	0.66	0.72	Res	Under 2.5 tons 2023-24
053364984 - DEBOER, DEAN	2.31	0.93	0.10	0.51	Res	Under 2.5 tons 2023-24
125037075 - POLICKI, THOMAS	2.31	0.58	0.00	0.29	Res	Under 2.5 tons 2023-24
246457872 - PRATT, SHARON,B	2.30	2.78	0.00	1.39	Res	Under 2.5 tons 2023-24
156261129 - SMIALKOWSKI, MAREK	2.27	2.63	0.10	1.36	Res	Under 2.5 tons 2023-24
247343496 - FREDRICKSON, ADAM,J	2.27	0.08	0.30	0.19	Res	Under 2.5 tons 2023-24
062509556 - ALBERT, KENT,W	2.23	0.71	1.85	1.28	Res	Under 2.5 tons 2023-24
219374406 - GRIGEREK, CYRUS	2.23	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24
020393158 - INGRAHAM, GLORIA,R	2.20	1.27	0.07	0.67	Res	Under 2.5 tons 2023-24
114072518 - PERILLO, RALPH	2.20	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24
013333392 - RAPOSO, LAURENCE	2.19	0.51	1.54	1.02	Res	Under 2.5 tons 2023-24
043360026 - BOURGOIN, GLENN,D	2.18	2.18	0.58	1.38	Res	Under 2.5 tons 2023-24
125007199 - MCCAULEY, KEVIN,C	2.18	1.65	0.77	1.21	Res	Under 2.5 tons 2023-24
194554429 - SHERMAN, JAMES A	2.18	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24
246017220 - PLOURDE, MICHELLE	2.16	0.63	0.61	0.62	Res	Under 2.5 tons 2023-24
044423203 - SPITZE, RICHARD,H	2.15	1.06	0.75	0.90	Res	Under 2.5 tons 2023-24
218754780 - HINTZ, DANIEL	2.13	0.17	1.56	0.86	Res	Under 2.5 tons 2023-24
228885268 - SCOTT, SHELDON,STMICHAEL	2.12	0.16	1.22	0.69	Res	Under 2.5 tons 2023-24
088707774 - OSULLIVAN, BRANDON	2.11	0.27	0.39	0.33	Res	Under 2.5 tons 2023-24
238770610 - MAIDA, AMBERLEIGH	2.10	0.59	0.19	0.39	Res	Under 2.5 tons 2023-24
134069517 - PIASKOWSKI, KENNETH,HENRY	2.10	0.71	1.44	1.07	Res	Under 2.5 tons 2023-24
091999627 - LYGA, PETER,V	2.10	0.39	0.13	0.26	Res	Under 2.5 tons 2023-24
014784776 - CARLUCCI, ALICIA	2.09	1.64	0.87	1.25	Res	Under 2.5 tons 2023-24
122839335 - STRAUN, GRADY,M	2.09	0.69	0.26	0.47	Res	Under 2.5 tons 2023-24
011298383 - HINTZ, KENNETH,C	2.09	1.15	1.74	1.45	Res	Under 2.5 tons 2023-24

086566525 - GRONDIN, RONALD,M	2.08	0.27	0.00	0.14	Res	Under 2.5 tons 2023-24
135007722 - JAKOBOWSKI, EDWARD,A	2.08	0.88	1.17	1.02	Res	Under 2.5 tons 2023-24
028422390 - RIVERA, LUIS	2.07	0.45	0.00	0.22	Res	Under 2.5 tons 2023-24
224995615 - ROZANSKI, RICHARD,S	2.06	0.45	0.00	0.22	Res	Under 2.5 tons 2023-24
036355559 - MINKO, CZESLAW	2.06	0.32	0.54	0.43	Res	Under 2.5 tons 2023-24
068082105 - MCMANUS, KENNETH	2.05	0.63	0.38	0.51	Res	Under 2.5 tons 2023-24
184116021 - MARTEL, GREGG,S	2.03	0.03	0.07	0.05	Res	Under 2.5 tons 2023-24
066096841 - PARADIS, GILBERT	2.02	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24
135026483 - PROBERT, CHARLES,O	2.01	0.20	0.78	0.49	Res	Under 2.5 tons 2023-24
128236333 - CARON, JOSEPH H	2.01	0.00	0.00	0.00	Res	Under 2.5 tons 2023-24

TS PERMITS TIER II to Residential			
Permit No. / Name	Weight (tons)	Fees	Comments
039096859 - MARIN, INES,GERMANIA****	1.845	\$348.65	7 tickets and 7 transactions
102225153 - BENSavage, CHARLES,F	1.825	\$335.25	5 tickets and 5 transactions
039098402 - ROALF, TYLER,DESMOND	1.805	\$331.85	5 tickets and 5 transactions
049166251 - RODRIGUEZ, JOE, ALONSO	1.790	\$339.30	7 tickets and 7 transactions
085031038 - GLATT, MATTHEW	1.705	\$354.85	13 tickets and 13 transactions
027503260 - RODRIGUEZ, DAVID,M	1.685	\$331.45	9 tickets and 9 transactions
094796552 - JONES, TINA	1.685	\$316.45	6 tickets and 6 transactions
166777941 - MARTINEZ-LOPEZ, HUGO	1.510	\$286.70	6 tickets and 6 transactions
198983461 - PHILLMON, THERESA	1.440	\$284.80	8 tickets and 8 transactions
074588235 - MAILHOT, CHRISTOPHER,J	1.375	\$273.75	8 tickets and 8 transactions
141857483 - GIMPL, BRIAN,H	1.245	\$251.65	8 tickets and 8 transactions
148020628 - LOPER, DENNIS,MATHEW	1.030	\$200.10	5 tickets and 5 transactions
132028777 - DENOTE, FREDERIC,J	0.920	\$186.40	6 tickets and 6 transactions
176219708 - BONATSOS, PANAGIOTIS	0.910	\$189.70	7 tickets and 7 transactions
209489026 - MORALES-SANABRIA, JUAN	0.870	\$167.90	4 tickets and 4 transactions
122017980 - DELLABIANCA, DAVID	0.850	\$174.50	6 tickets and 6 transactions
027112086 - ANDREWS, BRIAN,J	0.735	\$164.95	8 tickets and 8 transactions
226239647 - ELF, STEVEN,M	0.705	\$149.85	6 tickets and 6 transactions
078635697 - JOHNSON, TYLER,D	0.670	\$138.90	5 tickets and 5 transactions
196239096 - RUBERT, JOSE,ANTONIO	0.660	\$132.20	4 tickets and 4 transactions
183350976 - BACHAND, ROBERT	0.620	\$120.40	3 tickets and 3 transactions
131174450 - MOROZUK, JOSEPH	0.600	\$142.00	8 tickets and 8 transactions
127022767 - BOUGIE, DENIS	0.565	\$116.05	4 tickets and 4 transactions
166093690 - ACHIM, MICHAEL,A	0.540	\$141.80	10 tickets and 10 transactions
017397945 - PARKS, KAREEM,D	0.535	\$105.95	3 tickets and 3 transactions
214364091 - SAVAGE, MICHAEL,PATRICK	0.520	\$98.40	2 tickets and 2 transactions
167608356 - METHOXHA, ERFAN	0.490	\$103.30	4 tickets and 4 transactions
014202324 - HIGGINS, MARJORIE	0.425	\$107.25	7 tickets and 7 transactions
034607494 - VASTOLA, STEVEN,J	0.335	\$66.95	2 tickets and 2 transactions
214789544 - DESMARAI, ROBERT,E	0.325	\$65.25	2 tickets and 2 transactions
186760742 - MALANE, DAVID,F	0.295	\$65.15	3 tickets and 3 transactions
013002534 - WHITE, EDWARD,F,3RD	0.290	\$59.30	2 tickets and 2 transactions
166246244 - CORSON, LISA,M	0.290	\$59.30	2 tickets and 2 transactions
068176194 - RICKIS, MAX,V	0.285	\$53.45	1 ticket and 1 transaction
177546818 - RAYMOND, COREY	0.285	\$53.45	1 ticket and 1 transaction
072537265 - MARIN, RAYMOND,L	0.280	\$72.60	5 tickets and 5 transactions
157791408 - KEDER, DIANA,A	0.260	\$59.20	3 tickets and 3 transactions
198077209 - PRICE, MATHEW,D	0.260	\$54.20	2 tickets and 2 transactions
098518139 - THAYER, DAVID,S	0.225	\$58.25	4 tickets and 4 transactions
114154024 - HILLMAN, BRENDA	0.225	\$53.25	3 tickets and 3 transactions
034801974 - ALBERT, ROLAND,R	0.220	\$47.40	2 tickets and 2 transactions
158029255 - CHMURA, DAVID	0.220	\$42.40	1 ticket and 1 transaction
078652769 - VELASQUEZ-LOPEZ, MATEO	0.210	\$45.70	2 tickets and 2 transactions
111470096 - MAZZONI, WILLIAM,J	0.210	\$80.70	9 tickets and 9 transactions
118245903 - COTE, NICHOLAS,M	0.200	\$39.00	1 ticket and 1 transaction

027428308 - NADEAU, JEFFREY,M	0.195	\$48.15	3 tickets and 3 transactions	
083550139 - OUELLETTE, PHILLIP,P	0.170	\$38.90	2 tickets and 2 transactions	
063424937 - DRISCOLL, NEAL	0.155	\$36.35	2 tickets and 2 transactions	
211521210 - GIMPL, WILLIAM,J,JR	0.155	\$36.35	2 tickets and 2 transactions	
154792039 - WEBER, CHARLES,D	0.135	\$27.95	1 ticket and 1 transaction	
037347216 - LABRECQUE, WILLIAM	0.130	\$27.10	1 ticket and 1 transaction	
159089614 - STANGO, WILLIAM	0.130	\$27.10	1 ticket and 1 transaction	
033564372 - MAZZONE, MICHAEL	0.120	\$25.40	1 ticket and 1 transaction	
068858030 - DARCY, JESSE	0.110	\$28.70	2 tickets and 2 transactions	
151204367 - SUTULA, DANIEL,P	0.100	\$22.00	1 ticket and 1 transaction	
241722727 - CORNISH, DAVID,L	0.100	\$22.00	1 ticket and 1 transaction	
072405230 - AUBIN, ALAN	0.095	\$26.15	2 tickets and 2 transactions	
146497330 - THAI, ALVIN	0.090	\$20.30	1 ticket and 1 transaction	
214368071 - WILSON, BRETT	0.075	\$17.75	1 ticket and 1 transaction	
057809549 - KULIG, ERICK	0.055	\$14.35	1 ticket and 1 transaction	
114552913 - SANTANA, HELENE	0.040	\$11.80	1 ticket and 1 transaction	
129939841 - PARK, MICHAEL P	0.030	\$10.10	1 ticket and 1 transaction	



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: December 5, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW TRANSFER STATION – POLICY TO RE-CLASSIFY
RESIDENTIAL PERMITS TO COMMERCIAL PERMITS**

In accordance with the Board of Public Works' vote at its July 20, 2023 meeting, and the attached July 8, 2024 action, the Department of Public Works has completed a review of transfer station residential and Commercial Tier II permit holders to identify users depositing more than 4000 lbs. (2 tons) of chargeable material at the transfer station. In accordance with Department policy, each permit holder that has deposited more than 4000 lbs. within a given year (October 1, 2023 to October 1, 2024), have been classified as a Commercial Tier II permit holders (effective Jan 1, 2025). All other transfer station permits holders, except Commercial Tier I holders (34) & Commercial Tier II out of town transfer station users (38) are classified as residential permit holders.

Based on the review, 207 permit holders previously classified as residential have been reclassified as Commercial Tier II permit holders. Of the 207 permit holders that were reclassified from residential to Commercial tier II, 63 are newly issued permit holders (issued within the last year). There were 62 Commercial tier II permit holders that were reclassified as residential permit holders.

A summary of the Transfer Station permits is provided below:

A. Commercial Permits - Tier I

- i. Permit Fee \$50 (Bristol company) & \$100 (non-Bristol company), renewable every 1 year (according to COI expiration date)
- ii. Material Disposal Cost \$0.85/10 lbs. (except for yard waste and leaves).
- iii. Free disposal of leaves.
- iv. Free disposal of antifreeze (5 gal), oil (5 gal), fluorescent bulbs (10), paint (10 gal), 8 tires per year, 6 mattresses per year (max 4 per day), electronics, metals, and acceptable single stream recyclables. Free disposal not applicable for loads/quantities larger than designated above.
- v. \$5.00 gate fee charge (including free items)
- vi. Yard waste disposal fees are \$0.60/10 lbs. M-F and \$0.85/10 lbs. on Saturdays.

- vii. Insurance requirements: Certificate of Liability showing a minimum of \$500,000 in Auto Liability (Combined Single Limit) and showing the City as an additional insured. Requirement will remain "as is."
- B. Commercial Permit – Tier II
 - i. Permit fee of \$40. Permit is valid for a 5-year period.
 - ii. Subject to all Commercial Tier I policies and fees, except an insurance certificate is not required. As a result, Commercial Tier II permit holders will not be allowed behind the residential drop-off area. Commercial Tier II permit holders will utilize the same disposal drop-off area as current residential permit holders.
 - iii. Yard waste disposal \$0.60/10 lbs.
- C. Residential Permits
 - i. Permit fee of \$40. Permit is valid for a 5-year period.
 - ii. Material disposal cost of \$0.60/10 lbs. and the first 100 lbs. per day is free.
 - iii. Free disposal of antifreeze (5 gal), oil (5 gal), fluorescent bulbs (10), paint (10 gal), 8 tires per year, 6 mattresses per year (max 4 per day), electronics, metals, and acceptable single stream recyclables. Free disposal not applicable for loads/quantities larger than designated above.
 - iv. Free leave disposal.
 - v. Yard waste disposal \$0.60/10 lbs.

Board approval includes continuing the existing policy of NOT charging commercial and residential permit holders for the disposal of leaves.

In accordance with the policy, each permit holder reserves the right to appeal their reclassification, and/or identify any special circumstances, if they feel they should NOT be re-classified as commercial permit holders. For example, some heavy users may be able to demonstrate that their heavy use was the result of cleaning out a house of a deceased relative, or a home improvement project.

Please feel free to contact me at 860-584-6113 with any questions or concerns.



Department of Public Works | 860.584.6125

December 5, 2024

Mr. XXXX
YYYYYY
ZZZZZZ

Re: City of Bristol – Transfer Station Permit Reclassification Based on Use
Residential to Commercial Tier II

Mr. XXXXXX

In accordance with the Department of Public Works' policy, the Department has completed a review of the amount of chargeable material you have deposited at the transfer station within the last year from October 1, 2023 to October 1, 2024. Residential permit holders that deposited more than 4000 lbs. of material at the transfer station within the designated year have been re-classified as Commercial Tier II permit holders.

The purpose of this letter is to inform you that based on your usage, your existing residential transfer station permit has been re-classified as a Commercial tier II permit (effective Jan 1, 2025).

A summary of the transfer station permit policies and fees is provided below:

A. Commercial Permits - Tier II

- i. Permit Fee \$40
- ii. Material disposal cost of \$0.85/10 lbs. and eliminate free 100 lbs. per day.
- iii. Free disposal of antifreeze (5 gal), oil (5 gal), fluorescent bulbs (10), paint (10 gal), 8 tires per year, 6 mattresses per year (max 4 per day), electronics, metals, and acceptable single stream recyclables. Free disposal not applicable for loads/quantities larger than designated above.
- iv. \$5.00 gate fee charge (including free items)
- v. Yard waste disposal fees are \$0.60/10 lbs.
- vi. Disposal of leaves is free.
- i. Insurance requirements: Insurance certificate is not required. Commercial Permit Tier II holders are not allowed behind the residential drop-off area. Commercial Tier II permit holders will utilize the same disposal drop-off area as current residential permit holders.

Changes from your current residential permit include the following:

- a. *A new permit tag will not be required. Continue to use your same permit.*

- b. Increase in material disposal cost from \$0.60/10 lbs. to \$0.85/10 lbs. and eliminate free 100 lbs. per day.*
- c. \$5.00 gate fee charge (including free items)*
- d. Yard waste disposal fee of \$0.60/10 lbs. remains*
- e. Disposal of leaves remain free.*

Commercial Tier II permit holders are NOT required to show ID to access transfer station.

In accordance with the policy, please be advised that each permit holder reserves the right to appeal their reclassification, and/or identify any special circumstances, if they feel they should NOT be re-classified as commercial permit holders.

Please feel free to contact DPW with question, concerns or to obtain your transfer station disposal amount from Oct 1 2023 to Oct 1 2024. In addition, please be advised that the City reviews permit use on a yearly and your permit may be reclassified in the future based on use.

Sincerely

Raymond A Rogozinski

Raymond A Rogozinski, P.E.

Director of Public Works

860-584-6113

raymondrogozinski@bristolct.gov



Department of Public Works | 860.584.6125

December 5, 2024

Mr. XXXX
YYYYYY
ZZZZZZ

Re: City of Bristol – Transfer Station Permit Reclassification Based on Use
Commercial Tier II to Residential

Mr. XXXXXX

In accordance with the Department of Public Works' policy, the Department has completed a review of the amount of chargeable material you have deposited at the transfer station within the last year from October 1, 2023 to October 1, 2024. The City classifies all non-business permit holders that deposited less than 4000 lbs. of material at the transfer station within the designated year as residential permit holders.

Your permit was previously classified as a Commercial Tier II permit. However, **based on your transfer station usage over the last year, your permit has been reclassified as a residential permit (effective Jan 1, 2025).**

A summary of the transfer station permit policies and fees is provided below:

A. Commercial Permits - Tier II

- i. Permit Fee \$40. Permit valid for a 5-year period.
- ii. Material disposal cost of \$0.85/10 lbs. and eliminate free 100 lbs. per day.
- iii. Free disposal of antifreeze (5 gal), oil (5 gal), fluorescent bulbs (10), paint (10 gal), 8 tires per year, 6 mattresses per year (max 4 per day), electronics, metals, and acceptable single stream recyclables. Free disposal not applicable for loads/quantities larger than designated above.
- iv. \$5.00 gate fee charge (including free items)
- v. Yard waste disposal fees are \$0.60/10 lbs.
- vi. Disposal of leaves is free.
- i. Insurance requirements: Insurance certificate is not required. Commercial Permit Tier II holders are not allowed behind the residential drop-off area. Commercial Tier II permit holders will utilize the same disposal drop-off area as current residential permit holders.

Changes from your current Commercial Tier II to residential permit include the following:

- a. *A new permit will not be required. Continue to use the same permit.*
- b. *DECREASE in material disposal cost from \$0.85/10 lbs. to \$0.60/10 lbs. and the first 100 lbs. per day.*
- c. *Disposal of leaves remain free.*
- d. *NO \$5.00 gate fee charge*
- e. *Yard waste disposal fee of \$0.60/10 lbs. remains*

Residential permit holders are required to show ID indicating Bristol residence to enter the transfer station.

In accordance with the policy, please be advised that each permit holder reserves the right to appeal their reclassification. Please feel free to contact DPW with question, concerns or to obtain your transfer station disposal amount from Oct 1 2023 to Oct 1 2024. In addition, please be advised that the City reviews permit use on a yearly and your permit may be reclassified in the future based on use.

Sincerely

Raymond A Rogozinski

Raymond A Rogozinski, P.E.

Director of Public Works

860-584-6113

raymondrogozinski@bristolct.gov

TS PERMITS Residential to Commercial Tier II

Permit No. / Name	Wleight (tons)	Fees	Comments
107966464 - HUGHES, MARCUS,LEE	31.580	\$3,347.40	74 tickets and 74 transactions
087907497 - RANDALL, MARK M	22.870	\$2,265.60	82 tickets and 82 transactions
189447019 - CARR, BRANDI	20.630	\$2,203.80	46 tickets and 46 transactions
BRISTOL ARC - Bristol Adult Resource Center	10.090	\$870.00	61 tickets and 61 transactions
127570858 - KORBA, MARTA	10.070	\$1,072.80	23 tickets and 23 transactions
094946163 - BALABAN, BARRY	10.055	\$1,032.00	31 tickets and 31 transactions
158518016 - KHANDAKER, MUHAJMIN	9.790	\$1,084.80	16 tickets and 16 transactions
123418657 - SAUCIER, KENNETH,A	9.680	\$877.20	51 tickets and 51 transactions
247869304 - CANALES, ALEX	9.340	\$976.80	24 tickets and 24 transactions
119026137 - TARTT, CALVIN	8.950	\$829.20	42 tickets and 42 transactions
227373376 - DOYON, JEFF	8.905	\$843.60	40 tickets and 40 transactions
058811363 - FINDLEY, DAKARA,SHAKIR	8.425	\$683.40	59 tickets and 59 transactions
132269368 - DOWNS, THOMAS	8.130	\$426.00	98 tickets and 98 transactions
064823508 - ZITO,SEAN,P	7.960	\$765.00	32 tickets and 32 transactions
097170794 - WRIGHT, IAN	7.795	\$690.00	42 tickets and 42 transactions
132659747 - CRANDALL, WILLIAM,J	7.595	\$737.40	29 tickets and 29 transactions
129305764 - HUERTA, KARMEN	7.560	\$734.40	29 tickets and 29 transactions
078320883 - MODZELEWSKI, MARCIN	7.065	\$754.20	16 tickets and 16 transactions
032229555 - REED, JOSEPH,A,JR	6.720	\$626.40	30 tickets and 30 transactions
038748891 - DASILVA, CHRISTOPHER	6.615	\$635.40	27 tickets and 27 transactions
218305952 - STEELE, SHANNON	6.365	\$637.80	22 tickets and 22 transactions
096095337 - GORNEAULT, JASON,A	6.310	\$525.00	41 tickets and 41 transactions
226002364 - ROALF, KEVIN M	6.165	\$547.80	32 tickets and 32 transactions
059568382 - RODRIGUEZ-LATORRE, JUAN	5.755	\$618.60	12 tickets and 12 transactions
144506811 - COUSINS, MICHAEL,C	5.720	\$524.40	27 tickets and 27 transactions
017551725 - RIVERA, ANGEL	5.640	\$598.80	13 tickets and 13 transactions
182935318 - WITKIEWICZ, JOEL,J	5.515	\$268.20	83 tickets and 83 transactions
164096618 - PARRACINO, ROGER,M	5.480	\$441.60	36 tickets and 36 transactions
069161224 - NADEAU, RICHARD,JOSEPH,JR***	5.385	\$492.60	27 tickets and 27 transactions
087165961 - BOURGOIN, ERIN,L	5.370	\$402.00	42 tickets and 42 transactions
036903643 - OSENKOWSKI, ROBERT,M,2ND	5.360	\$485.40	28 tickets and 28 transactions
138330766 - ROTONDO, KAYLA MARIE R	5.295	\$518.40	20 tickets and 20 transactions
178292655 - CAO, KENT	5.210	\$369.60	50 tickets and 50 transactions
111825591 - SNOW, GARY,P	5.160	\$174.00	79 tickets and 79 transactions
094767882 - RIVERA, ROBERT	5.125	\$361.80	74 tickets and 74 transactions
155040949 - HOUE, GARY,M	4.890	\$486.00	17 tickets and 17 transactions
068170797 - SOYKA, ASHLEY	4.750	\$450.00	20 tickets and 20 transactions
238211841 - VARNAVELIAS, MELISSA,A	4.735	\$113.40	90 tickets and 90 transactions
249699316 - SAN MARTIN MONTILVA, EDUARDO	4.710	\$433.80	22 tickets and 22 transactions
027435002 - HICKS, LESLIE,A	4.620	\$395.40	27 tickets and 27 transactions
116355952 - BLAUVELT, GUY,S	4.510	\$421.20	21 tickets and 21 transactions
218908013 - CORREA-FAREZ,LUIS,F	4.510	\$383.40	28 tickets and 28 transactions
046795056 - SANMARTIN, VICTOR,EDUARDO	4.490	\$384.00	26 tickets and 26 transactions
037159627 - HAYNES, JEFFREY,T	4.445	\$473.40	10 tickets and 10 transactions
184129351 - CRAWFORD, ROBERT,R	4.395	\$340.80	37 tickets and 37 transactions

026657198 - PASSARO, CHARLES	4.370	\$452.40	12 tickets and 12 transactions
076699487 - MERCADO, JENNIFER,M***	4.295	\$485.40	5 tickets and 5 transactions
019935883 - ASTUDILLO ASTUDILLO, WILMER	4.265	\$445.80	11 tickets and 11 transactions
089596676 - BOATENG, HILDA M	4.220	\$470.40	6 tickets and 6 transactions
121854667 - RUTOVICH, PETER,J	4.220	\$382.20	21 tickets and 21 transactions
194346208 - MARCUCCIO, PIETRO	4.150	\$396.00	17 tickets and 17 transactions
167608356 - METHOXHA, ERFAN	4.070	\$334.80	28 tickets and 28 transactions
162952171 - LAGACE, VICTOR,J	4.065	\$205.80	109 tickets and 109 transactions
164793818 - KENNEY, SILVIE	4.045	\$348.60	23 tickets and 23 transactions
064692016 - USHINSKI, WAYNE,R***	4.010	\$457.20	4 tickets and 4 transactions
055036989 - GOULET, RANDI,J	4.000	\$298.80	32 tickets and 32 transactions
084879241 - MORELLI, LAUREN,E	3.935	\$303.60	29 tickets and 29 transactions
238110018 - MEDINA-GUTIERREZ, ANDY,J	3.895	\$317.40	40 tickets and 40 transactions
157292287 - BETTI, MATTHEW,T***	3.885	\$448.20	3 tickets and 3 transactions
229182452 - VAZQUEZ, ALEJANDRA	3.885	\$406.20	10 tickets and 10 transactions
108480785 - BLASE, TIMOTHY	3.820	\$313.80	33 tickets and 33 transactions
084647330 - OSUCH, TIMOTHY,J	3.800	\$279.60	30 tickets and 30 transactions
247323051 - SAUCIER, JUSTIN,A	3.800	\$333.00	22 tickets and 22 transactions
243531943 - ZAKRZEWSKI, DEBRA	3.775	\$329.40	21 tickets and 21 transactions
189934505 - TYLICKI, KRZYSZTOF	3.740	\$288.60	29 tickets and 29 transactions
113405389 - RONDEAU, KENNETH,A	3.720	\$270.60	30 tickets and 30 transactions
154969752 - FERGUSON, JAMES,D	3.615	\$379.80	9 tickets and 9 transactions
159018417 - DOTY, COLLIN	3.610	\$352.80	14 tickets and 14 transactions
106364271 - LIZOTTE, GHISLAIN	3.585	\$329.40	17 tickets and 17 transactions
099106095 - MENDOLIA, DOMINIC	3.560	\$236.40	36 tickets and 36 transactions
018794841 - BUREK, MATEUSZ,H	3.500	\$224.40	41 tickets and 41 transactions
053056688 - PITKIN, WILLIAM,S	3.425	\$264.60	26 tickets and 26 transactions
027097812 - DAMATO, MATTHEW,J	3.395	\$341.40	11 tickets and 11 transactions
218755167 - COLON-RODRIGUEZ, MIGDALIA	3.385	\$280.20	21 tickets and 21 transactions
077939970 - CLEGG, GLENN,FRANCIS,JR	3.375	\$227.40	32 tickets and 32 transactions
227429661 - VANBEUREN, ELIZABETH	3.335	\$148.20	50 tickets and 50 transactions
167291615 - KRZEMINSKI, ROBERT	3.320	\$236.40	28 tickets and 28 transactions
207663472 - ROSADO, ERNESTO	3.320	\$307.80	16 tickets and 16 transactions
182125559 - KUSZNIR, JOHN	3.305	\$324.60	12 tickets and 12 transactions
246810997 - BRAULT, CARL,E	3.300	\$324.00	12 tickets and 12 transactions
065026743 - RUSSELL, DENISE,L	3.290	\$204.60	33 tickets and 33 transactions
E10913 - Little League Baseball	3.290	\$328.80	12 tickets and 12 transactions
204967652 - GILBERT, ERIC,CHRISTOPHER***	3.280	\$255.00	31 tickets and 31 transactions
017082506 - JUDD, CHARLES,C,4TH	3.275	\$346.80	12 tickets and 12 transactions
126756375 - SANMARTIN, JAIME,T	3.215	\$307.80	14 tickets and 14 transactions
088489631 - GARCIA, NOEL	3.205	\$128.40	47 tickets and 47 transactions
106331337 - OAKES, BRET,B	3.195	\$335.40	8 tickets and 8 transactions
070997964 - WAAG, FREDERCK,G	3.180	\$333.60	8 tickets and 8 transactions
194370865 - MELE, DAWN,C	3.160	\$168.60	39 tickets and 39 transactions
036019377 - LEVESQUE, GEORGE,E	3.130	\$309.60	11 tickets and 11 transactions
196501734 - HANFORD, BEVERLY,MARY	3.070	\$45.60	73 tickets and 73 transactions
075002270 - LINDSLEY, LISA,L	3.065	\$276.00	17 tickets and 17 transactions

142289077 - GREENIER, RONALD,E	3.060	\$219.00	26 tickets and 26 transactions
056457815 - SAUCIER, MARY,L	3.040	\$292.80	12 tickets and 12 transactions
179110188 - CARRIER, JUSTIN,LEE	3.030	\$321.60	7 tickets and 7 transactions
023556075 - DUDLEY, MARK,A	3.025	\$167.40	40 tickets and 40 transactions
074921957 - DIONNE, ALPHONSE,M	3.020	\$214.80	29 tickets and 29 transactions
076975827 - RODRIGUEZ, DANIEL***	2.990	\$272.40	15 tickets and 15 transactions
169309117 - NEVAREZ-NIEVES, HECTOR	2.975	\$315.00	7 tickets and 7 transactions
057702359 - RUSH, MARY,B	2.970	\$46.20	75 tickets and 75 transactions
027908157 - KIDNEY, JASON A	2.960	\$283.20	12 tickets and 12 transactions
078030598 - ACEVEDO, ISABEL,C	2.955	\$282.60	12 tickets and 12 transactions
027205958 - SANTIAGO, VICTOR	2.945	\$178.80	31 tickets and 31 transactions
129236816 - AREVALO-GALARZA, CARLOS	2.920	\$278.40	12 tickets and 12 transactions
077506548 - AGUILERA, CHRISTIAN	2.910	\$23.40	62 tickets and 62 transactions
133036980 - DABROWSKI, JOSEPH	2.910	\$107.40	43 tickets and 43 transactions
072218255 - CLOWER, JOSEPH	2.890	\$243.60	19 tickets and 19 transactions
224591965 - HILL, LYLE,R	2.865	\$266.40	14 tickets and 14 transactions
186580669 - DAMATO, CHRISTOPHER,J	2.855	\$110.40	47 tickets and 47 transactions
058475191 - ALDRICH, ASHLEY M	2.850	\$252.00	15 tickets and 15 transactions
237323741 - MICHAUD, MATTHEW,W	2.850	\$276.00	11 tickets and 11 transactions
205026869 - DOWD, JEFFREY,L	2.845	\$260.40	15 tickets and 15 transactions
017874373 - LAUZIER, FRANKLIN J II	2.830	\$267.60	12 tickets and 12 transactions
223435619 - MARRERO, DONNA	2.810	\$192.00	28 tickets and 28 transactions
244200002 - DIBIASE, ROBERT,A	2.770	\$134.40	45 tickets and 45 transactions
157907036 - MUNAFO, LAURA,C	2.715	\$280.80	9 tickets and 9 transactions
116053887 - DELAGUILA, JORGE	2.700	\$267.60	10 tickets and 10 transactions
103169673 - SMITH, KEVIN,J	2.685	\$163.80	30 tickets and 30 transactions
156561959 - CLARK, CHRIS	2.650	\$117.60	36 tickets and 36 transactions
193346201 - KROLIKOWSKI, PAUL,B	2.635	\$165.60	26 tickets and 26 transactions
246018747 - VIOLETTE, ROBERT,J	2.630	\$264.60	10 tickets and 10 transactions
025036894 - GRANT, MELVIN,W	2.625	\$217.20	17 tickets and 17 transactions
164951595 - VIOLETTE, PHILLIP	2.625	\$183.60	23 tickets and 23 transactions
232627531 - LASSITER, RICKIE, SINCLAIR	2.615	\$182.40	26 tickets and 26 transactions
104063670 - GODBOUT, ELIE,T,JR	2.610	\$226.20	16 tickets and 16 transactions
247379658 - PELLETTIER, KEITH J	2.610	\$295.20	3 tickets and 3 transactions
246670231 - SYRING, H,ALLEN,3RD	2.605	\$139.20	32 tickets and 32 transactions
018315241 - CASCIANI, CALEB	2.570	\$185.40	24 tickets and 24 transactions
144504553 - SINKWICH, EDWARD,L,3RD	2.555	\$234.60	13 tickets and 13 transactions
216605981 - DESCHAIANE, BRUCE,C	2.555	\$176.40	23 tickets and 23 transactions
074888064 - ELEZOVSKI, LAZIM	2.550	\$133.20	31 tickets and 31 transactions
NA - Not Applicable			
024600938 - PITEO, MICHAEL,G	2.545	\$180.00	23 tickets and 23 transactions
154010700 - BENOIT, KENNETH,G	2.535	\$188.40	22 tickets and 22 transactions
039426888 - IBANEZ, ZACHARY	2.525	\$84.60	45 tickets and 45 transactions
234249700 - GARCIA, JONATHAN,C	2.520	\$210.00	17 tickets and 17 transactions
077158812 - WISLER, CAROLYN,L	2.510	\$88.80	41 tickets and 41 transactions
234908842 - HYNICK, MARK,M	2.490	\$191.40	19 tickets and 19 transactions
113116190 - PIERCE, WILLIAM,D	2.480	\$249.60	8 tickets and 8 transactions
	2.470	\$179.40	21 tickets and 21 transactions

153205304 - WITKEWICZ, THOMAS,E	2.460	\$190.80	21 tickets and 21 transactions
043124742 - MARONEY, THOMAS	2.425	\$51.00	49 tickets and 49 transactions
048803395 - BRADY, JAMES P	2.420	\$120.60	32 tickets and 32 transactions
187798117 - PINETTE, ROBERT,M,JR	2.415	\$181.80	18 tickets and 18 transactions
059212336 - DILLON, JUSTIN	2.400	\$240.00	8 tickets and 8 transactions
073098809 - FLOURDE, MICHAEL	2.400	\$167.40	35 tickets and 35 transactions
162514150 - FLOWERS, ROBERT,W	2.395	\$185.40	19 tickets and 19 transactions
204785022 - AVRITCH, VALERIE,L	2.395	\$196.20	16 tickets and 16 transactions
214378078 - CIRALLI, VICKI,R	2.365	\$160.80	22 tickets and 22 transactions
176045370 - POOLE, BRUCE,E	2.360	\$126.60	28 tickets and 28 transactions
136381570 - PETTOLA, THERESA	2.355	\$101.40	42 tickets and 42 transactions
154594026 - CASTLE, SCOTT,H	2.355	\$228.60	9 tickets and 9 transactions
027138801 - PARADIS, GARY JR.	2.340	\$100.20	63 tickets and 63 transactions
139612629 - PERES MENDEZ, EDWIN	2.340	\$256.80	4 tickets and 4 transactions
187276254 - LUBRICO, NICOLE,L	2.340	\$220.80	10 tickets and 10 transactions
099187994 - KRAWIEC, MARCIN,MICHAL ***	2.325	\$231.00	8 tickets and 8 transactions
104787880 - HYDOCK, PEGGY	2.325	\$201.60	14 tickets and 14 transactions
202145801 - BEERE, JASON	2.320	\$147.60	26 tickets and 26 transactions
247974315 - METHOXHA, KRENAR	2.320	\$215.40	12 tickets and 12 transactions
066319688 - DEVOLD, STEVEN	2.315	\$159.00	21 tickets and 21 transactions
053364984 - DEBOER, DEAN	2.310	\$201.60	13 tickets and 13 transactions
055002086 - MURPHY, BRIAN,R	2.310	\$197.40	14 tickets and 14 transactions
125037075 - POLICKI, THOMAS	2.310	\$232.20	8 tickets and 8 transactions
108734167 - RABOIN, JOSHUA	2.205	\$201.00	13 tickets and 13 transactions
246457872 - PRATT, SHARON,B	2.300	\$258.00	3 tickets and 3 transactions
074172438 - BEAULIEU, MARIO,A	2.285	\$220.20	9 tickets and 9 transactions
154947568 - DAUPHINEE, JOHN,J	2.280	\$189.60	14 tickets and 14 transactions
156261129 - SMALKOWSKI, MAREK	2.270	\$132.60	27 tickets and 27 transactions
027381665 - CARMEN, CHRISTOPHER	2.265	\$235.80	6 tickets and 6 transactions
247343496 - FREDRICKSON, ADAM,M,J	2.265	\$205.80	11 tickets and 11 transactions
022506387 - LEWANDOSKI, WALTER,L,JR	2.245	\$73.80	34 tickets and 34 transactions
062509556 - ALBERT, KENT,W	2.230	\$54.60	49 tickets and 49 transactions
219374406 - GRIGERER, CYRUS	2.230	\$178.80	15 tickets and 15 transactions
166180280 - BROTHWELL, ADAM,R	2.220	\$169.80	19 tickets and 19 transactions
124064477 - JANICK, PAUL,J	2.215	\$211.80	9 tickets and 9 transactions
020393158 - INGRAHAM, GLORIA,R	2.200	\$174.60	15 tickets and 15 transactions
114072518 - PERILLO, RALPH	2.195	\$209.40	9 tickets and 9 transactions
013333392 - RAPOSO, LAURENCE	2.185	\$173.40	16 tickets and 16 transactions
043360026 - BOURGOIN, GLENN,D	2.180	\$181.20	15 tickets and 15 transactions
125007199 - MCCAULEY, KEVIN,C	2.175	\$225.00	6 tickets and 6 transactions
194554429 - SHERMAN, JAMES A	2.175	\$189.00	12 tickets and 12 transactions
087960822 - DESS, JUSTIN	2.165	\$229.80	5 tickets and 5 transactions
222316360 - WOLLENBERG, ROBERT,A	2.165	\$128.40	27 tickets and 27 transactions
246017220 - PLOURDE, MICHELLE	2.155	\$71.40	38 tickets and 38 transactions
044423203 - SPITZE, RICHARD,H	2.145	\$154.20	19 tickets and 19 transactions
113424846 - TAVERA, GIUSEPPE,A	2.130	\$162.60	19 tickets and 19 transactions
218754780 - HINTZ, DANIEL	2.125	\$147.00	28 tickets and 28 transactions

TS PERMITS TIER II to Residential				
Permit No. / Name	Weight (tons)	Fees	Comments	
039096859 - MARIN, INES,GERMANIA****	1.845	\$348.65	7 tickets and 7 transactions	
102225153 - BENSAVAGE, CHARLES,F	1.825	\$335.25	5 tickets and 5 transactions	
039098402 - ROALF, TYLER,DESMOND	1.805	\$331.85	5 tickets and 5 transactions	
049166251 - RODRIGUEZ, JOE, ALONSO	1.790	\$339.30	7 tickets and 7 transactions	
085031038 - GLATT, MATTHEW	1.705	\$354.85	13 tickets and 13 transactions	
027503260 - RODRIGUEZ, DAVID,M	1.685	\$331.45	9 tickets and 9 transactions	
094796552 - JONES, TINA	1.685	\$316.45	6 tickets and 6 transactions	
166777941 - MARTINEZ-LOPEZ, HUGO	1.510	\$286.70	6 tickets and 6 transactions	
198983461 - PHILLMON, THERESA	1.440	\$284.80	8 tickets and 8 transactions	
074588235 - MAILHOT, CHRISTOPHER,J	1.375	\$273.75	8 tickets and 8 transactions	
141857483 - GIMPL, BRIAN,H	1.245	\$251.65	8 tickets and 8 transactions	
148020628 - LOPER, DENNIS,MATHEW	1.030	\$200.10	5 tickets and 5 transactions	
132028777 - DENOTE, FREDERIC,J	0.920	\$186.40	6 tickets and 6 transactions	
176219708 - BONATSOS, PANAGIOTIS	0.910	\$189.70	7 tickets and 7 transactions	
209489026 - MORALES-SANABRIA, JUAN	0.870	\$167.90	4 tickets and 4 transactions	
122017980 - DELLABIANCA, DAVID	0.850	\$174.50	6 tickets and 6 transactions	
027112086 - ANDREWS, BRIAN,J	0.735	\$164.95	8 tickets and 8 transactions	
226239647 - ELF, STEVEN,M	0.705	\$149.85	6 tickets and 6 transactions	
078635697 - JOHNSON, TYLER,D	0.670	\$138.90	5 tickets and 5 transactions	
196239096 - RUBERT, JOSE,ANTONIO	0.660	\$132.20	4 tickets and 4 transactions	
183350976 - BACHAND, ROBERT	0.620	\$120.40	3 tickets and 3 transactions	
131174450 - MOROZUK, JOSEPH	0.600	\$142.00	8 tickets and 8 transactions	
127022767 - BOUGIE, DENIS	0.565	\$116.05	4 tickets and 4 transactions	
166093690 - ACHIM, MICHAEL,A	0.540	\$141.80	10 tickets and 10 transactions	
017397945 - PARKS, KAREEM,D	0.535	\$105.95	3 tickets and 3 transactions	
214364091 - SAVAGE, MICHAEL,PATRICK	0.520	\$98.40	2 tickets and 2 transactions	
167608356 - METHOXHA, ERFAN	0.490	\$103.30	4 tickets and 4 transactions	
014202324 - HIGGINS, MARJORIE	0.425	\$107.25	7 tickets and 7 transactions	
034607494 - VASTOLA, STEVEN,J	0.335	\$66.95	2 tickets and 2 transactions	
214789544 - DESMARAIS, ROBERT,E	0.325	\$65.25	2 tickets and 2 transactions	
186760742 - MALANE, DAVID,F	0.295	\$65.15	3 tickets and 3 transactions	
013002534 - WHITE, EDWARD,F,3RD	0.290	\$59.30	2 tickets and 2 transactions	
166246244 - CORSON, LISA,M	0.290	\$59.30	2 tickets and 2 transactions	
068176194 - RICKIS, MAX,V	0.285	\$53.45	1 ticket and 1 transaction	
177546818 - RAYMOND, COREY	0.285	\$53.45	1 ticket and 1 transaction	
072537265 - MARIN, RAYMOND,L	0.280	\$72.60	5 tickets and 5 transactions	
157791408 - KEDER, DIANA,A	0.260	\$59.20	3 tickets and 3 transactions	
198077209 - PRICE, MATHEW,D	0.260	\$54.20	2 tickets and 2 transactions	
098518139 - THAYER, DAVID,S	0.225	\$58.25	4 tickets and 4 transactions	
114154024 - HILLMAN, BRENDA	0.225	\$53.25	3 tickets and 3 transactions	
034801974 - ALBERT, ROLAND,R	0.220	\$47.40	2 tickets and 2 transactions	
158029255 - CHMURA, DAVID	0.220	\$42.40	1 ticket and 1 transaction	
078652769 - VELASQUEZ-LOPEZ, MATEO	0.210	\$45.70	2 tickets and 2 transactions	
111470096 - MAZZONI, WILLIAM,J	0.210	\$80.70	9 tickets and 9 transactions	
118245903 - COTE, NICHOLAS,M	0.200	\$39.00	1 ticket and 1 transaction	

027428308 - NADEAU, JEFFREY, M	0.195	\$48.15	3 tickets and 3 transactions	
083550139 - OUELLETTE, PHILLIP, P	0.170	\$38.90	2 tickets and 2 transactions	
063424937 - DRISCOLL, NEAL	0.155	\$36.35	2 tickets and 2 transactions	
211521210 - GIMPL, WILLIAM, J, JR	0.155	\$36.35	2 tickets and 2 transactions	
154792039 - WEBER, CHARLES, D	0.135	\$27.95	1 ticket and 1 transaction	
037347216 - LABRECOQUE, WILLIAM	0.130	\$27.10	1 ticket and 1 transaction	
159089614 - STANGO, WILLIAM	0.130	\$27.10	1 ticket and 1 transaction	
033564372 - MAZZONE, MICHAEL	0.120	\$25.40	1 ticket and 1 transaction	
068858030 - DARCY, JESSE	0.110	\$28.70	2 tickets and 2 transactions	
151204367 - SUTULA, DANIEL, P	0.100	\$22.00	1 ticket and 1 transaction	
241722727 - CORNISH, DAVID, L	0.100	\$22.00	1 ticket and 1 transaction	
072405230 - AUBIN, ALAN	0.095	\$26.15	2 tickets and 2 transactions	
146497330 - THAI, ALVIN	0.090	\$20.30	1 ticket and 1 transaction	
214368071 - WILSON, BRETT	0.075	\$17.75	1 ticket and 1 transaction	
057809549 - KULIG, ERICK	0.055	\$14.35	1 ticket and 1 transaction	
114552913 - SANTANA, HELENE	0.040	\$11.80	1 ticket and 1 transaction	
129939841 - PARK, MICHAEL P	0.030	\$10.10	1 ticket and 1 transaction	

Raymond Rogozinski

From: Raymond Rogozinski
Sent: Monday, December 23, 2024 4:13 PM
To: 'Sam M'
Cc: Laura Leger; Lindsey Rivers; Josh Corey
Subject: Bristol Transfer Station Permit Reclassification - Dominic Mendolia
Attachments: Dominic Mendolia 189 oakridge rd; scan_raymondrogozinski_2024-12-23-15-56-28.pdf

I am in receipt of your email and have reviewed your account information. The review indicates your use from Oct 1, 2023 to Oct 1, 2024 was 3.56 tons. You obtain your permit on 7/1/23 and your use for the 4 month period from 7/1/23 to Oct was 0.58 tons. The permit tonnage from Oct 1, 2024 to 12/20/24(3 months) was 1.49 tons. The referenced tonnage is for chargeable materials and does not include any un-chargeable, items, disposed of free, such as leaves, at the transfer station that you may have dropped off (if any).

As discussed, based on your usage your reclassification to Commercial Tier II remains.

I understand from our conversation that you have concerns with being classified as a Commercial Tier II permit holder and that based on your statement you have not generated the disposed material from a commercial enterprise, however based on the tonnage your high use is classified as a Commercial Tier II permit. I will forward this email along with your prior email containing pictures of a bathroom demolition to the Board of Public Works for review at their January 16, 2025 meeting. The meeting is at 6:00 PM at City Hall (Council chambers, 111 N. Main St). You can also participate in the meeting via zoom, if you go to the City's website - agenda center.

Please note that your access to the transfer station remains and the free materials that can be deposited using a residential permit can still be deposited free with a Commercial Tier II permit. In addition, please note that permit use is evaluated on a yearly basis and depending on your use, your permit can be reclassified back to residential next year.

I would also say that since DPW issued a letter to you, the City's Board of Public Works reviewed the current policy and revised the tonnage associated with reclassification from 2 tons to 2.5 tons. For this year and moving forward, users that deposit less than 2.5 tons per year and average less than 1.5 tons in the prior 2 years will remain classified as residential. As indicated above, based on your use of 3.57 for 2023-24 you are classified as Commercial Tier II.

At the Board of Public Works most recent meeting of Dec 19, the issue of permit holders reclassification was discussed. Below please find a recording of the meeting along with a code to access the meeting. Some of your concerns that you are expressing were discussed at the meeting and as indicated in the recording, it was determined that permit holders with your use will be classified as Commercial Tier II.

https://bristolct-gov.zoom.us/rec/share/WW17d94S_HGX0YJoNLaxzcb7Xqlhf5J6cXvcE_GevZu1Zadr4dzctdIsmSgGWoWC.QP0rKsyprRxpuM3P

Passcode: +KD=Zw5D

Please feel free to contact me to discuss this issue further at 860-584-6113.

-----Original Message-----

From: Sam M <samgirl9@aol.com>

Sent: Friday, December 20, 2024 11:40 AM

To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>

Subject: Dominic Mendolia

2/10

Thank you for your call. However, I am very displeased with the outcome. I have provided photos showing where the additional weight came from. The tile and cement are very heavy. It was removed in 2 dumps which resulted in that additional weight that put our residential permit weight over. You can clearly see the dump records. Then is anomaly... this is not indicative of our regular usage (which can be verified by records). It's unfair to us to simply deny our appeal based on weight. Weight was the reason the change from residential to commercial was triggered. I kindly asked you to consider the circumstances that caused the weight. Bathroom construction with cast iron tub, full walls of tile and removing all the wire lath and cement down to the studs.

Again, I am asking you to look at the full picture and not waste public works calendar time on January 16 as you are requesting I do. I even provided photos to show I am being honest about where the weight came from. This process seems unfair and unjust (especially your appeals decision). To deny my appeal based on the weight alone is redundant on receiving the letter changing status.

We are not doing any commercial dump runs, this is strictly personal/residential. I kindly asked that you rethink your appeal decision based on the evidence and not just the weight. If you would like to stand firm, then we will exercise our right to a secondary appeal with public works board. It's unfair to move us to commercial status when this is truly a residential usage. Thank you. Merry Christmas.

Samantha

Sent from my iPhone

*Please excuse any errors or typos

3/10

Raymond Rogozinski

From: Sam M <samgirl9@aol.com>
Sent: Wednesday, December 18, 2024 6:57 AM
To: Raymond Rogozinski
Subject: Dominic Mendolia 189 oakridge rd

Mr. Rogozinski,

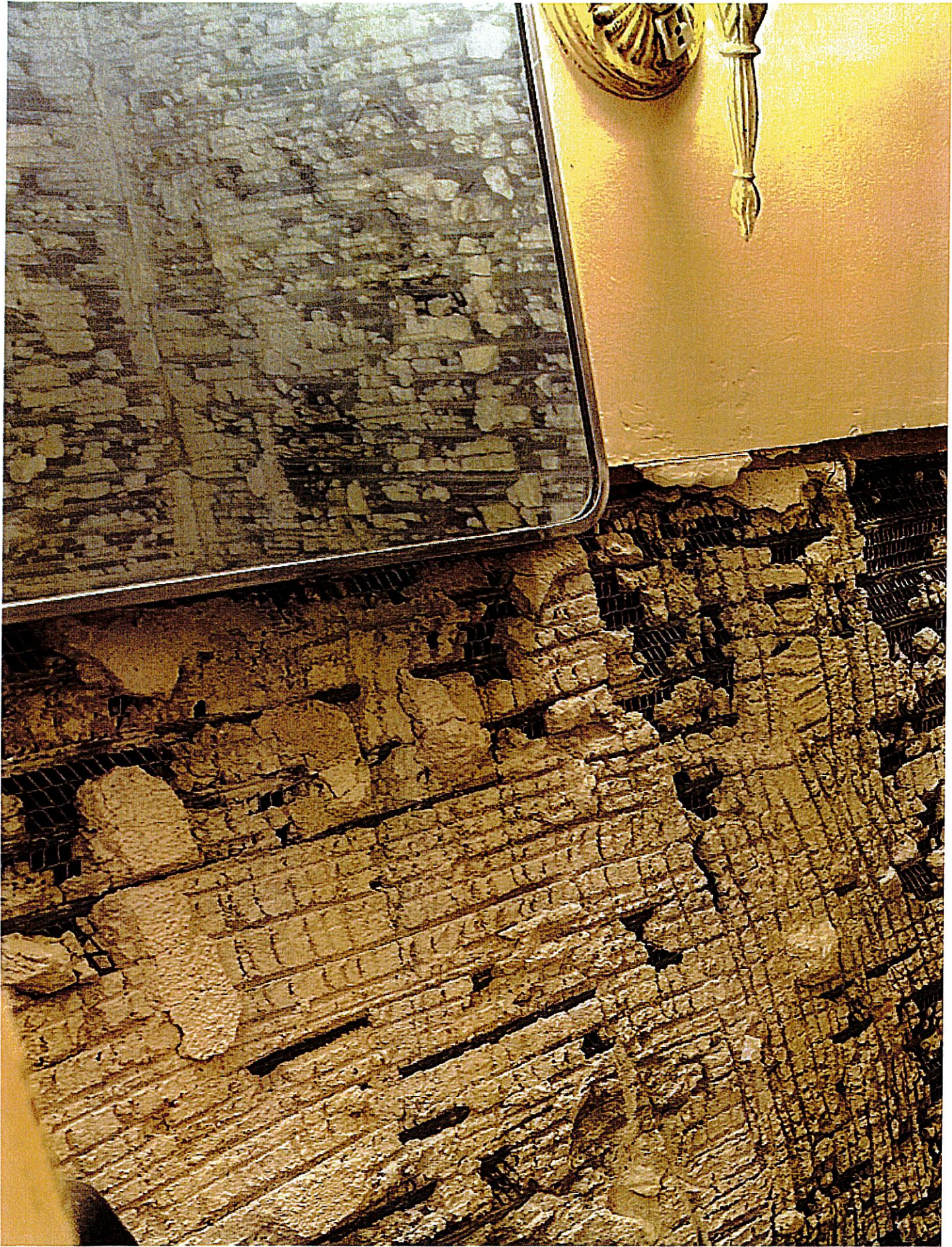
Thank you for speaking to me yesterday. I ask that you please reclassify our permit as residential. The heavy matter was just from personal demo and this is not a usual occurrence. I believe it would be unfair as a residential customer to be penalized to have to pay a gate fee and loose my free 100 pounds. As we do recycle cardboard and other items. We do not do any commercial work.

As you can see this is personal (residential) construction. Just very heavy material from demo. Thank you. I would appreciate an update after you review things on your end.

4/10



5/10



6/10



7.3

Customer: 099106095
Material: 2

City of Bristol Transfer Station
Customer/Material Report
Transactions from 10/01/2023 through 10/01/2024
Inbound and Outbound Tickets
Third Party and Intercompany Customers
Recycle and Disposal Material
Full Details

Ticket	Date	Truck	In / Out	Bill Units	Cubic Yards	Tons	Est Tons	Tax	Disposal Amount	Amount
099106095 - MENDOLIA, DOMINIC										

2 - CHARGEABLE

691526	11/22/2023	099106095	I	260 LB	0.00	0.130	0.000	\$0.00	\$9.60	\$9.60
692321	11/28/2023	099106095	I	260 LB	0.00	0.130	0.000	\$0.00	\$9.60	\$9.60
692350	11/28/2023	099106095	I	250 LB	0.00	0.125	0.000	\$0.00	\$9.00	\$9.00
692381	11/28/2023	099106095	I	360 LB	0.00	0.180	0.000	\$0.00	\$15.60	\$15.60
692400	11/29/2023	099106095	I	270 LB	0.00	0.135	0.000	\$0.00	\$10.20	\$10.20
692506	11/29/2023	099106095	I	430 LB	0.00	0.215	0.000	\$0.00	\$19.80	\$19.80
692704	12/1/2023	099106095	I	110 LB	0.00	0.055	0.000	\$0.00	\$0.60	\$0.60
693093	12/4/2023	099106095	I	30 LB	0.00	0.015	0.000	\$0.00	\$0.00	\$0.00
693500	12/7/2023	099106095	I	190 LB	0.00	0.095	0.000	\$0.00	\$5.40	\$5.40
693566	12/8/2023	099106095	I	60 LB	0.00	0.030	0.000	\$0.00	\$0.00	\$0.00
693586	12/8/2023	099106095	I	110 LB	0.00	0.055	0.000	\$0.00	\$0.60	\$0.60
693649	12/8/2023	099106095	I	220 LB	0.00	0.110	0.000	\$0.00	\$7.20	\$7.20
694910	12/20/2023	099106095	I	170 LB	0.00	0.085	0.000	\$0.00	\$4.20	\$4.20
695062	12/21/2023	099106095	I	230 LB	0.00	0.115	0.000	\$0.00	\$7.80	\$7.80
696489	1/3/2024	099106095	I	430 LB	0.00	0.215	0.000	\$0.00	\$19.80	\$19.80
697497	1/12/2024	099106095	I	180 LB	0.00	0.090	0.000	\$0.00	\$4.80	\$4.80
697648	1/17/2024	099106095	I	160 LB	0.00	0.080	0.000	\$0.00	\$3.60	\$3.60
698804	2/2/2024	099106095	I	60 LB	0.00	0.030	0.000	\$0.00	\$0.00	\$0.00
699656	2/12/2024	099106095	I	550 LB	0.00	0.275	0.000	\$0.00	\$27.00	\$27.00
700957	3/4/2024	099106095	I	150 LB	0.00	0.075	0.000	\$0.00	\$3.00	\$3.00
701024	3/5/2024	099106095	I	360 LB	0.00	0.180	0.000	\$0.00	\$15.60	\$15.60
701299	3/8/2024	099106095	I	60 LB	0.00	0.030	0.000	\$0.00	\$0.00	\$0.00
702745	3/20/2024	099106095	I	230 LB	0.00	0.115	0.000	\$0.00	\$7.80	\$7.80
703393	3/27/2024	099106095	I	20 LB	0.00	0.010	0.000	\$0.00	\$0.00	\$0.00
703455	3/27/2024	099106095	I	450 LB	0.00	0.225	0.000	\$0.00	\$21.00	\$21.00

Customer: 099106095
Material: 2

City of Bristol Transfer Station
Customer/Material Report
Transactions from 10/01/2023 through 10/01/2024
Inbound and Outbound Tickets
Third Party and Intercompany Customers
Recycle and Disposal Material
Full Details

Ticket	Date	Truck	In / Out	Bill Units	Cubic Yards	Tons	Est Tons	Tax	Disposal Amount	Amount
099106095 - MENDOLIA, DOMINIC										

2 - CHARGEABLE

704557	4/8/2024	099106095	1	60 LB	0.00	0.030	0.000	\$0.00	\$0.00	\$0.00
705644	4/16/2024	099106095	1	190 LB	0.00	0.095	0.000	\$0.00	\$5.40	\$5.40
712634	6/4/2024	099106095	1	140 LB	0.00	0.070	0.000	\$0.00	\$2.40	\$2.40
713717	6/12/2024	099106095	1	230 LB	0.00	0.115	0.000	\$0.00	\$7.80	\$7.80
713860	6/12/2024	099106095	1	140 LB	0.00	0.070	0.000	\$0.00	\$2.40	\$2.40
713877	6/13/2024	099106095	1	350 LB	0.00	0.175	0.000	\$0.00	\$15.00	\$15.00
717651	7/11/2024	099106095	1	70 LB	0.00	0.035	0.000	\$0.00	\$0.00	\$0.00
720832	8/5/2024	099106095	1	90 LB	0.00	0.045	0.000	\$0.00	\$0.00	\$0.00
721964	8/14/2024	099106095	1	120 LB	0.00	0.060	0.000	\$0.00	\$1.20	\$1.20
722037	8/15/2024	099106095	1	90 LB	0.00	0.045	0.000	\$0.00	\$0.00	\$0.00
726599	9/18/2024	099106095	1	40 LB	0.00	0.020	0.000	\$0.00	\$0.00	\$0.00
2 - CHARGEABLE				7,120.00 LB	0.00	3.560	0.000	\$0.00	\$236.40	\$236.40
36 tickets and 36 transactions										

099106095 - MENDOLIA, DOMINIC
36 tickets and 36 transactions

Report Grand Totals
36 tickets and 36 transactions

0.00	3.560	0.000	\$0.00	\$236.40	\$236.40
0.00	3.560	0.000	\$0.00	\$236.40	\$236.40

End of Report

9/10

Customer: 099106095
Material: 2

City of Bristol Transfer Station
Customer/Material Report
Transactions from 10/01/2022 through 10/01/2023
Inbound and Outbound Tickets
Third Party and Intercompany Customers
Recycle and Disposal Material
Full Details

Ticket	Date	Truck	In / Out	Bill Units	Cubic Yards	Tons	Est Tons	Tax	Disposal Amount	Amount
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099106095 - MENDOLIA, DOMINIC

2 - CHARGEABLE

671885	7/5/2023	099106095	I	210 LB	0.00	0.105	0.000	\$0.00	\$6.60	\$6.60
672671	7/11/2023	099106095	I	140 LB	0.00	0.070	0.000	\$0.00	\$2.40	\$2.40
673030	7/13/2023	099106095	I	220 LB	0.00	0.110	0.000	\$0.00	\$7.20	\$7.20
673976	7/20/2023	099106095	I	30 LB	0.00	0.015	0.000	\$0.00	\$0.00	\$0.00
675852	8/2/2023	099106095	I	180 LB	0.00	0.090	0.000	\$0.00	\$4.80	\$4.80
678430	8/21/2023	099106095	I	50 LB	0.00	0.025	0.000	\$0.00	\$0.00	\$0.00
679671	8/30/2023	099106095	I	30 LB	0.00	0.015	0.000	\$0.00	\$0.00	\$0.00
679687	8/30/2023	099106095	I	70 LB	0.00	0.035	0.000	\$0.00	\$0.00	\$0.00
680422	9/5/2023	099106095	I	230 LB	0.00	0.115	0.000	\$0.00	\$7.80	\$7.80
2 - CHARGEABLE				1,160.00 LB	0.00	0.580	0.000	\$0.00	\$28.80	\$28.80
9 tickets and 9 transactions										

099106095 - MENDOLIA, DOMINIC
9 tickets and 9 transactions

Report Grand Totals
9 tickets and 9 transactions

0.00	0.580	0.000	\$0.00	\$28.80	\$28.80
0.00	0.580	0.000	\$0.00	\$28.80	\$28.80

End of Report

Customer: 099106095

Material: 2

Customer/Material Report

Transactions from 10/01/2024 through 12/20/2024

Inbound and Outbound Tickets

Third Party and Intercompany Customers

Recycle and Disposal Material

Full Details

User ID: SCALF

Ticket	Date	Truck	In / Out	Bill Units	Cubic Yards	Tons	Est Tons	Tax	Disposal Amount	Amount
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099106095 - MENDOLIA, DOMINIC

2 - CHARGEABLE

737181	11/25/2024	099106095	1	430 LB	0.00	0.215	0.000	\$0.00	\$19.80	\$19.80
737310	11/26/2024	099106095	1	210 LB	0.00	0.105	0.000	\$0.00	\$6.60	\$6.60
738409	12/5/2024	099106095	1	1,130 LB	0.00	0.565	0.000	\$0.00	\$61.80	\$61.80
738431	12/5/2024	099106095	1	1,210 LB	0.00	0.605	0.000	\$0.00	\$66.60	\$66.60

2 - CHARGEABLE

4 tickets and 4 transactions

2,980.00 LB

099106095 - MENDOLIA, DOMINIC

4 tickets and 4 transactions

Report Grand Totals

4 tickets and 4 transactions

0.00	1.490	0.000	\$0.00	\$154.80	\$154.80
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End of Report

Raymond Rogozinski

1/12

From: Raymond Rogozinski
Sent: Wednesday, December 18, 2024 7:23 PM
To: 'MICHAEL CASEY'
Cc: Mayor's Office
Subject: Public Works Board RE-Over Night Parking Ban
Attachments: Overnight parking ban & Main St Bridge Height; BPW Winter Parking Ban Ordinance Comm RAR 3 5 24.docx; Public works board - Parking Ban

Thanks for the email. I attached our email from last year along with a memo provided to the Ordinance Committee regarding the Parking Ban. I will also say that the Police Dept spoke in favor of the Parking Ban at the Ordinance Committee. I have included the Board of Public Works in the email for informational purposes.

Please feel free to contact me with any questions/ concerns

Raymond A Rogozinski, P.E.
Director of Public Works

From: MICHAEL CASEY <casey_michael@sbcglobal.net>
Sent: Wednesday, December 18, 2024 6:15 PM
To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Subject: Fwd: Public Works Board RE-Over Night Parking Ban

I have sent this same email to every member of the public works board. Plainville recently repealed basically the same exact parking ban that Bristol has and amended the language to give the town manager the ability to implement a parking ban on an as needed basis. We saw a ban issued for the potential duration of a snow event on December 4th and December 7th in Bristol prior to the parking ban taking effect. We saw a snow event on December 16th with a ban in place from 2am-6am. It wasn't until 9:45am that a city plow came down our street with cars parked at the curb legally. So in this particular case the ban served zero purpose in my neighborhood as evidenced by the picture I attached below. I have attached the email that I sent to the board and the amended language from Plainville.

Michael Casey

Subject: Public Works Board RE-Over Night Parking Ban

Public Works Board,

I hope this finds you all doing well as 2024 comes to a close. I apologize in advance for the length of this email but this is an issue I feel passionate about and have felt passionate about for several years and over the past several years I have inquired about repealing or amending the archaic, outdated winter parking ban. We often talk about less government and less government regulations. This is a perfect example where we can have less government and less government regulations that would benefit the residents of the city of Bristol.

My feelings are even stronger on this issue after the town of Plainville repealed their winter parking ban and amended the ordinance to give the city manager the authority to declare an emergency parking ban for any situation that would warrant such a declaration. I included a link to the amendment below.

As most, if not all of us know, the City of Bristol implements a winter parking ban each year from December 15th thru March 15th of each year. No parking is allowed on city streets from 2am-6am each day. Violators receive a fine of \$20 per occurrence.

2/12

The nightly parking ban is outdated and no longer serves its intended purpose of keeping streets cleared of vehicles in the event of a unpredicted or surprise snow event.

This ordinance was enacted during a time when weather technology was not as accurate or advanced as it is today. If a severe storm is forecasted to impact our city, the Mayor and appropriate city officials implement a city wide parking ban for the duration of that storm.

Having a parking ban each morning for 4 hours serves no purpose. When I inquired last year about the ban I was told via email, by our Public Works Director, the following:

*The ban is crucial to city snow removal operations.

*it allows DPW to fully plow & treat streets without damaging vehicles.

*I was given an example: DPW managers had to call personnel in at 4am the prior morning to salt roads and parked vehicles would have impeded treatments.

* I was told that they(management) didn't have as much faith in forecasts as I do.

My response to the first two points above: In MOST cases if the city is receiving a plowable amount of snow a city wide parking ban would be issued by authorities before the storm starts for the duration of the storm and not just a 4 hour window and there would be no vehicles parked roadside to impede operations.

In the example that was given of having to call crews in at 4:00 AM. What happened when the clock hit 6:01 AM and vehicles could legally park on the street? Is it suddenly easier to conduct operations with vehicles parked on the street at 6:01 AM than it would have been at 4:00 AM? What happens when the city is having a dusting, squall, coating etc? Do operations suddenly stop after 6:01 AM because the storm isn't severe enough to issue a city wide parking ban and vehicles are parked on city streets?

We actually have already seen similar scenarios play out this year. On December 4th and December 7th Bristol was forecasted to experience a "snow event". At this point in the year the winter parking ban is not yet in place. An announcement implementing a parking ban on December 4th 6:00PM—10:00AM and on December 7th from 9:00PM to 9:00AM were announced. Had these events occurred after December 15th it would have been necessary for city leaders to implement the appropriate ban. Obviously a ban from 2:00AM to 6:00AM would not have been sufficient. If city leaders can announce these bans on an as needed basis before December 15th and after March 15th I don't see a reason why this cannot be the standard practice year round.

Weather forecasts are more technical and more advanced than ever. Some meteorologists can give a glimpse of what could be coming 10 days from now and are able to give a forecast that is fairly accurate from 5-7 days out. According to Windy.app a 7 day forecast is 70% accurate, 5 days is 80% accurate, a 3 day forecast is 90% accurate and a one day forecast is now 96%-98% accurate.

Today's advanced meteorological technology now gives the public advanced warnings that we did not have access to 50 years ago. Allowing municipalities to make crucial decisions in advance of a storm's arrival. Once again I point out the decisions made on December 4, 2025 and December 7, 2025 respectively.

Advanced meteorological technology provides our city officials with enough data on approaching storms to have enough confidence in the forecasts to cancel or delay school, stage equipment and schedule personnel and issue a city wide parking ban before a storm arrives and a flake even falls. The days of waking up to an unpredicted snowfall and

getting up to listen to Bob Steele announce cancellations, delays and parking g bans are now a thing of the past. .

3/12

Many city residents have multi car/driver households and can't always fit the families fleet of cars in their driveway for 4 hours. There are multiple rental properties in town with limited parking and residents find themselves parking on lawns or jockeying cars in the early morning hours in order to leave for work, classes et. All to avoid a \$20 ticket.

These tickets also tend to impact those within our community who can't afford them to begin with. The vast majority of those receiving these tickets are residing in rental properties where parking can be challenging. Many cannot afford their own home and are struggling to make ends meet. They receive a \$20 ticket that goes unpaid, doubles and eventually triples leading to even more severe consequences when it comes to reregistering the car.

Personally, I reside in the John F. Kennedy apartments located 70 Gaylord Street and managed by the Bristol Housing Association. Each resident is assigned a numbered parking space with the appropriate permit number to display on their windshield. There are an extremely limited number of visitor parking spaces that are taken on a first come, first park basis. On any given evening a resident may decide to have an overnight guest. That guest is often forced to park on the street due to limited parking. This results in the visitor finding a \$20 ticket under their windshield wiper AND with there were no storm forecasted.

Lastly, What is the cost to the city to maintain this program? We are paying officers to ticket these vehicles each evening. I argue that this valuable time could be spent deterring other crime in our city and enforcing traffic laws.

Each day these tickets need to be entered into the computer system and then tracked for payment. If payment isn't received someone has to send multiple warning letters demanding payment and explaining that the fine could double or triple. Quite frankly, if they had the \$20 wouldn't they just pay it but now the fine will double or triple? Once again I argue that this is valuable time being spent by personnel that could be utilized to do other tasks.

I question if the city might even be losing money on this program. If officers issue 50 tickets each evening for a total of \$1,000 a night(IF everyone pays the fines) or \$30,000 a month for 3 months totaling \$90,000. I can't help but think with the cost of gas, postage, labor, stationary etc. the city is losing money maintaining this program.

I had plan and have planned on several occasions to attend an ordinance committee meeting and wasn't able to attend due to a rare kidney condition that often causes me to be hospitalized with little or no notice. I am actually writing this from my hospital bed in Boston in an effort to stay busy. I'm hoping to be discharged in the coming days but that is very fluid. I would ask that the Public Works Board and Ordinance committee review this ordinance and take the necessary steps to repeal and or amend the winter overnight parking ban to give the mayor, public works director or the appropriate officials the authority to issue and enforce emergency parking bans when appropriate.

I thank you in advance for your attention to this matter. If I can answer any questions for you or you would like to discuss this matter in more detail please do not hesitate to contact me at the number below. I truly thank you all for your service to our great city and wish you a very Merry Christmas!!

Michael Casey
70 Gaylord St. #511
Bristol, CT 06010
(860)978-5964

This is the link to the amended ordinance in Plainville.

[https://www.plainvillect.com/sites/g/files/vyhlif4866/f/news/all-night_parking - amendment eff 1-4-2025.pdf](https://www.plainvillect.com/sites/g/files/vyhlif4866/f/news/all-night_parking_-_amendment_eff_1-4-2025.pdf)

This was the notice posted by Plainville on social media last week

4/12

Notice

EFFECTIVE JANUARY AMENDMENT TO A PARKING ORDINANCE

On Monday, December 2, 2024, the
Amendment to an Ordinance entitled
"Night Parking". The amendment repeals
All-Night Parking prohibition and grants
authority to temporarily restrict parking
on any or all public roads and

5/12



Raymond Rogozinski

6/12

From: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Sent: Tuesday, February 21, 2023 5:01 PM
To: Jacqueline A. Olsen; MICHAEL CASEY; Susan L. Tyler; Jeffrey Caggiano
Cc: Patrick Krajewski; Nancy Levesque; Robert Flanagan; Craig Kasparian
Subject: Overnight parking ban & Main St Bridge Height

Michael,

Thanks for your email and please accept my apology for not responding sooner. With respect to your concerns, please see below:

Main St Bridge Height: The City has previously investigated installing "headache" bars on Main St to provide trucks additional warning of the low bridge. Banner arm style bars or bars that span the entire street (34 ft.) would need to be installed on both the north and the south bound lane of Main St. Cost estimates for the bars including the foundation system is approximately \$80-90,000. Although the City does provide low bridge signage, the bridge is NOT owned by the City. The bridge is owned by the rail road. As a result, as a Director of Public Works I have not given the installation of a bars on Main St to protect a NON-City bridge a high rating as a capital budget item. The Department has previously advised the rail road on this matter and will reconnect with the new rail road owners on this matter. In addition, DPW will investigate installation additional pavement markings on both the north and south bound lanes of Main St.

Although I do believe that height bars on Main St would benefit the rail road by protecting their bridge. I would also say that the covered bridge in Cornwall was recently damage by a truck that hit the bridge upon entry and kept on driving. The truck driver stated that he heard a noise but kept on going.

Parking Ban: I appreciate your comments with respect to the City's parking ban. I understand your concerns, however the parking ban is critical to DPW snow operations. The parking ban enable DPW to fully treat City streets and prevents damage to both City plow vehicles and resident's vehicles. I understand your comments regarding weather forecast. Irrespective of the fact that you have more faith in weather forecast than I do, I would say that DPW treats City Street more often than most residents realize. I had crews out this morning at 4:00 AM salting City streets. Parked vehicles along the road would have impeded operations. As you are aware, the Department does institute Emergency parking bans when storms hit during the day and the regular parking ban is not in effect. For emergency parking bans, DPW issues press releases through the City's website, news and social media, however DPW routinely experience problems with parked cars that have prevented DPW from going down streets and there have been times with City trucks have hit parked cars. Bristol PD does assist DPW to contact vehicle owners during emergency parking bans, however it is time consuming for PD and delays DPW snow operations.

Please feel free to contact me at 860-584-6113 to discuss your concerns further. Ounces again I appreciate your input and will forward a copy of this email to the City's Board of Public Works.

Raymond A Rogozinski, P.E.
Director of Public Works

From: Jacqueline A. Olsen
Sent: Tuesday, February 21, 2023 1:25 PM
To: MICHAEL CASEY <casey_michael@sbcglobal.net>; Susan L. Tyler <susantylor@bristolct.gov>;

Raymond Rogozinski <RaymondRogozinski@bristolct.gov>

Subject: Re: Over night parking ban

7/12

Hello Michael,

It is unfortunate that we have state roads going directly through our downtown. In my opinion our downtown roads are not designed for tractor trailer traffic. A few months ago I saw one trying to turn left onto Main St from School Street. After several attempts he gave up and drove straight down the boulevard.

Anyway, I have copied Ray Rogozinsky, Director of Public Works to address your parking ban issue and perhaps weigh in on your suggestion for low clearance bars.

Thank you so much for your concern as well as your suggestion. Feel free to contact me anytime.

Respectfully,
Jacqueline Olsen

From: MICHAEL CASEY <casey_michael@sbcglobal.net>

Sent: Friday, February 17, 2023 6:38:59 PM

To: Susan L. Tyler; Jacqueline A. Olsen

Subject: Over night parking ban

Counselor Tyler and Counselor Olsen,

I sent this to the mayor earlier this week and received a response stating the email will be forwarded to the mayor. I'm now forwarding this to you for several reasons. 1. I did not get a response which I understand as our mayor is very busy. 2. For the second time in a week a truck struck that same trestle. This is so preventable. Please see the email and pics below. The photo directly below is the result of the bridge strike today and this driver appeared to drive off before being stopped by Bristol PD.

9/12



Date: February 11, 2023 at 4:15:30 AM EST
To: mayorsoffice@bristolct.gov
Subject: Over night parking ban

9/12

Mr Mayor!

I hope this finds you doing well. I'd like to congratulate you on announcing your intention to run for reelection. You have made this city proud and led it through some of the darkest days in it's history and hopefully we will never experience such tragedy again.

I am writing to you with regard to two separate issues. Actually, more suggestions verses true issues. The first is the overnight winter parking ban. I recently received a ticket for parking on the street overnight and yes, it was my own fault. I Fell asleep on the couch and forgot to move the car. With that said, I think the city should revisit the parking ban and consider eliminating it. Here is my reasoning. We recently recognized the 45th anniversary of The Blizzard of 78'. I was in elementary school at the time and still remember all the havoc that storm caused our city and state. We were not prepared for such an historical storm. Weather forecasters today openly admit that the issues caused by that blizzard could never occur today because of the advancements in meteorological technology. When the parking ban was implemented the intention was to keep streets clear of vehicles for public works in the event it snowed over night. It would be highly unlikely we would experience a storm that would require public works to plow and salt without advanced notice from forecasters. Today schools are often closed before a flake even hits the ground because of the accuracy of meteorologists and forecasting technology. It would be just as easy for your office to implement a city wide parking ban, which often occurs when a storm is forecasted. Eliminating the parking ban would eliminate fines to our residents and visitors to the city who are unaware of the winter parking ban. Eliminating the ban would also allow officers to focus on other duties such as preventing car break-ins, directed patrols and catalytic converter thefts which often happen under the cover of darkness. In my opinion, the winter parking ban is an archaic city ordinance that no longer is required and can be eliminated.

Secondly, I saw that another truck was wedged under the Main St. railroad trestle last week. This has been an on going issues for decades. Each time a driver is oblivious to the signage in the area and strikes the trestle it ties up emergency response resources from the rest of the city. It costs money having engineers respond to inspect the trestle to make certain it is sound and often time closes Main St. for several hours to allow crews to safely clean up the debris. This is extremely inconvenient for those traveling in the area and will only become a bigger issue as redevelopment of downtown becomes more prevalent. It is only a matter of time before we have an accident there that causes serious damage to the bridge and disrupts train service to the manufacturers in the area for an extended period of time while damaged train tracks or even the trestle itself is replaced.

I do believe that there is an easy cost effective solution to the problem that is aesthetically pleasing, which is obviously important with the redevelopment of the downtown region. The installation of "headache" bars also known as low clearance bars would prevent many of these accidents from happening. The vehicle in question strikes the bar and it usually causes little to no damage to the vehicle verses todays situation where trucks are often totaled. If a truck were to strike one of these bars and damage it, the cost is minimal to replace and will be covered by the truckers insurance. The installation of low clearance bars not only would prevent accidents but could potentially save the city from having to replace a railroad trestle damaged in an accident while saving the city a major headache resulting from the interruption of cargo service to manufacturers in the area. Below find just a couple photos of low clearance bars. These are just a few examples of the hundreds that are available and in use across the country.

In the event you are not familiar, the vehicle passes under the bar and strikes the yellow tube suspended by the chains. The tube is designed to breakaway to minimize damage to the vehicle while still notifying the operator not to proceed further. Most users have "spare" tubes in reserve so when a tube is struck it can be replaced

immediately.

10/12

These are simple yet very effective. Prior to retirement I worked public safety at Westfarms. All of the entrances to the parking garages had these several feet prior to the entrance. I have seen these devices save thousands of dollars in damage to vehicles and the structure itself. I truly believe that this should be something that our city considers.

Mr. Mayor, I thank you for taking the time to listen to my suggestions and wish you well in your quest to secure a second term as mayor of this great city!



11/12

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 5, 2024

TO: Mayor Jeffrey Caggiano
Ordinance Committee
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **ORDINANCE COMMITTEE – ELIMINATION/ REVISIONS TO WINTER PARKING BAN (Ordinance Sec 14-32)**

It is my understanding that the City Council Ordinance Committee is investigating the elimination of the Winter Parking Ban that prohibits parking on City streets from December 15 to March 15, during the hours of 2:00 AM to 6:00 AM. The City Ordinance (14-32) is currently enforced by Bristol Police Department with the issuance of parking tickets. The purpose of the parking ban is to facilitate Department of Public Works winter snow removal and deicer treatment operations of City roads. The presence of vehicles poses the following problems to the Department during winter operations:

1. Plowing around vehicles, in particular in the downtown area where roads are narrow. Vehicles parked in the roadway not only increases the probability of a plow truck hitting a parked vehicles, on some roadways with vehicles parked on both side of the road, the presence of vehicles actually prevents DPW trucks from traveling and plowing the road.
2. Roadway salt treatment will result in salt hitting adjacent vehicles.
3. Snow around vehicles results in snow remaining on the roadway after DPW plowing operations. The affected area is not limited to the length of the vehicle (20 FT), rather it also includes the area before and after a parked vehicle totaling approximately 40 FT. When DPW plows around a vehicle and the owner eventually moves the vehicle, snow is left behind on the roadway. DPW has to return to re-plow the roadway section. Since it is after the storm event, re-plowing often results in the Department plowing snow onto cleared sidewalks or across/into driveway openings.

In addition to the Winter Parking Ban specified in City Ordinance 14-32, DPW also issues Emergency Parking Bans pursuant to City Ordinance 14-39 that restricts parking during winter storms, outside the hour of the Winter Parking Ban specified in in City Ordinance 14-32. If the Emergency Parking Bans were effective, it would be DPW's recommendation to eliminate the Winter Parking Ban. However, Emergency Parking Bans are not effective, they are issued as press releases on social media (DPW, City, Mayor and Police) and television networks. As a result, they do NOT reach and large number of residents and vehicles are often on City roads hampering DPW snow removal operations during a storm. One of the primary benefits of the Winter Parking Ban is that it educates residents as to the problems with vehicles parked in on City streets during winter operations. It is DPW's position, that the presence of the Winter Parking Ban

reinforces the Emergency Parking Bans and make them more effective. In particular during nighttime hours when residents are not monitoring or can access press releases announcing Emergency Parking Bans on social media.

12/12

It should be noted that the Cities of New Britain and Waterbury do not have Winter Parking Bans, although I would say that they do experience persistent problems with snow removal as a result. Larger City's like Bridgeport and New Haven restrict parking to one side, and there are a number of City's such as Meriden that do have Winter Parking Bans. Smaller towns such as Burlington, Plymouth and Wolcott do not have winter parking bans, however they do not have as much traffic or multifamily housing and have larger lots resulting in less on street parking. In the City of Bristol, the areas that I believe find the winter parking most problematic and need more parking due to the presence of multifamily housing such as downtown, Federal Hill or the West End are also the areas with narrow streets and pose the highest risk of vehicles parked on the road during snow operations.

The Department of Public Works primary concern with the elimination of the Winter Parking Ban is the inability to contact residents and assure compliance with designated Emergency Parking Bans. The DPW would support the elimination of the Winter Parking Ban if the City had a reverse 911 system that enabled DPW to issue an alert notifying residents of an Emergency Parking Ban. Absent implementing a reverse 911 system or an improved mechanism to communicate the issuance of an Emergency Parking Ban to residents, the Department of Public Works recommendation is to maintain the winter parking ban "as is".

If a revisions to the Winter Parking Ban Ordinance were too be made, DPW would investigate creating a mechanism to allow a waiver to the Winter Parking Ban conditioned on establishing an improved notice and enforcement system associated with Emergency Parking Bans. One potential option, that may sound better than it actual is, would be to issue winter parking tags. The parking tags would be issued by DPW and would allow vehicles to be parked on City Streets during the period of the Winter Parking Ban. Residents would be required to display the parking tags on their vehicles. The tags would indicate vehicle license plates. As a requirement of obtaining a parking tag, residents would be required to provide an email address that can be used by DPW to notify residents of Emergency Parking Bans. In theory, Police could still enforce parking restrictions. They would ticket vehicles that did not display a parking tag. Counterfeit parking tags would be a problem, however Police would have the ability to cross reference tags with DPW data base. I am not aware of a community having a similar system and addition investigation is required, however most current parking ban policies pre-date current technology. It should also be noted that if the Winter Parking Ban is eliminated, DPW would issue additional Emergency Parking Bans for potential storms and issue Emergency Parking Bans earlier in order to "get the word out" to residents.

The City current Winter Parking Ban has been in place since at least 1964 and is ingrained in the public. Residents know not to park on City streets during the winter or they will be ticketed. If the City was to revise the City Ordinance or is investigating the elimination of the Ordinance, I would strongly recommend implementing a pilot/ test program in designated areas of the City. Limiting initial revisions to a few streets that would enable the Department to evaluate the impact of removing or relaxing the Winter Parking Ban without potentially requiring the re-establishment and re-education of the entire City driving population, if the elimination of the Winter Parking Ban proves problematic. I would also strongly recommend that the City Council Ordinance Committee refer this matter to the City's Board of Public Works for input and comment.

Please feel free to contact me with any questions or concerns at 860-584-6113.