



*City of Bristol
City Council*

*Join Zoom Meeting:
<https://bristolct-gov.zoom.us/j/87591699696?pwd=bnasEsOKsxkswsa1njOeRBsLkPqYzA.1>*

*Meeting ID: 875 9169 9696
Passcode:123456
Dial by your location: +1 929 205 6099*

The regular City Council Meeting will be held on Tuesday, January 14, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010 .

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on December 10, 2024.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for December 2024.
 - b. To approve the Tax Refunds dated December 27, 2024.
 - c. To place on file a positive referral from the Planning Commission for a C.G.S. Section 8-24 review of 685 Lake Avenue, Map 4, Lot 17.
 - d. To request that the Planning and Conservation Commission review the City's potential participation in the Highlands Conservation Region and to make a recommendation to City Council.
 - e. To consider and approve a request from Eversource Energy for an easement to be located at 30 Hope Street in order to provide electrical energy to the new municipal garage.
6. Reports and Committee Reports

- a. **Real Estate Committee** - To accept 125 Frederick Street, Map 43, Lot 99B-1 from Gaski's Realty, Inc. by receiving a Deed in Lieu of Foreclosure to resolve the outstanding property taxes due the City of Bristol; to refer this matter to Corporation Counsel to prepare and/or review any necessary documents; and to authorize the Mayor or Acting Mayor to execute any necessary documents to effectuate the same.
7. Old Business
8. New Business
9. Resignations
10. Appointments
11. Internet Crimes Against Children Task Force Agreement
 - a. To approve an agreement between the City of Bristol and Internet Crimes Against Children Task Force (ICAC) and to authorize the Mayor or Acting Mayor to execute any and all documents to effect said contract.
12. Peter Court - Accessway Maintenance
 - a. To direct the Department of Public Works to cease any and all maintenance of the road accessway identified as Peter Court, effective January 17, 2024.
13. Executive Session
 - a. To discuss and take any action as necessary regarding litigation matter DG Connecticut Solar III, LLC v. City of Bristol, Superior Court Docket No. HHB-CV-23-6078561-S.
 - b. To discuss and take any action as necessary regarding litigation matter Meridian Towers Associates, LP v. City of Bristol, Superior Court Docket No. HHB-CV-23-6079841-S.
 - c. To discuss Sandra Daniels-Hipler v. City of Bristol, WCC #7074340, WCC #W001221059, WCC #W000655403; and take action if necessary.
14. Any other matter to come before said meeting
15. Adjournment

Erica Cabiya
Town & City Clerk

5a.

WATER DEPARTMENT

NEW HIRE REPORT

12/1/2024 TO 12/31/2024

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>PER HOUR</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
GAUGHAN	JOSEPH	WOLCOTT	12/20/2024	\$ 27.13		LOCAL 1338	FT	WATER DEPARTMENT	SEMI-SKILLED CRAFTSMAN
WILSON	CONNOR	BRISTOL	12/16/2024	\$ 16.84		NON-BARG	TP	WATER DEPARTMENT	TEMPORARY
VASILE	SAMUEL	BRISTOL	12/16/2024	\$ 16.84		NON-BARG	TP	WATER DEPARTMENT	TEMPORARY
CAUDILL	HAYDEN	BRISTOL	12/17/2024	\$ 16.84		NON-BARG	TP	WATER DEPARTMENT	TEMPORARY
GILLARD	ASHTON	BURLINGTON	12/16/2024	\$ 16.84		NON-BARG	TP	WATER DEPARTMENT	TEMPORARY

TOTAL: 5

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2025 JAN -3 AM 8:33
TOWN AND CITY CLERK
BRISTOL, CT

NEW HIRE REPORT

12/1/2024 TO 12/31/2024

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>PER HOUR</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
CHOMICZ	AMANDA	CHESHIRE	12/02/2024	\$ 30.66		LOCAL 233	FT	POLICE COMMUNICATION	PUBLIC SAFETY DISPATCHER
ELIASSON	BRIAN	UNIONVILLE	12/09/2024	\$ 75,636		POLICE	FT	POLICE DEPARTMENT	POLICE OFFICER
KOZIKOWSKI	JACK	BRISTOL	12/30/2024	\$ 75,636		POLICE	FT	POLICE DEPARTMENT	POLICE OFFICER
LYNCH	MATTHEW	BRISTOL	12/30/2024	\$ 36.02		LOCAL 233	FT	INFORMATION TECHNOLOGY	LIBRARY TECH SUPPORT SPECIALIST
OPAROWSKI	EMILY	BRISTOL	12/09/2024	\$ 25.70		LOCAL 233	FT	PUBLIC WORKS	ACCOUNTS PAYABLE/RECEIV CLERK
PEDREIRA	JON MICHAEL	WOODBURY	12/19/2024	\$ 25.38		LOCAL 1338	FT	PUBLIC WORKS	LABORER SOLID WASTE
ROY	GILBERT	BRISTOL	12/09/2024	\$ 75,636		POLICE	FT	POLICE DEPARTMENT	POLICE OFFICER
HAMILTON	JEWEL	BRISTOL	12/12/2024	\$ 20.00		NON-BARG	TP	PUBLIC WORKS - ENGINE	TEMPORARY WORKER

TOTAL: 8

COMB TOTAL: 13



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2024 DEC 27 AM 8:47
TOWN AND CITY CLERK
BRISTOL, CT



DATE: December 27, 2024

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

<u>CURRENT LIST YEAR</u> <u>NAME</u>	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>		<u>FEES</u>	<u>TOTAL</u>	
		<u>TAX</u>	<u>INT</u>			
ALLY FINANCIAL	2023-03-0348908	\$ 68.75		\$	68.75	VEHICLE SOLD
ALLY FINANCIAL	2023-03-0348958	\$ 138.99		\$	138.99	VEHICLE SOLD
ALLY FINANCIAL	2023-03-0348953	\$ 665.43		\$	665.43	LEASE BUYOUT
ALLY FINANCIAL	2023-03-0348941	\$ 142.89		\$	142.89	VEHICLE SOLD
BOURRET, CLAUDE	2023-03-0305046	\$ 111.89		\$	111.89	VEHICLE SOLD
BREWSTER, MICHAEL	2023-03-0305414	\$ 202.88		\$	202.88	VETERAN EXEMPTION
BURR, PETER & SHANNON	2023-03-0306296	\$ 295.56		\$	295.56	OVERPAYMENT
BURR, PETER & SHANNON	2023-03-0306297	\$ 128.41		\$	128.41	OVERPAYMENT
CHRYSLER CAPITAL	2023-03-0308063	\$ 582.95		\$	582.95	LEASE BUYOUT
CMI SPECIALTY PRODUCTS INC	2023-03-0309120	\$ 379.00		\$	379.00	VEHICLE SOLD
JP MORGAN CHASE BANK	2023-03-0323459	\$ 312.62		\$	312.62	LEASE BUYOUT
JP MORGAN CHASE BANK	2023-03-0323407	\$ 287.44		\$	287.44	VEHICLE SOLD
JP MORGAN CHASE BANK	2023-03-0323403	\$ 412.73		\$	412.73	VEHICLE SOLD
LINDERMAN-SILVA, KIM L	2023-03-0343814	\$ 92.03	\$ 5.52	\$	97.55	VEHICLE SOLD
MAILE, MARK	2023-03-0328363	\$ 559.25		\$	559.25	VEHICLE SOLD
MONICO, JOAN	2023-03-0332006	\$ 689.78		\$	689.78	REG. OUT OF STATE
MUNSON, ELLEN	2023-03-0332806	\$ 229.17		\$	229.17	VEHICLE SOLD
NVSNIT INC	2023-03-0309555	\$ 350.34		\$	350.34	VEHICLE SOLD
PEREZ, WILLIAM	2023-03-0336829	\$ 141.53		\$	141.53	REPOSSESSED
PHILLIPS, ALEXA	2023-03-0337199	\$ 53.01		\$	53.01	VEHICLE SOLD
RADCLIFF WIRE INC	2023-03-0338690	\$ 99.78		\$	99.78	VEHICLE SOLD
LORENZO RAMIREZ, PEDRO	2023-03-0327577	\$ 88.13		\$	88.13	VEHICLE SOLD
RAND, LESLIE	2023-03-0338957	\$ 245.27		\$	245.27	VEHICLE SOLD
RHOADES, JOSEPH	2023-03-0339472	\$ 10.29		\$	10.29	VEHICLE SOLD
ROBERTS, KEVIN	2023-03-0340227	\$ 469.89		\$	469.89	VEHICLE SOLD
SANCHEZ SANTANA, FELIX	2023-03-0342059	\$ 372.81	\$ 22.36	\$	395.17	VEHICLE SOLD
STOWELL, GERALD	2023-03-0345547	\$ 80.96		\$	80.96	VEHICLE GIFTED
TOYOTA LEASE TRUST	2023-03-0347745	\$ 255.37		\$	255.37	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347690	\$ 363.55		\$	363.55	VEHICLE SOLD
USB LEASING LT	2023-03-0348420	\$ 414.19		\$	414.19	VEHICLE SOLD
USB LEASING LT	2023-03-0348417	\$ 522.93		\$	522.93	LEASE BUYOUT
USB LEASING LT	2023-03-0348425	\$ 432.86		\$	432.86	TURN IN LEASE
VCFS AUTO LEASING CO	2023-03-0349043	\$ 309.99		\$	309.99	VEHICLE SOLD
VW CREDIT LEASING LTD	2023-03-0349691	\$ 877.20		\$	877.20	TRADE IN
				\$	-	
TOTAL		\$ 10,387.87	\$ 27.88	\$ -	\$ 10,415.75	

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

PRIOR LIST YEAR**NAME****LIST NUMBER****MOTOR VEHICLE****TAX****INT****FEES****TOTAL**

CAMACHO, DANIEL	2021-04-0401215	\$ 63.52			\$ 63.52	WRONG TOWN
MAZREK, RICH	2022-03-0330059	\$ 94.00			\$ 94.00	OVERPAYMENT
OLSON, NEIL	2021-03-0334286	\$ 852.76			\$ 852.76	OVERPAYMENT
OLSON, NEIL	2020-03-0334042	\$ 981.11			\$ 981.11	OVERPAYMENT
TOYOTA LEASE TRUST	2022-03-0347598	\$ 47.35			\$ 47.35	VEHICLE SOLD
TOYOTA LEASE TRUST	2022-03-0347612	\$ 155.91			\$ 155.91	VEHICLE SOLD
VW CREDIT LEASING CO	2022-03-0349553	\$ 85.41			\$ 85.41	VEHICLE SOLD

TOTAL	\$ 2,280.06	\$ -	\$ -	\$ 2,280.06
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TOTAL ALL MOTOR VEHICLE

\$ 12,695.81

TOTAL PERSONAL PROPERTY

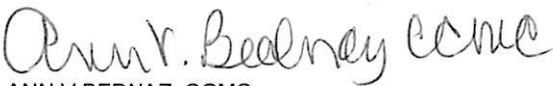
\$ -

TOTAL ALL REAL ESTATE

\$ -

GRAND TOTAL ALL COLLECTIONS**\$ 12,695.81**

RESPECTFULLY,



ANN V BEDNAZ, CCMC

TAX COLLECTOR

KG

5c.



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED

2024 DEC 26 AM 10:35

TOWN AND CITY CLERK
BRISTOL, CT

DATE: December 24, 2024
TO: City Council (c/o Erica Cabiya, Town and City Clerk)
FROM: Bristol Planning Commission
RE: C.G.S. 8-24 Review – 685 Lake Avenue – Map 4, Lot 17

Pursuant to the Connecticut General Statutes Section 8-24, the Bristol Planning Commission, at its meeting of December 23, 2024, approved the following motion with respect to the above captioned item:

“To send a positive referral to the City Council for: 685 Lake Avenue – Map 4, Lot 17; the Planning Commission finds that the C.G.S. 8-24 referral as presented, is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018.

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

C: Attorney J. Steeg (via e-mail)
R. Rogozinski, P.E., Director of Public Works (via e-mail)

5d.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 7, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **HIGHLANDS CONSERVATION REGION – CITY OF BRISTOL
PARTICIPATION (REFERAL TO THE PLANNING COMMISSION &
CONSERVATION COMMISSION)**

RECEIVED
2025 JAN - 8 AM 8:30
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has been notified by the Farmington River Association of an opportunity for the City of Bristol join the Highland Conservation Region. Participation in the region would provide the City potential grant funding opportunities for conservation projects and open space acquisitions. An informational packet on the Highlands Conservation Act is attached for reference purposes.

The Department of Public Works request the following City Council action.

Refer to the City's Planning Commission and Conservation Commission a request to review City participation in the Highlands Conservation Region and provide a recommendation to City Council.

Please note that based on information provided to the Department of Public Works the City deadline to submit an application for participation in the Highlands Conservation Region is April 2025.

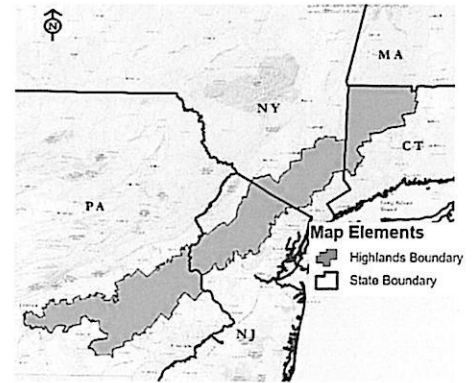
Please feel free to contact me at 860-584-6113 regarding any questions or concerns.

COULD YOUR TOWN BE A HIGHLANDS TOWN?

Highlands Conservation Act Objectives:

- * Clean drinking water * Healthy forests * Thriving wildlife populations * Productive agriculture
- * Abundant recreational opportunities

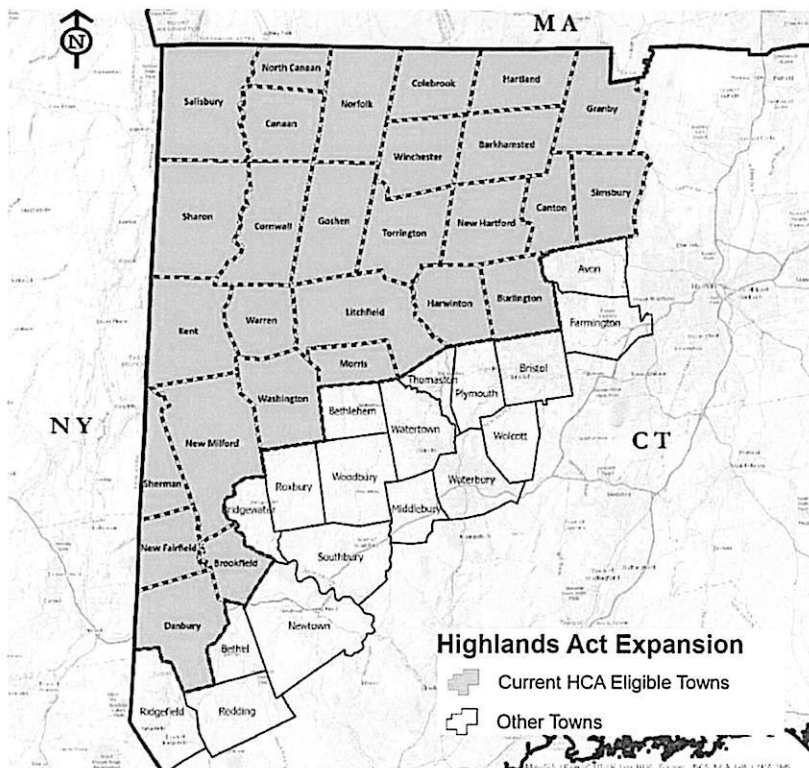
Background: The Highlands region spans 3.4M acres across four states: Connecticut, New York, New Jersey, and Pennsylvania. The Highlands Conservation Act was first passed by Congress in 2004 to conserve lands with important natural resources in this region. Since that time, it has brought *over \$80 million dollars* in federal conservation funding to the four states for use in Highlands communities. Administered by the U.S. Fish and Wildlife Service, funds are dispersed by state agencies (in CT, the Department of Energy and Environmental Protection), to support land conservation projects that advance Highlands Conservation Act Objectives.



In December 2022, the Highlands Conservation Act was reauthorized with some significant new provisions:

- **Additional Highlands Eligible Towns:** The area eligible for Highlands Conservation Act funding can be expanded to include new towns in the region.
- **Newly Eligible Conservation Interest Holders:** County and municipal government entities can now be recipients of Highlands Act funding for land conservation.
- **Highlands Resource Updates:** U.S. Fish and Wildlife will update its project eligibility criteria in alignment with the conservation objectives, best available data and current science.

What New Towns May Be Eligible For Highlands Act Funding?



The original Highlands Conservation Act identified 28 Northwest CT towns as part of the Highlands Region. Communities southeast of the Rte. 202 corridor in Western Connecticut were left out, although many of these towns have natural resources supporting the conservation objectives the Highlands Act aims to protect. Similarly, in the other three states, towns with Highlands conservation resources were excluded from the Highlands Region.

The reauthorization of the Highlands Conservation Act expansion of the Highlands Region boundary to include additional towns that contain Highlands resources.

We can help your Town apply for inclusion in the Highlands Region (if it is not already) and attract federal conservation dollars for qualified land protection opportunities in your community.

Frequently Asked Questions

- (1) What does my town need to do?
Town leadership (town council, first selectman, mayor) needs to state (e.g. through a letter or resolution) willingness to be added to the Highlands Region.
- (2) How can my town position itself to be eligible for Highlands Act funding?
Indicating your town's willingness to be added to the Highlands Region is the first step in enabling conservation projects in your town to receive Highlands Conservation Act funds.
- (3) Does this commit my town to anything?
No. It will enable your town to be eligible for funding only. It does not commit the town to applying for funding, nor does it guarantee funding.
- (4) Would this impact the town's grand list or mill rate?
No. Being included in the Highlands Region allows for the potential use of federal Highlands funding in efforts to protect property with willing landowners in the community. The funding passes through to qualified state, county or municipal government entities that will purchase conservation land (through ownership, conservation easement, or both in combination).
- (5) Does this add regulations or oversight in my town?
No. If your town is added to the Highlands Region, there will be no additional regulations or oversight, just the potential to access federal funding.
- (6) Is every undeveloped parcel in my town potentially eligible?
The U.S. Fish and Wildlife Service has eligibility criteria based on the Highlands conservation objectives. These criteria are being updated based on the 2022 reauthorization language. We expect along with this update, the criteria will expand to new Highlands towns.
- (7) What happens next?
If your town leadership indicates willingness to be added to the Highlands Region, the letter or resolution will be forwarded to the Connecticut DEEP. The State will make a recommendation to the U.S. Fish and Wildlife Service. The Director of U.S. Fish and Wildlife will have final approval.
- (8) Is there a deadline or a window of opportunity to state my town's willingness to be added?
There is currently no deadline to indicate your willingness to be added to the Highlands boundary. We anticipate U.S. Fish and Wildlife Service will review requests periodically. There is likely benefit to indicating willingness sooner (e.g. Spring 2023) rather than later.
- (9) How does my town become a conservation interest holder? What does that entail?
While permitted in the 2022 reauthorization language, the details of municipal and county governments receiving Highlands funds for land conservation are still being worked out.

Who can I contact with additional questions?

Housatonic Valley Association
Tim Abbott
(860) 605-5625 | tabbott@hvatoday.org

[Local Partner]
[Insert]
Phone | Email

January 3, 2025

Attorney Thomas Conlin
17 Riverside Avenue
Bristol CT 06010

Re: W24255/City of Bristol/30 Hope Street, Bristol, CT

Attorney Conlin,

The Connecticut Light and Power Company, doing business as Eversource Energy, has received a request for electric service from your client, referenced above, that will require an easement across private property, as indicated on the enclosed map.

As legal counsel for the requester, please prepare the attached easement documents and Preliminary Certificate of Title. Provide for my review and approval, pdf copies of the following:

- Preliminary Certificate of Title (need only list those encumbrances that relate to the easement area)
- Executed Easement
- If needed, executed Subordination and/or Corporate Resolution

Once I have reviewed and approved them (including the Preliminary Certificate or title policy commitment), I will notify you to proceed with recording. At the same time, you should also have received the recordable mylar map directly from the surveyor. I would advise hanging on to the mylar until you are ready to record the other easement documents just in case there might be any further revisions.

The address for the Real Estate Conveyance Tax Form is 107 Selden Street, Berlin, Connecticut, 06037 and the tax identification number is 060303850.

After recording, please mail me certified copies of all recorded documents (including the map) and, if applicable, the original Corporate Resolution. You will have the option to provide either your Final Certificate of Title which should include an explanation of each encumbrance that the easement is subject to or a title insurance policy. If you choose to provide a title insurance policy, it must be issued to The Connecticut Light and Power Company, dba Eversource Energy for its easement interest in the amount of \$100,000.00 and the non-interference language provided in this package must be added to the Schedule B. Any such Final Certificate of Title or title policy must be in form and substance acceptable to CL&P. The Final Certificate of Title and title insurance policy will require the services of a Connecticut licensed attorney.

Your client will be responsible for any expenses incurred by you for providing this service.

To avoid unnecessary expenses, electric distribution facilities will not be installed and energized until all the aforementioned requirements are met. If there are any legal problems that prevent you from providing the items requested, please call me immediately to discuss possible solutions.

Sincerely,

Stephanie A. Creech

Stephanie A. Creech
Easement Coordinator
T&D ROW and Survey Engineering
860-665-2676 phone
Stephanie.creech@eversource.com

Attachments
Easement Documents & Easement Map

5e
RECEIVED
2025 JAN 10 AM 9:04
TOWN AND CITY CLERK
BRISTOL, CT

ELECTRIC DISTRIBUTION EASEMENT

For a valuable consideration, receipt of which is hereby acknowledged, **CITY OF BRISTOL**, hereinafter called Grantor, hereby grants to The Connecticut Light and Power Company dba Eversource Energy, a specially chartered Connecticut corporation with offices in Berlin, Connecticut, its successors and assigns, hereinafter called Grantee, with WARRANTY COVENANTS (except for the matters described in Schedule A if such schedule is attached), the perpetual right to construct, maintain, replace, relocate, remove and rebuild on, across, over and under the land hereinafter described (Easement Area), an electric distribution system consisting of poles, guys, braces, wires, cables, conduits, transformers, transformer pads, pedestals, meters, structures for street lights and traffic signals, fixtures and other appurtenances useful for providing electric, communication, signal and streetlighting service (including wires, cables and conduits running from the poles, transformers and pedestals to any structures erected on the Grantor's lands); the right to provide electric, communication, signal and streetlighting service by means of the same; and the right to enter the Grantor's lands for the purpose of inspecting, maintaining or removing same and the right, after consultation with the Grantor when practicable, to trim and keep trim, cut and remove such trees or shrubbery as in the judgment of the Grantee are necessary to maintain its services.

Said Easement Area is located on the Grantor's lands on the **Northerly** side of **Hope Street** in the City/Town of **Bristol**, Connecticut, as more particularly described on a map entitled "**Easement Map Depicting Easement Area to be Granted to The Connecticut Light and Power Company dba Eversource Energy Across the Property of City of Bristol 30 Hope Street – Bristol, Connecticut CL&P File No. W24255 Scale: 1" = 30' Date: January 2, 2025 by SLR Consulting**" which map has been filed as map number _____ in the office of the Town Clerk of said City/Town of **Bristol**, Connecticut.

The Grantor agrees, except with the written permission of the Grantee, and except for those improvements shown on the above-referenced plan; provided, however, that said improvements do not interfere with Grantee's access to or operation and maintenance of Grantee's facilities ("Permitted Improvements"), that: (i) no building, structure, or other improvement or obstruction shall be located upon, there shall be no excavation, filling, flooding or grading of, and there shall be no parking of vehicles or planting of trees or shrubbery upon the Easement Area or outside the Easement Area within five (5) feet from any facilities or appurtenance installed to provide services to any structures erected on the Grantor's premises; and (ii) nothing shall be attached, temporarily or permanently, to any property of the Grantee installed by virtue of this easement. The Grantee may, without liability to the Grantor and at the expense of the Grantor, remove and dispose of any of the aforesaid made or installed in violation of the above and restore said land to its prior condition. In the event of damage to or destruction of any of said facilities of the Grantee by the Grantor or agents or employees thereof, all costs of repair or replacement shall be borne by the Grantor. Grantor, its heirs, successors, assigns and agents, shall contact Call Before You Dig prior to commencing installation or maintenance of said Permitted Improvements.

The Grantee further agrees, by the acceptance of this deed, that as long as and to the extent that the electric distribution system together with all appurtenances, located on said land pursuant to this easement are used to provide electric, communication, signal or streetlighting service, the Grantee will repair, replace and maintain such facilities at its own expense (except as otherwise provided herein) and in connection with any repair, replacement or maintenance of said system the Grantee shall promptly restore the premises to substantially the same condition as existed prior to such repair, replacement or maintenance, provided, however, that such restoration shall not include the following: (a) any structures, other improvements or plantings made by the Grantor contrary to the provisions of this easement and (b) any damage to any Permitted Improvements resulting from the Grantee's exercise of its rights hereunder to access the Easement Area and/or to construct, maintain, replace, relocate, remove and rebuild Grantee's facilities.

If any portion of the above-described land upon or under which said facilities or appurtenances thereto shall be located, is now or hereafter becomes a public street or highway or a part thereof, permission, as set forth in Section 16-234 of the General Statutes of Connecticut relating to adjoining landowners, is hereby given to the Grantee and to its successors and assigns, to use that portion of the land for the purposes and in the manner above described.

Any right herein described or granted, or any interest therein or part thereof, may be assigned to any communication or signal company by the Grantee, and the Grantor hereby agrees to and ratifies any such assignment and agrees that the interest so assigned may be used for the purposes described therein for communication or signal purposes.

File No. W24255
After recording, return to:
Stephanie A. Creech, ROW
Eversource Energy
107 Selden Street
Berlin, CT 06037

The words "Grantor" and "Grantee" shall include lessees, heirs, executors, administrators, successors and assigns where the context so requires or permits.

TO HAVE AND TO HOLD the premises unto it, the said Grantee, its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal this ____ day of _____, 20__.

Signed, sealed and delivered in the presence of:

CITY OF BRISTOL

Witness

Witness

(L.S.)

ACKNOWLEDGMENT

STATE OF CONNECTICUT

S.S. _____

COUNTY OF _____

On this ____ day of _____, 20__ before me, the undersigned officer, personally appeared _____ who acknowledged him/herself to be the person whose name is subscribed to the within instrument and acknowledged that they, being duly authorized to do so, executed the same for the purposes therein contained as his/her and said Grantor's free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand and the official seal.

Notary Public - Seal Required
My Commission Expires _____

PRELIMINARY CERTIFICATE OF TITLE

_____, Connecticut

_____, 20____

TO: THE CONNECTICUT LIGHT AND POWER COMPANY dba Eversource Energy

This is to certify that as of the date set forth and as disclosed by the land records of the City/Town of **Bristol**, Connecticut, title to the premises situated on the **Northerly** side of **Hope Street**, in the City/Town of **Bristol**, which are more particularly shown on a certain map entitled **“Easement Map Depicting Easement Area to be Granted to The Connecticut Light and Power Company dba Eversource Energy Across the Property of City of Bristol 30 Hope Street – Bristol, Connecticut CL&P File No. W24255 Scale: 1” = 30’ Date: January 2, 2025 by SLR Consulting”** a copy of which is attached hereto and made a part hereof, is vested in:

free and clear of all encumbrances except:

1. Any and all provisions of any ordinance, municipal regulation or public or private law.
2. Installments of real property taxes to municipal authorities which are not yet due and payable.
3. _____

Counsel to Grantor has reviewed the above-mentioned exceptions to the title identified herein as item numbers _____, and, based upon such review hereby represents and warrants that each such easement/agreement/encumbrance/lien does not adversely impact, impair, conflict with or limit any of the rights and easements to be granted to The Connecticut Light and Power Company dba Eversource Energy in the electric distribution easement to which this Certificate of Title pertains.

Attorney-at-law
State of Connecticut

FINAL CERTIFICATE OF TITLE

_____, Connecticut

_____, 20__

TO: THE CONNECTICUT LIGHT AND POWER COMPANY dba Eversource Energy

This is to certify that as of the date set forth and as disclosed by the land records of the City/Town of **Bristol**, Connecticut, title to the easement rights situated on the **Northerly** side of **Hope Street**, in the City/Town of **Bristol**, as described in an Easement dated _____, 20__, recorded on _____, 20__ under document number _____ in Book _____, Page _____, of the **Bristol** Land Records, a certified copy of which is attached hereto and more particularly described on the map entitled "**Easement Map Depicting Easement Area to be Granted to The Connecticut Light and Power Company dba Eversource Energy Across the Property of City of Bristol 30 Hope Street – Bristol, Connecticut CL&P File No. W24255 Scale: 1" = 30' Date: January 2, 2025 by SLR Consulting**" which map has been filed in the office of the Town Clerk of said City/Town of **Bristol**, Connecticut, as map number _____, is vested in The Connecticut Light and Power Company dba Eversource Energy, free and clear of all encumbrances except:

- (1) Any and all provisions of any ordinance, municipal regulation or public or private law.
- (2) Installments of real property taxes to municipal authorities which are not yet due and payable.
- (3) _____

Counsel to Grantor has reviewed the above-mentioned exceptions to the title identified herein as item numbers _____, and, based upon such review hereby represents and warrants that each such easement/agreement/encumbrance/lien does not adversely impact, impair, conflict with or limit any of the rights and easements to be granted to The Connecticut Light and Power Company dba Eversource Energy in the electric distribution easement to which this Certificate of Title pertains.

Attorney-at-law
State of Connecticut

Non-Interference Endorsements for Schedule B of the Title Insurance Policy

Notwithstanding any provision of this Title Policy to the contrary, the insurance provided by this Title Policy shall provide The Connecticut Light and Power Company dba Eversource Energy ("CL&P") with title insurance coverage in the event that there is: (i) a claim from any third party alleging that the rights and easements granted to CL&P in the electric distribution easement or partial assignment of easement to which this Title Policy pertains (collectively, the "CL&P Easement") adversely impact, impair, conflict with or limit any of the rights/easements/agreements/ encumbrances listed in item numbers _____ of this Schedule B to the Title Policy; or (ii) a claim from CL&P that any of the rights/easements/agreements/ encumbrances in item numbers _____ of this Schedule B to the Title Policy adversely impact, impair, conflict with or limit any of the rights and easements granted to CL&P in the CL&P Easement.

If the Title Company lists the CL&P Easement being insured by the Policy as an exception to coverage on Schedule B, the exception must include the following language:

This Title Policy does not provide insurance coverage for the performance and/or non-performance by the Grantor and Grantee of the future contractual obligations imposed on the Grantor and Grantee in that certain Electric Distribution Easement from _____ to The Connecticut Light and Power Company dba Eversource Energy dated _____ (the "CL&P Easement") listed as Item _____ on Schedule B of this Title Policy; *provided, however,* that no provision of this Title Policy, including no provision in this Schedule B, excludes from the insurance coverage provided by this Title Policy the easements and rights granted to CL&P pursuant to the CL&P Easement.

SUBORDINATION

KNOW YE, That _____ of _____,
for one dollar and other consideration, does hereby grant, remise, release and quit-claim, without warranties of
any kind, the rights and easements granted by _____ to The Connecticut Light and Power
Company dba Eversource Energy by Easement dated _____, and recorded or to be recorded in
the **Bristol** Land Records: and does hereby release and discharge, as to said rights and easements, the lien of a
certain _____ from _____ to _____ dated
_____, recorded in the Land Records of the City/Town of **Bristol**, Volume _____, Page
_____, said _____ being, however, not otherwise released.

TO HAVE AND TO HOLD the premises unto the said releasee and to its successors and assigns forever.

IN WITNESS WHEREOF _____ hereunto set (caused) _____, hand(s)
and seal(s) to be affixed this _____ day of _____, 20____.

Signed, sealed and delivered in the presence of:

(L.S.)

STATE OF _____

SS: _____

COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned officer, personally appeared
_____, known to me (or satisfactorily proven) to be the
person(s) whose name(s) are subscribed to the within instrument and acknowledged that ___he___ executed the
same for the purposes contained, and as _____ free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand.

Notary Public
My commission expires: _____

CERTIFICATE OF CORPORATE RESOLUTION

I hereby certify that at a meeting of the members of _____ duly called on _____, 20____, at which a quorum was present and acting throughout, the following resolutions were unanimously adopted, to wit:

RESOLVED: That this Company grant and convey to The Connecticut Light and Power Company dba Eversource Energy a corporation chartered by the General Assembly of the State of Connecticut and having its principal office in the Town of Berlin, in the State of Connecticut, its successors and assigns, permanent rights for the installation, maintenance and repair of electric (and gas) lines over, under and across land of the Company situated in the City/Town of **Bristol** and State of Connecticut, as set forth in the proposed easement presented to this meeting, which is hereby ordered filed with the records of this meeting; and

RESOLVED: That _____, the _____ of this Company be and he hereby is authorized to execute and deliver in the name of the Company an easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

I FURTHER CERTIFY that the form of easement attached hereto is an exact copy of the aforesaid proposed easement presented at said meeting.

I DO FURTHER CERTIFY that the foregoing resolutions are still in full force and effect as of this date.

IN WITNESS WHEREOF, I have caused the corporate seal of this Company to be hereunto affixed, duly attested by me this _____ day of _____, 20____.

Secretary

(Corporate Seal)

PLEASE RETURN **UNRECORDED** ORIGINAL TO ME FOR MY FILE

6a.

BRISTOL CITY COUNCIL MEETING
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRWOMAN

JANUARY 14, 2025

MOTION

I HEREBY MOVE to accept the following property from Gaski's Realty, Inc. by receiving a Deed in Lieu of Foreclosure to resolve the outstanding property taxes due the City of Bristol.

Map 43, Lot 99B-1, 125 Frederick Street

I FURTHER MOVE that this matter be referred to the Corporation Counsel to prepare and/or review any necessary documents.

I FURTHER MOVE that the Mayor, or acting Mayor, be authorized to execute any necessary documents to effectuate the same.

RECEIVED
2025 JAN -7 PM 2:38
TOWN AND CITY CLERK
BRISTOL, CT



131 North Main Street Bristol, CT 06010 (P) 860-584-3094

Chief Mark R. Morello



January 2, 2025

Erica Cabiya
City Clerk
111 North Main Street
Bristol, CT 06010

RECEIVED
2025 JAN -2 AM 11:48
TOWN AND CITY CLERK
BRISTOL, CT

Please place the following item on the agenda for the next City Council meeting.

To approve an agreement between the City of Bristol and ICAC and to authorize the Mayor or Acting Mayor to execute any and all documents to effect said contract.

Respectfully,

Mark Morello
Chief of Police

"To protect and serve the community with integrity and professionalism"



STATE OF CONNECTICUT

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

RECEIVED

2025 JAN -2 AM 11:48

TOWN AND CITY CLERK
BRISTOL, CT

**CONNECTICUT INTERNET CRIMES AGAINST CHILDREN
(ICAC) TASK FORCE
MEMORANDUM OF UNDERSTANDING**

I. Parties

The Internet Crimes Against Children (ICAC) Task Force is a multi-agency, multi-jurisdictional initiative. This Memorandum of Understanding (MOU) is entered into by and between the Department of Emergency Services and Public Protection ("DESPP") pursuant to its authority under Connecticut General Statutes § 4-8 and the local law enforcement agency through its chief elected official ("ICAC affiliate" or "partnering agency").

DESPP is the recipient of a federal grant disbursed by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Office of Juvenile Justice and Delinquency Prevention (OJJDP). The partnering agency agrees that it is a subrecipient if it receives funds through the grant.

II. Mission

The mission of the Task Force is to deter, prevent, investigate and prosecute predators who seek to exploit or engage minors in sexual activity through the use of computers, electronic media and the Internet. The Task Force will engage in reactive and proactive investigations targeting those offenders who are actively involved in this type of criminal activity. Additionally, the Task Force will participate in a statewide effort to educate the public on issues regarding Internet safety for children. Training opportunities will be made available to Task Force members so that they can become familiar with the most current trends and developments in the area of online child exploitation.

III. Purpose

The purpose of this MOU is to outline the relationship between all participating agencies in order to ensure that each understands and agrees to guidelines concerning policy, supervision, planning, training, and public relations. This document is devised to formalize the association between the agencies and to foster an understanding of each agency's role within the Task Force. The goal of this MOU is to promote efficiency in operations and provide guidelines necessary to ensure standardization in policies and procedures among Task Force participants.

IV. Organizational Structure

The Task Force is composed of representatives from all participating agencies whose authorized official has signed this MOU. This Task Force is a joint endeavor

with all participating agencies acting as partners. The Connecticut State Police Computer Crimes and Electronic Evidence Unit of DESPP will act as the lead law enforcement agency for purposes of grant administration and oversight and will be responsible for monitoring Task Force compliance with the policies and procedures issued by the DOJ, OJJDP. All Task Force activities are governed by these operational and investigative standards. A copy of these guidelines shall be issued to each agency upon execution of this MOU.

V. Task Force Agency Participation

A partnering agency may elect to provide one or more of the following Task Force functions: 1) undercover investigators; 2) forensic analysts; and/or 3) cybertip investigations. The specific Task Force function(s) that the agency agrees to provide shall be indicated on Addendum A attached hereto. The agency may elect to adjust its level of participation by completion of the Addendum A form by an authorized representative of the agency at any time during the term of this MOU. Addendum A shall then be submitted to the ICAC Task Force Commanding Officer for review and approval. The agency shall comply with all terms and conditions of the elected ICAC function, as indicated on Addendum A. A formal amendment to this MOU shall not be required for any change in the level of Task Force participation.

VI. Investigations

All Task Force investigations will be conducted in the spirit of cooperation among the agencies. Partnering agencies will be encouraged to handle the ICAC investigations that occur within their own local jurisdictions. The Task Force will strive to have investigations conducted by the partnering agency that has primary jurisdiction over the geographical area where the crime(s) originated. Task Force headquarters will provide support and training to partnering agencies and, as a matter of course, will not assume any investigations unless requested by the partnering agency or extraordinary circumstances exist.

Investigations will follow ICAC operational and investigative standards and any other policies and procedures formulated by the ICAC Task Force Commanding Officer. Cases will be handled in compliance with each agency's case management policies and procedures.

VII. Prosecution

When necessary, case-by-case analysis will be performed on each potential prosecution to determine in which jurisdiction the case will be prosecuted. Those cases being considered for federal prosecution will be investigated pursuant to guidelines established by the appropriate United States Attorney.

VIII. Information Sharing

All Task Force members shall contribute case information for inclusion into one or more common databases. Access to the ICAC investigative website is available only to ICAC members and serves as a pointer system to assist in investigations.

Basic case information (submitting Task Force information, offender's screen name, identifiers, synopsis of investigation), as well as case update information (criminal proceedings, sentencing information, additional data on suspect) shall be submitted to the ICAC Task Force Commanding Officer on a timely basis for inclusion in the database.

All Task Force members shall regularly conduct a de-confliction process upon the receipt of key identifying information (i.e., known IP address, real name, screen name). If any common target is identified, the initiating agency is responsible for contacting the other law enforcement agency targeting the suspect. Initiating agencies should also consider contacting other local, state, and federal agencies that may be involved in similar investigations.

IX. Records, Reports, and Evidence

All Task Force members will maintain their own agency records and reports for a minimum of five (5) years from the termination of this MOU or as required by law, whichever period is longer.

All necessary case information will be provided to and in the format required by the ICAC Task Force Commanding Officer on a timely basis. Each agency shall report statistics as required to the ICAC Task Force Commanding Officer on a monthly basis. Each partnering agency agrees that selected Task Force cases will be made available upon request to the ICAC Task Force Commanding Officer.

Evidence will be impounded in the Evidence Room of the appropriate participating agency. Evidence will be handled by established rules of law regarding chain of custody and property release.

The storage, security, and destruction of investigative information shall be consistent with law and agency policy. At a minimum, information shall be maintained in locked cabinets and under the control of Task Force personnel. Access to these files shall be restricted to authorized personnel with a legitimate need to know.

Absent the availability of a trained and experienced forensic examiner in the investigator's agency, an ICAC forensic analyst from another participating ICAC Task Force member agency may conduct forensic examinations of computers and related evidence in ICAC cases.

X. Media Relations and Releases

No information pertaining to Task Force operations shall be released to the media without the prior approval of all agencies with an immediate investigative or prosecutorial interest in the case. Media releases may be made jointly by all agencies participating in the case. Media releases shall not include information regarding confidential investigative techniques.

A copy of any media releases relating to ongoing prosecutions, crime alerts, or other matters concerning ICAC operations shall be provided to the ICAC Task Force Commanding Officer.

XI. Training

Each agency shall permit any of its ICAC assigned officers to attend professional development training one day per month. When available, Task Force members will be provided advanced training to improve and enhance the job skills required to combat Internet crimes against children. Grant funds may be used to finance the training, subject to the availability of funding for this purpose. Failure to attend training sessions for which an officer has been registered or cancellation less than forty-eight (48) hours prior to a training session may result in limitations on future training.

XII. Prevention and Education Activities

Public education and awareness are key components of the ICAC initiative. Participating agencies will provide information and guidance to children, parents, educators, and any other individuals concerned with child safety issues through public presentations. These public presentations shall meet all federal grant requirements. These presentations will not depict identifiable victims or use pornographic or sexually explicit images, nor will confidential investigative techniques be discussed. No member of the Task Force may endorse any product or service without the express consent of the OJJDP Program Manager.

XIII. Additional DESPP Responsibilities

As the lead law enforcement agency, the Connecticut State Police Computer Crimes and Electronic Evidence Unit will be responsible for:

- A. Ensuring that a criminal background check is completed for all of its officers, agents, or employees assigned to the Task Force, per DOJ standards;
- B. Compiling and reporting Task Force activities to the OJJDP Program Manager;
- B. Handling all ICAC grant administrative functions;
- C. Contacting partnering agencies to keep them apprised of new developments, training opportunities, problems, and successes within the Task Force; and
- D. Assigning and coordinating daily operational and administrative activities of the Task Force to include regular contact with ICAC officers in partnering agencies to determine the status of investigations, provide supporting investigative and analytical information, and to identify and address issues pertaining to the overall operation of the Task Force.

XIV. Additional Partnering Agency Responsibilities

A. Equipment and Other Resources

Each partnering agency agrees to make available its resources in support of a joint Task Force investigation. These may include, but are not limited to:

1. Vehicles: When appropriate, each agency will supply vehicles for its participating personnel.
2. Communication Equipment: Each agency will supply their personnel with two-way radios, and if available, cellular telephones. A list of current email addresses and cellular telephone numbers will be provided to the ICAC Task Force Commanding Officer.
3. Safety Equipment: Each agency will ensure its officers and agents assigned to the Task Force shall have all necessary equipment including, but not limited to, agency-authorized firearms, handcuffs, ballistic protective vests, and any other equipment judged to be essential according to agency policy.
4. Dedicated Computer Hardware, Software, and Network Access Services:
 - a. To the extent not already funded by ICAC grant funds, each agency shall provide or make available computer and peripheral hardware, software, and network access services dedicated to the exclusive use of its Task Force members. The ICAC Task Force Commanding Officer, in an effort to standardize certain investigative and forensic procedures, may formulate guidelines for the selection, purchase, and use of equipment and software. Any request for reimbursement is subject to the availability of federal grant funding and the terms and conditions of the grant and this MOU. If sufficient funds are available, the purchase of some equipment and services may be made through the ICAC grant. Any equipment and/or software purchased with ICAC grant funds may only be used for ICAC purposes. Any equipment and/or software purchased through ICAC grant funds that is utilized in violation of the terms of this MOU shall be transferred to the ICAC Task Force Commanding Officer.
 - b. If the partnering agency purchases any dedicated computer hardware, software, or network access that will be reimbursed by grant funds, the partnering agency shall first provide a quote for said items to the ICAC Task Force Commanding Officer for evaluation of suitability. The Commanding Officer will notify the partnering agency if reimbursement from grant funds will be authorized. It is the partnering agency's responsibility to notify the Commanding Officer when authorized items

are received and to provide the Commanding Officer with any and all receipts.

- c. The partnering agency agrees that if it receives funds through the grant (training, equipment, software, supplies, etc.) as an ICAC affiliate, it is considered a subrecipient and all established subrecipient monitoring policies and procedures shall apply to the partnering agency. These monitoring procedures are described and outlined in the DOJ Grants Financial Guide, which can be found at <https://www.ojp.gov/funding/financialguidedojo/iii-postaward-requirements#19-0>.
- d. The partnering agency agrees to review and follow the DOJ Grants Financial Guide, namely, § 3.14, the subrecipient management and monitoring section, which references the subrecipient policy, procedures and responsibilities to follow.

- 5. Dedicated Workspace: In lieu of establishing a centralized facility or regional locations, each agency shall make available to its Task Force personnel sufficient workspace and office equipment in a secure area. This space must allow officers, agents, and employees to perform their duties away from public view and without undue distractions from personnel not assigned to the Task Force. However, circumstances may exist where the partnering agency may choose to have its officer(s) assigned to the Connecticut ICAC Task Force Headquarters located in Meriden.
- 6. ICAC Liaison: Each agency shall have an ICAC liaison who shall be responsible for meeting with the Task Force on a quarterly basis to discuss Task Force matters. This liaison is responsible for entering their ICAC activity statistics into the ICAC Reporting portal on a monthly basis.

B. Compensation

Each partnering agency agrees to provide wages and benefits for its personnel assigned to the Task Force. Payment of overtime expenses is the responsibility of each partnering agency.

C. Administrative and Supervisory Responsibility

Any partnering agency personnel assigned to the Task Force will be evaluated by their respective agency heads/supervisors. Continued assignment to the Task Force will be dependent upon a satisfactory supervisory evaluation. At no time will the employees of a partnering agency be deemed employees of another participating agency. Each agency is responsible for the conduct of its Task Force personnel. Immediate notice shall be provided to the ICAC Task Force Commanding Officer of any event that jeopardizes the ability of any assigned personnel to perform the designated ICAC function.

D. Federal Grant Conditions

Each partnering agency agrees to comply with any federal grant conditions that may apply to such agency's participation and/or activities with the Task Force.

E. Criminal Background Checks

Each partnering agency shall ensure that a criminal background check is completed for its own officers, agents, or employees assigned to the Task Force, per DOJ standards.

XV. Liability

Each agency shall assume responsibility and liability for the acts and omissions of its own officers, agents, or employees in connection with the performance of their official duties under this MOU.

XVI. Executive Orders

This Agreement is subject to the provisions of Executive Order No. 3 of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices; Executive Order No. 17 of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings; Executive Order No. 16 of Governor John G. Rowland, promulgated August 4, 1999, concerning violence in the workplace; Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions; and Executive Order No. 49 of Governor Dannel P. Malloy, promulgated May 22, 2015, which mandates disclosure of gifts to public employees and campaign contributions to candidates for statewide public office or the General Assembly for state contracts valued at more than \$50,000, all of which are incorporated into and are made a part of the Agreement as if they had been fully set forth in it.

XVII. Audit

Each partnering agency shall, at its expense, provide for an audit acceptable to DESPP in accordance with the provisions of the State Single Audit Act, as provided in Connecticut General Statutes §§ 4-230 to 4-236. The partnering agency agrees that representatives of DESPP may conduct inspections and examine such records and documentation as they deem necessary to validate payment requests or compliance with this MOU at any reasonable time. The partnering agency shall maintain all records pertaining to its activities and obligations under this MOU for a period of not less than five (5) years from the termination of this MOU.

XVIII. Term of Agreement

It is agreed that this MOU will be in force for a minimum 18-month period from the first day of the month following the date upon which the MOU has been signed by both parties.

The MOU may be terminated at any time by a partnering agency by delivering a written notice of termination to the ICAC Task Force Commanding Officer who will, in turn, notify all other participating agencies. Upon withdrawing from the Task Force, the partnering agency shall return to the Connecticut State Police Computer Crimes and Electronic Evidence Unit any equipment that it received from the Connecticut State Police Computer Crimes and Electronic Evidence Unit or the ICAC Task Force.

XIX. Modification or Amendment

This MOU may not be modified or amended unless in writing and signed by an authorized representative of both parties.

[Signature Page Follows]

SIGNATURE PAGE

PARTNERING AGENCY

Signature of Mayor, First Selectperson or Town Manager

Printed Name and Title of Signatory Above

Date

Agency Address

Tel. w. Area Code

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

Signature of Commissioner

Date

CONNECTICUT ICAC TASK FORCE COMMANDING OFFICER

Signature of ICAC Commanding Officer

Date

Printed Name of Commanding Officer

Special Addendum for ICAC MOUs

1. Forensic Analysis Component

- a. This agency agrees to report monthly ICAC statistics as required;
- b. This agency agrees to assist fellow agencies as resources permit;
- c. This agency agrees to provide an eighteen-month commitment to performing computer forensics examination;
- d. This agency agrees that the one of the participant's primary functions includes computer forensics, for which they will be allowed time to complete at least 6-10 examinations a year;
- e. This agency agrees to provide a proper forensic area (evidence/examination space in the Police Department to properly handle a forensic function);
- f. This agency agrees to maintain forensic software/hardware necessary to meet basic forensic standards set by the steering committee;
- g. This agency agrees that all equipment and software purchased through the ICAC grant will be used specifically for ICAC purposes only, and if it is deemed that this agency is not abiding by the MOU or its addenda, or that the equipment is no longer being used for ICAC purposes, then such equipment shall be returned to DESPP. This agency further agrees that all equipment purchased for ICAC purposes, except any equipment for which this agency received reimbursement, is the property of DESPP and is subject to a yearly inventory audit by DESPP.

2. Undercover Investigative Component

- a. This agency agrees to report monthly ICAC statistics as required;
- b. This agency agrees to follow both the ICAC guidelines and basic standards set forth by the steering committee;
- c. This agency agrees to allow its participants to meet one day a month for professional development;
- d. This agency agrees to assist fellow agencies as resources permit;
- e. This agency agrees to provide an eighteen-month commitment to performing undercover internet investigations;
- f. This agency agrees to provide a proper investigative area;
- g. This agency agrees to maintain forensic software/hardware necessary to meet basic forensic standards set by the steering committee;
- h. This agency agrees to accept cybertips in their jurisdiction and report on the status of the investigations monthly;
- i. This agency agrees that all equipment and software purchased through the ICAC grant will be used specifically for ICAC purposes only, and if it is deemed that this agency is not abiding by the MOU or its addenda, or that the equipment is no longer being used for ICAC purposes, then such equipment shall be returned to DESPP. This agency further agrees that all equipment purchased for ICAC purposes, except any equipment for which this agency received reimbursement, is the property of DESPP and is subject to a yearly inventory audit by DESPP.

3. Cybertip Investigations

- a. This agency agrees to investigate cybertip referrals associated with their jurisdiction and pursue them thoroughly;
- b. This agency agrees to report monthly to the ICAC Task Force Commander or his designee on the status of all referred cybertips;
- c. This agency agrees to report monthly ICAC statistics as required;
- d. This agency agrees to follow ICAC guidelines as well as policies set forth by the steering committee.

ADDENDUM A

The partnering agency to this MOU will be providing the following ICAC Task Force function(s) and agrees to the terms and conditions of the function(s) indicated [***check appropriate box***]:

- ☐ Undercover Investigators. Only those officers assigned to the undercover investigative function will be permitted to conduct ICAC online investigations pursuant to the MOU. All such investigations shall be conducted in accordance with ICAC operational and investigative guidelines. Potential ICAC investigators should be evaluated for assignment to the Task Force based upon their work history and prior investigative experience, familiarity with computers and networks, court testimony skills, ability to handle sensitive information prudently, and a genuine interest in the protection of children. Each officer assigned to the Connecticut ICAC Task Force must receive appropriate training prior to initiating online investigations. An eighteen-month commitment to the Task Force is required.
- ☐ Forensic Analysts. Only those officers assigned to the forensic analyst function will be permitted to conduct ICAC forensic analyses pursuant to the MOU. An eighteen-month commitment to the Task Force is required and any officer so assigned must have computer forensics as one of his or her primary functions during the period of assignment to the Task Force. All such analyses shall be conducted in accordance with ICAC operational and steering committee forensic standards. The Task Force Commanding Officer may establish minimum qualifications, including training requirements for ICAC examiners and establish operational guidelines for conducting ICAC forensic examinations. Any established Task Force guidelines should look to compliment those of the partnering agencies that may already be conducting examinations rather than supersede any guidelines that the partnering agency may currently have in place.
- ☒ Cybertip Investigations. The partnering agency agrees to investigate cybertip referrals associated with their jurisdiction and pursue them thoroughly. All investigations shall follow ICAC guidelines and policies.

_____, Duly Authorized
Signature

Print Name: _____

Date: _____



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: January 7, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW PETER COURT ACCESS WAY MAINTENANCE**

RECEIVED
2025 JAN -8 AM 8:29
TOWN AND CITY CLERK
BRISTOL, CT

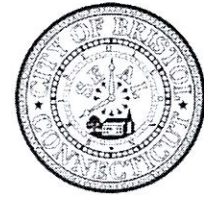
Based on the recommendation by the Department of Public Works, the Board of Public Works approved action authorizing the Department of Public Works to cease all maintenance of the accessway identified as Peter Court. The Board of Public Works further moved to request the following City Council action:

Direct the Department of Public Works to cease any and all maintenance of the road accessway identified as Peter Court, effective January 17, 2024.

As indicated in the attached memorandum dated December 9, 2024 to the Board of Public Works regarding maintenance on the Peter Court accessway, a portion of Peter Court is blocked, there is no right of way or easement in favor of the City and the accessway does not serve a public benefit.

This action is part of an ongoing evaluation of unaccepted City streets by the Department of Public Works to define the level of service provided by the Department on unaccepted City Streets. As part of the evaluation, the Department with City Council action has accepted maintenance of Bird Road and Ambler Road that contain multiple residents and function as City roads and is currently evaluating a number of smaller accessways/ unaccepted City streets maintained by the Department to define the level of service.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: December 9, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., and Director of Public Works

RE: DPW – Road Accessway (Unaccepted City Street) – Peter Court

The Department of Public Works has researched City land records for the accessway identified as Peter Court, located north of South Street between Main St and Church Street. The accessway has been classified as an accepted City street. The Department of Public Works has not improved the roadway. However, the Department has performed snow removal and has completed limited repairs to maintain current roadway conditions. The roadway is utilized by two multi-family homes with a commercial property to the rear (north). Residents are required to bring solid waste barrels (rubbish and recycling) to South St for collection.

Based on the research of City land records, the Department of Public Works could not locate any easement, right of way, or property ownership granted to the City that would require the Department to provide roadway maintenance to the Peter Court accessway. In addition, a gate has been recently installed prior to the commercial property that prevents access to the full length of Peter Court. It should also be noted that Peter Court appears to serve no benefit to the general public.

Based on the facts above, the Department of Public Works recommends that the City cease all maintenance of Peter Court. The Department acknowledges that it has provided a level of service for a number of years, and therefore, has contacted each of the property owners requesting that they submit any and all information to the Department of Public Works and/or the Board of Public Works regarding the Department's proposal to cease maintenance of Peter Court. Absent information from property owners, the Department requests the following Board of Public Works action:

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

Direct the Department of Public Works to cease any and all maintenance of the road accessway identified as Peter Court, effective January 17, 2024. Said action shall include notification to property owners and submittal to City Council for final approval.

Please note that approval of DPW's recommended action includes revising the property addresses from Peter Court to South St for record purposes.

As of this writing on December 9, 2024 the DPW has not been contact by property owners in response to the Departments 12/4/24 letter.

The Board shall also be advised that DPW has contacted the City's Corporation Counsel regarding the status and potential action associated with maintenance and Department services on Founders Dr, Phelps Road, Tower Road, and Neuman Place. DPW has installing a private road sign on Founders Dr, and has been advised that the property owners of Founders Dr have repaved the road, installed speed humps and has made arrangements to plow the roadway. Therefore, the DPW has ceased all maintenance on Founders Drive. The Department is currently reviewing Phelps Rd to determine if the accessway is within the Phelps right of way.

Please feel free to contact me at 860-584-6113 with any questions or concerns.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

December 2, 2024

R&B Investments & Solutions LLC
71 Orient St
Meriden CT., 06450

Dear Property Owner

The Department of Public Works has reviewed available records associate with the accessway current identified with a sign indicating Peters Court (property address 9 Peter Court). Based on the review, the Department finds no record of a public right of way or easement in favor of the City of Bristol indicating the City is authorized or responsible to maintain the access way.

The City acknowledges that the Department of Public Works has plowed the access way for a number of years, however based on the fact that the a portion of the access is currently blocked(picture attached), there is no easement or right of way in favor of the City and the accessway serves no benefit to the general public the Department of Public Works will be recommending to the City's Board of Public Work that the City cease any and all maintenance currently or previously performed by the Departments.

The Department understands that as a property owner you may have information pertinent to the Department of Public Woks recommendation to cease maintenance of the accessway identified as Peter Court. As such, the Department requests that you submit any and all information to the Department or present the information to the Board of Public Works at the Board's December 19, 2024 meeting held in the City's Counsel Chamber at Bristol City Hall (111 north Main Street) at 6:00 PM.

Please be advised that the Department of Public Work's proposal to cease maintenance of the Peter Court accessway does not affect any easement rights you may have or have granting to adjacent property owner.

Subject to Board of Public Work's approval the Department of Public will cease maintenance on January 10, 2024. The proposal to cease maintenance means that you as a property owner will be responsible for all maintenance you may require, including snow removal.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

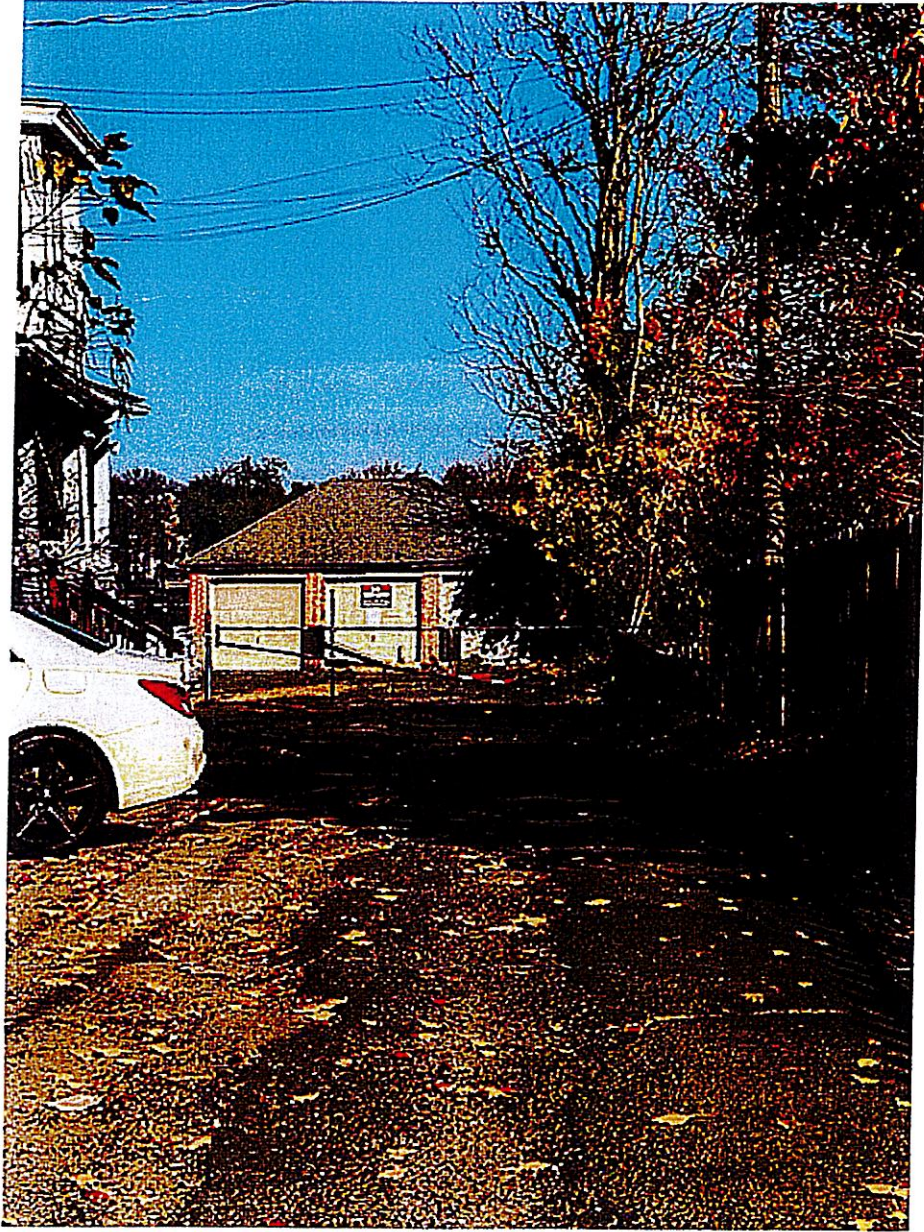
This notice has been mailed to you via regular and certified mail for record purposes and has been hand delivered to the property for your convenience. If approved by the Board of Public Works, a notice to will be filled on the City land records indicating that the property currently identified as 9 Peter Court will be identified as 105 South St on City land records. The notice will also state that maintenance of the accessway is the responsibility of the property owner.

Please feel free to contact me with any questions or concerns.

Sincerely

Raymond A. Rogozinski, P.E.
Director of Public Works
City of Bristol
860-584-6113
raymondrogzinski@bristolct.gov

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov





<https://brief.maryland.gov/...>



Department of Public Works | 860.584.6125

December 2, 2024

Bristol Portfolio LLC
4502 13th Ave
Brooklyn NY, 11219

Dear Property Owner

The Department of Public Works has reviewed available records associate with the accessway current identified with a sign indicating Peters Court (property address 97 South St). Based on the review, the Department finds no record of a public right of way or easement in favor of the City of Bristol indicating the City is authorized or responsible to maintain the access way.

The City acknowledges that the Department of Public Works has plowed the access way for a number of years, however based on the fact that the a portion of the access is currently blocked (picture attached), there is no easement or right of way in favor of the city and the accessway serves no benefit to the general public the Department of Public Works will be recommending to the City's Board of Public Work that the City cease any and all maintenance currently or previously performed by the Departments.

The department understands that as a property owner you may have information pertinent to the Department of Public Woks recommendation to cease maintenance of the accessway identified as Peter Court. As such, the Department requests that you submit any and all information to the Department or present the information to the Board of Public Works at the Board's December 19, 2024 meeting held in the City's Counsel Chamber at Bristol City Hall (111 north Main Street) at 6:00 PM.

Please be advised that the Department of Public Work's proposal to cease maintenance of the Peter Court accessway does not affect any easement rights you may have or have granting to adjacent property owner.

Subject to Board of Public Work's approval the Department of Public will cease maintenance on January 10, 2024. The proposal to cease maintenance means that you as a property owner will be responsible for all maintenance you may require, including snow removal.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

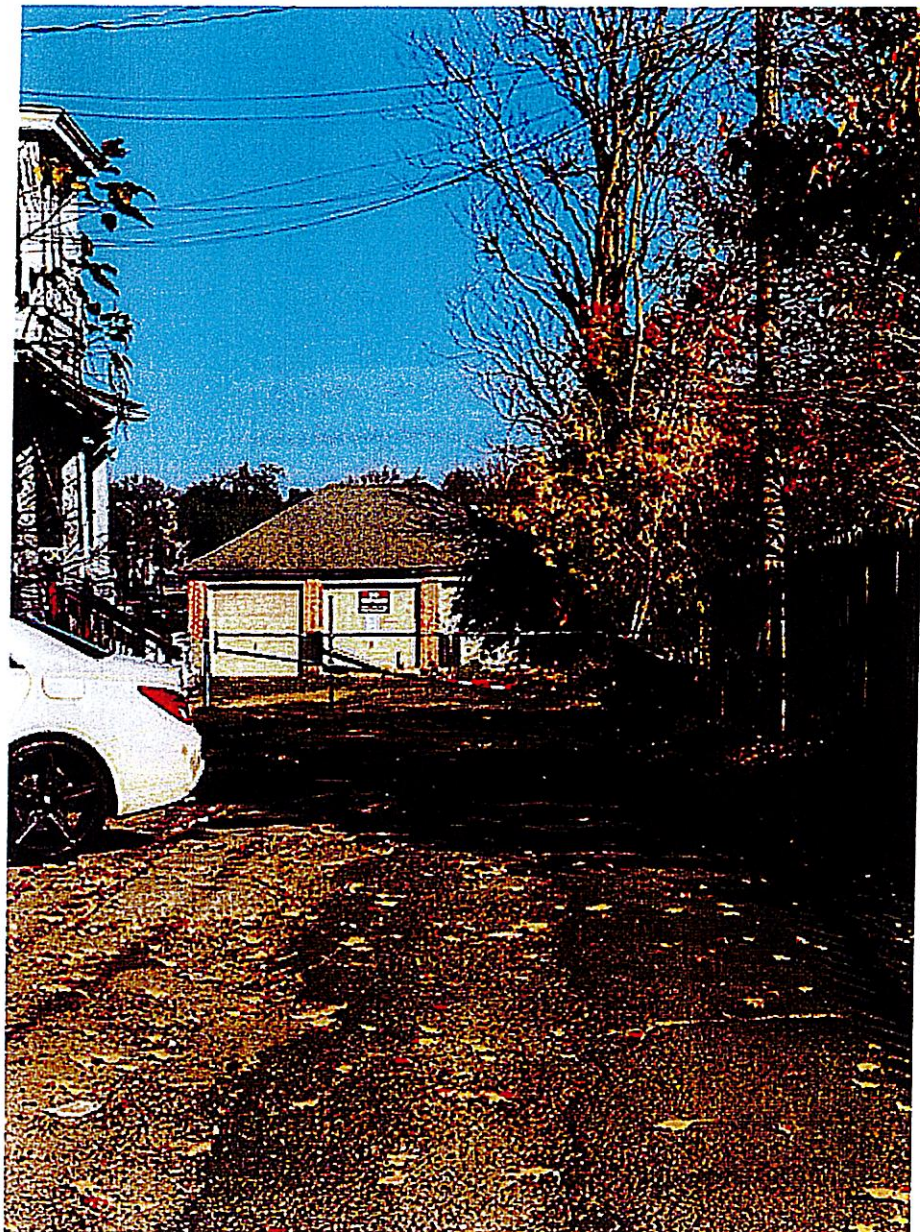
This notice has been mailed to you via regular and certified mail for record purposes and has been hand delivered to the property for your convenience. If approved by the Board of Public Works, a notice to cease maintenance on the Peter Court accessway will be recorded on City land records.

Please feel free to contact me with any questions or concerns.

Sincerely,

Raymond A. Rogozinski, P.E.
Director of Public Works
City of Bristol
860-584-6113
raymondrogzinski@bristolct.gov

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov







Department of Public Works | 860.584.6125

December 2, 2024

Melnick Realty LLC
153 Church St
Bristol Ct. 06010

Dear Property Owner

The Department of Public Works has reviewed available records associate with the accessway current identified with a sign indicating Peters Court (property address 13 Peter Court & 17 Peter Court). Based on the review, the Department finds no record of a public right of way or easement in favor of the City of Bristol indicating the City is authorized or responsible to maintain the access way.

The City acknowledges that the Department of Public Works has plowed the access way for a number of years, however based on the fact that the a portion of the access is currently blocked (picture attached), there is no easement or right of way in favor of the city and the accessway serves no benefit to the general public the Department of Public Works will be recommending to the City's Board of Public Work that the City cease any and all maintenance currently or previously performed by the Departments.

The department understands that as a property owner you may have information pertinent to the Department of Public Woks recommendation to cease maintenance of the accessway identified as Peter Court. As such, the Department requests that you submit any and all information to the Department or present the information to the Board of Public Works at the Board's December 19, 2024 meeting held in the City's Counsel Chamber at Bristol City Hall (111 north Main Street) at 6:00 PM.

Please be advised that the Department of Public Work's proposal to cease maintenance of the Peter Court accessway does not affect any easement rights you may have or have granting to adjacent property owner.

Subject to Board of Public Work's approval the Department of Public will cease maintenance on January 10, 2024. The proposal to cease maintenance means that you as a property owner will be responsible for all maintenance you may require, including snow removal.

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Department of Public Works | 860.584.6125

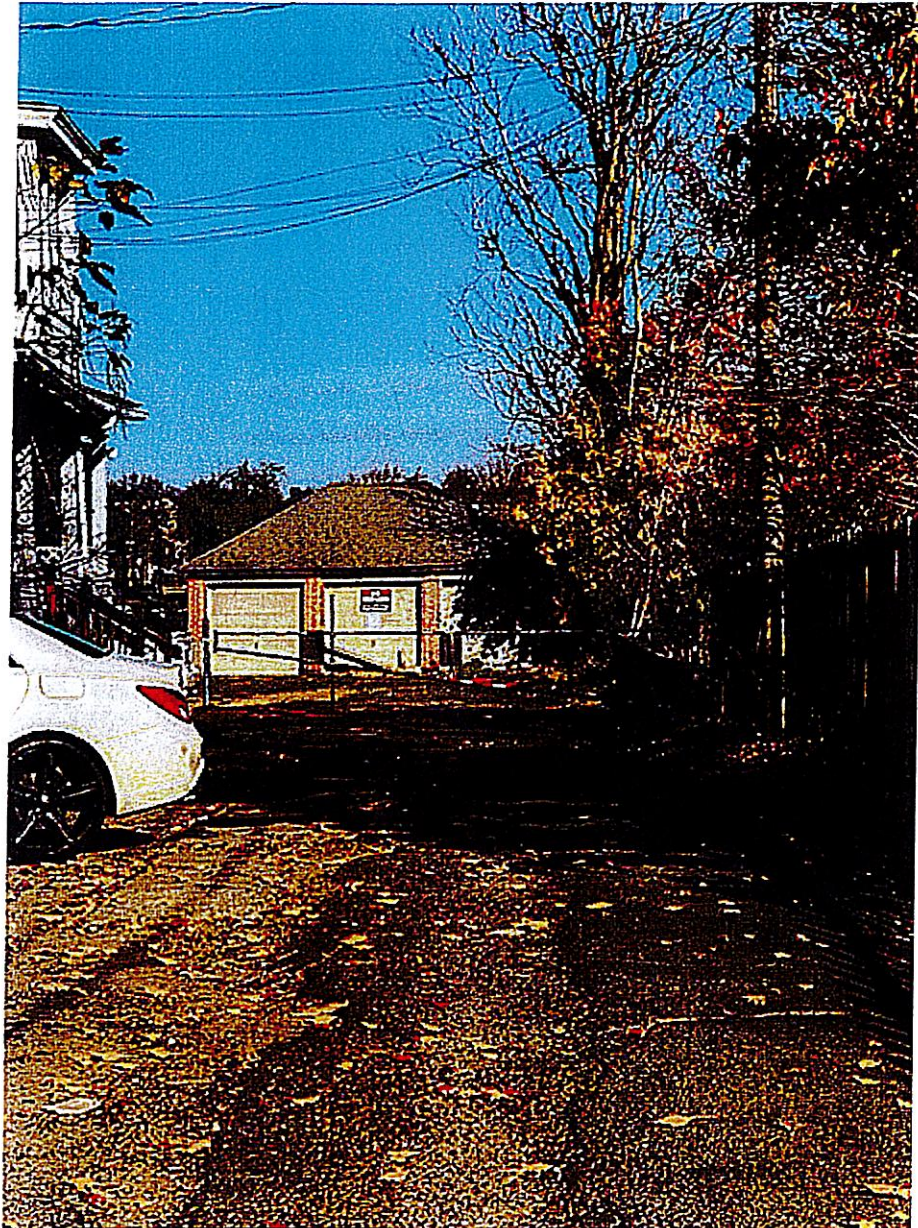
This notice has been mailed to you via regular and certified mail for record purposes and has been hand delivered to the property for your convenience. If approved by the Board of Public Works, a notice to will be filled on the City land records indicating that the property currently identified as 13 and 17 Peter Court will be identified as 121 and 127 South St on City land records. The notice will also state that maintenance of the accessway is the responsibility of the property owner.

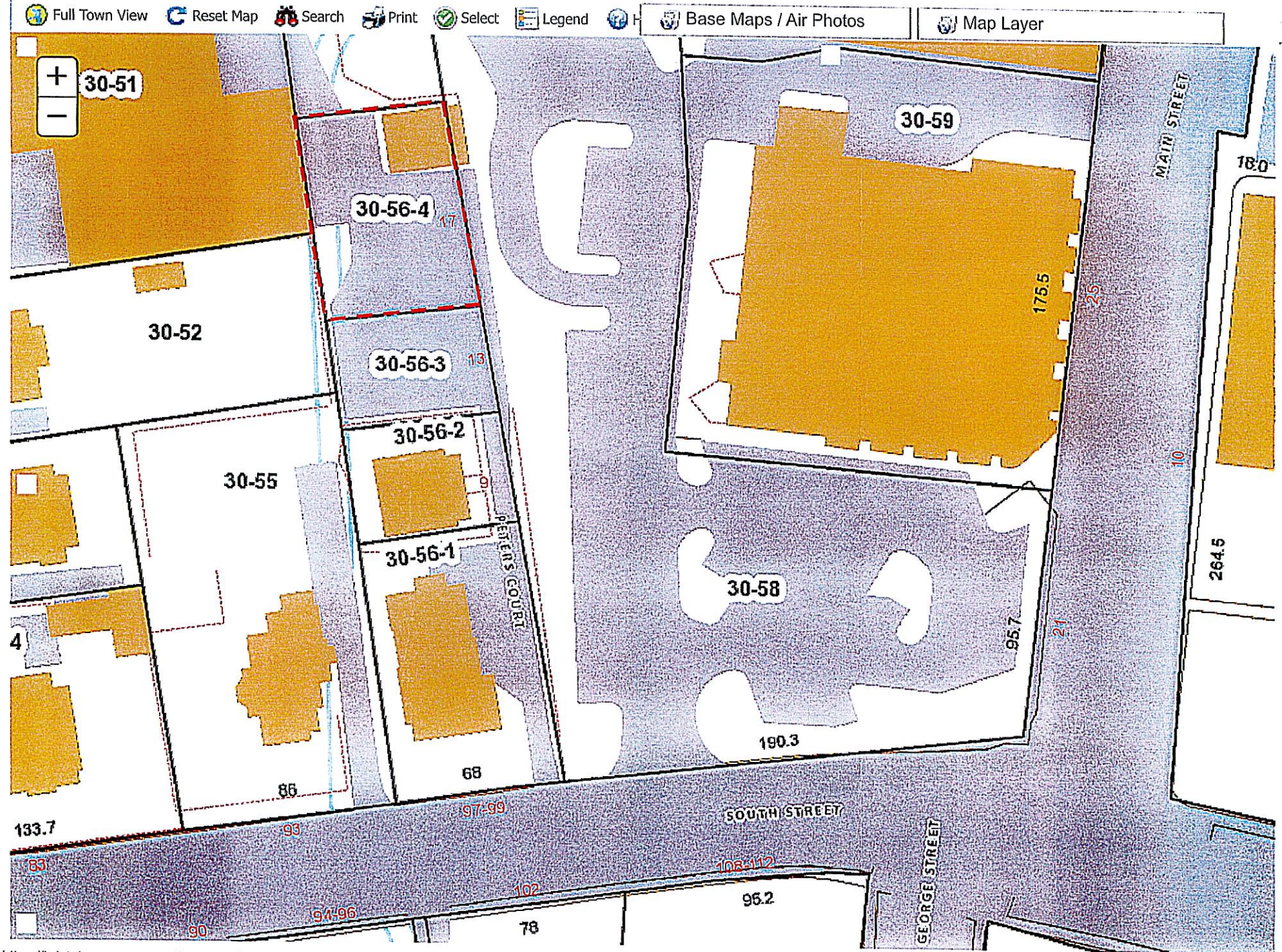
Please feel free to contact me with any questions or concerns.

Sincerely,

Raymond A. Rogozinski, P.E.
Director of Public Works
City of Bristol
860-584-6113
raymondrogoszinski@bristolct.gov

City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov





13a

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE T. BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol
Office of the Corporation Counsel

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
Fax (860) 584-6152

MEMORANDUM

TO: Erica Cabiya, Town and City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *the*

DATE: December 13, 2024

RE: January 2025 City Council Agenda

RECEIVED
2024 DEC 13 PM 12:31
TOWN AND CITY CLERK
BRISTOL, CT

Erica, would you kindly include the following as an Executive Session item on the January, 2025 City Council agenda? Thank you.

1. To discuss and take any action as necessary regarding litigation matter Superior Court docket HHB-CV-23-6078561-S, DG Connecticut Solar III, LLC v. City of Bristol.

Thank you.

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE T. BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



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Office of the Corporation Counsel

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111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
Fax (860) 584-6152

RECEIVED
2024 DEC 26 PM 4:15
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town and City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: December 26, 2024

RE: Request for Executive Session, January 14, 2025 City Council Meeting

Erica, would you kindly place the following onto the January 14, 2025 City Council Agenda as an Executive Session item?

1. To discuss and take any action as necessary on litigation matter Meridian Towers Associates, LP v. City of Bristol, Superior Court Docket Number HHB-CV-23-6079841-S.

Thank you.

13c

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

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MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol
Office of the Corporation Counsel

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
Fax (860) 584-6152

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Jeffrey R. Steeg, Assistant Corporation Counsel 

DATE: January 7, 2025

RE: Sandra Daniels-Hipler v. City of Bristol – Workers' Compensation

RECEIVED
2025 JAN -7 PM 2:38
TOWN AND CITY CLERK
BRISTOL, CT

We respectfully request that the following matter be scheduled for an Executive Session at City Council meeting for January 14, 2025:

1. Sandra Daniels-Hipler v. City of Bristol
WCC File #7074340
WCC File #W001221059
WCC File #W000655403