

BOARD OF HEALTH - FINANCE COMMITTEE MEETING

MINUTES

January 17, 2025

A meeting of the Bristol-Burlington Health District's Board of Health Finance Committee was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Present: James Moylan
Jack Lu, Committee Chairman
Robert Wetmore

Staff present: Marco Palmeri, MPH, RS, Director of Health
Caitlynn Magda, Assistant Office Manager, Board of Health Secretary

Audience in Attendance: Skip Gillis, Bristol, CT

The meeting was called to order by Jack Lu at 9:02 a.m.

1. F.Y. 2025-2026 Budget Discussion

- Mr. Lu begins by asking the Finance Committee if there are any questions regarding the budget packet or quarterly reports sent to the committee.
- Director Palmeri goes over key points for the upcoming Fiscal Year 25-26 Budget:
 - Mr. Wetmore asked about the Housing Division, to which Director Palmeri explains who works in this division.
 - Director Palmeri shares his future vision and plan for BBHD's Chief Sanitarian position and notes he is currently the acting Chief as there are specific requirements for the position.
 - Mr. Moylan asks for a listing of all grants for the next Finance Committee meeting.
 - Mr. Lu asks Director Palmeri if there are any anticipated legal or professional matters which are not in the budget. Director Palmeri describes those circumstances which exist and could arise due to the expiring union contract and existing legal matters.
 - Brief discussion regarding BBHD's plan to move and how this will impact the Fund Balance designated for leasehold improvements as well as the Dental division.
 - Brief discussion surrounding Marco's future plans for possibly expanding BBHD's services. Mr. Moylan recommends exploring prior to expansion.

2. Adjournment

Meeting adjourned by Committee Chairman Lu at 9:59 a.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health