



City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

SPECIAL MEETING

Thursday, January 30th 2025

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Cheryl Thibeault, City Council Member
Raymond Zagurski, Animal Control Officer
Frank Stawski, Commissioner
Luis Lorenzo, Maintenance Technician
Christopher Hayden, Commissioner
Jon Mace, Commissioner
David Oakes, Facilities Manager
Matthew Moskowitz, Deputy Chief of Police

ABSENT:

STAFF PRESENT:

Roger Rousseau, Purchasing Agent

1. **CALL TO ORDER**

Chairperson Lindsey Rivers called the meeting to order at 5:00 pm.

2. **DISCUSSION OF TERMINATION OF THE CONTRACT WITH RAUHAUS
FREEDENFELD & ASSOCIATES ARCHITECT FOR CONSTRUCTION OF
A NEW ANIMAL CONTROL FACILITY**

City Council Member Cheryl Thibeault made a motion to approve the termination of the contract with Rauhaus Freedenfeld & Associates, second by Commissioner Frank Stawski.

The committee then held a discussion on the contract termination with Rauhaus Freedenfeld & Associates. Purchasing Agent Roger Rousseau described how the original plan was to construct a new Animal Control Facility, however there was not sufficient acreage to build. Rauhaus Freedenfeld & Associates was notified on July 25th 2024 to suspend all activities. Since then the scope of the project has completely changed from a new build construction to the remodel of 30 Cross Street. The committee further discussed the work Rauhaus Freedenfeld & Associates has completed thus far and some communication issues the committee had with the architect.

Facilities Manager David Oakes expressed concern over spending more time and money finding a new architect. Purchasing Agent Roger Rousseau stated that the committee has the option to restructure the contract with Rauhaus Freedenfeld & Associates. He also reiterated how the scope of the project has completely changed, the termination of the

contract is for convenience. Rauhaus Freeddenfeld & Associates will be able to submit another proposal for the renovation of 30 Cross Street.

Vote: Unanimously Passed

3. **DISCUSSION OF REISSUANCE FOR PROPOSALS FOR RENOVATIONS AT 30 CROSS STREET**

The committee reviewed a packet Purchasing Agent Roger Rousseau has put together for the Request for Proposals. Roger had made modifications to the scope of the renovations at 30 Cross Street. The facility requirements were not modified in this Request for Proposals. The committee will need to review and send the needed changes to Purchasing Agent Roger Rousseau before the next meeting. The project schedule is preliminary at this time.

4. **ADJOURNMENT**

Commissioner Frank Stawski made a motion to adjourn, seconded by Commissioner Christopher Hayden.

Vote: Unanimously Passed

The Animal Control Building Committee special meeting on January 30th 2025 was hereby adjourned at 5:32 pm.

Jacqueline England
Recording Secretary