



City of Bristol
City Council

REVISED AGENDA

Join Zoom Meeting:

[https://bristolct-
gov.zoom.us/j/84420893989?pwd=lbzgSKRGKGR33bT1nLVucDG8iyTpaV.
1](https://bristolct-gov.zoom.us/j/84420893989?pwd=lbzgSKRGKGR33bT1nLVucDG8iyTpaV.1)

Meeting ID: 844 2089 3989

Passcode: 123456

Dial by your location: +1 929 205 6099 US (New York)

The regular City Council Meeting will be held on Tuesday, February 11, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of regular City Council meeting held on January 14, 2025.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for January, 2025.
 - b. To approve the Tax Refunds dated February 3, 2025.
 - c. To place on file the Training Report for Land Use boards and commissions pursuant to C.G.S. Sec. 8-4c.
 - d. To accept funding from the U.S. Department of Treasury for the following grant: Federal Grant No. SLFRP0128 in the amount of \$50,000 for the Bristol Department of Aging from the Coronavirus State and Local Fiscal Recovery Funds to help with the renovation of the parking lot; to refer this grant to the Board of Finance for appropriation and any other necessary action, and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to this grant agreement.

- e. To place on file a positive referral from the Planning Commission for a C.G.S. Sec. 8-24 review and support of Bristol's participation in the Highland Conservation Region.
 - f. To place on file a positive referral from the Inland Wetlands and Watercourses Agency of the Conservation Commission encouraging the City of Bristol to participate in the Highland Conservation Region.
6. Reports and Committee Reports
- a. **Real Estate Committee** - To adopt enforcement policies when the owner of adjoining private property has installed structures or has personal property encroaching on City of Bristol property, and to refer this matter to Corporation Counsel to effectuate this new policy.
 - b. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances Chapter 19, Police, Article II. Department, Sec. 19-17. Ranks and Grades in the Police Force.
 - c. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances Chapter 2, Administration, Article II. Officers and Employees, Division 6. Police and Fire Retirement, Sec. 2-97.3. Retirement Benefits and Their Payment - Generally.
7. Old Business
8. New Business
9. Resignations
10. Appointments
11. Resolutions
- a. To approve a resolution authorizing the Mayor of the City of Bristol to execute and deliver in the name of the City, an easement to the Connecticut Light and Power Company dba Eversource Energy, and to do any and all other acts to effectuate the same.
 - b. To approve a resolution authorizing the Mayor to sign any and all documentation required for the City to enter into and participate in the Highlands boundary as maintained by the U.S. Fish and Wildlife Service for the Highlands Conservation Act grant program.
12. Municipal Grants-in-Aid Re-Certification
- a. To authorize the Mayor to certify to the State of Connecticut Office of Policy and Management, the Municipal Grant in Aid in the amount of \$4,856,624.00 for the 2025 Fiscal Year.

13. Contract 2P21-026 - City Renovation and Improvement at City Hall

- a. To authorize the Mayor to execute a contract amendment in the amount of \$57,500 to Contract 2P21-026 - City Renovation and Improvement at City Hall with Quisenbury Arcari Malik, LLC. Said amendment increases the contract from \$1,611,096 to \$1,668,596.

14. Executive Session

- a. To discuss Laurie Carter v. City of Bristol, Claim No. 7087388; and take action if necessary.
- b. To discuss James Blaschke v. City of Bristol, Claim No. 7250623; and take action if necessary.

15. Any other matter to come before said meeting

16. Adjournment

Erica Cabiya
Town & City Clerk

JANUARY 14, 2025

The regular meeting of the City Council was held on Tuesday, January 14, 2025 in the City Hall Council Chambers, 111 North Main Street at 7:04 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. CALL TO ORDER

2. APPROVAL OF MINUTES

On motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To approve the minutes of the regular meeting held on December 10, 2024.

3. PUBLIC PARTICIPATION

Diane Kosis, 20 Oak Road, Southington – Spoke about the quality of life with the constant low frequency noise coming from Reworld. She submitted the following documents for the record: Letter from Quiet Communities Inc., Letter from Southington Town Council to DEEP, and State Representative Rebecca Martinez's proposed legislation.

Francis Pickering, 60 Panthorn Trail, Southington – Asked the City to do something about the noise pollution from Reworld. He spoke about information he gathered from his research.

Justine McGowan, 16 Mill Pond Drive, Bristol – Stated that the noise from Reworld causes sleep deprivation. She also stated that the noise can be harmful to a person's mental health and quality of life.

Bob Crowley, 1985 West Street, Unit #57, Southington – Asked the Council to help alleviate the constant noise from Reworld.

David James, 21 West Broad Street, Plainville – Stated that the constant noise from Reworld affects his family's sleep and health. He expressed concern about Reworld being trusted to monitor the medical waste burning. He stated that he believes Reworld will drive property values down.

Diana Decrescenzo, 129 North Ridge Court, Southington – Spoke about the noise and the risk of breathing unhealthy air from Reworld. She also expressed concern about the burning of medical waste.

Mayor Caggiano stated that the Bristol Burlington Health District is addressing the noise issue and that there is ongoing litigation. He explained that Reworld has committed to spending another \$1.5 million to rectify the situation.

Julie Erwin, 81 Woodchuck Lane, Harwinton – Owns multiple properties in Bristol. Stated that she is opposed to the installation of traffic cameras.

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Jeremy (last name illegible), 359 Broad Street, Bristol – Stated that he is opposed to traffic cameras. He feels that business owners being held responsible for paying a traffic ticket for their employees' infraction is unfair to the business owner.

Daniel Bailey, 71 Sonstrom Road, Bristol – Stated that he is in favor of traffic cameras. He expressed his opinion that it will improve the safety of pedestrians.

Catherine Crowley, 328 Washington Street, Bristol – Stated that she is opposed to traffic cameras. She feels traffic cameras are unconstitutional.

Robert Cochran, 32 Ridge Road, Bristol – Stated that he is opposed to traffic cameras. He spoke about safety, especially when a truck is towing a trailer or cargo. He believes slamming on the brakes could cause more accidents. He also stated that the driver of a company vehicle should be held responsible for paying the ticket, not the business owner.

Donna Barbat, 167 Birch Street, Bristol – Stated that she is opposed to traffic cameras. She encouraged people to do their own research and look at the data.

David Dionne, 91 Oakwood Circle, Bristol – Stated that he is opposed to traffic cameras. He also stated that he agrees with the prior public speakers and would like to let police officers do their jobs.

Jeffrey Hayden, 50 Melinda Lane, Bristol – Requested sidewalks be put in from the south end of city-owned property at Southside School through the property at 93 Tuttle Road, which is approximately a total of 182 linear feet. He feels lack of sidewalks is a safety issue year-round that is made worse by wintery conditions.

4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt five items as part of the Consent Calendar.

a. New Hire Report for December 2024

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the New Hire Report for the month of December, 2024.

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b. Tax Refunds in the Amount of \$12,695.81

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$12,695.81
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c. Positive Referral from Planning Commission for 685 Lake Avenue, Map 4, Lot 17

Communication received from the Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral for 685 Lake Avenue, Map 4, Lot 17.

d. Request for Planning & Conservation Commission to review the City's Participation in the Highlands Conservation Region

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To request the Planning and Conservation Commission to review the City's potential participation in the Highlands Conservation Region and make a recommendation to City Council.

e. Eversource Energy Easement at 30 Hope Street

Communication received from Assistant Corporation Counsel Conlin.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To consider and approve a request from Eversource Energy for an easement to be located at 30 Hope Street in order to provide electrical energy to the new municipal garage.

6. REPORTS AND COMMITTEE REPORTS**a. Real Estate Committee**

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Olsen, it was unanimously voted: To accept the following property from Gaski's Realty, Inc. by receiving a Deed in Lieu of Foreclosure to resolve the outstanding property taxes due the City of Bristol: Map 43, Lot 99B-1, 125 Frederick Street. It was further moved that this matter be referred to the Corporation

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Counsel to prepare and/or review any necessary documents, and that the Mayor, or Acting Mayor, be authorized to execute any necessary documents to effectuate the same.

7. OLD BUSINESS

Council Member Dickau spoke about the likely closures of Countryside Manor and Sheriden Woods. He provided statistical information and asked numerous questions concerning the employees.

Mayor Caggiano gave an update about the process and help for the employees.

8. NEW BUSINESS

a. On motion of Council Member Panioto and seconded by Council Member Tyler, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign and execute the Bristol Salvation Army Use of Facilities Request Form. This will allow the use of the Salvation Army of Bristol facility located at 19 Stearns Street as a cold weather emergency shelter. It was further moved that this matter be referred to the Corporation Counsel for any necessary action to effectuate this motion.

b. Council Member Dickau asked Mayor Caggiano about a letter he wrote for a Charter School application.

9. RESIGNATIONS

The following resignations were presented:

Nicole LaPorte – Cemetery Commission, Sec. 2-9

Colleen Nicaastro – Historic District Commission, Sec. 2-9

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To accept the resignations and send letters of thanks.

10. APPOINTMENTS

The following appointments were presented:

Cemetery Commission

Maya Bringe – Appointment – term to 3/25

Replaced Nicole LaPorte.

Confirming motion by Council Member Panioto.

Motion passed in voice vote.

Energy Commission

Eric Carlson – Mayoral appointment as Bd. Of Education Liaison

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Fire Commission

Dana Jandreau – Reappointment – term to 1/28
Confirming motion by Council Member Thibeault.
Motion passed in voice vote.

Historic District Commission

Colleen Nicastro – Reappointment – term to 1/30
Confirming motion by Council Member Rosengren.
Motion passed in voice vote.

Jennifer St. John – Appointment – term to 1/30
Confirming motion by Council Member Rosengren.
Motion passed in voice vote.

Library Board

Elizabeth Kanachovski – Reappointment – term to 1/28
Confirming motion by Council Member Olsen.
Motion passed in voice vote.

Pina Salvatore - Reappointment – term to 1/28
Confirming motion by Council Member Olsen.
Motion passed in voice vote.

Barbara O'Neill - Reappointment – term to 1/28
Confirming motion by Council Member Olsen.
Motion passed in voice vote.

Danielle Rivard – Appointment – term to 1/28
Replaced Tom Jensen.
Confirming motion by Council Member Olsen.
Motion passed in voice vote.

Transportation Commission

Peter Del Mastro – Appointment – term to 1/28
Confirming motion by Council Member Thibeault.
Motion passed in voice vote.

Youth Commission

Donna Osuch – Appointment as Private Youth Serving Agency Member – term to 1/28
Confirming motion by Council Member Rosengren.
Motion passed in voice vote.

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11. INTERNET CRIMES AGAINST CHILDREN TASK FORCE AGREEMENT

- a.** Communication received from Police Chief Morello.

On motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To approve an agreement between the City of Bristol and the Internet Crimes Against Children (ICAC) Task Force, and to authorize the Mayor or Acting Mayor to execute any and all documents to effect said contract.

Police Chief Morello explained that the process behind this agreement has already been in place, but this agreement provides more resources to the City.

12. PUBLIC WORKS DEPARTMENT - PETER COURT ACCESSWAY MAINTENANCE

- a.** Communication received from Public Works Director Rogozinski.

On motion of Council Member Olsen and seconded by Council Member Rosengren, it was unanimously voted: To direct the Department of Public Works to cease any and all maintenance of the road accessway identified as Peter Court, effective January 17, 2025.

13. EXECUTIVE SESSION

At 8:33 p.m., on motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To convene into Executive Session to discuss items a. – c. below.

a. Present to discuss and take any action as necessary on litigation matter: DG Connecticut Solar III, LLC vs. City of Bristol, Superior Court Docket No. HHB-CV-23-6078561-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, and Steeg; and Assessor Tom DeNoto.

b. Present to discuss and take any action as necessary on litigation matter: Meridian Towers Associates, LP v. City of Bristol, Superior Court Docket No. HHB-CV-23-6079841-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin and Steeg; and Assessor Tom DeNoto.

c. Present to discuss and take any action as necessary on the matter of Sandra Daniels-Hipler v. City of Bristol, WCC #7074340, WCC #W001221059, WCC #W000655403: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, and Steeg. Council Member Rosengren recused himself due to a conflict of interest.

Discussion was held. No votes were taken.

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At 8:56 p.m., on motion of Council Member Thibeault and seconded by Council Member Panioto it was unanimously voted: To reconvene into Public Session.

On motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To resolve litigation matter, Superior Court Docket No. HHB-CV-23-6078561-S, DG Connecticut Solar III v. City of Bristol by a Stipulation for Judgment whereby the City of Bristol agrees to fully exempt the personal property of the plaintiff subject to Connecticut General Statutes section 12-81(57) and section 16-244u, and that the Assessor be directed to make said adjustment to the Grand List.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To resolve the litigation matter, Meridian Towers Associates, LP v. City of Bristol, Superior Court Docket No. HHB-CV-23-6079841-S by Stipulation for Judgment at the agreed upon Full Market Value of \$15,950,000.00 and that the Assessor be authorized to adjust the October 1, 2022 Grand List in accordance with this Stipulation.

On motion of Council Member Olsen and seconded by Council Member Tyler, it was voted: That the City of Bristol enter into a Full and Final settlement in the matter of Sandra Daniels-Hipler v. City of Bristol for any and all workers' compensation claims filed by Sandra Daniels-Hipler for WCC file #7074340, WCC file #W001221059, and WCC File #W000655403 for the total amount of Seventy-Five Thousand (\$75,000.00) Dollars. The dates of these claims are listed, but are not limited to the following: December 27, 2012, June 10, 2014, January 12, 2016.

It was further voted that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement. *[Council Member Rosengren had previously recused himself from this agenda item due to a conflict of interest.]*

14. **OTHER BUSINESS** – None.

15. **ADJOURNMENT**

At 9:00 p.m., on motion of Council Member Rosengren and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

NEW HIRE REPORT

1/1/2025 TO 1/31/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
CRUZ SANTIAGO	PABLO	BRISTOL	01/14/2025	\$ 23.10	PER HOUR	LOCAL 233	FT	PUBLIC WORKS	CUSTODIAN/MAINTENANCE WORKER
HASELKAMP	HARRY	MILFORD	01/13/2025	\$ 153,094		NON-BARG	FT	PERSONNEL	DIRECTOR OF HUMAN RESOURCES
SAVELLE	MAYA	BURLINGTON	01/23/2025	\$ 17.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
MILIA	LINDA	WATERBURY	01/13/2025	\$ 58.24	PER HOUR	NON-BARG	TP	PERSONNEL	TEMPORARY WORKER
VALENCIA RUIZ	ALEX	BRISTOL	01/06/2025	\$ 21.00	PER HOUR	NON-BARG	TP	LIBRARY - MAIN	TEMPORARY WORKER

TOTAL: 5

RECEIVED
 2025 FEB -4 AM 9:17
 TOWN AND CITY CLERK
 BRISTOL, CT



RECEIVED
2025 FEB -3 AM 10:52
TOWN AND CITY CLERK
BRISTOL, CT



DATE: February 3, 2025

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

<u>CURRENT LIST YEAR</u>		<u>SUPPLEMENTAL MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ANGIOLILLO, FRANCIS	2023-04-0400310	\$ 25.32			\$ 25.32	ANTIQUE EXEMPTION
GARREN, DALE	2023-04-0403173	\$ 5.42			\$ 5.42	ANTIQUE EXEMPTION
HILL, DONALD	2023-04-0403788	\$ 48.69			\$ 48.69	VETERAN EXEMPTION
MCCOY, ELIJAH	2023-04-0405450	\$ 23.90			\$ 23.90	VEHICLE SOLD
TOTAL		\$ 103.33	\$ -	\$ -	\$ 103.33	

<u>CURRENT LIST YEAR</u>		<u>MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ACAR LEASING	2023-03-0300211	\$ 561.89			\$ 561.89	VEHICLE SOLD
ACAR LEASING	2023-03-0300192	\$ 39.66			\$ 39.66	VEHICLE SOLD
ACAR LEASING	2023-03-0300207	\$ 529.16			\$ 529.16	VEHICLE SOLD
ACAR LEASING	2023-03-0300215	\$ 433.99			\$ 433.99	VEHICLE SOLD
ANDERSON, LISA	2023-03-0301325	\$ 482.81			\$ 482.81	VEHICLE SOLD
ALBINO, JEROME	2023-03-0300758	\$ 365.63			\$ 365.63	ADJUST PLATE 23 SUPP
ALLY FINANCIAL	2023-03-0348962	\$ 664.36			\$ 664.36	TURN IN LEASE
ALLY FINANCIAL	2023-03-0348959	\$ 747.14			\$ 747.14	PURCHASE LEASE
ALLY FINANCIAL	2023-03-0348963	\$ 352.48			\$ 352.48	PURCHASE LEASE
ALLY FINANCIAL	2023-03-0348902	\$ 611.06			\$ 611.06	ADJUST PLATE 23 SUPP
ARI FLEET LT LTD	2023-03-0301644	\$ 499.88			\$ 499.88	VEHICLE SOLD
BERRESUETA RODRIGUEZ, NESTOR	2023-03-0303892	\$ 107.35	\$ 9.65		\$ 117.00	VEHICLE SOLD
BRIGGS, TRACY	2023-03-0305465	\$ 121.27	\$ 3.64		\$ 124.91	VEHICLE SOLD
BROWN, AUDREY	2023-03-0305709	\$ 147.76			\$ 147.76	ADJUST PLATE 23 SUPP
BURNS, TIMOTHY	2023-03-0306284	\$ 114.29			\$ 114.29	ADJUST PLATE 23 SUPP
CARON, SANDRA	2023-03-0307230	\$ 36.33			\$ 36.33	ADJUST PLATE 23 SUPP
CUNNINGHAM, WILLIAM	2023-03-0310776	\$ 56.65			\$ 56.65	ADJUST PLATE 23 SUPP
DEFILIPPIS, MAXIMILLIAN	2023-03-0311936	\$ 293.12			\$ 293.12	VEHICLE SOLD
DUQUETTE, LISA	2023-03-0314058	\$ 107.12			\$ 107.12	ADJUST PLATE 23 SUPP
GOKEY, THERESA	2023-03-0318251	\$ 34.31			\$ 34.31	VEHICLE SOLD
HYUNDAI LEASE TITLING TR	2023-03-0322111	\$ 227.87			\$ 227.87	TURN IN LEASE
HYUNDAI LEASE TITLING TR	2023-03-0322017	\$ 320.02			\$ 320.02	VEHICLE SOLD
HYUNDAI LEASE TITLING TR	2023-03-0322037	\$ 415.07			\$ 415.07	VEHICLE SOLD

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

JP MORGAN CHASE BANK	2023-03-0323387	\$	540.53		\$	540.53	VEHICLE SOLD
KOCH, JAMES S 2ND	2023-03-0324449	\$	612.52	\$ 27.56	\$	640.08	ADJUST PLATE 23 SUPP
KINGSBURY, DAVID	2023-03-0324247	\$	484.47	\$ 8.53	\$	493.00	ADJUST PLATE 23 SUPP
KRAMPITZ, JOHN	2023-03-0324775	\$	546.04		\$	546.04	ADJUST PLATE 23 SUPP
LAVOIE, ADAM	2023-03-0326125	\$	14.99		\$	14.99	OVERPAYMENT
MARINO, GENE MARIE	2023-03-0328922	\$	187.94		\$	187.94	ADJUST PLATE 23 SUPP
MAZZONE, BENJAMIN	2023-03-0330061	\$	81.06		\$	81.06	ADJUST PLATE 23 SUPP
MECCARIELLO, MARY	2023-03-0330682	\$	110.59	\$ 3.32	\$	113.91	ADJUST PLATE 23 SUPP
MINACCI, DAVID & NANCY	2023-03-0331683	\$	231.44		\$	231.44	ADJUST PLATE 23 SUPP
MONTGOMERY, JAMES	2023-03-0332071	\$	89.98		\$	89.98	ADJUST PLATE 23 SUPP
MOTA, ERICA	2023-03-0332596	\$	70.77	\$ 6.37	\$	77.14	JUNKED
NISSAN INFINITI LT LLC	2023-03-0334031	\$	376.05		\$	376.05	VEHICLE SOLD
NISSAN INFINITI LT LLC	2023-03-0333976	\$	253.68		\$	253.68	VEHICLE SOLD
NISSAN INFINITI LT LLC	2023-03-0334078	\$	351.80		\$	351.80	TURN IN LEASE
NISSAN INFINITI LT LLC	2023-03-0334079	\$	367.35		\$	367.35	PURCHASE LEASE
NISSAN INFINITI LT LLC	2023-03-0334080	\$	264.71		\$	264.71	TURN IN LEASE
NVSN IT INC	2023-03-0309554	\$	63.55		\$	63.55	ADJUST PLATE 23 SUPP
PISANI, DANIEL A JR	2023-03-0337540	\$	317.95		\$	317.95	ADJUST PLATE 23 SUPP
PULLA, RUTH	2023-03-0338427	\$	146.46		\$	146.46	ADJUST PLATE 23 SUPP
MORANN, ASHLEY	2023-03-0313395	\$	192.46		\$	192.46	ADJUST PLATE 23 SUPP
RIVENBURGH, SARA	2023-03-0339841	\$	9.57		\$	9.57	OVERPAYMENT
RYERSON, IAN	2023-03-0309027	\$	69.72		\$	69.72	ADJUST PLATE 23 SUPP
SEWARD, KEVIN	2023-03-0343359	\$	14.87		\$	14.87	JUNKED
SLEDZIONA, JENNIFER	2023-03-0344224	\$	45.76		\$	45.76	VEHICLE SOLD
STEEG, JEFFREY	2023-03-0345190	\$	68.76		\$	68.76	SUPP CREDIT TRADE DOI
TOYOTA LEASE TRUST	2023-03-0347628	\$	57.52		\$	57.52	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347729	\$	70.02		\$	70.02	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347741	\$	56.77		\$	56.77	VEHICLE SOLD
USB LEASING LT	2023-03-0348396	\$	608.04		\$	608.04	VEHICLE SOLD
					\$	-	
TOTAL		\$	13,574.59	\$ 59.07	\$ -	\$ 13,633.66	

PRIOR LIST YEAR
NAME

<u>PRIOR LIST YEAR</u>		<u>MOTOR VEHICLE</u>				
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ACAR LEASING	2022-03-0300233	\$ 296.73			\$ 296.73	VEHICLE SOLD
ACAR LEASING	2022-03-0300172	\$ 820.66			\$ 820.66	VEHICLE SOLD
ACAR LEASING	2022-03-0300208	\$ 440.38			\$ 440.38	VEHICLE SOLD
ARI FLEET LT LTD	2022-03-0301678	\$ 866.40			\$ 866.40	VEHICLE SOLD
EAN HOLDINGS LLC	2022-04-0402407	\$ 180.40			\$ 180.40	VEHICLE SOLD
IRIZARRY, CYNTHIA	2022-04-0403795	\$ 142.79			\$ 142.79	TOTAL LOSS
VW CREDIT LEASINT LTD	2022-03-0349551	\$ 361.93			\$ 361.93	VEHICLE SOLD
TOTAL		\$ 3,109.29	\$ -	\$ -	\$ 3,109.29	

CURRENT LIST YEAR
NAME

	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>			<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>		
CORELOGIC	2023-01-0103858	\$ 2,717.76			\$ 2,717.76	OVERPAYMENT
CORELOGIC	2023-01-0118769	\$ 2,598.48			\$ 2,598.48	OVERPAYMENT
LACOUX, MIGDALIA CARRASCO	2023-01-0110642	\$ 179.76			\$ 179.76	OVERPAYMENT
TOTAL		\$ 5,496.00	\$ -	\$ -	\$ 5,496.00	

<u>PRIOR LIST YEAR</u> <u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
HOME LOAN SERV	2022-01-0116643	\$ 2,634.38			\$ 2,634.38	
	TOTAL	\$ 2,634.38	\$ -	\$ -	\$ 2,634.38	

TOTAL ALL MOTOR VEHICLE	\$	16,846.28
TOTAL PERSONAL PROPERTY	\$	-
TOTAL ALL REAL ESTATE	\$	8,130.38
GRAND TOTAL ALL COLLECTIONS	\$	24,976.66

RESPECTFULLY,


 ANN V BEDNAZ, CCMC
 TAX COLLECTOR
 KG



City of Bristol

BRISTOL, CONNECTICUT 06010
Land Use Office

RECEIVED

2025 JAN 23 PM 4:17

TOWN AND CITY CLERK
BRISTOL, CT

DATE: February 3, 2025

TO: Mayor Caggiano and City Council
(c/o Erica Cabiya, Town and City Clerk)

FROM: Robert M. Flanagan, AICP – City Planner – R.M.F.

RE: Land Use Training Reporting – Connecticut General Statutes 8-4c

Pursuant to the Connecticut General Statutes (C.G.S.) Section 8-4c, the parameters were established by the General Assembly under Public Act 21-29 and updated under subsection (a) of Section 3 of Public Act 23-173, for the reporting of mandated land use board and commission training to the legislative body of each municipality.

Reporting Parameters:

“Not later than March 1, 2024, and annually thereafter, the planning commission, zoning commission, combined planning and zoning commission, and zoning board of appeals, as applicable, in each municipality shall submit a statement to such municipality’s legislative body, or, in a municipality where the legislative body is a town meeting, its board of selectmen, affirming compliance with the training requirement established pursuant to subsection (a) of this section by each member of such commission or board required to complete such training in the calendar year ending the preceding December thirty-first.”

2024 Report

During the 2024 calendar year, the Bristol Land Use Staff facilitated the following schedule of training with our newest Land Use Board and Commission members. We are pleased to report that compliance has been achieved with the required training requirements listed in the Section 8-4c.

1. Combined Training for new Land Use Board and Commission Members:

History of Planning and Land Use – November 14, 2024 – 1.5 hours
Board and Commission Functions, Roles and Responsibilities – December 5, 2024 – 1.5 hours
Fair Housing and Public Hearing Procedures – Training Video – 1 hour

For questions or any additional information, please contact my office at: 860-584-6225.
Thank you.

Erica Cabiya

From: Jason Krueger
Sent: Monday, January 27, 2025 11:58 AM
To: Erica Cabiya
Cc: Diane Waldron; Jeffrey Caggiano
Subject: City Council Agenda

Hi Erica,

Can you put The following on the Agenda for the next City Council meeting:

From the Department on Aging: The US Department of the Treasury is directing \$50,000 to the Bristol Department of Aging from the Coronavirus State and Local Fiscal Recovery Funds to help with the renovation of our Parking lot. We would request that the Mayor sign the Grant Agreement; Federal Grant No. SLFRP0128.

Let me know if you need anything more from me. The Mayor has the grant agreement.

Jason P. Krueger
Executive Director
Bristol Department of Aging
860-584-7895 ext. 7109

RECEIVED
2025 JAN 27 PM 12:01
TOWN AND CITY CLERK
BRISTOL, CT



City of Bristol

BRISTOL, CONNECTICUT 06010
Planning Commission

RECEIVED
2025 JAN 31 AM 10:10
TOWN AND CITY CLERK
BRISTOL, CT

DATE: January 28, 2025
TO: City Council (c/o Erica Cabiya, Town and City Clerk)
FROM: Bristol Planning Commission
RE: C.G.S. 8-24 Review – Highlands Conservation Region – Presentation on the Highlands Conservation Act to the Commission.

Pursuant to the Connecticut General Statutes Section 8-24, the Bristol Planning Commission, at its meeting of January 27, 2025, voted to send a positive referral to the City Council in support of the City of Bristol's participation in the Highland Conservation Region with the following motion:

"The Planning Commission finds that the proposed participation by the City of Bristol in the Highland Conservation region, as presented, is generally consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018, and specifically the following:

- I. Section 4.3.3.4. – Cooperate with adjacent communities and other organizations in protecting natural resources."*

For questions or additional information, please contact:
City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

cc: Attorney J. Steeg (via email)



City of Bristol
BRISTOL, CONNECTICUT 06010
INLAND WETLANDS & WATERCOURSES AGENCY
OF THE CONSERVATION COMMISSION OF THE CITY OF BRISTOL

RECEIVED

2025 FEB -4 PM 3:03

TOWN AND CITY CLERK
BRISTOL, CT

DATE: February 4, 2025

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Inland Wetlands and Watercourses Agency of the Conservation
Commission of the City of Bristol

RE: City Council Referral – Highlands Conservation Region Participation

The Inland Wetlands and Watercourses Agency of the Conservation Commission of the City of Bristol, at its meeting of February 3, 2025, voted to send a positive referral to the City Council encouraging the City of Bristol to participate in the Highlands Conservation Region.

For questions or additional information, please contact:
Anthony Lorenzetti, P.E. – City of Bristol Department of Public Works at 860-584-6125.

c: R. Rogozinski (via email)

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRPERSON

FEBRUARY 11, 2025

RECEIVED
2025 JAN 27 AM 9:09
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City of Bristol adopt the following enforcement policies when the owner of adjoining private property has installed structures or has personal property encroaching City of Bristol property, then the following enforcement actions shall be taken:

1. If the encroached city owned property has been permanently conserved as "open space" or the city owned property has wetlands, ponds, lakes or streams, then the encroaching adjoining property owner must remove all structures and personal property off of the city owned property;
2. If the adjoining private property owner has structures or personal property which is encroaching city owned property not considered as "open space" or does not have wetlands, ponds, lakes or streams, then the city has two options depending on the unique circumstances of the encroachment;
 - a. The city can pursue removing all structures and personal property off of the city owned property; or
 - b. Enter into a boundary line adjustment with the encroaching neighbor with all expenses, including but not limited to survey costs, attorney's fees, recording fees, etc. being the responsibility of the encroaching property owner.

I FURTHER MOVE that this matter be referred to the Corporation Counsel to effectuate this new policy.

BRISTOL CITY COUNCIL MEETING
COUNCILMAN SEBASTIAN PANIOTO,
CHAIR, ORDINANCE COMMITTEE

FEBRUARY 11, 2025

**ADOPTION OF ORDINANCE
CHAPTER 19, POLICE, ARTICLE II. DEPARTMENT,
SEC. 19-17. RANKS AND GRADES IN THE POLICE FORCE**

TOWN AND CITY CLERK
BRISTOL, CT

2025 FEB 10 PM 2:39

RECEIVED

MOTION: I hereby MOVE that Sec. 19-17. Ranks and grades in the police force of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I FURTHER MOVE that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 19-17. Ranks and grades in the police force.

The police department of the city shall have a police force table of organization containing but not limited to the following positions:

- (1) Chief;
- (2) Deputy chiefs;
- (3) [Lieutenants;] Captains;
- (4) [Sergeants;] Lieutenants;
- (5) [Detectives; and] Sergeants;
- (6) [Patrol officers.] Detectives;
- (7) Patrol officers.

(Code 1960, § 9-2; Ord. of 1-2-80; Ord. of 11-12-02; Ord. of 12-8-20)

BRISTOL CITY COUNCIL MEETING
COUNCILMAN SEBASTIAN PANIOTO,
CHAIR, ORDINANCE COMMITTEE

FEBRUARY 11, 2025

**ADOPTION OF ORDINANCE
CHAPTER 2, ADMINISTRATION,
DIVISION 6. POLICE AND FIRE RETIREMENT, SEC. 2-97.3
REIREMENT BENEFITS AND THEIR PAYMENT - GENERALLY**

RECEIVED
2025 FEB 10 PM 2:44
TOWN AND CITY CLERK
BRISTOL, CT

MOTION: I hereby MOVE that Sec. 2-97.3 Retirement benefits and their payment - Generally of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I FURTHER MOVE that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 2-97.3. Retirement benefits and their payment—Generally.

- (a) Each member who retired prior to April 12, 2005 shall be entitled to the benefits set forth in the ordinance at the time of the member's retirement, provided that in no event will a member's benefits be less than the benefits he or she is entitled to receive pursuant to the applicable collective bargaining agreement.
- (b) Each member who (i) retires due to normal retirement pursuant to subsection 2-97.1(a); or (ii) who is retired for disability or is a member of the veteran reserve will receive a pension in an amount equal to seventy (70) percent of his or her compensation. For purposes of this subsection, in the event that a member receives a pay out of his or her unused sick leave, compensation shall include twenty-five (25) percent of the amount of unused sick leave paid to the member.

A member's benefit payable under this subsection shall be increased as required to reflect increases in the salaries of active employees at the same rank and step the retiree held at retirement including non-bargaining [police captains] deputy chiefs. Benefits payable under this subsection to any retired police chief shall be increased as required to reflect increases in the salaries of active, full-time, non-bargaining employees as approved by the city council, but will not reflect increases in the compensation of any police chief contained in a personal

employment agreement as required by Charter section 35. In no event shall an increase under this subsection exceed two and one-quarter (2.25) percent per year.

- (c) A member shall be fully vested in his or her benefit from the plan if he or she terminates employment with the city as a police officer after he or she has completed at least ten (10) years of continuous service. Such member shall receive a pension on the earlier of (i) the date he or she attains age sixty-five (65) or (ii) the date he or she would have completed twenty-five (25) years of continuous service had he or she remained employed by the city as a police officer, provided that he or she has not withdrawn his or her contributions. If a member is entitled to a pension under this subsection, he or she will receive a pension in an amount equal to two and eight-tenths (2.8) percent of his or her compensation, multiplied by his or her years of continuous service. For purposes of this subsection, compensation shall be determined as of the date the member terminated employment as a police officer, and shall not include any amount paid with respect to unused sick leave. In no event shall the vested benefit to which the terminated member is entitled be of lesser value than the amount of his or her own contributions. A member's benefit under this subsection shall not be adjusted to reflect increases in the salaries of active employees.
- (d) Notwithstanding any provision of this section to the contrary, a police officer shall not be eligible to receive a pension if:
 - (1) The member is discharged for just cause and such discharge is not reversed upon appeal, or
 - (2) The member resigns after he or she has been informed that he or she is under investigation for an offense which constitutes just cause for discharge, and he or she is not exonerated of such offense.
- (e) If a member has completed ten (10) or more years of service, and is found by a physician appointed by the city to be unable to perform the duties of his or her position due to a disability that was not incurred during the performance of his or her duties, such member shall be eligible to receive pension payments in an amount equal to two and eight-tenths (2.8) percent of his or her compensation, multiplied by his or her years of continuous service. In no event shall such member's pension benefit be less than twenty-eight (28) percent of his or her compensation, or more than seventy (70) percent of his or her compensation. For purposes of this subsection, compensation shall be determined as of the date the member terminated employment as a police

officer, and shall not include any amount paid with respect to unused sick leave.

- (f) If a member was not a regular member of the police force on the payroll on January 1, 1972, but was employed as a police officer during the period from July 1, 1981 to June 30, 1985, the portion of the member's benefit accrued between July 1, 1981 and June 30, 1985 shall be adjusted after retirement as described in this subsection. The amount of the adjustment of such portion of the member's benefit shall be calculated under both the cost of living adjustment provision in effect from July 1, 1981 to June 30, 1985 and the escalator clause. Such member shall be credited with an amount attributable to the method that yields the greatest adjustment in the member's benefit, but in no event will be credited with amounts under both methods. In no event shall a member's benefit be adjusted under this subsection exceed seventy (70) percent of his or her compensation, or if greater, the maximum benefit permissible on June 30, 1985 increased to reflect the applicable cost of living increases.
- (g) If a member (or in the case of a death benefit, the surviving spouse) does not elect to have payment of his or her retirement benefit begin at the earliest date such payments could have been made, the member or surviving spouse may elect a retroactive benefit commencement date. If a member or surviving spouse so elects, he or she shall receive a retroactive payment representing amounts to which he or she was otherwise entitled treated as if benefits commenced no earlier than the earliest date on which he or she could have retired.
- (h) A member who has retired on or after their normal retirement date shall be allowed to receive benefits pursuant to this division if such member is still employed by the city in a position not covered under this pension system. A member shall retire no later than the date such member attains age sixty-five (65).

(Ord. of 4-10-07; Ord. of 4-9-13; Ord. of 10-10-17)

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150

City of Bristol

BRISTOL, CONNECTICUT 06010

Office of Corporation Counsel

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *twc*

DATE: January 27, 2025

RE: Resolution – Easement to Eversource, 30 Hope Street

RECEIVED
2025 JAN 27 AM 11:41
TOWN AND CITY CLERK
BRISTOL, CT

Erica, would you kindly include the following Resolution to the City Council agenda for February, 2025? Please contact me with any questions. Thank you.

Equal Opportunity Employer

RESOLUTION

RESOLVED: That the City of Bristol grant and convey to The Connecticut Light and Power Company dba Eversource Energy, a corporation chartered by the General Assembly of the State of Connecticut and having its principal office in the Town of Berlin, in the State of Connecticut, its successors and assigns, permanent rights for the installation, maintenance and repair of electric (and gas) lines over, under and across land of the Company situated in the City of **Bristol** and State of Connecticut, as set forth in the proposed easement presented to this meeting, which is hereby ordered filed with the records of this meeting; and

RESOLVED: That Jeffrey Caggiano, the Mayor of the City of Bristol be and he hereby is authorized to execute and deliver in the name of the City of Bristol an easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

File No. W24255
After recording, return to:
Stephanie A. Creech, ROW
Eversource Energy
107 Selden Street
Berlin, CT 06037

ELECTRIC DISTRIBUTION EASEMENT

For a valuable consideration, receipt of which is hereby acknowledged, **CITY OF BRISTOL**, hereinafter called Grantor, hereby grants to The Connecticut Light and Power Company dba Eversource Energy, a specially chartered Connecticut corporation with offices in Berlin, Connecticut, its successors and assigns, hereinafter called Grantee, with WARRANTY COVENANTS (except for the matters described in Schedule A if such schedule is attached), the perpetual right to construct, maintain, replace, relocate, remove and rebuild on, across, over and under the land hereinafter described (Easement Area), an electric distribution system consisting of poles, guys, braces, wires, cables, conduits, transformers, transformer pads, pedestals, meters, structures for street lights and traffic signals, fixtures and other appurtenances useful for providing electric, communication, signal and streetlighting service (including wires, cables and conduits running from the poles, transformers and pedestals to any structures erected on the Grantor's lands); the right to provide electric, communication, signal and streetlighting service by means of the same; and the right to enter the Grantor's lands for the purpose of inspecting, maintaining or removing same and the right, after consultation with the Grantor when practicable, to trim and keep trim, cut and remove such trees or shrubbery as in the judgment of the Grantee are necessary to maintain its services.

Said Easement Area is located on the Grantor's lands on the **Northerly** side of **Hope Street** in the City/Town of **Bristol**, Connecticut, as more particularly described on a map entitled "**Easement Map Depicting Easement Area to be Granted to The Connecticut Light and Power Company dba Eversource Energy Across the Property of City of Bristol 30 Hope Street – Bristol, Connecticut CL&P File No. W24255 Scale: 1" = 30' Date: January 2, 2025 by SLR Consulting**" which map has been filed as map number _____ in the office of the Town Clerk of said City/Town of **Bristol**, Connecticut.

The Grantor agrees, except with the written permission of the Grantee, and except for those improvements shown on the above-referenced plan; provided, however, that said improvements do not interfere with Grantee's access to or operation and maintenance of Grantee's facilities ("Permitted Improvements"), that: (i) no building, structure, or other improvement or obstruction shall be located upon, there shall be no excavation, filling, flooding or grading of, and there shall be no parking of vehicles or planting of trees or shrubbery upon the Easement Area or outside the Easement Area within five (5) feet from any facilities or appurtenance installed to provide services to any structures erected on the Grantor's premises; and (ii) nothing shall be attached, temporarily or permanently, to any property of the Grantee installed by virtue of this easement. The Grantee may, without liability to the Grantor and at the expense of the Grantor, remove and dispose of any of the aforesaid made or installed in violation of the above and restore said land to its prior condition. In the event of damage to or destruction of any of said facilities of the Grantee by the Grantor or agents or employees thereof, all costs of repair or replacement shall be borne by the Grantor. Grantor, its heirs, successors, assigns and agents, shall contact Call Before You Dig prior to commencing installation or maintenance of said Permitted Improvements.

The Grantee further agrees, by the acceptance of this deed, that as long as and to the extent that the electric distribution system together with all appurtenances, located on said land pursuant to this easement are used to provide electric, communication, signal or streetlighting service, the Grantee will repair, replace and maintain such facilities at its own expense (except as otherwise provided herein) and in connection with any repair, replacement or maintenance of said system the Grantee shall promptly restore the premises to substantially the same condition as existed prior to such repair, replacement or maintenance, provided, however, that such restoration shall not include the following: (a) any structures, other improvements or plantings made by the Grantor contrary to the provisions of this easement and (b) any damage to any Permitted Improvements resulting from the Grantee's exercise of its rights hereunder to access the Easement Area and/or to construct, maintain, replace, relocate, remove and rebuild Grantee's facilities.

If any portion of the above-described land upon or under which said facilities or appurtenances thereto shall be located, is now or hereafter becomes a public street or highway or a part thereof, permission, as set forth in Section 16-234 of the General Statutes of Connecticut relating to adjoining landowners, is hereby given to the Grantee and to its successors and assigns, to use that portion of the land for the purposes and in the manner above described.

Any right herein described or granted, or any interest therein or part thereof, may be assigned to any communication or signal company by the Grantee, and the Grantor hereby agrees to and ratifies any such assignment and agrees that the interest so assigned may be used for the purposes described therein for communication or signal purposes.

File No. W24255
After recording, return to:
Stephanie A. Creech, ROW
Eversource Energy
107 Selden Street
Berlin, CT 06037

The words "Grantor" and "Grantee" shall include lessees, heirs, executors, administrators, successors and assigns where the context so requires or permits.

TO HAVE AND TO HOLD the premises unto it, the said Grantee, its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal this ____ day of _____, 20__.

Signed, sealed and delivered in the presence of:

Witness

CITY OF BRISTOL

Witness

_____(L.S.)

ACKNOWLEDGMENT

STATE OF CONNECTICUT

COUNTY OF _____

S.S. _____

On this ____ day of _____, 20__ before me, the undersigned officer, personally appeared _____ who acknowledged him/herself to be the person whose name is subscribed to the within instrument and acknowledged that they, being duly authorized to do so, executed the same for the purposes therein contained as his/her and said Grantor's free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand and the official seal.

Notary Public - Seal Required
My Commission Expires _____



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 4, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **HIGHLANDS CONSERVATION REGION – CITY OF BRISTOL
PARTICIPATION**

RECEIVED
2025 FEB - 4 PM 4:29
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has been notified by the Farmington River Association of an opportunity for the City of Bristol join the Highland Conservation Region. Participation in the region would provide the City potential grant funding opportunities for conservation projects and open space acquisitions. An informational packet on the Highlands Conservation Act is attached for reference purposes.

The City Council at its January 14, 2025 meeting voted to refer this matter to the City's Planning Commission and Conservation Commission to request a review of City participation in the Highlands Conservation Region and provide a recommendation to City Council. Based on the positive referral from the Commissions the Department of Public Works request approval of the following resolution:

WHEREAS, the Highlands regions, encompasses more than three million acres of Pennsylvania, New York, New Jersey, and Connecticut; and

WHEREAS, the Highlands region is an area of national significance, possessing substantial natural beauty, containing contiguous forest and productive farmland, numerous cultural and historic sites, plentiful recreation opportunities, and the protection and supply of important drinking water sources for over fifteen million people; and

WHEREAS, the U.S. Congress, in bipartisanship, passed the Highlands Conservation Act, Public Law 10-421 that was signed into laws by the President of the United States on November 30, 2004, designating the Highlands as a significant national conservation priority region; and

WHEREAS, the Highlands Conservation Act authorizes the Secretary of the Interior and the Secretary of Agriculture to provide financial assistance to Highlands States to preserve and protect high priority conservation land in the Highlands region; and

WHEREAS; the United States Fish and Wildlife Service manages a voluntary grant program to assist Highlands States, local units of government, and private forest and farm landowners in the conservation of land and natural resources in the Highlands region in coordination with willing sellers; and

WHEREAS, land preservation efforts in the Highlands region should link the parks, historic sites, wetlands, wildlife habitats, streams, rivers, reservoirs, watershed, trails, scenic and natural lands and other protected areas unique to the region for the enjoyment of future generations; and

NOW THEREFORE BE IT RESOLVED that the City of Bristol support being officially included in the federal Highlands boundary, as maintained by the U.S. Fish and Wildlife Service for the Highlands boundary as maintained by the U.S. Fish and Wildlife Service for the Highlands Conservation Act grant program, thereby qualifying for financial and technical assistance provided by the U.S. Congress.

City of Bristol support shall include authorization for the Mayor to sign any all documentation required for the City to enter into and participate in the Highlands boundary as maintained by the U.S. Fish and Wildlife Service for the Highlands Conservation Act grant program.

Please note that based on information provided to the Department of Public Works the City deadline to submit an application for participation in the Highlands Conservation Region is April 2025.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.

Highlands Conservation Act

Presentation to City of Bristol Conservation Commission

Julia Rogers
Senior Land Protection Manager
Housatonic Valley Association

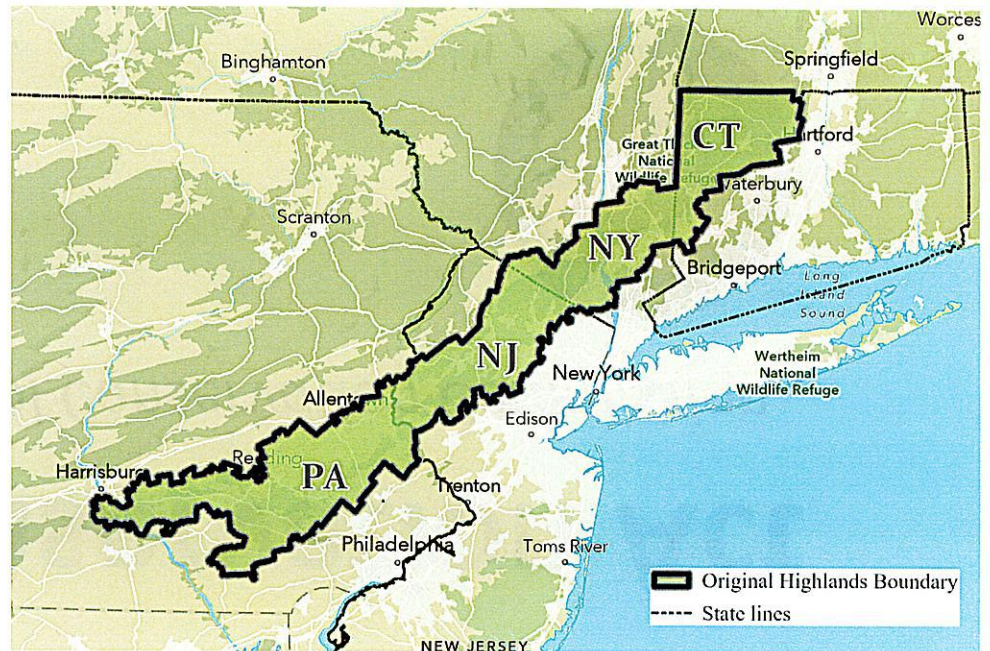


HOUSATONIC VALLEY
ASSOCIATION



Highlands Conservation Act Overview

- Federal grant program established in 2004
- Administered by US Fish and Wildlife Service, funds are dispersed to state agencies
- Funds support the purchase of conservation interest

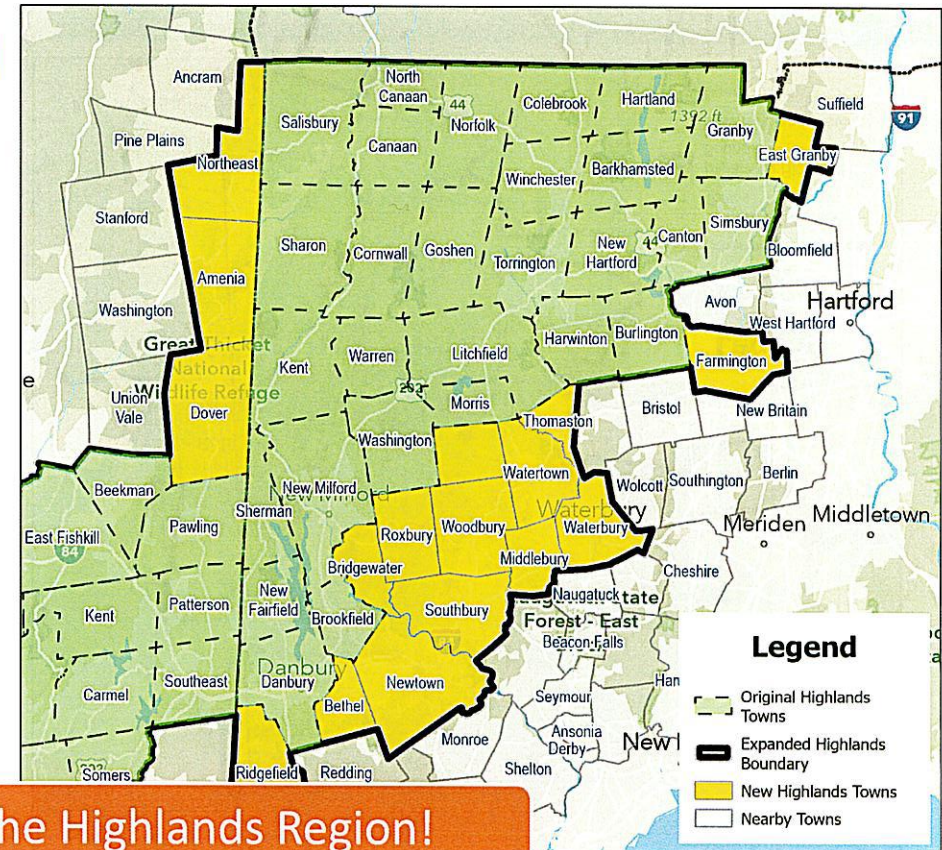


HOUSATONIC VALLEY
ASSOCIATION



Highlands Boundary Expansion

- Now, the Highlands Boundary can be expanded
- New municipalities require approval by the municipality, the state agency (CT DEEP), & US Fish and Wildlife Service
- 14 towns in CT have been added to the region



The City of Bristol could join the Highlands Region!



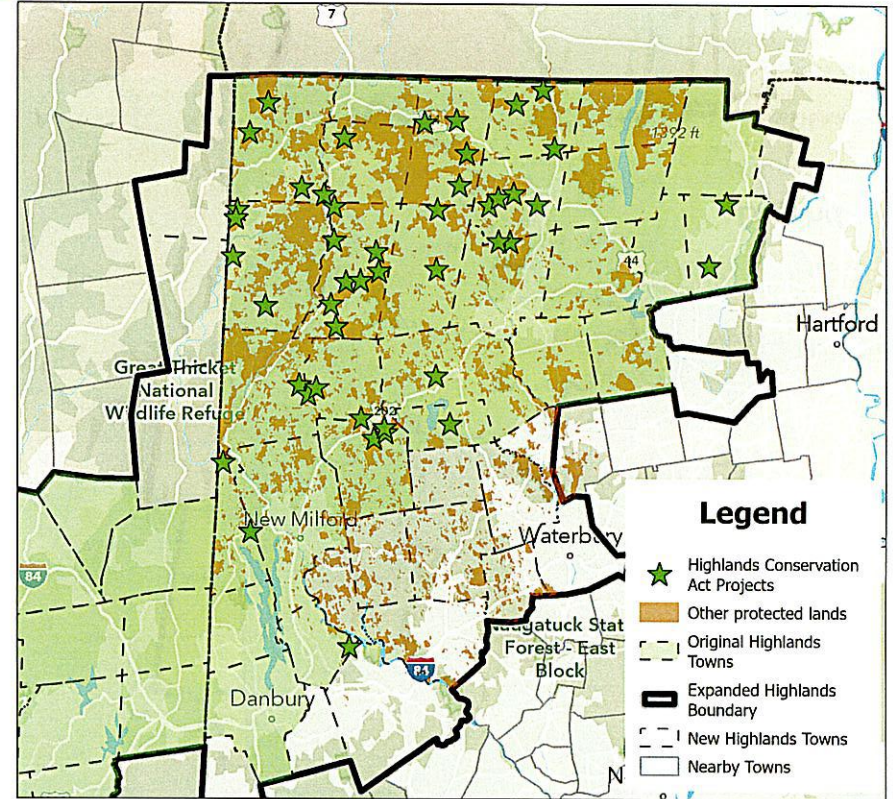
HOUSATONIC VALLEY
ASSOCIATION



Highlands Funds in Connecticut

- Highlands funds utilized: \$15,287,827 matching state, local, and private dollars
- Acres conserved: 8,077
- 45 projects funded in 17 municipalities

Projects provide multiple benefits including protecting drinking water and trails for public use



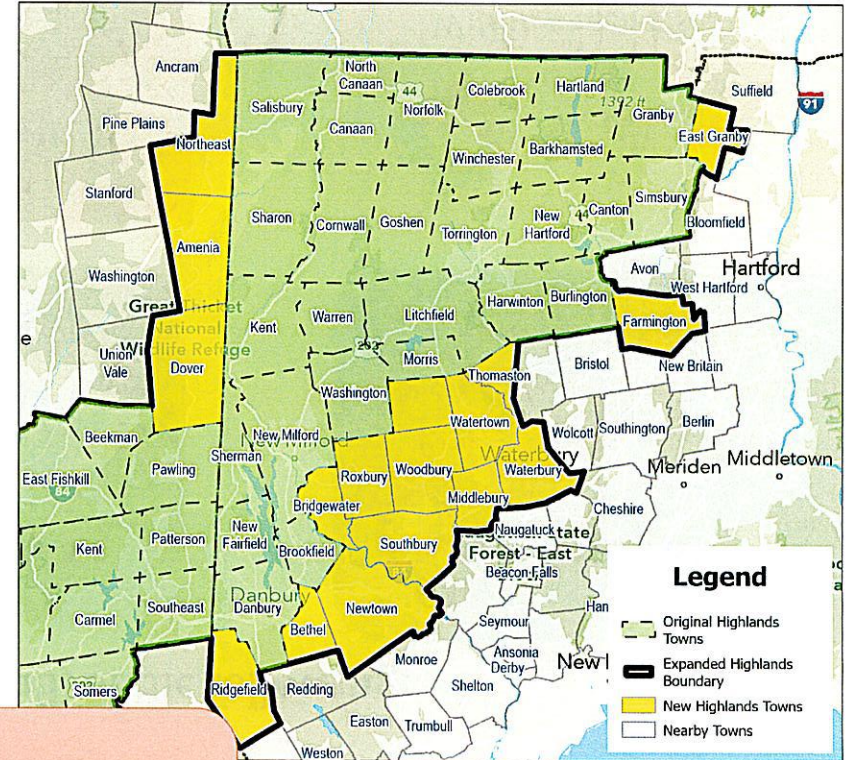
HOUSATONIC VALLEY
ASSOCIATION



An exciting opportunity for Bristol!

To be included within the Highlands Region, Bristol needs to submit either a **resolution** or **letter** to the State of CT (cc'ing HVA) indicating your interest.

These funds match the State of CT's Open Space (OSWA) funds, increasing potential public \$\$ contributions from up to 75% to 90%.



Questions?
Julia Rogers
Senior Land Protection Manager
jrogers@hvatoday.org
717-881-4518



HOUSATONIC VALLEY
ASSOCIATION



Eligible Projects

Available funds can be used for the purchase of conservation properties or conservation easements within the Highlands Conservation Act Region (see map above).

Projects with strong alignment will support some (or all) of the following:



Biodiversity

Rare species, high quality habitat, species diversity, climate resilience, alignment with State Wildlife Action Plan



Forests

Large forest blocks, connectivity, carbon sequestration, and areas with limited remaining forests



Water

Rivers, streams, wetlands, lakes, ponds, drinking water and associated buffers



Recreation

Proximity to existing recreation, scenic views, potential to provide recreation



Agriculture

Existing farmland, prime agricultural soils



Cultural

Within under-resourced communities, risk of development, historic or other cultural value



Office of the Corporation Counsel | 860.584.6150



RECEIVED
25 FEB -4 PM 1:58
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *WC*

DATE: February 4, 2025

RE: City Council Agenda February 11, 2025
Municipal Grants-in-Aid Re-Certification

Erica, would you kindly include the following on the February 11, 2025 City Council Agenda:

Motion to authorize the Mayor to certify to the State of Connecticut, Office of Policy & Management, the municipal grant in aid in the amount of \$4,856,624.00 for the 2025 Fiscal year.

Thank you in advance for your assistance.

TWC/ntb

February 3, 2025

Municipal and District Chief Executive Officers
Municipal and District Chief Financial Officers

RE: Municipal Grants-in-Aid Certification for Fiscal Year 2025

Dear Chief Executive and Financial Officers:

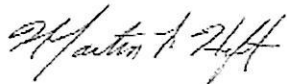
Public Act 23-205 Section 55 continues the Municipal Grants-in-Aid program to provide grants to municipalities and certain special tax districts for the fiscal year ending June 30, 2025. Please see the attached listing for funding amounts.

Please complete the attached Municipal Grants-In-Aid Certification and return to: Martin.Heft@ct.gov no later than March 1, 2025.

Funds may be used as specified in Section 13a-175a(a) of the Connecticut General Statutes “..to be used by the towns for construction, reconstruction, improvement or maintenance of highways, sections of highways, bridges or structures incidental to highways and bridges or the improvement thereof, including the plowing of snow , the sanding of icy pavements, the trimming and removal of trees, the installation, replacement and maintenance of traffic signs, signals and markings, and for traffic control and vehicular safety programs, traffic and parking planning and administration, and other purposes and programs related to highways, traffic and parking, and for the purposes of providing and operating essential public transportation services and related facilities.”

The main intent of this funding is to supplement your municipal infrastructure. CGS Section 13a-175a(b) states that if a municipality wishes to use the funds for purposes other than those listed under CGS Section 13a-175a(a); a waiver request must be sent to the Secretary of the Office of Policy and Management stating the purpose for which the grant will be used. While a municipality may not wish to use the funds for “town road” projects, the grant must be used for capital projects with a minimum 20-year life expectancy for consideration. The Secretary may either grant or deny the request.

Sincerely,



Martin L. Heft
Undersecretary

MUNICIPAL GRANTS-IN-AID CERTIFICATION FISCAL YEAR 2025

Municipality or District Name: _____

Municipal Grant in Aid Amount \$ _____

Chief Executive Officer Name: _____

Chief Executive Officer Title: _____

Phone Number: _____

E-mail Address: _____

As Chief Executive Officer, I certify and attest that:

1. I am the Chief Executive Officer for the Municipality/Tax District and have the authority to execute this certification on behalf of the Municipality/Tax District;
2. Funds will be used as delineated in Section 13a-175a(a) of the Connecticut General Statutes;
3. Certain projects may require additional reviews, evaluations, permits, approvals, and/or certifications, including but not limited to: Commission on Human Rights and Opportunities (CHRO), Connecticut Environmental Policy Act (CEPA) Evaluation, Environmental Impact Evaluation (EIE), Flood Management Certification (FMC); State Historic and Preservation Office (SHPO) review and determination; and/or Municipal Plan of Conservation and Development (POCD) provisions with regard to eligibility for discretionary state funding;
4. All project related activities conducted within a floodplain pursuant to Sections 25-68b through 25-68h of the Connecticut General Statutes ("Flood Management Act") will require a Flood Management Certification;
5. Compliance with all federal, state and local laws, ordinances and regulations and municipal bylaws;
6. All costs charged to these funds are allowable, supported and properly allocated in compliance with applicable guidelines including but not limited to applicable provisions of Connecticut General Statutes and Office of Policy and Management guidelines;
7. Adherence to the State of Connecticut State Library Public Records Administrator records retention guidelines, including but not limited to grants/fiscal records is required;
8. Grant dollars cannot under any circumstance be claimed twice for the same spending;
9. The municipality has/will comply with all the statements above; and
10. The information provided is true, accurate, and complete.

Chief Executive Officer Signature: _____**Date:** _____**RETURN PDF COPY BY MONDAY MARCH 3RD TO Martin.Heft@ct.gov**

TOWN CODE	MUNICIPALITY / DISTRICT	FY 25 ALLOCATION
1	Andover	\$ 2,620
2	Ansonia	\$ 85,419
3	Ashford	\$ 3,582
4	Avon	\$ 261,442
5	Barkhamsted	\$ 41,462
6	Beacon Falls	\$ 43,809
7	Berlin	\$ 1,593,642
8	Bethany	\$ 67,229
9	Bethel	\$ 282,660
10	Bethlehem	\$ 7,945
11	Bloomfield	\$ 3,201,687
12	Bolton	\$ 24,859
13	Bozrah	\$ 138,521
14	Branford	\$ 374,850
15	Bridgeport	\$ 1,031,564
16	Bridgewater	\$ 587
17	Bristol	\$ 4,856,624
18	Brookfield	\$ 118,281
19	Brooklyn	\$ 10,379
20	Burlington	\$ 15,300
21	Canaan	\$ 20,712
22	Canterbury	\$ 2,022
23	Canton	\$ 7,994
24	Chaplin	\$ 601
25	Cheshire	\$ 736,700
26	Chester	\$ 89,264
27	Clinton	\$ 191,674
28	Colchester	\$ 39,009
29	Colebrook	\$ 550
30	Columbia	\$ 26,763
32	Coventry	\$ 10,533
33	Cromwell	\$ 31,099
34	Danbury	\$ 3,027,544
36	Deep River	\$ 104,136
37	Derby	\$ 14,728
38	Durham	\$ 153,897
39	Eastford	\$ 54,564
40	East Granby	\$ 1,096,577
41	East Haddam	\$ 1,696
42	East Hampton	\$ 18,943
43	East Hartford	\$ 8,052,926
44	East Haven	\$ 43,500

TOWN CODE	MUNICIPALITY / DISTRICT	FY 25 ALLOCATION
45	East Lyme	\$ 22,442
46	Easton	\$ 2,660
47	East Windsor	\$ 295,024
48	Ellington	\$ 223,527
49	Enfield	\$ 256,875
50	Essex	\$ 74,547
51	Fairfield	\$ 96,747
52	Farmington	\$ 545,804
53	Franklin	\$ 23,080
54	Glastonbury	\$ 240,799
55	Goshen	\$ 2,648
56	Granby	\$ 35,332
57	Greenwich	\$ 89,022
58	Griswold	\$ 31,895
59	Groton	\$ 2,362,532
60	Guilford	\$ 64,848
61	Haddam	\$ 3,554
62	Hamden	\$ 286,689
64	Hartford	\$ 1,419,161
65	Hartland	\$ 955
66	Harwinton	\$ 21,506
67	Hebron	\$ 2,216
69	Killingly	\$ 1,228,578
70	Killingworth	\$ 5,148
71	Lebanon	\$ 30,427
72	Ledyard	\$ 421,085
73	Lisbon	\$ 3,683
74	Litchfield	\$ 3,432
76	Madison	\$ 6,795
77	Manchester	\$ 1,912,643
78	Mansfield	\$ 6,841
79	Marlborough	\$ 7,313
80	Meriden	\$ 1,663,015
81	Middlebury	\$ 84,264
82	Middlefield	\$ 248,652
83	Middletown	\$ 3,966,295
84	Milford	\$ 2,257,853
85	Monroe	\$ 179,106
86	Montville	\$ 528,644
87	Morris	\$ 3,528
88	Naugatuck	\$ 341,656
89	New Britain	\$ 2,864,920



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: February 7, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW AMENDMENT TO CONTRACT 2P21-026B QUISENBERRY
ARCARI MALIK, LLC RENOVATION AND IMPROVEMENTS AT
BRISTOL CITY HALL**

The Department of Public Works has investigated the relocation of Bristol Parks, Recreation, Youth and Community Services Department back to City Hall. The proposed plan will relocate all City operations at our 51 High St facility to City Hall, 111 North Main St. QAM architects, the architects for the City Hall project have prepared the attached concept plan.

As indicated above, the current plan is relocated all Bristol Parks, Recreation, Youth and Community Services Department operations back to City Hall. The original City Hall renovation project included space for Bristol Parks and Recreation functions, however, space was not allocated for Youth and Community Service functions. Ultimately, Parks and Recreation functions were not relocated to City Hall. The original space allocated for Parks and Recreation functions remain vacant.

The proposed renovations to accommodate the Bristol Parks, Recreation, Youth and Community Services Department consist of relocating Parks and Recreation functions into the originally proposed City Hall space on the ground/lower floor of City Hall, renovate the existing storage space west of the Parks and Recreation space to house the Youth and Community service functions, and provide Parks Department with the dedicated use of the ground/lower floor conference room.

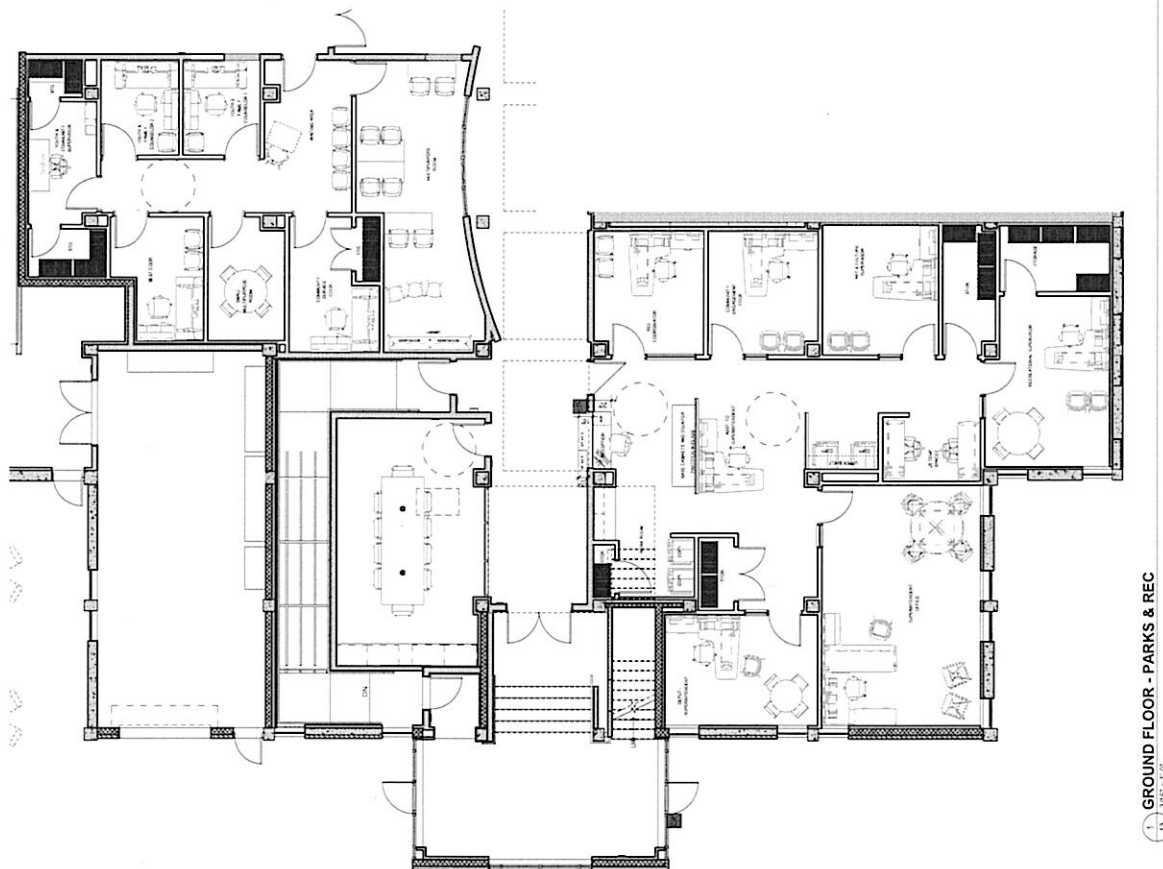
In order to proceed with the relocation of Bristol Parks, Recreation, Youth and Community Services Department back to City Hall, the Department of Public Works requests the following City Council action:

Authorize the Mayor to execute a contract amendment in the amounts of \$57,500 to 2P21-026 - City Renovation and Improvement at City Hall with Quisenberry Arcari Malik, LLC. Said amendments increases the contract from \$1,611,096 to \$1,668,596.

Funding for the architectural services associated with the proposed contract amendments and construction costs will be provided from within the original City Hall project funding and no additional City funding/ appropriations are required. To facility re-use of the existing storage space, the Department of Public Works is proposing as part of the FY2025-26 CIP a project to scan documents from all City departments. The scanning project, if approved will reduce City Hall storage needs.

With the relocation of Bristol Parks, Recreation, Youth and Community Services Department back to City Hall the 51 facility will not be needed for City use and the intent would be to sell the property for private use.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



PRESENTATION - CONCEPT 1

BRISTOL CITY HALL - PARKS & REC | 111 NORTH MAIN STREET

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150

City of Bristol

BRISTOL, CONNECTICUT 06010

Office of Corporation Counsel

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Jeffrey R. Steeg, Assistant Corporation Counsel *JRS*

DATE: January 27, 2025

RE: Laurie Carter – Workers' Compensation

RECEIVED
2025 JAN 27 AM 9:09
TOWN AND CITY CLERK
BRISTOL, CT

We respectfully request that the following matter be scheduled for an Executive Session at City Council meeting for February 11, 2025:

1. Laurie Carter v. City of Bristol
Claim No. 7087388

"Equal Opportunity Employer"

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol

BRISTOL, CONNECTICUT 06010

Office of Corporation Counsel MEMORANDUM

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150

RECEIVED
2025 FEB -3 PM 12:29
TOWN AND CITY CLERK
BRISTOL, CT

TO: Erica Cabiya, Town & City Clerk

FROM: Jeffrey R. Steeg, Assistant Corporation Counsel *JRS*

DATE: February 3, 2025

RE: James Blaschke – Workers' Compensation

We respectfully request that the following matter be scheduled for an Executive Session at City Council meeting for February 11, 2025:

1. James Blaschke v. City of Bristol
Claim No. 7250623

"Equal Opportunity Employer"