



BOARD OF SEWER COMMISSIONERS

Regular Meeting Agenda

Tuesday, June 21, 2022 6:00 p.m.

Meeting will be held at the Bristol Water Filtration Plant, 1080 Terryville Avenue, Bristol, CT.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the May 17, 2022 Regular Board Meeting
5. Public Participation
6. Customer Correspondence
7. Board of Finance Request for Additional Appropriation of \$225,000.00
8. On-call Engineering RFQ
9. Superintendent's Report
10. Old Business
11. New Business
12. Adjournment

Next Meeting: Tuesday, July 19, 2022 at 6:00 pm

BOARD OF SEWER COMMISSIONERS

MAY 17, 2022 – REGULAR MEETING

PRESENT: Chairperson Dunn, Commissioners Phelan, Suarez and Council Liaison Jacqueline Olsen.

STAFF PRESENT: Sean Hennessey, Director of Sewer, Assistant Superintendents Lynch, Pagliaruli, Bolduc and Dawn LaBella, Office Manager

ABSENT: Commissioners Ferrier, Porrini, and Superintendent Longo.

1) CALL TO ORDER.

Chairman Dunn called the meeting of the Board of Sewer Commissioners held at the Water Treatment Plant, 1080 Terryville Ave., to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE APRIL 19, 2022 REGULAR BOARD MEETING.

On motion of Commissioner Suarez and seconded, it was unanimously voted to approve the April 19, 2022 minutes as presented.

Motion passed.

5) PUBLIC PARTICIPATION.

None

6) CUSTOMER CORRESPONDENCE.

City of Bristol, 32 BHA Accounts – Zbikowski Park – Request by Comptroller Waldron to have penalties waived. Office Manager LaBella noted the total amount is \$2,160.73, which covers 32 units and 1 service building.

On motion by Commissioner Phelan and seconded, it was unanimously voted to waive the \$2,160.73 in penalties for the 32 BHA accounts and the 1 Service Building account.

Motion passed.

7) ON-CALL ENGINEERING RFQ.

No report.

8) ON-CALL ENGINEERING RFQ.

No report.

9) SUPERINTENDENT'S REPORT.

No report.

10) OLD BUSINESS.

None.

11) NEW BUSINESS.

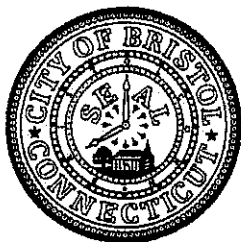
None.

12) ADJOURNMENT.

At 6:10 p.m., on motion of Commissioner Suarez and seconded, it was unanimously voted to adjourn.

ATTEST:

Renee M. LaMarre
Water & Sewer Administrative Assistant



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Water and Sewer
(Requesting Department)

Date: 20 May 2022
(Submission Date)

For the 28 June 2022 Board of Finance
Meeting Agenda
(Date of Meeting)

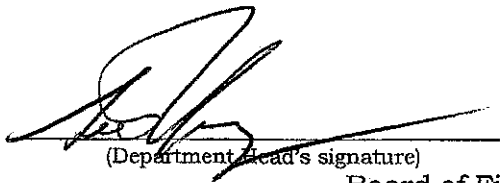
This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 225,000
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Sewer Commissioners
(governing Board of your department)
at its meeting held on 21 June 2022.
(date)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.


(Department Head's signature)

Board of Finance Agenda Request Form

Reason for request: Estimate obtained for budgeting the project of tank rehabilitation was estimated too low compared to bids received.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1183014-461002	Fund Balance Undesignated	\$225,000
1183014-542120	Transfer out Tipping Fees	\$225,000

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following: