

January 14, 2025

The Joint Meeting of the City Council and Board of Finance was held on January 14, 2025 in the City Hall Council Chambers, 111 North Main Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioners Campion, Mace, Maikowski and O'Brien. Present by videoconference: Commissioner Heiser, Massarelli and Peterson. Absent: Commissioner Duquette.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON DECEMBER 10, 2024.

On motion of Council Member Panioto and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on December 10, 2024.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Commissioner O'Brien and seconded, it was unanimously voted: To adopt the following eight items as part of the Consent Calendar.

3. \$33,727 DECREASE IN APPROPRIATION AND \$277 TRANSFER WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR DRUG FREE COMMUNITIES GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To decrease an appropriation of \$33,727 and transfer of \$277 within the Special Grants and Donations Fund for the Drug Free Communities Grant.

4. \$33,727 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR DRUG FREE COMMUNITIES GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To make an additional appropriation of \$33,727 within the Special Grants and Donations Fund for the Drug Free Communities Grant.

5. \$10,072 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR FY24 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To make an additional appropriation of \$10,072 within the Special Grants and Donations Fund for the FY24 Edward Byrne Memorial Justice Assistance Grant.

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6. \$27,090 ADDITIONAL APPROPRIATION WITHIN LIBRARY OPERATING BUDGET FUNDED BY MANROSS TRUST REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To make an additional appropriation of \$27,090 within the Library operating budget funded by Manross Trust revenue.

7. \$56,484 ADDITIONAL APPROPRIATION WITHIN SOLID WASTE DISPOSAL FUND FUNDED BY LIQUOR BOTTLE DEPOSITS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To make an additional appropriation of \$56,484 within the Solid Waste Disposal Fund funded by liquor bottle deposits.

8. \$14,013 TRANSFER WITHIN CAPITAL PROJECTS FUND TO PURCHASE ENGINEERING SOFTWARE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To transfer \$14,013 within the Capital Projects Fund to purchase Engineering software.

9. \$40,500 ADDITIONAL APPROPRIATION WITHIN SCHOOL READINESS OPERATING BUDGET FUNDED BY ADDITIONAL FUNDING FOR SCHOOL READINESS GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To make an additional appropriation of \$40,500 within the School Readiness operating budget funded by additional funding for the School Readiness grant.

10. APPROVE ANNUAL MEETING CALENDAR FOR JOINT MEETINGS OF CITY COUNCIL AND BOARD OF FINANCE TO REFLECT A REVISED MEETING TIME FOR MAY'S BUDGET MEETING, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner O'Brien and seconded, it was unanimously voted: To approve the annual meeting calendar for joint meetings of the City Council and Board of Finance to reflect a revised meeting time for May's Budget meeting.

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11. \$6,500 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT FOR CITY MATCH OF NVCOG EPA ASSESSMENT GRANT AWARD, APPROVED.

Board of Finance approval presented.

On motion of Council Member Rosengren and seconded, it was unanimously voted: To transfer \$6,500 from the General Fund Contingency account for the City match of the NVCOG EPA Assessment Grant Award.

12. \$71,500 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR NVCOG EPA ASSESSMENT GRANT AWARD, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$71,500 within the Special Grants and Donations Fund for the NVCOG EPA Assessment Grant Award.

13. \$1,250,000 TRANSFER FROM EQUIPMENT BUILDING SINKING FUND CONTINGENCY ACCOUNT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Maikowski and seconded, it was unanimously voted: To transfer \$1,250,000 from the Equipment Building Sinking Fund Contingency account.

14. \$1,250,000 ADDITIONAL APPROPRIATION WITHIN BOE BUDGET, APPROVED.

Board of Finance approval presented.

On motion of Council Member Rosengren and seconded, it was unanimously voted: To make an additional appropriation of \$1,250,000 within the BOE budget.

15. \$122,811 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Campion and seconded, it was unanimously voted: To transfer \$122,811 from the General Fund Contingency account.

16. \$500,000 RESCIND APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR CENTRE SQUARE PARKING GARAGE, APPROVED.

Board of Finance approval presented.

On motion of Council Member Rosengren and seconded, it was unanimously voted: To rescind \$500,000 appropriation within the Capital Projects Fund for the Centre Square Parking Garage.

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17. APPROVE ADMINISTRATIVE RECONCILIATION OF ARPA FUNDING APPROPRIATION OF CORONAVIRUS RECOVERY FUND, APPROVED.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To approve the administrative reconciliation of the ARPA Funding Appropriation of the Coronavirus Recovery Fund.

18. \$53,847 TRANSFER WITHIN EQUIPMENT BUILDING SINKING FUND AND \$53,847 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$53,847 within the Equipment Building Sinking Fund and make an additional appropriation of \$53,847 within the Capital Projects Fund.

19. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

20. ADJOURNMENT.

At 6:58 p.m., on motion of Council Member Rosengren and seconded, it was unanimously voted: To adjourn.

ATTEST: _____

**Erica Cabiya
Town & City Clerk**