



City of Bristol
ANIMAL CONTROL BUILDING COMMITTEE
Thursday, February 20th 2025
111 North Main Street
Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Cheryl Thibeault, City Council Member
Raymond Zagurski, Animal Control Officer
Frank Stawski, Commissioner
Luis Lorenzo, Maintenance Technician
Christopher Hayden, Commissioner
Jon Mace, Commissioner
David Oakes, Facilities Manager
Matthew Moskowitz, Deputy Chief of Police

ABSENT:

STAFF PRESENT:

Roger Rousseau, Purchasing Agent
Jeffrey Caggiano, Mayor

1. **CALL TO ORDER**

Chairperson Lindsey Rivers called the meeting to order at 4:59pm

2. **PUBLIC PARTICIPATION**

NONE

3. **APPROVAL OF MINUTES**

- a. Regular Meeting – November 21st 2024
- b. Special Meeting – December 9th 2024
- c. Special Meeting – January 30th 2025

City Council Member Cheryl Thibeault made a motion to approve the meeting minutes from all three meetings, seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

4. **DISCUSSION OF REISSUANCE FOR PROPOSALS FOR RENOCATIONS
AT 30 CROSS STREET**

Purchasing Agent Roger Rousseau presented the draft and changes he has made to the request for proposals to the committee. The committee was satisfied with the changes made to the request for proposals. Purchasing Agent Roger Rousseau made mention the stated budget in the request for proposal has not been revised yet.

Commissioner Christopher Hayden made a motion to move item 6. Update regarding State Grant to item 5, seconded by City Council Member Cheryl Thibeault

City Council Member made a motion to table this item, seconded by Commissioner Christopher Hayden.

Vote: Unanimously Passed

5. UPDATE REGARDING STATE GRANT

Chairperson Lindsey Rivers stated our Animal Control Facility does not qualify for the state grant due to the facility use ratio is not being a 50/50 split between the City of Bristol and other towns. Mayor Jeffrey Caggiano came up to the podium to speak about regionalization and how he will approach the Town of Wolcott and the Town of Cheshire to join our facility. If another town will join our facility the requirements will then be met for the state grant. Mayor Jeffrey Caggiano recommended to hold off on going out to bid on this project until there is a definite answer from the other towns.

6. REVIEW OF VENDOR INVOICES

a. Paid Invoices

Chairperson Lindsey Rivers has confirmed that there are no outstanding bills. Moving forward we will be including all invoices in the meeting agendas.

7. NEW BUSINESS

The police department are doing regular checks on 30 Cross Street while the building sits vacant.

The committee than discussed utility bills of 30 Cross Street and how they could divide it up between other towns. Also, how other towns will take care of their own animals within the facility.

8. OLD BUSINESS

Chairperson Lindsey Rivers stated that she still has t-shirts and sweatshirts for sale.

9. ADJOURNMENT

Commissioner Christopher Hayden made a motion to adjourn, seconded by Deputy Chief of Police Matthew Moskowitz.

Vote: Unanimously Passed

The Animal Control Building Committee special meeting on February 20th 2025 was hereby adjourned at 5:32 pm.

Jacqueline England
Recording Secretary