



*City of Bristol
City Council*

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*Meeting ID: 844 2089 3989 Passcode: 123456
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The regular City Council Meeting will be held on Tuesday, March 11, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on February 11, 2025.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for February, 2025.
 - b. To approve the Tax Refunds dated March 3, 2025.
 - c. To award Contract 2P25-058 Leasing of Computer Equipment to TEQ Lease, Inc. and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
 - d. To award Contract 2025-028 Lighting Improvements at Public Works Facilities to Resource Lighting and Energy, Inc. in the amount of \$38,552.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
 - e. To accept funding from the Connecticut Network for Children and Youth for up to \$25,000 for a Transition Grant to help the Bristol Early Childhood Alliance and the School Readiness Council transition into one entity by July 1, 2025, and start strategic planning; to refer this grant to the Board of Finance for appropriation and

any other necessary action; and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the funding and implementation of the School Readiness grant.

- f. To accept \$410 from the Bill and Janet Brownstein Charitable Donor Advised Fund at Main Street Community Foundation to subsidize the purchase of books for The Little Read in April 2025; to refer this grant to the Board of Finance for appropriation and any other necessary action; and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the funding and implementation of the School Readiness grant.
- g. To authorize the Mayor to sign the City of Bristol's 2024 MS4 Annual Storm Water Report prepared in accordance with DEP Permit GSM000042
- h. To authorize the Mayor to execute the Master Municipal Agreement for Construction Projects with the State of Connecticut Department of Transportation.
- i. To authorize the Mayor to execute any and all local, state, and federal land use permits (Inland Wetlands, Planning & Zoning) required to construct the proposed parking improvements at the Senior Center facility (approximately 52 additional parking spaces and 18 handicap spaces).
- j. To authorize the Mayor to execute any and all local, state, and federal land use permits (Inland Wetlands, CT DEEP, and ACOE) required to construct the proposed retaining wall along the Pequabuck River on Broad Street east of the Todd Road intersection.
- k. To amend Contract 2P25-003 Concessions Services at Rockwell Theater with Legacy Hospitality and Entertainment Group, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract amendment.

6. Reports and Committee Reports

- a. **Real Estate Committee** - To refer city-owned property known as 36 Eastview Street, Lot 56/15A on Tax Assessor's Map 24 to the Planning Commission for a C.G.S. Section 8-24 report to address whether this city lot should be sold; and to refer this matter to the Park Department, Public Works, and Bristol Water & Sewer to determine if any of the aforementioned departments have an interest in utilizing this property.

7. Old Business

8. New Business

9. Resignations

10. Appointments

11. Easements

- a. To approve a resolution authorizing the Mayor of the City of Bristol to execute and deliver in the name of the City, an easement to the Connecticut Light and Power Company dba Eversource Energy, and to do any and all other acts to effectuate the same.
- b. To authorize the Mayor to sign an easement with Festival Fun Parks, LLC to construct a culvert on Lake Avenue at Gussgutter Brook. The culvert is located on the southern end of Lake Avenue north of Lake Compounce Amusement Park.

12. Contracts

- a. To approve the change orders for D'Amato+Downes Joint Venture, totaling \$194,475.29 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any document necessary to amend the contract.
- b. To award Contract 2C25-061 Sidewalk Repair Program to Martin Laviero Contractor, Inc. in the amount of \$195,945.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- c. To amend Contract 2P22-010 Design of Renovations and Improvements at Page Park with Weston & Sampson Engineers, Inc. in the amount of \$499,900.00 for a revised contract amount of \$1,859,490.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract amendment.
- d. To award Contract 2C25-052 Roadway Reconstruction/Drainage and Miscellaneous Work to Tabacco & Son Builders, Inc. in the amount of \$1,285,500.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

13. Motor Vehicle Depreciation Schedule

- a. To consider and adopt the revised motor vehicle depreciation schedule set forth in CT House Bill 7067 effective for the October 1, 2024 Grand List.

14. Little Green Light Donor Management

- a. To enter into a contract with "Little Green Light" donor management and LGL Forms subscription service which would allow donors, via credit cards, to donate to the Bristol Public Library; to authorize the Mayor or Acting Mayor, pending Finance Board approval, to sign any and all documents including but not limited to the aforementioned subscription service contract; and to refer this matter to the Board of

Finance for approval, the Corporation Counsel's Office to review the Contract, and the Information Technology Department to effectuate this service.

15. Any other matter to come before said meeting

16. Adjournment

Erica Cabiya
Town & City Clerk

FEBRUARY 11, 2025

The regular meeting of the City Council was held on Tuesday, February 11, 2025 in the City Hall Council Chambers, 111 North Main Street at 7:20 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. **CALL TO ORDER** – Mayor Caggiano presented members of Bristol’s CERT team with the Bristol All Heart Award for their service to the city, particularly for their work in opening shelters during cold weather protocols.

2. **APPROVAL OF MINUTES**

On motion of Council Member Rosengren and seconded by Council Member Olsen, it was unanimously voted: To approve the minutes of the regular meeting held on January 14, 2025.

3. **PUBLIC PARTICIPATION**

Marion Cockayne, 93 Tuttle Road – Ms. Cockayne stated that she did not feel there was a safety issue on Tuttle Road and therefore, no need for sidewalks to be added in front of her house.

Mayor Caggiano invited her to speak at the Public Works meeting on February 20th because this topic will be on the agenda.

Diane Kosis, 20 Oak Road, Southington – Ms. Kosis played a recording of the sound from Reworld. She expressed frustration with the constant noise, and what she feels is the City’s lack of action to help residents.

Motion by Council Member Tyler and seconded by Council Member Panioto to move agenda item number seven, Old Business, to be taken up fourth on the agenda. Vote was unanimous.

4. **OLD BUSINESS**

Council Member Thibeault explained that Bristol Burlington Health District is attempting to work with Reworld to mitigate the noise. She summarized a memo from Reworld highlighting actions taken to mitigate the noise and actions that will be taken in the future.

Discussion with Ms. Kosis ensued.

5. **ANNOUNCEMENTS**

Council members reported on committees, activities, and events.

6. **ADOPTION OF CONSENT CALENDAR**

On motion of Council Member Rosengren and seconded by Council Member Thibeault, it was unanimously voted: To adopt six items as part of the Consent Calendar.

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a. New Hire Report for January 2025

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the New Hire Report for the month of January, 2025.

b. Tax Refunds in the Amount of \$24,976.66

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$16,846.28
Real Estate	<u>+ 8,130.38</u>
Total	\$24,976.66

c. Land Use Training Report for Boards and Commissions

Communication received from City Planner Flanagan.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the Training Report for Land Use boards and commissions pursuant to C.G.S. Section 8-4c.

d. Department of Aging \$50,000 Federal Grant

Communication received from Director of Aging Krueger.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To accept funding from the U.S. Department of Treasury for the following grant: Federal Grant No. SLFRP0128 in the amount of \$50,000 for the Bristol Department of Aging from the Coronavirus State and Local Fiscal Recovery Funds to help with the renovation of the parking lot; to refer this grant to the Board of Finance for appropriation and any other necessary action, and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to this grant agreement.

e. Positive Referral from the Planning Commission for the City's Participation in the Highlands Conservation Region

Communication received from Bristol Planning Commission.

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As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral in support of the City of Bristol's participation in the Highland Conservation Region.

f. Positive Referral from the Inland Wetlands and Watercourses Agency of the Conservation Commission for the City's Participation in the Highlands Conservation Region

Communication received from Bristol Inland Wetlands and Watercourses Agency of the Conservation Commission.

As part of the Consent Calendar adoption and on motion of Council Member Rosengren and seconded, it was unanimously voted: To place on file a positive referral from the Inland Wetlands and Watercourses Agency of the Conservation Commission encouraging the City of Bristol to participate in the Highland Conservation Region.

7. REPORTS AND COMMITTEE REPORTS

a. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Olsen, it was unanimously voted: That the City of Bristol adopt the following enforcement policies when the owner of adjoining private property has installed structures or has personal property encroaching on City of Bristol property, then the following enforcement actions shall be taken:

1. If the encroached city-owned property has been permanently conserved as "open space" or the city-owned property has wetlands, ponds, lakes or streams, then the encroaching adjoining property owner must remove all structures and personal property off of the city-owned property;
2. If the adjoining private property owner has structures or personal property which is encroaching city-owned property not considered as "open space" or does not have wetlands, ponds, lakes or streams, then the city has two options depending on the unique circumstances of the encroachment;
 - a. The city can pursue removing all structures and personal property off of the city-owned property; or
 - b. Enter into a boundary line adjustment with the encroaching neighbor with all expenses, including but not limited to survey costs, attorney's fees, recording fees, etc. being the responsibility of the encroaching property owner.

It was further moved that this matter be referred to the Corporation Counsel to effectuate this new policy.

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b. Ordinance Committee

Recommendation of Ordinance Committee to publish amendments and additions to the Bristol Code of Ordinances Chapter 19, Police, Article II. Department, Sec. 19-17. Ranks and Grades in the Police Force.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To waive the reading of the amended ordinance.

On motion of Council Member Panioto and seconded by Council Member Rosengren, it was unanimously voted: that Sec. 19-17. Ranks and grades in the police force of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. It was further moved that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 19-17. Ranks and grades in the police force.

The police department of the city shall have a police force table of organization containing but not limited to the following positions:

- (1) Chief;
- (2) Deputy chiefs;
- (3) [Lieutenants;] Captains;
- (4) [Sergeants;] Lieutenants;
- (5) [Detectives; and] Sergeants;
- (6) [Patrol officers.] Detectives;
- (7) Patrol officers.

(Code 1960, § 9-2; Ord. of 1-2-80; Ord. of 11-12-02; Ord. of 12-8-20)

c. Ordinance Committee

Recommendation of Ordinance Committee to publish amendments and additions to the Bristol Code of Ordinances Chapter 2, Administration, Article II. Officers and Employees, Division 6. Police and Fire Retirement, Sec. 2-97.3. Retirement Benefits and Their Payment – Generally.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To waive the reading of the amended ordinance.

On motion of Council Member Panioto and seconded by Council Member Rosengren, it was unanimously voted: that Sec. 2-97.3 Retirement benefits and their payment - Generally of the Code of Ordinances of the City of Bristol, Connecticut, is hereby

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amended to read as follows. It was further moved that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 2-97.3. Retirement benefits and their payment—Generally.

- (a) *Each member who retired prior to April 12, 2005 shall be entitled to the benefits set forth in the ordinance at the time of the member's retirement, provided that in no event will a member's benefits be less than the benefits he or she is entitled to receive pursuant to the applicable collective bargaining agreement.*
- (b) *Each member who (i) retires due to normal retirement pursuant to subsection 2-97.1(a); or (ii) who is retired for disability or is a member of the veteran reserve will receive a pension in an amount equal to seventy (70) percent of his or her compensation. For purposes of this subsection, in the event that a member receives a pay out of his or her unused sick leave, compensation shall include twenty-five (25) percent of the amount of unused sick leave paid to the member.*

A member's benefit payable under this subsection shall be increased as required to reflect increases in the salaries of active employees at the same rank and step the retiree held at retirement including non-bargaining [police captains] deputy chiefs. Benefits payable under this subsection to any retired police chief shall be increased as required to reflect increases in the salaries of active, full-time, non-bargaining employees as approved by the city council, but will not reflect increases in the compensation of any police chief contained in a personal employment agreement as required by Charter section 35. In no event shall an increase under this subsection exceed two and one-quarter (2.25) percent per year.

- (c) *A member shall be fully vested in his or her benefit from the plan if he or she terminates employment with the city as a police officer after he or she has completed at least ten (10) years of continuous service. Such member shall receive a pension on the earlier of (i) the date he or she attains age sixty-five (65) or (ii) the date he or she would have completed twenty-five (25) years of continuous service had he or she remained employed by the city as a police officer, provided that he or she has not withdrawn his or her contributions. If a member is entitled to a pension under this subsection, he or she will receive a pension in an amount equal to two and eight-tenths (2.8) percent of his or her compensation, multiplied by his or her years of continuous service. For purposes of this subsection, compensation shall be determined as of the date the member terminated employment as a police officer, and shall not include any amount paid with respect to unused sick leave. In no event shall the vested benefit to which the terminated member is entitled be of lesser value than the amount of his or her own contributions. A member's benefit under this subsection shall not be adjusted to reflect increases in the salaries of active employees.*
- (d) *Notwithstanding any provision of this section to the contrary, a police officer shall not be eligible to receive a pension if:*

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- (1) *The member is discharged for just cause and such discharge is not reversed upon appeal, or*
 - (2) *The member resigns after he or she has been informed that he or she is under investigation for an offense which constitutes just cause for discharge, and he or she is not exonerated of such offense.*
- (e) *If a member has completed ten (10) or more years of service, and is found by a physician appointed by the city to be unable to perform the duties of his or her position due to a disability that was not incurred during the performance of his or her duties, such member shall be eligible to receive pension payments in an amount equal to two and eight-tenths (2.8) percent of his or her compensation, multiplied by his or her years of continuous service. In no event shall such member's pension benefit be less than twenty-eight (28) percent of his or her compensation, or more than seventy (70) percent of his or her compensation. For purposes of this subsection, compensation shall be determined as of the date the member terminated employment as a police officer, and shall not include any amount paid with respect to unused sick leave.*
- (f) *If a member was not a regular member of the police force on the payroll on January 1, 1972, but was employed as a police officer during the period from July 1, 1981 to June 30, 1985, the portion of the member's benefit accrued between July 1, 1981 and June 30, 1985 shall be adjusted after retirement as described in this subsection. The amount of the adjustment of such portion of the member's benefit shall be calculated under both the cost of living adjustment provision in effect from July 1, 1981 to June 30, 1985 and the escalator clause. Such member shall be credited with an amount attributable to the method that yields the greatest adjustment in the member's benefit, but in no event will be credited with amounts under both methods. In no event shall a member's benefit be adjusted under this subsection exceed seventy (70) percent of his or her compensation, or if greater, the maximum benefit permissible on June 30, 1985 increased to reflect the applicable cost of living increases.*
- (g) *If a member (or in the case of a death benefit, the surviving spouse) does not elect to have payment of his or her retirement benefit begin at the earliest date such payments could have been made, the member or surviving spouse may elect a retroactive benefit commencement date. If a member or surviving spouse so elects, he or she shall receive a retroactive payment representing amounts to which he or she was otherwise entitled treated as if benefits commenced no earlier than the earliest date on which he or she could have retired.*
- (h) *A member who has retired on or after their normal retirement date shall be allowed to receive benefits pursuant to this division if such member is still employed by the city in a position not covered under this pension system. A member shall retire no later than the date such member attains age sixty-five (65).*
- (Ord. of 4-10-07; Ord. of 4-9-13; Ord. of 10-10-17)*

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Council Member Dickau inquired about the closure of Edgewood School. Mayor Caggiano explained that he was working with the Board of Education on a solution, but the decision lies with the Board of Education.

Joan Pelkey, 353 Perkins Street – Ms. Pelkey, a staff member at Edgewood School, spoke about the working conditions and read an update that was recently sent by the Superintendent.

Council Member Dickau posed additional questions related to Bristol schools.

7. **OLD BUSINESS** – This item was moved up to number four on the agenda.

8. **NEW BUSINESS**

Council Member Dickau reported on two instances of racist and discriminatory materials encountered in the city.

9. **RESIGNATIONS**

The following resignations were presented:

Alison Willette – Diversity Council Sec. 2-9

Miles Jennings – Zoning Board of Appeals Sec. 2-9

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To accept the resignations and send letters of thanks.

10. **APPOINTMENTS**

The following appointments were presented:

Fire Commission

Sean Moore – Reappointment – term to 2/28

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Public Works Board

David Hartley – Reappointment – term to 2/28.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Retirement Board

David Maikowski – Reappointment – term to 2/28

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

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11. RESOLUTIONS**a. Communication received from Assistant Corporation Counsel Conlin.**

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To approve a resolution authorizing the Mayor of the City of Bristol to execute and deliver in the name of the city an easement to the Connecticut Light and Power Company dba Eversource Energy, and to do any and all other acts to effectuate the same.

The Resolution reads as follows –

RESOLVED, that the City of Bristol grant and convey to The Connecticut Light and Power Company dba Eversource Energy, a corporation chartered by the General Assembly of the State of Connecticut and having its principal office in the Town of Berlin, in the State of Connecticut, its successors and assigns, permanent rights for the installation, maintenance and repair of electric (and gas) lines over, under and across land of the Company situated in the City of Bristol and State of Connecticut, as set forth in the proposed easement presented to this meeting, which is hereby ordered filed with the records of this meeting; and

BE IT FURTHER RESOLVED, that Jeffrey Caggiano, the Mayor of the City of Bristol be and he hereby is authorized to execute and deliver in the name of the City of Bristol an easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

b. Communication received from Public Works Director Rogozinski.

On motion of Council Member Thibeault and seconded by Council Member Dickau, it was unanimously voted: To approve a resolution authorizing the Mayor to sign any and all documentation required for the city to enter into and participate in the Highlands boundary as maintained by the U.S. Fish and Wildlife Service for the Highlands Conservation Act grant program.

The Resolution reads as follows –

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WHEREAS, the Highlands regions, encompasses more than three million acres of Pennsylvania, New York, New Jersey, and Connecticut; and

WHEREAS, the Highlands region is an area of national significance, possessing substantial natural beauty, containing contiguous forest and productive farmland, numerous cultural and historic sites, plentiful recreation opportunities, and the protection and supply of important drinking water sources for over fifteen million people; and

WHEREAS, the U.S. Congress, in bipartisanship, passed the Highlands Conservation Act, Public Law 10-421 that was signed into law by the President of the United States on November 30, 2004, designating the Highlands as a significant national conservation priority region; and

WHEREAS, the Highlands Conservation Act authorizes the Secretary of the Interior and the Secretary of Agriculture to provide financial assistance to Highlands States to preserve and protect high priority conservation land in the Highlands region; and

WHEREAS, the United States Fish and Wildlife Service manages a voluntary grant program to assist Highlands States, local units of government, and private forest and farm landowners in the conservation of land and natural resources in the Highlands region in coordination with willing sellers; and

WHEREAS, land preservation efforts in the Highlands region should link the parks, historic sites, wetlands, wildlife habitats, streams, rivers, reservoirs, watershed, trails, scenic and natural lands and other protected areas unique to the region for the enjoyment of future generations; and

NOW THEREFORE BE IT RESOLVED that the City of Bristol supports being officially included in the federal Highlands boundary, as maintained by the U.S. Fish and Wildlife Service for the Highlands boundary as maintained by the U.S. Fish and Wildlife Service for the Highlands Conservation Act grant program, thereby qualifying for financial and technical assistance provided by the U.S. Congress.

City of Bristol support shall include authorization for the Mayor to sign any and all documentation required for the City to enter into and participate in the Highlands boundary as maintained by the U.S. Fish and Wildlife Service for the Highlands Conservation Act grant program.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Mayor Caggiano		

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RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

12. MUNICIPAL GRANTS-IN-AID RE-CERTIFICATION

- a.** Communication received from Assistant Corporation Counsel Conlin.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To authorize the Mayor to certify to the State of Connecticut Office of Policy and Management, the municipal grant in aid in the amount of \$4,856,624.00 for the 2025 Fiscal Year.

13. CONTRACT 2P21-026B RENOVATION AND IMPROVEMENTS AT CITY HALL

- a.** Communication received from Public Works Director Rogozinski.

On motion of Council Member Rosengren and seconded by Council Member Thibeault, it was unanimously voted: To authorize the Mayor to execute a contract amendment in the amount of \$57,500 to Contract 2P21-026B - City Renovation and Improvements at City Hall with Quisenberry Arcari Malik, LLC. Said amendment increases the contract from \$1,611,096 to \$1,668,596.

14. EXECUTIVE SESSION

At 8:43 p.m., on motion of Council Member Olsen and seconded by Council Member Tyler, it was unanimously voted: To convene into Executive Session.

- a.** Present to discuss and take any action as necessary on the matter of Laurie Carter v. City of Bristol, WCC# 7087388: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney.

Discussion was held. No votes were taken.

At 8:51 p.m., on motion of Council Member Rosengren and seconded by Council Member Thibeault it was unanimously voted: To reconvene into Public Session.

On motion of Council Member Tyler and seconded by Council Member Olsen, it was unanimously voted: that the City of Bristol enter into a Full and Final Settlement in the matter of Laurie Carter v. City of Bristol for Workers' Compensation claim #7087388 for the total amount of Fifty Thousand (\$50,000.00) Dollars. The dates of these claims are listed below, but are not limited to the following: June 11, 2007, January 29, 2009, and February 1, 2011.

It was further voted that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

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15. OTHER BUSINESS – None.

16. ADJOURNMENT

At 8:53 p.m., on motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To adjourn.

ATTEST: _____

Erica Cabiya
Town & City Clerk

Unapproved

NEW HIRE REPORT

2/1/2025 TO 2/28/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
BLANEY	RYAN	CROMWELL	02/06/2025	\$ 66,745	FIRE	FT	FIRE DEPARTMENT	FIREFIGHTER
TAVENOR	JULIA	TERRYVILLE	02/07/2025	\$ 17.00	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
LINDSTROM	SARAH	BRISTOL	02/03/2025	\$ 20.00	NON-BARG	SE	PARK DEPARTMENT	RECREATION PRGM INST ADULT
WAGNER	LISA	BRISTOL	02/03/2025	\$ 20.00	NON-BARG	TP	AGING SERVICES	TEMPORARY WORKER

TOTAL: 4

RECEIVED
2025 MAR -4 AM 8:30
TOWN AND CITY CLERK
BRISTOL, CT



RECEIVED
2025 MAR -3 AM 11:38
TOWN AND CITY CLERK
BRISTOL, CT



DATE: March 3, 2025

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>SUPPLEMENTAL MOTOR VEHICLE</u>				
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ROHNER, PAUL	2023-04-0407301	\$ 136.01			\$ 136.01	OVERPAYMENT
					\$ -	
	TOTAL	\$ 136.01	\$ -	\$ -	\$ 136.01	

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>				
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ACAR LEASING LTD	2023-03-0300336	\$ 1,301.42			\$ 1,301.42	PURCHASE LEASE
ACAR LEASING LTD	2023-03-0300324	\$ 588.93			\$ 588.93	PURCHASE LEASE
ACAR LEASING LTD	2023-03-0300153	\$ 488.20			\$ 488.20	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300335	\$ 454.44			\$ 454.44	VEHICLE SOLD
ACAR LEASING LTD	2023-03-0300174	\$ 624.20			\$ 624.20	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300175	\$ 702.60			\$ 702.60	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300204	\$ 351.51			\$ 351.51	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300205	\$ 702.60			\$ 702.60	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300212	\$ 475.25			\$ 475.25	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300213	\$ 806.95			\$ 806.95	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300228	\$ 379.56			\$ 379.56	ADJUST PLATE 23 GL SUP
ACAR LEASING LTD	2023-03-0300230	\$ 414.67			\$ 414.67	ADJUST PLATE 23 GL SUP
ALLY FINANCIAL	2023-03-0348955	\$ 339.76			\$ 339.76	PURCHASE LEASE
ALLY FINANCIAL	2023-03-0348864	\$ 436.97			\$ 436.97	ADJUST PLATE 23 GL SUP
ALLY FINANCIAL	2023-03-0348867	\$ 314.34			\$ 314.34	ADJUST PLATE 23 GL SUP
ALLY FINANCIAL	2023-03-0348874	\$ 763.20			\$ 763.20	ADJUST PLATE 23 GL SUP
BEAM, CAROL H	2023-03-0303077	\$ 59.98			\$ 59.98	DONATE/GIFT
BOILARD, ROBERT N	2023-03-0304516	\$ 143.08			\$ 143.08	ADJUST PLATE 23 GL SUP
BELLEMARE, JAMES H JR	2023-03-0303519	\$ 227.61			\$ 227.61	ADJUST PLATE 23 GL SUP
BOUCHER, DAVID A	2023-03-0304876	\$ 71.74	\$ 7.53		\$ 79.27	ECC EXEMPTION HANDICAP VEH
CAQUIAS, DANNY	2023-03-0306974	\$ 193.78	\$ 2.45		\$ 196.23	VEHICLE SOLD
CAQUIAS, DANNY	2023-03-0306975	\$ 262.44	\$ 3.31		\$ 265.75	VEHICLE SOLD
CENTOLA, MONIQUE	2023-03-0333138	\$ 47.68			\$ 47.68	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307981	\$ 635.50			\$ 635.50	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307995	\$ 409.19			\$ 409.19	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307990	\$ 404.03			\$ 404.03	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307913	\$ 500.15			\$ 500.15	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307922	\$ 391.47			\$ 391.47	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307923	\$ 187.46			\$ 187.46	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307938	\$ 427.24			\$ 427.24	ADJUST PLATE 23 GL SUP

City of Bristol

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CHRYSLER CAPITAL	2023-03-0307951	\$	609.90	\$	609.90	VEHICLE SOLD
CHRYSLER CAPITAL	2023-03-0308015	\$	249.69	\$	249.69	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0308007	\$	233.03	\$	233.03	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0308052	\$	249.69	\$	249.69	VEHICLE SOLD
CHRYSLER CAPITAL	2023-03-0308006	\$	524.88	\$	524.88	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307945	\$	614.89	\$	614.89	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307947	\$	562.37	\$	562.37	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307955	\$	443.64	\$	443.64	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0307956	\$	312.69	\$	312.69	ADJUST PLATE 23 GL SUP
CHRYSLER CAPITAL	2023-03-0308058	\$	278.87	\$	278.87	TURN IN LEASE
CHRYSLER CAPITAL	2023-03-0308003	\$	207.97	\$	207.97	VEHICLE SOLD
CICCARELLI, ALYSSA	2023-03-0308747	\$	99.59	\$	99.59	ADJUST PLATE 23 GL SUP
COLLISION CLINIC	2023-03-0309434	\$	190.86	\$	190.86	ADJUST PLATE 23 GL SUP
DAIMLER TRUST	2023-03-0311287	\$	424.67	\$	424.67	ADJUST PLATE 23 GL SUP
DAIMLER TRUST	2023-03-0311284	\$	677.19	\$	677.19	ADJUST PLATE 23 GL SUP
DUPONT, CARY M	2023-03-0314000	\$	81.77	\$	81.77	ADJUST PLATE 23 GL SUP
ECHEVARRIA, LOURDES	2023-03-0314481	\$	10.61	\$	10.61	JUNKED
ECHEVARRIA, LOURDES	2023-03-0314482	\$	119.29	\$ 3.58	\$	122.87 JUNKED
FINANCIAL SERVICES VEHICLE TR	2023-03-0315607	\$	795.49	\$	795.49	ADJUST PLATE 23 GL SUP
FINANCIAL SERVICES VEHICLE TR	2023-03-0315617	\$	628.66	\$	628.66	ADJUST PLATE 23 GL SUP
FINANCIAL SERVICES VEHICLE TR	2023-03-0315614	\$	943.94	\$	943.94	ADJUST PLATE 23 GL SUP
FINANCIAL SERVICES VEHICLE TR	2023-03-0315621	\$	391.96	\$	391.96	ADJUST PLATE 23 GL SUP
FLORES-GARCIA, HECTOR	2023-03-0315997	\$	665.75	\$	665.75	ADJUST PLATE 23 GL SUP
FORD CREDIT	2023-03-0306495	\$	385.14	\$	385.14	ADJUST PLATE 23 GL SUP
FORD CREDIT	2023-03-0306491	\$	554.57	\$	554.57	ADJUST PLATE 23 GL SUP
FORD CREDIT	2023-03-0306484	\$	464.63	\$	464.63	ADJUST PLATE 23 GL SUP
FORD CREDIT	2023-03-0306483	\$	620.83	\$	620.83	ADJUST PLATE 23 GL SUP
FRANCE, RYAN	2023-03-0316374	\$	126.59	\$	126.59	TOTAL LOSS
FRANKLIN, RICHARD	2023-03-0316418	\$	87.39	\$	87.39	ADJUST PLATE 23 GL SUP
GENEST, MARCEL	2023-03-0317589	\$	104.84	\$	104.84	JUNKED
GOLDFEDER, SHAYNA	2023-03-0318269	\$	476.54	\$	476.54	ADJUST PLATE 23 GL SUP
GONZALEZ, JUAN	2023-03-0318456	\$	718.02	\$	718.02	MILITARY EXEMPTION
GRACIE, ASHLEY	2023-03-0318913	\$	35.77	\$	35.77	REG. OUT OF STATE
GRACIE, ASHLEY	2023-03-0318914	\$	88.78	\$	88.78	REG. OUT OF STATE
HELMING, PHILIP	2023-03-0320591	\$	55.76	\$	55.76	TRADED IN
HOGAN, VIRGINIA	2023-03-0321057	\$	71.00	\$	71.00	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321272	\$	612.71	\$	612.71	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321277	\$	600.08	\$	600.08	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321276	\$	455.70	\$	455.70	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321220	\$	237.77	\$	237.77	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321290	\$	738.79	\$	738.79	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321325	\$	145.58	\$	145.58	VEHICLE SOLD
HONDA LEASE TRUST	2023-03-0321393	\$	210.34	\$	210.34	TURN IN LEASE
HONDA LEASE TRUST	2023-03-0321184	\$	339.47	\$	339.47	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321185	\$	236.50	\$	236.50	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321241	\$	276.07	\$	276.07	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321310	\$	330.12	\$	330.12	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321390	\$	466.74	\$	466.74	VEHICLE SOLD
HONDA LEASE TRUST	2023-03-0321301	\$	569.41	\$	569.41	ADJUST PLATE 23 GL SUP
HONDA LEASE TRUST	2023-03-0321287	\$	475.67	\$	475.67	BOUGHT LEASE
HYUNDAI LEASE TITLING TR	2023-03-0321830	\$	212.45	\$	212.45	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321979	\$	307.39	\$	307.39	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321973	\$	247.70	\$	247.70	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321958	\$	477.52	\$	477.52	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321857	\$	114.00	\$	114.00	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321910	\$	230.63	\$	230.63	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321915	\$	366.70	\$	366.70	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321838	\$	190.05	\$	190.05	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321831	\$	302.21	\$	302.21	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321834	\$	504.91	\$	504.91	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321982	\$	182.78	\$	182.78	ADJUST PLATE 23 GL SUP
HYUNDAI LEASE TITLING TR	2023-03-0321985	\$	208.04	\$	208.04	ADJUST PLATE 23 GL SUP
JP MORGAN CHASE BANK	2023-03-0323324	\$	433.44	\$	433.44	ADJUST PLATE 23 GL SUP
JP MORGAN CHASE BANK	2023-03-0323310	\$	193.49	\$	193.49	ADJUST PLATE 23 GL SUP
LEVESQUE, WILLIAM	2023-03-0326889	\$	167.49	\$	167.49	ADJUST PLATE 23 GL SUP
LOGAN, DOROTHY	2023-03-0327316	\$	190.38	\$	190.38	VEHICLE SOLD

O'REGAN JUDITH	2023-03-0331445	\$	86.47	\$	86.47	ADJUST PLATE 23 GL SUP
MONICO, KATHY	2023-03-0332007	\$	133.02	\$	133.02	VEHICLE SOLD
MONICO, ALEX	2023-03-0332003	\$	287.53	\$	287.53	ADJUST PLATE 23 GL SUP
MAZZEI, ANDREW	2023-03-0330055	\$	190.18	\$	190.18	ADJUST PLATE 23 GL SUP
MACKIEWICZ, BERNADINE	2023-03-0328151	\$	5.72	\$	5.72	VEHICLE SOLD
MERCADO-MARTINEZ, MILEDIS	2023-03-0331068	\$	793.84	\$	793.84	ADJUST PLATE 23 GL SUP
MACNEILL, JOHN	2023-03-0328164	\$	139.25	\$	139.25	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0334036	\$	375.24	\$	375.24	VEHICLE SOLD
NISSAN INFINITI LT LLC	2023-03-0333747	\$	250.46	\$	250.46	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333810	\$	554.32	\$	554.32	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333811	\$	307.07	\$	307.07	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333816	\$	347.16	\$	347.16	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333824	\$	424.45	\$	424.45	VEHICLE SOLD
NISSAN INFINITI LT LLC	2023-03-0333901	\$	441.13	\$	441.13	VEHICLE SOLD
NISSAN INFINITI LT LLC	2023-03-0333732	\$	402.50	\$	402.50	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333738	\$	162.37	\$	162.37	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333739	\$	599.86	\$	599.86	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333863	\$	452.56	\$	452.56	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333867	\$	244.91	\$	244.91	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333868	\$	150.84	\$	150.84	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333748	\$	268.41	\$	268.41	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333751	\$	200.93	\$	200.93	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333847	\$	244.91	\$	244.91	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333853	\$	126.82	\$	126.82	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333857	\$	332.56	\$	332.56	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333703	\$	435.80	\$	435.80	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333712	\$	414.26	\$	414.26	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333729	\$	174.34	\$	174.34	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333972	\$	159.12	\$	159.12	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333774	\$	308.66	\$	308.66	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333786	\$	367.35	\$	367.35	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333797	\$	153.53	\$	153.53	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333823	\$	199.24	\$	199.24	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333919	\$	126.82	\$	126.82	ADJUST PLATE 23 GL SUP
NISSAN INFINITI LT LLC	2023-03-0333927	\$	203.30	\$	203.30	ADJUST PLATE 23 GL SUP
PALMA, GRETA	2023-03-0335605	\$	359.07	\$	359.07	ADJUST PLATE 23 GL SUP
PELLETIER, RAYMONDE	2023-03-0336577	\$	194.27	\$	194.27	ADJUST PLATE 23 GL SUP
POITRAS, DIANE	2023-03-0337772	\$	248.32	\$	248.32	ADJUST PLATE 23 GL SUP
PPT	2023-03-0314810	\$	213.10	\$	213.10	VEHICLE SOLD
PPT	2023-03-0314789	\$	509.69	\$	509.69	REG. OUT OF STATE
PPT	2023-03-0314798	\$	547.53	\$	547.53	VEHICLE SOLD
PPT	2023-03-0314804	\$	320.05	\$	320.05	VEHICLE SOLD
RODRIGUEZ, SARAH	2023-03-0340616	\$	89.75	\$	89.75	ADJUST PLATE 23 GL SUP
SANSONE, LISA	2023-03-0342150	\$	148.31	\$	148.31	ADJUST PLATE 23 GL SUP
SANTIAGO, MIGUEL	2023-03-0342249	\$	134.22	\$	134.22	ADJUST PLATE 23 GL SUP
SANTIAGO, MIGUEL	2023-03-0342250	\$	237.83	\$	237.83	OWNERSHIP CHANGE
SOMMA, ROBERT	2023-03-0344615	\$	58.82	\$	58.82	ADJUST PLATE 23 GL SUP
SUPERIOR SWEEPING SERVICE	2023-03-0345851	\$	102.80	\$	102.80	VEHICLE SOLD
TEDESCO, ERIK	2023-03-0346473	\$	45.02	\$	45.02	ADJUST PLATE 23 GL SUP
TICHY, SARAH	2023-03-0347165	\$	106.72	\$	106.72	ADJUST PLATE 23 GL SUP
TOMCAK, FRANK	2023-03-0347311	\$	362.48	\$	362.48	ADJUST PLATE 23 GL SUP
TOYOTA LEASE TRUST	2023-03-0347595	\$	381.50	\$	381.50	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347608	\$	246.63	\$	246.63	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347670	\$	308.70	\$	308.70	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347722	\$	246.63	\$	246.63	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347723	\$	128.87	\$	128.87	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347725	\$	344.79	\$	344.79	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347726	\$	176.52	\$	176.52	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347731	\$	224.95	\$	224.95	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347752	\$	117.53	\$	117.53	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347758	\$	147.85	\$	147.85	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347761	\$	104.72	\$	104.72	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347765	\$	253.02	\$	253.02	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347801	\$	93.71	\$	93.71	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347814	\$	508.32	\$	508.32	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347615	\$	718.02	\$	718.02	VEHICLE SOLD

TILLMAN, NICOLE	2023-03-0347191	\$	49.93	\$	49.93	ADJUST PLATE 23 GL SUP
USB LEASING LT	2023-03-0348355	\$	481.29	\$	481.29	ADJUST PLATE 23 GL SUP
USB LEASING LT	2023-03-0348376	\$	745.05	\$	745.05	ADJUST PLATE 23 GL SUP
USB LEASING LT	2023-03-0348386	\$	342.78	\$	342.78	ADJUST PLATE 23 GL SUP
VALENTINE, SHAY	2023-03-0348516	\$	212.12	\$	212.12	ADJUST PLATE 23 GL SUP
WOLF, STEVEN T	2023-03-0351128	\$	134.54	\$	134.54	VEHICLE SOLD
ZIOTAS, ANGELO	2023-03-0351967	\$	173.82	\$	173.82	ADJUST PLATE 23 GL SUP

TOTAL	\$	56,121.54	\$	16.87	\$ -	\$	56,138.41
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PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>			
ACAR LEASING LTD	2022-03-0300148	\$	186.07		\$	186.07	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300150	\$	227.47		\$	227.47	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300166	\$	579.54		\$	579.54	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300170	\$	437.49		\$	437.49	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300171	\$	1,025.86		\$	1,025.86	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300173	\$	1,032.51		\$	1,032.51	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300175	\$	362.77		\$	362.77	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300177	\$	602.72		\$	602.72	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300182	\$	615.49		\$	615.49	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300183	\$	60.39		\$	60.39	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300184	\$	154.42		\$	154.42	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300185	\$	602.72		\$	602.72	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300188	\$	245.65		\$	245.65	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300209	\$	542.96		\$	542.96	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300214	\$	707.88		\$	707.88	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300220	\$	542.96		\$	542.96	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300222	\$	849.80		\$	849.80	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300225	\$	633.56		\$	633.56	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300235	\$	456.58		\$	456.58	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300237	\$	288.05		\$	288.05	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300239	\$	805.16		\$	805.16	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300248	\$	403.45		\$	403.45	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300249	\$	330.27		\$	330.27	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300250	\$	476.53		\$	476.53	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300254	\$	454.94		\$	454.94	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300258	\$	293.33		\$	293.33	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300269	\$	308.35		\$	308.35	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300271	\$	212.60		\$	212.60	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300273	\$	125.95		\$	125.95	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300276	\$	494.22		\$	494.22	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300281	\$	55.36		\$	55.36	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300296	\$	773.72		\$	773.72	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300301	\$	166.63		\$	166.63	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300311	\$	335.55		\$	335.55	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300338	\$	98.88		\$	98.88	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300346	\$	90.69		\$	90.69	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300377	\$	218.28		\$	218.28	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300379	\$	489.27		\$	489.27	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300385	\$	591.52		\$	591.52	VEHICLE SOLD	
ACAR LEASING LTD	2022-03-0300391	\$	508.97		\$	508.97	VEHICLE SOLD	
ALONSO, DAMARIS	2021-04-0400201	\$	320.38	\$	52.86	\$	373.24	WRONG TOWN
ALONSO, DAMARIS	2020-03-0301202	\$	330.96	\$	44.68	\$	375.64	WRONG TOWN
ALONSO, DAMARIS	2019-03-0301268	\$	355.12	\$	53.27	\$	408.39	WRONG TOWN
ALONSO, DAMARIS	2022-03-0301105	\$	284.68	\$	21.35	\$	306.03	WRONG TOWN
ALLY FINANCIAL	2022-03-0301078	\$	194.63		\$	194.63	VEHICLE SOLD	
ALLY FINANCIAL	2022-03-0348768	\$	391.09		\$	391.09	VEHICLE SOLD	
TOYOTA LEASE TRUST	2021-03-0346359	\$	515.14		\$	515.14	VEHICLE SOLD	
TOYOTA LEASE TRUST	2022-03-0347508	\$	487.72		\$	487.72	VEHICLE SOLD	

TOTAL	\$	20,268.28	\$	172.16	\$ -	\$	20,440.44
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CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>PERSONAL PROPERTY</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
ARROW MANUFACTURING INC	2023-02-0200172	\$ 620.92			\$ 620.92	AUDIT PERSONAL PROPERTY
GUENTHER CONSTRUCTION	2023-02-0200947	\$ 514.38			\$ 514.38	AUDIT PERSONAL PROPERTY
TOTAL		\$ 1,135.30	\$ -	\$ -	\$ 1,135.30	

PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>INCOME AND EXPENSE</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
SUN NEW CAMBRIDGE	2019-07-0118869	\$ 25,472.77	\$ 9,421.43		\$ 34,894.20	COURT JUDGEMENT
TOTAL		\$ 25,472.77	\$ 9,421.43	\$ -	\$ 34,894.20	

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
AMROCK CT LLC	2023-01-0103482	\$ 2,279.67			\$ 2,279.67	OVERPAYMENT
CORELOGIC TAX SERVICES LLC	2023-01-0112643	\$ 3,019.86			\$ 3,019.86	OVERPAYMENT
CORELOGIC TAX SERVICES LLC	2023-01-0115919	\$ 4,014.22			\$ 4,014.22	OVERPAYMENT
CORELOGIC TAX SERVICES LLC	2023-01-0105256	\$ 2,366.62			\$ 2,366.62	OVERPAYMENT
DEMANCHE LAW GROUP LLC	2023-01-0100141	\$ 3,142.32			\$ 3,142.32	OVERPAYMENT
HELMING, JOHN	2023-01-0108791	\$ 1,000.00			\$ 1,000.00	OVERPAYMENT
MERIDIAN TOWER ASSOCIATES	2023-01-0113059	\$ 23,407.52			\$ 23,407.52	COURT STIP
STOP & SHOP SUPERMARKET CO c/o AHOLD DELHAZE	2023-01-0101169	\$ 18,766.98			\$ 18,766.98	OVERPAYMENT
TOTAL		\$ 57,997.19	\$ -	\$ -	\$ 57,997.19	

PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>		<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>			
MERIDIAN TOWER ASSOCIATES	2022-01-0113052	\$ 22,305.12			\$ 22,305.12	COURT STIP
STOP & SHOP SUPERMARKET CO c/o AHOLD DELHAZE	2022-01-0101135	\$ 804.74			\$ 804.74	OVERPAYMENT
TOTAL		\$ 23,109.86	\$ -	\$ -	\$ 23,109.86	

TOTAL ALL MOTOR VEHICLE	\$ 76,714.86
TOTAL PERSONAL PROPERTY	\$ 1,135.30
TOTAL INCOME AND EXPENSE	\$ 34,894.20
TOTAL ALL REAL ESTATE	\$ 81,107.05
GRAND TOTAL ALL COLLECTIONS	\$ 193,851.41

RESPECTFULLY,



ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Mayor Jeffrey Caggiano
 Office of Corporation Counsel
 Eric Evans, Chief Information Officer
 Lynn Boisvert, BOE Finance Director
 Diane Waldron, Comptroller
 From: Roger D. Rousseau, Purchasing Agent
 Date: March 4, 2025

RECEIVED
 2025 MAR -4 AM 8:14
 TOWN AND CITY CLERK
 BRISTOL, CT

Roger D. Rousseau

Re: Contract 2P25-058 Leasing of Computer Equipment

The Purchasing Department solicited and received proposals for the leasing of computer equipment; this contract replaces an existing master lease agreement for equipment used by the City and by the Board of Education. The lowest set of rates received were from **TEQ Lease, Inc.** of Calabasas, CA. The firm's qualifications have been sufficiently and successfully reviewed by Purchasing and IT staff. I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2P25-058 Leasing of Computer Equipment to TEQ Lease, Inc.** and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

Please let me know if I can provide any further information regarding this contract.

Thank you for your assistance.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov



PURCHASING DEPARTMENT | Tel. 860.584.6195

RECEIVED
2025 MAR -4 AM 10:49
TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Mayor Jeffrey Caggiano
Raymond Rogozinski, Director of Public Works
David Oakes, Public Works Facilities and Energy Manager
Office of Corporation Counsel
From: Roger D. Rousseau, Purchasing Agent
Date: March 4, 2025

Re: Contract 2025-028 Comprehensive Lighting Improvements at Public Works Facilities

The City of Bristol secured federal funding via a grant through the Energy Efficiency & Conservation Block Grant ("EECBG") program as administered by the U.S. Department of Energy. The Purchasing Department solicited and received three bids for lighting improvements at Public Works Facilities. The lowest bidder was **Resource Lighting and Energy, Inc.** The firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works Department staff. I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2025-028 Lighting Improvements at Public Works Facilities** to **Resource Lighting and Energy, Inc.** in the amount of **\$38,552.00** and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

Please let me know if I can provide any further information regarding this contract.

Thank you for your assistance.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



City of Bristol, Connecticut

School Readiness and Child Daycare Grant

City of Bristol
111 North Main Street
Bristol, CT 06010

March 5, 2025

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

RECEIVED
2025 MAR -5 PM 3:30
TOWN AND CITY CLERK
BRISTOL, CT

To Ms. Cabiya:

I am writing regarding the opportunity for School Readiness to accept two additional grants this fiscal year.

Please place on the City Council Agenda for March 11, 2025, the following requests:

- That the City of Bristol accept funding from the Connecticut Network for Children and Youth for up to \$25,000 for a Transition Grant to help the Bristol Early Childhood Alliance and the School Readiness Council transition into one entity by July 1, 2025, and start strategic planning.
- That the City of Bristol accept \$410 from the Bill and Janet Brownstein Charitable Donor Advised Fund at Main Street Community Foundation to subsidize the purchase of books for The Little Read in April 2025.

Both grants should be referred to the Board of Finance for appropriation and any other necessary action, including the request that the Mayor, or Acting Mayor, is authorized to execute any and all necessary documents related to the application, funding and implementation of the School Readiness grants for the period of July 1, 2024 – June 30, 2025.

Please let me know if you have questions.

Sincerely,

Donna Osuch
School Readiness Liaison

cc: Mayor Jeffrey Caggiano



City of Bristol, Connecticut

School Readiness and Child Daycare Grant

City of Bristol
111 North Main Street
Bristol, CT 06010

March 5, 2025

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

RECEIVED
2025 MAR -5 PM 3:30
TOWN AND CITY CLERK
BRISTOL, CT

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Both grants should be referred to the Board of Finance for appropriation and any other necessary action, including the request that the Mayor, or Acting Mayor, is authorized to execute any and all necessary documents related to the application, funding and implementation of the School Readiness grants for the period of July 1, 2024 – June 30, 2025.

Please let me know if you have questions.

Sincerely,

Donna Osuch
School Readiness Liaison

cc: Mayor Jeffrey Caggiano



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 5, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW – AUTHORIZATION FOR MAYOR TO SIGN ANNUAL MS4
STORM WATER REPORT (DEP PERMIT GSM000042)**

RECEIVED
2025 MAR -5 PM 4:10
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has completed the City's Storm Water Management Plan, General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems Permit No. GSM000042. In accordance with permit requirements, the Mayor is required to sign the report as part of the City's formal submittal process. A link to the draft report is provided below:

[Municipal Separate Storm Sewer System \(MS4\) | Bristol, CT - Official Website](#)

In order to meet State permit requirements, the Department requests the following City Council action:

Authorize the Mayor to sign the City of Bristol's 2024 MS4 Annual Storm Water Report prepared in accordance with DEP Permit GSM000042.

Please feel free to contact me with any questions or concerns at 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 5, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW – MAYOR AUTHORIZATION TO SIGN CITY/STATE DOT
MASTER MUNICIPAL AGREEMENT FOR CONSTRUCTION
PROJECTS**

RECEIVED
2025 MAR - 6 AM 8:01
TOWN AND CITY CLERK
BRISTOL, CT

The existing City/ State Master Municipal Agreement for Construction Projects is scheduled to expire April 7, 2025. The agreement outline City and State requirements associated with administrating State funded projects such as the State Local Bridge Program and Federal Bridge program that provided funding for the East Rd, Mellen St, Memorial Blvd and Jerome Ave bridges.

Based on a review of the proposed agreement, there are no substantial revisions to the existing agreement that will affect City funding or administration of State funded construction projects. In order to proceed, the Department request the following City Council action:

Authorize the Mayor to execute the Master Municipal Agreement for Construction Projects with the State of Connecticut Department of Transportation.

Please feel free to contact me with any questions 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 5, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW – MAYOR AUTHORIZATION TO SIGN PERMITS (SENIOR CENTER PARKING IMPROVEMENTS)**

RECEIVED
2025 MAR -5 PM 3:51
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has prepared plans to improve parking at the Senior Center. The proposal is to reconfigure the existing cul-de-sac located at the westerly entrance of the Senior Center, which would provide 52 additional parking spaces, as well as reconfigure existing spaces to provide 18 handicap spaces.

A plan for the proposed parking improvements is attached. Funding for the proposed \$440,000 parking improvements project is pending approval of the DPW's FY2025-26 CIP budget and includes a \$50,000 grant obtained by the Senior Center.

In order to proceed with the project, the Department requests the following City Council action:

Authorize the Mayor to execute any and all local, state, and federal land use permits (Inland Wetlands, Planning & Zoning) required to construct the proposed parking improvements at the Senior Center facility (approximately 52 additional parking spaces and 18 handicap spaces).

Said authorization will enable DPW Engineering to proceed with design and permitting of the improvements. Completion of the design will not be impacted by pending approval of parking improvement construction funding, current use of building by BOE or renovation of space for Health Dept use.

Please feel free to contact me with any questions 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 5, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW – MAYOR AUTHORIZATION TO SIGN PERMITS (BROAD STREET RETAINING WALL)**

RECEIVED
2025 MAR -5 PM 4:14
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has hired the engineering firm of WMC Inc. to prepare plans to replace an existing retaining wall located along the Pequabuck River on Broad St east of the Broad St intersection with Todd St. The project will replace the existing 555 LF stone retaining wall with a concrete wall 15 ft high.

A link to the current plans is provided below:

[https://www.bristolct.gov/DocumentCenter/View/48859/Broad-Street Bristol Plans](https://www.bristolct.gov/DocumentCenter/View/48859/Broad-Street%20Bristol%20Plans)

Construction of the \$2,200,000 project is scheduled for 2026. Construction will require permit approval from the City's Inland Wetlands Commission, CT DEEP, and the Army Corp of Engineers.

In order to proceed with the project, the Department requests the following City Council action:

Authorize the Mayor to execute any and all local, state, and federal land use permits (Inland Wetlands, CT DEEP and ACOE) required to construct the proposed retaining wall along the Pequabuck River on Broad Street east of the Todd Road intersection.

Please feel free to contact me with any questions 860-584-6113.



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Mayor Jeffrey Caggiano
 Josh Medeiros, Parks Superintendent
 Arianna Therriault, Arts & Culture Supervisor
 Office of Corporation Counsel
 From: Roger D. Rousseau, Purchasing Agent
 Date: March 7, 2025

RECEIVED
 2025 MAR -7 AM 9:13
 TOWN AND CITY CLERK
 BRISTOL, CT

RE: Contract 2P25-003 Concessions Services at Rockwell Theater

The Rockwell Theater has concessions provided by Legacy Hospitality and Entertainment Group, via a contract executed in November 2024 and running through June 2025. The contract calls for the concessionaire to make a lump sum payment of \$1,000.00 to the City for each show at the theater. The contract is a pilot program for concessions services, and both parties have been working cooperatively to structure the program to work efficiently for all. The sales volumes under the contract are less than anticipated, and the Parks Department and the vendor mutually agree to adjust the compensation made by the concessionaire, from \$1,000.00 to \$750.00 per show. This change is relevant only to shows remaining through June 2025.

Can you please include the following motion on the agenda for the next meeting of the City Council:

To amend Contract 2P25-003 Concessions Services at Rockwell Theater with Legacy Hospitality and Entertainment Group, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract amendment.

Please let me know if I can provide any further information regarding this contract; thank you for your assistance.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRWOMAN

MARCH 11, 2025

MOTION

I HEREBY MOVE that the city owned property known as 36 Eastview Street, Lot 56/15A on Tax Assessor's Map 24, be referred to the Planning Commission for a Connecticut General Statute Section 8-24 report. Specifically, to address whether this city lot, acquired through foreclosure, should be sold.

I FURTHER MOVE that this matter be referred to Park, Public Works and Bristol Water & Sewer to determine if any of the aforementioned departments have an interest in utilizing this property.

RECEIVED
2025 MAR -5 AM 8:22
TOWN AND CITY CLERK
BRISTOL, CT

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE T. BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol
Office of the Corporation Counsel

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
Fax (860) 584-6152

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: February 25, 2025

RE: Item for March City Council Meeting Agenda
Request by Eversource, Fire Station Project
163 Church Avenue, Forestville

RECEIVED
2025 FEB 25 PM 2:39
TOWN AND CITY CLERK
BRISTOL, CT

Erica, would you kindly include the following RESOLUTION on the March City Council agenda.

RESOVLED: That the City of Bristol, a municipal corporation under the laws of the State of Connecticut, grant and convey to the Connecticut Light & Power Company, dba Eversource Energy, a corporation chartered by the General Assembly by the State of Connecticut and having its principal office in the Town of Berlin, in the State of Connecticut, its successors and assign, permanent rights for the installation, maintenance and repair of electric (and gas) lines over, under, and across lands of the City of Bristol situated on the westerly side of Church Avenue in the City of Bristol, as set forth in the proposed easement presented to this meeting which is hereby ordered filed with the records of this meeting; and

RESOLVED: That Jeffrey Caggiano, the Mayor of the City of Bristol be and he is authorized to execute and deliver in the name of the City of Bristol an easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

Thank you. Contact me with any questions.

TWC | ntb

EASEMENT REQUEST
DISTRIBUTION FACILITIES

EVERSOURCE

PRINT LEGIBLY OR COMPLETE ON-LINE

EASEMENT INFORMATION: ☒ CL&P ☐ WMECO ☐ YANKEE GAS ☐ OTHER (Specify): _____
(Check Appropriate Provider)

- SHADED AREAS TO BE COMPLETED BY CE & MS OR GMS -

TO: (REAL ESTATE AGENT)		LOCATION	R.E. FILE NO.
FROM	LOCATION	DEPARTMENT	DATE
			TIE LINE & EXTENSION

> THE CUSTOMER IDENTIFIED BELOW HAS REQUESTED SERVICE WHICH REQUIRES AN EASEMENT

CUSTOMER City of Bristol	INDIVIDUAL CONTACT NAME Raymond Rogozinski	AREA CODE & TELEPHONE NO. (860) 584-6113
CUSTOMER'S MAILING ADDRESS 111 North Main Street	CITY/TOWN Bristol, CT	ZIP CODE 06010
FACILITY INSTALLATION LOCATION (IF DIFFERENT FROM CUSTOMER ADDRESS) 163 Church Avenue	CITY/TOWN Bristol, CT	ZIP CODE 06010
SUBDIVISION OR PROJECT NAME Bristol Fire Department - Firehouse #3		TOWN MAP NO. 43-16

Will third party easement rights be required?

☐ YES ☒ NO

Is city/town approved and marked-up site plan provided?

☒ YES ☐ NO

Has site plan been recorded?

☐ YES ☒ NO

CUSTOMER'S ATTORNEY (FIRM AND INDIVIDUAL CONTACT) Tom Conlin - Corporate Counsel		AREA CODE & TELEPHONE NO. (860) 584-6147
STREET ADDRESS 17 Riverside Drive	CITY/TOWN Bristol, CT	ZIP CODE 06010
CUSTOMER'S SURVEYOR (FIRM AND INDIVIDUAL CONTACT) Benesch - David Caricchio, LS		AREA CODE & TELEPHONE NO. (860) 494-4108
STREET ADDRESS 120 Hebron Avenue, Second Floor	CITY/TOWN Glastonbury, CT	ZIP CODE 06033

- SHADED AREAS TO BE COMPLETED BY CE & MS OR GMS -

SALES/MARKETING REPRESENTATIVE		LOCATION	TIE LINE & EXTENSION	
COMPANY TECHNICIAN/ENGINEER		LOCATION	TIE LINE & EXTENSION	
OTHER REPRESENTATIVE (SPECIFY)		LOCATION	AREA CODE & TELEPHONE NO. ()	
COMPANY GRID COORDINATES		W.O./PROJECT NUMBER	☐ CONNECTICUT LIGHT & POWER ☐ WESTERN MASSACHUSETTS ELECTRIC ☐ YANKEE GAS ☐ OTHER _____	
SERVICE ORIGINATES AT: >	STREET ADDRESS	POLE NUMBER	MANHOLE NUMBER	PAD NUMBER
ANTICIPATED START DATE OF FACILITY CONSTRUCTION Currently being Constructed		ESTIMATED COST OF CONSTRUCTION		
COMMENTS:				

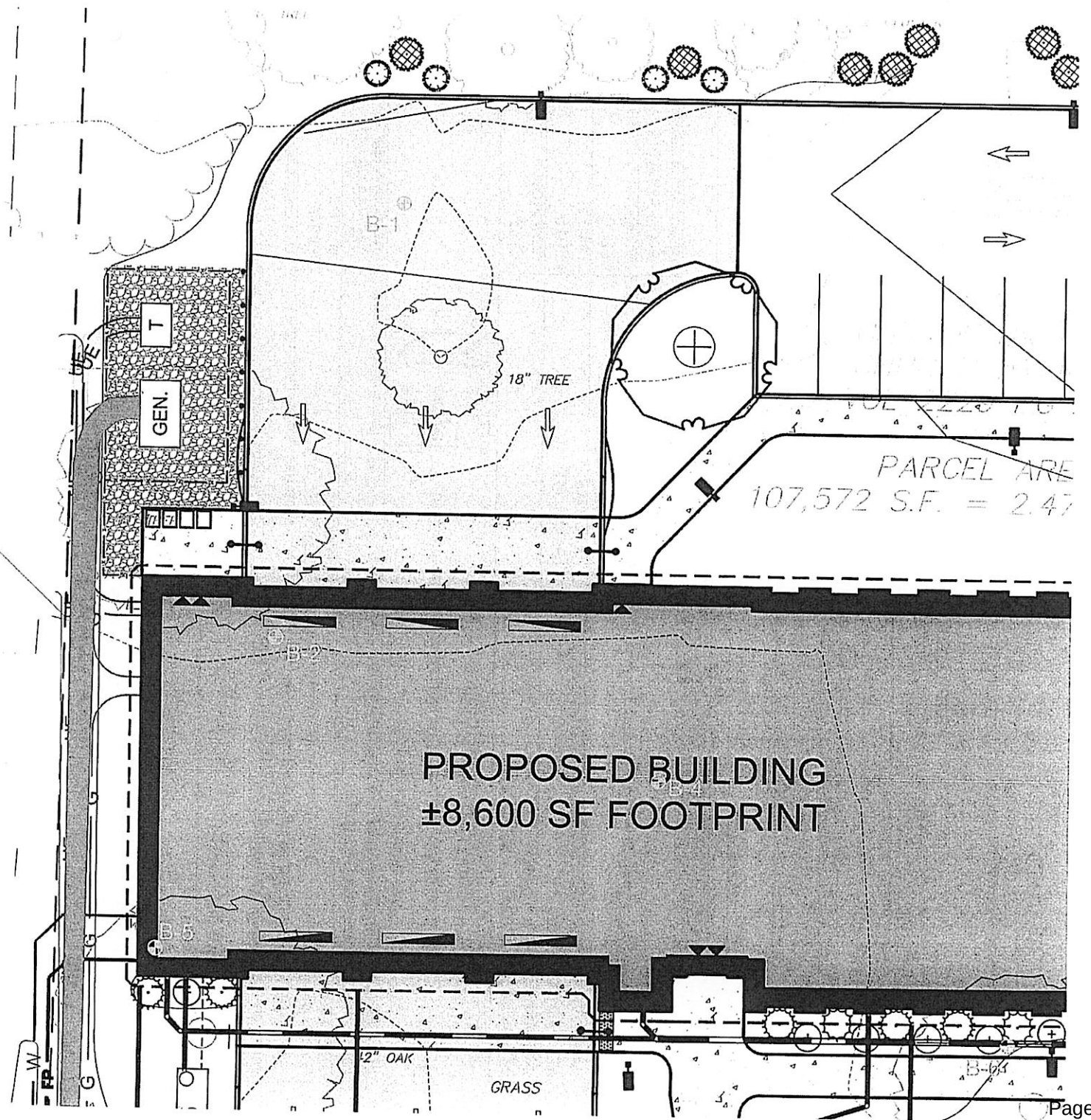
EVERSOURCE
UTILITY EASEMENT

PARCEL ARE
107,572 S.F. = 2.47

PROPOSED BUILDING
±8,600 SF FOOTPRINT

EVERSOURCE
UTILITY EASEMENT

N 4
DANE COUNTY
100' CHURCH AVENUE
BY 100' 100'





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 3, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **BPW – CULVERT REPLACEMENT LAKE AVE AT CUSSGUTTER
BROOK (AUTHORIZATION TO EXECUTE EASEMENT)**

RECEIVED
2025 MAR -5 PM 4:10
TOWN AND CITY CLERK
BRISTOL, CT

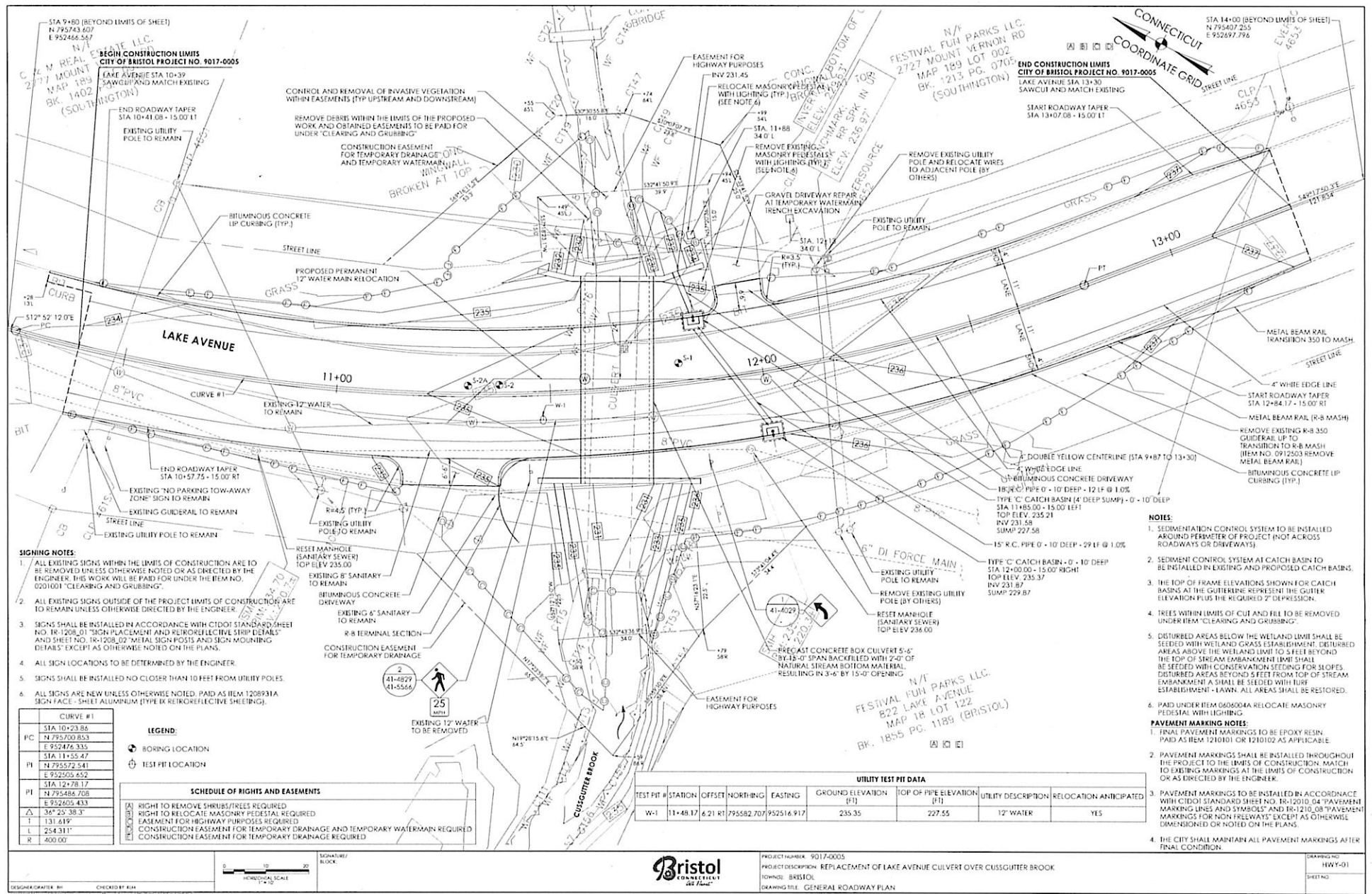
The Department of Public Works is currently out to bid to replace the Lake Avenue culvert at Cussgutter Brook. The culvert is on the southern end of Lake Ave just north of Lake Compounce Amusement Park. The \$1,390,000 project is being funded through the State Local Bridge program which provides 50% reimbursement to the City by the State of Connecticut for the design and construction of the culvert replacement.

Construction of the culvert replacement will maintain two traffic lanes on Lake Avenue and the roadway will remain open during construction to provide access to Lake Compounce Amusement Park. The proposed project will replace the existing 10 ft x 2.5 ft culvert with a 15 ft x 3 ft culvert. Construction is scheduled for 2025 and is dependent on availability of the concrete culvert.

In order to proceed with the project, an easement is required from Lake Compounce for work on the subject property. Therefore, the Department of Public Works requests the following City Council action:

Authorize the Mayor to sign an easement with Festival Fun Parks, LLC to construct a culvert on Lake Ave at Gussgutter Brook. The culvert is located on the southern end of Lake Ave north of Lake Compounce Amusement Park.

Please feel free to contact me with any questions 860-584-6113.



Shelby Pons, **Chair**
 Maria Simmons, **Vice Chair**
 Jill Fitzsimons-Bula, **Secretary**
 Russell Anderson
 Eric Carlson
 Kristen Giantonio
 Lorianne Osenkowski
 Dante Tagariello
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Acting Superintendent of Schools

RECEIVED
 2025 FEB 13 PM 2:25
 TOWN AND CITY CLERK
 BRISTOL, CT

February 13, 2025

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Cabiya,

At the regular Northeast Middle School building committee meeting held on February 11, 2025, the committee voted to approve the change orders presented by D'Amato Downes Joint Venture totaling \$194,475.29. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, March 11, 2025:

To approve the change orders for D'Amato Downes Joint Venture, totaling \$194,475.29 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

Please let me know if there are any questions.

Sincerely,

Tara Landon
 Operations & Facilities Manager
 Assistant Manager of School Projects



PCO #006

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #006: CE #006 - PR #002 - Site Fencing Package

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	12/10/2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$61,085.23

POTENTIAL CHANGE ORDER TITLE: CE #006 - PR #002 - Site Fencing Package

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #006 - PR #002 - Site Fencing Package

This PCO includes all labor, equipment, and material to provide new black chain link fence at the Stevens Street entrance as well as the Illinois Avenue and Ohio Drive pedestrian entrances, as shown on PR #002 - Site Fencing Package. Per contract documents, the fence in these areas was scheduled to remain. When sitework began, it was discovered that some of the fence to remain is in the way of new work, therefore would need to be removed to perform the work and then reinstalled as discussed in RFI #8: Existing Fence. Upon further examination of this existing fence, it was found to be unstable, rusty, leaning over and generally in bad condition. QA+M and Benesch performed an inspection of fence mentioned above as well as all other chain link fence within project limits that is called out to remain and came to find other areas to be in bad shape. In conclusion, it was decided that areas of fence that are very old and deteriorated, outlined in PR #002, need to be replaced. These changes occurred prior to the work commencing and are within the boundaries of the project site. Refer to Richards Corporation COP #7 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #7	\$61,085.23
Subtotal:			\$61,085.23
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$61,085.23

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

**PCO #011**

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #011: CE #011 - Excess Unsuitable Soils

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	011 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/14/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #011 - Excess Unsuitable Soils

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #011 - Excess Unsuitable Soils

This PCO includes the labor, material, and equipment to remove and replace unsuitable soils beyond anticipated volume for all of Areas B and C, as well as parts of Areas A and D. The sitework subcontractor was excavating unsuitable soils per the site Geotechnical Report when it was discovered that there was uncontrolled fill, not suitable to build on, far beyond what was estimated in the report. The delta of unsuitable grades across this area ranges from 2ft to 5ft, and in some spots was as deep as 8ft. All excess removal is within the boundaries of the project site (References: Richards Corporation COP #8 and IMTL Soil Bearing Observation Reports 38-41, 26-48, 53, 55, 57, 65, & 66).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #8	\$282,576.80
2	001.60-100.S Construction.Unforeseen Soils/Site Mgmt.Subcontractor	GMP Allowance	\$(282,576.80)
Subtotal:			\$0.00
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$0.00

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

Michael Lane 1/15/2025
SIGNATURE DATE

DocuSigned by:

Eugene Karcha 1/15/2025
SIGNATURE DATE



PCO #012

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #012: CE #012 - PR #006 - Remove Turf

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	012 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jim Marocchini (Stonehedge Landscaping Co.,Inc)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/7/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$24,414.04)

POTENTIAL CHANGE ORDER TITLE: CE #012 - PR #006 - Remove Turf

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #012 - PR #006 - Remove Turf

This PCO includes a credit for all labor, equipment, and material associated with providing artificial turf in the building courtyard and replacing it with grass as per PR #006 - Remove Turf. These changes occurred prior to the work commencing because the Owner believes that artificial turf could become a maintenance issue. Refer to Stonehedge Landscaping COP #2 for cost details. Richards Corporation confirmed in a 01/07/2025 meeting that they have no added sitework cost associated with this change.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.32- 100.S Construction.Landscaping.Subcontractor	Stonehedge COP #2	\$(24,414.04)
Subtotal:			\$(24,414.04)
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$(24,414.04)

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street

Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street

Bristol, Connecticut 06010

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PCO #013

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #013: CE #013 - PR #007 - Sunshades

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	013 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jennifer Russell (Accurate Door & Window)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/7/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$17,287.56

POTENTIAL CHANGE ORDER TITLE: CE #013 - PR #007 - Sunshades

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #013 - PR #007 - Sunshades

This PCO includes all labor, materials, and equipment to add sunshades to the curtainwall windows (CW07 & CW08) in the Media Center as per PR #007 - Sunshades. This change was made prior to work commencing to shade the south-facing light coming in from the courtyard. Refer to Accurate Door & Window COP #01 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.08-500.S Construction.Glass & Glazing.Subcontractor	Accurate COP #01	\$17,287.56
Subtotal:			\$17,287.56
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$17,287.56

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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PCO #015

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #015: CE #015 - PR #012 - Main Corridor Stair Railings

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	015 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Kevin Thibodeau (Steeltech Building Products)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	2/3/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$38,650.56

POTENTIAL CHANGE ORDER TITLE: CE #015 - PR #012 - Main Corridor Stair Railings

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #015 - PR #012 - Main Corridor Stair Railings

This PCO includes all labor, material, and equipment to install a manufactured stainless steel railing system with a custom finish at the Main Corridor stair in lieu of shop-made railings that would be painted in the field per PR #012 - Main Corridor Stair Railings. This change was made prior to the work commencing due to the Owner's desire for a more aesthetic look in the Main Corridor of the building which serves as the main entrance (References: Steeltech Building Products COP #1 & MacKenzie Painting Company COP #2).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-500.S Construction.Misc. Metals.Subcontractor	Steeltech COP #1	\$39,757.00
2	001.09-900.S Construction.Painting.Subcontractor	MacKenzie COP #2	\$(1,106.44)
Subtotal:			\$38,650.56
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$38,650.56

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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PCO #017

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #017: CE #017 - PR #011 - Vinyl Wall Covering

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	017 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Justus Bayna (Acoustics, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	2/3/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$8,514.27

POTENTIAL CHANGE ORDER TITLE: CE #017 - PR #011 - Vinyl Wall Covering

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #017 - PR #011 - Vinyl Wall Covering

This PCO includes all labor and material to add vinyl wall covering with liquid lamination coating in the Guidance suite as well as adding the lamination coating to the Main Office wall covering per PR #011 - Vinyl Wall Covering. This change also includes the Drywall subcontractor upgrading the Guidance wall to a level 5 wall finish; this requires a coat of compound over the entire wall receiving wall covering. This change was made prior to the work commencing because of the Owner's desire to add design features to this suite which is adjacent to the main entrance (References: MacKenzie Painting Company COP #2 & Acoustics, Inc. COP #003).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-900.S Construction.Painting.Subcontractor	MacKenzie COP #1	\$6,533.15
2	001.09-250.S Construction.Drywall.Subcontractor	Acoustics COP #003	\$1,981.12
Subtotal:			\$8,514.27
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$8,514.27

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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PCO #018

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #018: CE #018 - PR #013 - Float B104

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	018 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Justus Bayna (Acoustics, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/14/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$11,057.38

POTENTIAL CHANGE ORDER TITLE: CE #018 - PR #013 - Float B104

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #018 - PR #013 - Float B104

This PCO includes all labor and material to change the wall type and floor finish in the Float Room B104 per the attached PR #013 - Float B104. This change was made prior to the commencement of the work to increase the acoustical properties of this room and provide a more durable floor as it was determined by the Owner that the room will be used for fitness programs (References: Acoustics, Inc. COP #002 and Barall & Konover Floors COP #1).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-250.S Construction.Drywall.Subcontractor	Acoustics COP #002	\$2,545.22
2	001.09-650.S Construction.Flooring.Subcontractor	Barall COP #1	\$8,512.16
Subtotal:			\$11,057.38
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$11,057.38

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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PCO #019

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #019: CE #019 - PR #005 - Tack Surfaces

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	019 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Austin Godbolt (Scope Construction Co)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$75,381.90

POTENTIAL CHANGE ORDER TITLE: CE #019 - PR #005 - Tack Surfaces

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #019 - PR #005 - Tack Surfaces

This PCO includes all labor and material to add two tackboards to each teaching wall and one at the back wall of classrooms per *PR #005 - Tack Surfaces*. These tackboards were originally intended as part of the project, but they were removed during Value Management as a cost-saving measure in Pre-Construction. The Owner would like to add them back into the project as they are used by the teachers for instructional work. This change was made prior to the related work commencing (Reference: Scope Construction COP #2).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.06-500.S Construction.General Trades & Millwork.Subcontractor	Scope COP #2	\$75,381.90
Subtotal:			\$75,381.90
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$75,381.90

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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PCO #021

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #021: CE #021 - PR #014 - Ceiling Tiles

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	021 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Josh Oliva (N.T. Oliva, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/7/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$9,570.50

POTENTIAL CHANGE ORDER TITLE: CE #021 - PR #014 - Ceiling Tiles

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #021 - PR #014 - Ceiling Tiles

This PCO includes all labor and materials to change ACT-1, 4, 5, & 6 acoustical ceiling tiles to beveled edge in lieu of square edge and add teg tabs to give the appearance of a reveal edge on perimeter tiles. Colored ceiling tiles with cuts will be painted. There is no change in material cost for switching to beveled edge, however, for ACT-1 there is a slight increase in material quantity as well as labor in order to provide the cut reveal edge. This change was made prior to work commencing to improve the overall look of the acoustical ceilings. Refer to N.T. Oliva COP #1 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-510.S Construction.Acoustical Ceilings.Subcontractor	N.T. Oliva COP #1	\$9,570.50
Subtotal:			\$9,570.50
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$9,570.50

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

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105 Laurel Street
Bristol, Connecticut 06010

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PCO #022

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #022: CE #022 - Change Timber Guardrail from Cedar to Pine

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	022 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$4,020.57)

POTENTIAL CHANGE ORDER TITLE: CE #022 - Change Timber Guardrail from Cedar to Pine

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #022 - Change Timber Guardrail from Cedar to Pine

This PCO includes all material to switch from cedar to southern yellow pine guardrails. The sitework subcontractor suggested this change due to the pine being more readily available and inexpensive to maintain. This change was made prior to the work commencing and is within the boundaries of the project site (Reference: Richards Corporation COP #11 & Drawings L1.2 and L1.4 Markup).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #11	\$(4,020.57)
		Subtotal:	\$(4,020.57)
		Gen Liability Insurance (0.00% Applies to all line item types.):	\$0.00
		Bond (0.00% Applies to all line item types.):	\$0.00
		CM Fee (0.00% Applies to all line item types.):	\$0.00
		Grand Total:	\$(4,020.57)

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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Page 1 of 1

Printed On: 1/29/2025 09:25 AM EST



PCO #034

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #034: CE #034 - Lab Glassware Washers

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	034 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Austin Godbolt (Scope Construction Co)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$1,362.50

POTENTIAL CHANGE ORDER TITLE: CE #034 - Lab Glassware Washers

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #034 - Lab Glassware Washers

This PCO includes all materials to change the specified freestanding glasswashers to an undercounter model including racks, inserts, and baskets to hold a variety of labware. This change was made during the submittal process because the Architect determined that the undercounter model had the most flexibility to wash varying types of glassware, as is needed in a science classroom that accommodates all different types of lab experiments (Reference: Scope Construction COP #1 & Submittal #119000-5 Revision 1: Laboratory Glassware Washer - Product Data).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.06-500.S Construction.General Trades & Millwork.Subcontractor	Scope COP #1	\$1,362.50
Subtotal:			\$1,362.50
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$1,362.50

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
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City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



PCO #035

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #035: CE #035 - Bracing Connections at BF1 Frame

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	035 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	1/16/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #035 - Bracing Connections at BF1 Frame

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #035 - Bracing Connections at BF1 Frame

This PCO includes all labor and material to provide bolted connections in lieu of welded connections at this braced frame (BF1). This subcontractor will provide new field-bolted connections along column line B2 at Stair 1. This change is a result of coordination with the masonry subcontractor who will build the stair shaft prior to steel installation and make welding the connections inaccessible on the back side. (Reference: Shepard Steel COP #2).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #2	\$6,285.55
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(6,285.55)
Subtotal:			\$0.00
Gen Liability Insurance (0.00% Applies to all line item types.):			\$0.00
Bond (0.00% Applies to all line item types.):			\$0.00
CM Fee (0.00% Applies to all line item types.):			\$0.00
Grand Total:			\$0.00

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
 Mayor Jeffrey Caggiano
 Raymond Rogozinski, Public Works Director
 William Stango, City Engineer
 From: Roger D. Rousseau, Purchasing Agent *Roger D. Rousseau*
 Date: March 3, 2025

RECEIVED
 2025 MAR -3 AM 9:24
 TOWN AND CITY CLERK
 BRISTOL, CT

Re: Contract 2C25-061 Sidewalk Repair Program

The Purchasing Department received bids for work related to repair and replacement of curbing and sidewalks throughout the City, for the period through December 31, 2025. The lowest responsive and responsible bidder was **Martin Laviero Contractor, Inc.**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C25-061 Sidewalk Repair Program** to **Martin Laviero Contractor, Inc.** in the amount of **\$195,945.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, Town and City Clerk
 Cc: Mayor Jeffrey Caggiano
 Office of Corporation Counsel
 Josh Medeiros, Parks Superintendent
 From: Roger D. Rousseau, Purchasing Agent
 Date: March 4, 2025

Re: **Contract 2P22-010 Design of Renovations and Improvements at Page Park Amendment 04**

RECEIVED
 2025 MAR -3 PM 12:36
 TOWN AND CITY CLERK
 BRISTOL, CT

The Parks Department finalized a contract with Weston & Sampson Engineers, Inc. in November 2021 for design services relative to improvements at Page Park; there have been changes to the approved plan, that have been endorsed by the Board of Park Commissioners at its meeting of February 19, 2025. Based on the scope and context of these changes, the design firm is seeking modifications to their contract to accommodate the additional work; this additional work consists of additional scope of work and changes to the phasing of construction work.

On behalf of the Board of Park Commission, I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To amend **Contract 2P22-010 Design of Renovations and Improvements at Page Park** with **Weston & Sampson Engineers, Inc.** in the amount of **\$499,900.00** for a revised contract amount of **\$1,859,490.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract amendment.

Please let me know if I can provide any further information regarding this contract.

Thank you for your consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

January 28, 2025

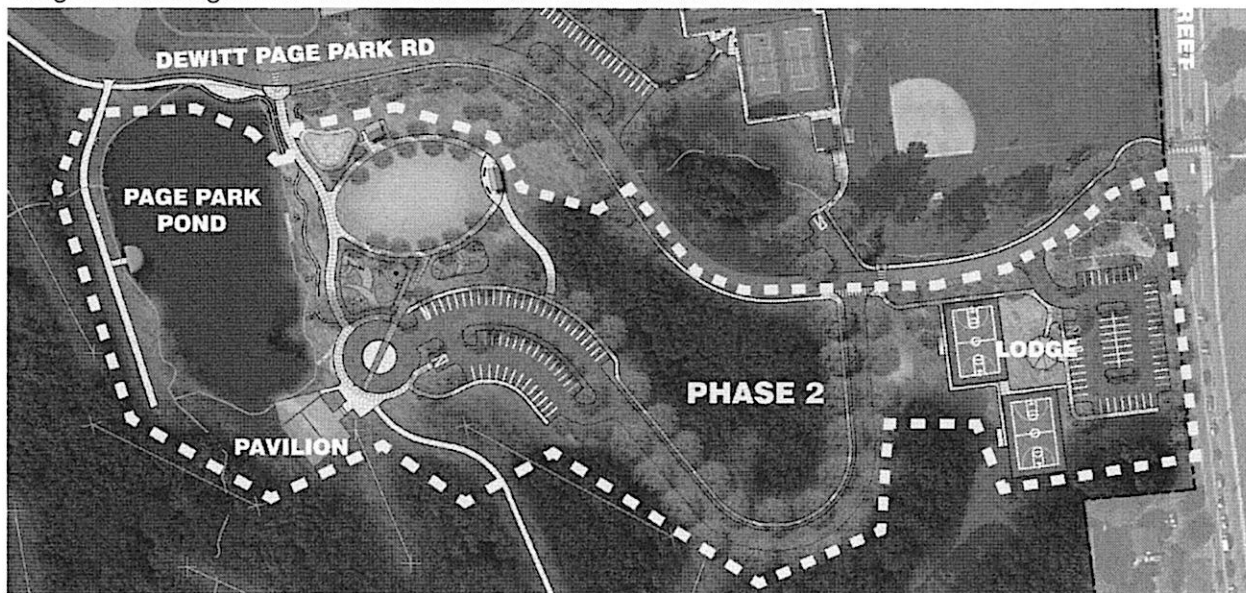
712 Brook Street, Suite 103, Rocky Hill, CT 06067
Tel: 860.513.1473

Dr. Joshua T. Medeiros, Ed.D., CPRE
Superintendent of Parks, Recreation, Youth & Community Services
City of Bristol
51 High Street
Bristol, CT 06010

Re: Renovations & Improvements at Page Park | Contract Amendment #4 for Phase 2 Services

Dear Dr. Medeiros:

It has been a rewarding experience to collaborate with the City of Bristol on the revitalization of Page Park. These enhancements will undoubtedly bring significant benefits to the community, particularly those who enjoy the park. We are grateful for the opportunity to submit this amendment to our contract, encompassing phase two 100% design and bidding documents and construction administration services.



SCOPE OF SERVICES

Task 1: Phase 2 100% Design and Bidding Documents (6 months):

Scope:

- Create a bid set package including plans, details and technical specifications for area outlined above in yellow.
- Integrate conditions of approval from state and federal permit agencies.
- Incorporate Phase 1 construction changes.
- Extend water line to pavilion building.
- Attend a public engagement meeting organized by Parks & Recreation to review the play area design.
- The piped crossing on the west side of the pond will be replaced with a bridge to span the watercourse.
- Revise pond overlook decking and railing material selection.
- Lighting fixtures adjacent to the road will include an outlet that will be powered on with the light.
- Provide a professional cost estimate.
- Quality and Code Review

When the Phase 2 documents are substantially complete, the documents will be presented to city representatives, and then submitted for your review and consideration. We anticipate that these design documents will represent a 100% complete level. After the receipt of final comments from city representatives, we will prepare final bidding documents. Weston & Sampson personnel will provide supplemental information for the city to incorporate into their standard front-end specifications. Weston & Sampson will furnish plans and technical specifications in electronic formats.

Task 2: Bidding Assistance (2 months):

Weston & Sampson will attend a pre-bid conference and answer written inquiries of prospective bidders during the bid period. We will furnish information necessary to issue required Addenda. Upon the receipt of bids, Weston & Sampson will coordinate with city representatives and make a recommendation for award. We will attend a pre-award conference with the apparent low bidder prior to award of contract.

Task 3: Construction Administration (18 months):

Standard Services

- Attendance at pre-construction meeting
- Attendance at monthly construction meetings
- Meeting notes
- Shop drawing review and processing (We will review submittals two times: once upon original submission and a second time if we require corrections. Performing any review of a submittal for the third time or greater we will bill toward additional work and the contractor will reimburse the city per the specification.)
- Coordination with general contractor and subcontractor(s) including providing CAD files, phone calls, emails, and RFIs
- Pay application review and approval
- Coordination with manufacturer's representatives, material suppliers and other vendors to review compliance of submittals and products conform to specifications
- Clerk-of-work service to include a site visit twice per month to observe work progress and prepare a field report (for budgetary purposes we assume one of those visits coincides with the monthly construction meeting).
- Client and project management
- Review of test reports from third-party testing agency
- Punch List for substantial completion and final close-out
- Closeout documents
- Issuance of sketch plans and other clarifying documents

Additional Services

- Additional work including change order requests, review of submittals other than specified, review of submittals beyond the second review, and negotiation/confirmation of pricing to be billed hourly from the budgeted amount included. Weston & Sampson will notify the city when 75% of the budget has been incurred and negotiate additional fees if warranted.

Task 4: Stormwater General Permit (SWGP) Inspections (33 months):

As required by the Connecticut Department of Energy and Environmental Protection (CTDEEP) Stormwater general permit, Weston & Sampson will inspect, make recommendations for repairs, and document conditions pertaining to sedimentation and erosion control measurements for the duration of the construction. We will also provide administrative services pertaining to the SWGP. The following is an outline of the required tasks:

- Plan implementation site inspections (2)
- Routine weekly site inspections (78)

- Closeout (1)
- Post-construction monthly site inspections (15)

Task 5: Rock Excavation Classification:

We anticipate the proposed improvements will expose rock during earthwork operations of which will need to be excavated. If rock is encountered, we will confirm it meets the definition of rock and verify the quantity that the contractor provides in a change order. We included six site visits to perform this work.

Task 6: Sub-consultant Construction Phase Services for Electrical (18 months)

The electrical engineer sub-consultant will be responsible for the following services:

- Shop drawing review and processing.
- Coordination with the general contractor and subcontractor(s)
- Coordination with manufacturer's representatives, material suppliers and other vendors
- Two site visits including one at substantial completion, and one at final closeout.
- Issuance of sketch plans and other clarifying documents

Additional Services

- Additional work (change order) requests, review of submittals other than specified, and negotiation/confirmation of pricing to be billed hourly from the budgeted amount included.

To complete the Scope of Services as outlined above we propose a fee of **\$499,900** as detailed in the chart below. This estimate is based on our current understanding and knowledge of the task. We will notify you promptly should we encounter any unexpected site conditions or further information that would modify this estimate.

Fee Schedule:

Task	Lump Sum
1: Phase 2 Bidding Documents (6 months)	
1a: Modify full build plans for Phase 2	\$136,000
1b: Bridge Design	\$20,000
1c: Professional Cost Estimate	\$8,200
1d: Electrical Sub Consultant	\$9,800
2: Bidding Assistance (2 months)	\$29,000
3: Construction Administration (18 months)	\$199,000
3A: Additional Work Budget (Not to exceed)	\$20,000
4: Stormwater General Permit (SWGP) Inspections (33 months)	\$63,000
5: Rock Excavation Classification	\$6,400
6: Sub-consultant Construction Phase Services for Electrical (18 months)	\$8,500
Total Fee	\$499,900

*Construction Special Inspections and Testing Services paid for by the city. Roger Rousseau, Purchasing Agent, informed me the city has a contract with IMTL (Independent Materials Testing Laboratories, Inc.).

We appreciate this opportunity to continue to serve the City of Bristol with this very exciting project. This amendment to our contract is subject to the terms and conditions dated November 18, 2021. If you have any questions, please don't hesitate to call.

Sincerely,

WESTON & SAMPSON ENGINEERS, INC.

Cheri Ruane
Cheri Ruane, FASLA
Vice President | Landscape Architecture

Ryan Chmielewski
Ryan Chmielewski, RLA
Team Leader | Landscape Architecture

Please acknowledge your acceptance of the scope of work and fee schedule identified herein by signing below and by signing and returning one copy of the attached terms and conditions.

Accepted by: _____

Date:

\\\\wse03.local\\WSInc\\Marketing_MarketingResources\\Proposals\\2024\\CT\\Bristol, CT - Page Park Phase 2\\2025.01.28-
PageParkAmendment4.docx



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Mayor Jeffrey Caggiano
 Raymond Rogozinski, Director of Public Works
 William Stango, City Engineer
 Office of Corporation Counsel
 From: Roger D. Rousseau, Purchasing Agent
 Date: March 4, 2025

RECEIVED
 2025 MAR -5 PM 1:18
 TOWN AND CITY CLERK
 BRISTOL, CT

RE: Contract 2C25-052 Roadway Reconstruction/Drainage and Miscellaneous Work

The Public Works Department typically augments its staff's field operations (i.e. within its Streets Division) through engagement of a general contractor, for improvements to its storm drainage infrastructure. This annual program, primarily funded by the State of Connecticut, allows completion of storm drainage improvements prior to paving operations. My office received bids for such miscellaneous road work to be provided on an as needed basis for the period through December 31, 2025. The lowest bidder was **Tabacco & Son Builders Inc.** The Public Works Department has previously worked with this vendor and has no issue with making award to the vendor for this work.

Can you therefore please include the following motion on the agenda for the next meeting of the City Council:

To award Contract 2C25-052 Roadway Reconstruction/Drainage and Miscellaneous Work to Tabacco & Son Builders, Inc. in the amount of \$1,285,500.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

Please let me know if I can provide any further information regarding this contract; thank you for your assistance.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

Memorandum

To: Erica Cabiya, City Clerk
CC: Jeff Caggiano, Mayor
From: Tom DeNoto, Assessor
Date: 3/5/2025
Re: City Council agenda item - March 11th 2025

RECEIVED
2025 MAR - 6 AM 8:18
TOWN AND CITY CLERK
BRISTOL, CT

The proposed agenda item is:

"To consider house bill 7067 local option adjustment provision for the October 1st 2024 motor vehicle grand list depreciation schedule."

Please let me know if you need any additional information.

Thank you,

Tom

x6245

CITY OF BRISTOL

Proposed Motion 3/11/2025 – HB 7067

"I hereby move that the City of Bristol adopt the revised motor vehicle depreciation schedule set forth in house bill 7067 effective for the October 1st 2024 grand list."



General Assembly

January Session, 2025

Bill No. 7067

LCO No. 5302



Referred to Committee on No Committee

Introduced by:

REP. RITTER, 1st Dist.

SEN. LOONEY, 11th Dist.

REP. ROJAS, 9th Dist.

SEN. DUFF, 25th Dist.

**AN ACT CONCERNING AN EMERGENCY CERTIFICATE OF NEED
APPLICATION PROCESS FOR TRANSFERS OF OWNERSHIP OF
HOSPITALS THAT HAVE FILED FOR BANKRUPTCY PROTECTION,
THE ASSESSMENT OF MOTOR VEHICLES FOR PROPERTY
TAXATION, A PROPERTY TAX EXEMPTION FOR VETERANS WHO
ARE PERMANENTLY AND TOTALLY DISABLED AND FUNDING OF
THE SPECIAL EDUCATION EXCESS COST GRANT.**

Be it enacted by the Senate and House of Representatives in General
Assembly convened:

- 1 Section 1. (NEW) (*Effective from passage*) (a) Notwithstanding any
2 provision of sections 19a-630 to 19a-639f, inclusive, of the general
3 statutes, any transacting parties involved in any transfer of ownership,
4 as defined in section 19a-630 of the general statutes, of a hospital
5 requiring a certificate of need pursuant to section 19a-638 of the general
6 statutes in which (1) the hospital subject to the transfer of ownership has
7 filed for bankruptcy protection in any court of competent jurisdiction,
8 and (2) a potential purchaser for such hospital has been or is required to
9 be approved by a bankruptcy court, may, at the discretion of the

10 Commissioner of Health Strategy, apply for an emergency certificate of
11 need through the emergency certificate of need application process
12 described in this section. An emergency certificate of need issued by the
13 Health Systems Planning Unit of the Office of Health Strategy pursuant
14 to the provisions of this section and any conditions imposed on such
15 issuance shall apply to the applicant applying for the emergency
16 certificate of need, the hospital subject to the transfer of ownership and
17 any subsidiary or group practice that would otherwise require a
18 certificate of need pursuant to the provisions of section 19a-638 of the
19 general statutes and that is also subject to the transfer of ownership as
20 part of the bankruptcy proceeding. The availability of the emergency
21 certificate of need application process described in this section shall not
22 affect any existing certificate of need issued pursuant to the provisions
23 of sections 19a-630 to 19a-639f, inclusive, of the general statutes.

24 (b) (1) The unit shall develop an emergency certificate of need
25 application, which shall identify any data required to be submitted with
26 such application that the unit deems necessary to analyze the effects of
27 a hospital's transfer of ownership on health care costs, quality and access
28 in the affected market. If a potential purchaser of a hospital, described
29 in subsection (a) of this section, is a for-profit entity, the unit's
30 emergency certificate of need application may require additional
31 information or data intended to ensure that the ongoing operation of the
32 hospital after the transfer of ownership will be maintained in the public
33 interest. The commissioner shall post any emergency certificate of need
34 application developed pursuant to the provisions of this subdivision on
35 the Office of Health Strategy's Internet web site and may modify any
36 data required to be submitted with an emergency certificate of need
37 application, provided the commissioner posts any such modification to
38 the office's Internet web site not later than fifteen days before such a
39 modification becomes effective.

40 (2) An applicant seeking an emergency certificate of need shall
41 submit an emergency certificate of need application to the unit in a form
42 and manner prescribed by the commissioner.

43 (3) An emergency certificate of need application shall be deemed
44 complete on the date the unit determines that an applicant has
45 submitted a complete application, including data required by the unit
46 pursuant to subdivision (1) of this subsection. The unit shall determine
47 whether an application is complete not later than three business days
48 after an applicant submits an application. If, after making such a
49 determination, the unit deems an application incomplete, the unit shall,
50 not more than three business days after deeming such application
51 incomplete, notify the applicant that such application is incomplete and
52 identify any application or data elements that were not adequately
53 addressed by the applicant. The unit shall not review such an
54 application until the applicant submits any such application or data
55 elements to the unit.

56 (4) The unit may hold a public hearing on an emergency certificate of
57 need application, provided (A) the unit holds such public hearing not
58 later than thirty days after such application is deemed complete, and (B)
59 the unit notifies the applicant of such public hearing not less than five
60 days before the date of the public hearing. Any such public hearing or
61 any other proceeding related to the emergency certificate of need
62 application process described in this section shall not be considered a
63 contested case pursuant to the provisions of chapter 54 of the general
64 statutes. Members of the public may submit public comments at any
65 time during the emergency certificate of need application process and
66 may request the unit to exercise its discretion to hold a public hearing
67 pursuant to the provisions of this subdivision.

68 (5) When evaluating an emergency certificate of need application, the
69 unit may consult any person and consider any relevant information,
70 provided, unless prohibited by federal or state law, the unit includes
71 any opinion or information gathered from consulting any such person
72 and any such relevant information considered in the record relating to
73 the emergency certificate of need application and cites any such opinion
74 or information and any such relevant information considered in its final
75 decision on the emergency certificate of need application. The unit may

76 contract with one or more third-party consultants, at the expense of the
77 applicant, to analyze (A) the anticipated effect of the hospital's transfer
78 of ownership on access, cost and quality of health care in the affected
79 community, and (B) any other issue arising from the application review
80 process. The aggregate cost of any such third-party consultations shall
81 not exceed two hundred thousand dollars. Any reports or analyses
82 generated by any such third-party consultant that the unit considers in
83 issuing its final decision on an emergency certificate of need application
84 shall, unless otherwise prohibited by federal or state law, be included in
85 the record relating to the emergency certificate of need application. The
86 provisions of chapter 57 of the general statutes and sections 4-212 to 4-
87 219, inclusive, and 4e-19 of the general statutes shall not apply to any
88 retainer agreement executed pursuant to this subsection.

89 (c) (1) The unit shall issue a final decision on an emergency certificate
90 of need application not later than sixty days after such application is
91 deemed complete. The unit's final decision shall articulate the
92 anticipated effect of the hospital's transfer of ownership on access, cost
93 and quality of health care in the affected community, including an
94 assessment of the effect on health care market concentration and health
95 care access for Medicaid recipients. When issuing a final decision, the
96 unit shall consider the effect of the hospital's bankruptcy on the patients
97 and communities served by the hospital and the applicant's plans to
98 restore financial viability.

99 (2) The unit may impose any condition on an approval of an
100 emergency certificate of need application, provided any such condition
101 is consistent with the purposes of sections 19a-630 to 19a-639f, inclusive,
102 of the general statutes. Before imposing any condition, the unit shall
103 weigh the value of imposing such condition in promoting the purposes
104 of sections 19a-630 to 19a-639f, inclusive, of the general statutes with the
105 cumulative burden of imposing such condition on the applicant and any
106 other transacting parties in the hospital's transfer of ownership. If the
107 unit imposes any condition on an approval of an emergency certificate
108 of need application, the unit's final decision shall include a concise

109 statement of (A) the legal and factual basis for such condition, and (B)
 110 which criterion of health care cost, quality or access in the affected area
 111 that the unit intends such condition to promote. Each condition shall be
 112 reasonably tailored in time and scope. The applicant and any other
 113 transacting parties in the hospital's transfer of ownership may request
 114 an amendment to or relief from any condition, in a form and manner
 115 prescribed by the unit, due to changed circumstances, hardship or for
 116 other good cause. The unit may grant or deny any such request.

117 (d) The unit's final decision on an emergency certificate of need
 118 application, including any conditions imposed on the approval of such
 119 an application, shall not be subject to appeal.

120 Sec. 2. Subdivision (7) of subsection (b) of section 12-63 of the general
 121 statutes is repealed and the following is substituted in lieu thereof
 122 (*Effective from passage and applicable to assessment years commencing on or*
 123 *after October 1, 2024*):

124 (7) [For] (A) Except as provided in subparagraph (B) of this
 125 subdivision, for assessment years commencing on or after October 1,
 126 2024, the following schedule of depreciation shall be applicable with
 127 respect to motor vehicles based on the manufacturer's suggested retail
 128 price of such motor vehicles, provided no motor vehicle shall be
 129 assessed at an amount less than five hundred dollars:

T1	Age of Vehicle	Percentage of Manufacturer's Suggested Retail Price
T2		
T3	Age of Vehicle	Percentage of Manufacturer's Suggested Retail Price
T4		
T5	Up to year one	Eighty-five per cent
T6	Year two	Eighty per cent
T7	Year three	Seventy-five per cent
T8	Year four	Seventy per cent
T9	Year five	Sixty-five per cent
T10	Year six	Sixty per cent

T11	Year seven	Fifty-five per cent
T12	Year eight	Fifty per cent
T13	Year nine	Forty-five per cent
T14	Year ten	Forty per cent
T15	Year eleven	Thirty-five per cent
T16	Year twelve	Thirty per cent
T17	Year thirteen	Twenty-five per cent
T18	Year fourteen	Twenty per cent
T19	Years fifteen to nineteen	Fifteen per cent
T20	Years twenty and beyond	Not less than
T21		five hundred dollars

130 (B) For assessment years commencing on or after October 1, 2024, any
 131 municipality may, by vote of its legislative body, or in a municipality
 132 where the legislative body is a town meeting, by vote of its board of
 133 selectmen, elect to apply the following modified schedule of
 134 depreciation with respect to motor vehicles based on the manufacturer's
 135 suggested retail price of such motor vehicles, provided no motor vehicle
 136 shall be assessed at an amount less than five hundred dollars:

T22		<u>Percentage of</u>
T23		<u>Manufacturer's Suggested</u>
T24	<u>Age of Vehicle</u>	<u>Retail Price</u>
T25		
T26	<u>Up to year one</u>	<u>Ninety per cent</u>
T27	<u>Year two</u>	<u>Eighty-five per cent</u>
T28	<u>Year three</u>	<u>Eighty per cent</u>
T29	<u>Year four</u>	<u>Seventy-five per cent</u>
T30	<u>Year five</u>	<u>Seventy per cent</u>
T31	<u>Year six</u>	<u>Sixty-five per cent</u>
T32	<u>Year seven</u>	<u>Sixty per cent</u>
T33	<u>Year eight</u>	<u>Fifty-five per cent</u>
T34	<u>Year nine</u>	<u>Fifty per cent</u>

T35	<u>Year ten</u>	<u>Forty-five per cent</u>
T36	<u>Year eleven</u>	<u>Forty per cent</u>
T37	<u>Year twelve</u>	<u>Thirty-five per cent</u>
T38	<u>Year thirteen</u>	<u>Thirty per cent</u>
T39	<u>Year fourteen</u>	<u>Twenty-five per cent</u>
T40	<u>Years fifteen to nineteen</u>	<u>Twenty per cent</u>
T41	<u>Years twenty and beyond</u>	<u>Not less than</u>
T42		<u>five hundred dollars</u>

137 Any municipality that elects to apply the modified schedule of
 138 depreciation described in this subparagraph shall, not later than
 139 fourteen days after such election, notify the Secretary of the Office of
 140 Policy and Management, in a form and manner prescribed by the
 141 secretary, of such election and the first assessment year for which such
 142 schedule shall be effective.

143 Sec. 3. (*Effective from passage*) In each municipality that elects to apply
 144 the modified schedule of depreciation for motor vehicles described in
 145 subparagraph (B) of subdivision (7) of subsection (b) of section 12-63 of
 146 the general statutes, as amended by this act, for the assessment year
 147 commencing October 1, 2024, in which the grand list for said assessment
 148 year has been published and lodged for public inspection on or before
 149 the effective date of this section:

150 (1) Notwithstanding the provisions of section 12-55 of the general
 151 statutes, such municipality's assessor or board of assessors may
 152 disregard, adjust and republish said grand list not later than April 15,
 153 2025;

154 (2) Notwithstanding the provisions of subsection (b) of section 12-110
 155 of the general statutes, such municipality's board of assessment appeals
 156 shall meet to hear appeals related to the assessment of property during
 157 the period commencing forty-five days after the effective date of this
 158 section and concluding sixty days after the effective date of this section,

159 on business days as described in said subsection;

160 (3) Notwithstanding the provisions of subdivision (1) of subsection
161 (a) of section 12-111 of the general statutes and section 12-112 of the
162 general statutes, appeals from the doings of such municipality's
163 assessors shall be heard or entertained by such municipality's board of
164 assessment appeals if such appeal is made on or before the thirtieth day
165 after the effective date of this section;

166 (4) Notwithstanding the provisions of subdivisions (1) and (2) of
167 subsection (a) of section 12-111 of the general statutes, such
168 municipality's board of assessment appeals shall notify each taxpayer
169 who filed an appeal, whether to advise of the date, time and place of the
170 appeal hearing or to advise that such board has elected not to conduct
171 an appeal hearing, not later than sixty days after the effective date of this
172 section;

173 (5) Notwithstanding the provisions of section 12-120 of the general
174 statutes, such municipality's assessor or board of assessors shall
175 transmit to the Secretary of the Office of Policy and Management not
176 later than ninety days after the effective date of this section an abstract
177 of the assessment list that has been examined and corrected by the board
178 of assessment appeals; and

179 (6) Notwithstanding the provisions of section 12-142 of the general
180 statutes, title 7 of the general statutes, chapter 204 of the general statutes,
181 any special act, any municipal charter or any home rule ordinance, if
182 such municipality has adopted a budget or levied taxes for the fiscal
183 year ending June 30, 2026, such municipality may, not later than June
184 15, 2025, (A) amend its budget in the same manner as such budget was
185 originally adopted, and (B) adjust the tax levy and the amount of any
186 remaining installments of such taxes. If such municipality has levied a
187 tax that was due and payable in a single installment for the fiscal year
188 ending June 30, 2026, such municipality may mail or hand deliver to
189 persons liable therefor a supplemental rate bill for any additional tax

190 levy resulting pursuant to subparagraph (B) of this subdivision. The
191 amendment to such grand list or budget shall be an amount reflecting
192 such modified schedule of depreciation.

193 Sec. 4. Subdivision (83) of section 12-81 of the general statutes is
194 repealed and the following is substituted in lieu thereof (*Effective from*
195 *passage and applicable to assessment years commencing on or after October 1,*
196 *2024*):

197 (83) (A) (i) A dwelling, including a condominium, as defined in
198 section 47-68a, and a unit in a common interest community, as defined
199 in section 47-202, that is (I) owned by any resident of this state who has
200 served in the Army, Navy, Marine Corps, Coast Guard, Air Force or
201 Space Force of the United States and has been determined by the United
202 States Department of Veterans Affairs to be permanently and totally
203 disabled based on a service-connected [permanent and total] disability
204 rating [as determined by the United States Department of Veterans
205 Affairs] of one hundred per cent, and (II) occupied by such resident as
206 the resident's primary residence, or (ii) lacking such residence, one
207 motor vehicle owned by such resident and garaged in this state.

208 (B) If such resident lacks such dwelling or motor vehicle in such
209 resident's name, the dwelling or motor vehicle, as applicable, belonging
210 to or held in trust for such resident's spouse, who is domiciled with such
211 resident, shall be so exempt. When any resident entitled to an exemption
212 under the provisions of this subdivision has died, the dwelling or motor
213 vehicle, as applicable, belonging to, or held in trust for, such deceased
214 resident's surviving spouse, while such spouse remains a widow or
215 widower, or belonging to or held in trust for such deceased resident's
216 minor children during their minority, or both, while they are residents
217 of this state, shall be so exempt as that to which such resident was or
218 would have been entitled at the time of such resident's death.

219 (C) No individual entitled to the exemption under this subdivision
220 and under one or more of subdivisions (19), (22), (23), (25) and (26) of

221 this section shall receive more than one exemption.

222 (D) (i) No individual shall receive any exemption to which such
223 individual is entitled under this subdivision until such individual has
224 complied with section 12-95, and has submitted proof of such
225 individual's [disability rating, as determined] determination by the
226 United States Department of Veterans Affairs, to the assessor of the
227 town in which the exemption is sought. If there is no change to an
228 individual's [disability rating] determination, such proof shall not be
229 required for any assessment year following that for which the
230 exemption under this subdivision is granted initially. If the United
231 States Department of Veterans Affairs modifies an individual's
232 [disability rating] determination to other than permanently and totally
233 disabled based on a service-connected [permanent and total] disability
234 rating of one hundred per cent, such modification shall be deemed a
235 waiver of the right to the exemption under this subdivision. Any such
236 individual whose [disability rating] determination was modified to
237 other than permanently and totally disabled based on a service-
238 connected [permanent and total] disability rating of one hundred per
239 cent may seek the exemption under subdivision (20) of this section.

240 (ii) Any individual who has been unable to submit evidence of
241 [disability rating] such determination by the United States Department
242 of Veterans Affairs in the manner required by this subdivision, or who
243 has failed to submit such evidence as provided in section 12-95, may,
244 when such individual obtains such evidence, make application to the
245 tax collector not later than one year after such individual obtains such
246 proof or not later than one year after the expiration of the time limited
247 in section 12-95, as the case may be, for abatement in case the tax has not
248 been paid, or for refund in case the whole tax or part of the tax has been
249 paid. Such abatement or refund may be granted retroactively to include
250 the assessment day next succeeding the date as of which such individual
251 was entitled to such [disability rating as determined] determination by
252 the United States Department of Veterans Affairs, but in no case shall
253 any abatement or refund be made for a period greater than three years.

254 (iii) The tax collector shall, after examination of such application, refer
 255 the same, with the tax collector's recommendations thereon, to the board
 256 of selectmen of a town or to the corresponding authority of any other
 257 municipality, and shall certify to the amount of abatement or refund to
 258 which the applicant is entitled. Upon receipt of such application and
 259 certification, the selectmen or other duly constituted authority shall, in
 260 case the tax has not been paid, issue a certificate of abatement or, in case
 261 the whole tax or part of the tax has been paid, draw an order upon the
 262 treasurer in favor of such applicant for such amount, without interest.
 263 Any action so taken by such selectmen or other authority shall be a
 264 matter of record and the tax collector shall be notified in writing of such
 265 action.

266 Sec. 5. Subdivision (20) of section 12-81 of the general statutes is
 267 repealed and the following is substituted in lieu thereof (*Effective from*
 268 *passage and applicable to assessment years commencing on or after October 1,*
 269 *2024*):

270 (20) (A) Subject to the provisions hereinafter stated, property not
 271 exceeding three thousand five hundred dollars in amount shall be
 272 exempt from taxation, which property belongs to, or is held in trust for,
 273 any resident of this state who has served, or is serving, in the Army,
 274 Navy, Marine Corps, Coast Guard, Air Force or Space Force of the
 275 United States and (i) has a disability rating as determined by the United
 276 States Department of Veterans Affairs amounting to ten per cent or
 277 more of total disability, other than a determination of being
 278 permanently and totally disabled based on a service-connected
 279 [permanent and total] disability rating of one hundred per cent,
 280 provided such exemption shall be two thousand dollars in any case in
 281 which such rating is between ten per cent and twenty-five per cent; two
 282 thousand five hundred dollars in any case in which such rating is more
 283 than twenty-five per cent but not more than fifty per cent; three
 284 thousand dollars in any case in which such rating is more than fifty per
 285 cent but not more than seventy-five per cent; and three thousand five
 286 hundred dollars in any case in which such resident has attained sixty-

287 five years of age or such rating is more than seventy-five per cent; or (ii)
288 is receiving a pension, annuity or compensation from the United States
289 because of the loss in service of a leg or arm or that which is considered
290 by the rules of the United States Pension Office or the Bureau of War
291 Risk Insurance the equivalent of such loss.

292 (B) If such veteran lacks such amount of property in such veteran's
293 name, so much of the property belonging to, or held in trust for, such
294 veteran's spouse, who is domiciled with such veteran, as is necessary to
295 equal such amount shall also be so exempt. When any veteran entitled
296 to an exemption under the provisions of this subdivision has died,
297 property belonging to, or held in trust for, such deceased veteran's
298 surviving spouse, while such spouse remains a widow or widower, or
299 belonging to or held in trust for such deceased veteran's minor children
300 during their minority, or both, while they are residents of this state, shall
301 be exempt in the same aggregate amount as that to which the disabled
302 veteran was or would have been entitled at the time of such veteran's
303 death.

304 (C) No individual entitled to the exemption under this subdivision
305 and under one or more of subdivisions (19), (22), (23), (25) and (26) of
306 this section shall receive more than one exemption.

307 (D) (i) No individual shall receive any exemption to which such
308 individual is entitled under this subdivision until such individual has
309 complied with section 12-95 and has submitted proof of such
310 individual's disability rating, as determined by the United States
311 Department of Veterans Affairs, to the assessor of the town in which the
312 exemption is sought. If there is no change to an individual's disability
313 rating, such proof shall not be required for any assessment year
314 following that for which the exemption under this subdivision is
315 granted initially. If the United States Department of Veterans Affairs
316 modifies a veteran's disability rating, such modification shall be deemed
317 a waiver of the right to the exemption under this subdivision until proof
318 of disability rating is submitted to the assessor and the right to such

319 exemption is established as required initially, except that if such
320 disability rating is modified to a determination that such veteran is
321 permanently and totally disabled based on a service-connected
322 [permanent and total] disability rating of one hundred per cent, such
323 veteran may seek the exemption under subdivision (83) of this section.

324 (ii) Any individual who has been unable to submit evidence of
325 disability rating in the manner required by this subdivision, or who has
326 failed to submit such evidence as provided in section 12-95, may, when
327 such individual obtains such evidence, make application to the tax
328 collector not later than one year after such individual obtains such proof
329 or not later than one year after the expiration of the time limited in
330 section 12-95, as the case may be, for abatement in case the tax has not
331 been paid, or for refund in case the whole tax has been paid, of such part
332 or the whole of such tax as represents the service exemption. Such
333 abatement or refund may be granted retroactively to include the
334 assessment day next succeeding the date as of which such person was
335 entitled to such disability rating as determined by the United States
336 Department of Veterans Affairs, but in no case shall any abatement or
337 refund be made for a period greater than three years.

338 (iii) The tax collector shall, after examination of such application, refer
339 the same, with the tax collector's recommendations thereon, to the board
340 of selectmen of a town or to the corresponding authority of any other
341 municipality, and shall certify to the amount of abatement or refund to
342 which the applicant is entitled. Upon receipt of such application and
343 certification, the selectmen or other duly constituted authority shall, in
344 case the tax has not been paid, issue a certificate of abatement or, in case
345 the whole tax has been paid, draw an order upon the treasurer in favor
346 of such applicant for the amount, without interest, that represents the
347 service exemption. Any action so taken by such selectmen or other
348 authority shall be a matter of record and the tax collector shall be
349 notified in writing of such action;

350 Sec. 6. (*Effective from passage*) In each municipality in which the grand

351 list for the assessment year commencing October 1, 2024, has been
352 published and lodged for inspection on or before the effective date of
353 this section:

354 (1) Notwithstanding the provisions of section 12-55 of the general
355 statutes, such municipality's assessor or board of assessors may
356 disregard, adjust and republish said grand list not later than April 15,
357 2025;

358 (2) Notwithstanding the provisions of subsection (b) of section 12-110
359 of the general statutes, such municipality's board of assessment appeals
360 shall meet to hear appeals related to the assessment of property during
361 the period commencing forty-five days after the effective date of this
362 section and concluding sixty days after the effective date of this section,
363 on business days as described in said subsection;

364 (3) Notwithstanding the provisions of subdivision (1) of subsection
365 (a) of section 12-111 of the general statutes and section 12-112 of the
366 general statutes, appeals from the doings of such municipality's
367 assessors shall be heard or entertained by such municipality's board of
368 assessment appeals if such appeal is made on or before the thirtieth day
369 after the effective date of this section;

370 (4) Notwithstanding the provisions of subdivisions (1) and (2) of
371 subsection (a) of section 12-111 of the general statutes, such
372 municipality's board of assessment appeals shall notify each taxpayer
373 who filed an appeal, whether to advise of the date, time and place of the
374 appeal hearing or to advise that such board has elected not to conduct
375 an appeal hearing, not later than sixty days after the effective date of this
376 section;

377 (5) Notwithstanding the provisions of section 12-120 of the general
378 statutes, such municipality's assessor or board of assessors shall
379 transmit to the Secretary of the Office of Policy and Management not
380 later than ninety days after the effective date of this section an abstract
381 of the assessment list that has been examined and corrected by the board

382 of assessment appeals; and

383 (6) Notwithstanding the provisions of section 12-142 of the general
 384 statutes, title 7 of the general statutes, chapter 204 of the general statutes,
 385 any special act, any municipal charter or any home rule ordinance, if
 386 such municipality has adopted a budget or levied taxes for the fiscal
 387 year ending June 30, 2026, such municipality may, not later than June
 388 15, 2025, (A) amend its budget in the same manner as such budget was
 389 originally adopted, and (B) adjust the tax levy and the amount of any
 390 remaining installments of such taxes. If such municipality has levied a
 391 tax that was due and payable in a single installment for the fiscal year
 392 ending June 30, 2026, such municipality may mail or hand deliver to
 393 persons liable therefor a supplemental rate bill for any additional tax
 394 levy resulting pursuant to subparagraph (B) of this subdivision.

395 Sec. 7. (*Effective from passage*) The following sum is appropriated from
 396 the GENERAL FUND for the purpose herein specified for the fiscal year
 397 ending June 30, 2025:

T43	GENERAL FUND	2024-2025
T44		
T45	DEPARTMENT OF EDUCATION	
T46	Excess Cost - Student Based	40,000,000
T47		
T48	TOTAL - GENERAL FUND	40,000,000

This act shall take effect as follows and shall amend the following sections:

Section 1	<i>from passage</i>	New section
Sec. 2	<i>from passage and applicable to assessment years commencing on or after October 1, 2024</i>	12-63(b)(7)
Sec. 3	<i>from passage</i>	New section

Sec. 4	<i>from passage and applicable to assessment years commencing on or after October 1, 2024</i>	12-81(83)
Sec. 5	<i>from passage and applicable to assessment years commencing on or after October 1, 2024</i>	12-81(20)
Sec. 6	<i>from passage</i>	New section
Sec. 7	<i>from passage</i>	New section

BRISTOL CITY COUNCIL

MARCH 11, 2025

MOTION

I HEREBY MOVE that the City of Bristol enter into a contract with "Little Green Light" donor management and LGL Forms subscription service which would allow donors, via credit cards, to donate to the Bristol Public Library.

The City of Bristol Treasurer's Office had evaluated various options that would allow for donors to donate via credit card and is recommending the Bristol Library/City utilize this subscription service.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized, pending Finance Board approval, to sign any and all documents including but not limited to the aforementioned subscription service contract.

I FURTHER MOVE that this matter be referred to the Board of Finance for approval, the Corporation Counsel's Office to review the Contract and the Information Tech Department to effectuate this service.

RECEIVED
2025 MAR -5 PM 3:51
TOWN AND CITY CLERK
BRISTOL, CT

REQUEST FOR REVIEW/LEGAL OPINION

TO: Corporation Counsel
FROM: Diane Waldron
SUBJECT: Little Green Light - Donation Subscription
DATE: February 28, 2025
FACTS: (In statement tell WHO, WHAT, WHEN, WHERE WHY & HOW)
STATEMENT: Review of Subscription Agreement

LAW: (Cite appropriate CHARTER SECTION, ORDINANCE, REGULATION, STATUTE, OR CASE LAW that you think applies to this question.)

The Library would like to set up a donation button on their website. The Treasurer's Office evaluated various options that would allow for donors to donate via credit card and is recommending the Library/City use this subscription service.

Question:

Please review attached agreement and will need to include on Council Agenda authorizing Mayor to sign. Eric Evans is also reviewing from an IT perspective.

REASON FOR REQUEST AND DATE NEEDED:

There is no rush on this review -as Corporation Counsel's schedule allows.

Signed:

Diane M. Waldron

Comptroller

APPROVED BY DEPARTMENT HEAD:

Signed:

Diane M. Waldron

Date:

2/28/2025



Little Green Light®

Terms of Service

By using Little Green Light donor management and LGL Forms ("Service"), and any related services provided by Little Green Light, LLC ("Little Green Light"), you are agreeing to be bound by the following terms and conditions ("Terms of Service") and [Privacy Policy](#) and [LGL's Refer a Friend Program Terms & Conditions](#), (collectively, "Terms of Service").

Little Green Light reserves the right to update and change the Terms of Service from time to time without notice. Your use of the Service, and any new features that augment or enhance the Service, including the release of new tools and resources, shall be subject to the then current Terms of Service. Continued use of the Service after any such changes shall constitute your consent to such updates and changes. You can review the most current version of the Terms of Service at any time.

Subscription Terms

You must provide your legal full name, a valid email address, and any other information requested in order to complete the signup process and activate your subscription to the Service ("Subscription").

Your login ("User Account") may be used by only one person; a single User Account shared by multiple people is not permitted. You may create separate User Accounts for each additional person.

You are responsible for maintaining the security of your User Account and password. Little Green Light cannot and will not be liable for any loss or damage from your failure to comply with this security obligation. You agree to inform us immediately of any unauthorized use of your User Account by email at support@littlegreenlight.com. We are not responsible for any loss or damage to you or to any third party incurred as a result of any unauthorized access and/or use of your User Account, or otherwise.

You are responsible for all content posted ("Content") and activity that occurs in or under your Subscription (even when Content is posted by others who have User Accounts in or under your Subscription).

You may not use the Service for any illegal or unauthorized purpose. You must not, in the use of the Service, violate any laws in your city, state, country, or jurisdiction (including but not limited to intellectual property laws).

No LGL accounts for organizations based in the EU, UK or Switzerland

Little Green Light Accounts ("LGL Accounts") are not available to organizations based in the EU, UK or Switzerland.

Payment, Refunds, Upgrading & Downgrading Terms

A valid credit card or other form of payment is required to maintain your Subscription to a full-featured Service. The individual who creates your Subscription represents that he or she is authorized and approved to provide the credit card or payment information he or she provides to lawfully pay for the Subscription. If the credit card or payment information provided expires, you must update it with current information. If you would like to pay by check, you must pay annually or semi-annually.

Little Green Light is not obligated to provide a refund on the months following the cancellation of a subscription on which you paid in advance for quarterly, semi-annual, or annual subscriptions.

All fees are exclusive of all taxes, levies, or duties imposed by taxing authorities, and you shall be responsible for payment of all such taxes, levies, or duties, excluding only United States (federal or state) taxes.

Cancellation & Termination

You may cancel the Service at any time by either clicking the Cancel Subscription button in your LGL Account or by sending written notice of your intent to cancel to support@littlegreenlight.com subject to the following conditions.

An archived copy of your Content will be available to you, upon email request, for up to 180 days after cancellation.

All of your Content may be deleted from the Service 180 days after cancellation. This information may not be recoverable once your Subscription is deleted. If you would like your data deleted before 180 days from your cancellation, please contact us via email.

If you cancel the Service before the end of your current payment period, your cancellation will take effect immediately and you will not be charged again.

Little Green Light, in its sole discretion, has the right to suspend or terminate your Subscription and refuse any and all current or future use of the Service, or any other Little Green Light service, for any reason at any time. Such termination of the Service will result in the deactivation or deletion of your Subscription or your access to your Subscription. Little Green Light reserves the right to refuse service to anyone and terminate any Subscription for any reason at any time with or without notice.

Modifications to the Service and Prices

Little Green Light reserves the right at any time and from time to time to modify the Service (or any part thereof).

Little Green Light reserves the right to discontinue the Service with 30 days of advance notice. Should this occur, an archived copy of all of your Content will be provided to you within 60 days of the Service being discontinued.

Prices of all Services, including but not limited to monthly subscription plan fees to the Service, are subject to change upon 30-day notice from us. Such notice may be provided at any time by posting the changes to the Little Green Light site (www.littlegreenlight.com) or the Service itself.

Little Green Light shall not be liable to you or to any third party for any modification, price change, suspension, or discontinuance of the Service.

Copyright and Content Ownership

We claim no intellectual property rights over the material, or Content, you provide to the Service, including the information about your donors and other constituents you store in your Little Green Light database.

Little Green Light does not pre-screen Content, but Little Green Light and its designee have the right (but not the obligation) in their sole discretion to refuse or remove any Content that is available via the Service.

The Service and the look and feel of the Service is copyright ©2007-2018 Little Green Light, LLC. All rights reserved. You may not duplicate, copy, or reuse any portion of the HTML/CSS or visual design elements without express written permission from Little Green Light.

General Conditions

1. Your use of the Service is at your sole risk. The Service is provided on an "as is" and "as available" basis.
2. Technical support is only provided to current Subscription holders.
3. You understand that Little Green Light uses third-party vendors and hosting partners to provide the necessary hardware, software, networking, storage, and related technology required to run the Service.
4. You must not modify, adapt, or change the Service or modify another website so as to falsely imply that it is associated with the Service, Little Green Light, LGL Forms, or any other Little Green Light service.
5. You agree not to reproduce, duplicate, copy, sell, resell, or exploit any portion of the Service, use of the Service, or access to the Service without the express written permission of Little Green Light.
6. We do not actively monitor Content that users post on the Service. Nevertheless, we may, but have no obligation to, remove Content and Subscriptions containing Content that we determine in our sole discretion are unlawful, offensive, threatening, libelous, defamatory, pornographic, obscene or otherwise objectionable or that violate any party's intellectual property or these Terms of Service.
7. Verbal, physical, written, or other abuse (including threats of abuse or retribution) of any Little Green Light customer, employee, member, or officer will result in immediate Subscription termination.
8. You understand that the technical processing and transmission of the Service, including your Content, may be transferred unencrypted and involve (a) transmissions over various networks; and (b) changes to conform and adapt to technical requirements of connecting networks or devices.
9. You must not upload, post, host, or transmit unsolicited email, SMSs, or "spam" messages.
10. You must not transmit any worms or viruses or any code of a destructive nature.
11. If your bandwidth usage significantly exceeds the average bandwidth usage (as determined solely by Little Green Light) of other Little Green Light customers, we reserve the right to immediately disable your LGL Account or reduce your file hosting until you can reduce your bandwidth consumption.
12. Little Green Light does not warrant that (i) the Service will meet your specific requirements, (ii) the Service will be uninterrupted, timely, secure, or error-free, (iii) the results that may be obtained from the use of the Service will be accurate or reliable, (iv) the quality of any products, services, information, or other material purchased or obtained by you through the Service will meet your expectations, and (v) any errors in the Service will be corrected.
13. You expressly understand and agree that Little Green Light shall not be liable for any direct, indirect, incidental, special, consequential, or exemplary

damages, including, but not limited to, damages for loss of revenue, goodwill, use, data, or other intangible losses (even if Little Green Light has been advised of the possibility of such damages), resulting from: (i) the use or the inability to use the Service; (ii) the cost of procurement of substitute goods and services resulting from any goods, data, information, or services purchased or obtained or messages received or transactions entered into through or from the Service; (iii) unauthorized access to or alteration of your transmissions or data; (iv) statements or conduct of any third party on the Service; (v) or any other matter relating to the Service.

14. The failure of Little Green Light to exercise or enforce any right or provision of the Terms of Service shall not constitute a waiver of such right or provision. The Terms of Service constitutes the entire agreement between you and Little Green Light and governs your use of the Service, superseding any prior statements, understandings, or agreements between you and Little Green Light (including, but not limited to, any prior versions of the Terms of Service).
15. Our Terms of Service and the relationship with Little Green Light and its customers and users are governed by the laws of the State of Washington (USA) without regard for its conflict of law principles. You and the entity you represent agree that any and all disputes between Little Green Light and you, its customer, and users shall be filed exclusively in the state or federal courts sitting in Seattle, Washington, and you waive all defenses to the selection and appointment of these courts as the exclusive venue for resolving such disputes. You and the entity you represent hereby agree to submit to the personal jurisdiction of the state and federal courts sitting in Seattle, Washington (USA).
16. Questions about the Terms of Service should be sent to support@littlegreenlight.com.

Changes

Little Green Light may periodically update these Terms of Service. We will notify you about significant changes by sending a notice to the email address of the primary contact specified in your LGL Account or by placing a prominent notice on our site or on the Service.

Little Green Light®

Privacy Policy

This Little Green Light Privacy Policy covers the Little Green Light donor management service for nonprofit organizations, the LGL Forms service, and the content that Little Green Light publishes such as webinars, blog posts, email and e-books, and any related services provided by Little Green Light, LLC ("Little Green Light" and the "Service"). Except where noted below, the intended audience for the Service and this Privacy Policy are nonprofit organizations and their team members ("Users") (collectively, the "NPO") who evaluate and/or use the Service.

Information Gathering and Usage

This Privacy Policy covers two sets of information Little Green Light may receive from the NPO, regardless of where the NPO resides:

1. Information about the NPO, meaning information about the NPO and the people and organizations affiliated with the NPO who are evaluating, researching, purchasing, using, and have used the Service. In this case, Little Green Light acts as a "Controller." (A controller determines the purposes and means of processing personal data.)

If the NPO signs up for Little Green Light email subscriptions, e-books, or webinars, or communicates with Little Green Light via e-mail, Little Green Light will collect from the NPO basic contact information such as individual name, organization name and email address provided to the Service by the NPO.

When the NPO signs up and registers to use the Service, Little Green Light collects basic contact information (user names, organization name, physical address, email address, and billing information from the NPO.)

2. Information about individuals and organizations the NPO provides to the Service ("Constituents") within the NPO's Little Green Light account (the "NPO's LGL Account"). For this data, Little Green Light acts as a "Processor" and the NPO acts as a Controller. (A processor is responsible for processing personal data on behalf of a controller.)

These two sets of information are referred to as "NPO Data."

Sensitive Information

In some cases, information the NPO provides to the Service about the NPO or Constituents may reveal personal information specifying the NPO's or a Constituent's medical or health conditions, racial or ethnic origin, ideological views, political opinions, religious or philosophical beliefs, including ideological views or activities, information on social security measures or administrative or criminal proceedings and sanctions, trade union membership or information specifying an individual's sex life or sexual orientation ("Sensitive Information"). Little Green Light treats Sensitive Information as strictly confidential.

By agreeing to our [Terms of Service](#) and this Privacy Policy, the NPO expressly opts in and consents to the use and processing of the NPO Data, including the Sensitive Information the NPO provides to the Service.

Data Ownership

Although Little Green Light owns the code, databases, and all rights to the Service, the NPO retains all rights to its NPO Data (subject to the individual User's rights noted herein).

Sharing of NPO Data

Little Green Light uses NPO Data for the following purposes: to make available and deliver the Service, billing, identification and authentication, services improvement, communication, internal research, and product and services development.

Little Green Light does not share NPO Data with or to other organizations for commercial purposes, except to provide the Service, or under the following circumstances:

- It is necessary to share NPO Data to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of our Terms of Service, or as otherwise required by law. Little Green Light may disclose NPO Data (including personally identifiable information within the NPO Data) under special circumstances, such as to comply with lawful requests and subpoenas by public authorities, including to meet national security or law enforcement requirements. Unless Little Green Light is prohibited by law from doing so, Little Green Light will notify the NPO in advance of the disclosure to give the NPO an opportunity to object to the disclosure before the tribunal or agency requesting the disclosure.

- Little Green Light will transfer NPO Data if Little Green Light is acquired by or merged with another company, or if all or substantially all of Little Green Light's assets are transferred to an acquiring party. In this event, Little Green Light will notify the NPO before the NPO Data is transferred and becomes subject to a different privacy policy.

Cookies

A cookie is a small amount of data, which often includes an anonymous unique identifier, that is sent to the NPO's LGL Account User's browser from a website's hosting computer and stored on the User's computer or device.

For visitors to the Little Green Light public website (www.littlegreenlight.com), Little Green Light may employ cookies for "remarketing" ads via third-parties such as Google. Learn more about managing Google ad preferences on Google's Ads Preferences Manager page.

Cookies are required to use the Service. Little Green Light uses cookies to record current session information, including authentication and page display preferences, but Little Green Light does not use permanent cookies. Little Green Light also uses cookies to require Users to log in to the NPO's LGL Account after a certain period of time has elapsed to protect against others accidentally accessing the NPO's LGL Account.

Third-Party Software

Little Green Light uses of a number of third-party software providers to process NPO Data and to provide the Service, and to manage communication channels with the NPO regardless of where the NPO resides. There are two types of third-party services Little Green Light uses to process data:

1. Behind the scenes services that serve as agents to Little Green Light. Little Green Light is the sole agreement holder with these third-party agents, and Little Green Light ensures that it has sufficient agreements in place with its third-party agents to protect NPO Data, including any personal or sensitive NPO Data, to meet our Terms of Service and this Privacy Policy.
2. Integrated services provided by third-parties for which NPOs need their own account. In these cases, the data handled by these third-party services is covered by the third-party's terms of service and privacy policy.

If Little Green Light wants to share NPO Data with third parties other than our third-party agents or the third-party integrated service providers the NPO has already opted to use, Little Green Light will obtain an affirmative opt-in from the NPO. Likewise, before Little Green Light uses any NPO Data for a purpose other than the purpose for which it was originally collected or subsequently authorized, Little Green Light will obtain an affirmative opt-in from the NPO.

Note to Constituents (data subjects): If you are a donor or other Constituent whose data is being managed by a NPO customer of Little Green Light, and you would like to restrict Little Green Light from forwarding information about you to third parties, please contact the organization who serves as the Controller of your data. Alternatively, you can contact Little Green Light at privacy@littlegreenlight.com and provide the name of the NPO who submitted data about you to the Service. Little Green Light will refer the request to the NPO, and will support the NPO with its response to the request.

Confidentiality

Little Green Light treats all NPO Data as strictly confidential. All Little Green Light employees and contractors are bound by confidentiality agreements, which bind them to take all reasonable precautions to prevent any unauthorized use or disclosure of confidential information and NPO Data. If a NPO contracts with a consultant to help the NPO with the NPO's LGL Account, the NPO's relationship with the consultant will be governed by the NPO's contractual and privacy agreements with the consultant, and the consultant's use of the Service and access to NPO data within the NPO's LGL Account will be subject to our Terms of Service and this Privacy Policy.

Right to Access, Correct and Delete

If a User of the Service is an individual residing in the EU, UK or Switzerland, then in accordance with the EU-U.S. Data Privacy Framework (EU-U.S. DPF), the UK Extension to the EU-U.S. DPF, and the Swiss-U.S. Data Privacy Framework (Swiss-U.S. DPF), the User has the right to access and correct any personal data and Sensitive Information that Little Green Light collected from or about the User. Users also have the right to delete any information that has been handled in violation of the EU-U.S. DPF, the UK Extension to the EU-U.S. DPF, and the Swiss-U.S. DPF. To exercise these rights, contact us at: privacy@littlegreenlight.com.

Note to Constituents (data subjects): EU, UK and Swiss individuals have the right to access their personal data that is stored within the NPO Data, and to limit use and disclosure of their personal data that is stored within the NPO Data. With Little Green Light's participation in the EU-U.S. DPF, UK Extension to the EU-U.S. DPF, and Swiss-U.S. DPF, Little Green Light has committed to respect these rights. Because each NPO is the Controller of its NPO Data, if you are an EU, UK or Swiss individual and wish to request access to your personal data that is stored in an organization's Little Green light account, or wish to limit the use or disclosure of that data, please contact the organization who serves as the Controller of your personal data. Or, you can contact Little Green Light at privacy@littlegreenlight.com and provide the name of the NPO who submitted your data to the Service. Little Green Light will refer your request to that NPO, and will support the NPO's response to the request.

Changes

Little Green Light may periodically update its Terms and Conditions or this Privacy Policy. Little Green Light will notify the NPO about significant changes to its Terms and Conditions or this Privacy Policy by sending an email notice to the email address for the primary contact specified in the NPO's LGL Account or by placing a prominent notice on the website or the Service.

Data Privacy Framework

Little Green Light complies with the EU-U.S. Data Privacy Framework (EU-U.S. DPF), the UK Extension to the EU-U.S. DPF, and the Swiss-U.S. Data Privacy Framework (Swiss-U.S. DPF) as set forth by the US Department of Commerce. Little Green Light has certified to the U.S. Department of Commerce that it adheres to the EU-U.S. Data Privacy Framework Principles (EU-U.S. DPF Principles) with regard to the processing of personal data received from the European Union in reliance on the EU-U.S. DPF and from the United Kingdom (and Gibraltar) in reliance on the UK Extension to the EU-U.S. DPF. Little Green Light has certified to

the U.S. Department of Commerce that it adheres to the Swiss-U.S. Data Privacy Framework Principles (Swiss-U.S. DPF Principles) with regard to the processing of personal data received from Switzerland in reliance on the Swiss-U.S. DPF. If there is any conflict between the terms in this privacy policy and the EU-U.S. DPF Principles and/or the Swiss-U.S. DPF Principles, the Principles shall govern. To learn more about the Data Privacy Framework (DPF) program, and to view our certification, please visit <https://www.dataprivacyframework.gov/>.

The Federal Trade Commission has jurisdiction over Little Green Light's compliance with the Data Privacy Framework (DPF) program.

Little Green Light's accountability for personal data that it receives in the United States under the EU-U.S. DPF, the UK Extension to the EU-U.S. DPF, and Swiss-U.S. DPF and subsequently transfers to a third-party is described in the DPF Principles. In particular, Little Green Light remains responsible and liable under the DPF Principles if a third-party agent that Little Green Light engages to process personal data on its behalf does so in a manner inconsistent with the DPF Principles, unless Little Green Light proves that it is not responsible for the event giving rise to the damage.

In compliance with the EU-U.S. DPF, the UK Extension to the EU-U.S. DPF, and the Swiss-U.S. DPF, Little Green Light commits to resolve privacy complaints and complaints about Little Green Light's collection or use of your personal information transferred to the United States pursuant to the EU-U.S. DPF, the UK extension to the EU-U.S. DPF, and the Swiss-U.S. DPF. EU, UK, and Swiss individuals with inquiries or complaints should first contact Little Green Light at: privacy@littlegreenlight.com.

Little Green Light has further committed to refer DPF Principles-related complaints to a U.S.-based independent dispute resolution mechanism, BBB NATIONAL PROGRAMS. If you do not receive timely acknowledgment of your complaint, or if your complaint is not satisfactorily addressed, please visit www.bbbprograms.org/dpf-complaints for more information and to file a complaint. This service is provided free of charge to you.

If your DPF complaint cannot be resolved through the above channels, under certain conditions, you may invoke binding arbitration for some residual claims not resolved by other redress mechanisms. See <https://www.dataprivacyframework.gov/s/article/ANNEX-I-introduction-dpf>.

GDPR

The European Union's General Data Protection Regulation (GDPR) has requirements that go beyond what the EU-U.S. DPF, the UK Extension to the EU-U.S. DPF, and the Swiss-U.S. DPF require, such as the naming of a Data Protection Officer and a local representative in the EU. As of September 2023, Little Green Light affirms compliance with the EU-U.S. DPF, the UK extension to the EU-U.S. DPF, and the Swiss-U.S. but not with GDPR.

No LGL Accounts for organizations based in the EU, UK or Switzerland

Even though Little Green Light complies with the EU-U.S. DPF, the UK extension to the EU-U.S. DPF, and the Swiss-U.S. DPF, Little Green Light Accounts ("LGL Accounts") are not available to organizations in the EU, UK or Switzerland.

Questions

Any questions about this Privacy Policy should be addressed to privacy@littlegreenlight.com.

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