



*City of Bristol
Capital Improvement & Strategic Planning Committee*

INFORMATION TO ACCESS MEETING

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/88360209480?pwd=UENiRVp0RG4yY2RsSUdGMVdOaVd4Zz09>

Meeting ID: 883 6020 9480

Passcode: 12345

A special meeting of the Capital Improvement and Strategic Planning Committee will be held on Monday, March 17, 2025 at 4:00 p.m. in City Hall Council Chambers.

1. Call to Order
2. Public Participation
3. Approval of Minutes and to take any action as necessary.
 - a. Special Meeting - March 3, 2025
4. To review the Capital Budget for 2025-2026 and to take any action as necessary.
 - a. 2025-2026 Capital Budget
5. To review Strategic Planning and to take any action as necessary.
6. Adjournment

PER ORDER OF THE CHAIRPERSON

Jeffrey Caggiano
Mayor

A Special Meeting of the **Capital Improvement and Strategic Planning Committee** was held on March 3, 2025 at 4:00 p.m. in Council Chambers, City Hall, 111 North Main Street, Bristol, Connecticut.

Members Present: Mayor Caggiano, Sebastian Panioto, Glenn Heiser, Marie O'Brien, John Smith, Tom Hislop, Susan Tyler and Diane Waldron. Cheryl Thibeault was absent.

Also Present: Robin Manuele, Jessica Pilgrim, Richard Hart, Mark Morello, Pete Fusco and Ray Rogozinski

1. Call to order

Mayor Caggiano called the meeting to order at 4:02 p.m.

2. Public Participation

None.

3. Approval of minutes from February 19, 2025 meeting

Commissioner Smith made a motion seconded by Commissioner O'Brien "to approve the minutes from February 19, 2025 and place on file." Motion approved.

4. To review the Capital Budget for 2025-2026 and to take any action as necessary.
 - a) Review Scorecard Rankings

Commissioner O'Brien suggested approving projects ranked one through four and Rockwell Park and move down Animal Control Facility.

Mayor Caggiano questioned how critical the James P Casey Salt Dome roof repairs were. Ray stated this is the secondary salt dome. Currently it is water tight as there is a tarp on it to keep the roof dry and deal with several leaks. Twenty percent of the City's salt is stored in this location.

Ray stated that while the project to replace the Fleet Heat System project did not score at the top of the list, this project is critical as the current system is being band aided. According to OSHA the employees should not work in these conditions at the garage.

Pete Fusco discussed the BCHS Roof and Mechanical project. He explained the \$3,000,000 request is for soft cost fees which covers design for the whole project. Mayor Caggiano stated this is sounding similar to Edgewood and asked what the cost would be for just the roof and not the mechanicals at this time. The estimated cost for the roof repairs only is approximately \$6-\$8 million plus design which is estimated at 10% of construction costs. The roof would not be replaced before the next school year, and cannot be replaced during the school year. Commissioner Hislop asked if design can be done in the fall and work done in Spring 2026. Commissioner O'Brien questioned if there was a process at the State level, for emergencies, where the work could start sooner. Pete stated they have never done that, as it would take a Special Act of the Legislature to move the process timeline along. The project is eligible for reimbursement of approximately 67% of eligible costs, however the state must approve the project first. If you go out of order, you run the risk of not being reimbursed by the State. Approximately \$30,000 is needed for emergency patching repairs.

Commissioner Hislop stated the 3,000 square feet is a small portion of the entire roof, and at some point, more is going to leak. Tom stated it would be beneficial to hire a specialist to analyze the entire roof and perform an envelope assessment. Pete Fusco stated he would investigate a price on this type of analysis.

Commissioner O'Brien spoke about a Contingency Fund for smaller repairs for the BOE for emergency situations.

Commissioner Smith questioned if the LOCIP and RIF funds will still be received as grant funds. At this point the City still expects to receive those funds, however the projects will not be done if the grants are not received.

Ray explained for Collins Road Storm Drainage Public Works needs two easements, which could affect the timeline of completion of the project. If this project cannot be completed in the one-year time frame it should not be funded under RIF. Ray explained Culvert Projects are in design, if deferred the construction would start later. Broad Street Retaining Wall has some delays due to Army Core Engineering.

Mayor Caggiano spoke about the Animal Control Facility Replacement and regionalization to receive the grant with Cheshire. If the grant is awarded the City may not have to put up any additional funding. This is on hold until further information can be received.

Chief Morello stated the ISSI can be removed, the Chiefs Association has decided to go in another direction.

Based on quotes received the Traffic Box/Intersection Upgrades project totals \$485,700 for all five intersections, and if only four are done it can be done for \$400,000, but at some point, the entire project will need to be done. All the traffic boxes date back to the 90's. The Comptroller's Office will review funding sources and see how much LoCIP funds are available to the City.

Discussion was held on the Fire Headquarters renovations. Chief Hart stated if funds can be obtained for design, a more accurate request can be obtained and submitted. Mayor Caggiano questioned if this can wait one more year even for just the design portion. Commissioner Tyler did not see this as a critical item for this year.

It was questioned if Matthews Street Railroad can be done through the Road Improvements Fund. Diane stated it would need to be completed within the fiscal year.

Discussion was held on the request for Park Safety Improvements. Even though it is a small dollar amount, because it is funded through LoCIP it needs to be put into the Capital Budget in to be LOCIP eligible.

The Committee reviewed the projects, categorizing them as red, yellow and green. The Committee needs to review the yellow projects before the next meeting so decisions can be made.

Commissioner O'Brien requested a discussion on the Strategic Planning process at some point as she does not want the City to lose sight of this.

Commissioner Heiser questioned the operating costs on PRYCS for the improvements. Page Park Revitalization is working on Phase 2 and the future phases can be delayed funding for now.

The Committee reviewed the projects, categorizing them as red, yellow and green. The Committee needs to review the yellow projects before the next meeting so decisions can be made at the next meeting.

Bristol Central High School - Roof and Mechanicals
Senior Center Parking Lot
Brace Ave Storm Drainage
Park Safety Improvements
Animal Control Facility Replacement
Field Street Culvert
Collins Road Storm Drainage
Andrew St Culvert
Rockwell Park Revitalization
Traffic Box/Intersection Upgrades
DPW V.P. Kelly Road Facility - Replace Fleet Heat System
Bristol Central High School - Targeted Alterations
Bristol Eastern High School - Targeted Alterations
Broad St Retaining Wall
James P. Casey Salt Dome Roof & Repairs
Page Park Revitalization
Matthews St Railroad Crossing
Rockwell Park Maintenance Building Improvements
Peck Park Site Improvements
Veterans Memorial Boulevard Bathroom
Fire Headquarters Renovations
I.S.S.I. Connection to State of CT CLMRN Radio Network
Main St Streetscape
City Wide Document Scanning Project
City Storage Building (Forestville FH Renovation)

5. Adjournment

Commissioner Smith made a motion seconded by Commission O'Brien "to adjourn" at 5:40 p.m. Motion approved.

2025-2026
CAPITAL IMPROVEMENT AND STRATEGIC PLANNING COMMITTEE

Department	Request Title	Project Total	Total Historical	Bonding - 2026	Cash - 2026	Grants - 2026	LOCIP - 2026	RIF - 2026	Total 2026	FUTURE
Education	Bristol Eastern High School - Targeted Alterations	\$3,600,000		\$3,600,000					\$3,600,000	
	Bristol Central High School - Targeted Alterations	\$3,200,000		\$3,200,000					\$3,200,000	
	Bristol Central High School - Roof and Mechanicals	\$30,000,000		\$8,800,000					\$8,800,000	\$21,200,000
		\$0								
Parks & Recreation	Park Safety Improvements	\$185,000	\$45,000				\$140,000		\$140,000	
	Rockwell Park Maintenance Building Improvements	\$185,000	\$90,000				\$95,000		\$95,000	
	Rockwell Park Revitalization	\$3,860,000		\$1,930,000		\$1,930,000			\$3,860,000	
		\$0								
Police Department	Traffic Box/Intersection Upgrades	\$485,700					\$485,700		\$485,700	
		\$0								
Public Works	Animal Control Facility Replacement	\$5,500,000	\$2,800,000	\$2,700,000					\$2,700,000	
	Matthews St Railroad Crossing	\$120,000						\$120,000	\$120,000	
	Andrew St Culvert	\$1,079,750	\$150,000	\$464,875		\$464,875			\$929,750	
	Broad St Retaining Wall	\$2,200,000	\$1,800,000	\$400,000					\$400,000	
	Senior Center Parking Lot	\$440,000				\$50,000	\$390,000		\$440,000	
	Field Street Culvert	\$1,600,000	\$430,000	\$370,000		\$800,000			\$1,170,000	
	James P. Casey Salt Dome Roof & Repairs	\$170,000			\$170,000				\$170,000	
	Brace Ave Storm Drainage	\$1,300,000	\$750,000					\$550,000	\$550,000	
	DPW V.P. Kelly Road Facility - Replace Fleet Heat System	\$300,000					\$300,000		\$300,000	
Total Funding Sources		\$54,225,450	\$6,065,000	\$21,464,875	\$170,000	\$3,244,875	\$1,410,700	\$670,000	\$26,960,450	\$21,200,000