



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/86055377902?pwd=8nFkBXdccQOyOyYnF7VZ836S2McA7B.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, April 17, 2024, at 5:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Donovan called the meeting to order at 5:01 p.m.

a. Attendance

Members Present:

Cynthia Donovan, Chair
Leonard Lamothe, Commissioner
Robert Lawson, Commissioner

Dr. Joshua Medeiros, Superintendent

Absent:

None.

2. Approval of Minutes

a. Approval of Minutes - November 13, 2023, Special Meeting Minutes.

Motion: Made by Chair Donovan to approve the November 13.2023 Special Meeting Minutes.
Seconded by: Commissioner Lamothe, all in favor, motion carried.

3. Public Participation

None.

4. New Business

a. Planning Milestones & Action Plan

Superintendent Medeiros presented the Planning Milestones and Action Plan for 2025 - 2027 which includes what has been completed, what the next steps are, and what is currently in progress; discussion followed.

b. Review the 2022 - 2024 Strategic Plan and Action Plan Progress Report

i. What was accomplished so far?

ii. What remains a priority for 2025 - 2027?

Superintendent Medeiros presented the 2022 - 2024 Strategic Plan and Action Plan Progress Report. Superintendent Medeiros stated that the department had a little under 50% completion of the 2024 - 2024 Strategic Plan, items remaining on the current plan, and re-evaluating what can be carried into the new Strategic Plan for 2025 - 2027; discussion followed.

Recreation Supervisor Amry Shelby presented some of the strategic plans within the recreational programs, such as measurable outcomes and customer surveys following the completion of a program.

c. Desired Outcomes Exercise

Superintendent Medeiros presented the Vision and Desired Outcomes Statements. This is an example of the vision statements that would like to be included in the Strategic Plan for 2025 - 2027. For example, Outstanding Employees and Culture, Excellence in Operations and Strong Partnerships; discussion followed.

d. By Commissioners

None.

5. Adjournment

Motion: Made by: Chair Donovan to adjourn the meeting at 5:44 p.m.

Seconded by: Commissioner Lamothe, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners