



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbIYNh8285k3xMCyPvRbd.1>

1. Call to Order

Vice Chair Fiorito called the meeting to order at 6:01 p.m.

a. Attendance

Members Present:

Vice Chair Robert Fiorito
Commissioner Sandra Bogdanski
Commissioner Cynthia Donovan
Commissioner Leonard Lamothe
Commissioner Robert Lawson
City Council Liaison Jacqueline Olsen
Superintendent Joshua Medeiros
Deputy Superintendent Sarah Larson

Absent:

Chair Jeffrey Caggiano, Mayor
Commissioner Aaron Weber

2. Approval of Minutes

a. Approval of Minutes: November 20, 2024, Regular Meeting Minutes

MOTION: Made by Commissioner Lamothe to Approve the November 20, 2024, Regular Meeting Minutes.

Seconded by Commissioner Lawson, all in favor, motion carried.

3. Public Participation

None.

4. Superintendent's Report

a. Division Supervisor's Report

Superintendent Josh Medeiros presented the Supervisor's Report. Superintendent Medeiros stated there was a significant increase in visitation on the Park Project Portal; discussion followed.

b. Project Updates

Superintendent Josh Medeiros presented the Project Updates; discussion followed.

c. Year to Date Financial

Superintendent Josh Medeiros presented the Year to Date Financials. Superintendent Medeiros stated there are no major updates to the departments financials; discussion followed.

MOTION: Made by Commissioner Bogdanski to place the Superintendent's Report on File.

Seconded by Commissioner Lamothe, all in favor, motion carried.

5. Old Business

a. By Commissioners

None.

6. New Business

a. Consider the Request to Establish a Purple Heart Trail through the Veterans Memorial Boulevard

Amy Wernicki, the Fundraising and Finance Director from the Veteran's Strong Community Center presented the request to establish a Purple Heart Trail through the Veteran's Memorial Boulevard. Mrs. Wernicki is requesting approval from the Board of Park Commissioners to place the necessary signs on the Veterans Memorial Boulevard. To be added to the National Purple Heart Trailway, the Mayor would have to make a Proclamation declaring the Memorial Boulevard as part of the trailway. The signs will mimic those of the Purple Heart Trail signs found in New Britain; discussion followed.

MOTION: Made by Commissioner Bogdanski to Approve the Request to Establish a Purple Heart Trail through the Veteran's Memorial Boulevard.

Seconded by Commissioner Lamothe, all in favor, motion carried.

b. Consider the Request from the Pequabuck River Watershed Association for a Joint Venture 319: Clean Water Fund Grant to Support Kern Park Watershed Program

Kyle Correa presented on behalf of Mary Mary Rydingsward, from the Pequabuck River

Watershed Association for a Joint Venture 319: Clean Water Fund Grant to Support the Kern Park Watershed Program. They are seeking approval from the Board of Park Commissioners to apply for the 319 Grant to help aid Kern Park in becoming a Urban Water Sanctuary. This involves engineering and installing a rain garden that is about 23000 sq ft, and a 75 ft. swale to handle all the run off from the Ivy Drive School parking lot. It is proposed that the Rain Garden be placed where the tennis courts were removed; discussion followed.

MOTION: Made by Commissioner Donovan to Approve the Pequabuck River Watershed Association to Submit the application for the 319: Clean Water Fund Grant to Support the Kern Park Watershed Program.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

c. Approve the 2025 Board of Park Commissioners Meeting Calendar

Superintendent Medeiros presented the 2025 Board of Park Commissioners Meeting Calendar; discussion followed.

MOTION: Made by Commissioner Bogdanski to Approve the 2025 Board of Park Commissioners Meeting Calendar.

Seconded by Commissioner Donovan, all in favor, motion carried.

d. Approve the Fiscal Year 2025-2026 Proposed Parks, Recreation, Youth and Community Services Budget and refer to the Comptroller's Office

Superintendent Medeiros presented the Fiscal Year 2025 - 2026 Proposed Parks, Recreation, Youth and Community Services Budget and Refer to the Comptroller's Office; discussion followed.

MOTION: Made by Commissioner Bogdanski to Approve the Fiscal Year 2025 - 2026 Proposed Parks, Recreation, Youth and Community Services Budget and Refer to the Comptroller's Office.

Seconded by Commissioner Lamothe, all in favor, motion carried.

e. Presentation and Adoption of the 2025-2027 Strategic Plan

Superintendent Medeiros presented the Final Draft of the 2025 - 2027 Strategic Plan for Adoption. Superintendent Medeiros presented an overview of the final changes made to the Strategic Plan; discussion followed.

MOTION: Made by Commissioner Donovan to Adopt the 2025 - 2027 Strategic Plan.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

7. Reports and Committee Reports

a. Fund Development

None.

b. Policy Committee

None.

c. Finance Committee

None.

d. City Council Liaison Updates

City Council Liaison Jacqueline Olsen presented the City Council Liaison Updates; discussion followed.

8. Adjournment

MOTION: Made by Commissioner Lamothe to Adjourn at 7:06 p.m.
Seconded by Commissioner Bogdanski, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners