



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbIYNh8285k3xMCyPvRbd.1>

1. Call to Order

Chair, Mayor Jeff Caggiano, called the meeting to order at 6:00 p.m.

a. Attendance

Members Present:

Chair Jeffrey Caggiano, Mayor
Vice Chair Robert Fiorito
Commissioner Sandra Bogdanski
Commissioner Cynthia Donovan
Commissioner Robert Lawson
Commissioner Leonard Lamothe
Commissioner Aaron Weber
City Council Liaison Jacqueline Olsen
Superintendent Joshua Medeiros
Deputy Superintendent Sarah Larson

Absent:

None

2. Approval of Minutes

a. Approval of Minutes: December 18, 2025, Regular Meeting Minutes

MOTION: Made by Vice Chair Fiorito to Approve the December 18, 2025, Regular Meeting Minutes.

Seconded by Commissioner Donovan, all in favor, motion carried.

MOTION: Made by Commissioner Bogdanski to Move up New Business Item: 6c. On the Agenda.

Seconded by Vice Chair Fiorito, all in favor, motion carried.

b. Consider a Request from Scout Troop 29 for a Campout Event on Veteran's Memorial Boulevard

Lewis Ayott, Scoutmaster for Troop 29 in Bristol, presented the Request for a Campout Event on the Veteran's Memorial Boulevard. Lewis was interested in re-igniting the event to promote support for Memorial Day. The idea was to have the local scout campout and free events open to the public. It would have a variety of activities each day, such as fishing, games, and most importantly, remembering veterans. The troops would like to host the event, rain or shine; discussion followed.

Superintendent Medeiros presented the next steps for the Troop to take. The troop would need to fill out a Special Event Permit because of the other services that are being requested; discussion followed.

MOTION: Made by Vice Chair Fiorito to Endorse the Scout Troop 29 Campout Event on the Veteran's Memorial Boulevard and Move Forward with Planning and Working out the Logistics.

Seconded by Commissioner Donovan, all in favor, motion carried.

MOTION: Made by Vice Chair to Move up New Business Item: 6d. & 6e. On the Agenda. Seconded by Commissioner Donovan, all in favor, motion carried.

c. Consider a Request from Bristol Blue Baseball to Install a Bar Top Table and Seating in the 1st Base Picnic Area

Superintendent Josh Medeiros presented the Request from Bristol Blues Baseball to Install a Bar Top Table and Seating in the 1st Base Picnic Area. Superintendent Medeiros stated that this was reviewed by our Park Maintenance Supervisors and will be at no cost to the City.

Jordan Schnieder, General Manager of the Bristol Blues Baseball, stated this would be a nice addition to the picnic area to make it more enjoyable for fans. The bar top and stool will be made out of pressure-treated wood, and they will be created by LRM Construction. Jordan stated he would meet with the Parks Maintenance Supervisor for guidance during the installation process; discussion followed.

MOTION: Made by Vice Chair Fiorito to Approve the Installation of a Bar Top Table and Seating in the 1st. Base Picnic Area.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

d. Approval of the Bristol Blues Baseball 2025 Events and Game Schedule

Superintendent Josh Medeiros presented the Bristol Blues Baseball 2025 Events and Game Schedule; discussion followed.

MOTION: Made by Vice Chair Fiorito to Approve the 2025 Bristol Blues Baseball Events and Game Schedule.

Seconded by Commissioner Donovan, all in favor, motion carried.

MOTION: Made by Vice Chair Fiorito to Move up New Business Item: 6a. And 6b. On the Agenda.

Seconded by Commissioner Donovan, all in favor, motion carried.

e. Update from Weston & Sampson on Page Park Revitalization Progress

Jon Tunsky, a representative from Weston & Sampson, presented the Update from Weston & Sampson on the Page Park Revitalization Progress. Jon presented what had been completed, which came to about 17%, as well as what else is to come in the next month. Jon also presented an overview of the finances for the project; discussion followed.

f. Consider Contract Award to Weston & Sampson in the Amount of \$499,900.00 for Page Park Revitalizations Phase 2

Superintendent Josh Medeiros presented the Contract Award to Weston & Sampson in the amount of \$499,900 for Page Park Revitalizations Phase to the Board of Park Commissioners for consideration. This is to begin the design and development work for Phase 2 to get ready to go out to bid for construction in 2025; discussion followed.

MOTION: Made by Vice Chair Fiorito to Approve the Amended Bid Document to Weston & Sampson for the Renovations and Improvements at Page Park.
Seconded by Commissioner Lawson, all in favor, motion carried.

3. Public Participation

None.

4. Supervisor's Report

a. Division Supervisor's Report

Superintendent Josh Medeiros presented the Division Supervisor's Report; discussion followed.

b. Project Updates

Superintendent Josh Medeiros presented the Project Updates. Superintendent Medeiros provided updates on the Rockwell Maintenance Building bathroom remodel, the Federal Hill Green playground went out to bid, and contracts were awarded for the 2 outstanding ARPA projects, one at the Veteran's Memorial Boulevard and the other at the trail at Rockwell Park; discussion followed.

c. Year to Date Financials

Superintendent Josh Medeiros presented the Year to Date Financials. Superintendent Medeiros stated that the department is feeling comfortable with where the balances are; discussion followed.

i. Samuel Goodsell Park and Playground Fund 2024 Summary

Superintendent Josh Medeiros presented the Samuel Goodsell Park and Playground Fund Summary for 2024; discussion followed.

d. 2025 - 2027 Strategic Plan Year 1 Approach

Superintendent Josh Medeiros presented the 2025 - 2027 Strategic Plan Year 1 Approach. Superintendent Medeiros stated that the department would like to gather the baseline data in order to track the measures of success; discussion followed.

MOTION: Made by Vice Chair Fiorito to place the Superintendent's Report on File. Seconded by Commissioner Donovan, all in favor, motion carried.

5. Old Business

a. By Commissioners

Commissioner Donovan inquired about an update on the Hoppers Property. Mayor Jeff Caggiano stated that the Grant period was extended; discussion followed.

Commissioner Donovan inquired about the Matching Rockwell Park Funding. It has been submitted as a Capital Improvement Project for fiscal year 2025.

6. New Business

a. To Review Interest in Properties Associated with a Riverfront Recapture along Twining and Broad Street

Superintendent Josh Medeiros presented the Interest in Properties Associated with a Riverfront Recapture along Twining and Broad Street. These are properties that were brought to the city's attention about the possibility of purchasing. The Parks Department would be interested in the property along the river for possible recreational use; discussion followed.

MOTION: Made by Vice Chair Fiorito to Accept the Referral from A-24 to Express Interest in the Property. Seconded by Commissioner Bogdanski, all in favor, motion carried.

b. To Review and Place on File the Superintendent's Budget Reduction Scenarios for a 2% and 5% Decrease

Superintendent Josh Medeiros presented the Superintendent's Budget Reduction Scenarios for a 2% and 5% decrease. The chart showcased the big-ticket items if the city was in dire need of making major budget cuts within the Parks and Recreation, Youth and Community Services Department and their effects; discussion followed.

c. Review Safety Concerns Associated with Homeless Encampments at Kern Park and Discuss Potential Proposals

Superintendent Josh Medeiros presented the Safety Concerns Associated with Homeless Encampments at Kern Park and Discuss Potential Proposals. Residents in the area have raised concerns about the number of homeless encampments in Kern Park and Superintendent Medeiros opened the discussion to the board; discussion followed.

d. Approval of the 2025 All - Heart Advocate of the Year Award Program

Superintendent Josh Medeiros presented the 2025 All-Heart Advocate of the Year Award Program. He recommended that we honor the recipients at the May Board of Park Commissioners meeting.

MOTION: Made by Commissioner Donovan to Approve the 2025 All-Heart Advocate of the Year Award Program.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

7. Reports and Committee Reports

a. Fund Development

None.

b. Policy Committee

None.

c. Finance Committee

None.

d. City Council Liaison Updates

City Council Liaison Jacqueline Olsen presented an update on the culvert on Mellen Street; discussion followed.

8. Adjournment

MOTION: Made by Vice Chair Fiorito to adjourn at 7:58 p.m.

Seconded by Commissioner Bogdanski, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Parks Commissioners

