City of Bristol
Board of Park Commissioners

INFORMATION TO ACCESS MEETING
https://bristolct-gov.zoom.us/j/86055377902?pwd=8nFkBXdccQOyOyYNf7VZ836S2McA7B.1

Ladies and Gentlemen:

The regular meeting was held on Wednesday, July 17, 2024, at 5:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Cynthia Donovan called the meeting to order at 4:30 p.m.

a. Pledge of Allegiance

Members Present:	Chair Cynthia Donovan Commissioner Leonard Lamothe Superintendent Josh Medeiros Deputy Superintendent Sarah Larson
Absent:	Commissioner Robert Lawson

2. Approval of Minutes

a. Approval of Minutes - April 17, 2024, Special Meeting Minutes

MOTION: Made by Commissioner Lamothe to Approve the April 17, 2024, Special Meeting Minutes
Seconded by Chair Donovan, all in favor, motion carried.

3. Public Participation

None.

4. New Business

a. Geese Management Alternatives

Superintendent Josh Medeiros presented the Geese Management Alternatives, which were deferred from the Board of Parks Commission Meeting in May. Some of the different alternatives include Geese Spray, Boundary Fencing and Guard Nets, Goose Feces Clean-Up Services, and Riparian Buffers, along with the cost estimates. The Committee favored the idea of the Riparian Buffers that could be funded by the Farmington River Watershed Association (FRWA) Grant. The Policy & Strategy Committee also suggested more educational signage to encourage the public not to feed the geese etc.; discussion followed.

MOTION: Made by Chair Donovan to Suggest Withdrawing $5000.00 from the Friends of Bristol Parks and Recreation Fund to use Educational Signage to the Board of Parks Commission.
Seconded by Commissioner Lamothe, all in favor, motion carried.

b. Strategic Plan: 25-27 Strategic Plan Presentation and Workshop

Superintendent Josh Mederios presented an Update on the 25–27 Strategic Plan. Superintendent Medeiros reviewed the work that has been completed to date and the upcoming steps. The first draft was presented to the Policy & Strategy Committee and will later be presented to the full Board of Park Commission; discussion followed.

c. Review and Approve Updated Refund Policy

Deputy Superintendent Sarah Larson presented the Update Refund Policy. Deputy Superintendent Larson highlighted the updates that were made, such as program refunds, and rental refunds. This will be implemented once adopted by the Board of Park Commissioners; discussion followed.

MOTION: Made by Chair Donovan to move the Updated Refund Policy to the Board of Park Commission.
Seconded by Commissioner Lamothe, all in favor, motion carried.

d. Review and Approve Managing and Protecting Trees Policy

Deputy Superintendent Sarah Larson presented the Managing and Protecting Trees Policy. Deputy Superintendent Larson clarified the difference in Tree Management between other city departments and what the Parks Department is able to do. This would create a more cohesive approach for the city; discussion followed.

MOTION: Made by Chair Donovan to move the Managing and Protecting Trees Policy to the Board of Park Commission.

5. Adjournment

MOTION: Made by Chair Donovan to adjourn at 5:54 p.m.
Seconded by Commissioner Lamothe, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners