



*City of Bristol
Board of Park Commissioners
Fund Development & Advocacy Committee*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81751784112?pwd=YwjFTLmytI9NjwiqbM0xm2bWpNLpkY.1>

Ladies and Gentlemen:

The Special Board of Park Commissioners Meeting was held on Wednesday, September 18, 2024, at 5:30 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Bogdanski called the meeting to order at 5:33 p.m.

a. Attendance

Members Present:

Chair Sandra Bogdanski
Commissioner Leonard Lamothe
Board of Finance Liaison Marie O'Brien
Superintendent Joshua Medeiros
Deputy Superintendent Sarah Larson
Community Engagement Coordinator, Erica Benoit

Absent:

Commissioner Emily Michaud

2. Approval of Minutes

a. Approval of Minutes - February 21, 2024 Regular Meeting Minutes

MOTION: Made my Chair Bogdanski to Approve the February 21, 2024, Regular Meeting Minutes.

Seconded by Commissioner Lamothe, all in favor, motion carried.

3. Public Participation

None.

4. Old Business

a. By Commissioners

None.

5. New Business

a. Discuss the Future of Dinner on the Diamond and to Consider a Proposal to Prioritize Establishment of a 501c3 Parks Foundation Aligned with The Strategic Plan

Chair Bogdanski presented the Proposal to Prioritize the Establishment of a 501c3 Parks Foundation which would align more with the Bristol Parks and Recreation Youth and Community Services Strategic Plan. The Parks and Recreation, Youth and Community Services Community Engagement Coordinator, Erica Benoit, had presented a spreadsheet showing the breakdown of the cost and time spent on hosting the Annual Dinner on the Diamond Fundraiser Event.

Superintendent Josh Medeiros presented the benefits of the 501c3. Superintendent Medeiros, Deputy Superintendent Larson and Community Engagement Coordinator Benoit, met with the Executive Director of the National Association of Park Foundations for advice on how to get the 501c3 started. The National Association of Park Foundations offers a member for \$450 per year that would provide access to templates, documents, training and more; discussion followed.

Chair Bogdanski will propose putting Dinner on the Diamond on Hold for 2025 in order to start a 501c3 to the Board of Park Commissioners.

6. Adjournment

MOTION: Made by Chair Bogdanski to adjourn at 5:49 p.m.

Seconded by Commissioner Lamothe, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Parks Commissioners