



City Arts & Culture Commission
Wednesday, July 6, 2022 at 6:30 p.m.
Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Arts & Culture Supervisor Imholte called the meeting to order at 6:29 p.m.
- b. Attendance

Present: Walter Lewandoski, Chair
Andrea Adams, Commissioner
April Dews, Commissioner
Tiffany Howe, Commissioner
Julie Norton, Commissioner
Cheryl Thibeault, City Council Liaison

Lauren Imholte, Arts & Culture Supervisor

Absent: Kim Villanti, Vice Chair
Sam Buonafede, Commissioner

- c. Arts & Culture Supervisor Imholte welcomed Commissioner Tiffany Howe, introductions were made.

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Adams to accept the June 1, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Dews, all in favor; motion carried.

3. Public participation: None.

4. Chair Vote

- i. Commissioner Dews withdrew her nomination for Chair.
- ii. **MOTION:** Made by Commissioner Adams to unanimously vote Commissioner Lewandoski as the new City Arts & Culture Commission Chair.
Seconded by: Commissioner Dews, all in favor; motion carried.

5. Arts & Culture Supervisor's Report

- a. Supervisor Imholte provided updates on programming. Discussion followed.
- b. Supervisor Imholte reviewed the financials. Discussion followed.
- c. Supervisor Imholte provided Project Database updates. Discussion followed.

6. Old Business

- a. Supervisor Imholte informed the Commission the time frames are set to be removed in July.
- b. Supervisor Imholte informed the Commission the trash cans will be placed throughout parks in July.
- c. Discussion took place on potential remedies for the weathered traffic box by Bracket Park.
- d. Supervisor Imholte informed the Commission of purchased Marketing Materials.
- e. By Commissioners
 - i. Chair Lewandoski provided update on potential partnership with BCHS staff on sculpture project. Discussion followed.

7. New Business

- a. Discussion took place on the logistics of the 2022 Hispanic Heritage Month Event.
MOTION: Made by Commissioner Adams to vote to hold the 2022 Hispanic Heritage Month Event, with a \$1k budget.
Seconded by: Commissioner Dews, all in favor; motion carried.
- b. By Commissioners
 - i. Commissioner Norton inquired about Commission/Member rules.
 - ii. Council Member Thibeault suggested the addition of a youth member to the commission.
 - iii. Commissioner Dews suggested the addition of lock box exhibits. Discussion followed.

8. Committee Reports

- a. City Council Liaison updates: Council Member Thibeault provided update on the Veterans Memorial Boulevard Bridge.
- b. Cultural District Advisory Subcommittee updates: None.
- c. Duck Race Transition Task Force updates: Arts & Culture Supervisor Imholte provided updates on event logistics, prizes, sponsorships, and a potential second duck sorting date.

9. Adjourn

- a. **MOTION:** Made by Commissioner Dews to adjourn the meeting at 7:46 p.m.
Seconded by: Commissioner Adams, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
City Arts & Culture Commission