



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83837598503?pwd=7mmPQw4bSobMWVv0x40Niq9zNhCcqm.1>

The regular meeting will be held on Wednesday, April 2, 2025, at 6:00 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Attendance
2. Approval of Minutes
 - a. Approval of Minutes - March 5, 2025, Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Supervisor's Report
 - b. Project Spreadsheet
 - c. Year to Date Financials
5. Chairman's Report
6. Old Business
 - a. Make Music Day
 - b. Arts and Culture Commission Funding

- c. By Commissioners

- 7. New Business

- a. By Commissioners

- 8. Reports and Committee Reports

- a. City Council Liaison's Report

- 9. Adjournment

Per Order of the Chairperson
Walter Lewandowski



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, March 5, 2025, at 6:30 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Walter Lewandowski called the Meeting to Order at 6:04 p.m.

a. Attendance

Members Present:

Chair Walter Lewandowski
Vice Chair Andrea Adams
Commissioner Julie Crist
Commissioner Juliet Norton
Commissioner Nigel Wynter
Commissioner E. Brad Yancy
City Council Liaison Cheryl Thibeault

Absent:

Commissioner Maria Salice
Deputy Superintendent Sarah Larson
Superintendent Josh Medeiros

2. Approval of Minutes

a. Approval of Minutes - February 05, 2025, Regular Meeting Minutes

MOTION: Made by Vice Chair Adams to Approve the February 5, 2025, Regular Meeting Minutes.

Seconded by Commissioner Norton, all in favor, motion carried.

3. Public Participation

Sharon Arsego, of 21 Seymour Ave, Bristol, wanted to thank Creative Jam Art Company for hosting the Open Mic Night. She expressed how successful that event was, and it gathered people from all over the state. Sharon presented an idea for an Arts and Culture feature to the Bristol Edition who had made a call for community journalists; discussion followed.

4. Arts and Culture Supervisor's Report

a. Supervisor's Report

The Arts and Culture Supervisor presented the Supervisor's Report. Supervisor Therriault shared with the Commission that Downtown Live at the Rockwell Theater was the Best in Hartford County for the Best Small Theatrical Venue from CT Insider; discussion followed.

b. Project Spreadsheet

The Arts and Culture Supervisor presented the project updates; discussion followed.

c. Year to Date Financials

The Arts and Culture Supervisor presented the Year-to-Date Financials; discussion followed.

MOTION: Made by Vice Chair Adams to add Public Participation to the agenda. Seconded by Commissioner Carensa - Crist, all in favor; motion carried.

d. Women's History Month Movie Night Request

Melina Floyd, of Carol Street, Bristol, presented a Women's History Month Movie Night Event to the commission. Melina asked the commission if they would sponsor the movie, Hidden Figures, for the event on March 27, 2025; discussion followed.

5. Chairman's Report

a. Heart Sculpture

Chair Lewandowski presented the potential for a Heart Sculpture in Bristol; discussion followed.

b. Lobster Trap Tree

Chair Lewandowski presented the idea of having an art attraction such as the Lobster Trap located in Stonington, CT; discussion followed.

c. Girl with Maps

Chair Lewandowski presented the idea of having an artist create a map of attractions around Bristol, including the Cultural District; discussion followed.

6. Old Business

a. Locks at Stocks Contractor

Chair Lewandowski presented the update on the Locks at Stocks project; discussion followed.

b. Bristol Bazaar Market Date

Commissioner Carensa - Crist presented an update on the Bristol Bazaar Market suggested date changes; discussion followed.

c. Make Music Day

The Arts and Culture Supervisor, Arianna Therriault, presented Make Music Day to the commission, asking if they would wish to participate on June 21, 2025; discussion followed.

MOTION: Made by Vice Chair Adams to approve up to \$350.00 to register for Make Music Day.

Seconded by Commissioner Wynter, all in favor; motion carried.

d. By Commissioners

Vice Chair Adams opened the discussion about Melina Floyd's event proposal; discussion followed.

MOTION: Made by Vice Chair Adams to award Melina Floyd with \$350.00 to sponsor the Women's History Month Movie night.

Seconded by Commissioner Carensa - Crist, all in favor; motion carried.

7. New Business

a. Arts and Culture Commission Funding

The Arts and Culture Supervisor, Arianna Therriault, presented the Arts and Culture Commission Funding; discussion followed.

b. 2026 Grant Application for Specific Projects

The Arts and Culture Supervisor, Arianna Therriault, presented the 2026 Mosaic Art Grant Application for Specific Art Projects; discussion followed.

c. Fox 61 - Cultural District Feature on Fridays in June

The Arts and Culture Supervisor, Arianna Therriault, stated that Fox 61 is going to have a segment about the Cultural District on Fridays in June; discussion followed.

d. Gently Used Art Material

The Arts and Culture Supervisor, Arianna Therriault, presented the idea of collecting gently used art materials for the community to purchase at a discount; discussion followed.

e. By Commissioners

None.

8. Reports and Committee Reports

a. City Council Liaison Report

City Council Liaison Cheryl Thibeault presented updates on Economic and Community Development's recent survey, the North Main Street, streetscape timeline, Ventanas restaurant, Desi Market and The Paper Store's plan to move locations; discussion followed.

9. Adjournment

MOTION: Made by Chair Lewandowski to adjourn at 7:44 p.m.
Seconded by Vice Chair Adams, all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
City Arts and Culture Commission



Arts and Culture Commission
City of Bristol
111 North Main Street, Bristol, CT 06010
Arts and Culture Commission Supervisor Report

A. Financials:

- See attached financials

B. Project/General Updates:

- Just a reminder: **Tuesday, May 13th 10AM-1PM** is Bristol’s Cultural District Walkthrough
- Open Mic Night update
- Make Music Day update – please share flyer with restaurants

C. Downtown Live:

- Best of CT – still waiting to hear back
- If you aren’t following and sharing events from Facebook and intstagram, please do – *One of our main goals for the commission is to be recognized and familiar to the City of Bristol and surrounding areas.*
 - i. Facebook: <https://www.facebook.com/downtownlivebristolartsandculture>
 - ii. Instagram: <https://www.instagram.com/downtownlivebristol/>
- Event numbers as of 3/26/2025:

Analytics

This year



Remaining credits

1,343

Next event in

1 day

Published events

6

Orders received

692

↓ 49%

Tickets issued

1,652

↓ 53%

Total revenue

\$59,431.80

↓ 52%

Published events

[All events](#)[Add new event](#)

Event	Issued	Remaining	Revenue
Hidden Figures - Throwback Thursday Family Film - FREE Downtown Live at The Rockwell Theater Thu Mar 27, 2025 5:30 PM - 8:00 PM	26 	590	\$31.83
Charlotte's Web Downtown Live at The Rockwell Theater Sat Apr 12, 2025 3:00 PM - 4:15 PM	76 	1,156	\$2,082.08
Marty O'Reilly with special guest, Sean Rowe Downtown Live at The Rockwell Theater Sat Apr 19, 2025 7:00 PM - 9:00 PM	56 	560	\$2,186.15
Nicole Zuraitis Downtown Live at The Rockwell Theater Sat May 3, 2025 7:00 PM - 8:30 PM	63 	553	\$2,789.43
The String Queens Downtown Live at The Rockwell Theater Sat May 24, 2025 7:00 PM - 8:30 PM	30 	586	\$1,200.31
Comedy Night with Jimmy Cash & Jay Martin Downtown Live at The Rockwell Theater Sat May 31, 2025 7:00 PM - 9:00 PM	71 	545	\$2,712.33

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Heart Sculpture with grids for locks and carabiners to attach	in kind	Sculpture	In kind farmington metal	Stocks Entrance from Lake Ave	Farmington Metal	2025			2024	completed walk through, approved from Parks
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Canvas Benches	Benches made from wind turbines	\$4-\$7K	Bench installation with artist	ACC fund	TBD	TBD	TBD			TBD	non-priority
Welcome to Bristol Signs	Signs to welcome the public to Bristol	TBD	Signs	ACC Fund	TBD	TBD	TBD			TBD	In discussion
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mura	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD	Resident requested Hannah Hintz. Bridge is not p		TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC	None identified	Brian Triccolo	TBD		Partnership	TBD	PENDING
Heart sculpture like lobster landing	Waiting for New idea Check List										
Cultural District Map	Waiting for New idea Check List										
Heart Sculpture	Waiting for New idea Check List										
Cultural District Walk Through Lunch	\$400.00 for Cultural District Walk through Lunch allotted	\$ 400.00	Donation	ACC	Cultural District	N/A	13-May-25	N/A	N/A	2024-2025	to be paid
Projects Completed July 1, 2024-June 30, 2025	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Throwback Thursday Film Sponsorship	Film Sponsorship to Downtown Live	\$ 2,000.00	Donation	ACC Fund	DTL	N/A	2024-2025	N/A	N/A	2024-2025	PAID
Cultural District Lunch for Walk through	Supporting Lunch for Cultural District Walk through	\$ 400.00	Donation	ACC Fund	Cultural District	N/A	5/13/2025	N/A	N/A	2024-2025	to be paid
Hidden Figures Throwback Thursday Film	Melina Floyd asked for a sponsorship for the Women's History Month film	\$ 350.00	Donation	ACC Fund	DTL	N/A	Mar. 27, 2025	N/A	N/A	2024-2025	TO BE PAID IN APRIL
2024 Halloween Spooktacular	Halloween Event held at BAIMS Field	\$ 3,164.00	Sponsorship	ACC Fund	BAIMS Field	N/A	Oct. 26, 2024	N/A	N/A	2024-2025	PAID
The Soul Session	Maxine Bowden requested and received a sponsorship for a talent showcase at DTL with independent artists, including painters, photogs, musicians, & poet laureates	\$ 5,000.00	Grant	ACC Fund	DTL	25 independent artists from CT	Jan. 18, 2024	N/A	N/A	2024-2025	PAID
Make Music Day	Make Music Day, celebrated June 21 every year, anyone in the city can make music - we have access to a website, email and more	\$350.00	One-day world wide, free event	ACC Fund	ALL of Bristol	Anyone from Bristol can perform, anywhere in Bristol	6/21/2024	N/A	N/A	2024-2025	PAID

\$ 11,264.00

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:		ORIGINAL	REVISED	YTD EXPENDED		MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001	GENERAL FUND	APPROP	BUDGET					BUDGET	USED
0017021 PARKS ADMINISTRATION									
0017021	583120 ARTS & CULTURE COMM	15,000	15,000	9,965.03		.00	.00	5,034.97	66.4%
	TOTAL PARKS ADMINISTRATION	15,000	15,000	9,965.03		.00	.00	5,034.97	66.4%
	TOTAL GENERAL FUND	15,000	15,000	9,965.03		.00	.00	5,034.97	66.4%
	TOTAL EXPENSES	15,000	15,000	9,965.03		.00	.00	5,034.97	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	15,000	9,965.03	.00	.00	5,034.97	66.4%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
175 ARTS & CULTURE FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1757033 ARTS & CULTURE							
1757033 422004 FEES	-299,630	-299,630	-124,825.01	.00	.00	-174,804.99	41.7%*
1757033 470000 CONTRIBUTIONS	0	0	-10,904.00	.00	.00	10,904.00	100.0%
1757033 514000 REGULAR WAGES & SAL	66,255	66,255	47,429.00	.00	.00	18,826.00	71.6%
1757033 515200 PARTTIME WAGES & SA	3,225	3,225	1,116.12	.00	.00	2,108.88	34.6%
1757033 520700 F.I.C.A.	4,110	4,110	2,805.91	.00	.00	1,304.09	68.3%
1757033 520750 MEDICARE INSURANCE	965	965	672.42	.00	.00	292.58	69.7%
1757033 531000 PROFESSIONAL FEES &	182,850	182,850	109,054.28	.00	20,923.43	52,872.29	71.1%
1757033 557700 ADVERTISING	8,000	8,000	13,389.50	.00	.00	-5,389.50	167.4%*
1757033 561800 PROGRAM SUPPLIES	500	500	344.09	.00	.00	155.91	68.8%
1757033 581120 CONFERENCES & MEMBE	200	200	.00	.00	.00	200.00	.0%
1757033 591500 TRANSFER OUT INTERN	33,525	33,525	17,907.21	.00	.00	15,617.79	53.4%
TOTAL ARTS & CULTURE	0	0	56,989.52	.00	20,923.43	-77,912.95	100.0%
TOTAL ARTS & CULTURE FUND	0	0	56,989.52	.00	20,923.43	-77,912.95	100.0%
TOTAL REVENUES	-299,630	-299,630	-135,729.01	.00	.00	-163,900.99	
TOTAL EXPENSES	299,630	299,630	192,718.53	.00	20,923.43	85,988.04	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	56,989.52	.00	20,923.43	-77,912.95	100.0%

** END OF REPORT - Generated by Amaris Estrada **