



*City of Bristol
Board of Park Commissioners
Fund Development & Advocacy Committee*

Ladies and Gentlemen:

The Special Board of Park Commissioners meeting was held on Monday, December 09, 2024, at 5:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Fiorito called the meeting to order at 5:00 p.m.

a. Attendance

Members Present:

Robert Fiorito, Chair
Robert Lawson, Commissioner
Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Jeffrey Caggiano, Mayor
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Leonard Lamothe, Commissioner
Jacqueline Olsen, City Council Liaison

Absent:

Emily Michaud, Commissioner

2. Approval of Minutes

a. Approval of Minutes: December 11, 2023, Special Meeting Minutes

MOTION: Made by Commissioner Lawson to Approve the December 11, 2023, Special Meeting Minutes.

Seconded by Chair Fiorito, all in favor, motion carried.

3. Public Participation

None.

4. Old Business

a. By Commissioners

None.

5. New Business

a. Review the Superintendent's Fiscal Year 2025-2026 Budget Recommendations

Superintendent Josh Medeiros presented the Superintendent's Fiscal Year 2025–2026 Budget Recommendations. Superintendent Medeiros went through each division's budget and asked for any feedback from the committee; discussion followed.

b. Consider Request to Add 2 FTE to Parks, Grounds and Facilities Maintenance

Superintendent Josh Medeiros presented the Request to add two (2) Full-Time Employees to the Parks, Grounds, and Facilities Maintenance Division; discussion followed.

MOTION: Made by Chair Fiorito to move the presented 2025–2026 Budget Recommendations to the full Board of Park Commission.

Seconded by Commissioner Lawson, all in favor; motion carried.

6. Adjournment

MOTION: Made by Commissioner Lawson to adjourn at 6:17 p.m.

Seconded by Chair Fiorito, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners