



*City of Bristol
Board of Finance*

INFORMATION TO ACCESS THIS MEETING

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gov.zoom.us/j/83403921047?pwd=WkZhN052YlVXTFRhM3RjMnd2VmtTUT09](https://bristolct.gov.zoom.us/j/83403921047?pwd=WkZhN052YlVXTFRhM3RjMnd2VmtTUT09)

Meeting ID: 834 0392 1047
Passcode: 12345

The regular Board of Finance Meeting will be held on Tuesday, April 22, 2025, at 5:30 PM. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Public Participation
3. Consent Agenda:
 - a. Approval of Minutes:
 - i. Regular Meeting – March 25, 2025
 - ii. Special Meeting – April 8, 2025
 - iii. Budget Hearings –March 19, 25, April 2, 2025
 - b. Aging: Additional appropriation of \$5,000 within the Special Grants and Donations Fund
 - c. Fire: Additional appropriation of \$2,000 within the Special Grants and Donations Fund
 - d. Public Works: Transfers totaling \$68,000 within the Public Works operating budget
 - e. Library: Additional appropriation of \$27,090 within the Library's operating budget
 - f. Purchasing: Transfer of \$87 within the Purchasing operating budget
4. Tax Collector:
 - a. Transfer of \$2,391,689 of uncollectible taxes to the Municipal Suspense List

5. Police Department:
 - a. Transfer of \$12,393 from the General Fund Contingency account and Additional appropriation of \$24,786 within the Special Grants and Donations Fund
 - b. Transfer of \$9,871 from the General Fund Contingency account and Additional appropriation of \$19,741 within the Special Grants and Donations Fund
6. Comptroller's Office:
 - a. Transfer of \$3,845 from the General Fund Contingency account
7. Fire Department:
 - a. Approval of a bid waiver to Firematic
8. Board of Education:
 - a. Budget Update
9. Liaison Reports
10. Chairman's Report
11. New Business
12. Old Business
13. Adjournment
 - a. For Information Only

PER ORDER OF THE CHAIRPERSON
David Maikowski

**City of Bristol
Regular Board of Finance Meeting Minutes
March 25, 2025**

A regular meeting of the Board of Finance was held on Tuesday, March 25, 2025 at 5:30 p.m. in City Hall Council Chambers and via Zoom. The following were in attendance: Chairman Dave Maikowski, Mayor Jeffrey Caggiano, Vice Chairperson Marie O'Brien, Commissioners Jon Mace, Bill Campion, Glenn Heiser, and Mike Massarelli. Mark Peterson was absent. Also present from the Comptroller's Office: Diane Waldron and Robin Manuele.

- 1. Call to order**
- 2. Public Participation**
- 3. Consent Agenda:**
 - a. Approval of Minutes:**
 - a. Regular Meeting – February 25, 2025**
 - b. Budget Hearings – February 25, 27, March 5, 12, 2025**
 - b. IT: Transfer totaling \$16,656 within the General Fund Budget**
 - c. Assessor: Transfer of \$500 within the Assessor's operating budget**
 - d. ROV: Transfers totaling \$4,500 within the ROV's operating budget**
 - e. Library: Additional appropriation of \$28,190 within the Library's operating budget**
 - f. Fire: Additional appropriation of \$3,080 within the Special Grants and Donations Fund**
 - g. BOE: Additional appropriation totaling \$548,906 within the Special Education Grant Fund**
 - h. Comptroller's Office:**
 - a. Rescind appropriation of \$2,000 within the Capital Projects Fund**
 - b. Transfer of \$1,200,000 within the Capital Projects Fund**
 - i. Public Works:**
 - a. Additional appropriation of \$79,060 and transfer of \$39,530 within the Capital Projects Funds**
 - b. Additional appropriation of \$57,500 and transfer of \$28,750 within the Capital Projects Funds**
 - c. Additional appropriation of \$702,574 within the Capital Projects Fund**
 - d. Rescind appropriation of \$198,574 within the Capital Projects Fund**
 - e. Transfer of \$8,000 within the Road Improvement Fund**
 - f. Transfers totaling \$60,000 within the Public Works operating budget**
 - g. Transfers totaling \$64,632 within the Public Works operating budget**
 - j. School Readiness: Additional appropriation totaling \$15,410 within the Special Grants and Donations Fund**
 - k. ECD: Transfer of \$70,000 within the CDBG Operating Budget**
- 4. Library:**
 - a. Approval of Little Green Light donor management and LGL Forms subscriptions service use at the Library**
- 5. Board of Education:**
 - a. Budget Update**
 - b. Request for a bid waiver to Eagle Rivet Roof Service Corporation**
- 6. Subcommittee Reports:**
 - a. Banking & Audit Committee – February 28, 2025**
 - b. Purchasing Committee – March 18, 2025**
- 7. Liaison Reports**

- 8. Chairman's Report**
- 9. New Business**
- 10. Old Business**
- 11. Adjournment**

1. Call to order

Chairman Maikowski called the meeting to order at 5:30 p.m.

2. Public Participation

None.

3. Consent Agenda:

a. Approval of Minutes:

- a. Regular Meeting – February 25, 2025**
- b. Budget Hearings – February 25, 27, March 5, 12, 2025**

b. IT: Transfer totaling \$16,656 within the General Fund Budget

c. Assessor: Transfer of \$500 within the Assessor's operating budget

d. ROV: Transfers totaling \$4,500 within the ROV's operating budget

e. Library: Additional appropriation of \$28,190 within the Library's operating budget

f. Fire: Additional appropriation of \$3,080 within the Special Grants and Donations Fund

g. BOE: Additional appropriation totaling \$548,906 within the Special Education Grant Fund

h. Comptroller's Office:

- a. Rescind appropriation of \$2,000 within the Capital Projects Fund**
- b. Transfer of \$1,200,000 within the Capital Projects Fund**

i. Public Works:

a. Additional appropriation of \$79,060 and transfer of \$39,530 within the Capital Projects Funds

b. Additional appropriation of \$57,500 and transfer of \$28,750 within the Capital Projects Funds

c. Additional appropriation of \$702,574 within the Capital Projects Fund

d. Rescind appropriation of \$198,574 within the Capital Projects Fund

e. Transfer of \$8,000 within the Road Improvement Fund

f. Transfers totaling \$60,000 within the Public Works operating budget

g. Transfers totaling \$64,632 within the Public Works operating budget

j. School Readiness: Additional appropriation totaling \$15,410 within the Special Grants and Donations Fund

k. ECD: Transfer of \$70,000 within the CDBG Operating Budget

Commissioner O'Brien made a motion seconded by Mayor Caggiano
"To approve the consent agenda and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

4. Library:

a. Approval of Little Green Light donor management and LGL Forms subscriptions service use at the Library

Mayor Caggiano made a motion seconded by Commissioner O'Brien

Commissioner Heiser questioned if Corporation Counsel reviewed this agreement, noting it was an evergreen agreement. Diane stated Corporation Counsel did review it as well as the IT Director. Diane stated no other Departments will be using this at this time.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

5. Board of Education:

b. Budget Update

Lynn Boisvert gave the Board of Education update through February 28.

FY 2025 balance was \$7,568,619 with the receipt of the first installment of the Excess Cost grant. However, Transportation and Pupil Personnel Services, Operation, and Maintenance of Plant Characters remain the most significant areas of concern. The transportation budget is currently over budget by (\$369,573) due to increases in contractual obligations, Pupil Services is over budget by (\$7,631,970), and Operation and Maintenance of Plant are over by (\$367,313) and (\$147,557) respectively, at the end of February. Three water main issues/breaks and school plumbing issues drive these overages. The BOE maintains a budget freeze and only allows purchases directly supporting the curriculum, necessary paper products, emergency repairs, and all grant and student activity purchases.

The BOE is actively identifying areas where they can reduce encumbrances for goods and services; currently, 853 purchase orders remain open. 272 for Special Ed tuition and services, 218 for instructional supplies, materials, and services, 163 for maintenance & operations, 69 for district-wide technology, 56 for Regular & Special Ed transportation, 45 for Athletics and Student Activities, and 30 for general and administrative needs. The BOE continues to work to close all POs that are not explicitly related to curriculum, repairs, or needed supplies. Lynn will closely monitor FY 2025 costs and continue to inform you of all areas of concern in the following months.

Mayor Caggiano questioned the Handshake software purchase from the Diversity Alliance grant, and if that was still being pursued and expressed his concerns about one-time purchases from grant funds that won't be available in the future.

The cafeteria snapshot balance shows a surplus, currently at \$565,677 as of the end of February. 49,880 breakfasts, 105,301 lunches, and 1,012 after-school snacks were served. Chairman Maikowski questioned if the BOE can run on budget within this fund. Lynn stated if the served meals goes down it will be a problem.

Transfers - \$20,000 from Memberships District Athletics and \$2,000 from Repairs and Maintenance Athletic Equipment to Student Recognition - SA and Equipment to cover the costs of Spring Season Athletic Equipment and supplies.

As of March 1, 2025, 1,825 of the 8,084 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.58% of the total BPS student population. As of March 1st, 122 students with disabilities required out-of-district placements at private special education school programs, there were 89 students requiring special education programming services at other public out-of-district schools, including magnet schools.

During February 2025, 39% of newly registered students were identified as students with special education programming needs at registration; two newly enrolled students received programming and services at an out-of-district special education school program.

During February, there were 36 211 calls and 8 911 calls.

Lynn reviewed the budget reductions that were recently made by the Board of Education. These cuts focus on aligning expenditures with prior-year spending, shifting certain costs to grants, and reducing non-essential expenses. Notably, the cuts are designed to preserve core educational functions, demonstrating the unwavering commitment to providing the students and families of Bristol with a quality education.

Program and Staff Stipend Reductions

- Professional Development reduced to \$15,000.
- Supervisor Salaries (Elementary Only) were reduced by \$9,152 (shifted to Alliance).
- Library Media Salaries (Before & After School at High Schools) were cut by \$6,000.
- Co-curricular stipends for various programs (e.g., Art, Theater, Wellness, TESOL) reduced or eliminated.
- Professional Education Services in Music, Theater, and Art cut to previous levels.
- Software/Licenses have been reduced by \$22,000, a decision made after careful evaluation of usage and the necessity to optimize the budget.
- Overtime in Technology cut by \$2,500.

Athletics and Student Activities

- • Uniforms (HS: \$56,274, MS: \$1,800) cut.
- Athletic Memberships were reduced by about \$43,285.
- Student Recognition across various departments cut or reallocated.
- Middle and High School Athletics Recognition was cut by about \$15,276.
- Bowling Bus (BEHS) eliminated.

Arts and Music Reductions

- Art Budget was cut by \$17,211 (adjusted to match 2023-24 levels).
- Music Equipment and Instructional Supplies were significantly reduced.
- Theater and Music Professional Development & Stipends cut.

Transportation and Field Trips

- Summer School Transportation was cut by \$25,000 and moved to a grant.
- Field Trips across multiple schools are cut or reduced to a set amount per school.

Facilities and Maintenance

- Security Repairs and Maintenance were reduced by \$15,000.
- Repairs and maintenance for multiple departments and schools were cut or shifted to other funding sources.
- Vandalism Fund reduced by \$14,000.

Instructional and Office Supplies

- Textbook Purchases cut across the district.
- Office and Instructional Supplies in various schools were reduced or eliminated.
- Student Planners eliminated across buildings.
- Administrative and Miscellaneous Reductions
- Administrative Supplies were cut for multiple departments.
- Memberships for staff in various subjects were reduced or eliminated.
- Additional “new” stipends were removed.

Mayor Caggiano questioned the operational costs of the schools. If the BOE can provide those to the Board of Finance.

c. Request for a bid waiver to Eagle Rivet Roof Service Corporation

Commissioner O’Brien made a motion seconded by Mayor Caggiano

“To approve a bid waiver to Eagle Rivet Roof Service Corporation to perform necessary roof repairs of Bristol Central and Bristol Eastern.”

Mayor Caggiano stated the urgency is for BCHS, and he is not sure both roofs need to be done at this time. The Capital Improvement Committee has put funds forth for Bristol Central’s roof. Pete explained there are leaks at Eastern, but they aren’t over classrooms. Both roofs are original and 27 years old. Peter stated funds are not available in the operating budget and the intent was to use the \$8.8 million appropriation in the Capital budget for the work to be done at Central for a temporary covering and then roof replacement. Mayor Caggiano stated he was not comfortable approving this before the funds were approved. Central’s plan is not for this summer, but next summer. The company the bid waiver is for is the current contractor for roof repairs. Commissioner O’Brien stated the Capital Improvement Committee carved the roof repair out of targeted alterations of the high school. Mayor Caggiano stated the BOE has a \$7.8 deficit and does want to see this added to it, he’s

uncomfortable with the funding sources. Chairman Maikowski stated he didn't know where the money would be coming from to pay for this. Commissioner Massarelli asked if the funds were guaranteed from the State, Peter stated the funds are never guaranteed and the BOE has never done this before for a roof only project. The estimated reimbursement is 65-70%, as there are some non reimbursables within the project.

Robin stated there is \$308,000 in the School Construction Fund, and \$100,000 in the Capital Project School Contingency Fund from Interest Income. Diane stated we would need to get a bond resolution from Bond Counsel as these are left over bonding funds. Chairman Maikowski stated this would be bonding for a short-term fix. Peter stated this work won't conflict with school and then will take about a week.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried. Bond resolutions appropriating and reallocating the bonds funds will be scheduled for a Special Board of Finance meeting immediately preceding the Joint Meeting.

6. Subcommittee Reports:

d. Banking & Audit Committee – February 28, 2025

Commissioner Heiser made a motion seconded by Mayor Caggiano

“To accept the Banking & Audit Committee report from February 28, 2025 and place on file.”

Chairman Maikowski stated the Banking & Audit Committee met on February 28 to review the special audits from the Water & Sewer and BOE.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

e. Purchasing Committee – March 18, 2025

Chairman Maikowski gave the report of the Purchasing Committee, to discuss City departments' ability to bid on other CT municipalities vehicle auctions.

Commissioner Campion made a motion seconded by Mayor Caggiano

“To approve the policy regarding permitting departments to bid on other CT municipality's online auctions.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Commissioner O'Brien made a motion seconded by Commissioner Heiser

“To accept the Purchasing Committee report from March 18, 2025 and place on file.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. Liaison Reports

Commissioner Heiser gave the report of the NEMS Committee, it is projected to be \$12 million below budget and on time. A total of \$9.9 million has been spent to date. Commissioner O'Brien questioned if the BOE comes in under budget, budget what happens to the estimated state funds that are not spent. Diane explained it's a reimbursement grant, submitted bimonthly, and the City will not receive any State funds not expended for the project. The retainage is 5% until the audit is complete, which can take a while.

8. Chairman's Report

None.

9. New Business

None.

10. Old Business

None.

11. Adjournment

Mayor Caggiano made a motion seconded by Commissioner Mace

"To adjourn at 6:34 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron
Board of Finance Clerk

**City of Bristol
Special Board of Finance Meeting Minutes
April 8, 2025**

A special meeting of the Board of Finance was held on Tuesday, April 8, 2025 at 6:15 p.m. in City Hall Council Chambers and via Zoom. The following were in attendance: Chairman Dave Maikowski, Vice Chairperson Marie O'Brien, Commissioners Jon Mace, Bill Campion, Glenn Heiser, and Mike Massarelli (via Zoom). Mayor Jeffrey Caggiano and Mark Peterson were absent. Also present from the Comptroller's Office: Diane Waldron.

1. Call to Order

2. BOE:

- a) **Additional appropriation totaling \$251,800 within the Capital Projects - Schools for the Bristol Eastern and Bristol Central High School Roof Restorations and to take any action as necessary.**
- b) **Resolution appropriating \$83,130 for the Roof Restoration at Bristol Eastern High School and to take any action as necessary.**
- c) **Resolution authorizing the issuance of bonds or notes in the amount of \$83,130 to finance the appropriation for the roof restoration at Bristol Eastern High School and to take any action as necessary.**
- d) **Resolution appropriating \$168,670 for Roof Restoration at Bristol Central High School and to take any action as necessary.**
- e) **Resolution authorizing the issuance of bonds or notes in the amount of \$168,670 to finance the appropriation for the roof restoration at Bristol Central High School and to take any action as necessary.**
- f) **Resolution Authorizing the Reallocation of Unexpended Bond Proceeds from Original Capital Projects to the Roof Restoration Projects at Bristol Eastern High School and Bristol Central High School**

3. Adjournment

1. Call to order

Chairman Maikowski called the meeting to order at 5:30 p.m.

2. BOE:

- a) **Additional appropriation totaling \$251,800 within the Capital Projects - Schools for the Bristol Eastern and Bristol Central High School Roof Restorations and to take any action as necessary.**

Commissioner O'Brien made a motion seconded by Commissioner Mace
"To make an additional appropriation totaling \$251,800 within the Capital Projects - Schools for the Bristol Eastern and Bristol Central High School Roof Restorations, and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

b) Resolution appropriating \$83,130 for the Roof Restoration at Bristol Eastern High School and to take any action as necessary.

Commissioner Mace made a motion seconded by Commissioner Heiser

“To approve a resolution appropriating \$83,130 for the Roof Restoration at Bristol Eastern High School, to waive the reading of the resolution and the full text to be incorporated into and made a part of the minutes of this meeting, and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Commissioner O'Brien:	Yes	Commissioner Peterson:	Absent
Commissioner Massarelli:	Yes	Commissioner Heiser:	Yes
Commissioner Mace:	Yes	Mayor Caggiano:	Absent
Commissioner Campion:	Yes	Chairman Maikowski:	Yes

RESOLUTION APPROPRIATING \$83,130 FOR ROOF RESTORATION AT BRISTOL EASTERN HIGH SCHOOL

Following a roll call vote in which there was no opposition, the Chairperson declared the motion carried

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to restore the roof at Bristol Eastern High School by fixing the current roof to eliminate leaks and prevent damage to classrooms and other areas of the school.

(b) That the sum of EIGHTY-THREE THOUSAND ONE HUNDRED THIRTY DOLLARS (\$83,130) is appropriated therefor.

(c) The \$83,130 appropriation may be spent for testing, materials and equipment, power washing, priming and installation of black EPDM membrane, flashing and termination of all penetrations, removal of debris, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$83,130 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

c) Resolution authorizing the issuance of bonds or notes in the amount of \$83,130 to finance the appropriation for the roof restoration at Bristol Eastern High School and to take any action as necessary.

Commissioner Heiser made a motion seconded by Commissioner O'Brien

"To approve a resolution authorizing the issuance of bonds or notes in the amount of \$83,130, to waive the reading of the resolution and the full text to be incorporated into and made a part of the minutes of this meeting to finance the appropriation for the roof restoration at Bristol Eastern High School and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Commissioner O'Brien: Yes
Commissioner Massarelli: Yes
Commissioner Mace: Yes
Commissioner Campion: Yes

Commissioner Peterson: Absent
Commissioner Heiser: Yes
Mayor Caggiano: Absent
Chairman Maikowski: Yes

Following a roll call vote in which there was no opposition, the Chairperson declared the motion carried.

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$83,130 TO FINANCE THE APPROPRIATION FOR ROOF RESTORATION AT BRISTOL EASTERN HIGH SCHOOL

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of EIGHTY-THREE THOUSAND ONE HUNDRED THIRTY DOLLARS (\$83,130) to finance the appropriation for roof restoration at Bristol Eastern High School, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed EIGHTY-THREE THOUSAND ONE HUNDRED THIRTY DOLLARS (\$83,130). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his or her manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

d) Resolution appropriating \$168,670 for Roof Restoration at Bristol Central High School and to take any action as necessary.

Commissioner Mace made a motion seconded by Commissioner Campion
"To approve a resolution appropriating \$168,670 for Roof Restoration at Bristol Central High School, to waive the reading of the resolution and the full text to be incorporated into and made a part of the minutes of this meeting, and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Commissioner O'Brien:	Yes	Commissioner Peterson:	Absent
Commissioner Massarelli:	Yes	Commissioner Heiser:	Yes
Commissioner Mace:	Yes	Mayor Caggiano:	Absent
Commissioner Campion:	Yes	Chairman Maikowski:	Yes

Following a roll call vote in which there was no opposition, the Chairperson declared the motion carried.

RESOLUTION APPROPRIATING \$168,670 FOR ROOF RESTORATION AT BRISTOL CENTRAL HIGH SCHOOL

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to restore the roof at Bristol Central High School by fixing the current roof to eliminate leaks and prevent damage to classrooms and other areas of the school.

(b) That the sum of ONE HUNDRED SIXTY-EIGHT THOUSAND SIX HUNDRED SEVENTY DOLLARS (\$168,670) is appropriated therefor.

(c) The \$168,670 appropriation may be spent for testing, materials and equipment, distributing and leveling existing pea stone gravel, priming and installation of black EPDM membrane, flashing and termination of all penetrations, removal of debris, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$168,670 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

e) Resolution authorizing the issuance of bonds or notes in the amount of \$168,670 to finance the appropriation for the roof restoration at Bristol Central High School and to take any action as necessary.

Commissioner O'Brien made a motion seconded by Commissioner
"To approve a resolution authorizing the issuance of bonds or notes in the amount of \$168,670 to finance the appropriation for the roof restoration at Bristol Central High School, to waive the reading of the resolution and the full text to be incorporated into and made a part of the minutes of this meeting, and to take any action as necessary. and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Commissioner O'Brien: Yes
Commissioner Massarelli: Yes
Commissioner Mace: Yes
Commissioner Campion: Yes

Commissioner Peterson: Absent
Commissioner Heiser: Yes
Mayor Caggiano: Absent
Chairman Maikowski: Yes

Following a roll call vote in which there was no opposition, the Chairperson declared the motion carried.

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$168,670 TO FINANCE THE APPROPRIATION FOR ROOF RESTORATION AT BRISTOL CENTRAL HIGH SCHOOL

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of ONE HUNDRED SIXTY-EIGHT THOUSAND SIX HUNDRED SEVENTY DOLLARS (\$168,670) to finance the appropriation for roof restoration at Bristol Central High School, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED SIXTY-EIGHT THOUSAND SIX HUNDRED SEVENTY DOLLARS (\$168,670). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his or her manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or

advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

f) Resolution Authorizing the Reallocation of Unexpended Bond Proceeds from Original Capital Projects to the Roof Restoration Projects at Bristol Eastern High School and Bristol Central High School

Commissioner Mace made a motion seconded by Commissioner Campion
“To approve a resolution Authorizing the Reallocation of Unexpended Bond Proceeds from Original Capital Projects to the Roof Restoration Projects at Bristol Eastern High School and Bristol Central High School, to waive the reading of the resolution and the full text to be incorporated into and made a part of the minutes of this meeting, and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Commissioner O’Brien:	Yes	Commissioner Peterson:	Absent
Commissioner Massarelli:	Yes	Commissioner Heiser:	Yes
Commissioner Mace:	Yes	Mayor Caggiano:	Absent
Commissioner Campion:	Yes	Chairman Maikowski:	Yes

Following a roll call vote in which there was no opposition, the Chairperson declared the motion carried.

Resolution Authorizing the Reallocation of Unexpended Bond Proceeds from Original Capital Projects to the Roof Restoration Projects at Bristol Eastern High School and Bristol Central High School

WHEREAS, the City of Bristol has previously issued its tax-exempt general obligation bonds (the “Bonds”), to finance various capital projects of the City (the “Original Projects”); and

WHEREAS, a number of the Original Projects financed with the Bonds have been completed under cost, resulting in unexpended bond proceeds (the “Unexpended Bond Proceeds”) remaining in the related capital project accounts; and

WHEREAS, the Unexpended Bond Proceeds are no longer needed for the Original Projects and are available to be used for other bond funded capital projects; and

WHEREAS, the Board of Finance, at its meeting held April 8, 2025, and the Joint Meeting of the City Council and the Board of Finance, at its meeting held April 8, 2025, have approved resolutions appropriating \$83,130 and authorizing bonds and notes in the same amount for roof restoration at Bristol Eastern High School, and appropriating \$168,670 and authorizing bonds and notes in the same amount for roof restoration at Bristol Central High School (together, the “Roof Projects”); and

WHEREAS, the amount of Unexpended Bond Proceeds is sufficient to fund the Roof Projects without issuing new bonds for such purposes, and it is in the best interests of the City reallocate the requisite amount of Unexpended Bond Proceeds from the Original Projects to the Roof Projects.

THEREFORE, BE IT RESOLVED, that the Comptroller is authorized to reallocate the Unexpended Bond Proceeds from the Original Projects and apply an amount of such Unexpended Bond Proceeds sufficient to fund the Roof Projects.

7. Adjournment

Commissioner O’Brien made a motion seconded by Commissioner

“To adjourn at 6:23 p.m.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron
Board of Finance Clerk

City of Bristol
Regular Board of Finance Meeting – Budget Hearing #5
March 19, 2025

A Budget Hearing was held by the Board of Finance on March 19, 2025 at 5:00 p.m. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut. The following were in attendance: Chairman, Dave Maikowski, Mayor Jeffrey Caggiano, Vice Chairperson Marie O'Brien, Commissioners Bill Campion, Glenn Heiser, Mike Massarelli and Jon Mace. Mark Peterson was absent. Also present from the Comptroller's Office: Diane Waldron.

Also present for Department presentations: Shelby Pons, Iris White, Mary Hawk and Lynn Boisvert

1. Call to order

Chairman Maikowski called the meeting to order at 5:00 p.m.

2. Public Participation

None

3. Budget Reviews of the following Departments: *No votes were taken.*

Board of Education
School Lunch

4. Adjournment

Commissioner Heiser made a motion seconded by Mayor Caggiano

"To adjourn at 7:02 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron
Board of Finance Clerk

City of Bristol
Regular Board of Finance Meeting – Budget Hearing #6
March 25, 2025

A Budget Hearing was held by the Board of Finance on March 25, 2025 immediately following the regular Board of Finance in the City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut. The following were in attendance: Chairman Dave Maikowski, Mayor Jeffrey Caggiano, Vice Chairperson Marie O'Brien, Commissioners Bill Campion, Glenn Heiser, Mike Massarelli and Jon Mace. Mark Peterson was absent. Also present from the Comptroller's Office: Diane Waldron, Robin Manuele and Jessica Pilgrim.

Also present for Department presentations: Marco Palmeri and Robert Longo.

1. Call to order

Chairman Maikowski called the meeting to order at 6:35 p.m.

2. Public Participation

None

3. Budget Reviews of the following Departments: *No votes were taken.*

Capital Improvement Plan, Bristol Burlington Health District, Water & Sewer Department, Employee Benefits, Heart & Hypertension, Insurance, Miscellaneous & All Other, Other Post Employment Benefits, Operating Transfers Out, Debt Service, Health Benefits Fund.

4. Adjournment

Commissioner Mace made a motion seconded by Mayor Caggiano

"To adjourn at 7:46 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron
Board of Finance Clerk

City of Bristol
Regular Board of Finance Meeting
April 2, 2025

A regular meeting of the Board of Finance was held on April 2, 2025 at 5 p.m. in City Hall Council Chambers and via Zoom. The following were in attendance: Chairperson Dave Maikowski, Vice Chairperson Marie O'Brien, Mayor Jeffrey Caggiano, Commissioners Bill Campion, Glenn Heiser, Jon Mace, Mark Peterson and Mike Massarelli. Also present from the Comptroller's Office: Diane Waldron, Robin Manuele and Jessica Pilgrim.

1. Call to order

Chairperson Smith called the meeting to order at 5:00 p.m.

2. Public Participation

None

3. Presentation and discussion regarding the 2025-2026 budget.

Comptroller Diane Waldron gave a presentation on the proposed 2025-2026 budget reviewing Budget Challenges, City Expenditures, Capital Outlay, Debt Service and Capital Expenditures, Education, Revenues, Fund Balance and Use of Reserves, Grand List, Mill Rate, Capital Budget, and Open Items.

Department requests increases totaled \$27.2 million, with contractual obligations for both the City and BOE, Health and Liability Insurances increased 12%, the BOE has significant increases in Special Education Costs as well as increases in Professional Services primarily for BBHD.

Diane reviewed the proposed budget for the General City totaling \$88,548,735 increasing \$3,455,045 or 4.06%. The initial requests totaled \$94,290,40 or a 10.81% increase. Proposed changes are presented tonight totaling \$3,455,250 and \$2,286,055 removing the Capital Outlay requests.

Diane highlighted some of the proposed city expenditure reductions:

- Department of Aging requested a full-time position, and it was reduced to a part time position
- Corporation Counsel Professional Fees - reduced by \$65,000 as there are funds in the current budget that can be carried over to that account.
- A vacancy factor was applied to Police Patrol, Fire and Public Works Streets Division of one position to each of those Departments.
- Fire Department was reduced with all the associated costs with their request to hire eight new firefighter positions.
- Various reductions were taken in Police, Fire, Public Works and PRYCS for overtime and conference and memberships
- PRYCS requested two maintainers and one is remaining in the budget
- OPEB -Funding is at \$950,000 which is a reduction of \$250,000 for the City, which is a total of 46% of the net contribution through all funds. The funding level should be at \$2.7 million.
- Operating Transfers Out - \$500,000 reduction due to the use of reserves from the Internal Service Fund, \$1,000,000 total as \$500,000 was also allocated to the BOE.

Capital Outlay requests for City Departments totaled \$2,786,055 and \$1,642,765 is proposed to be funded, \$642,765 of this amount for City Departments to be funded from the Equipment Building Sinking Fund. The Public Works Fleet Capital Outlay account stays in the General Fund. The request of \$1,618,000 is proposed to be funded at \$500,000 General Fund and \$500,000 Equipment Building Sinking Fund. However, the Comptroller's Office recently looked at projected General Fund surplus for the current year and as funds will be need to cover the BOE deficit, there may not be funds available to allocate to the Equipment Building Sinking Fund to purchase City capital in FY2026.

The Debt Service and Capital Transfers proposed budget totals \$15,977,395, an increase of \$1,045,000 or 7%. Debt Service by purpose was reviewed, 36% is for School, 61% for General Improvement and 3% for Sewer.

An update on the Assessor Personal Property Audits was provided, to date approximately \$985,000 has been billed in taxes, \$253,000 in interest billed and \$528,000 has been collected on those amounts.

Diane reviewed the Tax Increment Financing which was created with the Downtown Bristol TIF Master Plan in 2018. The 10/1/24 Grand List value is not available yet, and will be available after the Board of Assessment Appeals Hearing. This amount will be adjusted once the BAA is complete with their hearings. The amount is treated as a revenue and expense and factored in the mill rate calculation.

The Board of Education recommendation of \$137,061,815 represents a proposed reduction from their request of \$9,887,765. This is an increase of \$6,600,005 or 5.06% over the current year budget. As discussed at the February BOF meeting the BOE is at a \$7 million deficit, without the second ECS payment, and estimated at a net of \$5 million for the year. The City will most likely have to use Fund Balance to cover the deficit which will bring the City's Fund Balance ratio down. Commissioner O'Brien stated she had current MUNIS numbers as of today, and the deficit is currently at \$9 million, so it should be estimated at \$7 million.

Discussion was held by the Board of Finance on the current Board of Education spending and deficit.

Commissioner Massarelli stated if they continue to spend it falls on the taxpayers' responsibility, especially if they are going outside of the boundaries established for a budget freeze and questioned what is being done to monitor the expenses. Chairman Maikowski stated the deficit continues to climb. Mayor Caggiano stated there has been some use of funds on salaries and there needs to be some corrective action taken.

Commissioner O'Brien stated most of the deficit is coming from the Special Education which makes up most of the \$9.7 million deficit. It is out of their control.

The Board of Finance was established to protect Fund Balance. The current policy may be violated as it could drop down to about 10.9% after the BOE deficit this year.

Mayor Caggiano stated the Central Office put in a requisition to purchase Pepsi, which is not related to the curriculum or the students, and violates the budget freeze. The Acting Deputy Superintendent received a stipend, and retro. As of February 12, the City issued a hiring freeze. Superintendent White

questioned if the BOE should do the same. There are currently 45 positions advertised on the BOE website. The Mayor stated he was going to attend the BOE meeting tonight and speak to them about their budget if anyone else would like to attend.

The total General Fund proposed budget is \$241,587,945 which increases 4.82%, with the General City at 4.06%, Debt Service and Capital Transfers 7% and Education 5.06%.

Requested revenues totaled \$60,701,645 and after \$259,000 of proposed changes revenues total \$60,960,645.

The proposed budget does not use Fund Balance, and maintains the Fund Balance percentage at 13%. However, there is a recommendation to use \$2,000,000 from the Mill Rate Stabilization Fund. \$1 million of Health Insurance Reserves.

The Grand List grew 1.41%. The current FY24-25 mill rate is 31.85 for Real Estate and Personal Property and 32.46 for Motor Vehicle. With the proposed reductions reviewed the budget totals \$241,587,945 and would require a mill rate of 33.55 mills to balance the budget. The recommendation is to use the statutory motor vehicle mill rate cap of 32.46, and a mill rate of 33.55 for Real Estate and Personal Property.

Diane reviewed the estimated tax increase to a single family for the average and median taxpayer.

The Capital Improvement Committee has reviewed the Capital Budget, which started at \$39 million and is now at \$19.7 million. Diane reviewed the summary of authorized debt as well as debt service projections and ratios.

Next year, there is a planned debt service increase estimated at \$1 million, the use of the \$2 million of the Mill Rate Stabilization Fund may not be available if not replenished and there is use of \$1 million of the Health Benefits Fund to offset the health insurance increases.

At this point the Board needs to decide if there are any other adjustments, and to monitor if there will be any other adjustments to State revenues. There is another workshop scheduled for April 9. The Board of Finance is set to adopt the budget on April 22 and a Joint Meeting of City Council and Board of Finance to adopt on May 19.

Commissioner Massarelli asked for an update on the BOE deficit. If the Board has any questions they should be emailed to Jodi, before the next meeting.

4. Any other matter to come before said meeting

None

5. Adjournment

Commissioner O'Brien made a motion seconded by Commissioner Mace

"To adjourn at 6:35 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:

A handwritten signature in cursive script, appearing to read "Diane M. Waldron".

Diane M. Waldron
Board of Finance Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Aging
(Requesting Department)

Date: April 1, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☒ Grant \$ 5,000.00
- ☐ Carry-over(s) \$ _____

Approval:3

This request was approved by the N/A
(governing Board of your department)

at its meeting held on N/A
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate a grant from the Sky Bight Foundation to be used in our Memory Café.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061027-470000- 25G24	Contributions	\$5,000.00
1061027-531000- 25G24	Memory Café Grant	\$5,000.00

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: April 9, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 2000
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Fire Commissioners' _____
(Governing Board of your department)
at its meeting held on 4/24/2025

A handwritten signature in black ink, appearing to read "Richard H. Smith".

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To appropriate a general donation received for the Fire Department from James Mazzarelli of Torrington, CT.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062211-561800	Program Supplies	\$2,000
1062211 470000	Contributions	\$2,000

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: April 3, 2025 rev 4/9/25
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

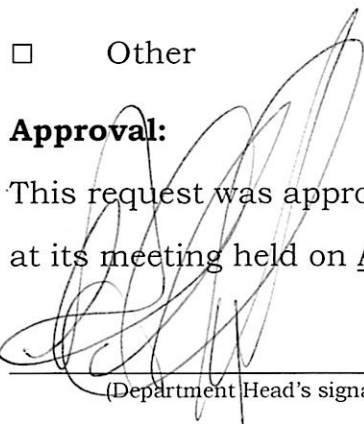
This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 35,000
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on April 10, 2025.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer funds from DPW Contractor Snow Fees to DPW Other Building Natural Gas to cover heating cost. The building is sprinkler and fire protection is required. DPW investigated modifying the existing fire protection system with a dry system, however the cost was \$15,000.

From:	0013018-544410 Snowplowing Fees	To:	0013021-562200 Other Buildings – Natural Gas	Amount:	\$7,000
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Transfer funds from DPW Contractor Snow Fees to DPW Street Lights to purchase additional street lights to replace out of service lights.

From:	0013018-544410 Snowplowing Fees	To:	0013040-543000 Street Lights – Repairs & Maint	Amount:	\$8,000
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Transfer funds from DPW Contractor Snow Fees to DPW Street Div Snow Operation overtime account fund the Department's snow operation outside normal working hours.

From:	0013018-544410 Snowplowing Fees	To:	0013018-515100 Snow - Overtime	Amount:	\$15,000
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Transfer funds from DPW Fleet Motor Vehicle Repairs to DPW Maintenance Supplies & Materials to cover tools and equipment including safety items for DPW Operation Divisions.

Transfer(s) complete the following:

From:	0013017-543100 Fleet – MV Service	To:	0013017-561400 Maint Supplies	Amount:	\$5,000
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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: April 9, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 8,000

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on April 10, 2025.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

See attached memo

From: 0013018-544410
Snowplowing Fees

To: 0013015-561800-25011
City Greenspace Program
Supplies

Amount: \$8,000



DATE: April 2, 2025

TO: Raymond Rogozinski
Board of Public Works

FROM: Dawn Nielsen, Marketing & Public Relations Specialist
Lindsey Rivers, Public Works Analyst

RE: Proposed Temporary City Green at Centre Square

Background

As the momentum of economic development continues in the downtown area, the addition of green space would both compliment the new development and be an attraction to potential developers interested in purchasing the remaining parcel(s) at Centre Square. In addition, the green space at the corner of North Main Street and Riverside Avenue would be a welcome addition to the new development and be utilized by those living, working, and visiting downtown.

Proposed Project Summary

There are two remaining parcels at Centre Square owned by the City with an opportunity for one that could be used as a temporary City Green until a use or sale is determined for both parcels. After doing some research and consulting Mayor Caggiano and Raymond Rogozinski, it was determined that the City can use existing resources and funding through the Department of Public Works to create temporary green space on the corner of North Main Street and Riverside Avenue to be utilized by those that live, work, and visit downtown.

Proposed Motion

Motion to authorize the Board of Public Works to approve the use of existing resources, including Department of Public Works man power, and existing sources of funding to create a temporary City Green at the corner of North Main Street and Riverside Avenue.



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: April 10, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 25,000

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on April 10, 2025.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The Department of Public Works has been contacted by EPA that they are performing an audit of the City's compliance with CT DEEP Stormwater MS4 regulations. One of the identified needs is for DPW to perform storm water sampling and testing in City watercourses. In order to proceed with testing DPW proposes to secure the services of BL Company to establish/ define a compliant testing program including training DPW Engineering staff to perform required testing. It should be noted that State MS4 regulations are currently being revised. A copy of the City's EPA response letter is attached.

From:	0013018-544410	To:	0013011-531000	Amount:	\$25,000
	<u>Snowplowing Fees</u>		<u>DPW ENG Proff Fees</u>		



Department of Public Works | 860.584.6125
Water & Sewer Department | 860.582.7431

April 11, 2025

Mr. James Chow, Director
Enforcement and Compliance Assurance Division
United States Environmental Protection Agency, Region 1
5 Post Office Square, Suite 100
Boston, Massachusetts 02109-3912

**Re: Supplemental Response to EPA Request for Information Pursuant to Section 308
of the Clean Water Act
EPA Docket No. CWA-308-R01-FY25-14**

Dear Mr. Chow:

This letter serves as a supplement to the City of Bristol's response letter dated February 28, 2025, which addressed the United States Department of Environmental Protection Agency's (EPA) January 13, 2025, request for information specific to the City's Small Municipal Separate Storm Sewer Systems (MS4 Permit), Federal Clean Water Act (CWA) Permit No. CTR030042 and the City of Bristol's compliance with the Connecticut Individual Permit for the Discharge of Treated Sanitary Sewage (Sanitary Wastewater Discharge Permit) from Publicly-Owned Treatment Works, Federal CWA Permit No. CT0100374. The City's February 28, 2025, response letter addressed all EPA requests for information with the exception of two items that we committed to submitting to EPA by April 18, 2025. Below please find responses to these items including supporting documentation provided as letter attachments.

The City of Bristol is aware of the Connecticut's Commissioner of Department of Energy and Environmental Protection (DEEP) public notice of a tentative determination to reissue and administer the Small MS4 General Permit. According to their public notice, the proposed General Permit, if issued as drafted, will require registration for existing permittees and subsequent revisions to their respective Stormwater Management Plans (SWMPs). Once re-issued by DEEP, the City of Bristol will comply by revising our SWMP to align with the revised General Permit requirements. As published, the current draft changes of significance include: the simplification of the Illicit Discharge Detection and Elimination (IDDE) protocol, including the elimination of wet weather screening and season sampling restrictions, a new monitoring scheme for impaired waters monitoring program and other provisions. Once the revised General Permit is issued, the City will modify our SWMP accordingly.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

EPA Request for Information Responses 'c' and 'h'

c) A copy of Bristol's complete outfall and interconnection inventory developed pursuant to MS4 Stormwater General Permit Appendix B, Section A, Subsection (5).

A complete inventory of all outfalls and interconnections are provided in Attachment 1.0 Outfall and Interconnection Spreadsheet.

h) A copy of all indicators for tracking program success as described and required in MS4 General Permit Appendix B, Section A, Subsection (9).

The City of Bristol has tracked MS4 General Permit compliance program success through its annual Stormwater Management Plan reporting process since 2017. The goal of the MS4 permit program is to improve water quality by reducing the amount and potential for pollutants to enter the City's surface water system. The Stormwater Management Plan identifies six measurable goals that are reported out to the Connecticut Department of Energy and Environmental Protection (DEEP) and the public via City website postings. The measurable goals are vetted annually, target areas of improvement are noted and acted on to the best of the City's ability to resource. A summary of the City's efforts to track our MS4 program's success is provided below.

- **Reduction in Pollutant Loadings and Compliance with Water Quality Standards**

The City of Bristol contains two impaired waterbodies, the Pequabuck River and Coppermine Brook. From 2018-2022, Bristol inspected and/or sampled 53 outfalls discharging to the impaired waterbodies during periods of dry weather. Illicit discharges sampled were analyzed for pH, temperature, ammonia, chlorine, E. coli, and conductivity, the results of which are recorded in an electronic database (excel spreadsheet) that is appended to the annual reports. In addition, Bristol maintains an ArcGIS database of all outfalls throughout the City. The City is currently working with BL Companies to develop a sampling plan to be carried out this year, which includes sampling of at least half of the outfalls discharging to impaired waterbodies with the goal of identifying the six outfalls containing the highest concentrations of contaminants of concern (i.e. E. coli, phosphorus, and/or turbidity) for subsequent annual sampling and reporting. Additional actions to reduce pollutant loadings will be dependent on results of this sampling. Finalization of this sampling plan will be contingent upon DEEP's issuance of the pending MS4 General Permit changes.

Collected water quality data and field observations will be maintained in the program's existing excel spreadsheet and ArcGIS database. Relevant key performance data will be pulled from these databases to generate quarterly performance dashboards to serve for City representatives to track and act timely on areas of improvement.

- **Implementation of Best Management Practices (BMPs)**

The City of Bristol consistently implements and tracks BMPs for each of the six MS4 General Permit Minimum Control Measure Activities. Planned BMP activities are updated within the permit, audiences are identified, measurement goals are set and responsible parties are identified. The attainment of each BMP measurable goal is reviewed, tracked and reported out to CT DEEP and the public on an annual basis. Year-over-year BMPs are refined or added in the spirit of continued MS4 Program improvement. A summary of each measurable goal is provided below.

- **Public Education and Outreach** - The City maintains and continually updates their Department of Public Works (DPW) Engineering MS4 informational page <https://www.bristolct.gov/Search?searchPhrase=MS4&pageNumber=1&perPage=10&departmentId=-1>. The informational page includes links to several stormwater management and pollution reduction documents. The City also runs educational programs including: printed information on MS4, construction BMPs, solid waste and recycling disposal guidelines, pet waste, invasive species, and information on CT Construction Stormwater General Permit Requirements. In addition, the webpage provides information on water quality topics, including kid-friendly activities, teach packs for environmental education, and links to local, state, and Federal topics. The City coordinates with Watershed Associations for community programs and education workshops (cross-posting and hosting). Further, the City of Bristol Parks and Recreation Department conducts numerous activities in association with Youth and Community Services for the City MS4 Program. These activities included installing additional garbage cans at high bacteria loading sites, maintaining 3.3 acres of "low mow zone" park space, creating and installing no feeding geese signs, removal of over a half-acre of invasive plant species and re-claiming habitat, implementing a water monitoring program, supporting CTDEEP oil spill prevention efforts, hosting a tree planting workshop, installing sediment and erosion control infrastructure and inspection at sensitive Parks.
- **Illicit Discharge Detection and Elimination (IDDE)** – The City maintains and complies with a IDDE Program since its inception in 2019. The IDDE Program contains a list of maps of all MS4 stormwater outfalls in priority areas, establishes legal authority to prohibit illicit discharges and keeps a record of incidents for IDDE tracking dating back to 2017. The IDDE addresses areas with pollutants of concern and requires continued field verification of drainage basin and outfall maps while collecting samples. The IDDE Program inventories and inspects sanitary sewer overflows (SSO). Compliance is assured by complying with a written catchment investigation/manhole inspection/outfall screening procedure for IDDE Program implementation. Planned IDDE activities for 2025 include continued inspection, sampling, coordination and training for initial baseline screening and dry or wet weather screening as needed based on results of catchment investigations.

- **Construction Site Runoff Control and Post-Construction Stormwater Management** - The City of Bristol conducts site plan reviews that incorporate the consideration of stormwater controls or management practices to prevent or minimize construction impacts on the MS4's water quality. The City performs site inspections and where necessary, takes enforcement actions to ensure the adequacy of the installed runoff and erosion control measures. Post-construction stormwater management includes an enforceable runoff reduction requirement for development and redevelopment projects. The MS4 ArcGIS database identifies retention ponds in priority areas to facilitate inspection and maintenance activities.
- **Pollution Prevention/Good Housekeeping** - The City of Bristol is strongly committed to continued pollution prevention and good housekeeping efforts to meet and exceed MS4 measurement goals. The City maintains a formal employee training program, MS4 property operations and maintenance; and, coordination with interconnecting MS4's. Through continued public outreach and education efforts, the City's Department of Public Works facilitates and promotes reduction of other sources of pollutants such as fertilizers, pesticides, pet waste, waterfowl waste, mowing clippings; etc.

MS4 Program Oversight BMP – Establish a MS4 Steering Committee

Establishing a City of Bristol MS4 Steering Committee would benefit the City's continued commitment to fully comply with the General Permit MS4 requirements. The Committee would provide the necessary oversight and support with a primary goal to:

- Reduce stormwater pollution,
- Improve water quality,
- Protect public health and safety by managing stormwater runoff through various programs and practices; and,
- Track the program's success.

The City of Bristol recognizes the need to place more emphasis on MS4 permit oversight and stewardship to ensure the permits measurable goals are consistently tracked and improved upon. Accordingly, an MS4 Steering Committee will be established and functioning in the Fall of 2025. The Committee's charter will be to track the success of its MS4 Program against Key Performance Indicators (KPI's). Demonstrating to the City's constituents as well as federal, state and local stakeholders, a firm commitment to continued protection and enhancement of water ways by ensuring the City's stormwater systems are in regulatory compliance. The Committee will be comprised of City representatives to meet and review KPI reports on a quarterly basis. The KPI reports will provide program success metrics including:

- Pollutant Loadings Tracking to monitor loadings entering the City's stormwater system with a goal to ensure continued loading reductions.

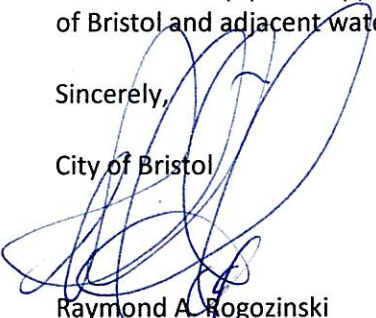
- Water Quality Standard Tracking to identify, act and ensure discharges meet established standards.
- Best Management Practice Tracking to continually enhance, modify and/or adopt new practices.
- Public Education and Outreach effectiveness.
- Illicit Discharge Detection and Elimination (IDDE) Incident Tracking to verifying accountability and enforcement.
- Construction Site Runoff Control Tracking to verify contractor's properly managed and controlled runoff from construction sites.
- Post-Construction Stormwater Management Tracking reviewing the effectiveness of stormwater controls after construction is completed.
- Pollution Prevention/Good Housekeeping Tracking ensuring City operations minimize stormwater pollution.

We would ask that EPA confirm receipt of the City of Bristol's submitted information through this supplement letter and associated information. Additional information can be provided at EPA's request.

We look forward to further coordinating with EPA on resolution of this audit, to continue with the City's efforts to comply with applicable permit requirements and improve the water quality within the City of Bristol and adjacent water resources.

Sincerely,

City of Bristol



Raymond A. Rogozinski
Director – Department of Public Works
860-584-6125
raymondrogozinski@bristolct.gov



Robert Longo
Superintendent – Water and Sewer Department
860-582-7431
robertlongo@bristolct.gov

Attachments

Attachment B
Statement of Certification

Complete and Include with Your Response

I declare under penalty of perjury that I am authorized to respond on behalf of the City of Bristol. I certify that the foregoing responses and information submitted were prepared by me, or under my direction or supervision and that I have personal knowledge of all matters set forth in the responses and the accompanying information. I certify that the responses are true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

By 

(Signature)

Robert Longo

(Printed)

Superintendent

(Title)

4/11/25

(Date)

Attachment B
Statement of Certification

Complete and Include with Your Response

I declare under penalty of perjury that I am authorized to respond on behalf of the City of Bristol. I certify that the foregoing responses and information submitted were prepared by me, or under my direction or supervision and that I have personal knowledge of all matters set forth in the responses and the accompanying information. I certify that the responses are true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

By

(Signature)

RAYMOND A. BOGOZINSKI

(Printed)

DIRECTOR OF PUBLIC WORKS

(Title)

4/11/2025

(Date)



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Public Library
(Requesting Department)

Date: April 7, 2024
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$27,090.00

☐ Transfer from Contingency \$_____

☐ Transfer(s) \$_____

☐ Grant \$_____

☐ Carry-over(s) \$_____

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)

at its meeting held on _____. (date)

Heborah Proctor (Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: \$27,090.00 is to Appropriate trust revenue received from the Manross Memorial Library Trust Fund to be used per the designated fund agreement with the Main Street Community Foundation and the Board of Library Directors to include a Manross space study, support materials for the Library Outreach vehicle, purchase of books and other materials, including Hoopla and Overdrive content.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0016012-480001-MANRS	Manross Memorial Library Trust Fund - REVENUE	\$27,090.00
0016012-589100	Manross Memorial Library Miscellaneous-EXPENDITURE	\$27,090.00

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$

City Share \$ %

Federal/State Share \$ %

Carry-overs list the following:

Account	Account Name	Amount



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: **Purchasing Department**
(Requesting Department)

Date: **March 10, 2025**
(Submission Date)

For the **March 25, 2025** Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ New Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ **87.00**
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

A handwritten signature in blue ink, appearing to read "Jodi McGrane".

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Fund transfer from printing services to travel to accommodate additional cost associated with travel.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0011017-555000 printing	To:	0011017-554000 travel	Amount:	\$87.00
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____
	_____		_____		_____

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



Tax Collector's Office | 860.584.6270

April 2, 2025

Members of the Board of Finance
Diane Waldron, Clerk
City of Bristol

Board Members:

Pursuant to Section 12-165 of the Connecticut State Statutes, I am submitting our annual suspense list of accounts that are not collectible at this time for the following reasons:

Bankruptcy
Deceased
Out of Business
Whereabouts Unknown

All delinquent motor vehicle taxes have been reported to Department of Motor Vehicles in hopes of denying registrations until taxes are paid and Uniform Commercial Code (UCC) Liens have been filed at the Secretary of State on all personal property business taxes.

Attached is a listing of the current year and respective balances.

	<u>2023</u>
Motor Vehicle	\$1,673,715.76
Sup Motor Vehicle	480,995.50
Personal Property	<u>236,977.92</u>
Total to be suspended	\$2,391,689.18

Please bear in mind these accounts remain open for collection for a period of fifteen (15) years. Once approved, these uncollectible accounts will be referred to our collection agency NCC (Nationwide Credit Corporation) for further collections.

Thank you for your consideration of this statutory request.

Sincerely,

Ann V Bednaz, CCMC

Ann V Bednaz, CCMC
Tax Collector
City of Bristol

City of Bristol

111 North Main Street
Bristol, CT 06010
www.bristolct.gov



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Board of Police Commissioners
(Requesting Department)

Date: March 26, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$24,786

☒ Transfer from Contingency \$12,393

☐ Transfer(s) \$_____

☒ Grant \$12,393

☐ Carry-over(s) \$_____

☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on April 15, 2025.
(date)

Chief Mark L. Merullo
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To approve the transfer of funds for the U.S. Dept. of Justice 2023 Bulletproof Vest Partnership Grant. Grant award of \$24,786 provides funding for 50% of the cost of bulletproof vests for police officers with a 50% City Match. \$24,786 has already been appropriated; an additional \$24,786 is requested.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062110-431067-24G22	Bulletproof Vests	\$24,786
1062110-490001-24G22	Transfer in General Fund	\$12,393
1062110-570900-24G22	Bulletproof Vests	\$12,393

Transfer(s) complete the following:

From: 0018106-589000 Contingency	To: 0018108-591100 Transfers Out-Spec Revenue	Amount: \$12,393
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount:	Grant \$49,572	
	City Share \$24,786	50 %
	Federal/State Share \$ 24,786	50 %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

CT	BLOOMFIELD CITY	\$4,250.00
CT	BRISTOL CITY	\$24,786.00
CT	CANTON TOWN	\$4,375.00
CT	COVENTRY TOWN	\$2,925.00
CT	CROMWELL TOWN	\$8,500.00
CT	DARIEN TOWN	\$13,029.50
CT	DERBY CITY	\$2,250.00
CT	EAST HAMPTON TOWN	\$2,478.00
CT	EAST HAVEN TOWN	\$11,340.00
CT	EAST LYME TOWN	\$4,350.00
CT	EASTON TOWN	\$2,975.00
CT	ENFIELD TOWN	\$9,350.00
CT	FARMINGTON TOWN	\$7,953.00
CT	GLASTONBURY TOWN	\$6,470.00
CT	GRANBY TOWN	\$429.00
CT	GREENWICH TOWN	\$14,465.00
CT	GROTON CITY	\$3,165.00
CT	GROTON TOWN	\$7,875.00
CT	GUILFORD TOWN	\$4,375.00
CT	HAMDEN TOWN	\$12,000.00
CT	MADISON TOWN	\$2,943.00
CT	MANCHESTER TOWN	\$13,609.38
CT	MERIDEN CITY	\$12,750.00
CT	MIDDLETOWN CITY	\$40,313.50
CT	MILFORD CITY	\$14,704.00
CT	MONROE TOWN	\$1,552.50
CT	NAUGATUCK BOROUGH	\$8,829.00
CT	NEW BRITAIN CITY	\$14,875.00
CT	NORTH BRANFORD TOWN	\$3,840.00
CT	NORWALK CITY	\$6,375.00
CT	NORWICH CITY	\$5,607.50
CT	ORANGE TOWN	\$13,230.00
CT	PLAINVILLE TOWN	\$825.00
CT	PLYMOUTH TOWN	\$6,825.00
CT	PROSPECT TOWN	\$1,525.00
CT	RIDGEFIELD TOWN	\$3,412.50
CT	SIMSBURY TOWN	\$4,155.00
CT	STRATFORD TOWN	\$13,499.50
CT	SUFFIELD TOWN	\$4,455.50
CT	TORRINGTON CITY	\$21,385.00
CT	TRUMBULL TOWN	\$9,600.00
CT	VERNON TOWN	\$9,112.50
CT	WATERTOWN TOWN	\$4,250.00
CT	WEST HARTFORD TOWN	\$17,500.00
CT	WEST HAVEN CITY	\$15,720.00
CT	WESTPORT TOWN	\$9,810.00
CT	WETHERSFIELD TOWN	\$10,921.20
CT	WILTON TOWN	\$5,355.00
CT	WINDHAM TOWN	\$3,051.00

Lisa Ziogas

From: BVP Email Account <ojp@public.govdelivery.com>
Sent: Thursday, April 27, 2023 10:04 AM
To: Lisa Ziogas
Subject: Bulletproof Vest Partnership (BVP) – FY 2023 Application Announcement

Dear BVP Participant:

The [Bureau of Justice Assistance \(BJA\)](#) is pleased to announce that the Fiscal Year (FY) 2023 [Patrick Leahy Bulletproof Vest Partnership \(BVP\) Program](#) application period is now open, beginning today, Thursday April 27, 2023. All applications must be submitted online at [Patrick Leahy Bulletproof Vest Partnership: Login \(usdoj.gov\)](#) by **6:00 pm eastern time on Monday, June 26, 2023.**

The purpose of the BVP Program is to reimburse states, units of local government, and federally recognized Indian tribes, i.e., jurisdictions, for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. Please see the new [BVP Fact Sheet](#) for detailed information on the BVP Program. In addition, updated BVP Frequently Asked Questions (FAQs) can be found at <https://www.ojp.gov/program/bulletproof-vest-partnership/faqs>, and detailed guides and training materials for the BVP application process and the payment request process can be found at <https://www.ojp.gov/program/bulletproof-vest-partnership/program-resources#hf3a1a>.

FY 2023 BVP Program and Application Requirement Highlights

Detailed information can be found in the [BVP FAQs](#).

- **Eligibility:** States, units of local government, and federally recognized Indian tribes, i.e., jurisdictions, that employ eligible law enforcement officers are eligible to apply for BVP funds. Multiple law enforcement agencies (LEAs) within the same jurisdiction must submit their own application information and vest needs to the jurisdiction. The jurisdiction will then submit the LEA applications in one submission to BJA. This includes colleges and universities. All public colleges and universities are considered LEAs under their respective jurisdiction.
- **Body Armor Vest Requirements:** Body armor vests purchased with BVP funds must have been tested through the National Institute of Justice (NIJ) [Compliance Testing Program \(CTP\)](#) and found to comply with the most current NIJ body armor standards, appear on the [NIJ Compliant Products List](#) as of the date the body armor was ordered, be uniquely fitted, and be made in the United States. In addition, applicants must have a written mandatory wear policy for uniformed patrol officers in place at the time of application. Detailed information on the mandatory wear requirement can be found in the [Mandatory Wear FAQs](#).
- **NEW DIAMD Registration Requirement:** The first step to obtain access to the BVP system is onboarding to OJP's Digital Identity and Access Management Directory (DIAMD), which replaced the former BVP access control system in January 2023. DIAMD is a modern single-sign-on gateway service with multi-factor authentication. If

you are an OJP grant program applicant or recipient, you may already have an account registration with DIAMD, and your BVP user account will be added to the OJP systems you access through DIAMD. Please see the BVP login page for details: <https://vests.bja.ojp.gov/bvp/login/externalAccess.jsp>. Detailed instructions can be found at <https://justicegrants.usdoj.gov/noindex/general-entity-user-experience.pdf> and in the [BVP FAQs](#).

- **System for Award Management (SAM) Registration Requirement:** An active registration in the System for Award Management (SAM) required to receive funds. Jurisdictions not registered with SAM are strongly encouraged to access the SAM website at <https://www.sam.gov/SAM/> as soon as possible in order to obtain information on and complete the online SAM registration process. Applicants should ensure that current bank routing and bank account information is included in the SAM.gov profile, as the banking information in the SAM at the time of application will be used to transfer reimbursement funds to your jurisdiction. For more information about renewing and updating your existing SAM registration, or registering in SAM as a new entity, please visit <https://sam.gov/content/help>. The SAM Helpdesk can be reached at (866) 606-8220.
- **Items to Review:** To ensure that program participants are submitting applications that accurately reflect their vest needs for the next two years, please review the program guidance below. Prior to submitting an application for FY 2023 BVP funds:
 - Verify that the number of vests indicated on the application does not exceed actual agency needs. Review all currently deployed vests for those that will need to be replaced during the next two years, according to the replacement cycle indicated on your BVP system profile. Applications for funds should reflect the number of vests your agency needs to replace within the next two years, and vests for officers your agency anticipates hiring in the next two years. (New hires can be anticipated based on the average number of officers hired over the most recent three years.)
 - Ensure that the application accurately reflects the current market cost for the vests identified on the application.
 - Review previous year(s) BVP funding to identify any unspent funds that might currently be available for BVP needs.

Your careful attention to actual vest needs will help ensure that all eligible jurisdictions submitting requests will receive the maximum award allowable based on the appropriation and distribution guidelines.

For questions regarding this email or for assistance with the online application process, please do not hesitate to call the BVP Help Desk at 1-877-758-3787, or email vests@usdoj.gov.

In addition, please visit BJA's Officer Robert Wilson III Preventing Violence Against Law Enforcement Officers and Ensuring Officer Resilience and Survivability (VALOR) Initiative website to obtain other information regarding officer safety: [VALOR Officer Safety and Wellness Initiative | Overview | Bureau of Justice Assistance \(ojp.gov\)](#). The VALOR Initiative is a comprehensive set of programs that deliver no-cost officer safety, wellness, resilience training, resources, and technical assistance to law enforcement throughout the country. VALOR brings together the latest research and practices to address current and emerging officer safety and wellness issues/threats. Please see the VALOR Initiative Overview-Booklet for a detailed synopsis of this important initiative: [BJA VALOR INITIATIVE \(ojp.gov\)](#).

Sincerely,

The BVP Program Team

Bureau of Justice Assistance

<https://www.ojp.gov/program/bulletproof-vest-partnership>

This email was sent to lisaziogas@bristolct.gov using GovDelivery Communications Cloud on behalf of: Department of Justice · Washington, DC



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: March 26, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 19,741

☒ Transfer from Contingency \$ 9,871

☐ Transfer(s) \$ _____

☒ Grant \$ 9,870

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on April 15, 2025.
(date)

Chief Mark R. Merello

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: To appropriate additional funds for the U.S. Dept. of Justice 2024 Bulletproof Vest Partnership Grant. Grant award of \$19,741 provides funding for 50% of the cost of bulletproof vests for police officers with a 50% City Match. \$19,741 has already been appropriated; an additional \$19,741 is requested.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062110-431067-25G18	Bulletproof Vests	\$9,870
1062110-490001-25G18	Transfer in General Fund	\$9,871
1062110-570900-25G18	Bulletproof Vests	\$19,741

Transfer(s) complete the following:

From: 0018106-589000 Contingency	To: 0018108-5891100 Transfers Out-Spec Rev	Amount: \$9,871
From: _____	To: _____	Amount: _____

Grants:

Total Amount:	Grant \$39,482
	City Share \$ <u>19,741</u> <u>50%</u>
	Federal/State Share \$ <u>19,741</u> <u>50%</u>

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

_____	_____	_____
-------	-------	-------

From: Bureau of Justice Assistance <BJA@public.govdelivery.com>
Sent: Thursday, September 26, 2024 12:27 PM
To: Lisa Ziogas
Subject: BJA Patrick Leahy Bulletproof Vest Partnership (BVP) – FY 2024 Award Announcement

[View as a webpage / Share](#)



BJA
Bureau of Justice Assistance
U.S. Department of Justice

Karhlton F. Moore, Director

NEWS from BJA

BUREAU OF JUSTICE ASSISTANCE • OFFICE OF JUSTICE PROGRAMS

Dear BVP Applicant:

The Bureau of Justice Assistance (BJA) is pleased to inform you that your jurisdiction will receive an award under the Fiscal Year (FY) 2024 Patrick Leahy Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the **BVP System**. A complete list of FY 2024 BVP awards is now available at the following link: [2024 BVP awards](#).

Important: Jurisdictions must be registered and include updated banking information in the System for Award Management (SAM) (<https://www.sam.gov/SAM/>) to receive reimbursement. For more information about renewing and updating your existing SAM registration, or registering in SAM as a new entity, please visit: <https://sam.gov/content/help>. The SAM Helpdesk can be reached at 866-606-8220.

The FY 2024 award may be used for National Institute of Justice (NIJ) compliant armored vests that were ordered after April 1, 2024. The deadline to request payments from the FY 2024 award is August 31, 2026, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

As a reminder, body armor vests purchased with BVP funds must have been tested through the NIJ [Compliance Testing Program](#) and found to comply with the most current NIJ body armor standards, appear on the [NIJ Compliant Products List](#) as of the date the body armor was ordered, be uniquely fitted, and be made in the United States. In addition, applicants must have a written mandatory wear policy for uniformed patrol officers in place at the time of application.

In addition, the federal portion of the costs for body armor vests purchased under the BVP Program may not exceed 50 percent. However, jurisdictions may request a financial or natural disaster hardship waiver during the payment request process and receive up to 100 percent of the cost of each body armor vest submitted for reimbursement. Additional information regarding match waivers can be found in the [BVP FAQs](#), and detailed

instructions on the process for requesting a waiver and the documentation required can be found in the Submitting Payment Requests in BVP User Guide.

Please contact the BVP Helpdesk at 1-877-758-3787 or email vests@usdoj.gov if you have any questions regarding the above information. Please also visit the BVP website for additional information regarding the BVP Program.

In addition, please visit BJA's Officer Robert Wilson III Preventing Violence Against Law Enforcement Officers and Ensuring Officer Resilience and Survivability (VALOR) Initiative website to obtain other information regarding officer safety. The VALOR Initiative is a comprehensive set of programs that deliver no-cost officer safety, wellness, resilience training, resources, and technical assistance to law enforcement throughout the country. VALOR brings together the latest research and practices to address current and emerging officer safety and wellness issues and threats. Please see the VALOR Initiative Overview booklet for additional details about this initiative.

Sincerely,

BVP Program Team
Bureau of Justice Assistance

<https://www.ojp.gov/program/bulletproof-vest-partnership>



PUBLIC SAFETY OFFICERS' BENEFITS (PSOB) PROGRAM

Enacted in 1976, the PSOB Program provides death, disability, and education benefits to those eligible for the program. For details regarding these federal benefits for law enforcement officers, firefighters, and other first responders who have died or become catastrophically injured in the line of duty, call the PSOB Office at 888-744-6513 or visit us online at online.

BJA offers many resources, training and technical assistance, and policy development services to support local, state, and tribal governments in achieving safer communities.

If you haven't already, subscribe to the News From BJA subscription list to stay up to date on the latest information and news from BJA. If you are already a subscriber, update your subscription preferences to receive information that is most relevant to you.

CO	MEAD TOWN	\$3,119.08
CO	MEEKER TOWN	\$1,335.29
CO	MILLIKEN TOWN	\$3,111.05
CO	MONTEZUMA COUNTY	\$3,511.04
CO	MONTROSE CITY	\$6,979.42
CO	MORGAN COUNTY	\$7,703.55
CO	MOUNTAIN VIEW TOWN	\$3,948.57
CO	NORTHGLENN CITY	\$22,036.34
CO	PARACHUTE TOWN	\$120.18
CO	PARK COUNTY	\$5,350.54
CO	ROCKY FORD CITY	\$1,925.89
CO	ROUTT COUNTY	\$7,407.26
CO	SOUTHERN UTE INDIAN TRIBE	\$6,220.62
CO	STEAMBOAT SPRINGS CITY	\$2,664.64
CO	STERLING CITY	\$2,607.36
CO	SUMMIT COUNTY	\$9,398.08
CO	TELLER COUNTY	\$23,703.22
CO	TRINIDAD CITY	\$1,890.34
CO	WRAY CITY	\$1,091.60
CO	YUMA CITY	\$1,592.56
CO	YUMA COUNTY	\$1,975.27
	Totals for CO(64 Jurisdictions):	\$367,817.50
CT	AVON TOWN	\$3,294.75
CT	BEACON FALLS TOWN	\$491.35
CT	BETHEL TOWN	\$5,896.18
CT	BLOOMFIELD CITY	\$2,666.62
CT	BRISTOL CITY	\$19,740.34
CT	BROOKFIELD TOWN	\$5,999.88
CT	CANTON TOWN	\$4,488.80
CT	COVENTRY TOWN	\$1,331.83
CT	DARIEN TOWN	\$3,454.75
CT	DERBY CITY	\$2,666.62
CT	EAST HADDAM TOWN	\$2,666.62
CT	EAST LYME TOWN	\$3,407.34
CT	EASTON TOWN	\$2,666.62
CT	FAIRFIELD TOWN	\$7,671.45
CT	FARMINGTON TOWN	\$10,710.89
CT	GLASTONBURY TOWN	\$6,604.31
CT	GRANBY TOWN	\$1,633.06
CT	GREENWICH TOWN	\$18,073.70
CT	GROTON CITY	\$1,774.78
CT	GROTON TOWN	\$3,888.81
CT	GUILFORD TOWN	\$2,345.64
CT	HAMDEN TOWN	\$11,851.61
CT	LEDYARD TOWN	\$4,362.88
CT	MANCHESTER TOWN	\$10,752.87
CT	MERIDEN CITY	\$39,286.60
CT	MIDDLEBURY TOWN	\$1,817.75
CT	MONROE TOWN	\$3,346.69



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: April 14, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☒ Transfer from Contingency \$ 3,845
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional funds needed to cover travel expenses associated with the CLA Dashboard project.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0018106 589000 Contingency	To:	0011024 531000 BOF Professional Fees	Amount:	\$3,845
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

To: Diane Waldron, Comptroller, Clerk for the Board of Finance

Cc: Roger Rousseau, Purchasing Agent

Re: Request for waiver of competitive bids for Apparatus repairs

The accident involving the recently purchased Engine 5 requires repairs to the cost of \$95,227.26 (attached). These repairs are required to be completed by the dealer that we purchased the apparatus from to ensure proper repair using proprietary parts.

Following discussions that I had with the purchasing agent, I therefore request approval of a bid waiver to Firematic Supply Company Inc. for the repairs to Engine 5.

Thank you for your consideration of this request.

Richard Hart,

Fire Chief



Firematic
SUPPLY COMPANY, INC

Truck Service - Connecticut
651 Brook Street
Rocky Hill, CT, 06067
Phone: 631-924-3181

QUOTE

Service Order No.:
Status:
Order Date:
Customer PO #:
Customer ID:
Customer Name:

FST SCT10426
Open
2/4/2025
C13418
BRISTOL F D

BILL TO:

Customer: C13418 - BRISTOL F D
181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

APPOINTMENT ADDRESS:

181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

Equipment: 39073 - Cab, Enforcer, 7000- Serial No.: - 4P1BAAFF6RA027404

Item	Description	Qty	Unit Price	UOM	Ext Price
TACCT - ACCIDENT REPAIRS					
TRUCK DAMAGED DUE TO ACCIDENT					
REPAIR DAMAGE AND PAINT WORK					
PIEXXXX	3126395-0028 FRONT-BACK,HOSE TRAY, BUMPER	2.00	185.57	EA	371.14
PIEXXXX	3126397-0072 SIDE,HOSE TRAY,BUMPER	2.00	86.05	EA	172.10
PIEXXXX	82-2043-0025 SCREW #10-24,PH PN HD,S/S	14.00	.08	EA	1.12
PIEXXXX	82-1017-003 WASHER,FLAT,NYLON,25"X.50"	14.00	.05	EA	0.70
PIEXXXX	82-0024-0025 SCR,TRUSS,BP 10-24 NS ZC	14.00	.51	EA	7.14
PIE950766	SCREW,,31-18NC,BUT SOC HD,S/S 1.00" LONG	10.00	.34	EA	3.40
PIE950765	WASHER,FLAT,SS .31 X .875 .38 ID X .88 OD	10.00	.90	EA	9.00
PIE950764	NUT,CAGE,,31-18 .177-197 PANEL	10.00	2.21	EA	22.10
PIEXXXX	3120960-0002 BRKT,DECK,CTR	1.00	135.64	EA	135.64
PIE8202000038	NUT,UNC,SPNLCK,YWCZ	8.00	.14	EA	1.12
PIE8240500100	BOLT,,38-16NC,FLANG HD,ZN,G-8 1.00" LONG	8.00	.65	EA	5.17
PIEXXXX	3166992-0002 BRKT,DECK,LH	1.00	146.95	EA	146.95
PIE8240500100	BOLT,,38-16NC,FLANG HD,ZN,G-8 1.00" LONG	3.00	.65	EA	1.94
PIE8202000038	NUT,UNC,SPNLCK,YWCZ	3.00	.14	EA	0.41
PIEXXXX	2924361 CHAN,BUMPER SUPPORT,WLDMT	2.00	174.79	EA	349.59
PIE8202090100	NUT, FLG, LKDT GG MB 1.00-8NC	4.00	6.32	EA	25.30
PIEXXXX	82-0199-0125 SCR,FLG,HEX .38-16 G8 MB	4.00	1.21	EA	4.83
PIEXXXX	2667304-0038 NUT,UNC,SPNLCK,MB	4.00	2.64	EA	10.54
PIE407080	RETAINER,BOLT,BMPR EXT,0.50" STANDARD	2.00	37.96	EA	75.92
PIE8202080325	1-8UNC, DOME HD PLO BLT,G8,PO	4.00	7.33	EA	29.31
PIEXXXX	3365257 SUPPORT,BMP END,FAB,LH	1.00	124.58	EA	124.58
PIEXXXX	3365258 SUPPORT,BMP END FAB,RH	1.00	124.58	EA	124.58
PIE2901674	BOLT BUMPER	12.00	8.67	EA	104.04
PIE8210160050	WASHER,FLAT,NYLON,.50" SIZE	12.00	.09	EA	1.02
PIE8240500100	BOLT,,38-16NC,FLANG HD,ZN,G-8 1.00" LONG	2.00	.65	EA	1.29
PIE8202000038	NUT,UNC,SPNLCK,YWCZ	2.00	.14	EA	0.27

Continued...

Page: 1 of 6



Firematic
SUPPLY COMPANY, INC

Truck Service - Connecticut
651 Brook Street
Rocky Hill, CT, 06067
Phone: 631-924-3181

QUOTE

Service Order No.:
Status:
Order Date:
Customer PO #:
Customer ID:
Customer Name:

FSTSC10426
Open
2/4/2025
C13418
BRISTOL F D

BILL TO:

Customer: C13418 - BRISTOL F D
181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

APPOINTMENT ADDRESS:

181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

Item	Description	Qty	Unit Price	UOM	Ext Price
PIE2790117	NUT,CAPTURED,BMPR, MODR BMPR	6.00	21.32	EA	127.91
PIE8240500100	BOLT,.38-16NC,FLANG HD,ZN,G-8 1.00" LONG	3.00	.65	EA	1.94
PIE8202000038	NUT,UNC,SPNLCK,YWCZ	3.00	.14	EA	0.41
PIE2928534	BACKING BUMPER	1.00	1,083.14	EA	1,083.14
PIE285659500166	DECKPLATE, BMP, 0.13, CTR 29 TRAY 1.66	1.00	31.45	EA	31.45
PIEXXX	2856595-00153 DECKPLATE,BMP,0.13,CTR	1.00	30.04	EA	30.04
PIE3464504	BRKT,MTG,WHELEN SA315P UBMP, FR UBMP, FRONT MTG	2.00	117.22	EA	234.43
PIE8210320025	WASHER FLAT SAE HARD	8.00	.05	EA	0.41
PIE821017001	WASHER,FLAT,NYLON,.19 X .38	8.00	.05	EA	0.41
PIE8210300019	WASHER,FLAT,SS,STANDARD,18-8 0.19 BOLT, 0.44 OD	8.00	.05	EA	0.41
PIE8220430075	SCREW, #10-24NC, PH PN HD, S/S, .75 LONG	8.00	.14	EA	1.09
PIE8210110025	WASHER, LOCK, MEDIUM	8.00	.05	EA	0.41
PIE8220630150	BOLT	8.00	.19	EA	1.50
PIE8230370019	NUT, LOCK, NYLON INSERT, SS, NC	8.00	.09	EA	0.68
PIE32349540001	DECKPLATE,FAB,0.13,32.53,LH, 19 BMP,NO CUTOUTS	1.00	476.36	EA	476.36
PIE32349620001	DECKPLATE,FAB,0.13,32.53,RH, 19 BMP,NO CUTOUTS	1.00	476.36	EA	476.36
PIE1961508	SPEAKER, WHELEN 100W SA315P SIREN	2.00	375.46	EA	750.92
PIE630480	SIREN,FED Q2B W/BASE & COVER Q2B*012P FEDERAL	1.00	4,202.09	EA	4,202.09
PIE3015154	GUARD,RADIATOR,GRILLE BTM STA,FRM MNT,PIERCE LOGO	1.00	225.78	EA	225.78
PIE8220340100	BOLT	2.00	.27	EA	0.54
PIE8204180002	WASHER, FLAT, NYLON, MOLDED BLACK .252 X .622 X .06	2.00	.09	EA	0.17
PIE8230370025	NUT,LOCK,NYLON INSERT,SS,NC,.25-20NC	2.00	.14	EA	0.27
PIE1800555	FRONT GRILLE ASSEMBLY CHROME	1.00	1,837.77	EA	1,837.77
PIE2760022	FRAME ASSY GILLE	1.00	727.99	EA	727.99
PIEXXX	2695936 BORDER,GRILL BEZEL,LOWER,LH	1.00	26.11	EA	26.11
PIEXXX	2715484 BORDER,GRILL BEZEL,LOWER,RH	1.00	43.30	EA	43.30
PIE2494100	PIERCE GRILLE LOGO	1.00	71.65	EA	71.65
PIE1871658	stamped nut	2.00	.32	EA	0.65

Continued...

Page: 2 of 6



Firematic
SUPPLY COMPANY, INC

Truck Service - Connecticut
651 Brook Street
Rocky Hill, CT, 06067
Phone: 631-924-3181

QUOTE

Service Order No.:

FSTSC10426

Status:

Open

Order Date:

2/4/2025

Customer PO #:

Customer ID:

C13418

Customer Name:

BRISTOL F D

BILL TO:

Customer: C13418 - BRISTOL F D
181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

APPOINTMENT ADDRESS:

181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

Item	Description	Qty	Unit Price	UOM	Ext Price
PIEXXXX	82-0380-060 NUT,HEX,METR,NC,DIN934,G10,PLN	4.00	.05	EA	0.20
PIEXXXX	82-0370-060 WASHER,LOCK,METRIC,ZN	4.00	.04	EA	0.16
PIEXXXX	82-0295-0075 BOLT,25-20NC,SOC HD,ZN	4.00	.32	EA	1.29
PIE8202570002	INSERT,THREADED,.25-20,STEEL GRIP	4.00	.32	EA	1.29
PIE8220430100	SCREW #10-24 PH PD HD SS	16.00	.14	EA	2.18
PIE821015001	WASHER,FENDER, S/S .19 X 1.00	16.00	.09	EA	1.36
PIE1215210	WASHER,FLAT,RUBBER,.062 THICK CAB DOORS	16.00	.73	EA	11.70
PIE935098	SEAL,BEZEL,HL & GRILL,PREMIUM IVZ	142.00	3.20	EA	453.83
PIEXXXX	943059 TAPE,FOAM,VINYL,.25X.63	130.00	.09	EA	11.05
PIE2638352	WIPER ASSY,WINDSHIELD,ARM,BLAD, ST	1.00	58.85	EA	58.85
PIE2636232	WIPER ASSY,WINDSHIELD,MTR,LINK	1.00	473.11	EA	473.11
PIEXXXX	1893013 MIRROR ASSY,L.H.	1.00	999.46	EA	999.46
PIE2701076	WINDSHIELD ENFORCER	1.00	3,259.68	EA	3,259.68
PIE2268882	TRIM,RUBBER,WINDOW,BONDED	270.00	.37	EA	100.98
PIE2874810	SKID PLATE, Radiator,	1.00	375.07	EA	375.07
PIE3216591	FENDER CROWN 27R 14GA SS	1.00	449.33	EA	449.33
PIE2942008	WELTING,FENDER CROWN 1.096 X 98.00 PUC	1.00	37.91	EA	37.91
PIE910352	NAME PLATE USA/EAGLE,W/ADHESIVE	1.00	56.93	EA	56.93
PIE2653027	REFLECTOR,AMB,SELF-ADHESIVE AMB, CHROME BEZEL,TRUCKLITE 32A	1.00	6.32	EA	6.32
PIE3665096	NUT, FLG, LKSP .50-13 G8 MB .50-13 UNC	40.00	3.42	EA	136.68
PIE8220170150	BOLT,.50-13UNC,HX FLNG,G8,PO	18.00	1.80	EA	32.44
PIE8210320088	WASHER .88"	10.00	2.07	EA	20.74
PIE823019009	NUT,UNC,OVL TPLCK,GC,ZY, .88-9 NC	12.00	2.31	EA	27.74
PIEXXXX	82-0228-0350 BOLT,88-9NC,HX HD CS,ZY,G8	12.00	6.46	EA	77.52
PIE3440109	NUT,FLG,LKSP .63-11,DC,G8	12.00	4.85	EA	58.14
PIE8220190250	BOLT,.75-10UNCH,HX FLNG,G8	4.00	8.35	EA	33.39
PIE824066	NUT	16.00	7.38	EA	118.05
PIE8220190200	BOLT	8.00	6.97	EA	55.76
PIE8220180175	SCR,FLG,HEX .63-11 G8 MB 1.75 LG	6.00	3.83	EA	22.95
PIE8220170175	BOLT	12.00	2.45	EA	29.38
PIE8220170225	BOLT FLG HEX .50-13 X 2.25"	10.00	2.40	EA	23.97
PIEXXXX	2889449 HOSE ASSY #12 CR 137.0	1.00	291.07	EA	291.07
PIE2739075	HOSE ASSY #10 CR 99.0, ST	1.00	154.65	EA	154.65
PIEXXXX	2738475 HOSE ASSY #8 CR 80.0	1.00	142.77	EA	142.77

Continued...

Page: 3 of 6



Truck Service - Connecticut
651 Brook Street
Rocky Hill, CT, 06067
Phone: 631-924-3181

QUOTE

Service Order No.:
Status:
Order Date:
Customer PO #:
Customer ID:
Customer Name:

FSTSC10426
Open
2/4/2025
C13418
BRISTOL F D

BILL TO:

Customer: C13418 - BRISTOL F D
181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

APPOINTMENT ADDRESS:

181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

Item	Description	Qty	Unit Price	UOM	Ext Price
SOUBODYREPAIR	SUBLET BODY REPAIR	1.00	15,809.46	EA	15,809.46
PIE2717345	CYLINDER,CAB LIFT, 1.96 X 17.32 STD60, 70	2.00	759.59	EA	1,519.19
02XXXX	GLASS AMERICA WINDSHIELD INSTALL	1.00	500.00	EA	500.00
FLPR134A30	R134A REFIGREANT/LB	5.00	17.55	EA	87.75
PIEXXXX	2632805 FAN,30 IN,11-BLADE,3.7PW	1.00	371.14	EA	371.14
PIE2111354	OIL COOLER, STRG, SINGLE PASS 1.50 X 4.50 X 15.00	1.00	249.87	EA	249.87
PIE2256309	SPACE,0.25,BMPR,PAINTED CHICAGO STYLE BMPR	4.00	16.10	EA	64.40
PIEXXXX	3231867-0018 BMP,FAB,10.25X25X95,19, WLDMT	1.00	3,213.00	EA	3,213.00
PIEXXXX	3556951-0002 BRKT,DECK,RH,BLANK	1.00	180.88	EA	180.88
PIEXXXX	3126399-0072 BOTTOM,HOSE TRAY, BUMPER 29.00X14.50	1.00	147.28	EA	147.28
PIEXXXX	3562065-0428 TRIM,BMP,TRAY,BAND,4WAY	1.00	92.75	EA	92.75
PIE2344533	GRILLE SPEAKER	2.00	39.44	EA	78.88
PIE1610372	MESH,GRILLE,BRIGHT ANODIZED IVZ	1.00	233.30	EA	233.30
PIEXXXX	2248376 BORDER,GRILL BEZEL,UPPER	1.00	61.47	EA	61.47
PIE943131	TAPE, REFLECTIVE, COMBO, 1-6-1, FT	10.00	37.24	EA	372.41
PIEXXXX	2230153 DOOR,BR,FUEL-DEF FILL	1.00	186.92	EA	186.92
PIEXXXX	2230271 HINGE ASSY,FUEL FILL/DEF FILL	1.00	112.22	EA	112.22
PIE810038	SPRING,DOOR RETAINING	2.00	7.71	EA	15.41
PIEXXXX	GS STYLE A TYLER CORNER	1.00	242.68	EA	242.68
PIEXXXX	8 IN WHITE SCL "E-5" FRONT BUMPER TOP MATCH 39073	1.00	203.83	EA	203.83
PIE2794058	PIN CAB PIVOT	2.00	99.47	EA	198.93
PIE1739349	PLATE,RETAINING,PIN IVZ	2.00	6.65	EA	13.29
PIEXXXX	82-2082-0075 BOLT,31-18NC,HX HD CS, YWZC,G8	4.00	.19	EA	0.75
PIE8210110031	WASHER,REG LCK, YWZC .31" BOLT SIZE	4.00	.05	EA	0.20
PIE8220180200	BOLT,.63-11UNCH,HX FLNG,G8	6.00	3.81	EA	22.85
PIE3440109	NUT,FLG,LKSP .63-11,DC,G8	6.00	4.88	EA	29.27
PIE530178	FTG, GREASE, 1/8", 90 DEG, CAB TILT	2.00	1.77	EA	3.54
PIE8220180150	SCR,FLG,HEX .63-11 G8 MB 1.50 LG	2.00	4.64	EA	9.28
PIEXXXX	2667198-0075 WASHER,FLT,SAE HARD,MB	2.00	1.02	EA	2.04
PIEXXXX	2966512 BRKT,POWER STEERING COOLER	2.00	19.60	EA	39.19

Continued...

Page: 4 of 6



Firematic
SUPPLY COMPANY, INC

Truck Service - Connecticut
651 Brook Street
Rocky Hill, CT, 06067
Phone: 631-924-3181

QUOTE

Service Order No.:

FSTSCT10426

Status:

Open

Order Date:

2/4/2025

Customer PO #:

Customer ID:

C13418

Customer Name:

BRISTOL F D

BILL TO:

Customer: C13418 - BRISTOL F D
181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

APPOINTMENT ADDRESS:

181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

Item	Description	Qty	Unit Price	UOM	Ext Price
PIEXXXX	3277723 CAB PIVOT,LH,WLDMT	1.00	803.31	EA	803.31
PIEXXXX	3277727 CAB PIVOT,RH,WLDMT	1.00	806.19	EA	806.19
PIEXXXX	1618215 BUSHING,PIVOT,CAB PIVOT/LIFT	2.00	119.73	EA	239.46
PIEXXXX	95-4015 MOLYKOTE 321,DRY FILM LUBE	2.00	154.02	EA	308.04
PIEXXXX	2625258 XBRA,ENG,TUN,WLDMT	1.00	500.22	EA	500.22
PIEXXXX	82-0243-0001 BOLT,.75-10NC,CARR HD,G5, BLKZC	8.00	4.95	EA	39.58
PIE824066	NUT,FLG,LKSP .75-10,MB,G8	8.00	7.43	EA	59.43
PIEXXXX	2801422 BRKT,CAB LIFT,OUTER,LH	1.00	66.64	EA	66.64
PIEXXXX	3562270 BRKT ASSY,VERTICAL SEAL,DS	1.00	35.67	EA	35.67
PIEXXXX	3407404 BRKT ASSY,VERTICAL SEAL,PS	1.00	48.04	EA	48.04
PIEXXXX	2801776 BRKT,CAB LIFT,OUTER,RH	1.00	66.64	EA	66.64
PIEXXXX	4030067 XMBR ASSY,CHASSIS,FRONT	1.00	2,755.12	EA	2,755.12
PIEXXXX	4030065 FRAME EXTENSION,LH,FORMED	1.00	1,634.81	EA	1,634.81
PIEXXXX	4030066 FRAME EXTENSION,RH,FORMED	1.00	1,634.81	EA	1,634.81
PIEXXXX	1505867-0200 BOLT,.75-10NC,FLT,SOC HD, PLN	4.00	4.41	EA	17.66
PIEXXXX	3" GL "BRISTOL",CAB FACE TO MATCH 39073	1.00	403.33	EA	403.33
02XXXX	SUBLET FRAME REPAIR (DEVIVO COLLISION CENTER)	1.00	786.99	EA	786.99
02XXXX	MISCELLANEOUS SUPPLIES	1.00	100.00	EA	100.00
GL	GENERAL PER HOUR LABOR CHARGE	250.00	165.00	HR	41,250.00
Subtotal:					95,227.46

Continued...

Page: 5 of 6



Firematic
SUPPLY COMPANY, INC

Truck Service - Connecticut
651 Brook Street
Rocky Hill, CT, 06067
Phone: 631-924-3181

QUOTE

Service Order No.:
Status:
Order Date:
Customer PO #:
Customer ID:
Customer Name:

FSTSCT10426
Open
2/4/2025
C13418
BRISTOL F D

BILL TO:

Customer: C13418 - BRISTOL F D
181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

APPOINTMENT ADDRESS:

181 NORTH MAIN ST
BRISTOL CT 06010-8112
United States of America

Item	Description	Qty	Unit Price	UOM	Ext Price
------	-------------	-----	------------	-----	-----------

THIS QUOTE IS VALID FOR 30 DAYS

Order Total (USD):	\$95,227.46
Less Discount:	0.00
Tax Total:	0.00
Total (USD):	\$95,227.46

Finance & Operations Speaking Notes

Meeting of **Apr 9, 2025 6:00 pm**

4.

Budget Update – FY25: Through March 31, 2025

Our FY 2025 balance on March 31 was negative \$9,361,702.19.

Our Transportation and Pupil Personnel Services, Operation, and Maintenance of Plant characters remain the most significant areas of concern. The transportation budget is currently over budget by \$381,424.21 due to increased contractual obligations. Pupil Services is over budget by \$7,771,389.70, and Operation and Maintenance of Plant are over by \$658,046.96 and \$237,570.72, respectively, at the end of March.

We maintain a budget freeze and only allow purchases directly supporting the curriculum, necessary paper products, emergency repairs, and all grant and student activity purchases. We are actively identifying areas where we can reduce encumbrances for goods and services; currently, 752 purchase orders remain open.

We continue to work to close all POs that are not explicitly related to curriculum, repairs, or needed supplies.

I will closely monitor FY 2025 costs and continue to inform you of all areas of concern in the following months.

5.

Cafeteria Report - School Lunch

Our snapshot balance shows a surplus of \$562,542 as of the end of March. We served our scholars 49,364 breakfasts, 111,104 lunches, and 1,465 after-school snacks.

Appropriations & Transfers (exceeding \$10K)

6.

We transferred \$19,673.32 from Other Professional Technical Services OTM to Software Licenses Tech to cover the costs of OTM Software.

7.	Special Services Update- Reported by Amy Martino Tonight, I will report on the special education enrollment count. As of April 1, 2025, 1,835 of the 8,087 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.69% of the total BPS student population. As of April 1st, 125 students with disabilities required out-of-district placements at private special education school programs. Ninety students required special education programming services at other public out-of-district schools, including magnet schools. During March 2025, 35% of newly registered students were identified as students with special education programming needs at the time of registration; one of the newly enrolled students received their programming and services at an out-of-district special education school program. During March, there were Forty-nine 211 calls and eleven 911 calls.
8.	<u>Student Activity Accounts</u> I'll start with Bristol Central: Bristol Central Athletics began this year with a balance of \$35,762.29. A total of \$29,879.06 in expenses and \$36,239.84 in receipts left a balance of \$42,123.07. The BCHS Student Activity Fund began the year with \$141,747.38. They had \$97,770.53 in expenditures and \$133,235.09 in Receipts, leaving a month-end balance of \$177,211.94. Bristol Eastern Athletics began this year with a \$2,383.04 balance. A total of \$15,596.07 in expenses and \$35,413.95 in receipts left a balance of \$22,200.92. The BEHS Student Activity Fund began the year with \$147,111.89. They had \$92,798.47 in expenditures and \$116,757.78 in Receipts, leaving a month-end balance of \$171,071.20.
9	<u>Donation</u> Double R Enterprise, LLC \$200,000 Donations will be used for scoreboards at high school athletic fields to replace the original scoreboards.

Character Code	2024 Actual	2025 Budget	2025 Revised Budget	YTD Expended	Encumbrances	Available Budget	% of Budget Used
01 - GENERAL CONTROL	2,727,116	2,639,309	2,624,355	1,927,240	722,466	-25,351	101.0%
02 - INSTRUCTION	51,623,253	51,972,345	51,975,497	31,573,046	20,186,860	215,591	99.6%
03 - TRANSPORTATION	5,090,146	5,936,081	5,936,997	3,107,238	3,211,183	-381,424	106.4%
04 - OPERATION OF PLANT	7,348,492	8,034,354	8,122,667	6,346,230	2,434,484	-658,047	108.1%
05 - MAINTENANCE OF PLANT	2,864,108	2,965,022	2,965,022	2,298,214	904,379	-237,571	108.0%
06 - BENEFITS & FIXED	20,306,829	20,856,642	20,856,642	20,250,177	54,595	551,870	97.4%
07 - ATHLETICS & STUDENT	2,333,939	2,641,619	2,622,130	1,780,000	156,448	685,682	73.9%
08 - CAPITAL & TECHNOLOGY	2,032,881	2,054,379	2,074,052	1,516,914	315,277	241,861	88.3%
10 - TUITION	1,191,735	825,202	825,202	613,468	156,432	55,302	93.3%
50 - SALARIES/WORK COMP	0	0	0	3,649	0	-3,649	-
58 - OTHER/MISCELLANEOUS/ANTICIPATED REVENUE	-133,055	-207,979	-207,979	-101,239	0	-106,740	48.7%
Total	95,385,443	97,716,974	97,794,585	69,314,937	28,142,123	337,525	99.7%
<i>Pupil Services Breakdown</i>							
Special Education	15,963,042	14,932,605	15,011,191	11,081,285	7,007,489	-3,077,583	120.5%
Preschool	866,801	935,209	700,368	434,785	337,796	-72,213	110.3%
504 Plan Students	0	0	53,500	8,808	18,217	26,475	50.5%
Summer School	0	320,212	270,784	438,465	0	-167,681	161.9%
Psychological Services	1,588,101	1,670,698	1,665,898	984,352	704,722	-23,176	101.4%
Speech Pathology	1,737,425	1,560,685	1,711,949	960,203	708,357	43,389	97.5%
Transportation	5,909,535	6,097,930	6,098,930	4,131,028	3,423,009	-1,455,107	123.9%
Magnet/Vo-Ag School Tuitions	196,730	686,299	0	0	0	0	0.0%
Public School Tuitions	4,135,518	2,323,487	3,796,298	3,603,081	1,133,812	-940,595	124.8%
Private Facility Tuitions	10,914,685	9,280,000	9,866,299	7,838,212	4,132,986	-2,104,898	121.3%
09 - SPECIAL EDUCATION TOTAL	41,311,839	37,807,125	39,175,217	29,480,218	17,466,388	-7,771,390	119.8%
Excess Cost/Medicaid Reimbursements	-6,235,471	-6,435,099	-6,435,099	-4,507,262	0	-1,927,837	70.0%
TOTAL OPERATING BUDGET	130,461,812	129,089,000	130,534,703	94,287,894	45,608,512	-9,361,702	107.2%
REVENUE SOURCES:	<u>Annual Anticipated:</u>		<u>YTD Received:</u>		CURRENT OPERATING BUDGET AFTER REVENUES		
Rentals	50,000		-15,547				
Tuitions	157,979		-85,691	-101,239			
Medicaid	451,352		-151,095				
Excess Cost	5,983,747		-4,356,167	-4,507,262			
Total Revenue Anticipated YTD:	6,643,078		-4,608,501	-4,608,501	GF		
					SpEd		
					- \$9,361,702		

The adjusted budget includes an additional appropriation from the city

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01 GENERAL CONTROL							
511001 SUPERINTENDENT/DEPUTY SALARI	461,029	-38,057	422,972	246,520.37	109,517.96	66,933.67	84.2%
511021 SUPERVISOR SALARIES - GENERA	351,648	0	351,648	254,094.74	100,341.87	-2,788.61	100.8%
512001 CENTRAL ADMIN SALARIES - GEN	127,453	0	127,453	106,285.44	36,976.31	-15,808.75	112.4%
512021 SECRETARY SALARIES - GENERAL	618,950	42,776	661,726	494,088.64	229,063.60	-61,426.24	109.3%
532301 PROF SERVICES - OTHER - GEN	40,000	0	40,000	42,571.75	904.25	-3,476.00	108.7%
533011 OTHER PROF/TECH - GENERAL	145,700	-19,673	126,027	147,882.26	41,267.50	-63,123.08	150.1%
544401 RENTS & LEASES - GENERAL	375,000	0	375,000	232,486.89	112,118.55	30,394.56	91.9%
553001 TELEPHONE - GENERAL	170,000	0	170,000	151,015.18	44,939.42	-25,954.60	115.3%
553101 POSTAGE - GENERAL	80,000	0	80,000	71,156.75	8,712.23	131.02	99.8%
553301 SOFTWARE/LICENSES - GENERAL	33,000	0	33,000	27,207.19	1,595.00	4,197.81	87.3%
555001 PRINTING & BINDING - GENERAL	19,200	0	19,200	5,420.12	500.00	13,279.88	30.8%
558001 STAFF TRANSPORT - GENERAL	26,250	-1,250	25,000	17,328.67	.00	7,671.33	69.3%
559001 OTHER PURCHASED SERVICES - G	10,368	-5,000	5,368	1,518.66	.00	3,849.34	28.3%
561201 ADMIN SUPPLIES - GENERAL	25,000	0	25,000	5,056.92	3,917.62	16,025.46	35.9%
569001 OFFICE SUPPLIES - GENERAL	120,049	1,250	121,299	82,549.27	32,311.95	6,437.78	94.7%
581161 MEMBERSHIPS - STAFF - GEN	8,792	0	8,792	6,898.00	300.00	1,594.00	81.9%
581171 MEMBERSHIPS - DIST - GENERAL	26,870	5,000	31,870	35,158.80	.00	-3,288.80	110.3%
TOTAL GENERAL CONTROL	2,639,309	-14,954	2,624,355	1,927,239.65	722,466.26	-25,351.23	101.0%
02 INSTRUCTION							
511012 PRINCIPAL SALARIES	3,188,217	0	3,188,217	2,223,084.48	827,951.90	137,180.62	95.7%
511022 SUPERVISOR SALARIES - INSTRU	1,397,331	18,303	1,415,634	944,379.16	518,712.58	-47,457.50	103.4%
511092 SUMMER SCHOOL SALARIES	78,539	-18,303	60,236	48,885.85	.00	11,349.91	81.2%
511102 TEACHER SALARIES - INSTRUCT	37,792,259	-50,000	37,742,259	22,190,875.21	16,011,014.16	-459,630.37	101.2%
511142 GUIDANCE COUNSELOR SALARIES	2,166,810	0	2,166,810	1,286,473.09	911,189.35	-30,852.44	101.4%
511152 LIBRARY MEDIA SALARIES - INS	554,743	0	554,743	305,849.40	224,289.60	24,604.00	95.6%
511162 SUBSTITUTE TEACHER SALARIES	1,100,000	0	1,100,000	768,346.83	.00	331,653.17	69.8%
511172 INTERN/TUTOR SALARIES - INST	58,055	-4,500	53,555	43,249.08	6,341.22	3,964.70	92.6%
511182 NON CERT INSTRUCTION SALARIE	127,754	0	127,754	79,864.23	40,171.20	7,718.57	94.0%
511192 CO-CURRICULAR STIPENDS - INS	168,279	17,734	186,013	110,750.64	.00	75,261.86	59.5%
512022 SECRETARY SALARIES - INSTRUC	2,559,570	0	2,559,570	1,793,184.30	920,904.59	-154,518.89	106.0%
512032 SUBSTITUTE SECRETARY SALARIE	10,000	0	10,000	17,163.69	5,446.77	-12,610.46	226.1%
512072 PARA SALARIES - INSTRUCTION	831,039	0	831,039	617,225.08	408,249.34	-194,435.42	123.4%
512082 INTERVENTION SPECIALISTS	221,110	0	221,110	139,895.02	77,611.57	3,603.41	98.4%
532202 PROF ED SERVICES - INSTRUCTI	87,764	52,253	140,017	38,026.45	5,000.00	96,990.05	30.7%
532302 PROF SERVICES - OTHER - INST	51,525	-5,025	46,500	12,816.86	14,932.33	18,750.81	59.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
532402 FIELD TRIPS/ADMISSION - INST	34,380	420	34,800	10,523.92	2,300.00	21,976.08	36.9%
533012 OTHER PROF/TECH - INSTRUCTIO	2,060	0	2,060	1,257.97	.00	802.03	61.1%
543002 REPAIRS & MAINT - INSTRUCTIO	40,050	9,061	49,111	22,902.02	11,794.49	14,414.49	70.6%
544402 RENTS & LEASES - INSTRUCTION	121,063	5,500	126,563	71,856.55	41,818.87	12,887.58	89.8%
553102 POSTAGE - INSTRUCTION	1,362	0	1,362	436.00	.00	926.00	32.0%
553302 SOFTWARE/LICENSES - INSTRUCT	188,425	3,712	192,137	113,109.55	25,927.12	53,100.74	72.4%
555002 PRINTING & BINDING - INSTRUC	35,975	-1,915	34,060	10,420.97	2,162.55	21,476.48	36.9%
558002 STAFF TRANSPORT - INSTRUCTIO	11,300	0	11,300	436.39	.00	10,863.61	3.9%
559002 OTHER PURCHASED SERVICES - I	2,000	0	2,000	1,480.20	1,815.00	-1,295.20	164.8%
561102 INSTRUCT SUPPLIES - INSTRUCT	638,135	-20,822	617,313	511,786.06	27,714.12	77,812.43	87.4%
561202 ADMIN SUPPLIES - INSTRUCTION	11,018	242	11,260	7,736.63	1,221.15	2,301.75	79.6%
561502 COMP MEDIA SUPPLIES - INSTRU	200	0	200	.00	.00	200.00	.0%
564102 TEXTBOOKS - INSTRUCTION	99,545	-8,210	91,335	7,415.90	178.00	83,741.10	8.3%
564112 REPLACEMENT TEXTBOOKS	13,836	-4,348	9,489	6,232.50	.00	3,256.00	65.7%
564202 LIB BOOKS/MAG SUBS - INSTR	90,380	346	90,726	68,582.80	1,433.31	20,710.01	77.2%
565002 STUDENT RECOGNITION - INSTRU	11,250	0	11,250	5,785.26	1,643.92	3,820.82	66.0%
569002 OFFICE SUPPLIES - INSTRUCTIO	83,726	-748	82,978	49,725.93	2,661.56	30,590.55	63.1%
573002 EQUIPMENT - INSTRUCTION	134,825	6,247	141,072	19,418.63	92,995.23	28,658.14	79.7%
581162 MEMBERSHIPS - STAFF - INSTRU	20,178	279	20,457	17,286.00	330.00	2,841.00	86.1%
581172 MEMBERSHIPS - DIST - INSTRUC	39,642	2,927	42,569	26,583.00	1,050.00	14,936.00	64.9%
TOTAL INSTRUCTION	51,972,345	3,152	51,975,497	31,573,045.65	20,186,859.93	215,591.63	99.6%

03 TRANSPORTATION

512043 TRANSPORTATION SALARIES	80,187	0	80,187	61,946.27	24,452.48	-6,211.75	107.7%
533013 OTHER PROF/TECH - TRANSPORT	230,000	0	230,000	128,126.74	82,261.62	19,611.64	91.5%
551003 REGULAR PUPIL TRANSPORTATION	3,640,658	0	3,640,658	1,798,365.19	1,879,314.25	-37,021.44	101.0%
551203 IN TOWN TRANSPORT - VOTECH	29,986	0	29,986	13,207.56	38,477.94	-21,699.50	172.4%
551303 PRIVATE SCHOOL TRANSPORT	498,000	0	498,000	301,291.47	312,683.31	-115,974.78	123.3%
551403 OUT OF TOWN TRANSPORT - VOTE	285,668	0	285,668	142,041.60	158,848.08	-15,221.68	105.3%
551503 OUT OF TOWN TRANSPORT - VOAG	131,688	0	131,688	65,480.40	66,207.96	-.36	100.0%
551703 FIELD TRIPS - INSTRUCTION	43,000	916	43,916	11,976.50	7,434.92	24,504.08	44.2%
551813 HOMELESS IN-TOWN SPED	19,754	0	19,754	.00	.00	19,754.00	.0%
551823 HOMELESS IN-TOWN REG	249,124	0	249,124	241,250.37	283,901.54	-276,027.91	210.8%
551833 HOMELESS OUT OF TOWN SPED	1,097	0	1,097	.00	.00	1,097.00	.0%
551843 HOMELESS OUT OF TOWN REG	66,439	0	66,439	.00	.00	66,439.00	.0%
551903 ATHLETIC TRANSPORTATION	198,949	0	198,949	118,684.62	72,939.38	7,325.00	96.3%
562703 FUEL PUPIL TRANSPORTATION	461,431	0	461,431	224,866.96	284,661.55	-48,097.51	110.4%
569003 OFFICE SUPPLIES - TRANSPORT	100	0	100	.00	.00	100.00	.0%
TOTAL TRANSPORTATION	5,936,081	916	5,936,997	3,107,237.68	3,211,183.03	-381,424.21	106.4%

04 OPERATION OF PLANT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

04	OPERATION OF PLANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
512064	CUSTODIAN SALARIES - PLANT	3,575,074	0	3,575,074	2,535,970.61	1,135,978.42	-96,875.03	102.7%
512264	SUBSTITUTE CUSTODIANS	40,000	0	40,000	19,840.00	.00	20,160.00	49.6%
515104	OVERTIME - OPERATION	122,000	0	122,000	179,233.69	.00	-57,233.69	146.9%
515114	OVERTIME - BUILDING RENTAL	20,000	0	20,000	23,292.67	.00	-3,292.67	116.5%
541014	ELECTRICITY	820,000	0	820,000	894,723.74	523,042.26	-597,766.00	172.9%
541024	NATURAL GAS	622,000	0	622,000	352,006.27	288,993.73	-19,000.00	103.1%
541034	HEATING FUEL	447,000	0	447,000	330,541.38	116,458.62	.00	100.0%
541044	ELECTRICITY:SOLAR GENERATION	702,000	0	702,000	372,825.32	292,674.68	36,500.00	94.8%
541104	WATER & SEWER CHARGES	110,000	0	110,000	103,104.52	6,895.48	.00	100.0%
543004	REPAIRS & MAINT - OPERATION	200,258	0	200,258	164,637.84	12,085.56	23,534.60	88.2%
552004	PROPERTY INSURANCE	302,446	0	302,446	347,915.10	.00	-45,469.10	115.0%
552104	LIABILITY INSURANCE - PLANT	555,524	88,313	643,837	673,314.77	.00	-29,477.29	104.6%
561304	CUSTODIAN SUPPLIES	432,052	0	432,052	271,900.94	58,355.54	101,795.52	76.4%
573004	EQUIPMENT - OPERATION	86,000	0	86,000	76,923.30	.00	9,076.70	89.4%
	TOTAL OPERATION OF PLANT	8,034,354	88,313	8,122,667	6,346,230.15	2,434,484.29	-658,046.96	108.1%

05 MAINTENANCE OF PLANT

512005	CENTRAL ADMIN SALARIES - MAI	357,808	0	357,808	222,256.21	175,749.15	-40,197.36	111.2%
512025	SECRETARY SALARIES - MAINT	57,831	0	57,831	48,657.15	23,296.47	-14,122.62	124.4%
512055	MAINTENANCE SALARIES	907,975	0	907,975	638,235.82	286,414.28	-16,675.10	101.8%
515105	OVERTIME - MAINTENANCE	15,000	0	15,000	38,138.07	.00	-23,138.07	254.3%
532305	PROF SERVICES - OTHER - MAIN	0	1,552	1,552	31.12	.00	1,520.88	2.0%
533015	OTHER PROF/TECH - MAINTENANC	92,172	0	92,172	54,150.88	36,358.39	1,662.73	98.2%
543005	REPAIRS & MAINT - MAINTENANC	619,736	-1,552	618,184	715,934.12	220,739.04	-318,489.16	151.5%
543505	FIELD MAINT - PLANT	166,250	0	166,250	91,920.97	51,819.28	22,509.75	86.5%
553305	SOFTWARE/LICENSES - MAINT OF	30,000	0	30,000	24,619.49	.00	5,380.51	82.1%
555005	PRINTING & BINDING - SECURIT	5,000	0	5,000	3,539.35	.00	1,460.65	70.8%
561405	MAINTENANCE SUPPLIES - PLANT	420,000	-15,000	405,000	240,485.99	109,650.31	54,863.70	86.5%
569005	OFFICE SUPPLIES - MAINTENANC	250	0	250	98.31	151.69	.00	100.0%
573005	EQUIPMENT - MAINTENANCE	130,000	15,000	145,000	55,364.36	.00	89,635.64	38.2%
573405	BUILDING & SITE IMPROVEMENTS	125,000	0	125,000	147,749.00	.00	-22,749.00	118.2%
581175	MEMBERSHIPS - DIST - PLANT	20,000	0	20,000	2,530.00	200.00	17,270.00	13.7%
581205	VANDALISM	18,000	0	18,000	14,503.27	.00	3,496.73	80.6%
	TOTAL MAINTENANCE OF PLANT	2,965,022	0	2,965,022	2,298,214.11	904,378.61	-237,570.72	108.0%

06 BENEFITS & FIXED

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

06	BENEFITS & FIXED	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
520006	EMPLOYEE BENEFITS	20,808	0	20,808	20,808.00	.00	.00	100.0%
520106	LIFE INSURANCE	85,000	0	85,000	63,914.40	16,085.60	5,000.00	94.1%
520306	MEDICAL/PRESCRIPTION	15,327,745	0	15,327,745	15,600,066.00	.00	-272,321.00	101.8%
520316	DENTAL	544,537	0	544,537	544,537.00	.00	.00	100.0%
520326	MEDICAL/PRESCRIPTION - RETIR	1,165,399	0	1,165,399	1,165,399.00	.00	.00	100.0%
520406	WORKERS COMPENSATION	953,650	0	953,650	953,650.00	.00	.00	100.0%
520506	SHORT TERM DISABILITY	41,423	0	41,423	30,843.79	5,156.21	5,423.00	86.9%
520516	LONG TERM DISABILITY	18,908	0	18,908	16,168.21	4,150.82	-1,411.03	107.5%
520706	SOCIAL SECURITY	1,125,724	0	1,125,724	876,162.91	.00	249,561.09	77.8%
520756	MEDICARE	1,096,882	0	1,096,882	756,622.79	.00	340,259.21	69.0%
520806	EMPLOYEE ASSISTANCE PROGRAM	24,266	0	24,266	.00	.00	24,266.00	.0%
521006	SEVERANCE PAY	350,000	0	350,000	166,119.75	.00	183,880.25	47.5%
521106	EDUCATION REIMBURSEMENT	20,000	0	20,000	7,788.50	.00	12,211.50	38.9%
521206	UNEMPLOYMENT INSURANCE	75,000	0	75,000	45,798.00	29,202.00	.00	100.0%
521306	BOOTS ALLOWANCE EMPLOYEE BEN	7,300	0	7,300	2,298.66	.00	5,001.34	31.5%
	TOTAL BENEFITS & FIXED	20,856,642	0	20,856,642	20,250,177.01	54,594.63	551,870.36	97.4%

07 ATHLETICS & STUDENT

511027	SUPERVISOR SALARIES - ATHLET	280,448	0	280,448	188,505.79	97,704.38	-5,762.17	102.1%
511187	COACHING STIPENDS	956,366	0	956,366	637,153.26	.00	319,212.74	66.6%
511197	CO-CURRICULAR STIPENDS - SA	491,668	0	491,668	277,102.26	.00	214,565.74	56.4%
512027	SECRETARY SALARIES - ATHLETI	23,332	0	23,332	16,624.22	8,443.18	-1,735.40	107.4%
532307	PROF SERVICES - OTHER - ATHL	114,902	11,000	125,902	102,360.29	21,177.50	2,364.21	98.1%
532407	FIELD TRIPS/ADMISSION - SA	300	0	300	.00	.00	300.00	.0%
532607	ATHLETIC OFFICIALS	177,656	-6,000	171,656	130,062.34	.00	41,593.66	75.8%
543007	REPAIRS & MAINT - ATHLET EQU	30,000	-2,000	28,000	11,173.85	479.00	16,347.15	41.6%
544407	RENTS & LEASES - ATHLETICS	13,400	0	13,400	5,680.52	2,319.48	5,400.00	59.7%
552107	LIABILITY INSURANCE - ATHLET	175,000	-18,275	156,725	156,725.00	.00	.00	100.0%
553307	SOFTWARE/LICENSES ATHLETICS	16,304	0	16,304	15,124.27	.00	1,179.73	92.8%
555017	PRINTING & BINDING - SA	9,315	-572	8,744	6,148.57	1,375.66	1,219.27	86.1%
558007	STAFF TRANSPORT - ATHLETICS	25,000	0	25,000	10,000.00	.00	15,000.00	40.0%
561107	INSTRUCT SUPPLIES - SA	23,682	296	23,978	13,759.18	750.00	9,468.61	60.5%
565007	STUDENT RECOGNITION - SA	58,158	-8,792	49,366	20,425.00	6,391.59	22,549.41	54.3%
569007	OFFICE SUPPLIES - ATHLETICS	500	0	500	495.98	.00	4.02	99.2%
569017	OFFICE SUPPLIES - SA	300	0	300	.00	300.00	.00	100.0%
569307	ATHLETIC SUPPLIES	87,954	21,925	109,879	78,646.85	3,163.39	28,068.76	74.5%
573007	EQUIPMENT - ATHLETICS	42,230	2,074	44,304	29,181.67	11,638.00	3,484.29	92.1%
573017	UNIFORMS - ATHLETICS	40,670	4,132	44,802	38,357.64	1,183.42	5,260.62	88.3%
581177	MEMBERSHIPS - DIST - ATHLETI	71,934	-23,277	48,657	42,473.33	1,522.00	4,661.55	90.4%
581187	MEMBERSHIPS - DIST - SA	2,500	0	2,500	.00	.00	2,500.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL ATHLETICS & STUDENT	2,641,619	-19,489	2,622,130	1,780,000.02	156,447.60	685,682.19	73.9%
08 CAPITAL & TECHNOLOGY							
511188 NON CERTIFIED SALARIES - TEC	0	0	0	5,457.50	.00	-5,457.50	100.0%
512028 SECRETARY SALARIES - TECH	60,103	0	60,103	43,854.83	21,746.34	-5,498.17	109.1%
512088 SUBSTITUTE TECH SALARIES	0	0	0	1,845.00	.00	-1,845.00	100.0%
513008 TECH SALARIES	576,182	0	576,182	410,838.67	188,403.05	-23,059.72	104.0%
515108 OVERTIME - TECHNOLOGY	5,000	0	5,000	3,873.94	.00	1,126.06	77.5%
533018 OTHER PROF/TECH - CAPITAL/TE	114,881	0	114,881	25,614.57	10,476.76	78,789.67	31.4%
543008 REPAIRS & MAINT - TECH	158,010	-59,995	98,015	49,681.41	2,585.60	45,748.16	53.3%
544408 RENTS & LEASES - TECH	596,361	54,500	650,861	528,650.74	42,505.36	79,704.90	87.8%
553308 SOFTWARE/LICENSES - TECH	407,272	59,168	466,440	405,423.41	48,420.42	12,596.32	97.3%
561108 INSTRUCT SUPPLIES - TECH	26,500	8,500	35,000	34,780.30	.00	219.70	99.4%
561408 MAINTENANCE SUPPLIES - TECH	29,745	-6,000	23,745	4,800.25	1,139.12	17,805.63	25.0%
569008 OFFICE SUPPLIES - TECH	3,698	0	3,698	2,093.45	.00	1,604.55	56.6%
573008 EQUIPMENT - TECHNOLOGY	76,627	-36,500	40,127	.00	.00	40,127.00	.0%
TOTAL CAPITAL & TECHNOLOGY	2,054,379	19,673	2,074,052	1,516,914.07	315,276.65	241,861.60	88.3%
09 SPECIAL EDUCATION							
511029 SUPERVISOR SALARIES - SPED	986,936	-23,660	963,276	696,682.98	340,219.65	-73,626.63	107.6%
511109 TEACHER SALARIES - SPED	7,079,720	29,648	7,109,368	3,984,347.88	2,926,849.78	198,170.60	97.2%
511119 CERT SALARY ADJUSTMENTS	147,404	-147,404	0	.00	.00	.00	.0%
511129 PSYCHOLOGIST SALARIES	1,650,898	-260	1,650,638	969,843.35	704,722.15	-23,927.50	101.4%
511139 SPEECH CLINICIAN SALARIES	1,474,285	146,464	1,620,749	933,846.33	685,630.55	1,272.12	99.9%
511179 INTERN/TUTOR SALARIES - SPED	70,000	0	70,000	65,933.94	.00	4,066.06	94.2%
512029 SECRETARY SALARIES - SPED	288,568	262	288,830	207,245.91	102,656.23	-21,071.92	107.3%
512079 PARA SALARIES - SPED	4,000,500	4,233	4,004,733	2,653,311.68	1,798,975.91	-447,554.85	111.2%
512089 CLINICAL SUPPORT SPECIALIST-	28,320	-28,320	0	.00	.00	.00	.0%
512099 OT/PT SALARIES	673,050	333,348	1,006,398	623,563.85	408,354.49	-25,520.46	102.5%
512109 NON CERT SALARY ADJUSTMENTS	354,000	-354,000	0	.00	.00	.00	.0%
512279 SUBSTITUTE PARA SALARIES	75,575	0	75,575	313,103.74	83,705.05	-321,233.79	525.1%
532209 PROF ED SERVICES - SPED	86,000	0	86,000	4,649.92	2,158.30	79,191.78	7.9%
532309 PROF SERVICES - OTHER - SPED	2,196,053	34,726	2,230,779	3,251,113.91	1,661,070.40	-2,681,405.57	220.2%
532409 FIELD TRIPS/ADMISSION - SPED	1,000	0	1,000	.00	.00	1,000.00	.0%
533019 OTHER PROF/TECH - SPED	75,000	0	75,000	37,061.14	32,938.86	5,000.00	93.3%
543009 REPAIRS & MAINT - SPED	400	0	400	739.99	75.00	-414.99	203.7%
544409 RENTS & LEASES - SPED	16,600	0	16,600	16,569.10	.00	30.90	99.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
551109 IN TOWN TRANSPORT - SPED	3,050,746	0	3,050,746	1,630,478.47	1,525,158.02	-104,890.49	103.4%
551609 OUT OF TOWN TRANSPORT - SPED	3,042,184	0	3,042,184	2,498,928.88	1,892,611.04	-1,349,355.92	144.4%
551709 FIELD TRIPS - SPED	5,000	0	5,000	963.44	4,036.56	.00	100.0%
553309 SOFTWARE/LICENSES - SPED	88,000	0	88,000	51,322.04	3,835.00	32,842.96	62.7%
556009 DISTRICT PLACED TUITION - SP	11,939,786	1,272,811	13,212,597	10,656,299.28	4,895,781.41	-2,339,483.69	117.7%
556109 STATE PLACED TUITION - SPED	350,000	100,000	450,000	784,993.00	371,016.62	-706,009.62	256.9%
561109 INSTRUCT SUPPLIES - SPED	65,300	244	65,544	51,460.90	6,268.89	7,814.37	88.1%
569009 OFFICE SUPPLIES - SPED	4,000	0	4,000	2,945.97	.00	1,054.03	73.6%
573009 EQUIPMENT - SPED	56,000	0	56,000	42,305.59	20,074.50	-6,380.09	111.4%
581169 MEMBERSHIPS - STAFF - SPED	1,500	0	1,500	2,507.00	.00	-1,007.00	167.1%
581179 MEMBERSHIPS - DIST - SPED	300	0	300	.00	250.00	50.00	83.3%
TOTAL SPECIAL EDUCATION	37,807,125	1,368,092	39,175,217	29,480,218.29	17,466,388.41	-7,771,389.70	119.8%
10 TUITION							
556000 DISTRICT PLACED TUITION - RE	799,202	0	799,202	570,568.17	149,332.17	79,301.66	90.1%
556100 STATE PLACED TUITION - REG	26,000	0	26,000	42,900.00	7,100.00	-24,000.00	192.3%
TOTAL TUITION	825,202	0	825,202	613,468.17	156,432.17	55,301.66	93.3%
50 SALARIES							
518000 WORKERS' COMP SALARY	0	0	0	3,649.38	.00	-3,649.38	100.0%
TOTAL SALARIES	0	0	0	3,649.38	.00	-3,649.38	100.0%
52 BENEFITS							
591516 TRANSFER OUT INT SERV (HEALT	0	-17,330,810	-17,330,810	-17,330,810.00	.00	.00	100.0%
591517 TRANSFER OUT INT SERV (W/C)	0	-953,650	-953,650	-953,650.00	.00	.00	100.0%
TOTAL BENEFITS	0	-18,284,460	-18,284,460	-18,284,460.00	.00	.00	100.0%
58 OTHER/MISCELLANEOUS							

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

58	OTHER/MISCELLANEOUS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
580100	ANTICIPATED REVENUE - RENTAL	-50,000	0	-50,000	-15,547.37	.00	-34,452.63	31.1%
580200	ANTICIPATED REVENUE - TUITIO	-157,979	0	-157,979	-85,691.25	.00	-72,287.75	54.2%
580300	ANTICIPATED REVENUE - MEDICA	-451,352	0	-451,352	-151,094.95	.00	-300,257.05	33.5%
580400	ANTICIPATED REVENUE - EX COS	-5,983,747	0	-5,983,747	-4,356,167.00	.00	-1,627,580.00	72.8%
	TOTAL OTHER/MISCELLANEOUS	-6,643,078	0	-6,643,078	-4,608,500.57	.00	-2,034,577.43	69.4%
GRAND TOTAL		129,089,000	-16,838,757	112,250,243	76,003,433.61	45,608,511.58	-9,361,702.19	108.3%

** END OF REPORT - Generated by Lynn Boisvert **

FOOD SERVICE YTD SUMMARY

DESCRIPTOR	21-22	22-23	23-24	24-25	Snapshot 03/31/25
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD
INCOME:					
CASH SALES INCOME	21,891	40,032	36,515	40,032	18,028
FEDERAL REIMBURSEMENT	5,125,546	4,863,131	5,025,213	4,921,530	3,465,242
STATE REIMBURSEMENT	280,241	161,816	165,351	386,150	36,261
FEDERAL REIMBURSEMENT Fresh Fruits & Vegetables G	0	194,070	222,507	0	202,174
INTEREST INCOME	145	7,253	11,072	0	2,755
OTHER INCOME	13,547	24,570	29,506	24,920	13,877
TOTAL INCOME	5,441,369	5,290,872	5,490,164	5,372,632	3,738,337
EXPENDITURES:					
56 - FOOD	2,384,531	2,852,968	3,380,455	2,800,754	2,156,609
INVENTORY ADJUSTMENT			(199,951)		
50 - LABOR	1,445,434	1,567,533	1,686,551	1,859,445	1,182,403
50 - SUBSTITUTES	51,272	62,874	49,189	46,125	48,325
52 - GROUP INSURANCE BENEFITS	286,600	228,500	228,190	222,044	177,636
52 - FICA/MEDICARE	105,782	120,150	128,024	147,306	90,992
51/56 - PURCHASED SERVICES & SUPPLIES	151,397	269,194	252,740	226,558	161,333
57 - CAPITAL OUTLAY - EQUIPMENT	0	187,443	3,960	20,000	0
51 - CONTRACTUAL SERVICES/LEASE	12,273	15,942	9,805	15,000	9,805
58 - OTHER EXPENSE	16,195	54,744	96,876	35,400	132,846
TOTAL EXPENSES	4,453,484	5,359,348	5,635,839	5,372,632	3,959,949
		**Audit Adjustment			
Carryover Balance		987,885	919,409		784,154
NET PROFIT OR LOSS YTD	987,885	(68,476)	(145,675)		(221,612)
TOTAL BALANCE AVAILABLE	987,885	919,409	784,154		562,542

FOOD SERVICE YTD SUMMARY

DESCRIPTOR	21-22	22-23	23-24	24-25	Snapshot 03/31/25
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD
INCOME:					
CASH SALES INCOME	21,891	40,032	36,515	40,032	18,028
FEDERAL REIMBURSEMENT	5,125,546	4,863,131	5,025,213	4,921,530	3,465,242
STATE REIMBURSEMENT	280,241	161,816	165,351	386,150	36,261
FEDERAL REIMBURSEMENT Fresh Fruits & Vegetables G	0	194,070	222,507	0	202,174
INTEREST INCOME	145	7,253	11,072	0	2,755
OTHER INCOME	13,547	24,570	29,506	24,920	13,877
TOTAL INCOME	5,441,369	5,290,872	5,490,164	5,372,632	3,738,337
EXPENDITURES:					
56 - FOOD	2,384,531	2,852,968	3,380,455	2,800,754	2,156,609
INVENTORY ADJUSTMENT			(199,951)		
50 - LABOR	1,445,434	1,567,533	1,686,551	1,859,445	1,182,403
50 - SUBSTITUTES	51,272	62,874	49,189	46,125	48,325
52 - GROUP INSURANCE BENEFITS	286,600	228,500	228,190	222,044	177,636
52 - FICA/MEDICARE	105,782	120,150	128,024	147,306	90,992
51/56 - PURCHASED SERVICES & SUPPLIES	151,397	269,194	252,740	226,558	161,333
57 - CAPITAL OUTLAY - EQUIPMENT	0	187,443	3,960	20,000	0
51 - CONTRACTUAL SERVICES/LEASE	12,273	15,942	9,805	15,000	9,805
58 - OTHER EXPENSE	16,195	54,744	96,876	35,400	132,846
TOTAL EXPENSES	4,453,484	5,359,348	5,635,839	5,372,632	3,959,949
		**Audit Adjustment			
Carryover Balance		987,885	919,409		784,154
NET PROFIT OR LOSS YTD	987,885	(68,476)	(145,675)		(221,612)
TOTAL BALANCE AVAILABLE	987,885	919,409	784,154		562,542

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	90	BUA	03/05/2025	03/05/2025	EPH	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A1602400	561102										250.00
												GRADE 5 TO CHMS TRIP
2	A1603200	551703									250.00	
												INSTRUCT SUPPLIES - INSTRUCT
												GRADE 5 TO CHMS TRIP
												FIELD TRIPS - INSTRUCTION
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	110	BUA	03/06/2025	03/06/2025	DEP SUPER	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A4002321	558001										1,250.00
												FOR SUPPLIES
												STAFF TRANSPORT - GENERAL
2	A4002321	569001									1,250.00	
												FOR SUPPLIES
												OFFICE SUPPLIES - GENERAL
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	145	BUA	03/10/2025	03/10/2025	TECH	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A2202228	553308										1,823.98
												MICROSOFT RENEWAL 24-25
												SOFTWARE/LICENSES - TECH
2	A2302228	553308									1,823.98	
												MICROSOFT RENEWAL 24-25
												SOFTWARE/LICENSES - TECH
3	A1202228	553308										935.65
												MICROSOFT RENEWAL 24-25
												SOFTWARE/LICENSES - TECH
4	A3102228	553308									935.65	
												MICROSOFT RENEWAL 24-25
												SOFTWARE/LICENSES - TECH
5	A1502228	553308										1,178.29
												MICROSOFT RENEWAL 24-25
												SOFTWARE/LICENSES - TECH
6	A3202228	553308									1,178.29	
												MICROSOFT RENEWAL 24-25
												SOFTWARE/LICENSES - TECH
** JOURNAL TOTAL										0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	312	BUA	03/19/2025	03/19/2025	ATHLETICS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A3003210	532607										6,000.00
												POLICE/LIFEGUARDS
												ATHLETIC OFFICIALS
2	A4003210	532307									6,000.00	
												POLICE/LIFEGUARDS
												PROF SERVICES - OTHER - ATHL
** JOURNAL TOTAL											0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	328	BUA	03/19/2025	03/19/2025	BPREP	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A4001120	532302										500.00
												BUSES/ADMISSION FOR FIELD
												PROF SERVICES - OTHER - INST
2	A4001120	532402									500.00	
												BUSES/ADMISSION FOR FIELD
												FIELD TRIPS/ADMISSION - INSTR
3	A4001120	532302										525.00
												BUSES/ADMISSION FOR FIELD
												PROF SERVICES - OTHER - INST
4	A4001120	551703									525.00	
												BUSES/ADMISSION FOR FIELD
												FIELD TRIPS - INSTRUCTION
** JOURNAL TOTAL											0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	346	BUA	03/20/2025	03/20/2025	SSS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A1951114	561102										238.00
												FOR GRADE 5 TO CHMS TRANSP
												INSTRUCT SUPPLIES - INSTRUCT
2	A1953200	551703									238.00	
												FOR GRADE 5 TO CHMS TRANSP
												FIELD TRIPS - INSTRUCTION
** JOURNAL TOTAL											0.00	0.00

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	350	BUA	03/20/2025	03/20/2025	TM	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A4002329	533011										19,673.32
												TO SUPPORT SOFTWARE/VECTOR
												OTHER PROF/TECH - GENERAL
2	A4002329	553308									19,673.32	
												TO SUPPORT SOFTWARE/VECTOR
												SOFTWARE/LICENSES - TECH
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	09	372	BUA	03/21/2025	03/21/2025	OTL	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A4002210	511192										4,000.00
												REAPPROPRIATE FOR ART/MUSI
												CO-CURRICULAR STIPENDS - INSTR
2	A4001112	532202									2,000.00	
												REAPPROPRIATE FOR ART/MUSI
												PROF ED SERVICES - INSTRUCTION
3	A4001102	532202									2,000.00	
												REAPPROPRIATE FOR ART/MUSI
												PROF ED SERVICES - INSTRUCTION
** JOURNAL TOTAL											0.00	0.00
** GRAND TOTAL											0.00	0.00

8 Journals printed

** END OF REPORT - Generated by Lynn Boisvert **

Bristol Enrollment Trend Data
Special Education March 1, 2025 Reporting

As of March 1, 2025

BOE Finance Committee Meeting 4.9.25

Special Education Enrollment Trends

Special Education – New enrollment trends March 2024 to present:		
	% of new enrollment eligible for services	Outplaced students
March	4%	1
April	21%	1
May	4%	1
June	3%	0
July	15%	1
August	26%	1
September	25%	1
October	25%	2
November	24%	0
December	22%	3
January	36%	0
February	39%	2
March	35%	1
Avg./total	21.5%	1

During the month of March 2025, 35% of students newly enrolled to BPS were receiving special education services; one of the students enrolled during the month of March attended an ODP at the time of enrollment.

The identification rate of Bristol Public School students requiring special education programming as of April 1, 2025 was 1835 of 8087 of the BPS students, which reflects 22.69%.

[illegible]

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
09 SPECIAL EDUCATION							
1200 SPECIAL EDUCATION							
511029 SUPERVISOR SALARIES - SPED	889,603	-5,538	884,065	640,321.42	317,370.30	-73,626.72	108.3%
511109 TEACHER SALARIES - SPED	6,449,914	0	6,449,914	3,562,756.91	2,611,903.15	275,253.94	95.7%
511119 CERT SALARY ADJUSTMENTS	147,404	-147,404	0	.00	.00	.00	.0%
511179 INTERN/TUTOR SALARIES - SPED	70,000	0	70,000	65,933.94	.00	4,066.06	94.2%
512029 SECRETARY SALARIES - SPED	286,798	0	286,798	205,213.69	102,656.23	-21,071.92	107.3%
512079 PARA SALARIES - SPED	3,663,308	264,067	3,927,375	2,571,717.23	1,798,975.91	-443,318.23	111.3%
512099 OT/PT SALARIES	637,050	340,000	977,050	594,215.97	408,354.49	-25,520.46	102.6%
512109 NON CERT SALARY ADJUSTMENTS	354,000	-354,000	0	.00	.00	.00	.0%
512279 SUBSTITUTE PARA SALARIES	75,575	0	75,575	313,103.74	83,705.05	-321,233.79	525.1%
532209 PROF ED SERVICES - SPED	86,000	0	86,000	4,649.92	2,158.30	79,191.78	7.9%
532309 PROF SERVICES - OTHER - SPED	2,011,053	-14,039	1,997,014	2,957,070.85	1,621,704.15	-2,581,761.21	229.3%
532409 FIELD TRIPS/ADMISSION - SPED	500	0	500	.00	.00	500.00	.0%
533019 OTHER PROF/TECH - SPED	75,000	0	75,000	37,061.14	32,938.86	5,000.00	93.3%
544409 RENTS & LEASES - SPED	16,600	0	16,600	16,569.10	.00	30.90	99.8%
553309 SOFTWARE/LICENSES - SPED	85,000	0	85,000	50,782.04	3,835.00	30,382.96	64.3%
561109 INSTRUCT SUPPLIES - SPED	30,000	-2,500	27,500	15,410.74	4,002.99	8,086.27	70.6%
569009 OFFICE SUPPLIES - SPED	3,000	0	3,000	2,945.97	.00	54.03	98.2%
573009 EQUIPMENT - SPED	50,000	-2,000	48,000	41,025.61	19,634.50	-12,660.11	126.4%
581169 MEMBERSHIPS - STAFF - SPED	1,500	0	1,500	2,507.00	.00	-1,007.00	167.1%
581179 MEMBERSHIPS - DIST - SPED	300	0	300	.00	250.00	50.00	83.3%
TOTAL SPECIAL EDUCATION	14,932,605	78,586	15,011,191	11,081,285.27	7,007,488.93	-3,077,583.50	120.5%

1201 PRESCHOOL - SPED

511029 SUPERVISOR SALARIES - SPED	79,211	0	79,211	56,361.56	22,849.35	.09	100.0%
511109 TEACHER SALARIES - SPED	581,806	29,851	611,657	373,794.16	314,946.63	-77,083.34	112.6%
512079 PARA SALARIES - SPED	264,692	-264,692	0	.00	.00	.00	.0%
532409 FIELD TRIPS/ADMISSION - SPED	500	0	500	.00	.00	500.00	.0%
553309 SOFTWARE/LICENSES - SPED	3,000	0	3,000	540.00	.00	2,460.00	18.0%
561109 INSTRUCT SUPPLIES - SPED	4,000	0	4,000	4,089.76	.00	-89.76	102.2%
569009 OFFICE SUPPLIES - SPED	1,000	0	1,000	.00	.00	1,000.00	.0%
573009 EQUIPMENT - SPED	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL PRESCHOOL - SPED	935,209	-234,841	700,368	434,785.48	337,795.98	-72,213.01	110.3%

1254 504 PLAN STUDENTS

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
532309 PROF SERVICES - OTHER - SPED	0	50,000	50,000	8,370.00	17,155.00	24,475.00	51.1%
561109 INSTRUCT SUPPLIES - SPED	0	1,500	1,500	437.70	1,062.30	.00	100.0%
573009 EQUIPMENT - SPED	0	2,000	2,000	.00	.00	2,000.00	.0%
TOTAL 504 PLAN STUDENTS	0	53,500	53,500	8,807.70	18,217.30	26,475.00	50.5%
1401 SUMMER SCHOOL - SPED							
511029 SUPERVISOR SALARIES - SPED	18,122	-18,122	0	.00	.00	.00	.0%
511109 TEACHER SALARIES - SPED	48,000	-203	47,797	47,796.81	.00	.00	100.0%
511129 PSYCHOLOGIST SALARIES	5,200	-260	4,940	4,940.00	.00	.00	100.0%
512029 SECRETARY SALARIES - SPED	1,770	262	2,032	2,032.22	.00	.00	100.0%
512079 PARA SALARIES - SPED	72,500	4,858	77,358	81,594.45	.00	-4,236.62	105.5%
512089 CLINICAL SUPPORT SPECIALIST-	28,320	-28,320	0	.00	.00	.00	.0%
512099 OT/PT SALARIES	36,000	-6,652	29,348	29,347.88	.00	.00	100.0%
532309 PROF SERVICES - OTHER - SPED	110,000	-1,235	108,765	272,209.31	.00	-163,444.36	250.3%
561109 INSTRUCT SUPPLIES - SPED	300	244	544	544.16	.00	.00	100.0%
TOTAL SUMMER SCHOOL - SPED	320,212	-49,428	270,784	438,464.83	.00	-167,680.98	161.9%
2140 PSYCHOLOGICAL SERVICES							
511129 PSYCHOLOGIST SALARIES	1,645,698	0	1,645,698	964,903.35	704,722.15	-23,927.50	101.5%
561109 INSTRUCT SUPPLIES - SPED	25,000	-4,800	20,200	19,448.63	.00	751.37	96.3%
TOTAL PSYCHOLOGICAL SERVICES	1,670,698	-4,800	1,665,898	984,351.98	704,722.15	-23,176.13	101.4%
2150 SPEECH PATHOLOGY							
511139 SPEECH CLINICIAN SALARIES	1,474,285	146,464	1,620,749	933,846.33	685,630.55	1,272.12	99.9%
532309 PROF SERVICES - OTHER - SPED	75,000	0	75,000	13,463.75	22,211.25	39,325.00	47.6%
543009 REPAIRS & MAINT - SPED	400	0	400	739.99	75.00	-414.99	203.7%
561109 INSTRUCT SUPPLIES - SPED	6,000	4,800	10,800	10,873.04	.00	-73.04	100.7%
573009 EQUIPMENT - SPED	5,000	0	5,000	1,279.98	440.00	3,280.02	34.4%
TOTAL SPEECH PATHOLOGY	1,560,685	151,264	1,711,949	960,203.09	708,356.80	43,389.11	97.5%
2700 TRANSPORTATION							

YEAR-TO-DATE BUDGET REPORT

FOR 2025 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
551109 IN TOWN TRANSPORT - SPED	3,050,746	0	3,050,746	1,630,478.47	1,525,158.02	-104,890.49	103.4%
551609 OUT OF TOWN TRANSPORT - SPED	3,042,184	0	3,042,184	2,498,928.88	1,892,611.04	-1,349,355.92	144.4%
551709 FIELD TRIPS - SPED	5,000	0	5,000	963.44	4,036.56	.00	100.0%
561109 INSTRUCT SUPPLIES - SPED	0	1,000	1,000	656.87	1,203.60	-860.47	186.0%
TOTAL TRANSPORTATION	6,097,930	1,000	6,098,930	4,131,027.66	3,423,009.22	-1,455,106.88	123.9%
6125 MAGNET TUITION - SPED							
556009 DISTRICT PLACED TUITION - SP	686,299	-686,299	0	.00	.00	.00	.0%
TOTAL MAGNET TUITION - SPED	686,299	-686,299	0	.00	.00	.00	.0%
6170 PUBLIC TUITION - SPED							
556009 DISTRICT PLACED TUITION - SP	2,253,487	1,372,811	3,626,298	3,155,738.46	1,000,650.86	-530,091.32	114.6%
556109 STATE PLACED TUITION - SPED	70,000	100,000	170,000	447,342.26	133,161.62	-410,503.88	341.5%
TOTAL PUBLIC TUITION - SPED	2,323,487	1,472,811	3,796,298	3,603,080.72	1,133,812.48	-940,595.20	124.8%
6180 PRIVATE TUITION - SPED							
556009 DISTRICT PLACED TUITION - SP	9,000,000	586,299	9,586,299	7,500,560.82	3,895,130.55	-1,809,392.37	118.9%
556109 STATE PLACED TUITION - SPED	280,000	0	280,000	337,650.74	237,855.00	-295,505.74	205.5%
TOTAL PRIVATE TUITION - SPED	9,280,000	586,299	9,866,299	7,838,211.56	4,132,985.55	-2,104,898.11	121.3%
TOTAL SPECIAL EDUCATION	37,807,125	1,368,092	39,175,217	29,480,218.29	17,466,388.41	-7,771,389.70	119.8%
GRAND TOTAL	37,807,125	1,368,092	39,175,217	29,480,218.29	17,466,388.41	-7,771,389.70	119.8%

** END OF REPORT - Generated by Lynn Boisvert **



Comptroller's Office | Phone: 860.584.6130

MEMORANDUM
April 22, 2025 Board of Finance Meeting

Office of the Comptroller
FY 2024-2025

To: Diane M. Waldron, Comptroller

From: Robin L. Manuele, Assistant Comptroller *RLM*

Date: April 14, 2025

RE: General Fund Contingency Account FY ending June 30, 2025

Attached herewith is a detailed analysis of the General Fund Reserve Account as of the previous months end.

This information will be provided to you on a monthly basis to update you regarding the reserve account activity and balance.

The July 1st appropriation was \$1,000,000

Year-to-date transfers from the Reserve Account for expenditure purposes:

Balance available for transfers is \$ 592,933

5a. Police – 2023 Bulletproof Vest	\$12,393
5b. Police – 2024 Bulletproof Vest	\$9,871
6a. Comptroller's – CLA Dashboard	\$3,845

Balance available for transfers in 2024-2025 if all items are approved: \$ 566,824

GENERAL FUND CONTINGENCY BALANCE

[illegible]

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	
PAYMENT DUE DATE	04/25/2025
AMOUNT DUE	\$49,941.48
CURRENT BALANCE	\$49,941.48

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT
ENCLOSED \$

CITY OF BRISTOL
ROGER ROUSSEAU
111 N MAIN ST
BRISTOL CT 06010-8112

***NM00000026

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: CITY OF BRISTOL
ACCOUNT NUMBER:

CLOSING DATE03-31-25 CREDIT LIMIT250,000 AVAILABLE CREDIT200,059	PREVIOUS BALANCE92,991.17
	PURCHASES AND OTHER CHARGES50,995.27
	CASH ADVANCES.00
	CREDITS418.51
FOR CUSTOMER SERVICE CALL: 1-800-316-6056 FOR TTY/TDD SERVICE CALL: 1-800-955-8060	PAYMENTS93,626.45-
	LATE PAYMENT CHARGES.00
	CASH ADVANCE FEE.00
	FINANCE CHARGES.00
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121	NEW BALANCE49,941.48
	TOTAL PAYMENT DUE49,941.48
	DISPUTED AMOUNT.00

ACCT. NUMBER:	CITY OF BRISTOL
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COMMERCIAL ACCOUNT ACTIVITY				
CITY OF BRISTOL				TOTAL COMMERCIAL ACTIVITY \$93,626.45CR
ACCOUNTING CODE:				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-10	03-10	75405015069058400140148	PAYMENT RECEIVED -- THANK YOU	59,080.22 PY
03-28	03-28	75405015087076700100040	PAYMENT RECEIVED -- THANK YOU	34,546.23 PY

INDIVIDUAL CARDHOLDER ACTIVITY				
LINDSEY RIVERS		CREDITS	PURCHASES	CASH ADV
		\$328.36	\$5,408.41	\$0.00
TOTAL ACTIVITY				
\$5,080.05				
ACCOUNTING CODE:				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	02-28	55432865059201273348310	AMAZON.COM*XJ56Y2WJ3 AMZN.COM/BILL WA P.O.S.: Food Waste SALES TAX: 0.00	89.90
03-05	03-05	55432865064202940713517	AMAZON MKTPL*C00K201L3 AMZN.COM/BILL WA P.O.S.: ENGINEERING SALES TAX: 0.00	24.74
03-07	03-06	55432865065203410301667	AMAZON MKTPL*AO93W5FK3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	109.95
03-07	03-06	55432865065203417384948	AMAZON MKTPL*QB5MZ5Z63 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	79.98
03-07	03-06	55432865065203432947901	AMAZON MKTPL*8M4SI68E3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	470.00
03-07	03-07	55432865066203600076029	AMAZON MKTPLPLACE PMTS AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	199.92 CR
03-07	03-07	55432865066203617301980	AMAZON MKTPLPLACE PMTS AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	24.99 CR
03-10	03-07	55432865066203736855429	AMAZON MKTPL*MA3QZ8023 AMZN.COM/BILL WA P.O.S.: ENGINEERING SALES TAX: 0.00	114.95
03-10	03-08	55432865067204186717043	AMAZON MKTPL*R412D4VX3 AMZN.COM/BILL WA P.O.S.: Office SALES TAX: 0.00	7.26
03-10	03-09	55432865068204295624808	AMAZON MKTPL*7905K3WY3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	1,107.04
03-10	03-10	55432865069204649144288	AMAZON MKTPL*GZ8R45VA3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	298.56
03-11	03-11	55432865070204949434246	AMAZON MKTPL*U92JI4HX3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	108.48
03-11	03-11	55432865070204950234667	AMAZON MKTPL*Q10341PA3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	340.59
03-13	03-12	55432865071205345072547	AMAZON MKTPL*DA5DJ9PY3 AMZN.COM/BILL WA P.O.S.: ENGINEERING SALES TAX: 0.00	276.04
03-17	03-14	55432865073206133106461	AMAZON MKTPLPLACE PMTS AMZN.COM/BILL WA P.O.S.: ENGINEERING SALES TAX: 0.00	103.45 CR

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-18	03-17	55546505076276130358821	SIGN SOURCE BRISTOL CT	40.00
03-20	03-19	55432865078207675250928	AMAZON MKTPL*IH23Z9183 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	470.00
03-20	03-19	55432865078207705822621	AMAZON MKTPL*5B9WC6KF3 AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	109.95
03-20	03-19	55432865078207734332618	AMAZON MKTPL*9K4BQ9S83 AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	89.90
03-21	03-20	55432865079208071694312	AMAZON MKTPL*G18ER3CZ3 AMZN.COM/BILL WA P.O.S.: Garden SALES TAX: 0.00	166.43
03-26	03-25	55432865084209726573920	AMAZON.COM*YS24G7V83 AMZN.COM/BILL WA P.O.S.: Office SALES TAX: 0.00	13.54
03-26	03-26	55432865085209799292100	AMAZON MKTPL*GO3YG42X3 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	898.63
03-27	03-26	55263525086286182136337	CAB STORE EAST HARTFOR EAST HARTFORD CT	379.99
03-27	03-27	55432865086200188160122	AMAZON MKTPL*BQ15Z8H33 AMZN.COM/BILL WA P.O.S.: litter SALES TAX: 0.00	212.48
Total Purchasing Activity				\$5,080.05

RICHARD BROWN	CREDITS \$0.00	PURCHASES \$479.65	CASH ADV \$0.00	TOTAL ACTIVITY \$479.65
ACCOUNTING CODE:				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	02-27	52707155059010200148367	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: EAST MAIN SALES TAX: 0.00	6.97
03-13	03-11	85353355071510181540661	PAYPAL *EASTERNSTAT EA 4029357733 MA	436.12
03-19	03-19	55432865078207534635186	AMAZON MKTPL*3S9GU75B3 AMZN.COM/BILL WA P.O.S.: 114-8139291-86330 SALES TAX: 0.00	36.56
Total Purchasing Activity				\$479.65

JOSH COREY	CREDITS \$0.00	PURCHASES \$148.60	CASH ADV \$0.00	TOTAL ACTIVITY \$148.60
ACCOUNTING CODE:				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-05	03-03	52707155063010197338470	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: SW SALES TAX: 0.00	76.88
03-12	03-10	52707155070010185475376	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: SW SALES TAX: 0.00	36.75
03-31	03-27	55432865087200663397131	THE HOME DEPOT 6229 BRISTOL CT	34.97
Total Purchasing Activity				\$148.60

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY					
DAVID OAKES		CREDITS \$0.00	PURCHASES \$755.50	CASH ADV \$0.00	TOTAL ACTIVITY \$755.50
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-20	03-20	55432865079207850465670	AMAZON MKTPL*IM08644D3 AMZN.COM/BILL WA P.O.S.: 111-2517046-70018 SALES TAX: 0.00		137.30
03-25	03-24	55548075084097250007531	NEEC SEATTLE WA		75.00
03-31	03-29	55432865088201036680467	AMAZON MKTPL*ET33A8643 AMZN.COM/BILL WA P.O.S.: 111-3903000-33626 SALES TAX: 0.00		543.20
Total Purchasing Activity					\$755.50
H J HASELKAMP JR		CREDITS \$0.00	PURCHASES \$327.67	CASH ADV \$0.00	TOTAL ACTIVITY \$327.67
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-03	02-28	55432865060201455662758	STOP & SHOP 0628 BRISTOL CT P.O.S.: 72 SALES TAX: 0.00		2.99
03-04	03-03	55432865062202427278267	STOP & SHOP 0628 BRISTOL CT P.O.S.: 6 SALES TAX: 0.00		10.00
03-04	03-03	55432865062202458645517	STOP & SHOP 0628 BRISTOL CT P.O.S.: 14 SALES TAX: 0.00		6.68
03-12	03-11	05436845070300167347228	FSP*CCM NEW HAVEN CT P.O.S.: 105390 SALES TAX: 0.00		150.00
03-26	03-25	82711165084500011655229	PELRA* IL VERNON HILLS IL P.O.S.: 27215750 SALES TAX: 0.00		85.00
Total Purchasing Activity					\$254.67
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-04	03-03	55500365063261606846077	CRAVINGS AN AMERICAN E BRISTOL CT		73.00
Total Travel Activity					\$73.00
ROGER ROUSSEAU		CREDITS \$0.00	PURCHASES \$591.50	CASH ADV \$0.00	TOTAL ACTIVITY \$591.50
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-17	03-17	55432865076206919437871	AMAZON.COM*LE0LP8QV3 AMZN.COM/BILL WA P.O.S.: 111-0907841-20226 SALES TAX: 0.00		591.50
Total Purchasing Activity					\$591.50
JENNIFER BRUNOLI		CREDITS \$0.00	PURCHASES \$2,334.60	CASH ADV \$0.00	TOTAL ACTIVITY \$2,334.60
ACCOUNTING CODE:					

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-27	03-26	52704875086175395012265	BATTERIES PLUS #0841 MANCHESTER CT CT P.O.S.: P81312791 SALES TAX: 0.00	2,334.60
Total Purchasing Activity				\$2,334.60
ARIANNA THERRIAULT		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$4,659.33	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$4,659.33		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	03-01	15270215060000726452099	GOOGLE ADS4061600270 MOUNTAIN VIEW CA	140.94
03-03	03-01	55548075061089058112990	PRICE CHOPPER #204 BRISTOL CT	127.59
03-07	03-06	82305095065500003863959	MAKE MUSIC ALL MIDDLETOWN DE	350.00
03-10	03-09	55548075069091899111654	PRICE CHOPPER #204 BRISTOL CT	118.56
03-17	03-15	55548075075094072116922	PRICE CHOPPER #204 BRISTOL CT	19.57
03-18	03-18	15270215077000040676077	FACEBK *SF9RRLQ7L2 MENLO PARK CA P.O.S.: 9354572221324005 SALES TAX: 0.00	900.00
03-18	03-17	55310205077169528544559	SWANK MOTION PICTURES SAINT LOUIS MO P.O.S.: PNCX2ZHNM49FW SALES TAX: 0.00	400.00
03-24	03-24	15270215083000100062053	FACEBK *PNXP7PC8L2 MENLO PARK CA P.O.S.: 9627059330741963 SALES TAX: 0.00	253.67
03-25	03-24	15270215083000225287098	FACEBK *W8VU7PC8L2 MENLO PARK CA P.O.S.: 9627597167354846 SALES TAX: 0.00	56.73
Total Purchasing Activity				\$2,367.06
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-11	03-10	55436875070170703472976	DOUBLETREE HOTELS BRISTOL CT 299362 ARRIVAL: 03-10-25	1,859.00
03-11	03-09	85197015069700132271862	HOMETOWN PIZZA- BRISTO BRISTOL CT P.O.S.: 245223 SALES TAX: 17.07	264.27
03-19	03-18	55436875078150786458235	DOUBLETREE HOTELS BRISTOL CT 307969 ARRIVAL: 03-18-25	169.00
Total Travel Activity				\$2,292.27
ERICA CABIYA		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$13.46	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$13.46		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-06	03-06	55432865065203304183692	AMAZON.COM*LA4JQ6C63 AMZN.COM/BILL WA P.O.S.: 111-9253951-87258 SALES TAX: 0.00	13.46
Total Purchasing Activity				\$13.46

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY					
MICHAEL DINICE		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$532.46	\$0.00	\$532.46
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-06	03-06	55432865065203302022959	AMAZON MKTPL*I67EV7FL3 AMZN.COM/BILL WA P.O.S.: 111-0791379-78442 SALES TAX: 0.00	9.99	
03-07	03-06	55432865065203541192159	AMAZON MKTPL*8U78P4TL3 AMZN.COM/BILL WA P.O.S.: 111-4542149-89386 SALES TAX: 0.00	15.19	
03-10	03-09	55432865068204422276100	AMAZON MKTPL*OW2GA46J3 AMZN.COM/BILL WA P.O.S.: 111-6379757-16378 SALES TAX: 0.00	77.40	
03-12	03-11	55432865070205158652824	AMAZON MKTPL*1L53A9FX3 AMZN.COM/BILL WA P.O.S.: 111-5640746-48682 SALES TAX: 0.00	133.99	
03-13	03-12	55432865071205345169038	AMAZON MKTPL*FX8NX2V03 AMZN.COM/BILL WA P.O.S.: 111-3988952-73610 SALES TAX: 0.00	126.95	
03-13	03-13	55432865072205587194404	AMAZON MKTPL*5X8ET28K3 AMZN.COM/BILL WA P.O.S.: 111-8281281-50154 SALES TAX: 0.00	38.98	
03-18	03-17	55263525077276554465746	HARBOR FREIGHT TOOLS31 BRISTOL CT	129.96	
Total Purchasing Activity				\$532.46	
MARCO PALMERI		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$4,059.85	\$0.00	\$4,059.85
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-10	03-08	12302025067001917137023	INDEED USI25-01177413 AUSTIN TX P.O.S.: f342747f-a2e4-463d-b053-d SALES TAX: 3.61	364.53	
03-13	03-12	55432865071205361166793	AMAZON.COM*3K6LT1D93 AMZN.COM/BILL WA P.O.S.: Core - DOH SALES TAX: 0.00	26.98	
03-13	03-12	55432865071205376467426	AMAZON MKTPL*RC2Y92493 AMZN.COM/BILL WA P.O.S.: PER CAPITA SALES TAX: 0.00	379.00	
03-13	03-12	55432865071205378077488	AMAZON MKTPL*981AW1T13 AMZN.COM/BILL WA P.O.S.: PER CAPITA SALES TAX: 0.00	23.99	
03-13	03-12	55432865071205409000475	AMAZON MKTPL*VL4JL84C3 AMZN.COM/BILL WA P.O.S.: PER CAPITA SALES TAX: 0.00	39.95	
03-13	03-12	55432865071205422528221	AMAZON MKTPL*SP3Q44CL3 AMZN.COM/BILL WA P.O.S.: PER CAPITA SALES TAX: 0.00	44.31	
03-14	03-13	82305095073500000064148	COLUMN PUBLIC NOTICE WASHINGTON DC	339.81	
03-17	03-16	82305095075000015345572	CANVA* I04457-33705985 CAMDEN DE	360.00	
03-18	03-17	72703635076224579887255	BVD*BEENVERIFIED.COM NEW YORK NY	52.96	
03-19	03-18	55309595078120662037328	THE HARTFORD COURANT HARTFORD CT P.O.S.: 29802025031809333 SALES TAX: 0.00	23.96	
03-20	03-19	55432865078207644774826	AMAZON MKTPL*X02EW5XW3 AMZN.COM/BILL WA P.O.S.: PER CAPITA SALES TAX: 0.00	303.24	
03-20	03-20	55432865079207873062413	AMAZON MKTPL*RT6NQ7LS3 AMZN.COM/BILL WA P.O.S.: cdcy4 SALES TAX: 0.00	290.09	

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-21	03-20	55432865079208011134676	AMAZON MKTPL*T144A05B3 AMZN.COM/BILL WA P.O.S.: CDCY4 PROG SUP SALES TAX: 0.00	175.95
03-21	03-20	55432865079208013523926	AMAZON MKTPL*KN7703573 AMZN.COM/BILL WA P.O.S.: cdcy4 SALES TAX: 0.00	49.98
03-21	03-20	55432865079208047385995	AMAZON MKTPL*UL5HJ0DR3 AMZN.COM/BILL WA P.O.S.: cdcy4 SALES TAX: 0.00	247.40
03-24	03-21	55432865080208412824088	AMAZON MKTPL*0P4PA4T53 AMZN.COM/BILL WA P.O.S.: marco/core SALES TAX: 0.00	40.88
03-24	03-24	55432865083209249354288	AMAZON MKTPL*P25HB9O13 AMZN.COM/BILL WA P.O.S.: PER CAPITA SALES TAX: 0.00	47.78
03-26	03-26	55432865085209806848332	AMAZON MKTPL*OH9209RP3 AMZN.COM/BILL WA P.O.S.: CDCY4 PROG SUP SALES TAX: 0.00	1,079.40
03-27	03-27	55432865086200225144436	AMAZON MKTPL*XK8RE4863 AMZN.COM/BILL WA P.O.S.: core/vanessa prog SALES TAX: 0.00	22.87
03-27	03-26	75369435085434801419528	THE UPS STORE 5290 BRISTOL CT P.O.S.: V5290-2925032618232832537 SALES TAX: 0.00	27.03
03-31	03-29	55432865088200927188705	AMAZON MKTPL*PW0CW5283 AMZN.COM/BILL WA P.O.S.: ENVIRONMENTAL SALES TAX: 0.00	38.17
03-31	03-30	55432865089201436221978	AMAZON MKTPL*XY06N1ML3 AMZN.COM/BILL WA P.O.S.: sch hlth chippens SALES TAX: 0.00	61.58
03-31	03-31	55432865090201484901726	AMAZON MKTPL*DR77P7RD3 AMZN.COM/BILL WA P.O.S.: SCH HLTH KARLI SALES TAX: 0.00	19.99
Total Purchasing Activity				\$4,059.85

HARLEY GRAIME

CREDITS\$0.00PURCHASES\$222.57CASH ADV\$0.00TOTAL ACTIVITY\$222.57

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-05	03-04	55506295063262444774011	CARDIO PARTNERS INC DUBLIN OH P.O.S.: PO 063782940317 SALES TAX: 3.00	75.11
03-06	03-05	55432865064203172112428	AMAZON MKTPL*BM1VJ5U13 AMZN.COM/BILL WA P.O.S.: HG 03052025 SALES TAX: 0.00	53.86
03-24	03-21	55432865080208341833762	AMAZON MKTPL*QF9TZ1HP3 AMZN.COM/BILL WA P.O.S.: TRAIN 042025 SALES TAX: 0.00	93.60
Total Purchasing Activity				\$222.57

JAMES DIVIRGILIO JR

CREDITS\$0.00PURCHASES\$1,574.86CASH ADV\$0.00TOTAL ACTIVITY\$1,574.86

ACCOUNTING CODE:

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	02-28	55432865059201303972279	AMAZON MKTPL*1T0IT9543 AMZN.COM/BILL WA P.O.S.: 113-4355118-10530 SALES TAX: 0.00	18.00
03-17	03-13	52707155073010200305035	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: JIM SALES TAX: 0.00	314.94
03-24	03-21	55432865080208314433350	AMAZON MKTPL*6K3BC0GD3 AMZN.COM/BILL WA P.O.S.: 113-8598629-87506 SALES TAX: 0.00	23.18
03-24	03-22	55432865081208556371390	AMAZON MKTPL*Y21WM3I73 AMZN.COM/BILL WA P.O.S.: 113-9661288-02778 SALES TAX: 0.00	29.16
03-24	03-24	55432865083209191266324	AMAZON MKTPL*HN0TI4JI3 AMZN.COM/BILL WA P.O.S.: 113-7547001-07450 SALES TAX: 0.00	52.24
03-25	03-25	55432865084209527421428	AMAZON MKTPL*QJ3LV7453 AMZN.COM/BILL WA P.O.S.: 113-6968000-98634 SALES TAX: 0.00	83.98
03-25	03-25	55432865084209528946951	AMAZON MKTPL*X01NO15O3 AMZN.COM/BILL WA P.O.S.: 113-4659955-09130 SALES TAX: 0.00	11.59
Total Purchasing Activity				\$533.09
Fleet Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	02-28	55126855060258428501564	THE KING OF COVERS MANCHESTER CT	607.68
03-06	03-05	02305375065000543091330	TRACTOR SUPPLY #1493 FARMINGTON CT	19.99
Total Fleet Activity				\$627.67
Miscellaneous Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-11	03-10	12302025069000151663080	BOSCH AUTOMOTIVE SERVI PLYMOUTH MI	414.10
Total Miscellaneous Activity				\$414.10
JUSTIN MALLEY		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$223.26	\$0.00
		TOTAL ACTIVITY		
		\$223.26		
ACCOUNTING CODE:				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-18	03-17	55309595077120191083687	THE HARTFORD COURANT HARTFORD CT P.O.S.: 29802025031710584 SALES TAX: 0.00	23.96
03-18	03-17	82305095077500004840416	COLUMN PUBLIC NOTICE WASHINGTON DC	199.30
Total Purchasing Activity				\$223.26
SARA BIANCHI		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$802.29	\$0.00
		TOTAL ACTIVITY		
		\$802.29		
ACCOUNTING CODE:				

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-03	02-28	55432865059201237235595	AMAZON MKTPL*1M4175KK3 AMZN.COM/BILL WA P.O.S.: 113-9563337-12770 SALES TAX: 0.00	39.99	
03-03	02-28	55432865059201237309861	AMAZON.COM*5E6OS67K3 AMZN.COM/BILL WA P.O.S.: 112-3109958-54666 SALES TAX: 0.00	71.23	
03-07	03-07	55432865066203618464332	AMAZON MKTPL*6I2UG2HN3 AMZN.COM/BILL WA P.O.S.: 113-7502961-53266 SALES TAX: 0.00	36.95	
03-10	03-07	55432865066203836291210	AMAZON MKTPL*PZ07E63F3 AMZN.COM/BILL WA P.O.S.: 113-8290831-19458 SALES TAX: 0.00	371.88	
03-11	03-10	55432865069204821716549	AMAZON MKTPL*YV7C185S3 AMZN.COM/BILL WA P.O.S.: 113-1508596-51362 SALES TAX: 0.00	282.24	
Total Purchasing Activity				\$802.29	
MARK MORELLO		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$25.00	\$0.00	\$25.00
ACCOUNTING CODE:					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-03	03-01	55432865060201687169036	E-Z*PASSNY REBILL 800-333-8655 NY	25.00	
Total Travel Activity				\$25.00	
ERICA BENOIT		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$56.00	\$0.00	\$56.00
ACCOUNTING CODE:					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-18	03-17	05314615076300234049888	DEES CLEANERS & LAUNDR BRISTOL CT	56.00	
Total Travel Activity				\$56.00	
RICHARD HART		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$648.49	\$0.00	\$648.49
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-31	03-28	55432865087200694324104	LOWES #02910* SOUTHLINGTON CT P.O.S.: Engine 4 SALES TAX: 0.00	599.00	
Total Purchasing Activity				\$599.00	
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-05	03-04	82711165063000012532126	SUGARWOD BIRMINGHAM AL	49.49	
Total Travel Activity				\$49.49	

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INDIVIDUAL CARDHOLDER ACTIVITY					
DAWN NIELSEN		CREDITS \$0.00	PURCHASES \$63.06	CASH ADV \$0.00	TOTAL ACTIVITY \$63.06
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-12	03-12	55432865071205267108881	AMAZON MKTPL*HM40I6O63 AMZN.COM/BILL WA P.O.S.: 112-1145645-71994 SALES TAX: 0.00		27.06
03-24	03-22	82305095082500009223678	QR.IO GENERATOR NEWARK DE		35.00
Total Purchasing Activity					\$62.06
Miscellaneous Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-03	03-01	55432865060201789228771	APPLE.COM/BILL 866-712-7753 CA		1.00
Total Miscellaneous Activity					\$1.00
ERIC EVANS		CREDITS \$0.00	PURCHASES \$340.00	CASH ADV \$0.00	TOTAL ACTIVITY \$340.00
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-21	03-20	82300095080500001098638	AJ TEK CORPORATION OAKVILLE ON		90.00
03-28	03-27	85500395086900014039224	GMIS LEANDER TX P.O.S.: 4y3vUwpHQhql7FDRI SALES TAX: 19.05		250.00
Total Purchasing Activity					\$340.00
CRAIG KASPARIAN		CREDITS \$0.00	PURCHASES \$340.00	CASH ADV \$0.00	TOTAL ACTIVITY \$340.00
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-27	03-27	55310205086175251024239	GRIMCO INC ST. LOUIS MO P.O.S.: 365507847 SALES TAX: 0.00		340.00
Total Purchasing Activity					\$340.00
THOMAS DENOTO		CREDITS \$0.00	PURCHASES \$666.00	CASH ADV \$0.00	TOTAL ACTIVITY \$666.00
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-13	03-11	55420595071630194150937	CONSUMER PROT LICENSE HARTFORD CT P.O.S.: D229518809 SALES TAX: 0.00		333.00
03-14	03-12	55420595072630111689875	CONSUMER PROT LICENSE HARTFORD CT P.O.S.: W229584894 SALES TAX: 0.00		333.00
Total Purchasing Activity					\$666.00

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY					
MAYOR JEFF CAGGIANO		CREDITS \$0.00	PURCHASES \$14.00	CASH ADV \$0.00	TOTAL ACTIVITY \$14.00
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-27	03-26	55309595086124446032464	THE HARTFORD COURANT HARTFORD CT P.O.S.: 29802025032606515 SALES TAX: 0.00		14.00
Total Purchasing Activity					\$14.00
ALYSHA PIROG		CREDITS \$0.00	PURCHASES \$123.49	CASH ADV \$0.00	TOTAL ACTIVITY \$123.49
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-31	03-29	55432865088200998242241	CHEWY.COM 800-672-4399 FL		123.49
Total Purchasing Activity					\$123.49
RAELYNNE ANDREWS		CREDITS \$0.00	PURCHASES \$293.39	CASH ADV \$0.00	TOTAL ACTIVITY \$293.39
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-12	03-12	55432865071205259921556	AMAZON MKTPL*5K3PI7L33 AMZN.COM/BILL WA P.O.S.: 111-9397918-25842 SALES TAX: 0.00		34.19
Total Purchasing Activity					\$34.19
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-04	03-03	55436875063160639748556	SLEEP INN MIDDLETOWN NY 8880304040	ARRIVAL: 03-02-25	259.20
Total Travel Activity					\$259.20
MADISON FOSTERVOLD		CREDITS \$0.00	PURCHASES \$0.01	CASH ADV \$0.00	TOTAL ACTIVITY \$0.01
ACCOUNTING CODE:					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-31	03-29	55436875089160894003457	HILTON HOTELS MANCHESTER NH 03967616	ARRIVAL: 03-26-25	0.01
Total Travel Activity					\$0.01
AMRY SHELBY		CREDITS \$0.00	PURCHASES \$732.72	CASH ADV \$0.00	TOTAL ACTIVITY \$732.72
ACCOUNTING CODE:					

ACCT. NUMBER:

CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-13	03-12	55432865071205466118350	AMAZON.COM*S43GL8JM3 AMZN.COM/BILL WA P.O.S.: 113-4565880-87538 SALES TAX: 0.00	679.44
03-28	03-27	05416015086141004226860	WAL-MART #2719 BRISTOL CT	26.64
03-28	03-27	55483825087008186712211	WAL-MART #2897 SOUTHLINGTON CT	26.64
Total Purchasing Activity				\$732.72

RAYMOND ROGOZINSKI**CREDITS**
\$0.00**PURCHASES**
\$419.66**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$419.66**ACCOUNTING CODE:****Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-05	03-04	52653845063714846061249	RIEKER INC 6105002000 PA	116.66
03-11	03-10	25140615070056337212724	PGV*SOUTHLINGTON CLERK SOUTHLINGTON CT P.O.S.: 14029703 SALES TAX: 0.00	103.00
03-17	03-14	82711165073500010182186	WWW.APWA.NET KANSAS CITY MO P.O.S.: 000877413 SALES TAX: 0.00	100.00
03-25	03-24	82711165083500011641634	WWW.APWA.NET KANSAS CITY MO P.O.S.: 000881537 SALES TAX: 0.00	100.00
Total Purchasing Activity				\$419.66

LISA ZIOGAS**CREDITS**
\$0.00**PURCHASES**
\$5,139.24**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$5,139.24**ACCOUNTING CODE:****Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-03	55432865062202543153832	AMAZON MKTPL*FD2YY7CY3 AMZN.COM/BILL WA P.O.S.: 112-0032406-47634 SALES TAX: 0.00	71.89
03-04	03-04	55432865063202615162181	COMCAST BOSTON 800-266-2278 NH	190.78
03-05	03-04	55432865063202840838951	AMAZON MKTPL*GF2KF0CQ3 AMZN.COM/BILL WA P.O.S.: 113-8219750-48930 SALES TAX: 0.00	17.95
03-07	03-05	55506295065264444753217	AED SUPERSTORE WOODRUFF WI P.O.S.: PO 063218447575 SALES TAX: 64.40	1,610.00
03-10	03-07	55369285066265551073980	CONNECTICUT POLICE WETHERSFIELD CT	130.00
03-10	03-08	55432865067204119649057	AMAZON.COM*7Y8DZ2WR3 AMZN.COM/BILL WA P.O.S.: 112-2721533-99890 SALES TAX: 0.00	735.00
03-17	03-13	55420365073630129588413	SAFE KIDS WORLDWIDE SILVER SPRING DC P.O.S.: J1527392012 SALES TAX: 0.00	55.00
03-18	03-17	55309595077120191081848	THE HARTFORD COURANT HARTFORD CT P.O.S.: 29802025031710502 SALES TAX: 0.00	0.23
03-20	03-19	02305375079000569685977	USPS PO 0806460110 BRISTOL CT P.O.S.: None SALES TAX: 0.00	14.40
03-21	03-20	55432865079208118268765	AMAZON MKTPL*U27XL83Z3 AMZN.COM/BILL WA P.O.S.: 112-6338699-33130 SALES TAX: 0.00	13.98

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-24	03-22	55432865081208553970061	AMAZON MKTPL*1O6O11VW3 AMZN.COM/BILL WA P.O.S.: 113-3710776-16226 SALES TAX: 0.00	199.98
03-24	03-22	55432865081208709331630	AMAZON MKTPL*HP0SN0643 AMZN.COM/BILL WA P.O.S.: 113-9208623-11938 SALES TAX: 0.00	35.89
03-25	03-24	82305095083500032484478	SQSP* INV174979224 NEW YORK NY	204.19
03-26	03-25	55432865084209706019902	AMAZON MKTPL*0U4RR9493 AMZN.COM/BILL WA P.O.S.: 113-6070821-59242 SALES TAX: 0.00	8.49
03-26	03-26	55432865085209817727822	ULINE *SHIP SUPPLIES 800-295-5510 WI P.O.S.: LISA SALES TAX: 0.00	135.68
03-26	03-26	55432865085209853979675	AMAZON.COM*8W6XF8Y73 AMZN.COM/BILL WA P.O.S.: 113-0819762-13242 SALES TAX: 0.00	23.18
03-27	03-26	55432865085209976690498	AMAZON MKTPL*NV9RY5OJ3 AMZN.COM/BILL WA P.O.S.: 113-0444530-76578 SALES TAX: 0.00	41.44
03-27	03-27	55432865086200157111668	COMCAST BOSTON 800-266-2278 NH P.O.S.: 8773400131153652 SALES TAX: 0.00	151.16
Total Purchasing Activity				\$3,639.24

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-19	03-18	82305095078500003004666	SP CRASH DATA GROUP RANCHO CALIFO CA	1,500.00
Total Fleet Activity				\$1,500.00

BRISTOL SENIOR CENTER	CREDITS \$40.71	PURCHASES \$7,474.43	CASH ADV \$0.00	TOTAL ACTIVITY \$7,433.72
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ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	02-28	02305375060000597651158	BJS WHOLESALE #0203 SOUTHINGTON CT	64.43
03-03	02-28	05436845060000352029852	DOLLAR TREE BRISTOL CT	37.50
03-03	03-01	55432865060201780986393	AMAZON.COM*AV6PR5UF3 AMZN.COM/BILL WA P.O.S.: 112-0341152-32546 SALES TAX: 0.00	22.58
03-04	03-03	02305375063000577864109	BJS WHOLESALE #0203 SOUTHINGTON CT	413.31
03-04	03-03	55432865062202433975054	AMAZON MKTPL*8O0WN1UL3 AMZN.COM/BILL WA P.O.S.: 112-1272413-62994 SALES TAX: 0.00	40.71
03-04	03-03	55432865063202587262753	SHOPRITE SOUTHNGTON S1 SOUTHINGTON CT P.O.S.: 26 SALES TAX: 0.00	52.29
03-05	03-04	02305375064000560668300	USPS PO 0834040810 BRISTOL CT P.O.S.: None SALES TAX: 0.00	292.00
03-05	03-05	55432865064203007237127	AMAZON MKTPL*DA5EZ9Y93 AMZN.COM/BILL WA P.O.S.: 112-8892114-90402 SALES TAX: 0.00	17.26
03-06	03-05	55432865065203238109714	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 10 SALES TAX: 0.00	10.97
03-06	03-06	55432865065203271162455	AMAZON MKTPL*A30D77QN3 AMZN.COM/BILL WA P.O.S.: 112-1650573-04674 SALES TAX: 0.00	68.49

ACCT. NUMBER:

CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-07	03-06	55483825066007488760204	WAL-MART #2719 BRISTOL CT	47.49
03-10	03-07	02305375067000608278135	BJS WHOLESALE #0203 SOUTHINGTON CT	403.12
03-10	03-07	02305375067000608278218	BJS WHOLESALE #0203 SOUTHINGTON CT	221.47
03-10	03-10	55432865069204602307476	AMAZON MKTPL*XW4P818V3 AMZN.COM/BILL WA P.O.S.: 112-4201371-64066 SALES TAX: 0.00	18.59
03-11	03-10	55432865070204884250342	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 2 SALES TAX: 0.00	239.58
03-11	03-10	55432865070204884250474	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 63 SALES TAX: 0.00	177.58
03-12	03-11	02305375071000574694392	BJS WHOLESALE #0203 SOUTHINGTON CT	98.91
03-12	03-11	55432865070205033068402	AMAZON MKTPL*X13SV9VK3 AMZN.COM/BILL WA P.O.S.: 112-0797881-78890 SALES TAX: 0.00	12.99
03-12	03-11	55432865071205212742297	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 57 SALES TAX: 0.00	58.25
03-13	03-12	05436845072400041761095	WAL-MART #2719 BRISTOL CT P.O.S.: 000000235462 SALES TAX: 0.00	61.86
03-13	03-12	55432865072205531131452	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 14 SALES TAX: 0.00	26.06
03-17	03-14	02305375074000621871743	BJS WHOLESALE #0203 SOUTHINGTON CT	475.03
03-17	03-14	05436845074400045015041	WAL-MART #2719 BRISTOL CT P.O.S.: 000000283361 SALES TAX: 0.00	195.26
03-17	03-14	55432865074206214509046	SHOPRITE SOUTHNGTON S1 SOUTHINGTON CT P.O.S.: 50 SALES TAX: 0.00	42.81
03-17	03-14	55500365073272915011228	GRIZZLY INDUSTRIAL PHO BELLINGHAM WA P.O.S.: 012004954 SALES TAX: 0.01	16.65
03-18	03-17	55432865076207037203104	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 112-1272413-62994 SALES TAX: 0.00	40.71 CR
03-19	03-18	55432865077207445010421	AMAZON MKTPL*BZ5YG0EM3 AMZN.COM/BILL WA P.O.S.: 112-8822417-49666 SALES TAX: 0.00	34.78
03-19	03-18	55548075078095114093273	PRICE CHOPPER #204 BRISTOL CT	25.98
03-20	03-19	02305375079000569687205	BJS WHOLESALE #0203 SOUTHINGTON CT	62.04
03-20	03-19	55432865078207676020007	AMAZON MKTPL*SR0UI9HO3 AMZN.COM/BILL WA P.O.S.: 112-8225520-57554 SALES TAX: 0.00	40.71
03-21	03-20	55432865080208157535147	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 24 SALES TAX: 0.00	40.24
03-24	03-21	02305375081000624440059	BJS WHOLESALE #0203 SOUTHINGTON CT	492.88
03-24	03-21	02305375081000624440133	BJS WHOLESALE #0203 SOUTHINGTON CT	11.98
03-24	03-21	55432865081208502691800	SHOPRITE SOUTHNGTON S1 SOUTHINGTON CT P.O.S.: 53 SALES TAX: 0.00	20.43
03-25	03-24	02305375084000558640291	BJS WHOLESALE #0203 SOUTHINGTON CT	49.90
03-25	03-24	55432865084209468092220	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 5 SALES TAX: 0.00	44.28

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-28	03-27	05436845087000348772580	DOLLAR TREE BRISTOL CT	337.50
03-28	03-27	55432865086200399638494	AMAZON MKTPL*PT11Y2NN3 AMZN.COM/BILL WA P.O.S.: 112-9671287-10546 SALES TAX: 0.00	74.40
03-28	03-26	55446415086070492538570	RESTAURANT DEPOT WATERBURY CT P.O.S.: 8209433 SALES TAX: 0.00	481.33
03-28	03-27	55500365086286833009747	GRIZZLY INDUSTRIAL PHO BELLINGHAM WA P.O.S.: 012017404 SALES TAX: 0.04	43.28
03-31	03-28	02305375088000622726122	BJ'S WHOLESALE #0203 SOUTHLINGTON CT	592.62
Total Purchasing Activity				\$5,426.83

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-06	03-05	55506295064263500518499	DATTCO, INC. NEW BRITAIN CT P.O.S.: PO 064695150176 SALES TAX: 22.27	372.90
03-10	03-07	55420595067630133279769	CT TRANSIT INTERNET HARTFORD CT	1,400.00
03-26	03-25	55500365085284880922400	CRAVINGS AN AMERICAN E BRISTOL CT	233.99
Total Travel Activity				\$2,006.89

DIANE WALDRON	CREDITS \$0.00	PURCHASES \$6,390.83	CASH ADV \$0.00	TOTAL ACTIVITY \$6,390.83
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ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-06	03-05	05436845064300163737453	FSP*GFOA-CT GUILFORD CT	70.00
03-06	03-05	05436845064300163737529	FSP*GFOA-CT GUILFORD CT	70.00
03-06	03-05	05436845064300163737602	FSP*GFOA-CT GUILFORD CT	70.00
03-07	03-06	05436845065300164073295	FSP*GFOA-CT GUILFORD CT	70.00
03-10	03-10	55432865069204612156848	AMAZON MKTPL*0B6RR9CH3 AMZN.COM/BILL WA P.O.S.: 112-1890423-27682 SALES TAX: 0.00	99.88
Total Purchasing Activity				\$379.88

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-24	03-21	55547505080121948046106	VANILLAGIFT.COM ATLANTA GA	6,010.95
Total Miscellaneous Activity				\$6,010.95

BRISTOL FIRE DEPT	CREDITS \$49.44	PURCHASES \$151.53	CASH ADV \$0.00	TOTAL ACTIVITY \$102.09
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ACCOUNTING CODE:

ACCT. NUMBER:

CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-06	03-05	55432865064203141792284	AMAZON.COM AMZN.COM/BILL WA P.O.S.: 113-4165831-20522 SALES TAX: 0.00	49.44 CR
03-14	03-13	51742955073059884128629	AMERICAN HEART SHOPCPR DALLAS TX	99.90
03-14	03-14	55432865073205840928670	AMAZON MKTPL*C33MC44X3 AMZN.COM/BILL WA P.O.S.: 111-3795859-90554 SALES TAX: 0.00	34.98
03-25	03-24	75369435083422900870685	THE UPS STORE 5290 BRISTOL CT P.O.S.: V5290-2925032418122864407 SALES TAX: 0.00	16.65
Total Purchasing Activity				\$102.09

ALEC IURATO	CREDITS \$0.00	PURCHASES \$1,047.52	CASH ADV \$0.00	TOTAL ACTIVITY \$1,047.52
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ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-11	03-10	55436875070170707516166	MSP POD 5 CRISP AND GR PHILADELPHIA PA P.O.S.: ed8ee4762970890c2 SALES TAX: 0.00	6.00
03-12	03-10	55432865070205014206427	TST*MALIBU FARM LIDO NEWPORT BEACH CA P.O.S.: lpnpCpd9hS/DJ2EtJ SALES TAX: 3.10	51.10
03-13	03-11	55436875071260712660064	HILTON MIX LOUNGE ANAHEIM CA P.O.S.: 89587430 SALES TAX: 2.14	29.74
03-13	03-11	55436875071260712662813	HILTON STARBUCKS ANAHEIM CA P.O.S.: 89567092 SALES TAX: 0.69	9.64
03-13	03-11	55436875071260712663282	HILTON STARBUCKS ANAHEIM CA P.O.S.: 89566088 SALES TAX: 1.00	13.95
03-14	03-13	55310205072166692631191	RUTH'S CHRIS 0227337 ANAHEIM CA	24.17
03-14	03-12	55436875072260723876013	HILTON STARBUCKS ANAHEIM CA P.O.S.: 89565227 SALES TAX: 0.85	11.80
03-14	03-12	55436875072260723879702	HILTON MIX RESTAURANT ANAHEIM CA P.O.S.: 89618833 SALES TAX: 2.60	36.20
03-14	03-12	55436875072260723882581	HILTON HOTELS RM SERV ANAHEIM CA P.O.S.: 89593730 SALES TAX: 0.93	12.93
03-17	03-14	55432865074206314640873	STARBUCKS T2 231A LAX LOS ANGELES CA P.O.S.: 83270 SALES TAX: 1.69	19.49
03-17	03-13	55436875073260734638419	SAVOR FB ANAHEIM CA	32.32
03-17	03-13	55436875073260737477963	HILTON MIX LOUNGE ANAHEIM CA P.O.S.: 89580396 SALES TAX: 2.51	34.91
03-17	03-13	55436875073260737478896	HILTON STARBUCKS ANAHEIM CA P.O.S.: 89567381 SALES TAX: 1.00	13.95
03-17	03-14	55436875074280743474787	HILTON ANAHEIM ANAHEIM CA 4302704 ARRIVAL: 03-10-25	675.51
03-17	03-14	82305095073500025764730	LYFT *RIDE FRI 7AM SAN FRANCISCO CA P.O.S.: 2059836282156044382 SALES TAX: 4.10	75.81
Total Travel Activity				\$1,047.52

ACCT. NUMBER:

CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY**STEPHEN BYNUM****CREDITS**
\$0.00**PURCHASES**
\$4,935.89**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$4,935.89**ACCOUNTING CODE:****Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-03	55548075063089738101437	PRICE CHOPPER #204 BRISTOL CT	63.79
03-05	03-04	05436845064000336618511	DOLLAR TREE BRISTOL CT	22.50
03-05	03-04	55432865063202890361565	AMAZON MKTPL*7W6HF8SI3 AMZN.COM/BILL WA P.O.S.: 112-7824311-34970 SALES TAX: 0.00	17.99
03-05	03-05	55432865064202977251720	AMAZON MKTPL*AR5CS2E03 AMZN.COM/BILL WA P.O.S.: 112-7189510-46050 SALES TAX: 0.00	146.64
03-05	03-05	55432865064202977313660	AMAZON MKTPL*OK8OX48Y3 AMZN.COM/BILL WA P.O.S.: 112-0790155-09626 SALES TAX: 0.00	54.89
03-05	03-05	55432865064203002405307	AMAZON MKTPL*RP4FI8XW3 AMZN.COM/BILL WA P.O.S.: 112-2442603-49866 SALES TAX: 0.00	92.60
03-06	03-05	55548075065090475092969	PRICE CHOPPER #204 BRISTOL CT	50.23
03-06	03-05	55548075065090475092977	PRICE CHOPPER #204 BRISTOL CT	102.94
03-06	03-05	55548075065090475092985	PRICE CHOPPER #204 BRISTOL CT	201.95
03-11	03-10	55432865069204820111924	AMAZON.COM*G41PR9ZM3 AMZN.COM/BILL WA P.O.S.: 112-3783828-67730 SALES TAX: 0.00	15.99
03-11	03-11	55432865070204899703921	AMAZON MKTPL*JW1WP6HB3 AMZN.COM/BILL WA P.O.S.: 112-5171159-97826 SALES TAX: 0.00	216.76
03-11	03-11	55432865070204913829496	AMAZON MKTPL*MM47P13Q3 AMZN.COM/BILL WA P.O.S.: 112-4875954-37674 SALES TAX: 0.00	18.98
03-12	03-11	55432865071205212742875	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 111 SALES TAX: 0.00	31.96
03-12	03-12	55432865071205235425490	AMAZON MKTPL*FQ45L8YG3 AMZN.COM/BILL WA P.O.S.: 112-2394112-20290 SALES TAX: 0.00	34.96
03-12	03-12	55432865071205235837868	AMAZON MKTPL*KG80F73G3 AMZN.COM/BILL WA P.O.S.: 112-6188380-29202 SALES TAX: 0.00	8.81
03-12	03-11	55548075071092588095113	PRICE CHOPPER #204 BRISTOL CT	86.97
03-13	03-12	55548075072092955096214	PRICE CHOPPER #204 BRISTOL CT	149.19
03-14	03-13	55432865072205755466170	AMAZON MKTPL*HW9L66XO3 AMZN.COM/BILL WA P.O.S.: 112-9974244-65906 SALES TAX: 0.00	66.17
03-14	03-13	55548075073093326098383	PRICE CHOPPER #204 BRISTOL CT	57.07
03-17	03-15	55432865074206430613119	AMAZON MKTPL*YG7V85JO3 AMZN.COM/BILL WA P.O.S.: 112-1054435-33602 SALES TAX: 0.00	24.60
03-20	03-19	55506295079278800236454	THE CONNECTICUT WOMENS HAMDEN CT P.O.S.: 202390999258 SALES TAX: 0.00	70.00
03-20	03-19	55548075079095493093646	PRICE CHOPPER #204 BRISTOL CT	67.99
03-24	03-20	51043235081067556077381	PAYPAL *JAYMAIAATHL JA 4029357733 CA P.O.S.: 55607738 SALES TAX: 145.93	2,444.00
03-24	03-21	55432865080208340437870	AMAZON MKTPL*Y31QY9WU3 AMZN.COM/BILL WA P.O.S.: 112-2207009-58722 SALES TAX: 0.00	109.99

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-26	03-25	55548075085097637099739	PRICE CHOPPER #204 BRISTOL CT	23.86
03-26	03-25	55548075085097637099747	PRICE CHOPPER #204 BRISTOL CT	141.19
03-27	03-26	55548075086098061094781	PRICE CHOPPER #204 BRISTOL CT	44.87
Total Purchasing Activity				\$4,366.89
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-06	03-05	05436845064300163749821	PY *BRISTOL SELF STORA BRISTOL CT P.O.S.: f2a05822-0b39-4 SALES TAX: 0.00	569.00
Total Travel Activity				\$569.00

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	
PAYMENT DUE DATE	04/25/2025
AMOUNT DUE	\$22,580.33
CURRENT BALANCE	\$22,580.33

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT
ENCLOSED \$

BRISTOL BOE
ROGER ROUSSEAU
111 N MAIN ST
BRISTOL CT 06010-8112

***T0000039

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: BRISTOL BOE
ACCOUNT NUMBER:

CLOSING DATE 03-31-25 CREDIT LIMIT 100,000 AVAILABLE CREDIT 77,420	PREVIOUS BALANCE	38,430.06
	PURCHASES AND OTHER CHARGES	22,785.10
	CASH ADVANCES	.00
	CREDITS	204.77
FOR CUSTOMER SERVICE CALL: 1-800-316-6056 FOR TTY/TDD SERVICE CALL: 1-800-955-8060	PAYMENTS	38,430.06-
	LATE PAYMENT CHARGES	.00
	CASH ADVANCE FEE	.00
	FINANCE CHARGES	.00
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121	NEW BALANCE	22,580.33
	TOTAL PAYMENT DUE	22,580.33
	DISPUTED AMOUNT	.00

ACCT. NUMBER:	BRISTOL BOE
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COMMERCIAL ACCOUNT ACTIVITY				
BRISTOL BOE			TOTAL COMMERCIAL ACTIVITY	
			\$38,430.06CR	
ACCOUNTING CODE:				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	03-03	75405015062000300030554	PAYMENT RECEIVED -- THANK YOU	30,506.17 PY
03-21	03-21	75405015080000200020190	PAYMENT RECEIVED -- THANK YOU	7,923.89 PY

INDIVIDUAL CARDHOLDER ACTIVITY				
ALISON MCKEOWN		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$1,243.54	\$0.00
ACCOUNTING CODE:				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-03	55432865063202587262522	SHOPRITE SOUTHTON CT P.O.S.: 2 SALES TAX: 0.00	40.75
03-06	03-06	55432865065203242592723	AMAZON MKTPL*432WZ92F3 AMZN.COM/BILL WA P.O.S.: 111-2914379-58690 SALES TAX: 24.20	416.69
03-07	03-06	02305375066000572530314	BJS.COM #5490 MARLBOROUGH MA P.O.S.: 254277961 SALES TAX: 0.95	142.60
03-07	03-06	55500365065264533386132	WALMART.COM WALMART.COM AR	117.61
03-10	03-09	02305375069000537264360	BJS.COM #5490 MARLBOROUGH MA P.O.S.: 254500564 SALES TAX: 0.95	116.14
03-10	03-08	55432865067204181598166	STOP & SHOP 0684 SOUTHTON CT P.O.S.: 109 SALES TAX: 0.00	44.28
03-10	03-09	55432865068204285019944	AMAZON MKTPL*CU3KJ9HF3 AMZN.COM/BILL WA P.O.S.: 111-5902711-27994 SALES TAX: 1.97	32.95
03-11	03-11	55432865070204916825590	AMAZON MKTPL*IZ4US13E3 AMZN.COM/BILL WA P.O.S.: 111-1750300-68498 SALES TAX: 6.22	104.20
03-11	03-11	55432865070204932763155	AMAZON MKTPL*458VO22Z3 AMZN.COM/BILL WA P.O.S.: 111-9222039-10514 SALES TAX: 1.71	28.70
03-26	03-25	02305375085000575715497	BJS WHOLESALE #0203 SOUTHTON CT	142.79
03-28	03-27	02305375087000581231180	BJS.COM #5490 MARLBOROUGH MA P.O.S.: 255908356 SALES TAX: 0.00	56.83
Total Purchasing Activity				\$1,243.54
SUSAN KROLIKOWSKI		CREDITS	PURCHASES	CASH ADV
		\$78.78	\$10,166.17	\$0.00
ACCOUNTING CODE:				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-03	12302025062002745974079	NEW ENGLAND INTERSCHOL 888-764-3480 NH	43.14
03-04	03-03	82305095063000003843384	CT HIGH SCHOOL COACHES NIAN TIC CT	109.20

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-05	03-04	12302025063001584046071	NEW ENGLAND INTERSCHOL 888-764-3480 NH	64.05
03-05	03-04	55432865063202723878066	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 113-9215810-34874 SALES TAX: 7.85	26.26 CR
03-05	03-04	55432865063202728262142	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 113-9215810-34874 SALES TAX: 7.85	26.26 CR
03-05	03-04	55432865063202742209251	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA P.O.S.: 113-7925555-98394 SALES TAX: 11.07	26.26 CR
03-05	03-04	55444365063262282812895	CROWN AWARDS INC HAWTHORNE NY P.O.S.: 14560622 SALES TAX: 0.00	54.19
03-05	03-04	82305095063000044886657	GOFANTIX* CONNECTICUT ALPHARETTA GA	165.00
03-05	03-04	82305095063000045092438	GOFANTIX* CONNECTICUT ALPHARETTA GA	220.00
03-12	03-11	55432865070205186038426	AMAZON MKTPL*UW3PV3BU3 AMZN.COM/BILL WA P.O.S.: 114-2021045-31242 SALES TAX: 2.08	46.81
03-12	03-12	55432865071205224255809	AMAZON.COM*T115N2G93 AMZN.COM/BILL WA P.O.S.: 114-5918151-69082 SALES TAX: 0.00	7.99
03-18	03-16	52707155076010205625269	THE HOME DEPOT #8473 HAMDEN CT P.O.S.: BRISTOL CENTRAL M SALES TAX: 157.43	2,636.68
03-20	03-19	57540245078714265132663	VISTAPRINT 8662074955 MA P.O.S.: VP_ZXVW0W0T SALES TAX: 0.00	199.20
03-20	03-19	57540245078742270274212	CUSTOMINK LLC 8002934232 VA P.O.S.: 15755044 SALES TAX: 0.00	1,296.88
03-21	03-19	52707155079010189122975	HOMEDEPOT.COM 800-430-3376 GA P.O.S.: BRISTOL CENTRAL M SALES TAX: 3.21	53.79
03-21	03-19	52707155079010200261836	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: CHIPPENS SALES TAX: 0.00	400.63
03-26	03-25	55432865084209749954263	MICHAELS #9490 800-642-4235 TX	39.06
Total Purchasing Activity				\$5,257.84

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	03-01	55432865061202167981402	COURTYARD NEW HAVEN AT NEW HAVEN CT EL 929 ARRIVAL: 02-28-25	309.35
03-03	03-01	55432865061202167981410	COURTYARD NEW HAVEN AT NEW HAVEN CT EL 929 ARRIVAL: 02-28-25	223.10
03-03	03-01	55432865061202167981428	COURTYARD NEW HAVEN AT NEW HAVEN CT EL 929 ARRIVAL: 02-28-25	223.10
03-03	03-01	55432865061202167981436	COURTYARD NEW HAVEN AT NEW HAVEN CT EL 929 ARRIVAL: 02-28-25	223.10
03-03	03-01	55432865061202167981444	COURTYARD NEW HAVEN AT NEW HAVEN CT EL 929 ARRIVAL: 02-28-25	223.10
03-03	02-28	55436875060160606510743	HILTON HOTELS NEW HAVEN CT 42525 ARRIVAL: 02-28-25	1,922.80
03-03	02-27	82715795059900198100950	MUSIC THEATRE INTERNAT NEW YORK NY	199.00

ACCT. NUMBER:	BRISTOL BOE
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INDIVIDUAL CARDHOLDER ACTIVITY				
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-10	03-09	55436875069160690060697	HILTON PROVIDENCE HOTE PROVIDENCE RI 867190 ARRIVAL: 03-07-25	376.50
03-10	03-09	55436875069160690060705	HILTON PROVIDENCE HOTE PROVIDENCE RI 867191 ARRIVAL: 03-07-25	376.50
03-10	03-09	55436875069160690061463	HILTON PROVIDENCE HOTE PROVIDENCE RI 867188 ARRIVAL: 03-07-25	376.50
03-10	03-09	55436875069160690061471	HILTON PROVIDENCE HOTE PROVIDENCE RI 867189 ARRIVAL: 03-07-25	376.50
Total Travel Activity				\$4,829.55
KARA BANDA		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$69.48	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$69.48		
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-28	03-26	55420595086630138808098	DOT NH UNION RAIL TICK NEW HAVEN CT	69.48
Total Travel Activity				\$69.48
CARLY FORTIN		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$2,788.57	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$2,788.57		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-04	55432865063202576861615	IMAGESTUFF.COM 805-445-9891 CA P.O.S.: 000000000000000000 SALES TAX: 35.06	518.71
03-26	03-25	55480775085088837044620	NCTM REG 2 RESTON VA	2,060.00
03-28	03-27	55548075087098433097263	PRICE CHOPPER #204 BRISTOL CT	209.86
Total Purchasing Activity				\$2,788.57
DAVID FOULDS		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$77.83	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$77.83		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-17	03-15	02305375075000543644359	BJ'S WHOLESALE #0315 TORRINGTON CT	77.83
Total Purchasing Activity				\$77.83
LYNN BOISVERT		CREDITS	PURCHASES	CASH ADV
5405-0181-4625-6856		\$125.99	\$8,439.51	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$8,313.52		

ACCT. NUMBER:

BRISTOL BOE

INDIVIDUAL CARDHOLDER ACTIVITY**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-06	03-05	25247805064000873015734	DADS OF GREAT STUDENTS AUSTIN TX	311.40
03-10	03-07	55432865066203859220039	MICHAELS #9490 800-642-4235 TX	69.07
03-10	03-07	55432865066203862106910	MICHAELS #9490 800-642-4235 TX	124.33
03-10	03-07	55446415066065338041759	IKEA 472057915 BALTIMORE MD P.O.S.: 472057915 SALES TAX: 0.00	892.23
03-10	03-08	55480775067082961175443	TEACHING CHANNEL ELEVA SAINT PAUL MN	99.99 CR
03-18	03-17	57540245076718918800974	EB *CT LEARNS AND WORK 8014137200 CA P.O.S.: 12012686393 SALES TAX: 0.00	585.00
03-18	03-06	85140515076900013530489	SUBURBAN MIDDLETOWN CT P.O.S.: 4418678 SALES TAX: 2.40	50.30
03-21	03-20	57540245079716445922763	CUSTOMINK LLC 8002934232 VA P.O.S.: MINT-15838450 SALES TAX: 0.00	2,262.21
03-24	03-21	85353355082511495475336	CCEH 8607217876 CT P.O.S.: 1AE268361D831110V SALES TAX: 8.96	150.00
03-25	03-11	85140515083900014131494	SUBURBAN MIDDLETOWN CT P.O.S.: 4419227 SALES TAX: 0.66	13.95
03-26	03-25	57540245084744279104947	SWEETWATER SOUND 2604328176 IN P.O.S.: 44806781 SALES TAX: 0.00	1,426.54
03-27	03-26	85345335085900013859503	POSITIVE PROMOTIONS HAUPPAUGE NY P.O.S.: 31232955 SALES TAX: 5.45	544.57
03-31	03-27	52707155087010178581629	HOMEDEPOT.COM 800-430-3376 GA P.O.S.: WJ79211509 SALES TAX: 0.00	24.99
03-31	03-27	52707155087010178647537	HOMEDEPOT.COM 800-430-3376 GA P.O.S.: WJ79211509 SALES TAX: 0.00	12.98
03-31	03-27	52707155087010180018982	HOMEDEPOT.COM 800-430-3376 GA P.O.S.: WJ79211509 SALES TAX: 0.00	19.94
03-31	03-27	52707155087010180358503	HOMEDEPOT.COM 800-430-3376 GA P.O.S.: WJ79211509 SALES TAX: 0.00	6.27
03-31	03-27	52707155087010189016516	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: WJ79211509 SALES TAX: 0.00	416.52
03-31	03-28	52707155088010184189887	HOMEDEPOT.COM 800-430-3376 GA P.O.S.: WJ79211509 SALES TAX: 0.00	12.59
Total Purchasing Activity				\$6,822.90

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-11	03-09	85369435069339602905592	HOTEL SANTA FE SANTA FE NM 0000428924 ARRIVAL: 03-05-25	680.08
03-12	03-11	55436875071150715591400	DOUBLETREE HOTELS BRISTOL CT 309567 ARRIVAL: 03-11-25	836.54
03-20	03-11	55436875078150715591700	DOUBLETREE HOTELS BRISTOL CT 309567 ARRIVAL: 03-11-25	26.00 CR
Total Travel Activity				\$1,490.62



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

April 9, 2025

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on April 8, 2025 it was voted to approve submission of a grant application for up to \$7,000 to the CT State Library Historic Documents Preservation Grant Program, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script that reads "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200 ext. 0

DATE: April 2, 2025

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Erica Cabiya
Town & City Clerk

EC

RE: Connecticut State Library Historic Documents Preservation Grant FY 2025

Background

The Connecticut State Library Historic Documents Preservation Grant was created to enhance and improve the preservation and management of historic documents in municipalities. The Bristol Town Clerk is eligible to apply for a grant up to \$7,000 for FY 2026 for the scanning and indexing of five volumes of Trade Name Certificates. Newly enacted Public Act 24-111 requires expiration dates to be set on Trade Name Certificates. Scanning and indexing the certificates will provide a more efficient method of tracking the expiration dates. It will also allow the public to electronically search for information about a business in town.

Requested Action

To approve submission of a grant application for up to \$7,000 to the Connecticut State Library Historic Documents Preservation Grant program, to authorize the Mayor or Acting Mayor to execute any and all documents associated with this application/grant, and to refer the matter to the Board of Finance for any necessary action.

City Match

There is no City match or in-kind match requirement for this grant.



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

April 9, 2025

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on April 8, 2025 it was voted to approve the submission of a grant application from the Bristol Fire Department for up to \$19,000 to the Thomaston Savings Bank Foundation. It was further moved that the Mayor or Acting Mayor be authorized to execute any and all documents related to this grant, and that this matter be referred to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in black ink, reading "Erica Cabiya". The signature is fluid and cursive, with a long horizontal stroke at the end.

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Dawn Leger, Grants Admin.



RECEIVED
2025 APR -1 PM 12:39
TOWN AND CITY CLERK
BRISTOL, CT

DATE: April 2, 2025

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Dawn Leger, Grants Administrator *D Leger*

RE: Thomaston Savings Bank Foundation Grant Request for Bristol Fire Dept.

Background

The Thomaston Savings Bank Foundation administers a grant program to support activities in the communities they serve.

Project Description

Firefighters are often exposed to materials which, when burning, created extremely hazardous conditions that threaten the safety and health of all personnel in the immediate vicinity. Exposure to potential carcinogenic materials increases the likelihood of firefighter illness and death over time. After such exposure, it is critically important to clean and decontaminate the soiled firefighter equipment.

The Bristol Fire Department seeks to apply for a grant of up to \$19,000 to support the acquisition of a Personal Protective Equipment (PPE) Extractor to clean and decontaminate firefighting gear after exposure to hazardous substance contamination. The extractor will be housed at the headquarters station, to be used as needed by any personnel in the department after exposure.

City Match

There is no match required by the Thomaston Savings Bank Foundation.

Requested Action

A Motion to approve the submission of a grant application from the Bristol Fire Department for up to \$19,000 to the Thomaston Savings Bank Foundation, to authorize the Mayor or Acting Mayor to execute any and all documents, and to refer the matter to the Board of Finance for any necessary action.



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

April 9, 2025

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on April 8, 2025 it was voted to approve the submission of a grant application from the Bristol Police Department for up to \$4,000 to the Thomaston Savings Bank Foundation. It was further moved that the Mayor or Acting Mayor be authorized to execute any and all documents related to this grant, and that this matter be referred to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script, reading "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Dawn Leger, Grants Admin.



DATE: April 2, 2025

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Dawn Leger, Grants Administrator *D Leger*

RE: Thomaston Savings Bank Foundation Grant for Police Cadet Program

Background

The Thomaston Savings Bank Foundation administers a grant program to support activities in the communities they serve.

Project Description

The Bristol Police Department seeks to apply for a grant of up to \$4,000 to purchase equipment and pay for basic tune-ups and repair of eight bicycles to be used by the Police Cadet Program. The Police Cadets will use the bicycles while on patrol during local events, such as events on Memorial Boulevard or in other City Parks, and while performing community outreach activities. The Bristol Police Department owns eight bicycles that will be repaired and refitted for use by the Police Cadet Program. The Bicycles have not been used for approximately four years, and may need tires and other repairs. Additionally, the budget includes a request to purchase eight helmets to ensure the safety of all the Cadets while riding.

City Match

There is no city match required.

Requested Action

A motion to approve the submission of a grant application for up to \$4,000 to the Thomaston Savings Bank Foundation, to authorize the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

April 9, 2025

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on April 8, 2025 it was voted that the City of Bristol enter into a Full and Final Settlement in the matter of EOC Development, LLC v. Mark Ziogas, et al, Docket No. HHD-CV-24-6192551-S in which the City of Bristol is named as one of the co-defendants, for the total amount of Twenty-Five Thousand (\$25,000.00) Dollars which is the insurance deductible.

It was further voted that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

Very truly yours,

A handwritten signature in cursive script that reads "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Noelle Bates
Jeffrey Steeg, Asst. Corporation Counsel

MOTION

I HEREBY MOVE that the City of Bristol enter into a Full and Final Settlement in the matter of EOC Development, LLC v. Mark Ziogas, et al, Docket No. HHD-CV-24-6192551-S in which the City of Bristol is named as one of the co-defendants, for the total amount of Twenty-Five Thousand Dollars (\$25,000) which is the insurance deductible.

I FURTHER MOVE that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.