



*City of Bristol
Board of Fire Commissioners*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83403921047?pwd=WkZhN052YlVXTFRhM3RjMnd2VmtTUT09>

Meeting ID: 810 0718 3634

Passcode: 303484

The regular Board of Fire Commissioners will be held on Thursday, April 24, 2025, at 6:00 pm. in City Hall, Council Chambers, 111 North Main Street, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Employee Recognition
3. Public Participation
4. Communications
5. Approval of Minutes
 - a. March 27, 2025 Meeting Minutes
6. Approval of Monthly Reports
 - a. March Monthly Reports
7. Committee Reports
 - a. Fire Station 3 Building Committee
 - b. Personnel Committee
8. Old Business
 - a. Private Hydrants
 - b. Thomaston Savings Bank Grant
9. New Business

a. Board of Finance Appropriation Request

10. Adjournment

PER ORDER OF THE CHAIRPERSON

Board of Fire Commissioners' Regular Meeting

March 27, 2025

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, March 27, 2025 at 6:00 p.m., in Council Chambers, City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Sean Moore, Hal Kilby, Dana Jandreau, Joyce Ptak, and Anthony Benvenuto, Council Member Cheryl Thibeault, and Fire Chief Richard Hart.

Absent: Mayor Jeffrey Caggiano

1. CALL TO ORDER

- a. The meeting was called to order by Commissioner Moore at 6:00 pm.

2. Employee Recognition

- a. None.

3. Public Participation

- a. None

4. Communications

- a. None.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Ptak and seconded by Council Member Thibeault it was voted: To accept the February 27, 2025 meeting minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. Chief Hart answered a few questions from the monthly reports pertaining to the streetscape work being done in front of headquarters and the front ramp being paved.
- b. On motion of Commissioner Jandreau and seconded by Commissioner Ptak it was voted: To accept the February Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. COMMITTEE REPORTS

- a. Chief Hart and Commissioner Moore provided an update of the Fire Station 3 Building Committee. He shared that the steel work is almost completed, the roof decking and a masonry wall will begin next week. They discussed change orders and impact on the

budget, which is currently under by \$-83,000.00. It was also mentioned that the contractors are working to keep the street clean and clear of dirt and debris.

- b. Commissioner Jandreau stated there was no personnel report this month.

8. OLD BUSINESS

- a. Chief Hart provided the board an update on the matter of private hydrants. He and Council Member Thibeault shared an update from the Ordinance Committee, and how they are working to strengthen language within the ordinance to enforce they be in compliance.

9. NEW BUSINESS

- a. Chief Hart requested permission to apply for the Thomaston Savings Bank Grant for a gear washer beginning on April 1st. On motion of Commissioner Kilby and seconded by Commissioner Ptak it was voted: To approve the Fire Department to apply for the grant with Thomaston Savings Bank. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
- b. The Fire Department received a donation of \$2,000.00 from James Mazzearelli of Action Wildlife in Goshen. A note of gratitude was sent.
- c. Chief Hart provided an update on the budget. He stated that he spoke with Mayor Caggiano and there will be no additional staff as requested in the fiscal year 2026 budget, but that it would be revisited for the fiscal year 2027 budget and a potential of 12 new staff could be brought on. He also spoke about the SAFER Grant and the timeline to apply for next fiscal year, this will also be revisited. The board discussed Bristol's Fire Department in comparison to other local municipalities. This included relation to town/city size, population, and their fire department staffing models. It was shared that Bristol has not added additional staffing since 1972. The new Ladder 2 will be arriving sometime in November, and the new fire station is anticipated to be ready for January 2026 without the additional man power as the request for it was declined.
- d. The board discussed the upcoming test for firefighters and the process. Chief Hart shared the process of new hires. The current firefighter list is set to expire in July. There were 180 applicants and the new list generated from the test will be used for the next two years.

10. ADJOURN

- a. On motion of Commissioner Ptak and seconded by Commissioner Jandreau, it was voted: To adjourn the meeting at 6:38 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

Fire Chief's March Monthly Report

April 24, 2025

To the Honorable Fire Commissioners;

The month of March saw the BFD respond to 219 calls for service. There were 4 residential structure fires, 20 total fires (\$12,700 est. property loss), 3 vehicle fire, 42 EMS, extrication/rescue, and 43 false alarms.

Mutual Aid: 2 given, 1 received

Employee recognition:

None

Personnel:

Capt. Blaschke and FF Barry still on extended medical leave

Capt. Cutler requested to return to previous assignment at Engine 2 effective May 30, 2025. Letter of thanks sent and request for applicants to fill the interim position sent out.

Apparatus/equipment:

All equipment for the new ladder has been purchased or is in process of being ordered

Engine 5 appraisal has been completed and City has received payment from the insurance carrier

Engine 1 has entered production with an anticipated final inspection date the last week of May, first week of June. Production photos attached

Stations and Facilities:

Station 3 construction moving along. All steel is up and roof decking is in place

Ramp replacement was started in the front of Headquarters, expected to take 2 weeks to complete.



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

Meetings and Public Functions:

Participated in Read Across America at Southside, Hubbell, and Mountainview Schools

Attended bi-weekly meeting for Station 3 construction

Presented the Department's FY25-26 budget request to the Board of Finance

Budget review with Mayor and Comptroller to discuss FY 25-26 budget and reductions

Meeting with Family Fun Day Committee

Met with representatives from the PD and Bristol Health EMS to schedule a Sensory Friendly Public Safety Touch a Truck event in April for Autism Awareness Month. The event is scheduled for April 13 at BAIMS

Met with Attny Conlin to discuss ordinance language for fire suppression system inspections and associated fine schedule

Account review with First Due to iron out some issues we were having, very productive meeting

Filmed video with Stafford School for the Main Street Foundation's 30th anniversary

Miscellaneous:

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard Hart".

Richard Hart

Fire Chief

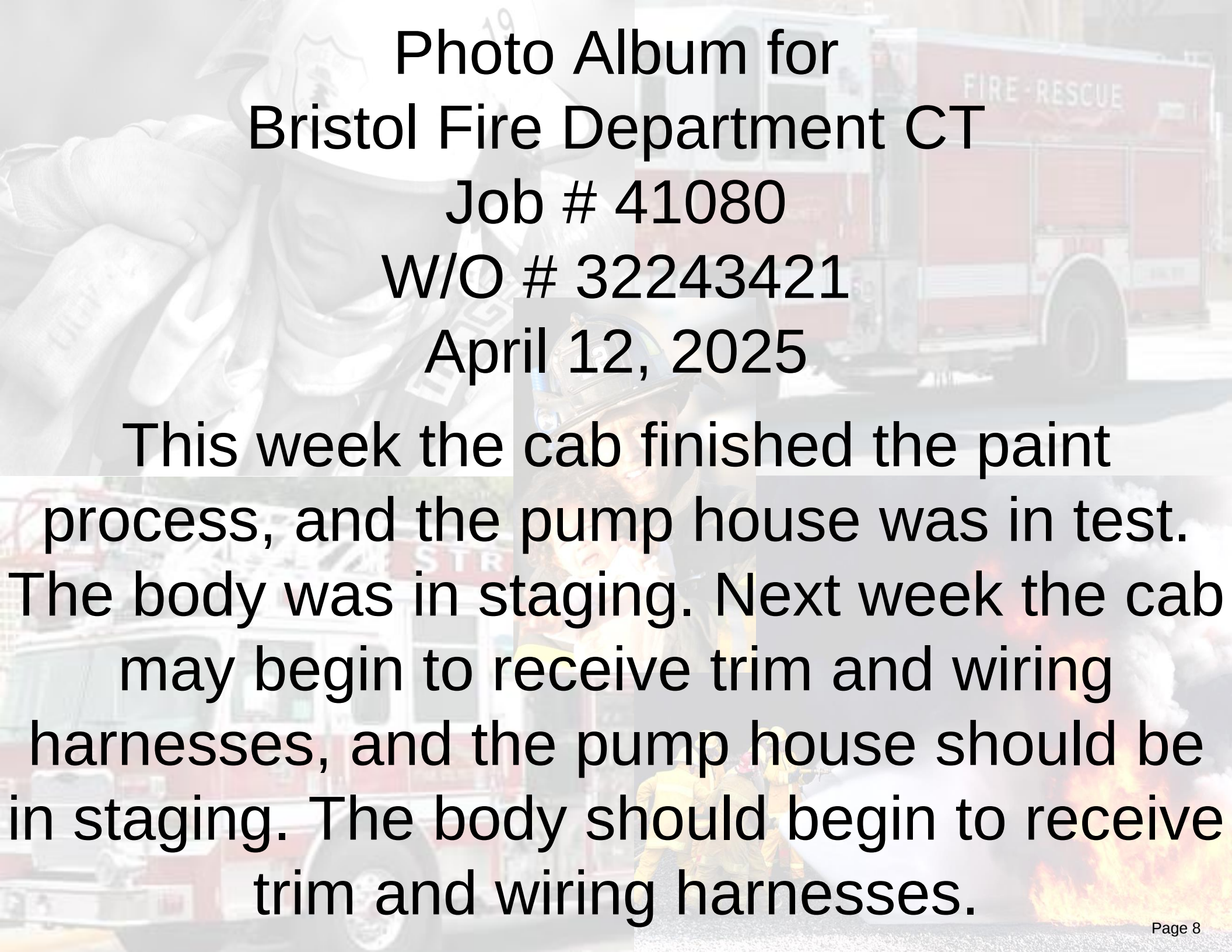
The background is a collage of three images related to the fire department. The top image shows a firefighter in a white jacket and helmet. The middle image shows a red fire truck with 'FIRE-RESCUE' written on its side. The bottom image shows two firefighters in yellow gear working near a fire.

Photo Album for Bristol Fire Department CT

Job # 41080

W/O # 32243421

April 12, 2025

This week the cab finished the paint process, and the pump house was in test. The body was in staging. Next week the cab may begin to receive trim and wiring harnesses, and the pump house should be in staging. The body should begin to receive trim and wiring harnesses.



DSC00171



DSC00172



DSC00173



DSC00174



DSC00175



DSC00176



DSC00177



DSC00178



DSC00179



DSC00180



DSC00181



DSC00254



DSC00255



DSC00256



DSC00257



Firematic

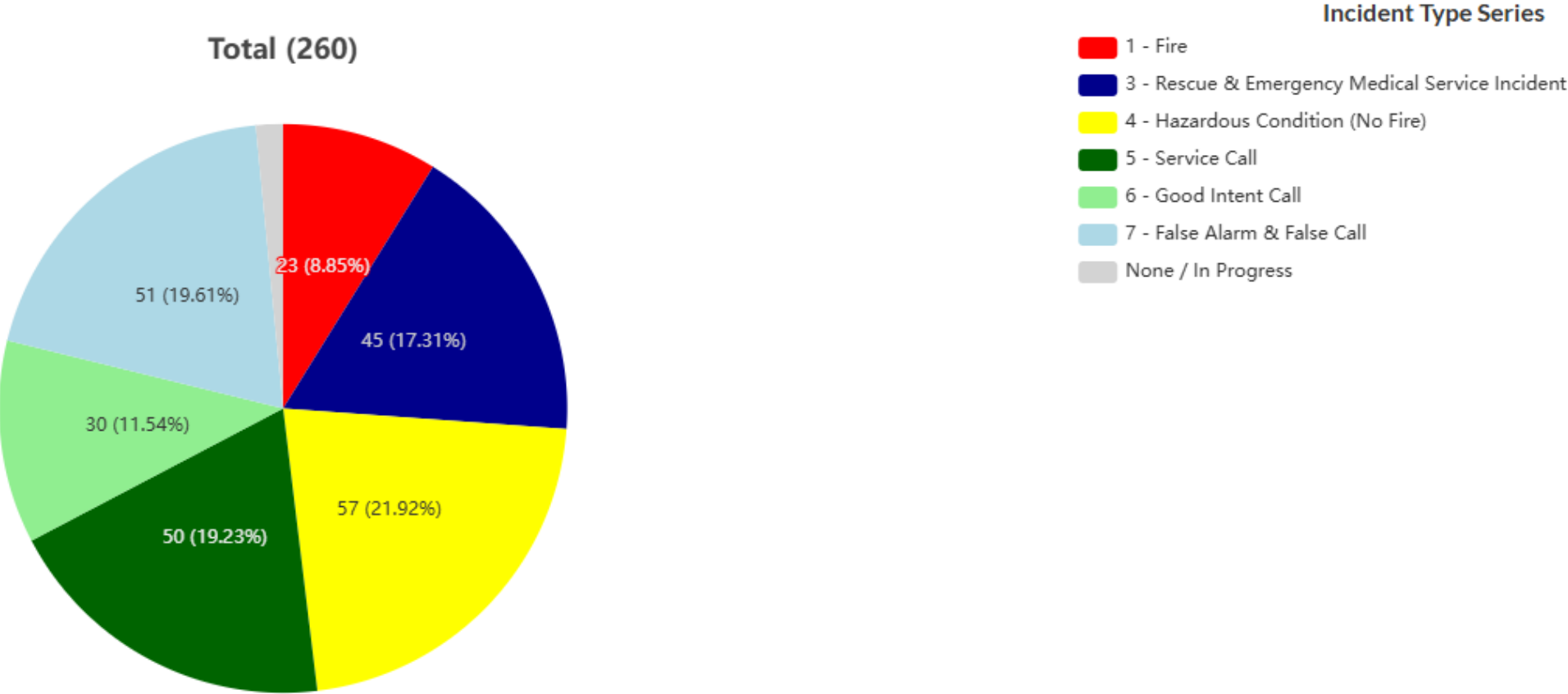
SUPPLY COMPANY, INC

www.Firematic.com

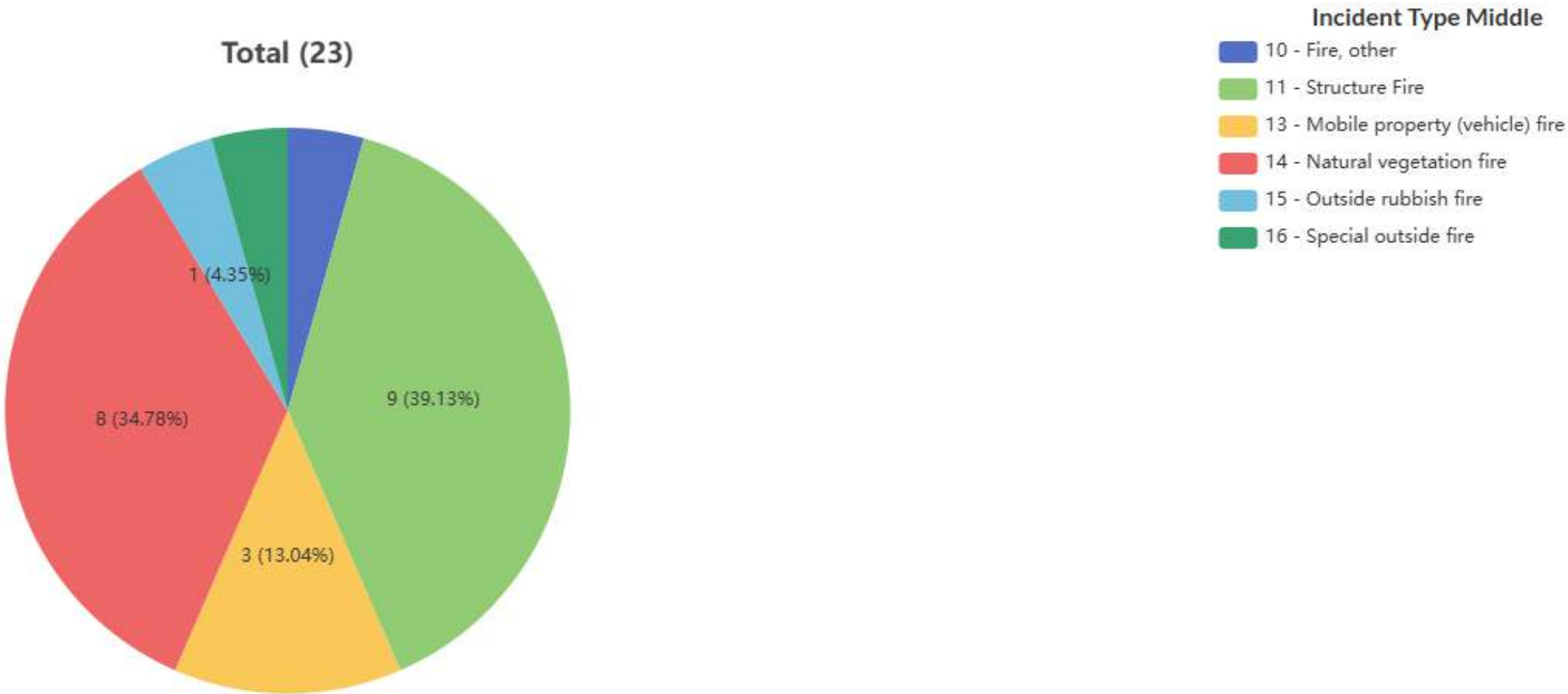


An Oshkosh Corporation Company

Total incidents



Fire responses



Tower 1

Monthly Report

March 2025

Summary

Tower 1 responded to 59 calls for service in March.

Personnel

Training:
- Members conducted in house training in various rescue skills

- Nothing to report.

Breakdown of Calls:

8 - Fire (13.56%)
10 - Rescue / EMS (16.95%)
7 - Hazardous Condition (11.86%)
0 - Calls for Service (0%)
5- Good Intent (8.48%)
29 - False Alarm / False Call (49.15%)
YTD – 157 calls

Apparatus/Equipment

- Tower 2 was sent out to for repairs to the aerial. It is still out of service as of this writing.

Fire Stations/Facilities

- Streetscape construction has begun immediately in front of the firehouse. This is rendering us unable to respond normally from the front of the station for at least one month.

Miscellaneous

- Nothing to report.

Respectfully submitted,
James Plaster
Captain
Tower 1

Engine Company 1

Monthly Report

March, 2025

Summary

Engine 1 Personnel responded to 110 calls for service. Surveys done on Center Street. Engine 1 assisted with STEP program at Saint Joseph's School.

Breakdown of Calls:

9 - Fire (13.7%)
4 - Rescue / EMS (4.6%)
28 - Hazardous Condition (20%)
42 - Calls for Service (31.8%)
3 - Good Intent (5.4%)
41 - False Alarm / False Call (24.5%)
YTD -360 calls

Personnel

February Training:
- CPR recertification.

- Kevin Bell LODD presentation

None to report

Apparatus/Equipment

- Engine 1 had a class 2 Diesel fuel leak from supply lines repaired at Gowans & Knight.
- Spring cleaning and hose testing assigned to the shifts.

Fire Stations/Facilities

- Headquarters front ramp under construction, apparatus responding from the rear of the firehouse.

Miscellaneous New Engine 1 in production at Pierce fire Apparatus manufacturing in Bradenton Florida with a tentative inspection date of April 25th. Progress pictures available on Firematic.com

Respectfully submitted,
Captain, Thomas Scully

Engine Company 2

Monthly Report

March, 2024

Summary

Station 2 Personnel responded to 40 calls for service and performed 8 company area surveys in March. Engine 2 members participated in regular training exercises as well as some group training reviewing the line of duty death of Hartford firefighter Kevin Bell . Spring cleaning assignments were posted for all shifts along with hose testing for the season.

Breakdown of Calls:

5 - Fire (12.5%)
7 - Rescue / EMS (17.5%)
7 - Hazardous Condition (17.5%)
2 - Calls for Service (5%)
5 - Good Intent (12.5%)
14 - False Alarm / False Call (35%)
YTD – 148 calls

Personnel

September Training:

- Forcible entry

- Line of duty death

- Physical fitness

F.F. Sam Gizzy was transferred from Engine 3 D shift to Engine 2 D shift and F.F. Jeff Prestash was transferred from engine 2 D shift to engine 3 D shift.

Apparatus/Equipment

- Engine 2 had signal lights and clearance lights replaced.
- Brush 1 was put back in summer mode. Electrical lines were replaced to electric start motor and hose reel.
- There were no issues with the rescue boat.

Fire Stations/Facilities

- A new computer was installed in the engine 2 office.
- Public works was in to repair a clog in the bathroom sink.
- Fire commissioner was in for a station 2 fire house renovation walk through.

Miscellaneous

- Engine 2 received additional station supplies.
- Orkin was in station to reset traps.
- Welcome to station 2 F.F. Gizzy and good luck at station 3 F.F. Prestash.

Respectfully submitted,

Acting Captain, Steven Barnosky

Engine Company 3

Monthly Report

March, 2025

Summary

Station 3 Personnel responded to 62 calls for service this month. With the wind and lack of rain we had a few brush fires including one which spread to a home. Other notable calls included an additional house fire, brush fires and cooking fire. Engine 3 also responded to a MVA with entrapment for a car that left the roadway and went into the woods on Barnes Highway.

December Training:

CPR training

Traffic Safety

Company level training

Building surveys

Breakdown of Calls:

5- Fire (8.06%)

10 - Rescue / EMS (16.13%)

8- Hazardous Condition (12.9%)

9- Calls for Service (14.52%)

6- Good Intent (9.68%)

23- False Alarm / False Call (37.1%)

1- Special Incident/ In progress

YTD – 205 calls

Personnel

- No Changes

Apparatus/Equipment

- Engine 3 had new 4 gas meter charger mounted in truck.
- Engine 3 got a new computer at the station replacing the old one.

Fire Stations/Facilities

- Public works replaced a few bad light ballasts in the station.
- I did a walkthrough of the Station 3 with Dave Oaks and went over items that need attention at the station.
- Eversource inspected the station's gas meter for possible replacement.

Miscellaneous

- Members had students visit the fire station this month.
- Engine 3 participated in the STEP program in the local schools.

Respectfully submitted,

Craig Henderson

Captain Craig Henderson
Bristol Fire Dept. Engine 3

Engine Company 4

Monthly Report

March 2025

Summary Engine 4 responded to 66 calls for service in the month of March.

Personnel All department personnel completed their

March Training:

- CPR Training

- Traffic Incident
Management Training

- LODD (Line of Duty Death)
Presentation

annual CPR training for adult, child, and infant with both 1 and 2 person rescuers. The members also received a Traffic

incident management and safety course administered by two retired state police officers. The course was intended to heighten our awareness to the dangers posed when we are working in the roadway and to develop techniques to keep us safer in these inherently dangerous environments. A line of duty death presentation was also administered by two retired Hartford firefighters from a 2014 fire that occurred in the City of Hartford. FF Kevin Bell lost his life at this fire. The presentation was intended to educate the members of the decisions and actions that occurred on that fateful day and how we can learn from them in the hope of preventing possible future LODD's.

Breakdown of Calls:

1 Fire 8 (12.12%)
2 Explosion 0 (0%)
3 Rescue/ EMS 15 (22.73%)
4 Hazardous condition 11 (16.67%)
5 Service Call 4 (6.06%)
6 Good Intent 5 (7.57%)
7 False Alarm 23 (34.85%)
8 Weather 0 (0%)
9 Special 0 (0%)

In progress 0 (0%)

Apparatus/ Equipment

- Engine 4 went out for service on 3/11 and Engine 6 was used as a front-line apparatus during that time.
- Engine 4 returned to service on 3/17 and Engine 6 was placed back as a spare apparatus.

Fire Stations/Facilities

- Alarm company came to perform a routine inspection of Station 4's alarm system.
- David Oakes performed an overall Firehouse inspection with his subordinates.
- The dishwasher in the kitchen was replaced due to the previous dishwasher malfunctioning and was unable to be repaired.
- New Batteries were installed in the inverter for the emergency lighting and battery back-up system for the Station. An alarm was sounding in the unit and was determined by Public Works to be a battery issue.
- The safety trailer was temporarily brought to Stafford School to be used for education purposes.

Miscellaneous

- The HAMM radio club used the training classroom for their monthly meeting in March.
- Engine 4 covered Station 5 several times in March while training presentations were being delivered to maintain city coverage while Engine 5 was at the Drill field.
- This year's hose testing assignments have been posted up on the bulletin board for companies to begin testing their' assigned allotment.

Lieutenant Adam Dellaventura has prepared this monthly report under Captain McKearney. The department has had some very good training delivered to its members over the past few months which is helping to increase the departments overall capabilities in our response to the community.

Respectfully submitted,

Lieutenant

Adam Della Ventura

Adam Della Ventura

Captain

Scott McKearney

Scott McKearney

ENGINE COMPANY #5

MONTHLY REPORT

March 2025

SUMMARY

Engine Company #5 responded to 59 Calls for service in the month of March 2025. Calls for service breakdown is as follows:

6 – Fire – 10.17%

9 – Rescue 7 Emergency Medical Service Incident - 15.25%

9 – Hazardous Condition – 15.25%

7 – Good Intent Call – 11.87%

23 – False Alarm & False Call – 38.98%

5 – Service call – 8.48%

PERSONNEL

Firefighter James Pavelchak completed his cross training rotation at Station #5 at the end of the month. Firefighter Seth Zepka is slated to fill that role on C Group for the month of April 2025.

APPARATUS/EQUIPMENT

Engine #5 status remained the same for the month of March. Per FET all approvals for the necessary repairs and parts have come through and the wheels have been set in motion as far as the ordering of parts. It is expected to still be several months before Engine #5 is repaired and put back into service.

Engine #8 remains in service as the front line apparatus. FET has been responsive in addressing and repairing any minor issues that arise.

No new equipment was introduced for the month.

FIRE STATIONS/FACILITIES

Dave Oakes has reached out for his Annual facility inspection and I will be setting up an appointment with him to go over any and all issues that need to be addressed. The kitchen hood has been scheduled for it's Annual cleaning by Dave Oakes and will be performed in early April. All Spring Cleaning assignments and Hose Testing assignments have been posted for all Groups and are expected to be completed by June 1.

SURVEYS

Locations that were visited during the month were Country Side Manor due to it's closing, Edgewood School, Northeast School construction site, Knox Box locations, Property key identification, Meridian Tower

RESPECTFULLY SUBMITTED

CAPTAIN BRIAN D'AMATO

**CITY OF BRISTOL FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
MONTHLY REPORT**

March 2025



Kristopher Lambert

Kristopher Lambert, Fire Marshal

**CITY OF BRISTOL FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
MONTHLY REPORT
March 2025**



TO: City of Bristol Fire Board Members
FROM: Kristopher Lambert, Fire Marshal
SUBJECT: Monthly Report – March 2025

INCIDENTS

There were two hundred twenty one (221) incidents for this month that required computer-generated reports communicated to the State Fire Marshal's Office and FEMA. There were four (4) investigation(s) of fire/explosions by this office. Total estimated loss for the period is \$5,500 dollars.

245 Morningside Dr. West
8 Brier Rd.
548 Middle St.
45 Brightwood Rd.

There were zero (0) civilian injury(s), and zero (0) Firefighter injuries reported during this period. There were three (3) mutual aid call(s) given/received within the month. A copy of the cumulative monthly inspection reviews and permits account is included with this report.

REVIEWS, MEETINGS, MISC.

- The interior of this office will remain closed to the public while all business will continue to be conducted electronically, or at the new customer service window.
- Thirty two (32) plans for new construction, occupancy changes, and renovations were reviewed. Some of the plans included electrical and mechanicals, including Fire Alarm and Fire Sprinkler systems. Site plan drawings are also included. Coordination and consultation regarding plan review is ongoing with other city agencies.
- The Fire Marshal's Office attended four (4) formal Site Plan Committee meetings this month to coordinate details for future Plan Review submittals in the City of Bristol.

Approximately twenty five (25) other site meetings attended by staff were conducted with business/property owners.

- There were approximately one hundred nine (109) Fire Prevention Bureau business related calls managed by the staff this month.
- Approximately fifteen (15) visitors were received at our office to speak with Fire Marshal's Personnel.
- The office has shifted its focus slightly in order to assist with the Code Enforcement Committee's aggressive pursuit of substantial code compliance within the city. This approach has proven to be beneficial from an efficiency standpoint with regards to us gaining legal access to the properties for inspections.

TRAINING CLASSES

- Staff of the Fire Marshal's Office earned twenty four (24) hour(s) of continuing education credits this month.

INSPECTIONS AND PERMITS **

- 15 Apartment Building Inspections (50 units)**
- 6 Assembly Occupancy Inspections
- 10 Automatic Sprinkler System Inspections
- 1 Blasting Permit(s) Issued
- 16 Business Occupancy Inspections
- 1 Certificate of Compliance
- 11 Complaint Inspections
- 1 Day Care Inspections
- 3 Educational Inspection
- 12 Fire Alarm Inspections
- 3 Fire Investigations
- 1 Gasoline Station Inspection
- 6 Health Care / Nursing Home / Group Home Inspections
- 6 Hood & Duct Inspections
- 0 Hotel / Dorm
- 2 Industrial Inspection
- 1 Liquor License Inspections
- 2 Mercantile Inspections
- 0 Modification Application(s)
- 0 Recreation/Summer Camp
- 0 Residential Board / Care
- 0 Special Amusement/Assembly Inspection
- 0 Tent Inspections

****** In larger residential occupancies, where the building construction is modular in design and contains similar apartments with like layouts and amenities, representative apartments are chosen at random to determine compliance with the Connecticut State Fire Safety Code (CSFSC) and the Connecticut State Fire Prevention Code (CSFPC). With smaller occupancies, we do commonly enter as many units as possible where access is granted and time permits. The corresponding figures represent the number of occupancies and the total number of units affected by the inspection. *In order to achieve our statutory inspection requirements, I strongly recommend increasing the number certified personnel in this office to eight (8). There has been a significant increase in the number of residential units within this city to support the need for additional personnel within this office. While the number of residential units has increased over the years, the staff of this office has not.*

OFFICE OF THE FIRE MARSHAL STAFF VEHICLES

Fire 3 - 2013 Ford Explorer - White

Fire 4 - 2012 Ford Escape – Gray

Fire 5 - 2011 Dodge Grand Caravan - White

Fire 6 - 2013 Ford Expedition - Red

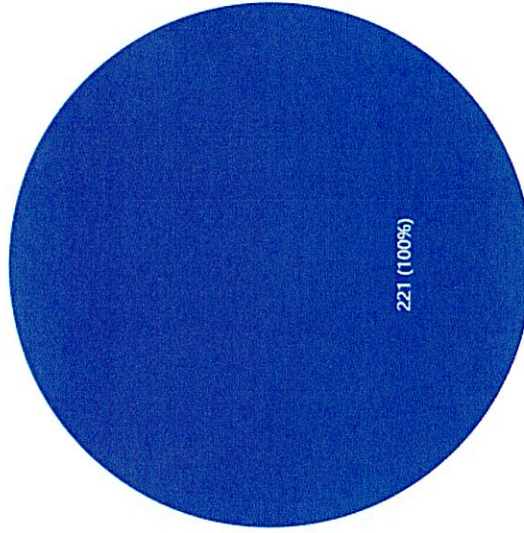
Mileage and fuel usage reports are generated automatically and submitted by the mechanic.

Report

dropdown

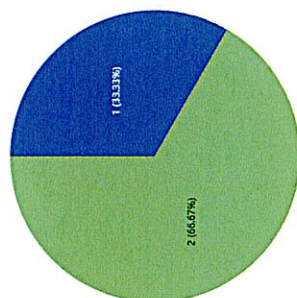
Cancel x

Total (221)



- This report evaluates Dispatch records and provides a breakdown by their associated NFIRS Incident Type Series.
- Associations are mapped by the user in Dispatch Incident Type, and any unmapped Dispatch Incident Type will be categorized as "Not Mapped".
- Because Dispatch records are counted, there may be a difference between the result here and your incident count based on Incident Reports.





Completed Fire Inspection Assignments Month of March 2025 Fire Inspector Hoyt

Fire Alarm Inspections - 2

Sprinkler Inspections - 3

Commercial Inspections - 15

- Assembly -
- Business - 8
- Carnival -
- Day Care - 1
- Dormitories -
- Educational -
- Fire Drills -
- Fire Works/Special Effects-
- Group Home - 2
- Health Care –
- Industrial -
- Mercantile - 1
- Nursing Home - 1
- Residential Board and Care -
- Special Amusement/Assembly -
- Tent -
- Liquor License Inspections – 1
- Hood and Duct Inspections -
- Gas Station -
- LPG Point of Sale/Bulk Storage - 1

Residential Inspections-

Buildings- 7 @ Units- 20

Fire Investigations – 1 Middle assist

Meetings- 2

Complaints-

Plan Reviews - 2

Modifications -

Blasting Permit -

Phone Messages/Calls – 20

Department Training –

Public Fire Education –

Continuing Education/CFI- 7

Completed Fire Inspection Assignments Month of March 2025

Fire Inspector Robotham

Fire Alarm Inspections – 5

Sprinkler Inspections - 2

Commercial Inspections

Assembly - 2

Business - 5

Carnival -

Day Care -

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care -

Industrial -

Mercantile -

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liqueur License Inspections -

Hood and Duct Inspections - 4

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections – 6 Bldgs 18 Units

Residential Completed Inspections - 1

Fire Investigations –

8 Brier Rd 3-22-25

548 Middle ST 3-24-25

Meetings - 5

Complaints - 2

Plan Reviews - 4

Modifications -

Blasting Permit -

Phone Messages - 22

OEMD Training – 15 hrs

Department Training –1 hr

Public Fire Education – 2 hrs

Completed Fire Inspection Assignments Month of March 2025
Fire Inspector Yacovino

Fire Alarm Inspections - 2

Sprinkler Inspections - 1

Commercial Inspections -

Assembly -

Business -

Carnival -

Day Care -

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care -

Industrial -

Mercantile -

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liqueur License Inspections -

Hood and Duct Inspections -

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections- Buildings 24 @ 72 Units

Residential Completed Inspections -

Fire Investigations –

Meetings - 7

Complaints -

Plan Reviews - 6

Modifications -

Blasting Permit -

Phone Messages - 23

OEMD Training – 6 hrs.

Department Training – hrs.

Public Fire Education – hrs.

Fire 6 - Actual Mileage – as of , Gallons –

Completed Fire Code Inspection Assignments Month of March 2025 Fire Marshal Lambert

Fire Alarm Inspections - 3

Sprinkler Inspections – 4

Standpipe Inspections -

Commercial Inspections:

- Assembly - 4
- Business - 3
- Day Care –
- Camps -
- Dormitories -
- Educational - 3
- Fire Drills - 3
- Fire Works/Special Effects-
- Group Home -
- Health Care – 3
- Hotel -
- Industrial - 2
- Mercantile - 1
- Nursing Home -
- Residential Board and Care -
- Special Amusement/Assembly –
- Storage - 2
- Tent -
- Liquor License Inspections -
- Hood and Duct Inspections - 2
- Gas Station -
- LPG Point of Sale/Bulk Storage -

****Residential Inspections- Buildings 2@ 12 Units**

Fire Investigations - 1

Meetings - 12

Complaints - 9

Certificate of Occupancy – 2

Certificate of Compliance -

Plan Reviews - 19

Modifications -

Blasting Permit - 1

Phone Calls/Messages - 22

OEDM Training -

Continuing Education Training - 3 hrs.

BRISTOL FIRE DEPARTMENT – TRAINING DIVISION

Captain Todd Cutler – Acting Training Officer

MONTHLY TRAINING REPORT

March 2025

March Summary

The Bristol Fire Department Training Division continued to deliver mission-critical training while supporting both internal and external agency needs. March featured additional technical rescue training, department-wide CPR recertification, and a series of impactful sessions centered on the line-of-duty death of Hartford Firefighter Kevin Bell. The division also provided logistical and safety support to a neighboring department while managing a full schedule of administrative responsibilities.

Training Highlights

Traffic Incident Management Responder Training

Focus: Enhancing roadway incident response capabilities and multi-agency coordination.

Objective:

- Delivered two additional sessions of this course to increase member proficiency in scene safety, responder placement, and traffic control.
- Reinforced coordination protocols between fire, police, and public works agencies.

Confined Space Class – Written Exam

Focus: Certification and evaluation in confined space rescue operations.

Objective:

- Administered a written exam for Group 1 participants to assess comprehension of confined space rescue skills and concepts.

CPR Recertification Training

Focus: Department-wide renewal of life-saving CPR credentials.

Objective:

- Conducted recertification sessions over two weeks for all members.

- Reinforced core skills in adult, child, and infant CPR, AED operation, and airway management.

Line of Duty Death: Kevin Bell Case Study

Focus: Lessons learned from the tragic loss of Hartford Firefighter Kevin Bell.

Objective:

- Delivered three sessions of this impactful training one more to come in April.
 - Presented by a former Hartford Deputy Chief involved in the investigation and a Hartford firefighter from the RIT team who located Firefighter Bell.
 - Encouraged critical discussions on air management, RIT operations, command structure, and incident safety.
-

Facility Utilization

Southington Fire Department Use

- On March 17, the Southington Fire Department conducted training at the BFD training ground, supported by BFD staff acting as Safety Officer.
-

Operational Support & Division Management

Administrative Tasks:

- **CPR Program Management:** Completed extensive paperwork associated with CPR recertification sessions.
 - **Apparatus Logistics:** Assisted the Mechanical Division in repositioning and moving apparatus.
 - **Training Portal Management:** Resolved issues related to the CFA Acadis portal.
 - **Training Coordination:** Managed administrative tasks related to the Traffic Incident Management training program.
 - **Interagency Support:** Acted as Safety Officer for Southington Fire Department during their use of BFD facilities.
 - **Strategic Planning:** Coordinated with Captain Plaster for the upcoming Firefighter Safety and Survival Class to align instructional resources and scheduling.
-

Challenges

- **Ongoing Administrative Burden:** High volume of paperwork and external coordination continues to demand significant instructor time.
 - **System Integration Issues:** Problems with the CFA Acadis system delayed certain training records and registration processes.
 - **Multi-Agency Facility Support:** Supporting outside agencies while maintaining in-house readiness requires dynamic scheduling and dedicated oversight.
-

Next Steps

Firefighter Safety & Survival Class Preparation

Focus: Readiness and response techniques for firefighter mayday and self-rescue scenarios.

Objective:

- Finalize scheduling and instructional materials for Captain Plaster's Safety and Survival course.
- Prepare facility and equipment needs to support realistic and safe skill development.

Spring Training Rollout

Focus: Warmer weather training opportunities.

Objective:

- Reintroduce outdoor hands-on evolutions.
 - Launch multi-company drills focused on fireground coordination, ventilation, and search & rescue.
-

Respectfully Submitted,
Captain Todd Cutler

Bristol Fire Department

Mechanical Division Monthly Report

March 2025

Engine 1

- Heater valve replaced
- Split fuel line replaced @ G-K

Engine 2

- Replace turn signal assembly
- Replace 2) ICC lights in rear of truck

Engine 3

- Repair coolant leaks
- Repair discharge # 1 retention cable
- Repair locks for RAM nozzle
- Mount and wire Sensit charger
- Replace low coolant probe

Engine 4

- Turbo VGT replaced

Tower 1

- Track down more chassis leaks

Tower 2

- Currently OOS for bucket leveling issue

Engine 6

- Recalibrate foam level gauge
- Remove Auto-Charger and send out for repair

Engine 7

- Replace battery master switch

Engine 8

- Replace R-1 door piston
- Replace R-2 latch and handle
- Repair radio power plug
- Replace Plymo boot

Miscellaneous

- Joint Council meeting on 3/4/25
- Gear repairs: Dellaventura, A. Plourde, Palin, Wollman
- Brush 1 put into summer mode 3/7/25
- Repair 2) PW cans

Jay Kelly
Equipment Technician

Richard Hart
Chief of Department

Reports Reviewed By Month and System Type

Reviewed Month	Report Type	Report Count
Apr 2025	5 Year Sprinkler	1
	Clean Agent	1
	Commercial Kitchen Exhaust Cleaning	3
	Fire Alarm	21
	Fire Extinguishers	22
	Hood Suppression System	17
	Sprinkler System	19
Mar 2025	Commercial Kitchen Exhaust Cleaning	6
	Fire Alarm	48
	Fire Extinguishers	19
	Hood Suppression System	15
	Special Suppression	1
	Sprinkler System	70
Feb 2025	5 Year Sprinkler	3
	Clean Agent	3
	Commercial Kitchen Exhaust Cleaning	5
	Fire Alarm	27
	Fire Extinguishers	19
	Hood Suppression System	19
	Sprinkler System	65
Jan 2025	Clean Agent	2
	Commercial Kitchen Exhaust Cleaning	2
	Fire Alarm	22
	Fire Extinguishers	18
	Hood Suppression System	12
	Paint/Spray Booth Suppression	1
	Sprinkler System	64
	Standpipe	1
Dec 2024	Commercial Kitchen Exhaust Cleaning	3
	Fire Alarm	23
	Fire Extinguishers	17
	Hood Suppression System	16
	Sprinkler System	44



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: April 9, 2025
(Submission Date)

For the April 22, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 2000.00
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Fire Commissioners' _____
(Governing Board of your department)
at its meeting held on 4/24/2025



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To appropriate a general donation received for the Fire Department from James Mazzarelli of Torrington, CT.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062211-561800	Program Supplies	\$2,000.00

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount