



City of Bristol
BRISTOL, CONNECTICUT 06010

**BRISTOL REAL ESTATE COMMITTEE
MINUTES
MEETING OF TUESDAY, APRIL 15, 2025**

1. CALL TO ORDER:

By: Chairwoman Tyler

Time: 5:00 pm

Place: City Hall
111 North Main Street
Meeting Room 1-1

	NAME	PRESENT	ABSENT
MEMBERS	Councilwoman Susan Tyler, Chairperson	X	
	Councilman Erick Rosengren	X	
	Councilman Mark Dickau	X	
STAFF	Attorney Jeffrey R. Steeg, Asst. Corp. Counsel	X	
	Noelle Bates, Corporation Counsel's Office	X	

The meeting started with the standing for the Pledge of Allegiance.

ADMINISTRATIVE MATTERS:

1. Approval of Minutes – 3/18/25

MOTION: To approve the minutes of the Regular Meeting of March 18, 2025.

BY: Councilman Rosengren

Seconded: Councilman Dickau

For: All in favor
Against: None
Abstained: None

Approval of Minutes – 4/8/25

MOTION: To approve the minutes of the Public Hearing of April 8, 2025.

BY: Councilman Rosengren

Seconded: Councilman Dickau

For: All in favor

Against: None

Abstained: None

PUBLIC PARTICIPATION:

None.

NEW BUSINESS:

Attorney Steeg brought up the matter of Lot 21-420-1A and 21-420-1. This matter was brought to his attention by our outside counsel, Melissa Simonik. She sent an email which read “The above (Estate of Betty Letourneau) owns two small vacant lots on Burlington Avenue. The Court entered a judgment of foreclosure by sale with a sale date of 03/29/2025. I requested a strict foreclosure but at the time of the judgement the Court chose a sale. However, since then the Court has vacated the order of judgment of foreclosure by sale and entered a strict foreclosure with a law date of 05/12/2025. The City will take title on 05/15/2025. You contacted me a couple of months ago and said a neighbor came into your office inquiring about the property. He has been monitoring the progress of the case. I just wanted to let you know about the change from sale to strict because the City will take title”.

Attorney Steeg stated that this property is landlocked. We will add it to the list of Properties For Sale.

No further action taken.

Attorney Steeg then brought up the matter of 51 High Street and 11 Bellevue Avenue which is where Youth and Community Services is located and also in which the Woman Infant Child (WIC) program of Bristol Hospital leases. He stated that at some point down the road the City would like to dispose of the property and this would be a good one to refer to a Realtor. He stated that WIC is on a month too month lease and the City would have to give them 180 days’ notice to vacate.

OLD BUSINESS:

1. 91 Goodwin Street

Attorney Steeg stated that this matter went before the Planning Commission for an 8-24 and we received a positive referral from them to dispose of the property. He asked the Committee if they would prefer to go out for an RFP or to refer to a Realtor? Councilwoman Tyler stated that in the past we had a real estate broker and it was Bottom Line Realty. In April we had gone out to RFP for the Eastview property. The Burlington property is a landlocked piece and it would make sense to go out to RFP.

Attorney Steeg explained the process of what the Committee has done throughout the years as far as deciding to go through a Realtor versus going out for RFP.

Councilman Rosengren stated that he would be ok with going through a Realtor for Goodwin Street.

MOTION: To send 91 Goodwin Street to City Council to be listed with Bottom Line Realty for 60 days.

BY: Councilman Dickau

Seconded: Councilman Rosengren

For: All in favor

Against: None

Abstained: None

2. 36 Eastview Street – Request to Purchase

Attorney Steeg updated the Committee stating the RFP has been put up on the City's Facebook page. Roger Rousseau will be sending letters to the abutting property owners and placing the RFP in the local newspaper with a response date of May 7, 2025. He stated that the Ad just went in today to the newspaper.

Mayor Caggiano was in attendance and he stated that he did not see it on the City's website and that he would post it to the Mayor's Facebook page.

No further action taken.

3. List of Encroaching Property Owners

Attorney Steeg stated that he met with Ryan Keller and he has the list of properties which he will be visiting. He is working on this part time as he has other responsibilities.

No further action taken.

4. List of Properties for Sale/Not for Sale

Attorney Steeg said he will update the list to include 36 Eastview, 91 Goodwin Street and Burlington Avenue.

Councilman Rosengren questioned Mano Street which had a question mark on the Not For Sale List. Attorney Steeg stated that his office will look to see if it is City or Water Department property.

No further action taken.

5. **Candlewood Drive properties**
6. **127 Daisy Circle**

Attorney Steeg took up both of these matters at the same time. He spoke with Raymond Rogozinski about taking down the site flags on all the properties and placing a post on the City owned open space.

ADJOURNMENT

MOTION: To adjourn at 5:25 P.M.

BY: Councilman Rosengren

Seconded: Councilman Dickau

For: Rosengren, Dickau and Tyler.

Against: None.

Abstained: None.

This meeting was recorded via Zoom.

Respectfully submitted,

Noelle Bates

Recording Secretary