



*City of Bristol
Board of Park Commissioners
Fund Development & Advocacy Committee*

Ladies and Gentlemen:

The Special Board of Park Commissioners meeting was held on Wednesday, April 16, 2025, at 5:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Fiorito called the meeting to order at 5:03 p.m.

a. Attendance

Members Present:

Robert Fiorito, Chair
Robert Lawson, Commissioner
Aaron Weber, Commissioner
Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Jeffrey Caggiano, Mayor
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Leonard Lamothe, Commissioner

Absent:

2. Approval of Minutes

a. Approval of Minutes - December 9, 2024, Special Meeting Minutes

MOTION: Made by Commissioner Weber to Approve the December 9, 2024, Special Meeting Minutes.

Seconded by Chair Fiorito, all in favor, motion carried.

3. Public Participation

None.

4. Old Business

a. By Commissioners

None.

5. New Business

a. Discuss Strategy and Approaches to the Annual Park Use Fee Schedule Review

Superintendent, Dr. Josh Medeiros opened the discussion about different strategies and approaches to the annual park use fee schedule. The committee assessed the number of rentals that are from residents, non-profit organizations, and those from out of town. They also discussed the current fee schedule and compared it to some of the surrounding, comparable cities; discussion followed.

b. Review Current Fee Schedules and Associated Policies and take action as needed

Superintendent Joshua Medeiros led the review of the current fee schedules and associated policies and asked the committee if action is needed. Superintendent Medeiros suggested a document be created comparing the Bristol Parks and Recreation, Youth and Community Services Park and Rental Fee Schedules to other comparable cities in Connecticut; discussion followed.

MOTION: Made by Chair Fiorito to look at a comparable fee schedule at the Finance Committee Meeting in the Fall.

Seconded by Commissioner Weber, all in favor, motion carried.

6. Adjournment

MOTION: Made by Commissioner Weber to adjourn at 5:23 p.m.

Seconded by Chair Fiorito, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners