

**Energy Commission
Minutes of Regular Meeting, Meeting Room #116 City Hall
October 17, 2024 Meeting**

PRESENT: Chairman Sean Dunn, Commissioners Thomas Hick, Greg Klimek, Tom Ragaini,

ABSENT: Commissioner Derek Jones, and Sheldon Scott. Council Member Mark Dickau.

ALSO PRESENT: Facilities Manager David Oakes (zoom).

1. Call to Order

Chairman Dunn called the meeting to order at 7:04 p.m.

2. Public Participation

None.

3. Approval of the Minutes.

- September 19, 2024 Regular Meeting

Motion made by Commissioner Klimek and seconded by Commissioner Hick and it was unanimously voted to approve the September 19, 2024 minutes.

Motion passed.

4. Updates by Dave Oakes – Public Facilities & Energy Manager.

- SustainableCT – Dave formally announced to the Commission that the City of Bristol received Gold Status and the Climate Leadership Designation from SustainableCT along with a small group of other towns. Dave thanked everyone for their efforts and is working with Dawn Nielsen to get the news out on the City's website and in the Bristol Press. The awards ceremony will be held Wednesday November 13, 2024 and anyone who plans to attend should register ahead of time. Dave also detailed the criteria that had to be met in order to receive the Climate Leadership Designation. Chairman Dunn explained the review process and outlined how SustainableCT will reach out to towns if they are falling short on points in certain areas. By receiving Gold Status, this could open the City up to grant opportunities that other municipalities may not have access to.
- The scoping studies have completed at the Police complex and the Beal's Center. Dave was able to take advantage of Eversource Programs so these studies did not cost the City anything. Dave briefly overviewed the results of the studies.
- The LED projects are wrapping up at Fire House #2, Beal's, and 51 High. Dave will be contacting Peter Fusco to start doing similar LED projects at schools.
- Dave provided an update on the Animal Control Facility project. They are currently in a lease agreement and there are a couple of concerns that are being looked into. The ACO Building Committee is planning to go to the Board of Finance for more funding.
- Dave received an update from the North East Middle School Building Committee, and the building will not have solar but they are building out for energy efficiency opportunities.

5. Energy Plan Edits

Chairman Dunn provided Commissioners with a mock up of the edits that have been discussed so far. The Commission would like to focus their efforts into updating the website and maintaining a live document where people can access useful resources while also keeping a manual format for the purpose of providing readers with an overview of the City's efforts and savings related to energy efficiency over the years. The Commission reviewed each page of the mock up/edits and discussed attending community events to better gauge what the residents and businesses of Bristol are interested in. The next workshop is scheduled for Tuesday October 29, 2024. Chairman Dunn suggested that everyone review the plan and edits so far, the Commission will continue the whiteboard exercise.

6. Adjournment

Motion: Commissioner Klimek seconded by Commissioner Hick "To adjourn". Motion approved.

The meeting adjourned at 8:31 pm.

*Lindsey Schaffrick
Recording Secretary*