

**CODE ENFORCEMENT COMMITTEE  
SPECIAL MEETING MINUTES  
Wednesday, July 20, 2022  
City Council Chambers**

**CODE ENFORCEMENT COMMITTEE MEMBERS IN ATTENDANCE:**

Jeffrey Caggiano, Mayor  
Richard J. Brown, Chief Building Official  
Edward Spyros, Zoning Enforcement Officer  
Mark Morello, Deputy Chief BPD  
Marco Palmeri, Bristol-Burlington Health Department  
Michael Yacovino, Fire Prevention Inspector  
Richard Lacey, Corporation Counsel  
Robert Longo, Water Department

**Also in Attendance:** Jeffrey Steeg, Corporation Counsel  
Thomas DeNoto, Assessors Office  
Erica Mikulak, Bristol-Burlington Health District  
Kristopher Lambert, Fire Prevention Inspector  
John Aniolowski, Bristol Housing Authority  
Noelle Bates, Corporation Counsel  
Jason Welch, Corporation Counsel  
Lindsey Rivas, Public Works  
Zach Norton, Engineering  
Sue Taylor, City Council  
Jason Welch, Corporation Counsel  
Wesley Hoyt, FI  
Lauren Scappaticci, BSC Zoom  
David Sgro, ECD Zoom

**In Absent** Raymond Rogozinski, Public Works

**ITEM 1. Call to Order and Introductions**

Richard J. Brown called to order the Wednesday, July 20, 2022, Code Enforcement Committee Special Meeting at 9:01 AM in the City Hall West Facility Meeting Room 1

**ITEM 2. Approval of June 01, 2022 Minutes**

It was **MOVED** by Mayor Jeffrey Caggiano and **SECONDED** by Commissioner Ed Spyros to approve the meeting minutes from June 01, 2022 All in favor, the **Motion passed**.

Voted: Unanimously Approved

**ITEM 3. Public Participation**

None

#### **ITEM 4. Discussion of properties of interest concern to Committee Members**

##### **46 Madison Drive and 381 Waterbury Rd.-**

A vote was requested by the Chief Building Inspector Rick Brown to Tax freeze on both properties. A vote was made by Commissioner Robert Longo and seconded by Mayor Jeffrey Caggiano. No discussion was made on any properties. Thomas DeNoto, Assessor's office. Referred to city council and will send it to the Town clerk for records.

#### **ITEM 5. New Business (updates)**

**8 Summer St.** Rick Brown, BBD. Leak issues, two inspections were made by the BFD. Four apartments were condemned (one apartment is vacant, 3 occupied) currently a Citation ticket was sent. Ongoing.

**369 Park St.** Rick Brown, BBD. A group inspection was done including the Bristol Fire Dept, Bristol Building Dept, and Bristol-Burlington Health Dept. Currently in the process of sending Violation letter/tickets. Ongoing

#### **ITEM 5. Old Business (updates)**

**24 Summit St. and 30 Cottage St. Warning Violation Letters were sent,** Owner of Cottage St. won't allow anyone to go inside the property owned, BBD. Still issues with mold. Ongoing

**70 Union St.** Richard Brown, BBD. (Mic was off)

**58 Andrews St.** Richard Brown, BBD. The citation warning letter was sent to fix the front porch. Ongoing.

**81 N. Main St.** Richard Brown, BBD. The owner seems confused in regards to the violation letter request to comply. He is planning on having another group meeting with all the departments involved. Boarding house issues are still ongoing

**287 Round Hill Rd.** Richard Brown, BBD. The property has been demolished and DPW is in the process of cleaning up the property.

**14 Paul St.** Erica Mikulak, BBHD. The Dumpster was cleaned up and the backyard was cleaned up as well.

**Vera Rd. No complaints received**

**Mark St. No complaints either.**

Marco Palmieri from BBHD explained the process of having wood neatly stacked and covered for burning purposes

Mayor Jeffrey Caggiano called out the current status of the wood uncovered in the property of Mark St and ask to be on top of this.

**30 Balsam St.** Rick Brown, BBD. The owner is the same as 362 Shrub Rd. She cleaned up the house. Erica Mikulak, BBHD stated a warrant will be issued to bring it to court as well as 362 Shrub Rd.

**83 Gridley St.** Richard Brown, BBD. An inspection is planned to verify the cleaning was completed. Violations were siding was peeling, holes, structures damaged on the front porch, and windows broken. Erica Mikulak, BBHD, the citation was issued as there has been no cooperation to replace windows, bathroom issues with sewage backup that destroyed the floor and the carpet, and also an exterminator is scheduled to eliminate rodent problem. Ongoing.

**10 Kilmartin Ave.** Richard Brown, BBD. An inspection is scheduled to go back and verify the owner has installed a people door in the garage and no longer can be classified as a separated apartment.

**362 Shrub Rd.** Public works successfully cleaned up the property. The owner still not allowed BBD inside the house.

#### **ITEM 6. Updates**

#### **ITEM 7. To Adjourn**

It was MOVED by Mayor Jeffrey Caggiano and seconded by Commissioner Robert Longo to adjourn the Code Enforcement Meeting at 2:22 pm and it was unanimously approved.

Respectfully submitted,

Martha I. Bravo  
Recording Secretary  
Building Department