



*City of Bristol
City Council*

Join Zoom Meeting:

<https://bristolct-gov.zoom.us/j/84420893989?pwd=lbzgSKRGKGR33bT1nLVucDG8iTpaV.>

1

Meeting ID: 844 2089 3989

Passcode: 123456

The regular City Council Meeting will be held on Tuesday, May 13, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
 - a. Recognition of Salvation Army volunteers.
 - b. 2025 All-Heart Parks Advocate of the Year award.
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on April 8, 2025.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for April, 2025.
 - b. To approve the Tax Refunds dated May 1, 2025.
 - c. To approve the change orders for D'Amato+Downes Joint Venture, totaling \$8,677.11, as recommended by the Northeast Middle School Building Committee, and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.
 - d. To approve amendment to Contract 2P22-051 to Quisenberry Arcari Malik, LLC in the amount of \$1,760.00 as recommended by the Northeast Middle School Building

Committee, and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

- e. To approve submission by the Parks, Recreation, Youth & Community Services Department for a \$73,219.00 SFY 26 CT DCF Youth Service Bureau cost-sharing grant.
- f. To authorize the Mayor or Acting Mayor to sign any and all documents necessary to execute the Electronic Voting Equipment Lease Agreement with the State of Connecticut.
- g. To place on file the Bristol Storm Water Control Trust 2024 Annual Report and the Storm Water Facilities Fiduciary Lump Sum Calculation Data.
- h. To consider and approve the Extension to Maintenance and Support Agreement #007081-001 between Idemia Identity & Security USA, LLC and the City of Bristol and to authorize the Mayor or Acting Mayor to execute the Agreement on behalf of the City of Bristol.
- i. To award Contract 2C25-074 Stamped Asphalt on North Main Street to Rocco Iadarola General Contracting Company in the amount of \$102,000.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- j. To award Contract 2C25-075 Inlaid Thermoplastic Asphalt on North Main Street to Rocco Iadarola General Contracting Company in the amount of \$74,000.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

6. Reports and Committee Reports

- a. **Real Estate Committee** - To authorize the Mayor or Acting Mayor to enter into a 60-day listing agreement with Bottom Line Realty to act as its real estate agent for the sale of city-owned property known as 91 Goodwin Street (Map 25A, Lot 36); to authorize the Mayor or Acting Mayor to sign any document necessary to effectuate this motion, and that this matter be referred to the Corporation Counsel.
- b. **Ordinance Committee** - To set a public hearing and introduce amendments to the Bristol Code of Ordinances, Chapter 7 Fire Prevention and Protection, Article 1, Section 7-18 Fire suppression systems inspection.

7. Old Business

8. New Business

9. Resignations

10. Appointments

- a. Board and Commission appointments.

11. Contracts and Agreements

- a. To award Contract 2P25-016 Consulting/Engineering Services for Climate Resiliency Flooding/Storm Drainage to Stantec Consulting Services Inc. in the amount of \$225,200.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- b. To consider and approve an agreement by and between the City of Bristol and Bristol Hospital, Incorporated for continued Hospital access to the Bristol Police Department Land Mobile Radio Network and to authorize the Mayor or Acting Mayor to execute the agreement on behalf of the City of Bristol.
- c. To authorize the Mayor or Acting Mayor to execute a tariff agreement with the Connecticut Light and Power Company dba Eversource Energy relative to a non-residential renewable energy solutions ("NRES") revenue sharing agreement between the City of Bristol and Greenskies Clean Energy LLC, and to refer to the Office of Corporation Counsel for review.
- d. To authorize the Mayor or Acting Mayor to execute an NRES Municipal Revenue Share Agreement with Greenskies Clean Energy LLC as a solar development partner for a twenty (20) year term, and to refer to the Office of Corporation Counsel for review.

12. 2025 Neighborhood Assistance Program

- a. To approve the organizations that applied for the 2025 Neighborhood Assistance Program and forward these applications to the Connecticut Department of Revenue Services for consideration.

13. Executive Session

- a. To discuss and take any action as necessary on the matter of James Blaschke v. City of Bristol, WCC# 7250623.

14. Any other matter to come before said meeting

15. Adjournment

Erica Cabiya
Town & City Clerk

APRIL 8, 2025

The regular meeting of the City Council was held on Tuesday, April 8, 2025 in the City Hall Council Chambers, 111 North Main Street at 7:04 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. CALL TO ORDER

Opening Ceremonies - Mayor Caggiano led a moment of silence for Bob Montgomery, and Councilman Rosengren led a moment of silence for James Ritchie. Iwo Jima survivor, Joe Caminiti, recently returned from a trip to Iwo Jima. He presented Mayor Caggiano with "sand" (volcanic ash) from the beach he landed on in February, 1945.

2. APPROVAL OF MINUTES

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To approve the minutes of the regular City Council meeting held on March 11, 2025.

3. PUBLIC PARTICIPATION

Peter Bailey, 217 Bradley St. – Mr. Bailey expressed his disapproval of unfunded state mandates. He further stated that change needs to come at the state level and asked the City to work together to make those changes happen.

Peter Kelley, 44 Southdown Dr. – Mr. Kelley calculated property tax increases on various homes throughout Bristol. He stated that his calculations showed a larger tax increase than the amounts that had been publicized.

Alyssa Gokey, 344 Hart St. – Long-time resident and teacher in the City. Ms. Gokey stated that there is not enough support staff for students with special needs and she feels that cutting the educational budget would be devastating.

Morris Patton, 49 Field St. – Mr. Patton stated that he would like to see discussions about the education budget focus on the students, teachers, and staff. He further stated that the Board of Education budget has been underfunded for years.

Mike Erosenko, 40 Palmorr Pl. – Mr. Erosenko thanked the Edgewood School teachers for the work they did with his son and voiced support for the Pre-K Academy program at Edgewood School. He spoke in favor of fixing Edgewood School instead of moving the Pre-K program.

Mike Reynolds, 985 Farmington Ave. – President of the Bristol Federation of Teachers. Mr. Reynolds urged the City and Board of Education to work together to avoid laying off teachers. He also stated that the education budget should be fully funded.

4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

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5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt fourteen items as part of the Consent Calendar.

a. New Hire Report for March 2025

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the New Hire Report for the month of March, 2025.

b. Tax Refunds in the Amount of \$71,809.23

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$22,177.09
Personal Property	1,601.08
Real Estate	+ 48,031.06
Total	\$71,809.23

c. Positive Referral - 91 Goodwin Street, Map 25A, Lot 36

Communication received from Bristol Planning Commission

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To send a positive referral to the Real Estate Committee of City Council from the Bristol Planning Commission for the C.G.S. 8-24 Review of 91 Goodwin Street, Map 25A, Lot 36.

d. Positive Referral - 894 Middle Street, Map 4, Lot 17-3

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the positive referral from the Bristol Planning Commission for the C.G.S. 8-24 Review of 894 Middle Street, Map 4, Lot 17-3.

e. Positive Referral - Middle Street, Map 4, Lot 17-4-1

Communication received from Bristol Planning Commission.

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As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the positive referral from the Bristol Planning Commission for the C.G.S. 8-24 Review of Middle Street, Map 4, Lot 17-4-1.

f. Positive Referral - 36 Eastview Street, Map 24, Lot 56/15A

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the positive referral from the Bristol Planning Commission for the C.G.S. 8-24 Review of 36 Eastview Street, Map 24, Lot 56/15A.

g. Negative Referral - Middle Street, Map 4, Lot 17

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the negative referral from the Bristol Planning Commission for the C.G.S. 8-24 Review of Middle Street, Map 4, Lot 17.

h. Assignment of Contract for Multi-Function Printers ("Copiers")

Communication received from Purchasing Agent Rousseau.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the assignment of an agreement for multi-function print devices from The Office Works, Inc. to Base Technologies, Inc. dba The Office Works, and to refer to the Office of Corporation Counsel for contract review, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

i. Thomaston Savings Bank Foundation Grant for Bristol Police Cadet Program

Communication received from Grants Administrator Leger.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the submission of a grant application from the Bristol Police Department for up to \$4,000 to the Thomaston Savings Bank Foundation, to authorize the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.

j. Thomaston Savings Bank Foundation Grant for Bristol Fire Department

Communication received from Grants Administrator Leger.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the submission of a grant application from the Bristol Fire Department for up to \$19,000 to the Thomaston Savings Bank Foundation, to authorize

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the Mayor or Acting Mayor to execute any and all documents, and to refer the matter to the Board of Finance for any necessary action.

k. Historic Preservation Grant

Communication received from Town Clerk Cabiya.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve submission of a grant application for up to \$7,000 to the Connecticut State Library Historic Documents Preservation Grant Program, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

l. Public Works Property Referral Response

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Board of Public Works response to a property referral for use of 36 Eastview Street, Lot 56/15A. The Board responded that said property shall not be retained by the City of Bristol for use by the Department of Public Works.

m. Agreement Between BRRFOC, City of Bristol, and MXI Environmental Services LLC

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To authorize the Mayor to sign any and all documents associated with the Agreement for the Collection, Management, Transportation and Proper Disposal of Household Hazardous Waste Materials between BRRFOC, the City of Bristol, and MXI Environmental Services LLC.

n. Clinical Skills Maintenance Agreement

Communication received from Assistant Corporation Counsel Steeg.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign and execute the Clinical Skills Maintenance Agreement between Bristol Health and Bristol Police Department, and to refer this matter to the Corporation Counsel to review any and all documents to effectuate this motion. This agreement will allow the two Bristol Police Officers who are certified phlebotomists under Drug Recognition Expert (DRE) training to perform supervised blood draws at Bristol Health to maintain clinical competency as required by their certification. There is no cost to either Bristol Health or the City of Bristol for this training.

6. REPORTS AND COMMITTEE REPORTS

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a. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To grant to Forestville American Legion Post 209 the use of the city-owned property known as 43 East Main Street (Map 41, Lot 8-1, aka the "Lauretti" property) from May 23, 2025 through May 26, 2025 for a staging area for their Memorial Day Parade, and to refer the matter to Corporation Counsel's Office for insurance compliance. It was further moved to authorize the Mayor or Acting Mayor to execute any and all necessary documents to effectuate the same.

b. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Panioto, it was unanimously voted: To seek requests for proposals for the disposition of property owned by the City, known as 36 Eastview Street on Map 24 of the Bristol Assessor's Office; and that the Purchasing Agent be authorized to request proposals, that he send out a press release in addition to the legal notices, and update the City website. It was further moved to refer the matter to Public Works to erect signage on the property advertising the proposal, and to refer this matter to Corporation Counsel to prepare and/or review any necessary documents. It was further moved to authorize the Mayor or Acting Mayor to execute any necessary documents to effectuate the same.

Council Member Tyler explained that the City acquired this property and it is now being put out for RFP (request for proposals) to sell the property.

7. OLD BUSINESS

Council Member Dickau asked Mayor Caggiano about a letter he had written for a Charter School.

8. NEW BUSINESS – None.**9. RESIGNATIONS – None.****10. APPOINTMENTS**

The following appointments were presented:

City Arts & Culture Commission

Nigel Wynter – Reappointment – term to 4/28

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

City Energy Commission

Jason DeConti – Reappointment – term to 4/28.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

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Board of Finance

Jane Murdock – Appointment – term to 6/28.

Replaced Nicolle Duquette.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Parking Authority

Jason Broyles – Reappointment – term to 4/28

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Robert Powell – Reappointment – term to 4/28

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Planning Commission

Greg Klimek – Appointment as alternate member – term to 7/28.

Replaced Kristen O'Donnell.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

11. CONTRACTS

a. Change Order for Northeast Middle School

Communication received from BOE Operations and Facilities Manager Landon.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To approve the change orders for D'Amato+Downes Joint Venture, totaling \$125,788.96 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

b. Contract 2P25-044 Professional Services Relative to Design and Preparation of Construction Documents for the Replacement of Andrews Street Bridge (017011)

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Olsen and seconded by Council Member Thibeault, it was unanimously voted: To award Contract 2P25-044 Professional Services Relative to Design and Preparation of Construction Documents for the Replacement of Andrews Street Bridge (017011) Over Unnamed Brook to K.S. Engineers, P.C. in the amount of \$192,300.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

c. Contract 2P25-045 Professional Services Relative to Design and Preparation of Construction Documents for the Replacement of Mellen Street Culvert (017035)

Communication received from Purchasing Agent Rousseau.

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On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To award Contract 2P25-045 Professional Services Relative to Design and Preparation of Construction Documents for the Replacement of Mellen Street Culvert (017035) Over Unnamed Stream to Wengell, McDonnell & Costello, Inc. in the amount of \$180,059.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

d. Contract 2P19-062B Bridge Replacement Design Services – Lake Avenue over Cussgutter Brook

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To approve amendment 01 for Contract 2P19-062B Bridge Replacement Design Services - Lake Avenue over Cussgutter Brook to WSP USA Inc. in the amount of \$222,689.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract amendment.

e. Contract 2C25-059 Replacement of Bridge (017005) Lake Avenue Over Cussgutter Brook

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To award Contract 2C25-059 Replacement of Bridge (017005) Lake Avenue Over Cussgutter Brook to Trademark Contractors, LLC in the amount of \$1,131,615.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

f. Contract 2025-049 Construction of New Riordan Playground at Federal Hill Green

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Olsen and seconded by Council Member Thibeault, it was unanimously voted: To award 2025-049 Construction of New Riordan Playground at Federal Hill Green to Kompan, Inc. in the amount of \$127,549.35 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

g. Contract 2C25-062 Permanent Patching of Utility Trenches in City Streets

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To award Contract 2C25-062 Permanent Patch of Utility Trenches in City Streets to William M. Laydon Construction, LLC, in the amount of \$125,500.20, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

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h. Supplemental Application With Connecticut Department of Transportation for Lake Avenue Bridge

Communication received from Public Works Director Rogozinski.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To authorize the Mayor to execute a Supplemental Application with the Connecticut Department of Transportation Local Bridge Program for Lake Avenue Bridge (Bridge No. 17005 & State Project No. 9017-0005) in the amount of \$1,545,866 (project cost) & \$772,933 (City grant).

i. Shrub Road Sidewalks

Communication received from Public Works Director Rogozinski.

On motion of Council Member Olsen and seconded by Council Member Thibeault, it was unanimously voted: To authorize the Mayor to execute a LOTCIP Commitment to Fund Agreement with the Connecticut Department of Transportation (State Project No. L017-0005) for sidewalk installation on Shrub Road between Cricket Hill Road and Jerome Avenue, in the amount of \$1,956,000.

12. ASSESSOR'S OFFICE – INTEREST WAIVER PROVISION

Communication received from Deputy Assessor DiGiovanna.

On motion of Council Member Rosengren and seconded by Council Member Panioto, it was unanimously voted: To waive the interest for 30 days from the billing date in accordance with C.G.S. Sec. 12-145 (2024) for the following personal property accounts: Clean Harbors - Bill Number 2021-02-0200491, Safety Kleen - Bill Number 2021-02-0201805, Safety Kleen - Bill Number 2022-02-0201837.

Council Member Thibeault asked Deputy Assessor DiGiovanna clarifying questions about the amount of interest and the process of waiving the interest fees.

13. PURCHASE AND SALE AGREEMENT – 894 MIDDLE STREET

Communication received from Economic and Community Development Director Malley.

On motion of Council Member Thibeault and seconded by Council Member Tyler, it was unanimously voted: To waive the reading of the Purchase and Sale agreement for 894 Middle Street, Assessors Map 4-17-3 and 4-17-4-1 as proposed.

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To authorize Mayor Jeffrey Caggiano, or Acting Mayor, to execute a Purchase and Sale Agreement and to complete the property transaction, subject to the approval of Corporation Counsel, with Carrier Construction Inc. or its assigns for the sale of 894 Middle Street, Assessors Map 4-17-3 and 4-17-4-1, for the purchase price of \$625,000 for purposes of constructing an industrial development that includes approximately seven (7) buildings and approximately 25-46

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tenant spaces to accommodate tenant companies including but not limited to manufacturers, specialty trade contractors, and similar uses allowed by the Bristol Zoning Regulations.

Further, pending the legal acquisition of 894 Middle Street, Assessors Map 4-17-3 and 4-17-4-1, by Carrier Construction, Inc. or its assigns for purposes of converting the subject properties to an industrial development that includes approximately seven (7) buildings and approximately 25-46 tenant spaces, to approve the following tax abatement schedule for **Phase I** of the property known as 894 Middle Street, Assessors Map 4-17-3 and 4-17-4-1, utilizing authority granted under Connecticut General Statutes 12-65b:

- Construction Year #1 (period to begin immediately following property closing): 100% real property abatement on the value of property improvements.
- Construction Year #2: 100% real property abatement on the value of property improvements. In the event that construction on Phase I continues beyond two years from the date of property closing, 100% of real property taxes for Phase I will be due to the City of Bristol until a Certificate of Occupancy is issued.
- Year #1 (period to begin following issuance of a certificate of occupancy for Phase I): 100% real property abatement attributable to the value of improvements
- Year #2: 100% real property abatement
- Year #3: 50% real property abatement
- Year #4: 40% real property abatement
- Year #5: 30% real property abatement
- Year #6: 20% real property abatement
- Year #7: 10% real property abatement

Further, pending the legal acquisition of 894 Middle Street, Assessors Map 4-17-3 and 4-17-4-1, by Carrier Construction, Inc. or its assigns for purposes of converting the subject properties to an industrial development that includes approximately seven (7) building and approximately 25-46 tenant spaces, to approve the following tax abatement schedule for **Phase II** of the property known as 894 Middle Street, Assessors Map 4-17-3 and 4-17-4-1, utilizing authority granted under Connecticut General Statutes 12-65b:

- Construction Year #1 (period to begin following the issuance of a Certificate of Occupancy for Phase I of the project): 100% real property abatement on the value of property improvements.
- Construction Year #2: 100% real property abatement on the value of property improvements. In the event that construction on Phase II continues beyond two years from the date of the issuance of a Certificate of Occupancy for Phase I, 100% of real property taxes for Phase II will be due to the City of Bristol until a Certificate of Occupancy is issued.
- Year #1 (period to begin following issuance of a certificate of occupancy for Phase II): 100% real property abatement attributable to the value of property improvements.
- Year #2: 100% real property abatement
- Year #3: 50% real property abatement
- Year #4: 40% real property abatement
- Year #5: 30% real property abatement
- Year #6: 20% real property abatement
- Year #7: 10% real property abatement

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Economic and Community Development Director Malley provided a brief history of the property and the Brownfield remediation.

Charlie Talmadge, President of Development Planning Solutions, representing the Carrier Construction Company, spoke about the plans for the industrial condo complex project. Council Members Panioto and Rosengren asked questions about the Brownfield remediation on the site. Council Member Thibeault inquired about the driveway location. Council Member Olsen asked about the square footage of each available space.

14. EXECUTIVE SESSION

At 8:19 p.m., on motion of Council Member Rosengren and seconded by Council Member Thibeault, it was unanimously voted: To convene into Executive Session to discuss items a. – d. below.

a. Present to discuss and take any action as necessary on tax appeal matter: MSC Real Estate Trust vs. City of Bristol, Docket No. HHB-CV-23-6078985-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney.

b. Present to discuss and take any action as necessary on tax appeal matter: Terry Enterprises, LLC v. City of Bristol, Docket No. HHB-CV-23-6078405-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney.

c. Present to discuss and take any action as necessary on litigation matter: EOC Development, LLC v. City of Bristol, Docket No. HH-CV-24-6192551-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney; and outside Counsel Atty. James N. Tallberg of Karsten & Tallberg LLC.

d. Present to discuss and take any action as necessary on litigation matter: Mark Edward Minor and Ann Lambert Minor, Trustees v. City of Bristol, Docket No. HHB-CV-22-6071833-S: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; Assistant Corporation Counsels Conlin, Steeg, and Matney.

Discussion was held. No votes were taken.

At 8:47 p.m., Mayor Caggiano called the regular meeting of the City Council back into public session.

On motion of Council Member Olsen and seconded by Council Member Rosengren, it was unanimously voted: To resolve the litigation matter Superior Court Docket No.: HHB-CV-23-6078985-S, MSC Real Estate Trust v. City of Bristol, by Stipulation for Judgment which authorizes the Assessor to adjust the Grand List value of the property known as 107 Newell Avenue (MBLU:

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13/396//) to \$158,000 and to adjust the Grand List value of the property known as 38 Center Street (MBLU: 26//74/14//) to \$194,000. It was further moved to authorize the Corporation Counsel to execute the Stipulation for Judgment.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To resolve the litigation matter Superior Court Docket No.: HHB-CV-23-6078405-S, Terry Enterprises, LLC v. City of Bristol, be resolved by Stipulation for Judgment which authorizes the Assessor to adjust the Grand List value of the property known as 20 Pine Street #A (MBLU: 03//1-/A/) to \$3,250,000. The Grand List value of the property known as 123 Middle Street Unit B (MBLU: 03//1-/B/) shall remain the same at \$243,700. It was further moved to authorize the Corporation Counsel to execute the Stipulation for Judgment.

On motion of Council Member Tyler and seconded by Council Member Thibeault, it was unanimously voted: That the City of Bristol enter into a Full and Final Settlement in the matter of EOC Development, LLC v. Mark Ziogas, et al, Docket No. HHD-CV-24-6192551-S in which the City of Bristol is named as one of the co-defendants, for the total amount of Twenty-Five Thousand Dollars (\$25,000) which is the insurance deductible. It was further moved that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

On motion of Council Member Dickau and seconded by Council Member Thibeault, it was unanimously voted: That the litigation matter, Superior Court Docket No. HHB-CV-22-6071833-S, Mark Edward Minor and Ann Lambert Minor, Trustees, et al v. The City of Bristol, be resolved by a Stipulation to Judgment, and further, that the Assessor be authorized to adjust the grand list value for grand list years 2021, 2022, 2023, 2024 and 2025 to \$950,000.00. It was further moved that the Corporation Counsel be authorized to execute the Stipulation to Judgment on behalf of the City of Bristol.

16. OTHER BUSINESS – None.

17. ADJOURNMENT

At 8:51 p.m., on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

ATTEST: _____

Erica Cabiya
Town & City Clerk

1. The Board of Directors of the Corporation has adopted the following resolution:

RESOLVED, That the Board of Directors of the Corporation do hereby authorize the President of the Corporation to execute and deliver on behalf of the Corporation any and all instruments, contracts, agreements, and documents, and to do all such acts and things as may be necessary or proper to carry out the purposes of this resolution.

2. The Board of Directors of the Corporation has also adopted the following resolution:

RESOLVED, That the Board of Directors of the Corporation do hereby authorize the President of the Corporation to execute and deliver on behalf of the Corporation any and all instruments, contracts, agreements, and documents, and to do all such acts and things as may be necessary or proper to carry out the purposes of this resolution.

3. The Board of Directors of the Corporation has also adopted the following resolution:

RESOLVED, That the Board of Directors of the Corporation do hereby authorize the President of the Corporation to execute and deliver on behalf of the Corporation any and all instruments, contracts, agreements, and documents, and to do all such acts and things as may be necessary or proper to carry out the purposes of this resolution.

4. The Board of Directors of the Corporation has also adopted the following resolution:

RESOLVED, That the Board of Directors of the Corporation do hereby authorize the President of the Corporation to execute and deliver on behalf of the Corporation any and all instruments, contracts, agreements, and documents, and to do all such acts and things as may be necessary or proper to carry out the purposes of this resolution.

5. The Board of Directors of the Corporation has also adopted the following resolution:

RESOLVED, That the Board of Directors of the Corporation do hereby authorize the President of the Corporation to execute and deliver on behalf of the Corporation any and all instruments, contracts, agreements, and documents, and to do all such acts and things as may be necessary or proper to carry out the purposes of this resolution.

NEW HIRE REPORT

4/1/2025 TO 4/30/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>PER HOUR</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
DIAZ	RACHEL	PLAINVILLE	04/08/2025	\$ 17.00	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
MORTON	OLIVIA	BRISTOL	04/09/2025	\$ 17.95	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
NORTON	ASHLEIGH	BRISTOL	04/09/2025	\$ 21.50	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
RIVARD	MIKAYLA	BRISTOL	04/09/2025	\$ 21.50	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
TREVAIL	MICHAEL	NEWTOWN	04/02/2025	\$ 35.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR

TOTAL: 5

RECEIVED
2025 MAY -2 AM 11:15
TOWN AND CITY CLERK
BRISTOL, CT



RECEIVED
2025 MAY -1 AM 10:03
TOWN AND CITY CLERK
BRISTOL, CT



DATE: MAY 1, 2025

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

<u>CURRENT LIST YEAR</u> <u>NAME</u>	<u>LIST NUMBER</u>	<u>SUPPLEMENTAL MOTOR VEHICLE</u>				
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
GOKEY, RICHARD A JR	2023-04-0403345	\$ 12.18			\$ 12.18	VEHICLE SOLD
USB LEASING LT	2023-04-0408612	\$ 348.46			\$ 348.46	VEHICLE SOLD
TOTAL		\$ 360.64	\$ -	\$ -	\$ 360.64	

<u>CURRENT LIST YEAR</u> <u>NAME</u>	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>				
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ALLY FINANCIAL	2023-03-0348914	\$ 216.41			\$ 216.41	VEHICLE SOLD
ALLY FINANCIAL	2023-03-0348882	\$ 364.53			\$ 364.53	VEHICLE SOLD
ALLY FINANCIAL	2023-03-0348895	\$ 68.75			\$ 68.75	VEHICLE SOLD
BARON, KYLE	2023-03-0302690	\$ 290.38			\$ 290.38	TOTAL LOSS
BONNER, VANESSA	2023-03-0304646	\$ 11.41			\$ 11.41	OVERPAYMENT
BROWN, KATHRYN & CRAIG	2023-03-0305767	\$ 91.67	\$ 5.50		\$ 97.17	TOTAL LOSS
CCAP AUTO LEASE LTD	2023-03-0307949	\$ 699.84			\$ 699.84	VEHICLE SOLD
CCAP AUTO LEASE LTD	2023-03-0307943	\$ 437.14			\$ 437.14	VEHICLE SOLD
CCAP AUTO LEASE LTD	2023-03-0307958	\$ 224.53			\$ 224.53	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314238	\$ 392.28			\$ 392.28	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314239	\$ 222.19			\$ 222.19	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314240	\$ 249.03			\$ 249.03	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314241	\$ 280.46			\$ 280.46	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314242	\$ 218.95			\$ 218.95	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314243	\$ 448.04			\$ 448.04	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314244	\$ 335.79			\$ 335.79	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314245	\$ 268.93			\$ 268.93	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314246	\$ 393.16			\$ 393.16	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314247	\$ 173.83			\$ 173.83	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314248	\$ 434.80			\$ 434.80	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314249	\$ 304.32			\$ 304.32	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314250	\$ 207.10			\$ 207.10	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314251	\$ 310.64			\$ 310.64	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314252	\$ 244.81			\$ 244.81	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314253	\$ 551.40			\$ 551.40	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314254	\$ 612.42			\$ 612.42	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314255	\$ 674.20			\$ 674.20	VEHICLE SOLD

City of Bristol

111 North Main Street

Bristol, CT 06010

www.bristolct.gov

EAN HOLDINGS LLC	2023-03-0314256	\$	490.41		\$	490.41	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314257	\$	674.20		\$	674.20	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314258	\$	428.64		\$	428.64	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314259	\$	428.64		\$	428.64	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314260	\$	366.34		\$	366.34	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314262	\$	308.73		\$	308.73	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314263	\$	231.44		\$	231.44	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314265	\$	424.45		\$	424.45	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314266	\$	231.44		\$	231.44	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314267	\$	409.97		\$	409.97	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314268	\$	392.92		\$	392.92	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314269	\$	392.92		\$	392.92	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314270	\$	420.20		\$	420.20	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314271	\$	695.33		\$	695.33	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314272	\$	374.91		\$	374.91	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314274	\$	39.66		\$	39.66	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314280	\$	193.01		\$	193.01	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314282	\$	378.32		\$	378.32	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314283	\$	336.19		\$	336.19	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314284	\$	462.56		\$	462.56	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314285	\$	477.17		\$	477.17	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314286	\$	169.60		\$	169.60	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314287	\$	130.97		\$	130.97	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314288	\$	271.30		\$	271.30	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314289	\$	416.30		\$	416.30	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314290	\$	154.15		\$	154.15	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314291	\$	406.14		\$	406.14	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314293	\$	360.69		\$	360.69	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314294	\$	370.24		\$	370.24	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314295	\$	358.56		\$	358.56	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314296	\$	558.09		\$	558.09	VEHICLE SOLD
GARBARZ, KAZIMIERZ	2023-03-0317060	\$	117.86		\$	117.86	VEHICLE SOLD
GONZALEZ TIRADO, IRMA	2023-03-0318531	\$	25.09		\$	25.09	TOTAL LOSS
HANIFIN, JOHN D	2023-03-0320083	\$	118.48		\$	118.48	VEHICLE SOLD
HONDA LEASE TRUST	2023-03-0321271	\$	735.54		\$	735.54	VEHICLE SOLD
IMTIAZ, AHMED	2023-03-0300624	\$	29.93		\$	29.93	VEHICLE SOLD
LORD, JESSICA	2023-03-0327555	\$	64.02		\$	64.02	ADJUST PLATE 23 GL SUF
OUELLETTE, SONIA	2023-03-0335325	\$	136.62		\$	136.62	TRADE IN
OUELLETTE, SONIA	2023-03-0335327	\$	15.42		\$	15.42	VEHICLE SOLD
SAAVEDRA, MATTHEW	2023-03-0341712	\$	112.22	\$ 13.47	\$	125.69	TOTAL LOSS
SKLENKA, JENNIFER	2023-03-0344146	\$	251.54	\$ 37.72	\$	289.26	TRADE IN
TOYOTA LEASE TRUST	2023-03-0347691	\$	246.08		\$	246.08	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347727	\$	417.86		\$	417.86	VEHICLE SOLD
TOYOTA LEASE TRUST	2023-03-0347622	\$	211.48		\$	211.48	VEHICLE SOLD
VW CREDIT LEASING LTD	2023-03-0349639	\$	312.62		\$	312.62	LEASE BUYOUT
VW CREDIT LEASING LTD	2023-03-0349647	\$	626.48		\$	626.48	VEHICLE SOLD
					\$	-	

TOTAL \$ 23,501.74 \$ 56.69 \$ - \$ 23,558.43

PRIOR LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
CCAP AUTO LEASE LTD	2022-03-0307979	\$ 792.44			\$ 792.44	VEHICLE SOLD
HAUGABOOK, EDWARDS	2020-03-0319767	\$ 258.48	\$ 174.47	\$ 64.94	\$ 497.89	WRONG TOWN
KIMBALL, JOSHUA	2022-03-0324220	\$ 398.80	\$ 117.43	\$ 77.43	\$ 593.66	VOLUNTARY REPO
MATERO, ANDREA	2021-03-0329358	\$ 145.22			\$ 145.22	OVERPAYMENT
VW CREDIT LEASING LTD	2022-04-0408356	\$ 280.07			\$ 280.07	VEHICLE SOLD

TOTAL \$ 1,875.01 \$ 291.90 \$ 142.37 \$ 2,309.28

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>PERSONAL PROPERTY</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
EG AMERICA	2023-02-0200596	\$ 360.00			\$ 360.00	OVERPAYMENT
SAFETY KLEEN SYSTEMS	2023-02-0201811	\$ 8,170.48			\$ 8,170.48	AUDIT PERS PROP TMA A
TOTAL		\$ 8,530.48	\$ -	\$ -	\$ 8,530.48	

PRIOR LIST YEAR

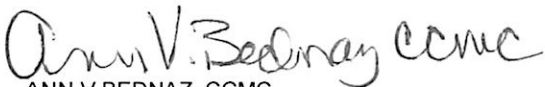
<u>NAME</u>	<u>LIST NUMBER</u>	<u>PERSONAL PROPERTY</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
RODRIGUEZ, ALEX	2021-02-0200488	\$ 56.29			\$ 56.29	OVERPAYMENT
SAFETY KLEEN SYSTEMS	2022-02-0202382	\$ 5,303.84			\$ 5,303.84	AUDIT PERS PROP TMA A
TOTAL		\$ 5,360.13	\$ -	\$ -	\$ 5,360.13	

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
CORELOGIC TAX SERVICES LLC	2023-01-0106889	\$ 1,062.36			\$ 1,062.36	OVERPAYMENT
CORELOGIC TAX SERVICES LLC	2023-01-0102825	\$ 2,280.78			\$ 2,280.78	OVERPAYMENT
CORELOGIC TAX SERVICES LLC	2023-01-0111985	\$ 3,099.01			\$ 3,099.01	OVERPAYMENT
CORELOGIC TAX SERVICES LLC	2023-01-0114568	\$ 1,666.55			\$ 1,666.55	OVERPAYMENT
CORELOGIC TAX SERVICES LLC	2023-01-0118358	\$ 412.77			\$ 412.77	OVERPAYMENT
ORTIZ-DELGADO, JOSE ADRIEL	2023-01-0109321	\$ 2,330.94			\$ 2,330.94	OVERPAYMENT
EG AMERICA	2023-01-0100135	\$ 3,984.44			\$ 3,984.44	OVERPAYMENT
LAWSON, FRANCESCA	2023-01-0111034	\$ 2,055.60			\$ 2,055.60	OVERPAYMENT
LERETA LLC C/O AMWEST	2023-01-0117250	\$ 542.82			\$ 542.82	OVERPAYMENT
LEMING, CALEB	2023-01-0109614	\$ 2,868.25			\$ 2,868.25	OVERPAYMENT
TOTAL		\$ 20,303.52	\$ -	\$ -	\$ 20,303.52	

TOTAL ALL MOTOR VEHICLE	\$ 26,228.35
TOTAL PERSONAL PROPERTY	\$ 13,890.61
TOTAL ALL REAL ESTATE	\$ 20,303.52
GRAND TOTAL ALL COLLECTIONS	\$ 60,422.48

RESPECTFULLY,



ANN V BEDNAZ, CCMC
TAX COLLECTOR
KG

Shelby Pons, **Chair**
 Maria Simmons, **Vice Chair**
 Jill Fitzsimons-Bula, **Secretary**
 Russell Anderson
 Eric Carlson
 Kristen Giantonio
 Lorianne Osenkowski
 Dante Tagariello
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Acting Superintendent of Schools

Mary Hawk
 Acting Deputy Superintendent of Schools

RECEIVED
 2025 APR - 9 PM 4:19
 TOWN AND CITY CLERK
 BRISTOL, CT

April 9, 2025

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Cabiya,

At the regular Northeast Middle School building committee meeting held on April 8, 2025, the committee voted to approve the change orders presented by D'Amato Downes Joint Venture totaling \$8,677.11. At the same meeting, the school building committee also voted to approve a contract ammendemtn to QAM in the amount of \$1,760.00. Please consider the inclusion of the following motions for the upcoming City Council meeting to be held on Tuesday, May 13, 2025:

To approve the change orders for D'Amato Downes Joint Venture, totaling \$8,677.11 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

To approve to amend contract 2P22-051 to Quisenberry, Arcari & Malik, LLC in the amount of \$1,760.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

Please let me know if there are any questions.

Sincerely,

Tara Landon
 Operations & Facilities Manager
 Assistant Manager of School Projects

Enc

**PCO #016**

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #016: CE #016 - PR #009 - Terrazzo

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	016 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Alexander Roy (Barrall & Konover Floors, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/18/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$124,932.32

POTENTIAL CHANGE ORDER TITLE: CE #016 - PR #009 - Terrazzo

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #016 - PR #009 - Terrazzo

This PCO includes all labor, material, and equipment to provide a poured terrazzo floor design in lieu of porcelain tile in the Main Corridor per PR #009 - Terrazzo. The remaining porcelain tile on the project, intended for Ramp 1, will be replaced with linoleum tile at the bottom of the ramp and vinyl sheet flooring will cover the ramp itself to match the other ramps in the building. This change was made prior to the work commencing and is a result of the Owner and Design Team's desire to bring back originally desired architectural finishes in the building that were removed during pre-construction value management exercises. This terrazzo would be a focal point in the main stretch of the building. The flooring subcontractor is responsible for installing the terrazzo and updated floor finishes for Ramp 1. The tile subcontractor is responsible for crediting the porcelain tile that was previously specified in the Main Corridor (References: Barall & Konover Floor COP #2, Barall & Konover Tile COP #1, & "NEMS - PR #009 Questions" email chain).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-650.S Construction.Flooring.Subcontractor	Barall Floor COP #2	\$160,290.02
2	001.09-300.S Construction.Tiling.Subcontractor	Barall Tile COP #1	\$(35,357.70)
Subtotal:			\$124,932.32
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$124,932.32

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

3/18/2025

SIGNATURE

DATE

DocuSigned by:

3/18/2025

SIGNATURE

DATE



PCO #025

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #025: CE #025 - RFIs #19, 33, & 41 - Area B Second Floor & Landing Structural Steel Framing

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	025 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/28/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #025 - RFIs #19, 33, & 41 - Area B Second Floor & Landing Structural Steel Framing

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)
CE #025 - RFIs #19, 33, & 41 - Area B Second Floor & Landing Structural Steel Framing
This PCO includes all labor, material, and equipment to provide (3) additional cantilever beams with moment connections at the corridor stair and (4) additional beams, angles, and decking at Stair #1 per RFI #19: Missing Dimensions and Information @ 2nd Floor - Area B Clarification, RFI #33: Area B Second Floor - Structural Steel Framing at Stair 1 Area, and RFI #41: Stair 1 Structural Steel Landing Framing Clarification. This change was a result of coordination and was made prior to commencement of the work. Refer to Shepard Steel COP #1 for cost details.

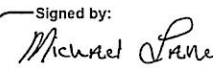
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #1	\$19,289.43
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(19,289.43)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

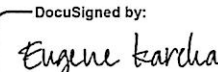
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT 06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:  4/3/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:  3/28/2025
SIGNATURE DATE



PCO #030

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #030: CE #030 - Submittal #033200-4.0 - Foundation Upsize for Walkway & Stairs Leading to Illinois Avenue

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011 □ 0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	030 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/18/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$2,424.31

POTENTIAL CHANGE ORDER TITLE: CE #030 - Submittal #033200-4.0 - Foundation Upsize for Walkway & Stairs Leading to Illinois Avenue

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #030 - Submittal #033200-4.0 - Foundation Upsize for Walkway & Stairs Leading to Illinois Avenue

This PCO includes all labor, material, and equipment to provide larger footings for walkways and stairs per the Design Team's response to *Submittal #033200-4 Revision 0: Site Concrete Reinforcement - Shop Drawings*. This change came as a result of coordination in the submittal process. The detail for these footings on the civil drawings was an incorrect detail so the design team upsized the footings prior to construction. This change is within the boundaries of the project site (Reference: Richards Corporation COP #17).

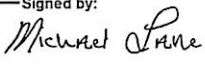
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #17	\$2,424.31
Subtotal:			\$2,424.31
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$2,424.31

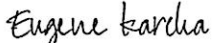
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011 □ 0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

3/18/2025
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PCO #031

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #031: CE #031 - RFI #54 - Perimeter Footing Drain Clarifications

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	031 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/7/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$9,004.81

POTENTIAL CHANGE ORDER TITLE: CE #031 - RFI #54 - Perimeter Footing Drain Clarifications

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #031 - RFI #54 - Perimeter Footing Drain Clarifications

This PCO includes all labor, equipment, and material to cut and patch to provide drainage connections and 8" piping from the perimeter drain, to (4) precast structures. This change was a result of coordination in the RFI process when the site subcontractor inquired about outlet locations for the perimeter footing drain, none of which were shown on the drawings. This change was made prior to the work commencing and is within the boundaries of the project site (References: Richards Corporation COP #12 & RFI #54 - Perimeter Footing Drain Clarifications).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #12	\$9,004.81
		Subtotal:	\$9,004.81
		Gen Liability Insurance (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		CM Fee (0.00%):	\$0.00
		Grand Total:	\$9,004.81

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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3/7/2025
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PCO #032

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #032: CE #032 - RFI #6 - Existing Sewer MH and Pipes

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	032 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/26/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$4,561.88

POTENTIAL CHANGE ORDER TITLE: CE #032 - RFI #6 - Existing Sewer MH and Pipes

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #032 - RFI #6 - Existing Sewer MH and Pipes

This PCO includes all labor, material, and equipment to cap and abandon existing sewer pipe and raise the existing manhole frame per RFI #6 - Existing Sewer MH and Pipes. The existing conditions were discovered during site excavation; they were not captured in the drawings or on any land survey so this work was not a part of the sitework subcontractor's original scope of work. This change is within the boundaries of the project site, as shown on the marked up SL1.0. Refer to Richards Corporation COP #15 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #15	\$4,561.88
		Subtotal:	\$4,561.88
		Gen Liability Insurance (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		CM Fee (0.00%):	\$0.00
		Grand Total:	\$4,561.88

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

Michael Lane 4/2/2025

SIGNATURE

DATE

SIGNATURE

DATE

DocuSigned by:

Eugene Karla 3/26/2025

SIGNATURE

DATE



PCO #033

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #033: CE #033 - Elevator Cab Floor Infill

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011 □ 0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	033 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Alexander Roy (Barrall & Konover Floors, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/18/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #033 - Elevator Cab Floor Infill

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #033 - Elevator Cab Floor Infill

This PCO includes all labor, material, and equipment to infill the 1-1/4" floor recess at the elevator cab per Submittal #142100-1 Revision 1: Electric Traction Elevator - Shop Drawings. This change was made prior to the work commencing as a result of coordination in the submittal process. The Design Team noted in the submittal that the floor recess for the cab needed to be filled in to match the elevation of the finished floor. DDJV inquired with the elevator subcontractor, who was the sole bidder on the project, and confirmed that the cab is produced with that recess and the change could not be made in the fabrication process, therefor the floor would need to be filled in during construction by the flooring subcontractor (Reference: Barall & Konover Floor COP #3).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-650.S Construction.Flooring.Subcontractor	Barall Floor COP #3	\$1,500.93
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(1,500.93)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

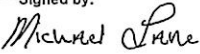


PCO #033

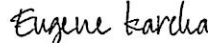
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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PCO #036

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #036: CE #036 - RFI #55 - Masonry Column Anchor Locations

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	036 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #036 - RFI #55 - Masonry Column Anchor Locations

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #036 - RFI #55 - Masonry Column Anchor Locations

This PCO includes all labor, material, and equipment to provide and field weld (22) added L5x3x1/4" x 3" long clip angels at Stair #1 columns 7004C1 and 7006C1 and install masonry anchors to anchor the columns to CMU wall per RFI #55 - Masonry Column Anchor Locations. This change was made during the RFI process, prior to the start of construction. Refer to Shepard Steel COP #3 for cost details.

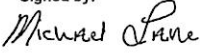
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #3	\$4,716.38
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(4,716.38)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

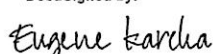
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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4/3/2025
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4/1/2025
SIGNATURE DATE



PCO #048

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #048: CE #048 - PR #022 - Classroom Acoustics

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	048 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Justus Bayna (Acoustics, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/31/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$110,515.44)

POTENTIAL CHANGE ORDER TITLE: CE #048 - PR #022 - Classroom Acoustics

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #048 - PR #022 - Classroom Acoustics

This PCO includes all labor, material, and equipment to add a layer of roof board in Areas B, C, and D in lieu of Add Alternate #4 per PR #022 - Classroom Acoustics. During the MEP coordination process it was discovered that the Alternate #4 ceiling detail would not fit within the building structure. Therefore, DDJV and the Design Team explored alternate options for acoustical isolation. The detail outlined in the PR is a result of extensive coordination with the acoustician. Adding the acoustical separation at the roof level rather than within each classroom would block noise from the rooftop units in the same manner that the Alternate #4 detail would. The Drywall subcontractor is responsible for providing a credit for Add Alternate #4, which included adding acoustical gypsum ceilings above typical acoustical ceilings in select classrooms. The Roofing subcontractor is responsible for providing the additional layer of roof board. Refer to Acoustics, Inc. COP #005 and Greenwood Industries COP #1 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-250.S Construction.Drywall.Subcontractor	Acoustics, Inc. COP #005	\$(169,376.00)
2	001.07-500.S Construction.Roofing.Subcontractor	Greenwood COP #1	\$58,860.56
Subtotal:			\$(110,515.44)
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$(110,515.44)

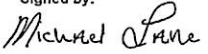


PCO #048

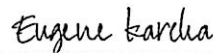
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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 4/2/2025
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 3/31/2025
SIGNATURE DATE

**PCO #049**

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #049: CE #049 - RFI #123 - Roof & Canopy Framing Clarifications - Area E

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	049 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/28/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #049 - RFI #123 - Roof & Canopy Framing Clarifications - Area E

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #049 - RFI #123 - Roof & Canopy Framing Clarifications - Area E

This PCO includes all labor and material to provide an additional beam, shear plates for the columns in Area B, and revise connections and framing at the canopy in Area E per RFI #123 - Roof & Canopy Framing Clarifications - Area E. These corrections were discovered in time to be able to have the Steel subcontractor accommodate the changes at their facility prior to delivering the load to the project site. This change is a result of coordination in the shop drawing process; the Design Team response on Submittal #051200-9 Revision 0: Structural Steel Erection & Details (Area E, Sequences 21 thru 25) - Shop Drawings clarified structural members in Areas B and E. Refer to Shepard Steel COP #7 for cost details.

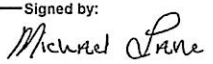
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #7	\$4,368.69
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(4,368.69)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

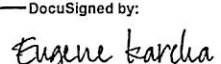
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

DATE: 4/3/2025
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DocuSigned by:

DATE: 3/28/2025
SIGNATURE DATE



PCO #053

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #053: CE #053 - Reconcile Temporary Power Allowances

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	053 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Randy Shea (J.E. Shea Electric, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$28,030.77)

POTENTIAL CHANGE ORDER TITLE: CE #053 - Reconcile Temporary Power Allowances

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #053 - Reconcile Temporary Power Allowances

This PCO includes reconciling the balance of the Temporary Lighting and Power contract *Additional Temporary Lighting/Power and Utility Fees* allowances. J.E. Shea has completed all onsite work for their contract. Refer to J.E. Shea Electric COP's #02 and #03 for cost details.

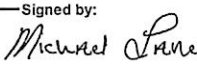
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.01-512.S Construction.Temp Power & Lighting.Subcontractor	J.E. Shea COPs #02 & 03	\$(28,030.77)
Subtotal:			\$(28,030.77)
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$(28,030.77)

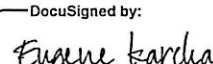
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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PCO #054

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #054: CE #054 - RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	054 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #054 - RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #054 - RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA

This PCO includes all labor and material to provide additional steel support for the overhang parapet per RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA. These supports include (17) W8x10 x 11" long stubs that are placed at each beam and column along column line B0.1, from BA.5 to EA, and an approximately 89 foot long continuous L5x3x1/4 angle. This change was made during the submittal and RFI process, prior to construction. Refer to Shepard Steel COP #5 for cost details.

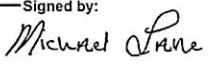
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #5	\$12,281.42
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(12,281.42)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

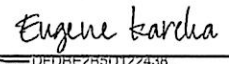
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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 4/1/2025
SIGNATURE DATE



PCO #056

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #056: CE #056 - RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	056 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #056 - RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #056 - RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD

This PCO includes all material to extend (3) HSS8x8 columns and (1) HSS6x6 brace at gridline A.3 in Area A per RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD. This change was made during the RFI process, in order to match the surrounding columns, prior to commencement of the work. Refer to Shepard Steel COP #8 for cost details.

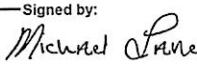
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #8	\$2,000.75
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(2,000.75)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

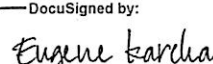
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:
 4/3/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:
 4/1/2025
SIGNATURE DATE

**PCO #057**

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #057: CE #057 - Permanent Power Tree Clearing

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	057 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$6,300.00

POTENTIAL CHANGE ORDER TITLE: CE #057 - Permanent Power Tree Clearing

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #057 - Permanent Power Tree Clearing

This PCO includes all labor and equipment to remove (3) trees and trim branches interfering with the installation of the new three-phase power service by Eversource. This change was made prior to the work commencing. Refer to Richards Corporation COP #20 for cost details.

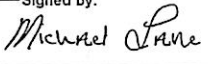
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #20	\$6,300.00
Subtotal:			\$6,300.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$6,300.00

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:
 4/2/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:
 4/1/2025
SIGNATURE DATE



Northeast Middle School (NEMS)

Additional Services Proposal

April 3, 2025

Tara Landon
Project Manager
Board of Education
129 Church Street
Bristol, CT 06010

Dear Mrs. Landon,

During the start of site construction it was brought to the teams attention that FAA permitting may be required. QA+M Architecture and its consultant Benesch reached out to the FAA and confirmed that due to the proximity and elevation of the building in relation to Robertson Airport in Plainville, CT we would be required to submit applications and receive approval from the FAA for the construction of the school.

This application and documentation were not originally included in QA+M Architecture and Benesch' scope of services. Attached is a proposal request from Benesch documenting the hours they spent creating the documents and applying for and receiving approval from the FAA for the project. Per our contract as a consultant to QA+M a 10% markup is included on top of their proposal. QA+M is not charging any additional amount for their assistance in providing building elevations, elevation tags for each corner of the building and general coordination of the application process.

Total Proposal: \$ 1,760.00

Please do not hesitate to contact us with any questions about this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Lane', followed by a horizontal line.

Michael Lane, AIA

QuisenberryArcariMalik



Bristol Northeast Middle School

530 Stevens Street
Bristol, CT 06010

Proposal Request

02

March 31, 2025

Please provide a detailed cost proposal for the following change to the Contract Documents. Work associated with the described change is NOT authorized without a written approved Change Order.

To: Mike Lane
Project Manager
QA+M Architecture
195 Scott Swamp Road
Farmington, CT

From: Ryan Scrittorale, PE
Project Manager
Alfred Benesch & Company
120 Hebron Avenue
Glastonbury, CT

Re: FAA 7460 Permits

Description:

Architect requested the filing of FAA 7460 Permits for the proposed school building. These permits were not anticipated for the project but after further investigation required due to the proximity of Robertson Airport. Benesch completed the applications and prepared plans for the submission ultimately obtaining the FAA 7460 for the permanent structure. Attached is the invoice pertaining to those services. We are requesting an additional fee of \$1,600 (invoice total of \$1,440 + 1 hour of additional services to ultimately close out the permits).

Attachments: Costs incurred to date for FAA Permit.

End of Proposal Request-02

Project	0000-070772.00	QAM_NE Middle School	Invoice	315313
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Billing Backup

Monday, March 31, 2025

Benesch

Invoice 315313 Dated 3/26/2025

3:21:47 PM

Professional Personnel

			Hours
11344	Bernhardson, Alexander	2/5/2025	2.50
	FAA 7460 Submittal		
20604	McNamara, Connor	1/28/2025	3.50
	FAA Permit		
20604	McNamara, Connor	1/29/2025	4.00
	FAA Permit		
20604	McNamara, Connor	2/5/2025	3.50
	FAA Permit		
	Totals		13.50
	Total Labor		

Total this Project

Total this Report

Shelby Pons, **Chair**
 Maria Simmons, **Vice Chair**
 Jill Fitzsimons-Bula, **Secretary**
 Russell Anderson
 Eric Carlson
 Kristen Giantonio
 Lorianne Osenkowski
 Dante Tagariello
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Acting Superintendent of Schools

Mary Hawk
 Acting Deputy Superintendent of Schools

RECEIVED
 2025 APR - 9 PM 4:19
 TOWN AND CITY CLERK
 BRISTOL, CT

April 9, 2025

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

Dear Ms. Cabiya,

At the regular Northeast Middle School building committee meeting held on April 8, 2025, the committee voted to approve the change orders presented by D'Amato Downes Joint Venture totaling \$8,677.11. At the same meeting, the school building committee also voted to approve a contract ammendemtn to QAM in the amount of \$1,760.00. Please consider the inclusion of the following motions for the upcoming City Council meeting to be held on Tuesday, May 13, 2025:

To approve the change orders for D'Amato Downes Joint Venture, totaling \$8,677.11 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

To approve to amend contract 2P22-051 to Quisenberry, Arcari & Malik, LLC in the amount of \$1,760.00 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

Please let me know if there are any questions.

Sincerely,

Tara Landon
 Operations & Facilities Manager
 Assistant Manager of School Projects

Enc

**PCO #016**

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #016: CE #016 - PR #009 - Terrazzo

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	016 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Alexander Roy (Barrall & Konover Floors, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/18/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$124,932.32

POTENTIAL CHANGE ORDER TITLE: CE #016 - PR #009 - Terrazzo

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #016 - PR #009 - Terrazzo

This PCO includes all labor, material, and equipment to provide a poured terrazzo floor design in lieu of porcelain tile in the Main Corridor per PR #009 - Terrazzo. The remaining porcelain tile on the project, intended for Ramp 1, will be replaced with linoleum tile at the bottom of the ramp and vinyl sheet flooring will cover the ramp itself to match the other ramps in the building. This change was made prior to the work commencing and is a result of the Owner and Design Team's desire to bring back originally desired architectural finishes in the building that were removed during pre-construction value management exercises. This terrazzo would be a focal point in the main stretch of the building. The flooring subcontractor is responsible for installing the terrazzo and updated floor finishes for Ramp 1. The tile subcontractor is responsible for crediting the porcelain tile that was previously specified in the Main Corridor (References: Barall & Konover Floor COP #2, Barall & Konover Tile COP #1, & "NEMS - PR #009 Questions" email chain).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-650.S Construction.Flooring.Subcontractor	Barall Floor COP #2	\$160,290.02
2	001.09-300.S Construction.Tiling.Subcontractor	Barall Tile COP #1	\$(35,357.70)
Subtotal:			\$124,932.32
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$124,932.32

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

3/18/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

3/18/2025
SIGNATURE DATE



PCO #025

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #025: CE #025 - RFIs #19, 33, & 41 - Area B Second Floor & Landing Structural Steel Framing

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	025 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/28/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #025 - RFIs #19, 33, & 41 - Area B Second Floor & Landing Structural Steel Framing

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #025 - RFIs #19, 33, & 41 - Area B Second Floor & Landing Structural Steel Framing
This PCO includes all labor, material, and equipment to provide (3) additional cantilever beams with moment connections at the corridor stair and (4) additional beams, angles, and decking at Stair #1 per RFI #19: *Missing Dimensions and Information @ 2nd Floor - Area B Clarification*, RFI #33: *Area B Second Floor - Structural Steel Framing at Stair 1 Area*, and RFI #41: *Stair 1 Structural Steel Landing Framing Clarification*. This change was a result of coordination and was made prior to commencement of the work. Refer to Shepard Steel COP #1 for cost details.

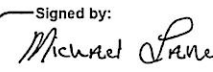
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #1	\$19,289.43
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(19,289.43)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

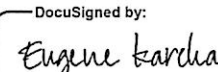
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT 06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:  4/3/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:  3/28/2025
SIGNATURE DATE



PCO #030

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #030: CE #030 - Submittal #033200-4.0 - Foundation Upsize for Walkway & Stairs Leading to Illinois Avenue

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011 □ 0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	030 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/18/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$2,424.31

POTENTIAL CHANGE ORDER TITLE: CE #030 - Submittal #033200-4.0 - Foundation Upsize for Walkway & Stairs Leading to Illinois Avenue

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #030 - Submittal #033200-4.0 - Foundation Upsize for Walkway & Stairs Leading to Illinois Avenue

This PCO includes all labor, material, and equipment to provide larger footings for walkways and stairs per the Design Team's response to *Submittal #033200-4 Revision 0: Site Concrete Reinforcement - Shop Drawings*. This change came as a result of coordination in the submittal process. The detail for these footings on the civil drawings was an incorrect detail so the design team upsized the footings prior to construction. This change is within the boundaries of the project site (Reference: Richards Corporation COP #17).

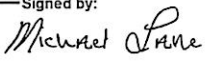
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #17	\$2,424.31
Subtotal:			\$2,424.31
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$2,424.31

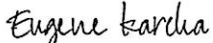
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011 □ 0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

3/18/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

3/18/2025
SIGNATURE DATE



PCO #031

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #031: CE #031 - RFI #54 - Perimeter Footing Drain Clarifications

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011□0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	031 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/7/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$9,004.81

POTENTIAL CHANGE ORDER TITLE: CE #031 - RFI #54 - Perimeter Footing Drain Clarifications

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #031 - RFI #54 - Perimeter Footing Drain Clarifications

This PCO includes all labor, equipment, and material to cut and patch to provide drainage connections and 8" piping from the perimeter drain, to (4) precast structures. This change was a result of coordination in the RFI process when the site subcontractor inquired about outlet locations for the perimeter footing drain, none of which were shown on the drawings. This change was made prior to the work commencing and is within the boundaries of the project site (References: Richards Corporation COP #12 & RFI #54 - Perimeter Footing Drain Clarifications).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #12	\$9,004.81
		Subtotal:	\$9,004.81
		Gen Liability Insurance (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		CM Fee (0.00%):	\$0.00
		Grand Total:	\$9,004.81

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011□0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

4/2/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

3/7/2025
SIGNATURE DATE



PCO #032

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #032: CE #032 - RFI #6 - Existing Sewer MH and Pipes

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	032 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/26/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$4,561.88

POTENTIAL CHANGE ORDER TITLE: CE #032 - RFI #6 - Existing Sewer MH and Pipes

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #032 - RFI #6 - Existing Sewer MH and Pipes

This PCO includes all labor, material, and equipment to cap and abandon existing sewer pipe and raise the existing manhole frame per RFI #6 - Existing Sewer MH and Pipes. The existing conditions were discovered during site excavation; they were not captured in the drawings or on any land survey so this work was not a part of the sitework subcontractor's original scope of work. This change is within the boundaries of the project site, as shown on the marked up SL1.0. Refer to Richards Corporation COP #15 for cost details.

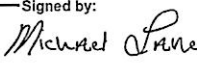
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #15	\$4,561.88
		Subtotal:	\$4,561.88
		Gen Liability Insurance (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		CM Fee (0.00%):	\$0.00
		Grand Total:	\$4,561.88

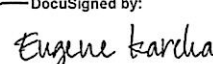
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:
 4/2/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:
 3/26/2025
SIGNATURE DATE



PCO #033

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #033: CE #033 - Elevator Cab Floor Infill

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011 □ 0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	033 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Alexander Roy (Barrall & Konover Floors, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/18/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #033 - Elevator Cab Floor Infill

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #033 - Elevator Cab Floor Infill

This PCO includes all labor, material, and equipment to infill the 1-1/4" floor recess at the elevator cab per Submittal #142100-1 Revision 1: Electric Traction Elevator - Shop Drawings. This change was made prior to the work commencing as a result of coordination in the submittal process. The Design Team noted in the submittal that the floor recess for the cab needed to be filled in to match the elevation of the finished floor. DDJV inquired with the elevator subcontractor, who was the sole bidder on the project, and confirmed that the cab is produced with that recess and the change could not be made in the fabrication process, therefor the floor would need to be filled in during construction by the flooring subcontractor (Reference: Barall & Konover Floor COP #3).

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-650.S Construction.Flooring.Subcontractor	Barall Floor COP #3	\$1,500.93
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(1,500.93)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

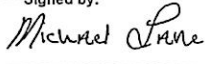


PCO #033

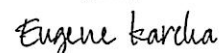
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

076C0182B4344E7... 3/18/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

DFD5E28D122438... 3/18/2025
SIGNATURE DATE



PCO #036

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #036: CE #036 - RFI #55 - Masonry Column Anchor Locations

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	036 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #036 - RFI #55 - Masonry Column Anchor Locations

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #036 - RFI #55 - Masonry Column Anchor Locations

This PCO includes all labor, material, and equipment to provide and field weld (22) added L5x3x1/4" x 3" long clip angels at Stair #1 columns 7004C1 and 7006C1 and install masonry anchors to anchor the columns to CMU wall per RFI #55 - Masonry Column Anchor Locations. This change was made during the RFI process, prior to the start of construction. Refer to Shepard Steel COP #3 for cost details.

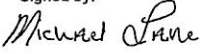
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #3	\$4,716.38
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(4,716.38)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

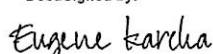
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

4/3/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

4/1/2025
SIGNATURE DATE



D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

PCO #048

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #048: CE #048 - PR #022 - Classroom Acoustics

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	048 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Justus Bayna (Acoustics, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/31/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$110,515.44)

POTENTIAL CHANGE ORDER TITLE: CE #048 - PR #022 - Classroom Acoustics

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #048 - PR #022 - Classroom Acoustics

This PCO includes all labor, material, and equipment to add a layer of roof board in Areas B, C, and D in lieu of Add Alternate #4 per PR #022 - Classroom Acoustics. During the MEP coordination process it was discovered that the Alternate #4 ceiling detail would not fit within the building structure. Therefore, DDJV and the Design Team explored alternate options for acoustical isolation. The detail outlined in the PR is a result of extensive coordination with the acoustician. Adding the acoustical separation at the roof level rather than within each classroom would block noise from the rooftop units in the same manner that the Alternate #4 detail would. The Drywall subcontractor is responsible for providing a credit for Add Alternate #4, which included adding acoustical gypsum ceilings above typical acoustical ceilings in select classrooms. The Roofing subcontractor is responsible for providing the additional layer of roof board. Refer to Acoustics, Inc. COP #005 and Greenwood Industries COP #1 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-250.S Construction.Drywall.Subcontractor	Acoustics, Inc. COP #005	\$(169,376.00)
2	001.07-500.S Construction.Roofing.Subcontractor	Greenwood COP #1	\$58,860.56
Subtotal:			\$(110,515.44)
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$(110,515.44)

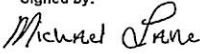


PCO #048

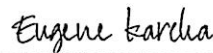
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:
 4/2/2025
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SIGNATURE DATE

DocuSigned by:
 3/31/2025
SIGNATURE DATE



PCO #049

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #049: CE #049 - RFI #123 - Roof & Canopy Framing Clarifications - Area E

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	049 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	3/28/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #049 - RFI #123 - Roof & Canopy Framing Clarifications - Area E

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #049 - RFI #123 - Roof & Canopy Framing Clarifications - Area E

This PCO includes all labor and material to provide an additional beam, shear plates for the columns in Area B, and revise connections and framing at the canopy in Area E per RFI #123 - Roof & Canopy Framing Clarifications - Area E. These corrections were discovered in time to be able to have the Steel subcontractor accommodate the changes at their facility prior to delivering the load to the project site. This change is a result of coordination in the shop drawing process; the Design Team response on Submittal #051200-9 Revision 0: Structural Steel Erection & Details (Area E, Sequences 21 thru 25) - Shop Drawings clarified structural members in Areas B and E. Refer to Shepard Steel COP #7 for cost details.

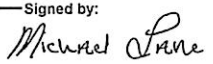
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #7	\$4,368.69
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(4,368.69)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

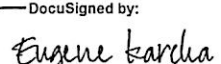
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

DATE 4/3/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

DATE 3/28/2025
SIGNATURE DATE



PCO #053

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #053: CE #053 - Reconcile Temporary Power Allowances

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	053 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Randy Shea (J.E. Shea Electric, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$28,030.77)

POTENTIAL CHANGE ORDER TITLE: CE #053 - Reconcile Temporary Power Allowances

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #053 - Reconcile Temporary Power Allowances

This PCO includes reconciling the balance of the Temporary Lighting and Power contract *Additional Temporary Lighting/Power and Utility Fees* allowances. J.E. Shea has completed all onsite work for their contract. Refer to J.E. Shea Electric COP's #02 and #03 for cost details.

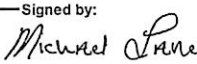
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.01-512.S Construction.Temp Power & Lighting.Subcontractor	J.E. Shea COPs #02 & 03	\$(28,030.77)
Subtotal:			\$(28,030.77)
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$(28,030.77)

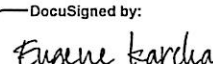
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

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 4/2/2025
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 4/1/2025
SIGNATURE DATE



PCO #054

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #054: CE #054 - RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	054 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #054 - RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #054 - RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA

This PCO includes all labor and material to provide additional steel support for the overhang parapet per RFI #118 - Area B 3rd Floor - Overhang Support Detail Along B0.1 Between BA.5 & EA. These supports include (17) W8x10 x 11" long stubs that are placed at each beam and column along column line B0.1, from BA.5 to EA, and an approximately 89 foot long continuous L5x3x1/4 angle. This change was made during the submittal and RFI process, prior to construction. Refer to Shepard Steel COP #5 for cost details.

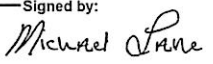
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #5	\$12,281.42
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(12,281.42)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

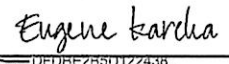
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:
 4/3/2025
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SIGNATURE DATE

DocuSigned by:
 4/1/2025
SIGNATURE DATE



PCO #056

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #056: CE #056 - RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	056 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #056 - RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #056 - RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD

This PCO includes all material to extend (3) HSS8x8 columns and (1) HSS6x6 brace at gridline A.3 in Area A per RFI #121 - Column Extension Along A3 Line/AA.0, AC, & AD. This change was made during the RFI process, in order to match the surrounding columns, prior to commencement of the work. Refer to Shepard Steel COP #8 for cost details.

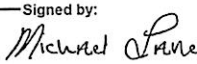
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #8	\$2,000.75
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(2,000.75)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

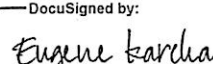
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

DATE 4/3/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

DATE 4/1/2025
SIGNATURE DATE



PCO #057

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #057: CE #057 - Permanent Power Tree Clearing

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	057 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$6,300.00

POTENTIAL CHANGE ORDER TITLE: CE #057 - Permanent Power Tree Clearing

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #057 - Permanent Power Tree Clearing

This PCO includes all labor and equipment to remove (3) trees and trim branches interfering with the installation of the new three-phase power service by Eversource. This change was made prior to the work commencing. Refer to Richards Corporation COP #20 for cost details.

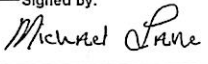
ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #20	\$6,300.00
		Subtotal:	\$6,300.00
		Gen Liability Insurance (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		CM Fee (0.00%):	\$0.00
		Grand Total:	\$6,300.00

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

DATE 4/2/2025
SIGNATURE DATE

SIGNATURE DATE

DocuSigned by:

DATE 4/1/2025
SIGNATURE DATE



Northeast Middle School (NEMS)

Additional Services Proposal

April 3, 2025

Tara Landon
Project Manager
Board of Education
129 Church Street
Bristol, CT 06010

Dear Mrs. Landon,

During the start of site construction it was brought to the teams attention that FAA permitting may be required. QA+M Architecture and its consultant Benesch reached out to the FAA and confirmed that due to the proximity and elevation of the building in relation to Robertson Airport in Plainville, CT we would be required to submit applications and receive approval from the FAA for the construction of the school.

This application and documentation were not originally included in QA+M Architecture and Benesch' scope of services. Attached is a proposal request from Benesch documenting the hours they spent creating the documents and applying for and receiving approval from the FAA for the project. Per our contract as a consultant to QA+M a 10% markup is included on top of their proposal. QA+M is not charging any additional amount for their assistance in providing building elevations, elevation tags for each corner of the building and general coordination of the application process.

Total Proposal: \$ 1,760.00

Please do not hesitate to contact us with any questions about this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Lane', followed by a horizontal line.

Michael Lane, AIA

QuisenberryArcariMalik



Bristol Northeast Middle School

530 Stevens Street
Bristol, CT 06010

Proposal Request

02

March 31, 2025

Please provide a detailed cost proposal for the following change to the Contract Documents. Work associated with the described change is NOT authorized without a written approved Change Order.

To: Mike Lane
Project Manager
QA+M Architecture
195 Scott Swamp Road
Farmington, CT

From: Ryan Scrittorale, PE
Project Manager
Alfred Benesch & Company
120 Hebron Avenue
Glastonbury, CT

Re: FAA 7460 Permits

Description:

Architect requested the filing of FAA 7460 Permits for the proposed school building. These permits were not anticipated for the project but after further investigation required due to the proximity of Robertson Airport. Benesch completed the applications and prepared plans for the submission ultimately obtaining the FAA 7460 for the permanent structure. Attached is the invoice pertaining to those services. We are requesting an additional fee of \$1,600 (invoice total of \$1,440 + 1 hour of additional services to ultimately close out the permits).

Attachments: Costs incurred to date for FAA Permit.

End of Proposal Request-02

Billing Backup

Monday, March 31, 2025

Benesch

Invoice 315313 Dated 3/26/2025

3:21:47 PM

Professional Personnel

			Hours
11344	Bernhardson, Alexander	2/5/2025	2.50
	FAA 7460 Submittal		
20604	McNamara, Connor	1/28/2025	3.50
	FAA Permit		
20604	McNamara, Connor	1/29/2025	4.00
	FAA Permit		
20604	McNamara, Connor	2/5/2025	3.50
	FAA Permit		
	Totals		13.50
	Total Labor		

Total this Project

Total this Report



PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

RECEIVED

2025 APR 15 AM 11:01

TOWN AND CITY CLERK
BRISTOL, CT

DATE: April 10, 2025

TO: Mayor Jeffrey Caggiano
City Council MembersCC: Erica Cabiya, CCTC
Jennifer Lishness, Mayor's Aide
Josh Medeiros, Superintendent of Parks, Recreation, Youth and Community Services
Dawn Leger, Grants Administrator

FROM: Sarah Larson, Deputy Superintendent of Parks, Recreation, Youth and Community Services

RE: DCF Youth Service Bureau Cost-Sharing Grant

Background

Bristol Parks, Recreation, Youth and Community Services serves as the Youth Service Bureau (YSB) for the City of Bristol, providing advocacy and coordination of a comprehensive service delivery system for youth. Annually, the Department of Children and Families provides eligible YSBs with cost-sharing grants to support their work, including the Base Grant, Enhancement Grant, and Supplemental Grant.

Project Description

Base Grant funds are used to offer youth program services outlined in Connecticut General Statute 10-19m. Funds from the Enhancement Grant enhance existing direct services and are allocated based on the municipality population size as of the last census. The Supplemental Grant supports the operation and expansion of direct services for youth.

Grant Request

The Youth Service Bureau is eligible to receive \$73,219.00.

City Cost-Sharing

Department of Children and Families requires that municipalities provide a cost-share or match in the amount of the Base Grant (\$41,844.00). This cost-sharing is recognized as part of the City's annual budget process and approved annually by the Joint Board in May. No additional appropriations or funding is required.

Requested Action

Motion to approve the submission by the Parks, Recreation, Youth & Community Services Department for a \$73,219.00 SFY 26 CT DCF Youth Service Bureau cost-sharing grant.

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE T. BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol
Office of the Corporation Counsel

MEMORANDUM

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
Fax (860) 584-6152

RECEIVED
2025 APR 23 PM 4:05
TOWN AND CITY CLERK
BRISTOL, CT

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: April 23, 2025

RE: Item for May 13, 2025 Council Agenda

Erica, would you kindly include the attached Electronic Voting Equipment Lease Agreement to the consent portion of the May 13th City Council agenda. Please contact me with any questions.

TWC | met

Electronic Voting Equipment Lease Agreement

This Electronic Voting Equipment Lease Agreement (this "Agreement") is entered into effective as of the date it is fully executed (the "Effective Date") by and between City of Bristol with a principal place of business at 111 North Main Street, Bristol, CT 06010 (the Lessee) and the State of Connecticut with principal offices at State Capitol, Room 104, Hartford CT 06105 (the "State" or "Lessor") The State and Lessee may collectively be referred to as the "Parties."

WHEREAS, the State is the owner of certain Equipment described in Section 1 of this Agreement; and

WHEREAS, Lessee desires to lease the Equipment from the State and the State agrees to lease the Equipment to Lessee under the terms and conditions set forth in this Agreement

NOW THEREFORE, in consideration of the foregoing and the mutual covenants contained in this Agreement, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Equipment.

The State hereby leases to Lessee and Lessee hereby leases from the State certain electronic voting equipment (the "Equipment"), as fully described in Exhibit A, attached hereto and incorporated herein by reference.

2. Term.

This Agreement shall be for a term of approximately 10 (ten) years, which shall commence on the Effective Date and shall, unless terminated earlier as provided in this Agreement, terminate on July 31, 2034 (the "Term").

3. Rental Payment.

As rent for the Equipment, Lessee shall pay to the State, a one-time rental payment of \$1.00. The rental payment shall become due and payable as of the Effective Date. Rental payment shall be made to the State at the address set forth herein.

4. Maintenance.

Throughout the Term, Lessee shall provide for the service, repair and maintenance of the Equipment, at Lessee's sole expense, so as to keep the Equipment in as good condition, repair, appearance and working order as when delivered to Lessee hereunder, ordinary wear and tear excepted. Lessee shall, at Lessee's sole expense, replace any and all parts and devices which may from time to time become worn out, lost, stolen, destroyed, damaged beyond repair, or rendered unfit for use for any reason whatsoever. Lessee shall, at Lessee's sole expense, maintain software licenses required for use of the Equipment.

5. Use of Equipment.

Lessee shall exercise due care in its operation, use and maintenance of the Equipment. Lessee shall not use, and shall not permit others to use, the Equipment in any manner that would contravene applicable laws, rules, regulations and other governmental directives.

Lessee shall not alter or modify the Equipment without the prior written consent of the State.

6. Default; Remedies.

If (a) Lessee shall default in the payment of the rental payment or (b) Lessee shall default in maintaining software licenses required for use of the Equipment, the State shall have the right to take possession of any or all items of the Equipment without demand, notice, or legal process, wherever they may be located. Lessee hereby waives any and all damages occasioned by such taking of possession. Any said taking of possession shall not constitute a termination of this Agreement as to any or all items of Equipment unless the State expressly so notifies Lessee in writing.

7. Termination.

The State may terminate this Agreement at any time upon thirty (30) days' prior written notice to Lessee.

8. Return of Equipment.

Upon termination of this Agreement, Lessee shall provide access to the Equipment by the State or a vendor of the State for the removal of the Equipment within thirty (30) days of such termination.

9. Insurance.

Lessee hereby acknowledges and agrees that its assumption of loss of the Equipment shall attach upon Delivery Date. Lessee may, at its sole expense and discretion, obtain liability insurance to cover any liability caused by, or arising out of activities of the Lessee and/or Lessee's employees with respect to the Equipment.

10. Damage.

Lessee shall be responsible for any loss of or damage to the Equipment from any cause at all, whether or not insured, from the time of the Lessee's receipt of the Equipment. If the Equipment is lost, stolen or damaged, Lessee will promptly notify the State of such event. In no event shall such loss or damage relieve Lessee of its obligations under this Agreement. In the event of such loss or damage, Lessee shall: (i) promptly repair the Equipment to return it to good working order; or (ii) replace the Equipment with Equipment approved by the Office of the Secretary of the State.

11. Indemnification.

Lessee shall indemnify, defend and hold the State and its employees and vendors harmless from all losses, liabilities, actions, suits, judgments, obligations, fines, penalties, claims, costs and expenses (including reasonable attorneys' fees and investigative fees) arising out of the rental of the Equipment and all acts and omissions related thereto. Lessee shall not be liable for the grossly negligent or willful misconduct of a vendor of the State.

12. Sovereign Immunity.

The Parties acknowledge and agree that nothing in this Agreement shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any

immunities provided by federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of this Contract. To the extent that this Section conflicts with any other Section, this Section shall govern.

13. Personal Property.

The Equipment is and shall at all times be and remain personal property, notwithstanding that the Equipment, or any part thereof, may now be or hereafter become in any manner affixed or attached to or embedded in or permanently rested upon real property or any building thereon or attached in any manner to what is permanent by any means of cement, plaster, nails, bolts, screws or otherwise.

14. Delivery.

The State or its designee shall deliver the Equipment to the address for delivery shown in Exhibit A hereto. The date on which Lessee takes possession of the Equipment at such location is hereinafter referred to as the "Delivery Date".

15. No Subletting Assignment.

No equipment shall be sublet by Lessee, nor shall the Lessee assign or transfer any interest in this Agreement without written consent of the State.

16. Further Assurances.

The Parties shall provide such information, execute and deliver any instruments and documents and take such other actions as may be necessary or reasonably requested by the other party which are not inconsistent with the provisions of this Agreement and which do not involve the vesting of rights or assumption of obligations other than those provided for in this Agreement, in order to give full effect to this Agreement and to carry out the intent of this Agreement.

17. Audit and Inventory

- a. The State and its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State's Attorney and their respective agents, may, at reasonable hours, inspect and examine all Equipment wherever stored or housed.
- b. Lessee shall maintain accurate and complete record of the location, quantity and condition of the Equipment. Lessee shall make all such records available at all reasonable hours for audit and inspection by the State and its agents.
- c. The State shall make all requests for any audit or inspection in writing and shall provide the Lessee with at least twenty- four (24) hours' notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.
- d. The Lessee will annually complete an inventory of the Equipment in its possession and report by affidavit to the State: 1) Equipment quantity, 2) location of the Equipment, and 3) Equipment condition.

18. Forum and Choice of Law

The Parties deem this Agreement to have been made in the City of Hartford, State of Connecticut. Both Parties agree that it is fair and reasonable for the validity and construction of this Agreement to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Lessee waives any objection which it may now have or will have to the laying of venue of any claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

19. Executive Orders and Other Enactments

All references in this Agreement to any Federal, State, or local law, statute, public or special act, executive order, ordinance, regulation or code (collectively, "Enactments") shall mean Enactments that apply to the Agreement at any time during its Term, or that may be made applicable to the Agreement during its Term. This Agreement shall always be read and interpreted in accordance with the latest applicable wording and requirements of the Enactments. Unless otherwise provided by Enactments, the Lessee is not relieved of its obligation to perform under this Agreement if it chooses to contest the applicability of the Enactments or the State's authority to require compliance with the Enactments.

20. Whistleblower Provision.

This Agreement may be subject to the provisions of Section 4-61dd of the Connecticut General Statutes. In accordance with this statute, if an officer, employee or appointing authority of the Lessee takes or threatens to take any personnel action against any employee of the Lessee in retaliation for such employee's disclosure of information to any employee of the contracting state or quasi-public agency or the Auditors of Public Accounts or the Attorney General under the provisions of such statute, the State may request that the Attorney General bring a civil action in the Superior Court for the Judicial District of Hartford to seek imposition and recovery of any applicable civil penalty.

21. Force Majeure.

- a. The parties shall not be excused from their respective Agreement obligations except in the case of strikes, lockouts, riot, sabotage, rebellion, insurrection, acts of war, acts of terrorism, failure of or inadequate permanent power, fire, flood, earthquake, hurricane, tornado, pandemics, shelter in place orders, lockdowns, transportation interruptions, epidemics, natural disasters, and acts of God (collectively, "Force Majeure Events") and as otherwise provided for in this Agreement.
- b. If a Force Majeure Event prevents a party from complying with any obligation or satisfying any conditions under this Agreement, then that failure to comply will not constitute a Breach if (A) that party uses reasonable efforts to comply; (B) that party's failure to comply is not due to its failure to (i) take reasonable measures to protect itself against Force Majeure Events or (ii) develop and maintain a reasonable contingency plan to respond

to Force Majeure Events; and (C) that party complies with its obligations under subsection (c) of this Section.

c. If a Force Majeure Event occurs, then the noncomplying party shall promptly notify the other party of occurrence of that Force Majeure Event, its effect on its obligations under this Agreement, and how long the noncomplying party expects the noncompliance to last. Thereafter, the noncomplying party shall update that information as reasonably necessary, or as the other party may reasonably request, whichever is more frequent. During a Force Majeure Event, the noncomplying party shall use reasonable efforts to limit damages to the other party and to resume complying with its Performance and obligations under this Contract.

d. Failure to provide written notice of any Force Majeure Event as soon as the failing party becomes aware of it, or failure by the other party to Act in response to the notice, does not excuse any delays or failures in Performance or obligations.

22. Notice

All notices, demands, requests, consents, approvals or other communications required or permitted to be given or which are given with respect to this Agreement (for the purpose of this Section collectively called "Notices") shall be deemed to have been effected at such time as the notice is placed in the U.S. mail, first class and postage pre-paid, return receipt requested or placed with a recognized, overnight express delivery service that provides for a return receipt, or via electronic mail.

All such Notices shall be in writing and shall be addressed as follows:

If to the State:

Connecticut Office of the Secretary of the State
165 Capitol Avenue, Suite 1000
Hartford, CT 06106
Attention: Kristin Sullivan, Director of Elections
Gabe Rosenberg, Chief of Staff and General Counsel
w/copy to:
kristin.sullivan@ct.gov
gabe.rosenberg@ct.gov

If to the Lessee:

Attention: _____

w/copy to: _____

23. Headings.

The headings given to the Sections in this Agreement are inserted only for convenience and are in no way to be construed as part of this Agreement or as a limitation of the scope of the particular Section to which the heading refers.

24. Number and Gender.

Whenever the context so requires, the plural or singular shall include each other and the use of any gender shall include all genders.

CITY OF BRISTOL (LESSEE)

BY:

Name:

Title:

Duly Authorized

Date:

STATE OF CONNECTICUT

Office of the Secretary of the State

BY:



Name: Kristin Sullivan

Title: Director of Elections

Duly Authorized

Date: 4/15/2025

Exhibit A

Lessee: City of Bristol

Equipment Delivery Address: 111 North Main Street, Bristol, CT 06010

Equipment List:

Item	Quantity
DS300	22
DS300 Ballot Box with Power Supply and AC Cord	22
Redundant 4GB Memory Device	22
DS300 Soft-Sided Nylon Case	22
DS300 Privacy Screen	22
DS950 (Includes Steel Table/Cart, Start-Up Kit, Dust Cover, Reports Printer, Battery Backup, USB Cable, Imprinter Ink Cartridge and Two (2) Standard 8GB Memory Devices)	1
DS450 (Includes Steel Table/Cart, Start-up Kit, Dust Cover, Reports Printer, Audit Printer, Battery Backup, Two (2) USB Cables, Imprinter Ink Cartridge and Two (2) Standard 8GB Memory Devices)	0



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: April 23, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

**RE: Bristol Storm Water Control Trust (2024) Annual Report &
Storm Water Facilities Fiduciary Lump Sum Calculation
Guidance**

Please find attached the annual report on the status/condition of the Bristol Storm Water Trust. The report was prepared pursuant to Section 22-136 of the Bristol Code of Ordinances.

Please feel free to contact me with any questions or concerns at 860-584-6113.

RECEIVED
2025 APR 25 AM 8:46
FROM AND CITY CLERK
BRISTOL, CT



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: March 28, 2025

TO: City Council
Board of Public Works
Storm Water Trust

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RECEIVED
2025 APR 25 AM 8:46
TODD A. CITY CLERK
BRISTOL, CT

RE: Annual Report – Bristol Storm Water Control Trust (2024)

Pursuant to Section 22-136 of the Bristol Code of Ordinances, I am forwarding the Annual Report of the Bristol Storm Water Trust for calendar year 2024.

The Trust has a responsibility investing principal managing investments, and caring for the integrity of the Trust funds, received for the perpetual maintenance of storm water control areas, holding or detention ponds, structures, and the like, as may be accepted by the City Council and made part of the Storm Water Trust.

The Trust currently manages the following twenty-three storm water pond/detention areas:

Huntington Woods (Blakeslee St)	Tyler Way (Hse 260)	Belgian Circle -cul-de-sac
Tiffany Lane – west (Hse 394-414)	Brandon Run (Hse 60)	Bird Rd (Hse 80-100)
Fox Hollow Pond (east)	Corbin Ridge (Hse 33)	Business Park Drive
Fox Hollow Pond (Hse 84 & 100)	Old Orchard Road (Hse 234)	Middle St
Partridge Run (Hse 96)	Witches Rock Rd at Old Orchard	Sunnydale Avenue
Medford St (Hse 112-124)	Warner St at Wildewood Run	Margaret Way
Intervale road – north (Hse 44)	Empire Way - Cul-de-sac	Eastview Farms – Hart St
Valmore Road	Cricket Hill Rd at Shrub Rd – sub surface	

No ponds were completed and accepted by the trust in 2024. A summary of storm water ponds currently under construction and scheduled to be accepted by the Trust in the future is provided below:

1. The developer of subdivision at Roebling Road/Farrell Ave & Stellas Way is currently completing work associated with the referenced subdivision. The development is being completed in phases. The development includes the construction of two ponds, a pond east of Barlow St, and a pond north of Farrell Avenue. The developer's request for City Council street acceptance of Pequabuck St, Wiegart Way, Stellas Way, and a portion of Gino Drive is currently being processed, and includes the request to accept the detention pond east of Barlow St. As a condition of acceptance, a deposit of \$65,000 to the trust is required. The Farrell Ave detention pond will be constructed in a separate, future development phase. Once built, the Farrell Ave detention pond will require a \$45,000 deposit to the trust at the time of street acceptance.
2. Charles Way/Redstone Hill development is currently under construction. The pond on Charles Way is anticipated to be completed in 2025, and accepted into the trust with a deposit of \$29,568.

The Public Works Street Maintenance Operations Division performed maintenance authorized by the Trust in the pond areas during 2024 that consisted of sediment removal, fence repair, tree removal, repair of berms, and lawn mowing. All Department of Public Works costs are reimbursed by the Storm Water Trust. The Department of Public Works has increased the number of times that vegetation is cut, from two to three times per year.

The total cost incurred by the Trust in 2022 was \$33,226.73. Department of Public Works staff maintenance cost totals 21,899.53. The Trust is continuing the program (CT DEEP permitting performed by The Pond & Lake Co.) to remove evasive species from Fox Hollow East, Fox Hollow West, Business Park Drive south, Sunnysdale Ave, and Corbin Ridge detention ponds at a cost of \$3,350. Annual repair costs also included stone material to reconstruct a berm at the Middle St pond (\$5,344.10), and fence repairs (\$2,673.10).

The Department of Public Works engineering staff also performed required pond inspections for each pond. See attached DPW Engineering's inspection report and evasive species maintenance summary, prepared by The Pond & Lake Connection. The Department is pleased to report that all areas are in very good shape. The Trust extends their thanks to the Department of Public Works and Comptroller Office staff for the work performed during 2024.

Since the creation of the trust in 1991, the Trust has received principal funds totaling \$551,661.34, which it has invested to generate income. The funds contained within the Trust as of December 31, 2024 totaled \$1,426,874.63. The Trust realized a 13.60% gain on its investments during 2024. The gain was representative of market conditions. It should be noted, that the market was down in 2022, and the Trust experienced a loss of 16.9% for the year. The Trust has sufficient capital to fund all necessary routine maintenance on the ponds, repairs to the infrastructure, and the allowance for budgeting long-term capital maintenance. A copy of the Treasurer's Report for the calendar year 2024 is enclosed for your review.

The Trust's proposed 2025 work consist of continuing the annual spring, summer, and fall maintenance program, including evasive species management at the Fox Hollow East, Fox Hollow West, Business Park South, Corbin Ridge, and Sunnysdale Ave ponds along with sediment excavation at the Middle St pond, and erosion at the Huntington Woods inlet. The Middle St pond is primarily operated by stormwater infiltration into the ground. Since constructed, the infiltration rate has decreased due to sediment. DPW's proposed plan consists of excavating the top 6 inches of sand/earth material across the pond to improve infiltration.

Please feel free to contact me with any questions or concerns at 860-584-6113.

Annual Inspection Report

DATE: March 12, 2025
TO: Raymond Rogozinski, P.E., Director of Public Works
FROM: Environmental Enforcement Officer
RE: Storm Water Detention Pond Report – March 12, 2025

Engineering Division staff conducted the 2025 inspections of 22 Stormwater Control Trust stormwater management ponds on March 5-12 , 2025. The attached report is a summary of the inspection findings for each of the ponds and the status of each of the ponds in regards to the Bristol Storm Water Trust.

Should you have any questions or comments on the report or pond status, please contact.



City of Bristol

DEPARTMENT OF PUBLIC WORKS

BRISTOL, CONNECTICUT 06010

DETENTION POND INVENTORY REPORT

Trust Ponds

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Valmore Road Pond	22
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Storm Water Control Trust Inspection Report Huntington Woods

March 2025

Location:

The pond is found on the southeastern side of the Huntington Woods Condominium Complex off of Blakeslee Street. (MS4 Basin 4315-00-3-R2)

Tributary Area:

The detention pond takes the flow from Huntington Woods before discharging through a control structure and piped conveyance system, approximately 450' north of the Pequabuck River.

Physical characteristics

- Pond Area: 11,800 SF
- Typical Conditions: Dry bottomed pond, grass field conditions, brush along edges

Inspection Notes:

- (1) Gate has been replaced
- (2) Severe erosion undermining fence on the right side, plans have been made to address the issue
- (3) Structure top has been replaced



Photo: New gate

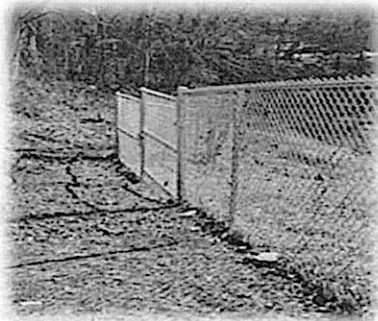


Photo 2: New structure top



Photo 3: Erosion undermining fence

Storm Water Control Trust Inspection Report

March 2025

Eastview Farms (Hart Street)

Location:

The pond is found on the western side of Hart Street just north of Larkspur Lane and south of the Burlington town line (MS4 Basin 4314-08-1-L1).

Tributary Area:

The detention pond takes runoff from Larkspur Lane, the area around Southdown Lane, and from a small area north of the Burlington town line. Overflow is through a control structure to Polkville Brook, approximately 3 miles north of the confluence with Coppermine Brook.

Physical characteristics:

- Pond Area: 78,000 SF
- Typical Conditions: Wet bottomed pond. The pond has a continuous water surface throughout the year.



Inspection Notes

- (1) Clear vegetation from fences
- (2) Invasive species management needed

Photo: Flared end outlets



Photo 2: Vegetation covering fence



Photo 3: Phragmites in pond

Rockwood Estates Basin A/North (Brandon Run Pond)

Location:

The pond is north of Brandon Run and west of Corbin Ridge. The access is off of Brandon Run and can also be accessed from Corbin Ridge. (MS4 Basin 6911-00-1)

Tributary Area:

The detention pond takes runoff from a portion of Tyler Way and Tiffany Lane, Brandon Run and Corbin Ridge. Discharge goes to Hancock Brook.

Physical characteristics:

- Pond Area: 16,500 SF
- Typical Conditions: Wet bottomed pond. The pond has a continuous water surface throughout the year.



Inspection Notes:

- (1) Sediment removal needed in forebay
- (2) Invasive management needed in forebay

Photo: Sediment and cattails in forebay



Storm Water Control Trust Inspection Report

March 2025

Rockwood Estates Basin A/South (Tiffany Lane Pond)

Location:

The pond is at the western end of Tiffany Lane approximately 300' from end of cul de sac. (MS4 Basin 6911-01-1-L1)

Tributary Area:

The detention pond takes runoff from portions of Tyler Way, Tiffany Lane, and Cameron Drive. Discharge is to stream/wetland system upgradient of Fall Mountain Lake (approx. 0.2 miles from discharge).

Physical characteristics:

- Pond Area: 14,400 SF
- Typical Conditions: Wet bottomed pond. The pond has a continuous water surface throughout the year.



Inspection Notes:

- (1) Repair erosion at access drive, it is getting progressively worse
- (2) Keep outlet structure clear of debris
- (3) Sediment removal needed in forebay
- (4) Invasive management needed in forebay
- (5) Tree down off of access road
- (6) Litter removal needed off of access road

Photo: Erosion at access drive



Photo 2: Tree down at litter off access



Photo 3: Phragmites and cattails



Storm Water Control Trust Inspection Report

March 2025

Rockwood Estates Basin B (Tyler Way Pond)

Location:

The pond is at the western side of Tyler Way adjacent to the sanitary sewer pump station. (MS4 Basin 6911-01-1-L1)

Tributary Area:

The detention pond takes runoff from portions of Tyler Way and Cameron Drive. Discharge from pond is to the wetland system adjacent to Fall Mountain Lake.

Physical characteristics:

- Pond Area: 11,200 SF
- Typical Conditions: Dry bottomed pond, grass field conditions



Inspection Notes:

- (1) In lower basin, remove portions of cattails (max 30% coverage),
- (2) Invasives/vegetation removal needed in pond, on fence, and in forebay



Photo: Tyler Way pond, forebay vegetation



Photo 2: Tyler Way basin vegetation

Storm Water Control Trust Inspection Report

March 2025

Intervale Road Pond

Location:

The pond is behind of #44 Intervale Road in an easement north of the house.

Tributary Area:

The detention pond takes runoff from portions of Cricket Hill Road and Intervale Road (MS4 Basin 4314-06-2-R1).

Physical characteristics:

- Pond Area: 25,355 SF
- Typical Conditions: Dry bottomed pond, grass field conditions, surrounded by woods. Pond discharges to wetland system of Freeman Hill Brook, approximately 2 miles north of confluence with Copper Mine Brook.



Inspection Notes:

- (1) Clean vegetation off fence



Photo: Intervale Road pond

Storm Water Control Trust Inspection Report

March 2025

Cricket Hill Road Pond

Location:

The pond is at the intersection of Cricket Hill Road and Shrub in an easement south of the house. (MS4 Basin 4314-08-1-L1)

Tributary Area:

The subsurface detention area takes runoff from portions of Cricket Hill Road. System discharges to Burlington Avenue outfall to Polkville Brook, approximately 2.5 miles north of confluence with Coppermine Brook.



Physical characteristics:

- Pond Area: n/a
- Typical Conditions: Subsurface detention facility. Looks like a grass field on the surface.

Inspection Notes:

- 1) Schedule regular maintenance for underground system



Photo: Cricket Hill detention area

Storm Water Control Trust Inspection Report

March 2025

Sunnydale Subdivision Pond

Location:

The pond is on south of the northern tip of Sunnydale Avenue behind houses 272 to 316. (MS4 Basin 4315-10-1-L1)

Tributary Area:

The detention pond takes runoff from Sunnydale Avenue. Overflow is to the Lake Ave. storm drain, which discharges through a wetland system, ultimately to 8-Mile River.

Physical characteristics:

- Pond Area: 39,200 SF
- Typical Conditions: Wet bottom pond, wetlands mitigation in the center of the pond, targeted bushes and trees along the edges for wildlife. The area also includes the wet meadow wetlands mitigation area to the north of the pond opposite #292 Sunnydale Avenue.



Inspection Date: 9/18/2024

Notes:

- 1) Invasive spraying and management were done to Sunnydale pond in March of 2024 by The Pond and Lake Connection.
- 2) Continued invasive management is needed
- 3) Litter removal needed



Photos: Vegetation throughout Sunnydale pond

Storm Water Control Trust Inspection Report Partridge Run Pond

March 2025

Location:

The pond is east of Partridge Run behind #95 Partridge Run. Access between #83 & #95. (MS4 Basin 4314-08-1-L1)

Tributary Area:

The detention pond takes runoff from Partridge Run.

Physical characteristics:

- Pond Area: 4,600 SF
- Typical Conditions: Wet bottom pond, surrounded by woods and a conservation easement. A sediment chamber helps protect the inlet to the pond.

Inspection Notes:

No major maintenance currently needed.



Photo: Partridge Run pond



Fox Hollow Lane – Western Pond

Location:

The pond is south of Fox Hollow Lane behind #84 & #100. A stabilized access to the pond is between the two houses. (MS4 Basin 4314-08-1-L1)

Tributary Area:

The detention pond takes runoff from the western portion of Fox Hollow Lane and the southern-most portion of Partridge Lane. It discharges through a combination of open and closed conveyance system for approx. 0.7 miles to Polkville Brook, then another 2 miles to Coppermine Brook.

Physical characteristics:

- Pond Area: 4,800 SF
- Typical Conditions: Dry bottomed pond, minor ponding in base, surrounded by woods and a conservation easement. A sediment chamber at the road helps protect the inlet to the pond. Wetlands mitigation (wet meadow) at base of the pond.



Inspection Notes:

- 1) Pond was sprayed for invasives in 2023
- 2) Additional invasive management needed
- 3) Litter removal needed
- 4) Fallen tree and debris need to be removed from back right corner

Photo: Pond vegetation



Photo 2: Tree fallen in back right corner



Storm Water Control Trust Inspection Report

March 2025

Fox Hollow Lane – Eastern Pond

Location:

The pond is at the eastern dead end of Fox Hollow Lane. (MS4 Basin 4314-08-1-L1)

Tributary Area:

The detention pond takes runoff from the eastern portions of Fox Hollow Lane and Fisher Ridge.

Physical characteristics:

- Pond Area: 12,600 SF
- Typical Conditions: Dry bottomed pond, with minor ponding in center, surrounded by woods and a conservation easement. A sediment chamber helps protect the inlet to the pond. Wetlands mitigation at base of the pond, wet meadow. Discharge is to Polkville Brook tributary.



Inspection Notes:

- 1) Pond was sprayed for invasives in 2023
- 2) Additional invasive management needed



Photos show vegetation throughout pond

Storm Water Control Trust

Inspection Report

Empire Way Pond

March 2025

Location:

The pond is on the west side of Empire Way southwest of the dead end on lot 15, house number 136. (MS4 Basin 4315-05-1-L1)

Tributary Area:

The detention pond takes runoff from the southern portion of Empire Way. Discharge is through adjacent conservation area to Birge Pond.

Physical characteristics:

- Pond Area: 2,100 SF
- Typical Conditions: Dry bottomed pond, grass field conditions, surrounded by woods to the south.

Inspection Notes:

No major maintenance currently needed.



Photo: Empire Way pond



Photo 2: Pond outlet Structure



Storm Water Control Trust Inspection Report Medford Street Pond

March 2025

Location:

The pond is on the east side of Medford Street (below #112) and northwest of Haig Avenue. (MS4 Basin 4314-10-1)

Tributary Area:

The detention pond takes runoff from Medford Street, and the eastern portions of Tufts and Fairfield Streets. Discharge is through MS4 and ditch system approximately 2 miles to Coppermine, just north of confluence with Pequabuck River.

Physical characteristics:

- Pond Area: 4,600 SF
- Typical Conditions: Wet bottomed pond, grass field berm conditions, surrounded by woods.



Inspection Notes:

- 1) Right rear fence falling down, Needs repair



Photo 1: Medford St pond

Storm Water Control Trust Inspection Report Warner Street Pond

March 2025

Location:

The pond is on the west side of Warner Street at the intersection of Wildewood Run. (MS4 Basin 4314-08-1-L2)

Tributary Area:

The detention pond takes runoff from Wilderness Way and some of the house lots on Warner Street. Discharge is to Polkville Brook, approx. 1 mile upstream of confluence with Coppermine.

Physical characteristics:

- Pond Area: 21,800 SF
- Typical Conditions: Dry bottomed infiltration pond.

Inspection Notes:

- 1) Gate lock missing



Photo 1: Warner St gate lock missing



Photo 2: Flared end inlet



Storm Water Control Trust Inspection Report Belgian Circle Pond

March 2025

Location:

The pond is east of the dead end of Belgian Circle, east of #89.
(MS4 Basin 4314-08-1-L1)

Tributary Area:

The detention pond takes runoff Belgian Circle. Pond overflows to a drainage ditch which is piped offsite to the Hart Street storm drain system.

Physical characteristics:

- Pond Area: 31,000 SF
- Typical Conditions: Wet bottom pond, a conservation easement to the south. A sediment chamber helps protect the inlet to the pond.

Inspection Notes:

- 1) Invasive management needed



Storm Water Control Trust Inspection Report

March 2025

Woodbridge Estates – Witches Rock Road Pond

Location:

The pond is on the northwest side of intersection of Old Orchard Road and Witches Rock Road. (MS4 Basin 4315-04-1)

Tributary Area:

The detention pond takes runoff from Old Orchard Road. Pond discharges east to Witches Rock storm drain system and on to South Mountain Brook and Pequabuck River.

Physical characteristics:

- Pond Area: 12,300 SF
- Typical Conditions: Wet meadow bottom, wetlands plantings at the bottom of the pond. Only minor ponding on the base.

Inspection Noted

- 1) Gate broken, needs repair
- 2) Vegetation control needed



Photo 1: Broken Fence



Photo 2: Basin vegetation

Storm Water Control Trust
Inspection Report

March 2025

Woodbridge Estates – Old Orchard Road
Pond

Location:

The pond is on the west side of Old Orchard Road south of High Ridge Run. (MS4 Basin 6911-00-1)

Tributary Area:

The detention pond takes runoff from Old Orchard Road and a portion of High Ridge Run. The pond discharge is west to the adjacent stream/wetland system to Hancock Brook.

Physical characteristics:

- Pond Area: 15,200 SF
- Typical Conditions: Wet meadow bottomed pond, wetlands plantings in base of pond, surrounded by woods to the east.

Inspection Notes:

- (1) Wood Guard rail has been fixed
- (2) Fence gate broken, Needs repair



Photo 1: Old Orchard pond fixed rail



Photo 2: Broken fence gate

Storm Water Control Trust Inspection Report Bird Road Pond

March 2025

Location:

The pond is on the west side of Bird Road between houses #80 and #100. (MS4 Basin 4315-00-2-L7)

Tributary Area:

The detention pond takes overflow runoff from the northern improved portion of Bird Road. The drainage system is an infiltration system (main pipes are perforated). The pond discharges to the west to an open channel conveyance, approx. 0.5 miles north of Pequabuck River.

Physical characteristics:

- Pond Area: 2,100 SF
- Typical Conditions: Dry bottomed pond, grass field infiltration base, surrounded by a conservation easement and woods to the west.



Inspection Notes:

No major maintenance needed



Storm Water Control Trust Inspection Report

March 2025

Margaret Way Pond

Location:

The pond is on the east side of Margaret Way adjacent to house number 23. (MS4 Basin 4315-00-3-R2)

Tributary Area:

The detention pond takes runoff from the Margaret Way basin. Pond discharges through the City's streets storm drain system to the Memorial Boulevard park pond and the Pequabuck River.

Physical characteristics:

- Pond Area: 1,700 SF
- Typical Conditions: Wet bottomed pond, wetlands planting in the base of the pond. Center is ridged to provide longer flow path.

Inspection Notes:

- (1) Replace control structure top



Photo: Chipped Control Structure Top

Storm Water Control Trust Inspection Report Valmore Road Pond

March 2025

Location:

The pond is on the southeast side of Valmore Road on lot 45 behind #64. (MS4 Basin 4314-08-1-L2)

Tributary Area:

The detention pond takes runoff from Valmore Road.

Physical characteristics:

- Pond Area: 12,000 SF
- Typical Conditions: Wet bottomed pond, wetlands mitigation base pond. Flood plain mitigation area to the north east of the pond where pond discharges.

Inspection Notes:



- (1) Vegetation Control Needed
- (2) Litter removal needed



Photo 1: Valmore Road pond vegetation



Photo 2: Outlet Structure

Storm Water Control Trust Inspection Report

March 2025

Southeast Industrial Business Park: Business Park Drive Pond

Location:

The pond is on the west side of Business Park Drive between lots 9 and 10. (MS4 Basin 4315-10-1-L1)

Tributary Area:

The detention pond takes runoff from the eastern portion of Business Park Drive. The system discharges east to an open conveyance approx. 0.5 miles from Pine Lake.

Physical characteristics:

- Pond Area: 51,340 SF
- Typical Conditions: Wet bottomed pond. Wetlands area to the south of the pond in conservation easement.

Inspection Notes:

- 1) Invasive management needed



Photo: Business Park pond, Phragmites

Storm Water Control Trust Inspection Report

March 2025

Southeast Industrial Business Park: Middle Street Pond

Location:

The pond is on the east side of Middle Street, north of Business Park Drive on lot 1. (MS4 Basin 4315-10-1-L1)

Tributary Area:

The detention pond takes runoff from the western portion of Business Park Drive and Woodridge Road.

Physical characteristics:

- Pond Area: 84,000 SF
- Typical Conditions: Dry bottomed infiltration pond. The pond is protected by a sediment chamber for the runoff coming north from Business Park Drive.

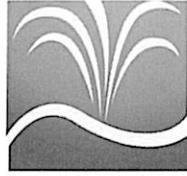


Inspection Notes:

- 1) Public works removed 6 inches of material from the pond bottom to help it function better
- 2) No additional maintenance needed at this time



Photo: Middle Street Pond



THE POND AND LAKE — CONNECTION —

**Raymond Rogozinski
Bristol Public Works
Stormwater Basin Maintenance Summary
10/25/2024**

All Bristol stormwater basins were inspected and treated this year on 8/27.

Fox Hollow East & West – AQUA-2022-234

These basins have been managed since 2022 and have shown a drastic decrease in invasive plant abundance. Annual inspection and spot foliar treatment is recommended each Fall to keep these plants at bay. The CT DEEP Permit for this location will be applied for new this Winter as it is the third year of a three-year permit.

Business Park Pond – AQUA-2022-233

This basin has been managed since 2022 and has shown a drastic decrease in invasive plant abundance. Annual inspection and spot foliar treatment is recommended each Fall to keep these plants at bay. The CT DEEP Permit for this location will be applied for new this Winter as it is the third year of a three-year permit.

Bristol Crossing (Corbin Ridge) – AQUA-2024-189

This was the first year this basin has been managed and it had a large built-up population of invasive plants (mainly Phragmites). Over the next few seasons, invasive species should be weeded out by our work. Annual inspection and spot foliar treatment is recommended each Fall to keep these plants at bay. Cattails were also touched up at this location. The CT DEEP Permit for this location will be renewed this Winter as this was the first year of a three-year permit.

Sunnydale – AQUA-2024-190

This was the first year this basin has been managed and it had a large built-up population of invasive plants (mainly Mugwort and Japanese Knotweed). Over the next few seasons, invasive species should be weeded out by our work. Annual inspection and spot foliar treatment is recommended each Fall to keep these plants at bay. The CT DEEP Permit for this location will be renewed this Winter as this was the first year of a three-year permit.

1112 FEDERAL ROAD, BROOKFIELD, CT 06804
TELEPHONE (203) 885-0184 FAX (203) 885-0873
WWW.THEPONDCONNECTION.COM
NY 15201 / CT 2764 / NJ 99972A / RI 6781 / MA CC-0048047
PA BU12662 / VT 1586-5192
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

STORM WATER CONTROL TRUST
TREASURER'S REPORT
Calendar Year 2024

COST BASIS as of January 1, 2024 \$ 809,079.43

Receipts:

Endowment Inc	\$	0.00	
Vanguard Cap Gains, Dividends and Interest		42,824.22	42,824.22

Disbursements:

Professional Engineering fees		(3,350.00)	
Maintenance expenditures		(29,876.73)	(33,226.73)

COST BASIS as of December 31, 2024 \$ 818,676.92

MARKET VALUE as of December 31, 2024

Vanguard:	Shrs	/share	Bal / Fd	
Emerging Markets Stock Index	1,443.001	36.77	53,059.15	
Federal Money Fund	96,877.690	1.00	96,877.69	
Inflation-Protected Securities	7,209.760	22.52	162,363.80	
REIT Index Fund	1,612.956	126.31	203,732.47	
Short Term Treasuries	17,711.489	9.81	173,749.71	
Total International Stock Fund	5,912.288	31.69	187,360.41	
Total Stock Market Index Fund	3,897.975	141.03	549,731.41	\$ <u>1,426,874.63</u>

2024 Total Return = 13.60%

Endowment Principal:

05/31/95	Rockwood Estates Pond B	Tyler Way	\$15,000.00
05/31/95	Eastview Farms	Hart St	17,000.00
04/01/97	City Share	Miller Rd	2,500.00
05/26/98	Rockwood Estates Basin A/North	Brandon Run	15,000.00
01/19/99	Rockwood Estates Basin A/South	Tiffany La	15,000.00
03/28/00	Huntington Woods	Blakeslee St	37,500.00
10/27/00	Cricket Knoll 2 ponds	Intervale Rd	10,000.00
09/23/03	Sunnydale Subdivision	Sunnydale Ave	18,181.80
09/23/03	Fox Hollow 3 ponds	Fox Hollow	18,500.00
05/24/06	Medford St	Medford St	20,000.00
02/27/07	Wilderness Way	Warner St	21,818.18
03/02/07	Empire Way	Empire Way	25,455.00
03/11/08	Belgian Meadows	Belgian Circle	48,674.09
09/08/08	G&S Homes LLC	Bird Rd	25,440.00
09/08/08	CFC Builders	Margaret Way	23,127.27
09/08/08	Woodridge Estates	2 WR Rd, OO Rd	21,265.00
09/05/09	Loveland Builders	Valmore Rd	32,000.00
10/05/11	SE Industrial Park 2 ponds	Business Park Rc	121,200.00
05/23/22	Corbin Ridge	Corbin Ridge	64,000.00
			<u>\$551,661.34</u>

Respectfully submitted,
Ryan Bodley, Treasurer

Bristol Storm Water Trust Committee

Storm Water Control Trust
Vanguard Portfolio Analysis
Model, actual, adjustment

March 5, 2025

Distribute per Revised	Market Watch Yale Lazy Portfolio %	Model	Actual	%	Adjustments to Balance	1 yr return	30 day yield
15.00% VAIPX	Inflation-Protected Securities	204,004.38	166,905.94	12.27%	37,098.44	6.21%	1.89%
5.00% VEMAX	Emerging Markets	68,001.46	55,021.63	4.05%	12,979.83	11.38%	
15.00% VFIRX	Short Term Treasuries	204,004.38	174,812.40	12.85%	29,191.98	5.52%	4.10%
20.00% VGSLX	REIT Index Fund	272,005.84	215,426.40	15.84%	56,579.44	14.01%	
15.00% VTIAX	Total International Stock Fund	204,004.38	202,614.11	14.90%	1,390.27	9.31%	
30.00% VTSAX	Total Stock Market Index Fund	408,008.77	545,248.74	40.09%	-137,239.97	17.40%	
100.00%		<u>1,360,029.22</u>	<u>1,360,029.22</u>		0.00		
VMFXX	Federal Money Market	98,741.09	98,741.09			5.05%	4.26%
		<u>1,458,770.31</u>	<u>1,458,770.31</u>				



Office of the Corporation Counsel | 860.584.6150

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk
FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*
DATE: May 2, 2025
RE: Idemia Identity & Security Agreement

RECEIVED
2025 MAY -6 AM 8:41
TOWN AND CITY CLERK
BRISTOL, CT

Erica, would you please include the attached agreement on the City Council agenda for May 13, 2025:

To consider and approve the Extension to Maintenance and Support Agreement #007081-001 between Idemia Identity & Security USA, LLC and the City of Bristol and to authorize the Mayor or acting mayor to execute the Agreement on behalf of the City of Bristol.

TWC/ntb



Purchasing Department | Tel. 860.584.6195

RECEIVED
2025 MAY -9 AM 9:39
ERICA CABIYA CITY CLERK
BRISTOL, CT

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Office of Corporation Counsel
Mayor Jeffrey Caggiano
Raymond Rogozinski, Public Works Director
William Stango, City Engineer
From: Roger D. Rousseau, Purchasing Agent
Date: May 9, 2025

Re: **Contract 2C25-074 Stamped Asphalt on North Main Street**

The Purchasing Department received bids for work related to installation of stamped asphalt pavement at roadway islands in North Main Street. The lowest responsive and responsible bidder was **Rocco Iadarola General Contracting Company**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C25-074 Stamped Asphalt on North Main Street** to **Rocco Iadarola General Contracting Company** in the amount of **\$102,000.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
 Mayor Jeffrey Caggiano
 Raymond Rogozinski, Public Works Director
 William Stango, City Engineer
 From: Roger D. Rousseau, Purchasing Agent
 Date: May 9, 2025

RECEIVED
 2025 MAY -9 AM 9:39
 JEFFREY CAGGIANO
 MAYOR, CITY CLERK
 BRISTOL, CT

Re: **Contract 2C25-075 Inlaid Thermoplastic Asphalt on North Main Street**

The Purchasing Department received bids for work related to installation of inlaid thermoplastic asphalt pavement at parking spaces within North Main Street and center islands at Hope Street. The lowest responsive and responsible bidder was **Rocco Iadarola General Contracting Company**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C25-075 Inlaid Thermoplastic Asphalt on North Main Street** to **Rocco Iadarola General Contracting Company** in the amount of **\$74,000.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRPERSON

MAY 13, 2025

RECEIVED
2025 MAY -7 PM 1:02
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the Mayor or Acting Mayor be authorized to enter into a 60-day listing agreement with Bottom Line Realty to act as its real estate agent for the sale of city owned property known as 91 Goodwin Street. (Map 25A, Lot 36)

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any document necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

BRISTOL CITY COUNCIL MEETING

MAY 13, 2025

COUNCILMAN SEBASTIAN PANIOTO,
CHAIR, ORDINANCE COMMITTEE

**PROPOSED AMENDMENTS TO CODE OF ORDINANCES
PERTAINING TO SEC. 7-18. FIRE SUPPRESSION SYSTEMS INSPECTION**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Section 7-18 Fire Suppression systems inspection, BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, June 3rd at 4:50 p.m., in Meeting Room 1-1, City Hall, First Floor, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 7-18. Fire suppression systems inspection.

- (a) The City of Bristol Fire Department shall provide a system for receiving, reviewing and maintaining records of inspections, testing and maintenance, including but not necessarily limited to any fire protection and life safety system installed and/or required by the Connecticut State Fire Safety Code and Connecticut Fire Prevention Code with respect to properties within the jurisdictional limits of the City of Bristol, in accordance with the applicable requirements of such Codes and the Records Retention Schedules of the State Records Administrator.
- (b) The Fire Chief and/or the Fire Marshal shall have the authority to mandate the method in which contractors who perform required inspection, testing and/or maintenance services on fire and life safety systems submit reports to the City of Bristol Fire Department.
- (c) Effective as soon as practicable, any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems including, but not limited to, 5-Year Sprinkler, Active Smoke Control System, Automatic Closing Fire Assemblies, Automatic Sprinkler System, Emergency Generator, Emergency Radio Responder Coverage, Fire Alarm System, Fire

Extinguisher, Fire Escape, Fire Pump, Gas Detection System, Private Fire Hydrant, Special Suppression System, Spray Booth, and Standpipe systems within the City of Bristol shall be required to electronically submit all compliant and non-compliant reports to the City of Bristol Fire Department via a method approved by the Fire Chief and/or the Fire Marshal unless otherwise permitted by the Fire Chief and/or Fire Marshal for good cause.

- (d) Effective as soon as practicable, any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems as set forth in subsection (c) above, within the City of Bristol, shall be required to electronically submit all compliant and non-compliant reports to the City of Bristol Fire Department via "the Compliance Engine Solution" system operated by the third-party provider in accordance with the requirements of the City of Bristol Fire Department and the third-party provider, unless otherwise permitted by the Fire Chief or Fire Marshal for good cause.
- (e) The third-party provider may charge a fee to any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems within the City of Bristol. Any such fee charged by the third-party provider shall be paid directly to the third-party provider at the time of filing any and all required reports. Any such fee shall be in addition to any other fee charged by the Office of the Fire Marshal. Fees charged by the City of Bristol, Office of the Fire Marshal, shall be paid directly to the Fire Marshal.
- (f) Failure to comply with the inspection and reporting requirements in Sec. 7-18 in the Bristol Code of Ordinances shall result in fines of \$150.00 per incident. Contractors will have 45 days to comply from date of inspection to affect repairs to any non-compliant system or at the discretion of the Fire Chief and/or Fire Marshal.
- (g) Any person aggrieved by the imposition of the fines in Section (f) above may appeal to the Fire Marshal for the City of Bristol within 45 days of the imposition of such fine. Such appeal shall be in writing, directed to the Fire Marshal's office. The Fire Marshal shall schedule a hearing within 30 days of receipt of the appeal at which time the appellant may present such evidence as they wish to the Fire Marshal. The Fire Marshal shall issue a determination on such appeal within 15 days of hearing such appeal.

(Ord. of 4-12-22)

May 2025 (AS OF 5/9/25) APPOINTMENTS

RESIGNATIONS:

Shannon Mulz – BBHD. Expires 7/26

Matt Baronowski - School Readiness Council 2-9

Continuing Vacancies:

Inland Wetlands

2 Alternate positions available. Expires 9/25

Zoning Board of Appeals

1 Regular position available. (D) Expires 7/26

NEW APPOINTMENTS FOR MAY:

BBHD

Replace Shannon Mulz, Appoint Chris Hayden, term will expire 7/26

Fair Rent Commission

Reappoint Bryan Brown (D), Represents (Landlords) term will expire 5/28

Reappoint Adam Brothwell (R) (Homeowners) term will expire 5/28

Replace or Reappoint Ryan Carrier (R) (Alternate) term will expire 5/28

Historic District Commission

Appoint Daphnee Delgado (Alternate) (I) , term will expire 4/30. Replaces Mary Beth Mackiewicz

Inland/Wetlands

Reappoint David Rooks (D) term will expire 5/28

Replace James Ritchie (R), Appoint Laura Mastrobattisto Valentino (U) to full member, term will expire 5/28

School Readiness Council

Reappoint Matt Baronowski, term will expire 8/26



Office of the Corporation Counsel | 860.584.6150

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: April 28, 2025

RE: Item for City Council Agenda May 13, 2025
Regarding Bristol Hospital, Incorporated

RECEIVED
 2025 APR 28 AM 10:23
 TOWN AND CITY CLERK
 BRISTOL, CT

Erica, would you kindly add the attached Agreement for consideration and approval by the City Council at its May 13, 2025 meeting:

To consider and approve an agreement by and between the City of Bristol and Bristol Hospital, Incorporated for continued Hospital access to the Bristol Police Department Land Mobile Radio Network and to authorize the Mayor or acting mayor to execute the agreement on behalf of the City of Bristol.

TWC/ntb

**AGREEMENT
BY AND BETWEEN
THE CITY OF BRISTOL
AND
BRISTOL HOSPITAL, INCORPORATED**

THIS AGREEMENT, dated this date of _____, 2025, by the City of Bristol, a municipal corporation organized and existing under the laws of the State of Connecticut, and Bristol Hospital, Incorporated, a non-profit corporation organized under the laws of the State of Connecticut with its principal place of business in Bristol, Connecticut.

WITNESS:

WHEREAS, the parties hereto have historically enjoyed a mutually beneficial contractual relationship for several decades whereby the Bristol Hospital, Incorporated has provided emergency medical services in the City of Bristol, and

WHEREAS, the City of Bristol wishes to continue to assure that emergency medical services, including emergency transportation, are available to its citizens and guests; and

WHEREAS, Bristol Hospital, Incorporated delivers medical care and services, including emergency transportation to Bristol Hospital emergency services on a 24/7/365 day basis to care for persons in distress; and

WHEREAS, Bristol Hospital, Incorporated utilizes the Bristol Police Department Land Mobile Radio Network ("LMRN"), which is equipped with a dedicated communications link with Bristol Hospital, Incorporated ambulances for medical emergency calls for transportation to the Bristol Hospital; and

WHEREAS, the City of Bristol pays for the establishment of the Bristol Police Department LMRN equipment, maintenance, upgrades and replacement; and

WHEREAS, Bristol Hospital is desirous of assisting the City of Bristol to maintain the Bristol Police Department LMRN in order to provide emergency transportation assistance to Bristol Hospital;

NOW THEREFORE, the parties hereto agree as follows:

- 1) Bristol Hospital shall pay the sum of six hundred dollars (\$600.00) per month beginning July 1, 2025, and every month thereafter, for a total of seven thousand two hundred dollars (\$7,200.00) annually to the Comptroller, City of Bristol, for a period of five (5) years from the date of this agreement.

- 2) This Agreement is made in addition to the Agreement between the City of Bristol and Bristol Hospital, Incorporated dated July 1, 1980, which agreement remains in full force and effect.
- 3) The above agreement contains the entire agreement between the parties and shall supersede all previous communications, representation or agreements, oral, written or otherwise between the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties have set their hands and seals on this ____ day of _____, 2025.

CITY OF BRISTOL CONNECTICUT

Witnessed by:

By: _____

Jeffrey Caggiano

Its: Mayor

Duly authorized by a vote of the City Council
on _____

STATE OF CONNECTICUT)

) ss: at Bristol

April __, 2025

COUNTY OF HARTFORD)

On this ____ day of April, 2025, before me personally appeared Jeffrey Caggiano known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he is the Mayor of the City of Bristol and duly authorized to sign, and that he executed the same for the purposes therein contained as his free act and deed individually and the free act and deed of the City of Bristol.

Commissioner of the Superior Court
My Commission Expires:

Witnessed by:

Its:

)

)

April ___, 2025

)

My Commission Expires:



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, Town and City Clerk
 Cc: Mayor Jeffrey Caggiano
 Office of Corporation Counsel
 Raymond Rogozinski, Public Works Director
 From: Roger D. Rousseau, Purchasing Agent
 Date: April 23, 2025

RECEIVED
 2025 APR 23 PM 3:54
 TOWN AND CITY CLERK
 BRISTOL, CT

RE: Contract 2P25-016 Climate Resiliency Preparedness

The City received and reviewed submissions from firms to provide assistance in preparing the Bristol community for climate resiliency, via potential engineering solutions but also via community outreach and public education. Following review of qualifications, and subsequent review of fee proposals and presentations from five of those firms, the review committee has recommended the selection of **Stantec Consulting Services Inc.** as the engineering firm most appropriate for work on the project.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2P25-016 Consulting/Engineering Services for Climate Resiliency Flooding/Storm Drainage** to **Stantec Consulting Services Inc.** in the amount of **\$225,200.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Please let me know if I can provide any further information regarding this contract.

Thank you for your consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
 Mayor Jeffrey Caggiano
 Raymond Rogozinski, Public Works Director
 David Oakes, Public Works Energy and Facilities Manager
 From: Roger D. Rousseau, Purchasing Agent
 Date: May 5, 2025

RECEIVED
 2025 MAY -5 AM 8:58
 TOWN AND CITY CLERK
 BRISTOL, CT

**Re: Tariff Agreement Between City of Bristol and The Connecticut Light and Power Company dba Eversource Energy
 Contract 2025-054 NRES Revenue Share Agreement with Greenskies Clean Energy LLC**

On behalf of the Energy Commission, the Purchasing Department solicited and received proposals for securing non-residential renewable energy solutions ("NRES") revenue from renewable energy sources. The NRES program is an initiative driven by the State of CT Department of Energy and Environmental Protection and managed through Eversource, wherein developers are incentivized to generate solar sites. The program requires the developer to partner with a municipality to have electricity accounts that would offset the renewable energy generated; in return for agreeing to the offset of electricity accounts, the developer provides a revenue stream to the Municipality via a share of the project revenue.

Greenskies Clean Energy LLC submitted a proposal that included development of several solar sites, and Bristol signed a letter of agreement with Greenskies to facilitate their application for acceptance of the sites into the NRES program. The project application for the sites in Cromwell and Mystic have been accepted by Eversource. The City would be projected to receive \$951,987.41 in revenue over the 20-year life of the agreement. The firm's qualifications have been sufficiently and successfully reviewed by Purchasing staff, and by CCM's energy advisor (TitanGen LLC).

I therefore respectfully request that you include the following two motions on the agenda for the next meeting of the City Council:

To authorize the Mayor or Acting Mayor to execute a tariff agreement with **the Connecticut Light and Power Company dba Eversource Energy** relative to a non-residential renewable energy solutions ("NRES") revenue sharing agreement between the City of Bristol and Greenskies Clean Energy LLC, and to refer to the Office of Corporation Counsel for review.

City of Bristol
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To authorize the Mayor or Acting Mayor to execute an NRES Municipal Revenue Share Agreement with **Greenskies Clean Energy LLC** as a solar development partner for a twenty (20) year term, and to refer to the Office of Corporation Counsel for review.

Thank you for consideration of this request.



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
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2025 MAY -2 AM 8:36

TOWN AND CITY CLERK
BRISTOL, CT

ECONOMIC & COMMUNITY DEVELOPMENT

DATE: May 2, 2025

TO: Mayor Jeffrey Caggiano
Bristol City Council

FROM: Dawn Leger, Grants Administrator *D Leger*

RE: 2025 Neighborhood Assistance Act Applications

Background

The Neighborhood Assistance Act, administered by the CT Department of Revenue Services (DRS), encourages contributions to community organizations by providing a business tax credit for corporations that make cash contributions to such agencies. The tax credit is 60% of the contribution or 100% if the project relates to energy conservation (Conn. Gen. Sta. 12-635(3)). The municipality in which the community agencies provide services must hold a public hearing on program proposals and the governing body of the municipality must approve applications from eligible organizations.

The required Public Hearing was held prior to the regular ECD meeting on May 1, 2025. The ECD Board has approved the list of applicants attached herein, and is asking the City Council to take action on the item.

Requested Action

Approval of the proposed motion to authorize submission of the 2025 NAA applications to the CT Department of Revenue Services for action.

PROPOSED MOTION: To approve the organizations that applied for the 2025 Neighborhood Assistance Program and forward these applications to the CT Department of Revenue Services for consideration.

The 2025 NAA Applicants for Bristol are:

1. Boys & Girls Club of Bristol (Energy Efficiency - \$120,200)
2. The Family Center, Inc./ d.b.a. ImagineNation, A Museum Early Learning Center (Imagining Healthy Futures - \$84,500)
3. Greater Bristol Historical Society (Energy/Masonry Repairs - \$150,000)
4. Greater Bristol Homes Co. (Bristol Homes Phase III - \$150,000)
5. Human Resources Agency of New Britain, Inc. (HRA) – (Emergency Housing Fund for Bristol Residents - \$30,000)
6. New England Carousel Museum Inc. (Energy Conservation - \$150,000)
7. Nutmeg Symphony Orchestra (Concert Series/Educational Children's Concerts - \$64,460)
8. Prudence Crandall Center Inc. (Bristol Outreach Program - \$150,000)
9. Prudence Crandall Center Inc. (Rose Hill Energy Efficiency - \$143,000)
10. Shepard Meadows Equestrian Center (Handicap Accessibility at Main Farmhouse Building - \$75,000)
11. Special Olympics Connecticut Inc. (Support for 2026 Holiday Sports Classic Bowling Competition - \$22,500)
12. United Way of West Central CT (Neighbors in Need - \$125,000)
13. Veterans Strong Community Center (Logistics Fund 2.0 - \$10,000)

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE T. BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



City of Bristol
Office of the Corporation Counsel

CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
Fax (860) 584-6152

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Jeffrey R. Steeg, Assistant Corporation Counsel 

DATE: April 23, 2025

RE: James Blaschke v. City of Bristol – Workers' Compensation

I respectfully request that the following matter be scheduled for an Executive Session at City Council meeting for May 13, 2025:

1. James Blaschke v. City of Bristol
Claim No 7250623

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2025 APR 23 PM 3:54
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