

April 8, 2025

The Joint Meeting of the City Council and Board of Finance was held on April 8, 2025 in the City Hall Council Chambers, 111 North Main Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioners Campion, Heiser, Mace, Maikowski and O'Brien. Present by Videoconference: Commissioner Massarelli. Absent: Commissioner Peterson.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING HELD ON MARCH 11, 2025.

On motion of Council Member O'Brien and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting held on March 11, 2025.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To adopt the following fifteen items as part of the Consent Calendar.

3. \$16,656 TRANSFER WITHIN GENERAL FUND FOR COMPUTER REPLACEMENT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$16,656 within the General Fund for Computer Replacement.

4. \$28,190 ADDITIONAL APPROPRIATION WITHIN LIBRARY'S OPERATING BUDGET FUNDED BY MANROSS TRUST FUNDS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$28,190 within the library's operating budget funded by Manross Trust Funds.

5. \$3,080 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATION FOR THE FIRE DEPARTMENT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$3,080 within the Special Grants and Donations Fund funded by a donation for the Fire Department.

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6. \$548,906 ADDITIONAL APPROPRIATION WITHIN SPECIAL EDUCATION GRANT FUND FUNDED BY GRANT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$548,906 within the Special Education Grant Fund funded by grant revenue.

7. \$2,000 RESCIND APPROPRIATION WITHIN CAPITAL PROJECTS FUND, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To rescind an appropriation of \$2,000 within the Capital Projects Fund.

8. \$1,200,000 TRANSFER WITHIN CAPITAL PROJECTS FUND FOR MEMORIAL BOULEVARD RETAINING WALL PROJECT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$1,200,000 within the Capital Projects Fund for the Memorial Boulevard Retaining Wall project.

9. \$79,060 ADDITIONAL APPROPRIATION AND \$39,530 TRANSFER WITHIN CAPITAL PROJECTS FUND FOR MELLEN STREET CULVERT PROJECT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$79,060 and transfer \$39,530 within the Capital Projects Fund for the Mellen Street Culvert project.

10. \$57,500 ADDITIONAL APPROPRIATION AND \$28,750 TRANSFER WITHIN CAPITAL PROJECTS FUND FOR ANDREWS STREET CULVERT PROJECT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of

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\$57,500 and transfer \$28,750 within the Capital Projects Fund for Andrews Street Culvert project.

11. \$702,574 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR LAKE AVENUE CUSSGUTTER BRIDGE PROJECT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$702,574 within the Capital Projects Fund for the Lake Avenue Cussgutter Bridge Project.

12. \$198,574 RESCIND APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR LAKE AVENUE CUSSGUTTER BRIDGE PROJECT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To rescind an appropriation of \$198,574 within the Capital Projects Fund for the Lake Avenue Cussgutter Bridge Project.

13. \$8,000 TRANSFER WITHIN ROAD IMPROVEMENT FUND FOR PROFESSIONAL FEES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$8,000 within the Road Improvement Fund for Professional Fees.

14. \$60,000 TRANSFER WITHIN PUBLIC WORKS OPERATING BUDGET, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$60,000 within the Public Works operating budget.

15. \$64,632 TRANSFER WITHIN PUBLIC WORKS OPERATING BUDGET, APPROVED.

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$64,632 within the Public Works operating budget.

16. \$15,410 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED FOR SCHOOL READINESS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$15,410 within the Special Grants and Donations Fund funded for School Readiness.

17. \$70,000 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR RESIDENTIAL REHAB – MULTI FAMILY, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$70,000 within the Community Development Block Grant Fund for Residential Rehab – Multi Family.

18. \$251,800 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS- SCHOOLS FOR BRISTOL EASTERN AND BRISTOL CENTRAL HIGH SCHOOL ROOF RESTORATIONS, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$251,800 within the Capital Projects - Schools for the Bristol Eastern and Bristol Central High School Roof Restorations and to take any action as necessary.

19. RESOLUTION APPROPRIATING \$83,130 FOR ROOF RESTORATION AT BRISTOL EASTERN HIGH SCHOOL, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To adopt the Resolution appropriating \$83,130 for roof restoration at Bristol Eastern High School and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

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RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determines that it is necessary to restore the roof at Bristol Eastern High School by fixing the current roof to eliminate leaks and prevent damage to classrooms and other areas of the school.

(b) That the sum of EIGHTY-THREE THOUSAND ONE HUNDRED THIRTY DOLLARS (\$83,130) is appropriated therefor.

(c) The \$83,130 appropriation may be spent for testing, materials and equipment, power washing, priming and installation of black EPDM membrane, flashing and termination of all penetrations, removal of debris, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project.

(d) The \$83,130 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

YES

NO

ABSTAIN

Council Member Dickau

“ ” Olsen

“ ” Panioto

“ ” Rosengren

“ ” Thibeault

“ ” Tyler

Commissioner Campion

“ ” Heiser

“ ” Mace

“ ” Maikowski

“ ” Massarelli (videoconference)

“ ” O’Brien

Mayor Caggiano

MOTION ADOPTED: YES – 13; NO – 0; ABSTAIN – 0.

20. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$83,130 TO FINANCE THE APPROPRIATION FOR ROOF RESTORATION AT BRISTOL EASTERN HIGH SCHOOL, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or obligations in the amount of \$83,130 to finance the appropriation for roof restoration at Bristol Eastern High School and to waive the reading of the Resolution, but to include it as part of the minutes.

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The Resolution reads as follows:

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of EIGHTY-THREE THOUSAND ONE HUNDRED THIRTY DOLLARS (\$83,130) to finance the appropriation for roof restoration at Bristol Eastern High School, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed EIGHTY-THREE THOUSAND ONE HUNDRED THIRTY DOLLARS (\$83,130). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his or her manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City

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pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Commissioner Campion		
“ ” Heiser		
“ ” Mace		
“ ” Maikowski		
“ ” Massarelli (videoconference)		
“ ” O’Brien		
Mayor Caggiano		

MOTION ADOPTED: *YES – 13; NO – 0; ABSTAIN – 0.*

21. RESOLUTION APPROPRIATING \$168,670 FOR ROOF RESTORATION AT BRISTOL CENTRAL HIGH SCHOOL, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Tyler and seconded, it was unanimously voted: To adopt the Resolution appropriating \$168,670 for roof restoration at Bristol Central High School and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary

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to restore the roof at Bristol Central High School by fixing the current roof to eliminate leaks and prevent damage to classrooms and other areas of the school.

(b) That the sum of ONE HUNDRED SIXTY-EIGHT THOUSAND SIX HUNDRED SEVENTY DOLLARS (\$168,670) is appropriated therefor.

(c) The \$168,670 appropriation may be spent for testing, materials and equipment, distributing and leveling existing pea stone gravel, priming and installation of black EPDM membrane, flashing and termination of all penetrations, removal of debris, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project.

(d) The \$168,670 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

YES

NO

ABSTAIN

Council Member Dickau

“ ” Olsen

“ ” Panioto

“ ” Rosengren

“ ” Thibeault

“ ” Tyler

Commissioner Campion

“ ” Heiser

“ ” Mace

“ ” Maikowski

“ ” Massarelli (videoconference)

“ ” O’Brien

Mayor Caggiano

MOTION ADOPTED: *YES – 13; NO – 0; ABSTAIN – 0.*

22. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$168,670 TO FINANCE THE APPROPRIATION FOR ROOF RESTORATION AT BRISTOL CENTRAL HIGH SCHOOL, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$168,670 to finance the appropriation for roof restoration at Bristol Central High School and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

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RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of ONE HUNDRED SIXTY-EIGHT THOUSAND SIX HUNDRED SEVENTY DOLLARS (\$168,670) to finance the appropriation for roof restoration at Bristol Central High School, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED SIXTY-EIGHT THOUSAND SIX HUNDRED SEVENTY DOLLARS (\$168,670). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his or her manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order

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to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

A roll call vote was taken.

YES

NO

ABSTAIN

Council Member Dickau

“ ” Olsen

“ ” Panioto

“ ” Rosengren

“ ” Thibeault

“ ” Tyler

Commissioner Campion

“ ” Heiser

“ ” Mace

“ ” Maikowski

“ ” Massarelli (videoconference)

“ ” O’Brien

Mayor Caggiano

MOTION ADOPTED: *YES – 13; NO – 0; ABSTAIN – 0.*

23. RESOLUTION AUTHORIZING THE REALLOCATION OF UNEXPENDED BOND PROCEEDS FROM ORIGINAL CAPITAL PROJECTS TO THE ROOF RESTORATION PROJECTS AT BRISTOL EASTERN HIGH SCHOOL AND BRISTOL CENTRAL HIGH SCHOOL, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To adopt the Resolution authorizing the reallocation of Unexpended Bond Proceeds from original Capital Projects to the roof restoration projects at Bristol Eastern High School and Bristol Central High School and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

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WHEREAS, the City of Bristol has previously issued its tax-exempt general obligation bonds (the “Bonds”), to finance various capital projects of the City (the “Original Projects”); and

WHEREAS, a number of the Original Projects financed with the Bonds have been completed under cost, resulting in unexpended bond proceeds (the “Unexpended Bond Proceeds”) remaining in the related capital project accounts; and

WHEREAS, the Unexpended Bond Proceeds are no longer needed for the Original Projects and are available to be used for other bond funded capital projects; and

WHEREAS, the Board of Finance, at its meeting held April 8, 2025, and the Joint Meeting of the City Council and the Board of Finance, at its meeting held April 8, 2025, have approved resolutions appropriating \$83,130 and authorizing bonds and notes in the same amount for roof restoration at Bristol Eastern High School, and appropriating \$168,670 and authorizing bonds and notes in the same amount for roof restoration at Bristol Central High School (together, the “Roof Projects”); and

WHEREAS, the amount of Unexpended Bond Proceeds is sufficient to fund the Roof Projects without issuing new bonds for such purposes, and it is in the best interests of the City reallocate the requisite amount of Unexpended Bond Proceeds from the Original Projects to the Roof Projects.

THEREFORE, BE IT RESOLVED, that the Comptroller is authorized to reallocate the Unexpended Bond Proceeds from the Original Projects and apply an amount of such Unexpended Bond Proceeds sufficient to fund the Roof Projects.

A roll call vote was taken.

YES

NO

ABSTAIN

Council Member Dickau

“ ” Olsen

“ ” Panioto

“ ” Rosengren

“ ” Thibeault

“ ” Tyler

Commissioner Campion

“ ” Heiser

“ ” Mace

“ ” Maikowski

“ ” Massarelli (videoconference)

“ ” O’Brien

Mayor Caggiano

MOTION ADOPTED: YES – 13; NO – 0; ABSTAIN – 0.

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24. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

25. ADJOURNMENT.

At 7:00 p.m., on motion of Council Member Panioto and seconded, it was unanimously voted: To adjourn.

ATTEST: _____

Erica Cabiya
Town & City Clerk