

Board of Fire Commissioners' Regular Meeting

April 24, 2025

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, April 24, 2025 at 6:00 p.m., in Council Chambers, City Hall, 111 N Main Street Bristol, CT

Present: Mayor Jeffrey Caggiano, Commissioners Sean Moore, Hal Kilby, Dana Jandreau, Joyce Ptak, and Anthony Benvenuto, Council Member Cheryl Thibeault, and Fire Chief Richard Hart.

1. CALL TO ORDER

- a. The meeting was called to order by Mayor Caggiano at 6:00 pm.

2. Employee Recognition

- a. None.

3. Public Participation

- a. None

4. Communications

- a. Chief Hart shared that Deputy Chief Mark Martin has entered the drop program effective July 6, 2025 and ending on July 5, 2026. He will retire after 40 years of service with the Bristol Fire Department.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Moore and seconded by Commissioner Ptak it was voted: To accept the March 27, 2025 meeting minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. Chief Hart gave a brief overview of the March monthly reports. He shared pictures of Engine 1 in production and are stated they are expecting it to be in service sometime in June. He shared that the Acting Training Officer is reporting back to his original place on the line and two members have submitted applications to fill the vacancy.
- b. On motion of Commissioner Moore and seconded by Commissioner Ptak it was voted: To accept the March Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. COMMITTEE REPORTS

- a. Chief Hart and Commissioner Moore provided an update of the Fire Station 3 Building Committee. He shared that the steel work is almost completed, the roof decking and a

masonry wall will begin next week. They discussed change orders and impact on the budget, which is currently under by \$-83,000.00. Mayor Caggiano shared with the board that the HVAC system can be purchased under ARPA funds and advised the committee speak with Purchasing Agent Roger Rousseau to facilitate.

- b. Commissioner Jandreau stated there was no personnel report this month.

8. OLD BUSINESS

- a. Chief Hart provided the board an update on the matter of private hydrants. He shared that 42 fire hydrants have been inspected and the Fire Marshal's office is on it. Letter's will be mailed out to all owners of private hydrants this fall with updated compliance information.
- b. Chief Hart advised the board that the grant to Thomaston Savings Bank for a gear extractor has been submitted and he is awaiting a reply.

9. NEW BUSINESS

- a. The Fire Department received a donation of \$2,000.00 from James Mazzearelli of Action Wildlife in Goshen. On motion of Council Member Thibeault and seconded by Commissioner Moore it was voted: To appropriate a general donation for the Fire Department from James Mazzearelli of Torrington, CT for \$2,000.00. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
- b. The board discussed the upcoming test for firefighters and the process. Chief Hart shared the process of new hires. The current firefighter list is set to expire in July. There were 180 applicants and the new list generated from the test will be used for the next two years.

10. ADJOURN

- a. On motion of Commissioner Moore and seconded by Commissioner Jandreau, it was voted: To adjourn the meeting at 6:29 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi