



Board of Park Commissioners
Wednesday, July 20, 2022 at 6:00 p.m.
Youth and Community Services – 51 High Street
Regular Meeting Agenda

- 1. Call to order**
 - a. Attendance
- 2. Acceptance of meeting minutes**
 - a. May 18, 2022 Regular Meeting Minutes
Documents: Attachment A (Pgs. 3-4)
- 3. Public participation**
- 4. Employee Spotlight**
 - a. July Employee Spotlight:
 - i. Macie Barnett, Recreation Intern
- 5. Superintendent's Report**
 - a. Monthly Division Updates
Documents: Attachment B (Pgs. 6-8)
 - b. Project Updates
Documents: Attachment C (Pgs. 9-10)
 - c. Department Financials
Documents: Attachment D (Pgs. 11-15)
- 6. Old business**
 - a. Rockwell Sledding Hill
Documents: Attachments E (Pgs. 16-18)
 - b. By Commissioners
- 7. New business**
 - a. Presentation from Chloe Van Nelson on Pequabuck River Watershed Association Internship
 - b. Request by American Legion Post #209 to install a historic bell in Quinlin Park
 - c. Request by Kristopher Salls to set up holiday inflatables at Page Pool
 - d. Referral to Real Estate for acquisition of Schaffrick Property - Map 60, Lots #11 & 12-5 on Perkins Street
Documents: Attachment F (Pg.19)
 - e. Proposal to remove old parafitness equipment at Rockwell and install new equipment
Documents: Attachment G (Pgs. 20-21)
 - f. Proposal from DPW to pave the Veterans Memorial Boulevard and paint bike lanes
Documents: Attachment H (Pgs. 22-35)
 - g. Approval of the Bristol Blues 2022 Fireworks Schedule
Documents: Attachment I (Pg.36)
 - h. Consider Superintendent's recommendation to not re-install poles/wires on Veterans Memorial Boulevard and to refer Banner program to Policy Committee for re-development

- i. Review of the preliminary draft for Pigeon Hill Preserve MOU and refer to Policy Committee Documents: Attachment J (Pgs. 37-38)
- e. By Commissioners

8. Committee reports

- a. Fund Development Committee
- b. Policy Committee
- c. Finance Committee
- d. City Council Liaison updates

9. Adjourn

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners



Board of Park Commissioners
Wednesday, May 18, 2022 at 6:00 p.m.
Youth and Community Services – 51 High Street
Regular Meeting Minutes

1. Call to order

- a. Vice Chair Robert Fiorito called the meeting to order at 6:05 p.m.
- b. Attendance

Present: Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Leonard Lamothe, Commissioner
Emily Michaud, Commissioner
Andrew Howe, City Council Liaison

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Absent: Mayor Jeffrey Caggiano, Chair
Robert Lawson, Commissioner
Marie O'Brien, Board of Finance Liaison

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Donovan to accept the April 20, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

3. Public participation: None

4. Employee/Volunteer Recognition & Positive Correspondence

- a. May Employee Spotlight:
 - i. Superintendent Medeiros recognized Matt Newton, Group Leader, for assisting on a number of projects and filling in during this busy season as the Parks crew transitions in light of recent retirements.
- b. Retirement Acknowledgments:
 - i. Superintendent Medeiros acknowledged Tim Rollins, Skilled Craftsman, for his retirement back on May 2, 2022 after 26 years of service as well as Rich Klett, Heavy Truck Driver, for his retirement on May 16, 2022 after 15 years of service.

5. Superintendent's Report

- a. **MOTION:** Made by Commissioner Bogdanski to accept and place the Superintendent's Report on file.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Donovan to move up New Business Agenda Item 7a.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Summer Berube and Kevin Byrket from Kompan did a presentation on the Rockwell Fitness Park design and element recommendations. Discussion followed.

MOTION: Made by Commissioner Lamothe to endorse the Rockwell Fitness Park design plan and element recommendations.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

6. Old business

- a. By Commissioners: Commissioner Lamothe provided updates on the Veterans Memorial Boulevard canon restoration, discussion followed.

7. New business

- a. Superintendent Medeiros reviewed the Agency Performance Report from NRPA. Discussion followed.

- b. Commissioners reviewed the proposal to relocate the City Hall sign to Federal Hill Green. Discussion followed.

MOTION: Made by Commissioner Donovan to accept the proposal to relocate the City Hall sign to Federal Hill Green.

Seconded by: Commissioner Lamothe, all in favor; motion carried.

- c. Approval of Policy Committee recommendations:

- i. Ed Swicklas Employee Garden Park

MOTION: Made by Commissioner Donovan to approve the Ed Swicklas Employee Garden Park Policy.

Seconded by: Commissioner Lamothe, all in favor; motion carried.

- ii. Community Engagement Plan

MOTION: Made by Commissioner Donovan to approve the Community Engagement Plan.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- iii. ADA Transition Plan

MOTION: Made by Commissioner Donovan to approve the ADA Transition Plan.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- iv. Loose Needles Collection Policy

MOTION: Made by Commissioner Bogdanski to approve the Loose Needles Collection Policy.

Seconded by: Commissioner Donovan, all in favor; motion carried.

- v. Addressing Homelessness Encampments

MOTION: Made by Commissioner Donovan to approve the Addressing Homelessness Encampments Policy.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

- e. By Commissioners:

- i. Commissioner Lamothe inquired about volunteers at St. Joseph's Cemetery for Memorial Day Flags.

- ii. Superintendent Medeiros presented the Board of Park Commissioners with the opportunity to acquire a parcel of land known as Map 29 Lot #68 School Street. Discussion followed.

MOTION: Made by Commissioner Donovan to vote not to acquire this parcel of land.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

8. Committee reports

- a. Fund Development Committee: Commissioner Donovan provided update on the Dinner on the Diamond event, discussion followed.

- b. Policy Committee: None.
- c. Finance Committee: Vice Chair Fiorito provided update on Bristol Blues Contract reviews.
- d. City Council Liaison updates: None.

9. Adjourn

- a. **MOTION:** Made by Commissioner Bogdanski to adjourn the meeting at 7:36 p.m.
Seconded by: Commissioner Donovan, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners

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Superintendent Report
Board of Park Commissioners
July 20, 2022

I. Parks, Grounds and Facilities Division Highlights

- The Parks crew worked diligently in opening both the outdoor pools and splash pads for the season.
- Peck Park tennis courts have been repaired and relined to accommodate both tennis and pickleball and are now fully operational.
- Two new employees have joined the Parks Division welcoming Carlos Rivera, Heavy Truck Driver, and Kevin Dragon, Park Maintainer.

Vandalism Updates

Damage	Location/Date	Repair Progress/Update
Volleyball net guides broken	Stocks	Repaired
Bathrooms vandalized	Rockwell Park	Cleaned/Repaired
Garbage dumped	Sliding Hill	Cleared

II. Recreation Division Monthly Report

- Our Little Explorers, Summer Fun, and Teen Adventure Camps kicked off on June 27th. The camps saw over 270 kids in the first week.
- Summer Camp staff went through numerous trainings to prepare for our 7 week Summer Camp programs. Training presentations on the topics of QPR, Diversity, Equity, and Inclusion and Active Shooters were reviewed this year.
- Program numbers remain steady, as most classes are at capacity and residents are participating more post COVID.

Recreation & Event Measures	June 2021	June 2022
# of youth engaged in recreation programs	724	558*
# of adults engaged in recreation programs	162	128**
Total # of recreation programs running	21	22

**Number is lower than 2021 because the 2021 figure included the Bristol All-Heart Park Packs, which we have not ran in 2022.*

*** This number is lower than the actual because of Slowpitch Softball and Thursday Night Volleyball, only the team captain is included in this figure excluding any other adults on the team.*

III. Aquatics Division Highlights

- There has been record breaking attendance at the outdoor pools as indicated in the numbers below.

- DMAC will be hosting its first, "Ladies only" swim session 7/17 from 6:30-9:00 p.m.
- Ronald Dionne, Stephen Alvarez, Walter Kalbach, and Craig Vibert have been wonderful assets to the Aquatics Division operations working tirelessly to ensure all three pools are clean and operational.

Aquatics Measures	June 2021	June 2022
# of visits to the Dennis Malone Aquatics Center	1383	1282
# of pool memberships sold	164	133
# program participants	412*	786*

**Includes Page Park Pool and Rockwell Park Pool*

IV. Outreach, Marketing, and Event Highlights

- BPRYCS kicked off the Summer 2022 Bristol Green Team Series on June 11th at Page Park, followed by July 9th at Rockwell Park. Approximately 20 volunteers at each event and about 400 lbs of trash was collected in total.
- BPRYCS hosted the 2nd Annual Pride Night at Muzzy Field in conjunction with the Bristol Blues. Community members of all ages came out for giveaways, games, raffles, and resources on the concourse.
- BPRYCS in conjunction with the City Arts & Culture Commission held the unveiling of the MLK39 Mural on Riverside Avenue. This mural is part of RiseUp CT's MLK39 Mural tour honoring the life of Dr. Martin Luther King Jr. and depicts MLK, Maya Angelou, and Bristol resident, Barbara Hudson.

Outreach, Marketing, and Event Measures	June 2021	June 2022
Average # of people reached when posts on social media include a photo	2,007	2,824
# of Facebook Page Likes	4.8K	5.2K
# of Followers on Facebook	5.1K	5.5K

Upcoming Special Events- Save the Date

Event Name	Date	Time	Location
Summer Concert Series: Sonic Theory (6 of 8)	July 26, 2022	6:30 PM – 8:00 PM	Rockwell Park Amphitheater
3 rd Annual Community Conversations	August 3, 2022	5:30 PM – 7:30 PM	Rockwell Park Amphitheater
Neon Nights	August 5, 2022	6:00 PM – 9:00 PM	Rockwell Park Pool
Summer Concert Series: Downtown 6 (7 of 8)	August 2, 2022	6:30 PM – 8:00 PM	Rockwell Park Amphitheater

ATTACHMENT B

Summer Concert Series: Soul Sound Revue (8 of 8)	August 9, 2022	6:30 PM – 8:00 PM	Rockwell Park Amphitheater
BEST Celebration: A Story of Hope	August 11, 2022	5:30 PM – 8:30 PM	Elks Lodge
Movie Night	August 12, 2022	8:00 PM – 11:00 PM	Rockwell Park Amphitheater
Bristol Green Team	August 13, 2022	9:00 AM – 11:00 PM	Memorial Boulevard
Pooch Plunge	August 22, 2022	4:30 PM – 6:30 PM	Rockwell Park Pool
Mayor's Back to School Pencil Hunt	August 25, 2022	5:00 PM – 7:00 PM	Muzzy Field

Active Parks, Recreation, Youth and Community Services Projects (Updated: 7/15/2022)

Project Name	Description	Status	Anticipated/Estimated Costs	Funding Source(s)	Target Completion Goal
Seymour Park & Wilson Field (Basketball Rebuild & Pickleball Reconfiguration)	Full post-tension concrete rebuild of Seymour and Wilson basketball courts. Tennis court conversion into 4 pickleball courts with netting and fencing	RW, Brackett and Peck completed. Wilson Field Basketball Court and Seymour Park (pickleball and basketball) full rebuilds are under contract with work being scheduled for the fall.	\$475,000- Seymour, \$150,000- Wilson	\$73,061- capital outlay (1017000), \$76,939- various equip (0017021-589100), and \$475,000- Seymour CIP (22L01).	Fall 2022
DMAC Facility Sign	Formal signage of the DMAC; currently no adequate signage for the facility	Building permits are in process of being approved. Expect to have sign installed later this month. Pending any unforeseen delays this project will be removed from worksheet in August.	\$25,000	\$25,000-capital outlay (1017017).	Summer 2022
E.G. Stocks Playground and Casey Field Upgrades (phase 1)	Site enhancements including ADA, court lights, splash pad and field upgrades.	LAN Associates have experienced slight delays from vendor/manufacture responses which has held up budgetary estimates but we expect to be on track to go out to bid by the end of summer with work commencing for phase 1 in the fall or spring pending weather/contract award timing.	\$109,000 for design/bid/construction admin. TBD costs for construction	\$1,025,000- CIP (3027004).	Fall 2022/ Spring 2023
Kern Park Planning & Improvements	Design and construction of site improvements	Awaiting response from the Purchasing Agent to finalize and release a Request for Proposals for project engagement/design firm.	\$300,000	\$300,000- ARPA	Summer/ Fall 2022
Perry J. Spinelli-Phase 2	Phase 2 interior and exterior renovations with a vision of establishing a premier rental facility.	Coordination with Weston & Sampson and overall park plan has been completed. Phase 2 designs are out to a cost estimator and we anticipate construction documents to be finalized shortly after with us being out to bid on the project in the fall. Pending local wetlands approvals we anticipate construction occurring over the spring.	\$73,600 for design/bid/construction admin. TBD costs for construction	\$810,000-CIP (3027010-22C02 & 21L01)	Spring 2023

Page Park Revitalization and Renovation	Utilize the Page Park master plan to fully renovate the park.	Schematic design renderings based on commissioner and staff feedback expected any time. Community engagement process with the designs will commence over the summer.	\$13.6 million (4yr phased approach)	\$2,000,000- CIP (3027010)	Fall 2023 (phase 1)
Pine Lake Improvements (phase 2)	Renovations for the park including prefabricated bathroom and upgraded facilities/amenities.	Supply chain delays on prefabricated bathrooms though contractors are in place for utility connection work. Bid specs for climbing wall sent to Purchasing Agent to go out to bid. Finalizing sign specs. Anticipate grand re-opening being pushed to spring 2023.	\$425,000 estimated for all upgrades	\$275,000- ARPA (3071032-22C23), \$150,000- CIP (3021032-20031)	Summer/ Fall 2022
Rockwell Park Pavilion-Bathroom Expansion	Bathroom expansion built onto the Mrs. Rockwell Building to provide a formal public bathroom reducing reliance on port-o-johns.	Slight delays with Building Department final sign offs slowed down construction start time. Work is now underway and we are anticipating a 6 week construction schedule.	\$8,892 for design, \$134,205 for construction	\$200,000- Rockwell Park Capital Project (3027014-21C06)	Summer/ Fall 2022
Rockwell Park Enhancements	Establishment of fitness pad, trail and course improvements and ADA work.	Under contract with Kompan for the fitness pad. Awaiting to hear on estimated arrival but we are optimistic this may be installed for the fall. The para fitness course is being treated as a separate project element and is being reviewed by wetlands for an administrative permit. Once approved we will be pursuing a formal contract for that phase of the project.	\$241,288- fitness pad, \$68,675-para fitness course	\$400,000- ARPA (3077014-22C21)	Fall 2022
Veterans Memorial Boulevard Enhancements	Removal of tennis courts, creation of urban garden, and a prefabricated bathroom.	CT Urban grant awarded and wetlands permits have been secured. Waiting for revised quotes to move forward. Exploring best location for bathroom and utility connections.	\$37,000- removal/garden \$130,000- prefabricated bathroom estimates	\$37,000- CT Urban Forest Council Grant (1067021-22G47), \$300,000- ARPA (3077011-22C20)	Fall 2022 for garden, Spring 2023 for additional work

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FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 480003 PARK TRUST FUNDS	-400,000	0	-400,000	.00	.00	-400,000.00	.0%
0017021 480004 PARK TRUST GOODS	-23,330	0	-23,330	.00	.00	-23,330.00	.0%
0017021 514000 REGULAR WAGES &	406,940	0	406,940	9,968.57	.00	396,971.43	2.4%
0017021 515100 OVERTIME WAGES &	6,000	0	6,000	82.34	.00	5,917.66	1.4%
0017021 515200 PARTTIME WAGES &	19,000	0	19,000	577.50	.00	18,422.50	3.0%
0017021 552100 LIABILITY INSURA	73,000	0	73,000	.00	55,212.88	17,787.12	75.6%
0017021 553000 TELEPHONE	4,100	0	4,100	.00	4,100.00	.00	100.0%
0017021 553100 POSTAGE	750	0	750	.00	.00	750.00	.0%
0017021 554000 TRAVEL REIMBURSE	250	0	250	.00	.00	250.00	.0%
0017021 557700 ADVERTISING	8,000	0	8,000	.00	.00	8,000.00	.0%
0017021 561800 PROGRAM SUPPLIES	2,500	0	2,500	.00	.00	2,500.00	.0%
0017021 569000 OFFICE SUPPLIES	2,000	0	2,000	.00	1,500.00	500.00	75.0%
0017021 581120 CONFERENCES & ME	7,500	0	7,500	.00	500.00	7,000.00	6.7%
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	.00	2,000.00	13,000.00	13.3%
TOTAL PARKS ADMINISTRATION	121,710	0	121,710	10,628.41	63,312.88	47,768.71	60.8%
TOTAL GENERAL FUND	121,710	0	121,710	10,628.41	63,312.88	47,768.71	60.8%
TOTAL REVENUES	-423,330	0	-423,330	.00	.00	-423,330.00	
TOTAL EXPENSES	545,040	0	545,040	10,628.41	63,312.88	471,098.71	
GRAND TOTAL	121,710	0	121,710	10,628.41	63,312.88	47,768.71	60.8%

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FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017022 PARKS GROUNDS & FACILITIES							
0017022 450311 MUZZY FIELD RENT	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
0017022 450321 RENTALS	-20,500	0	-20,500	.00	.00	-20,500.00	.0%
0017022 450322 CONCESSION & MIS	-7,000	0	-7,000	.00	.00	-7,000.00	.0%
0017022 450400 MISC CHARGES FOR	-400	0	-400	.00	.00	-400.00	.0%
0017022 514000 REGULAR WAGES &	1,028,670	0	1,028,670	21,687.78	.00	1,006,982.22	2.1%
0017022 515100 OVERTIME WAGES &	112,000	0	112,000	7,274.53	.00	104,725.47	6.5%
0017022 515200 PARTTIME WAGES &	50,500	0	50,500	1,494.72	.00	49,005.28	3.0%
0017022 541000 PUBLIC UTILITIES	73,000	0	73,000	.00	72,700.00	300.00	99.6%
0017022 541100 WATER & SEWER CH	45,000	0	45,000	.00	45,000.00	.00	100.0%
0017022 542140 REFUSE	16,000	0	16,000	.00	4,000.00	12,000.00	25.0%
0017022 543000 REPAIRS & MAINTENANCE	54,000	0	54,000	.00	19,105.00	34,895.00	35.4%
0017022 543100 MOTOR VEHICLE SE	15,000	0	15,000	.00	2,600.00	12,400.00	17.3%
0017022 561400 MAINT SUPPLIES &	92,000	0	92,000	.00	43,466.73	48,533.27	47.2%
0017022 562100 HEATING OIL	16,400	0	16,400	.00	16,400.00	.00	100.0%
0017022 562600 MOTOR FUELS	36,170	0	36,170	.00	500.00	35,670.00	1.4%
0017022 563000 MOTOR VEHICLE PA	21,000	0	21,000	.00	12,100.00	8,900.00	57.6%
0017022 563100 TIRES	3,500	0	3,500	.00	3,500.00	.00	100.0%
0017022 570905 SMALL EQUIPMENT	10,000	0	10,000	.00	.00	10,000.00	.0%
0017022 581120 CONFERENCES & ME	4,000	0	4,000	.00	.00	4,000.00	.0%
0017022 581200 VANDALISM	4,000	0	4,000	.00	400.00	3,600.00	10.0%
TOTAL PARKS GROUNDS & FACILITIES	1,523,340	0	1,523,340	30,457.03	219,771.73	1,273,111.24	16.4%
TOTAL GENERAL FUND	1,523,340	0	1,523,340	30,457.03	219,771.73	1,273,111.24	16.4%
TOTAL REVENUES	-57,900	0	-57,900	.00	.00	-57,900.00	
TOTAL EXPENSES	1,581,240	0	1,581,240	30,457.03	219,771.73	1,331,011.24	
GRAND TOTAL	1,523,340	0	1,523,340	30,457.03	219,771.73	1,273,111.24	16.4%

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FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017023 RECREATION							
0017023 450105 SUMMER RECREATIO	-281,865	0	-281,865	.00	.00	-281,865.00	.0%
0017023 450107 FALL/WINTER REC	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
0017023 514000 REGULAR WAGES &	123,660	0	123,660	2,627.19	.00	121,032.81	2.1%
0017023 515100 OVERTIME WAGES &	500	0	500	.00	.00	500.00	.0%
0017023 515200 PARTTIME WAGES &	350,000	0	350,000	30,719.71	.00	319,280.29	8.8%
0017023 531000 PROFESSIONAL FEE	125,000	0	125,000	.00	24,896.04	100,103.96	19.9%
0017023 557700 ADVERTISING	400	0	400	.00	.00	400.00	.0%
0017023 561800 PROGRAM SUPPLIES	32,000	0	32,000	.00	3,450.00	28,550.00	10.8%
0017023 581120 CONFERENCES & ME	1,250	0	1,250	.00	.00	1,250.00	.0%
TOTAL RECREATION	315,945	0	315,945	33,346.90	28,346.04	254,252.06	19.5%
TOTAL GENERAL FUND	315,945	0	315,945	33,346.90	28,346.04	254,252.06	19.5%
TOTAL REVENUES	-316,865	0	-316,865	.00	.00	-316,865.00	
TOTAL EXPENSES	632,810	0	632,810	33,346.90	28,346.04	571,117.06	
GRAND TOTAL	315,945	0	315,945	33,346.90	28,346.04	254,252.06	19.5%

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FOR 2023 13	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
132 PINE LAKE ADVENTURE PARK FUND							
1321032 PINE LAKE ADVENTURE PARK							
1321032 422004 CHALLENGE COURSE	-53,195	0	-53,195	.00	.00	-53,195.00	.0%
1321032 515300 SEASONAL WAGES	37,395	0	37,395	.00	.00	37,395.00	.0%
1321032 531000 PROFESSIONAL FEE	8,000	0	8,000	.00	.00	8,000.00	.0%
1321032 553100 POSTAGE	400	0	400	.00	.00	400.00	.0%
1321032 555000 PRINTING & BINDI	3,000	0	3,000	.00	.00	3,000.00	.0%
1321032 561400 MAINT SUPPLIES &	1,350	0	1,350	.00	.00	1,350.00	.0%
1321032 561800 PROGRAM SUPPLIES	950	0	950	.00	.00	950.00	.0%
1321032 581135 SCHOOLING & EDUC	2,100	0	2,100	.00	.00	2,100.00	.0%
TOTAL PINE LAKE ADVENTURE PARK	0	0	0	.00	.00	.00	.0%
TOTAL PINE LAKE ADVENTURE PARK FUND	0	0	0	.00	.00	.00	.0%
TOTAL REVENUES	-53,195	0	-53,195	.00	.00	-53,195.00	
TOTAL EXPENSES	53,195	0	53,195	.00	.00	53,195.00	
GRAND TOTAL	0	0	0	.00	.00	.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017024 AQUATICS							
0017024 450103 POOL CHARGES	-203,500	0	-203,500	.00	.00	-203,500.00	.0%
0017024 514000 REGULAR WAGES &	211,905	0	211,905	4,978.95	.00	206,926.05	2.3%
0017024 515100 OVERTIME WAGES &	5,500	0	5,500	165.78	.00	5,334.22	3.0%
0017024 515200 PARTTIME WAGES &	390,000	0	390,000	28,022.80	.00	361,977.20	7.2%
0017024 531000 PROFESSIONAL FEE	8,500	0	8,500	.00	5,750.00	2,750.00	67.6%
0017024 541000 PUBLIC UTILITIES	45,000	0	45,000	.00	37,000.00	8,000.00	82.2%
0017024 541100 WATER & SEWER CH	20,500	0	20,500	.00	20,000.00	500.00	97.6%
0017024 543000 REPAIRS & MAINTENANCE	30,000	0	30,000	.00	15,102.00	14,898.00	50.3%
0017024 557700 ADVERTISING	500	0	500	.00	.00	500.00	.0%
0017024 561400 MAINT SUPPLIES &	27,500	0	27,500	.00	10,500.00	17,000.00	38.2%
0017024 561800 PROGRAM SUPPLIES	15,000	0	15,000	.00	9,000.00	6,000.00	60.0%
0017024 562100 HEATING OIL	3,500	0	3,500	.00	3,500.00	.00	100.0%
0017024 562200 NATURAL GAS	26,000	0	26,000	.00	26,000.00	.00	100.0%
0017024 581120 CONFERENCES & ME	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL AQUATICS	582,905	0	582,905	33,167.53	126,852.00	422,885.47	27.5%
TOTAL GENERAL FUND	582,905	0	582,905	33,167.53	126,852.00	422,885.47	27.5%
TOTAL REVENUES	-203,500	0	-203,500	.00	.00	-203,500.00	
TOTAL EXPENSES	786,405	0	786,405	33,167.53	126,852.00	626,385.47	
GRAND TOTAL	582,905	0	582,905	33,167.53	126,852.00	422,885.47	27.5%

** END OF REPORT - Generated by Jazzya Coakley **

Sarah Larson

From: Joshua Medeiros
Sent: Monday, June 6, 2022 4:26 PM
To: alisalj27@yahoo.com
Cc: Sarah Larson
Subject: RE: Rockwell Park / Putnam st

Good afternoon Alisa,

Thank you for the feedback! We will bring these comments and concerns to our commissioners at the next Board of Park Commissioners meeting scheduled for July 20, 2022 at 6pm.

Sincerely,

Josh Medeiros
Superintendent

From: Alisa Ljubuncic [<mailto:alisalj27@yahoo.com>]
Sent: Wednesday, June 1, 2022 5:22 PM
To: Sarah Larson <SarahLarson@bristolct.gov>
Subject: Re: Rockwell Park / Putnam st

Hello again,

Thank you very much for your response to my email.

After speaking to probably 10 houses in the neighbors with different individuals there's only one that has an issue with quads in the neighborhood.

The rest of us are all for logs being removed.

We appreciate all the work that's being done and safety concerns and majority of us have no issues with quads being used there sometimes. Its not a every day situation.

Thank you for taking my opinion into count.

Alisa L.

Sent from Alisa's iPhone

On Jun 1, 2022, at 16:22, Sarah Larson <SarahLarson@bristolct.gov> wrote:

Alisa,

Thank you for reaching out regarding your concerns. In response safety concerns regarding the use of dirt bikes and quads on that hill brought forth by neighbors of the park, the Board of Park Commissioners and the Parks division has developed a multi-tiered approach to mitigating access, including the pictured logs are to be used to create retaining walls. We will be completing the work over

the course of the summer and hope it will complement the work being done by the Bristol Police Department to address these concerns.

Best,

Sarah Larson, CPRP

Deputy Superintendent

[Pronouns: She, Her, Hers](#)

Department of Parks, Recreation, Youth and Community Services

City of Bristol

51 High Street

Bristol, CT 06010

860-584-6160

sarahlarson@bristolct.gov



From: PublicWorks

Sent: Tuesday, May 31, 2022 8:34 AM

To: RobertLincoln <RobertLincoln@bristolct.gov>; Joshua Medeiros <JoshMedeiros@bristolct.gov>;

Sarah Larson <SarahLarson@bristolct.gov>

Subject: FW: Rockwell Park / Putnam st

[See below](#)

From: Alisa Ljubuncic [<mailto:alisalj27@yahoo.com>]

Sent: Wednesday, May 25, 2022 6:40 PM

To: PublicWorks <publicworks@bristolct.gov>

Subject: Rockwell Park / Putnam st

Hello,

I live accross this picture on Putnam st.

I am not sure if I have the right email address but I would like to know if these trees will be removed from the ground?

After speaking with most of my neighbors we are all for these trees to be removed from the ground because in the winter the kids like to go sledding on this hill and summer time play there as well, it's dangerous how it was left and we're not sure if we can roll down.

I will be appreciated if you can consider removing the trees that were left on the ground.

Thank you for your time.

Alisa L.

Hello Josh,

Thank you for letting us know about the potential for purchasing the Schaffrick property. That sounds like great news! Our group has long advocated for the purchase, as the Schaffrick property is key to the integrity of the entire Hopper-Birge Pond Nature Preserve. The Schaffrick land contains a portion of the main trail, the largest kettle-hole in the Hoppers and a prime example of a glacial esker.

According to the 1977 study published by the City of Bristol, the Schaffrick parcel was listed as lot #11 and consists of 8.7 acres. To quote from pages 17-18 of the study:

"The Schaffrick property should be purchased for the following reasons: When the City made its original purchase of the Hoppers from the New Departure-General Motors Corporation, it did not include all of the hoppers or kettles as so described. A portion of one large hopper is on the Schaffrick property. Purchase of this parcel will assist the City in preserving the geological kettle formations left by the glaciers. Also, part of the present natural trail system of the Hoppers property passes through the Schaffrick property. The trail system would be difficult to relocate should this parcel not be purchased and the owner decide not to give the public access."

A loss of the property, or of access to the property, would interrupt passage via the Glacier Trail from one end of the preserve to the other, and would limit public access from the dog park side of the preserve to the upper trail system. The close proximity of the Roberts Kettle, the Schaffrick Kettle and the glacial esker, comprise the most scenic and geologically significant portion of the entire preserve. The acquisition and preservation of this entire area is crucial to the future of the entire Hoppers-Birge Pond Nature Preserve.

Please let me know if I may be of any further assistance. The 1977 study does contain maps of the lots in question and there are stone markers along some of the trails.

Thanks again for your continued support and assistance. It is greatly appreciated.

Regards,

John Schissler
Friends of Hoppers Birge-Pond

City of Bristol

Geographic Information System (GIS)



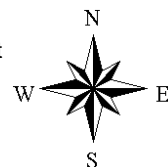
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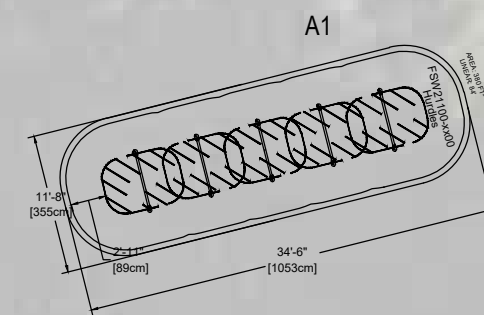
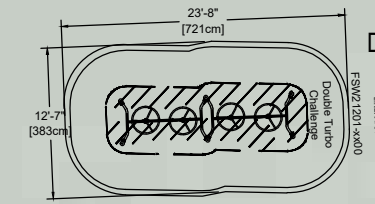


MAP DISCLAIMER - NOTICE OF LIABILITY

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The City of Bristol and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 400 feet





Pequabuck River

Rockwell Park Trail
111 North Main St
Bristol, CT
Site Plan_ Overall

TO BE READ CONJUNCTIVELY WITH KOMPAK'S STANDARDS FOR SITE PREPARATION, MATERIALS AND INSTALLATION PROCESSES, PROVIDED AFTER EQUIPMENT PURCHASE. A COMPLIANT PLAYGROUND TO KOMPAK'S STANDARDS MUST SATISFY ALL REQUIREMENTS IN THE CODE OF CONDUCT.

LAYOUT IS IN ACCORDANCE WITH ASTM F210



Rockwell Park Trail Stations



COMMUNITY CONNECTIVITY MEMORIAL BOULEVARD BIKE PATH

BRISTOL, CONNECTICUT

LIST OF DRAWINGS	SHEET NO.
COVER	1
STA 10+00 TO 15+75	2
STA 15+75 TO 22+00	3
STA 20+00 TO 27+50	4
STA 27+50 TO 34+00	5
STA 34+00 TO 40+50	6
STA 40+50 TO 47+00	7
STA 47+00 TO 50+50	8
STA 50+50 TO 54+07	9
DETAILS	10
DETAILS	11
DETAILS	12

BOARD OF PUBLIC WORKS
MAYOR JEFFREY CAGGIANO, CHAIRMAN

DIRECTOR OF PUBLIC WORKS
RAYMOND A. ROGOZINSKI, P.E.

CITY ENGINEER
NANCY LEVESQUE, P.E.

JANUARY 8, 2020

Contract :

[illegible]

DESIGN BY:	CVP
DRAFTED BY:	CVP
CHECKED BY:	NL
SCALE:	NO SCALE
DATE:	1/8/20
PROJECT No.:	

**Memorial Boulevard
Bike Path
Bristol, Connecticut
COVER**

COVER

DRAWING NUMBER:

1

COMMUNITY CONNECTIVITY MEMORIAL BOULEVARD BIKE PATH

BRISTOL, CONNECTICUT

LIST OF DRAWINGS	SHEET NO.
COVER	1
STA 10+00 TO 15+75	2
STA 15+75 TO 22+00	3
STA 20+00 TO 27+50	4
STA 27+50 TO 34+00	5
STA 34+00 TO 40+50	6
STA 40+50 TO 47+00	7
STA 47+00 TO 50+50	8
STA 50+50 TO 54+07	9
DETAILS	10
DETAILS	11
DETAILS	12

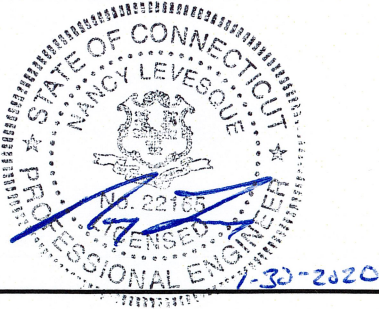
BOARD OF PUBLIC WORKS
MAYOR ELLEN ZOPPO-SASSU, CHAIRMAN

DIRECTOR OF PUBLIC WORKS
RAYMOND A. ROGOZINSKI, P.E.

CITY ENGINEER
NANCY LEVESQUE, P.E.

JANUARY 8, 2020

Contract :





City of Bristol
Department of Public Works
111 North Main Street
Bristol, Connecticut 06010
Tel: 860-584-6125
Fax: 860-584-3838
c.bristol.ct.us

DESIGN BY:	CVP	CVP	CVP	DATE:	PROJECT No.:
DRAFTED BY:					
CHECKED BY:					
SCALE:					
DATE:					
PROJECT No.:					

Memorial Boulevard
Bike Path
Bristol, Connecticut

COVER

DRAWING NUMBER:
1

BOARD OF PUBLIC WORKS
MAYOR JEFFREY CAGGIANO, CHAIRMAN

DIRECTOR OF PUBLIC WORKS
RAYMOND A. ROGOZINSKI, P.E.

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111 North Main Street
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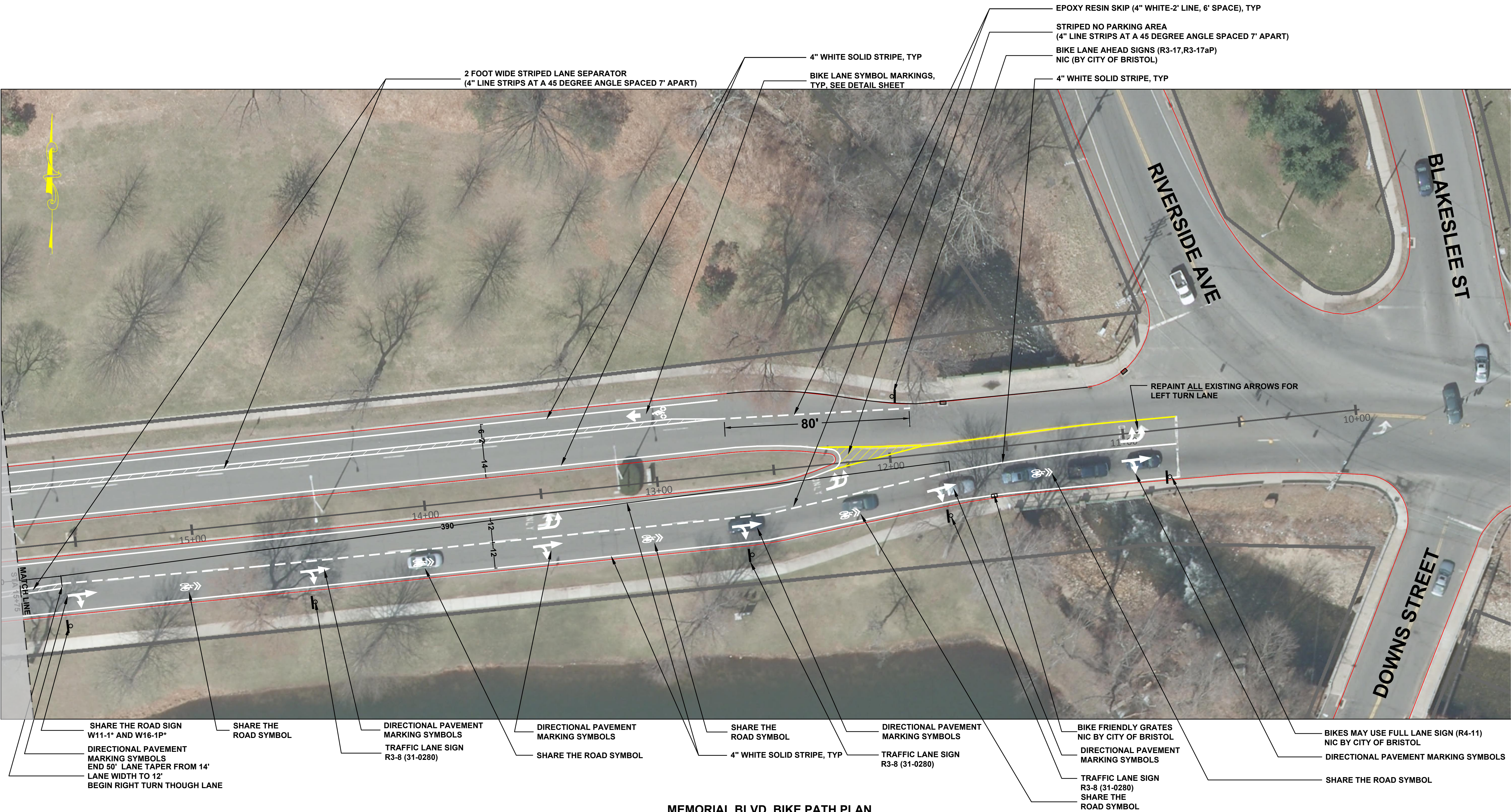
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DATE:	1/8/20
PROJECT No.:	

**Memorial Boulevard
Bike Path
Bristol, Connecticut
COVER**

COVER

DRAWING NUMBER:

1



- NOTES:
1. BASE PLAN REFERENCE IS TAKEN FROM BRISTOL CT GEOGRAPHIC INFORMATION SYSTEM, AERIAL MAP, DATED 2016
 2. EXCEPT AS NOTED, PAVEMENT MARKING REMOVAL WILL NOT BE REQUIRED FOR THE PROJECT. SEQUENCE CONSTRUCTION WITH THE CITY OF BRISTOL PUBLIC WORKS PAVEMENT MILLING AND RESURFACING PROJECT. EXISTING PAVEMENT MARKINGS ARE SHOWN BASED ON 2016 AERIAL MAP. FIELD VERIFY ALL CONDITIONS FOR CONSTRUCTION PRIOR TO PROJECT START. SCHEDULE PRE-CONSTRUCTION SITE MEETING WITH CITY OF BRISTOL PUBLIC WORKS
 3. NIC (NOT INCLUDED IN CONTRACT) WORK PERFORMED BY OTHERS

MEMORIAL BLVD. BIKE PATH PLAN
STATION 10 + 00 TO 15+ 75



City of Bristol
Department of Public Works
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Bristol, Connecticut 06010
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cibristol.ct.us

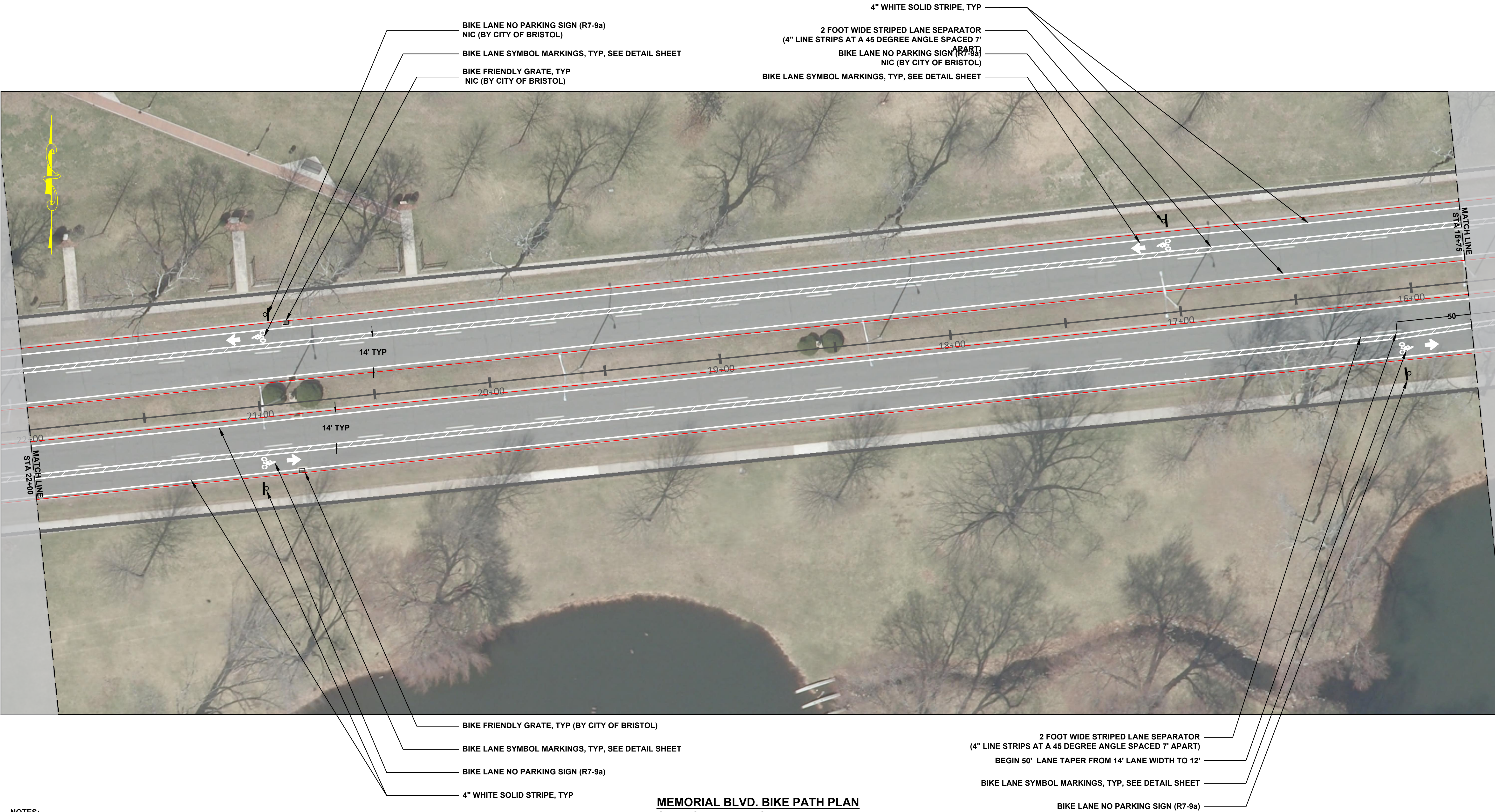
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No.	DATE		

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CHECKED BY:	NL	NL	NL
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DATE:	1/8/20	1/8/20	1/8/20
PROJECT No.:			

Memorial Boulevard
Bike Path
Bristol, Connecticut
STA 10+00 TO 15+75

DRAWING NUMBER:

2



- NOTES:
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MEMORIAL BLVD. BIKE PATH PLAN
STATION 15+ 75 TO 22+00



City of Bristol
Department of Public Works

Tel: 860.584.4125
Fax: 860.584.3838
cibristol.ct.us

No.	DATE	COMMENTS

DESIGN BY: CVP

DRAFTED BY: CVP

CHECKED BY: NL

SCALE: 1" = 20'

DATE: 1/8/20

PROJECT No.:

Memorial Boulevard
Bike Path
Bristol, Connecticut

STA 15+75 TO 22+00

DRAWING NUMBER:

3

1. BASE PLAN REFERENCE IS TAKEN FROM BRISTOL CT GEOGRAPHIC INFORMATION SYSTEM, AERIAL MAP, DATED 2016
2. EXCEPT AS NOTED, PAVEMENT MARKING REMOVAL WILL NOT BE REQUIRED FOR THE PROJECT. SEQUENCE CONSTRUCTION WITH THE CITY OF BRISTOL PUBLIC WORKS PAVEMENT MILLING AND RESURFACING PROJECT. EXISTING PAVEMENT MARKINGS ARE SHOWN BASED ON 2016 AERIAL MAP. FIELD VERIFY ALL CONDITIONS FOR CONSTRUCTION PRIOR TO PROJECT START. SCHEDULE PRE-CONSTRUCTION SITE MEETING WITH CITY OF BRISTOL PUBLIC WORKS
3. NIC (NOT INCLUDED IN CONTRACT) WORK PERFORMED BY OTHERS



— 4" WHITE SOLID STRIPE, TYP

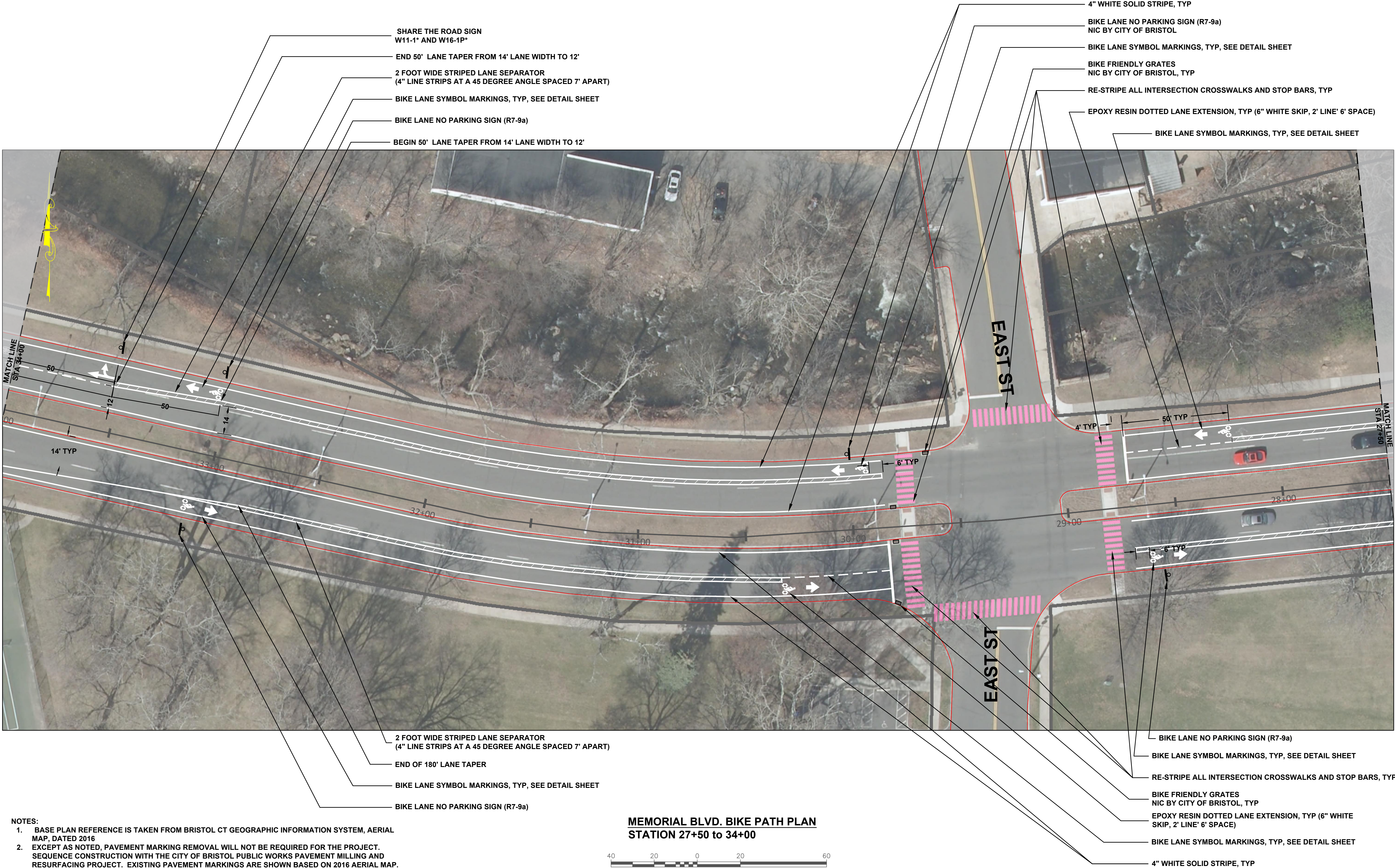
2 FOOT WIDE STRIPED LANE SEPARATOR
(4" LINE STRIPS AT A 45 DEGREE ANGLE SPACED 7' APART)

BIKE LANE NO PARKING SIGN (R7-9a)
NIC (BY CITY OF BRISTOL)

— BIKE LANE SYMBOL MARKINGS, TYP, SEE DETAIL SHEET

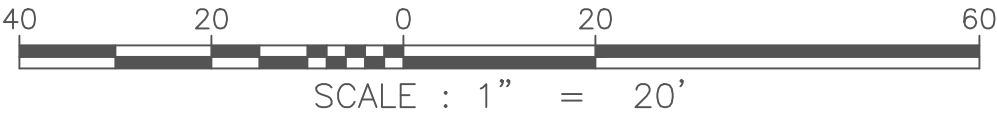
- 2 FOOT WIDE STRIPED LANE SEPARATOR
- (4" LINE STRIPS AT A 45 DEGREE ANGLE SPACED 7' APART)
- BIKE LANE SYMBOL MARKINGS, TYP, SEE DETAIL SHEET
- BIKE LANE NO PARKING SIGN (R7-9a)
- 4" WHITE SOLID STRIPE, TYP

[illegible]



- NOTES:
1. BASE PLAN REFERENCE IS TAKEN FROM BRISTOL CT GEOGRAPHIC INFORMATION SYSTEM, AERIAL MAP, DATED 2016
 2. EXCEPT AS NOTED, PAVEMENT MARKING REMOVAL WILL NOT BE REQUIRED FOR THE PROJECT. SEQUENCE CONSTRUCTION WITH THE CITY OF BRISTOL PUBLIC WORKS PAVEMENT MILLING AND RESURFACING PROJECT. EXISTING PAVEMENT MARKINGS ARE SHOWN BASED ON 2016 AERIAL MAP. FIELD VERIFY ALL CONDITIONS FOR CONSTRUCTION PRIOR TO PROJECT START. SCHEDULE PRE-CONSTRUCTION SITE MEETING WITH CITY OF BRISTOL PUBLIC WORKS
 3. NIC (NOT INCLUDED IN CONTRACT) WORK PERFORMED BY OTHERS

MEMORIAL BLVD. BIKE PATH PLAN
STATION 27+50 TO 34+00



- 4" WHITE SOLID STRIPE, TYP
- BIKE LANE NO PARKING SIGN (R7-9a)
NIC BY CITY OF BRISTOL
- BIKE LANE SYMBOL MARKINGS, TYP, SEE DETAIL SHEET
- BIKE FRIENDLY GRATES
NIC BY CITY OF BRISTOL, TYP
- RE-STRIP ALL INTERSECTION CROSSWALKS AND STOP BARS, TYP
- EPOXY RESIN DOTTED LANE EXTENSION, TYP (6" WHITE SKIP, 2' LINE' 6' SPACE)
- BIKE LANE SYMBOL MARKINGS, TYP, SEE DETAIL SHEET

- 2 FOOT WIDE STRIPED LANE SEPARATOR
(4" LINE STRIPS AT A 45 DEGREE ANGLE SPACED 7" APART)
- END OF 180' LANE TAPER
- BIKE LANE SYMBOL MARKINGS, TYP, SEE DETAIL SHEET
- BIKE LANE NO PARKING SIGN (R7-9a)

- BIKE LANE NO PARKING SIGN (R7-9a)
- BIKE LANE SYMBOL MARKINGS, TYP, SEE DETAIL SHEET
- RE-STRIP ALL INTERSECTION CROSSWALKS AND STOP BARS, TYP
- BIKE FRIENDLY GRATES
NIC BY CITY OF BRISTOL, TYP
- EPOXY RESIN DOTTED LANE EXTENSION, TYP (6" WHITE SKIP, 2' LINE' 6' SPACE)
- BIKE LANE SYMBOL MARKINGS, TYP, SEE DETAIL SHEET
- 4" WHITE SOLID STRIPE, TYP



City of Bristol
Department of Public Works
111 North Main Street
Bristol, Connecticut 06010
Tel: 860.584.4125
Fax: 860.584.3838
cibristol.ct.us

PREPARED BY:		COMMENTS:	
No.	DATE		

DESIGN BY:	CVP	DESIGNED BY:	CVP
DRAFTED BY:	CVP	CHECKED BY:	NL
SCALE:	1" = 20'	DATE:	1/9/20
PROJECT No.:			

Memorial Boulevard
Bike Path
Bristol, Connecticut
STA 27+50 TO 34+00

DRAWING NUMBER:
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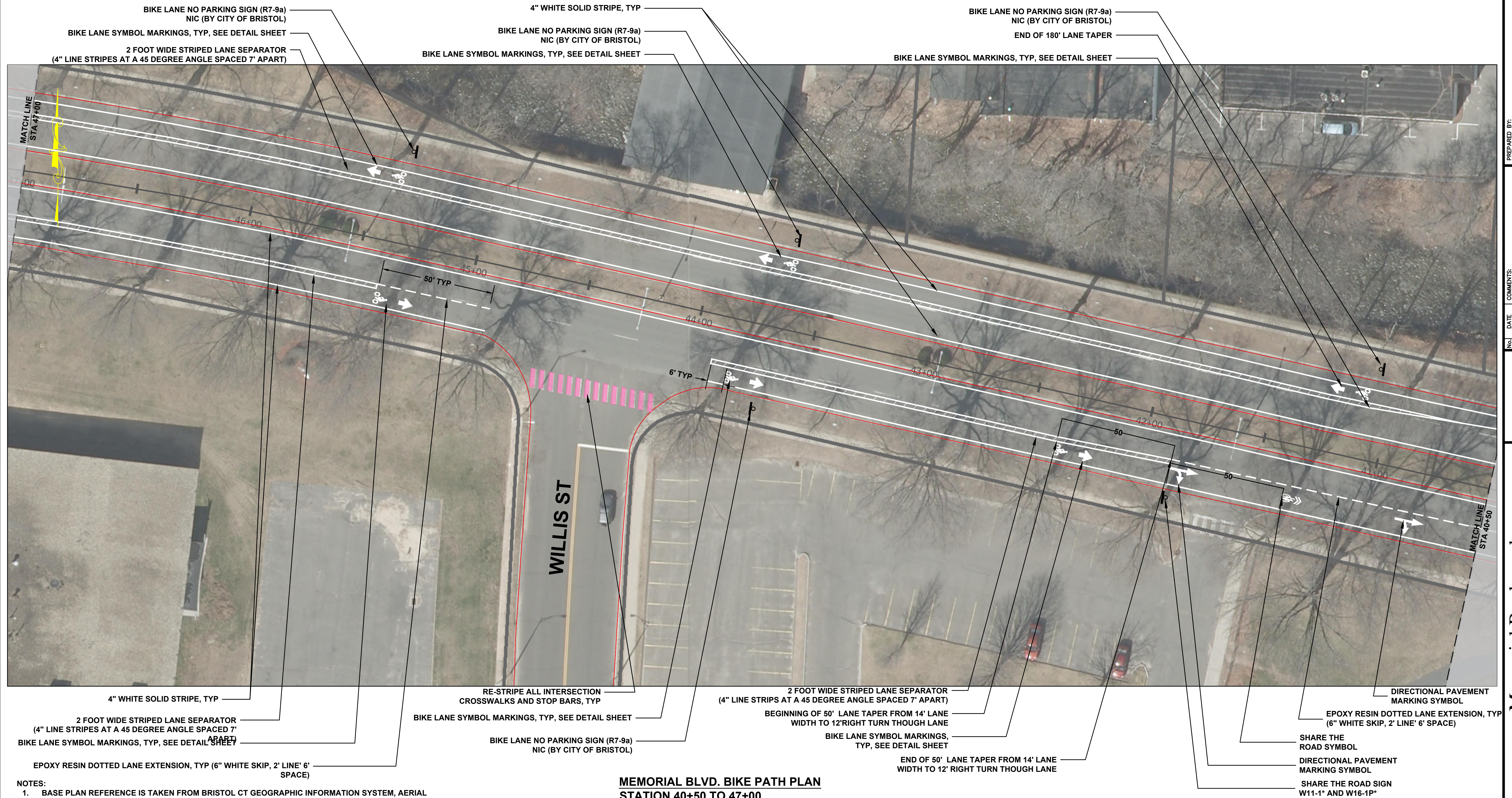
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SCALE: 1" = 20'
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PROJECT No.:

**Memorial Boulevard
Bike Path
Bristol, Connecticut**

SIA 40+50 IO 47+00

DRAWING NUMBER:

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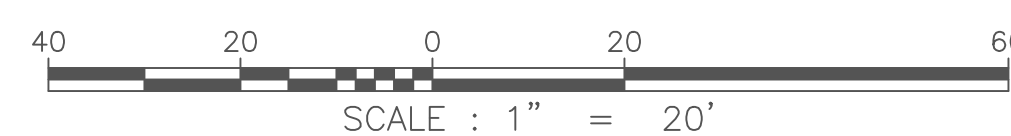


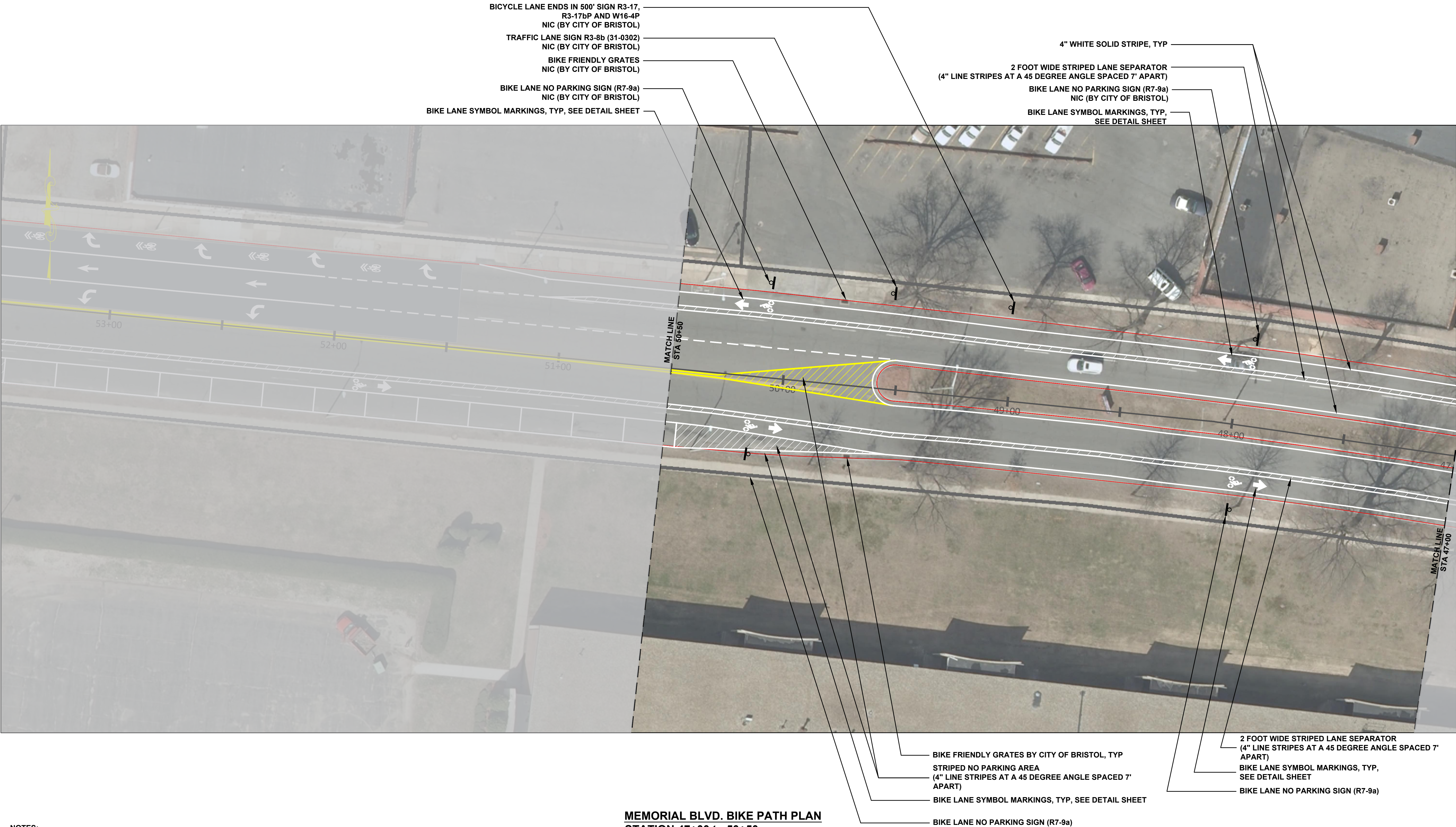
NOTES:

1. BASE PLAN REFERENCE IS TAKEN FROM BRISTOL CT GEOGRAPHIC INFORMATION SYSTEM, AERIAL MAP, DATED 2016
2. EXCEPT AS NOTED, PAVEMENT MARKING REMOVAL WILL NOT BE REQUIRED FOR THE PROJECT. SEQUENCE CONSTRUCTION WITH THE CITY OF BRISTOL PUBLIC WORKS PAVEMENT MILLING AND RESURFACING PROJECT. EXISTING PAVEMENT MARKINGS ARE SHOWN BASED ON 2016 AERIAL MAP. FIELD VERIFY ALL CONDITIONS FOR CONSTRUCTION PRIOR TO PROJECT START. SCHEDULE PRE-CONSTRUCTION SITE MEETING WITH CITY OF BRISTOL PUBLIC WORKS
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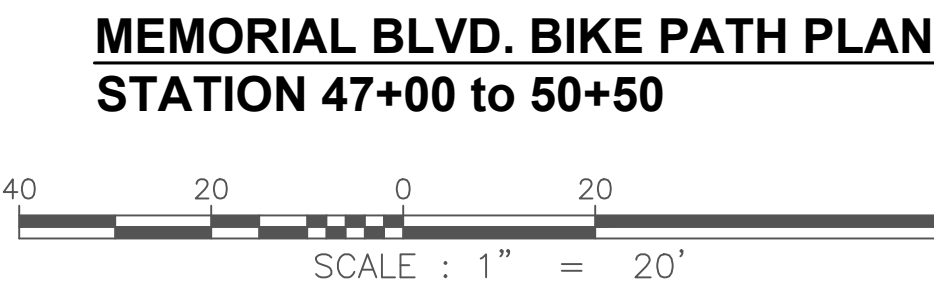
MEMORIAL BLVD. BIKE PATH PLAN

STATION 40+50 TO 47+00





- NOTES:
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City of Bristol
Department of Public Works
111 North Main Street
Bristol, Connecticut 06010
Tel: 860.584.4125
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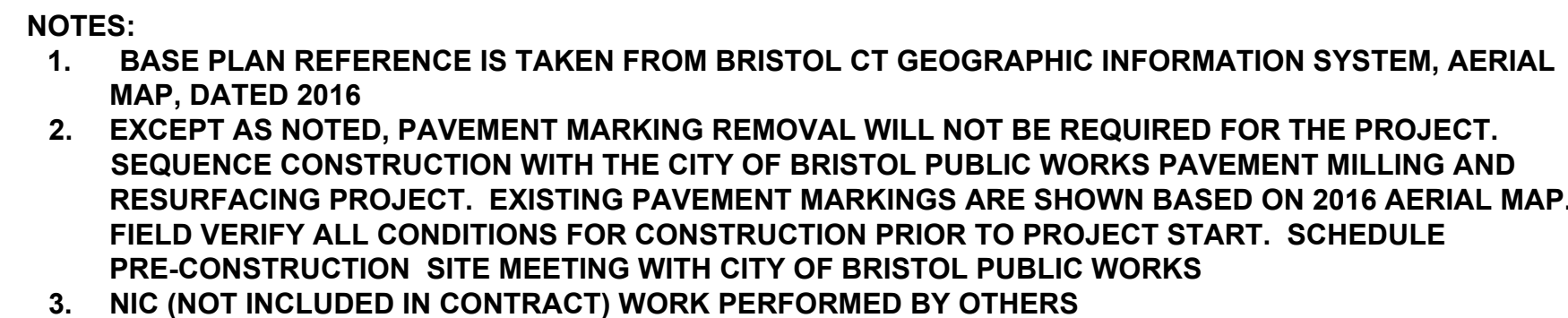
PREPARED BY:		COMMENTS:	
No.	DATE		

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CHECKED BY:	NL	NL	20'
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DATE:	1/9/20		
PROJECT No.:			

Memorial Boulevard
Bike Path
Bristol, Connecticut
STA 47+00 to 50+50

DRAWING NUMBER:

8





City of Bristol
Department of Public Works

111 North Main Street
Bristol, Connecticut 06010

Tel. 860-584-6125
Fax 860-584-3838

DRAFTED BY: CVP
CHECKED BY: NL
SCALE: NO SCALE
DATE: 1/8/20

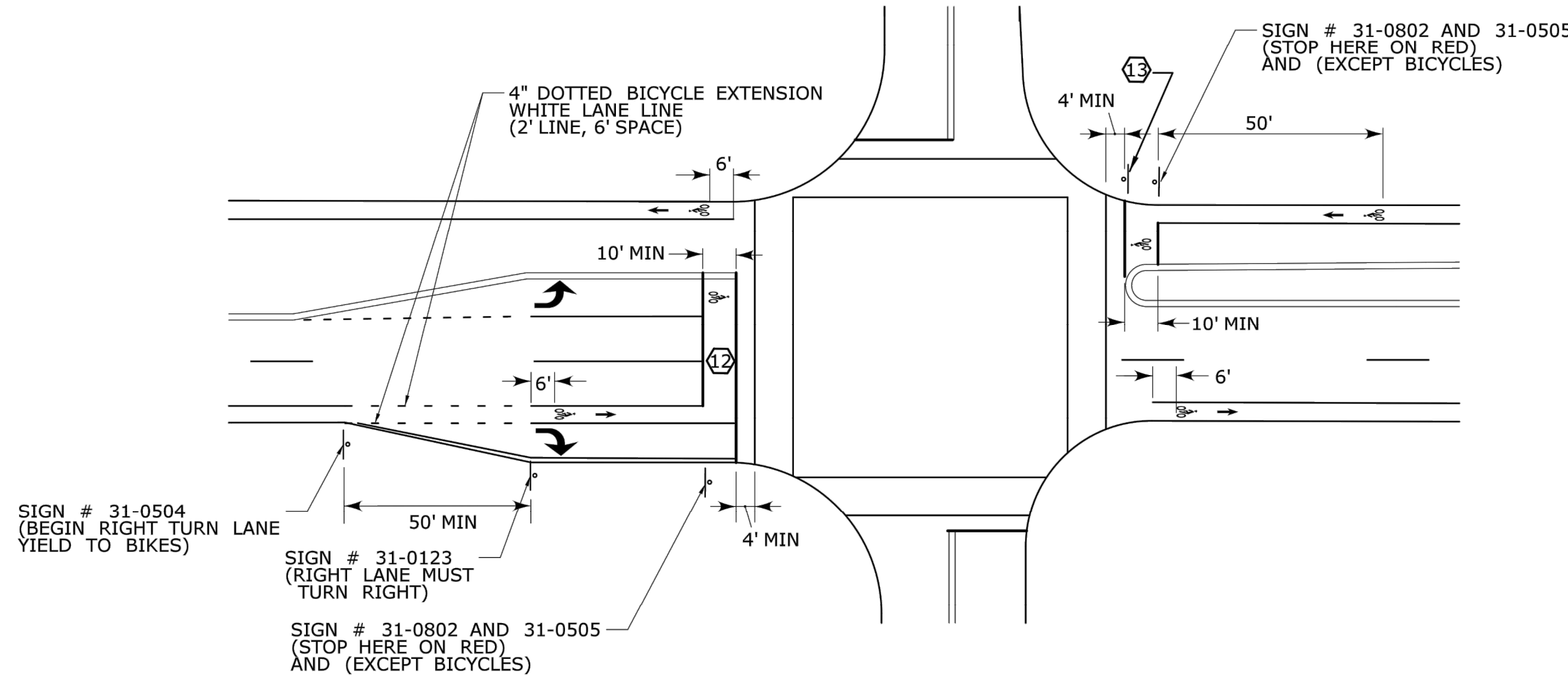
Bike Path Bristol, Connecticut

DRAWING NUMBER:

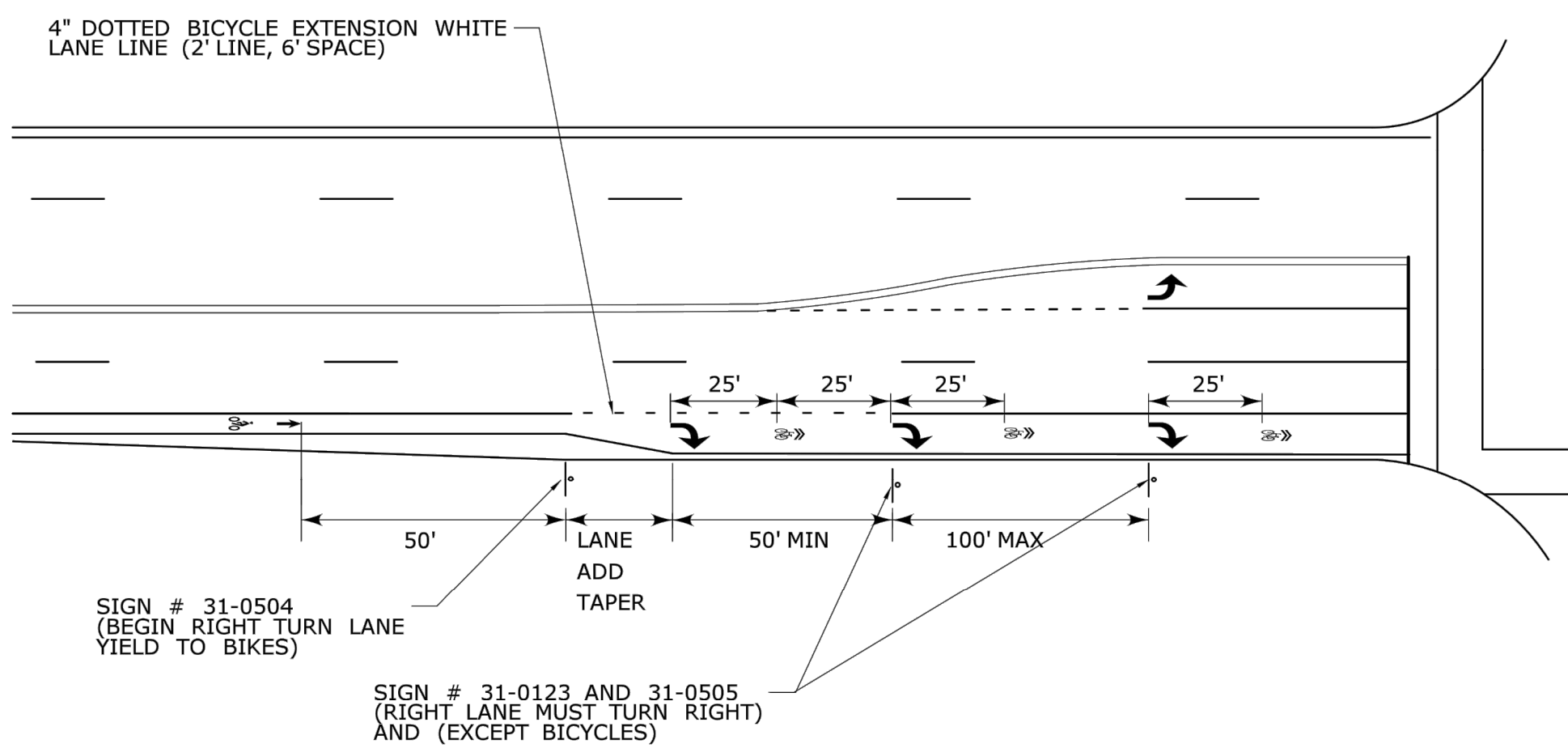
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DETAILS

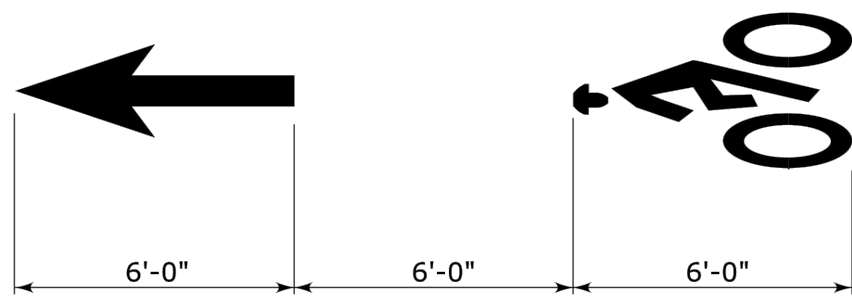
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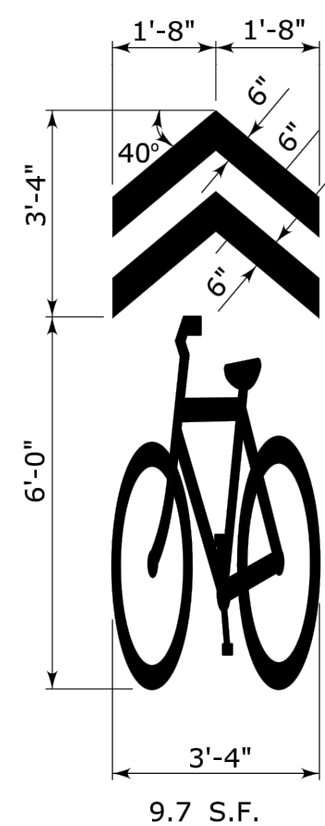
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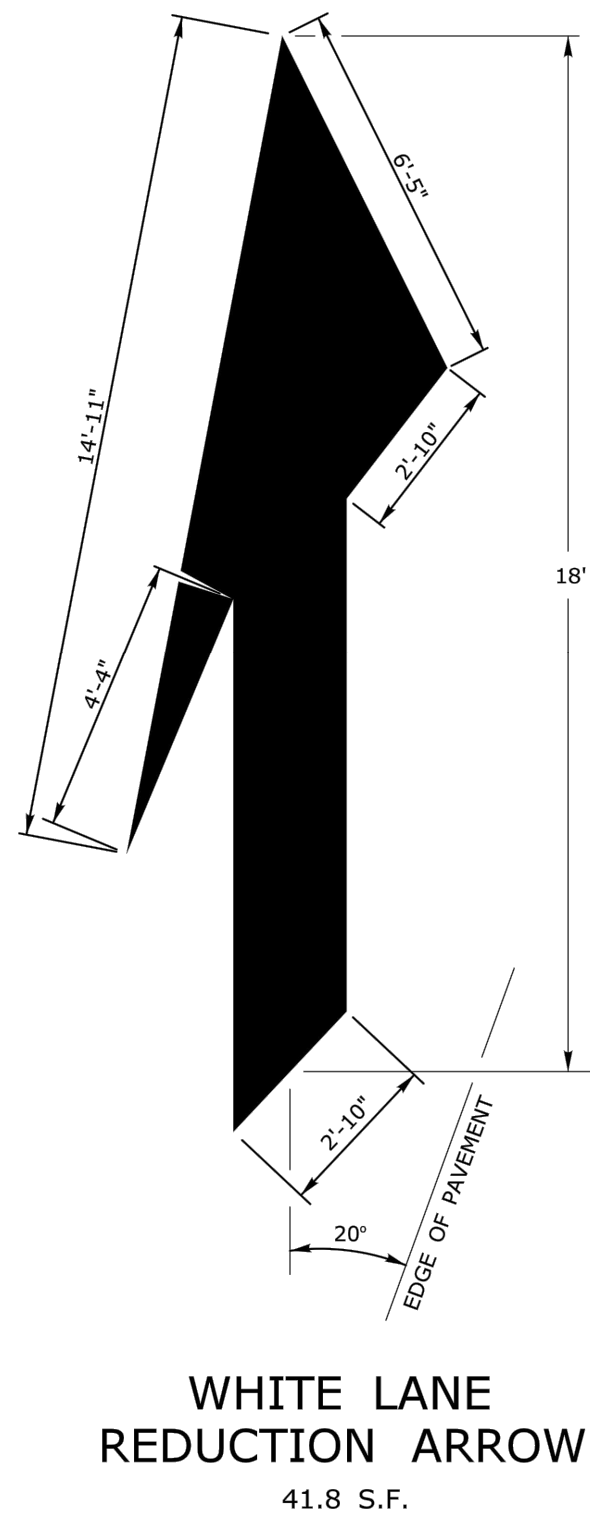
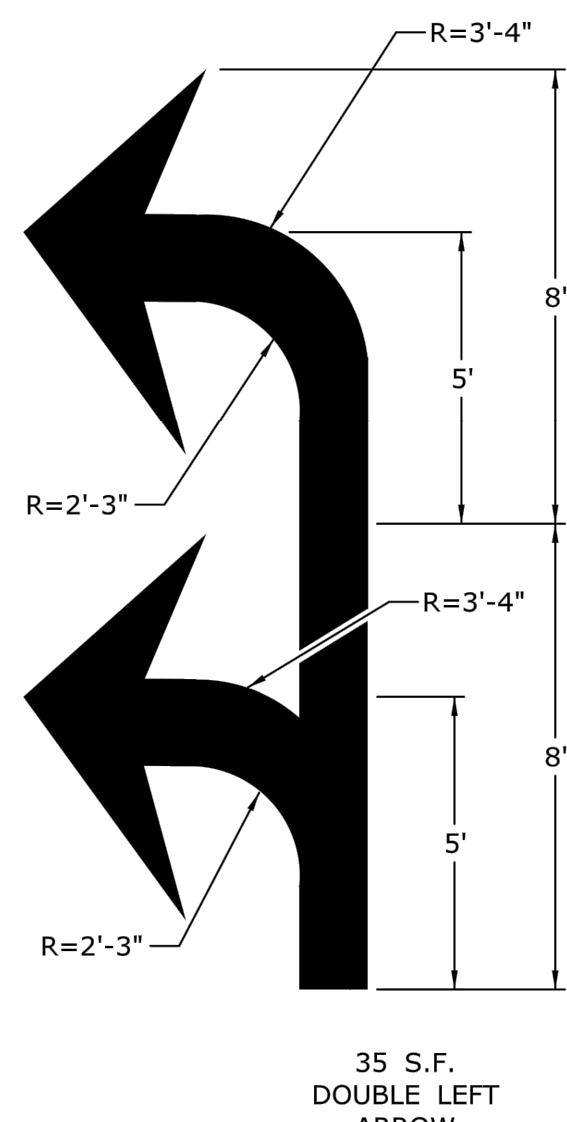
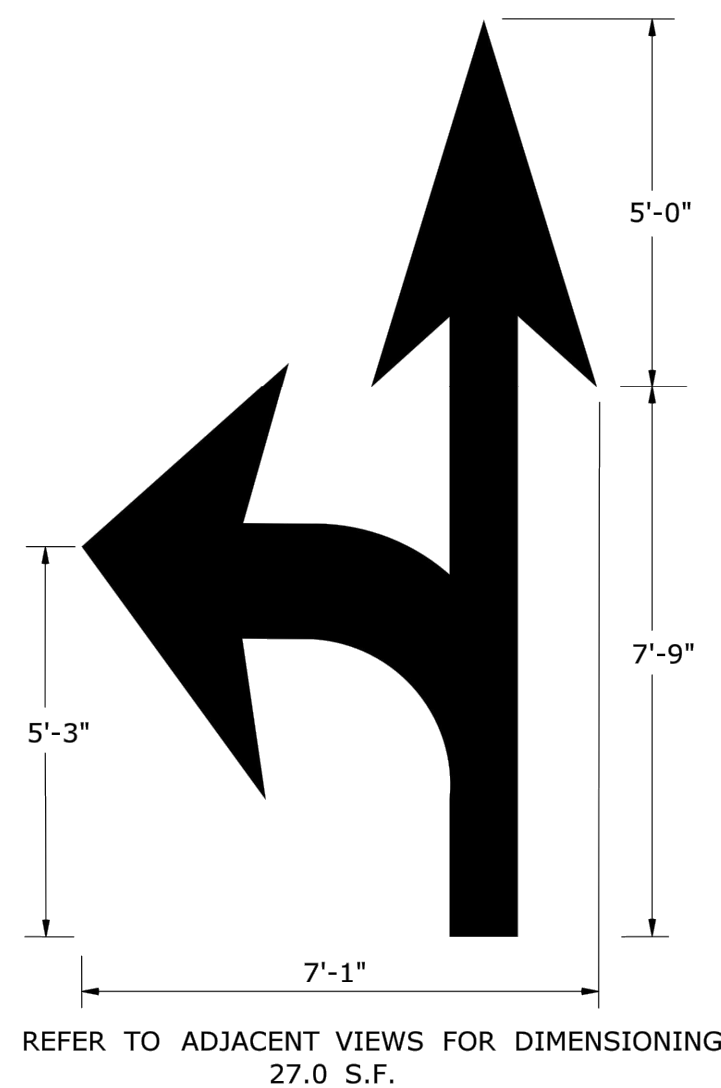
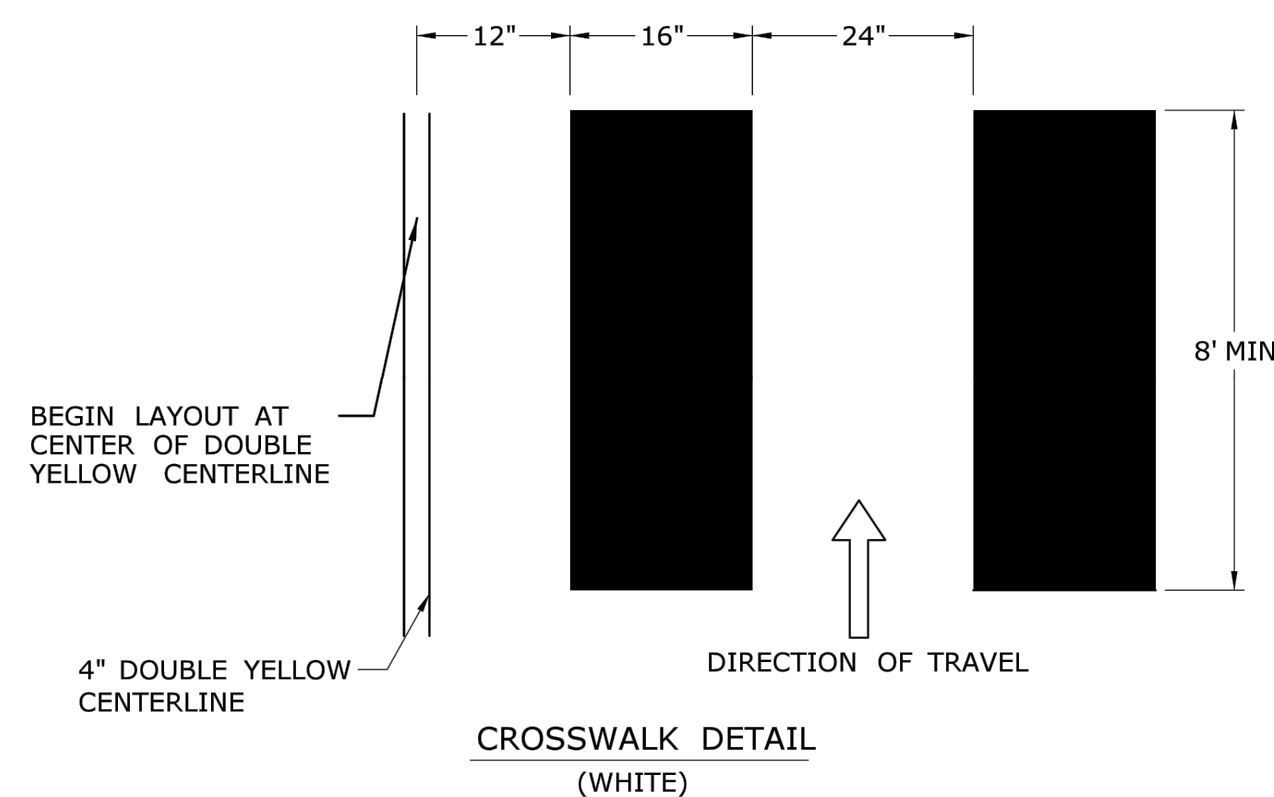
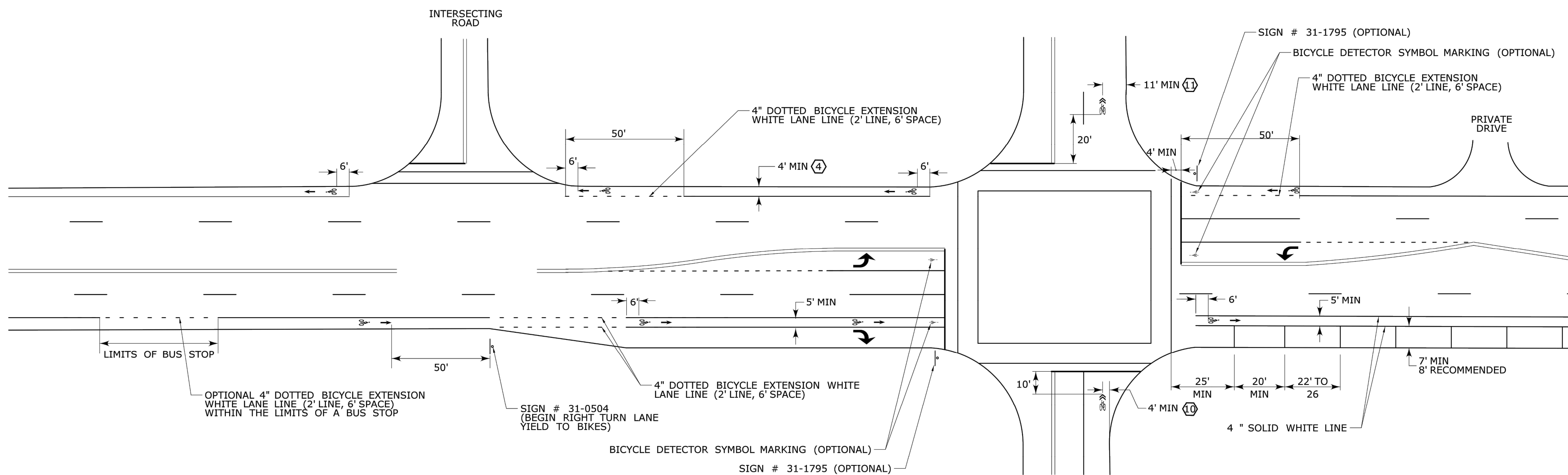
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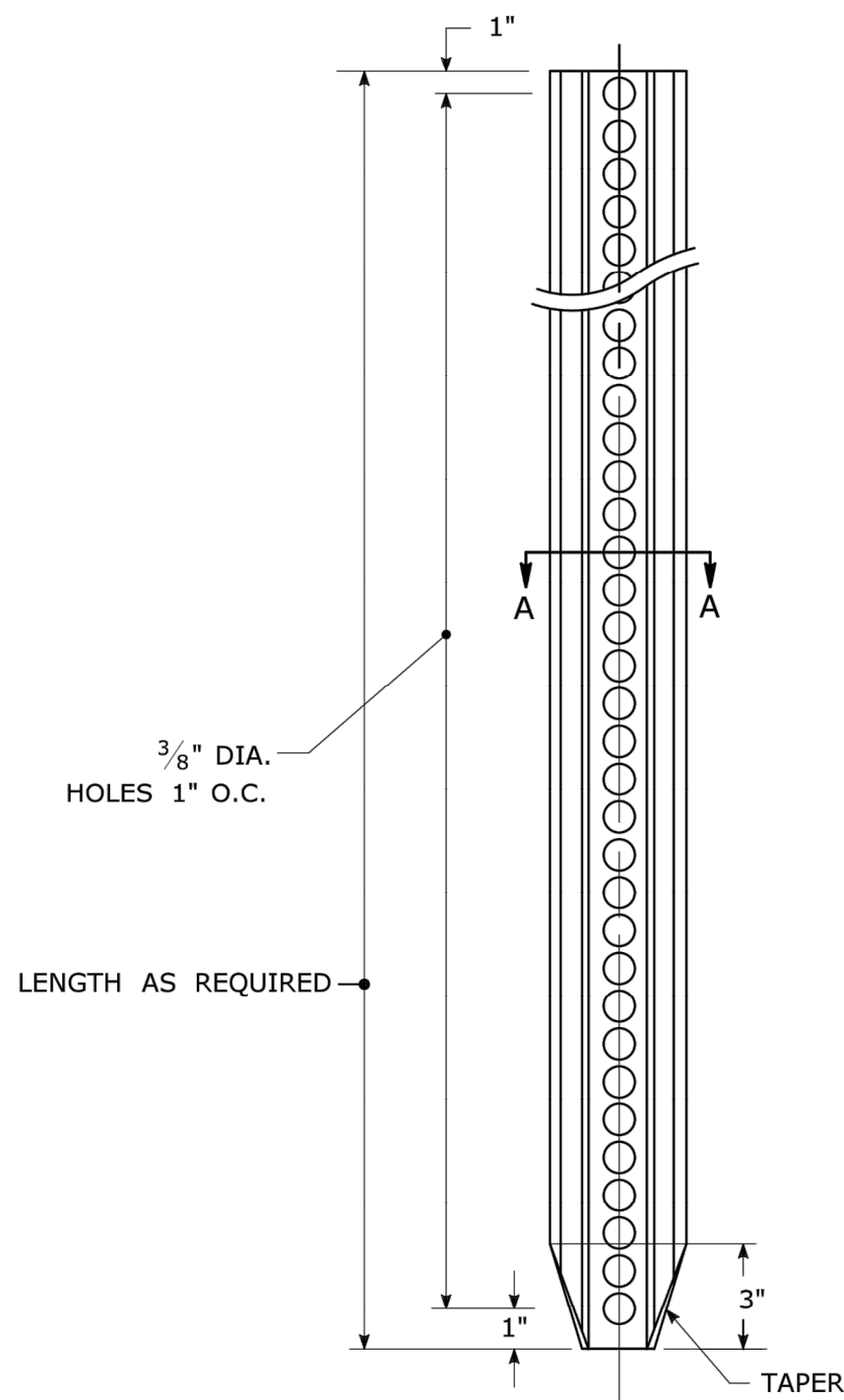
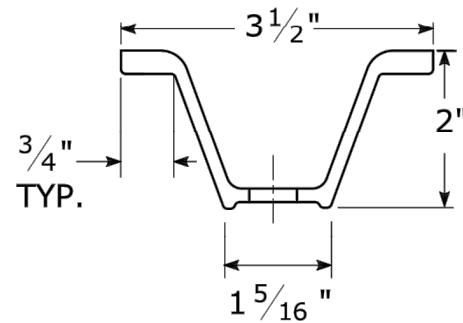
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TYPICAL BICYCLE LANE AND SHARROW MARKING DETAIL



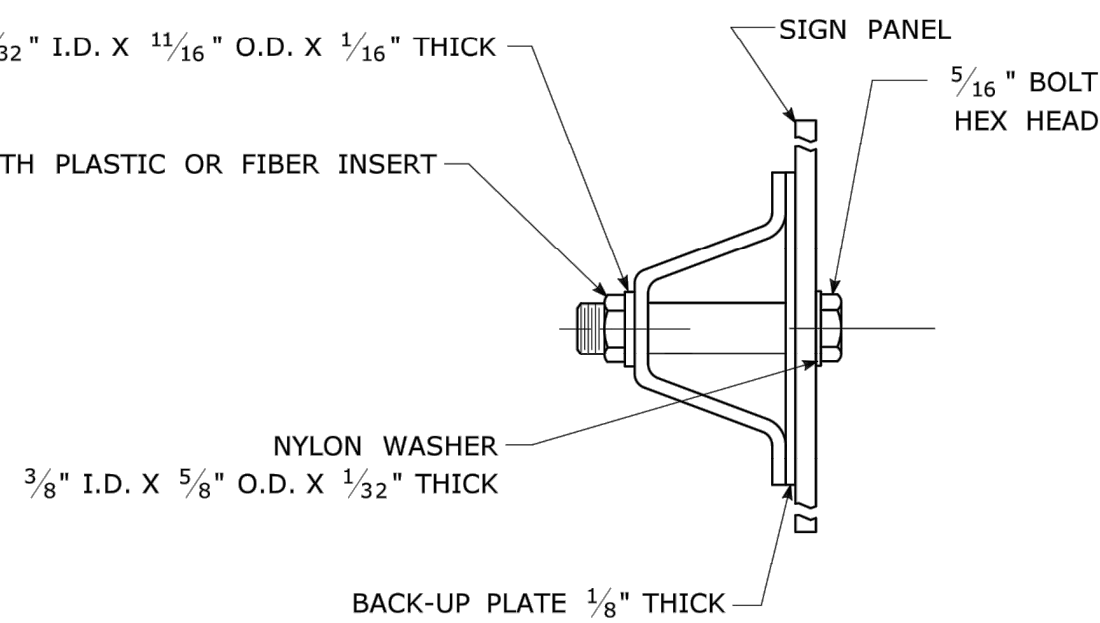
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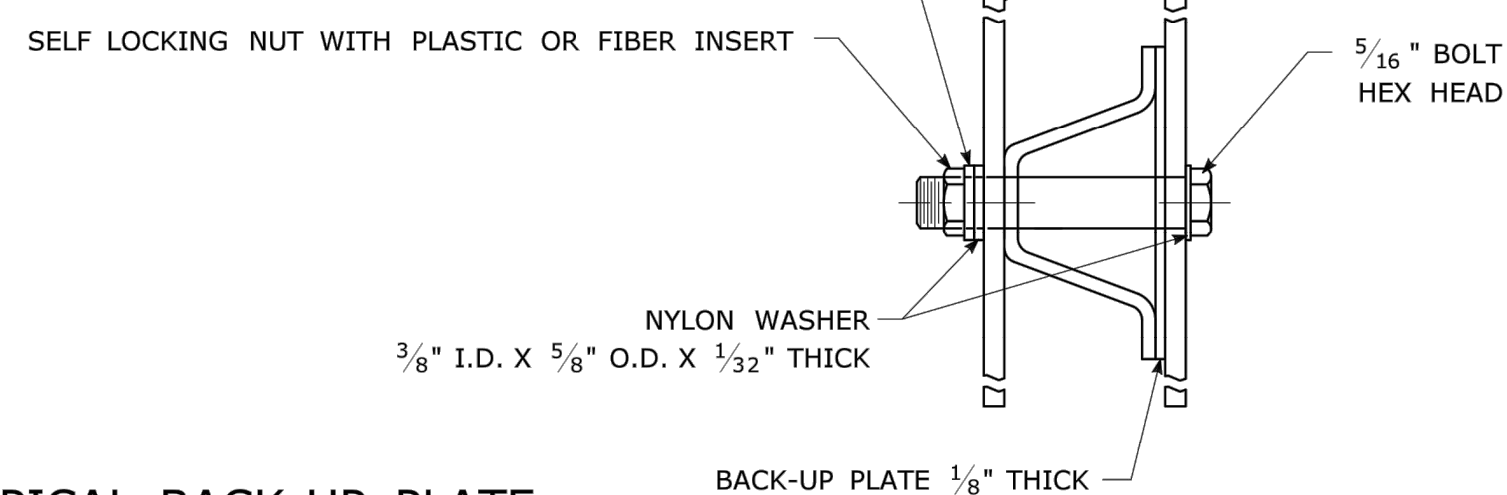
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SIGN PANEL

5/16" BOLT
HEX HEAD

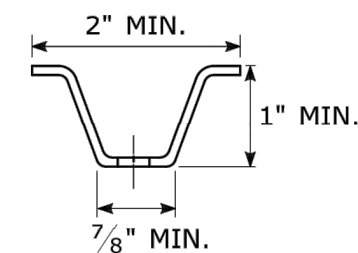


WASHER $\frac{11}{32}$ " I.D. X $\frac{11}{16}$ " O.D. X $\frac{1}{16}$ " THICK SIGN PANEL

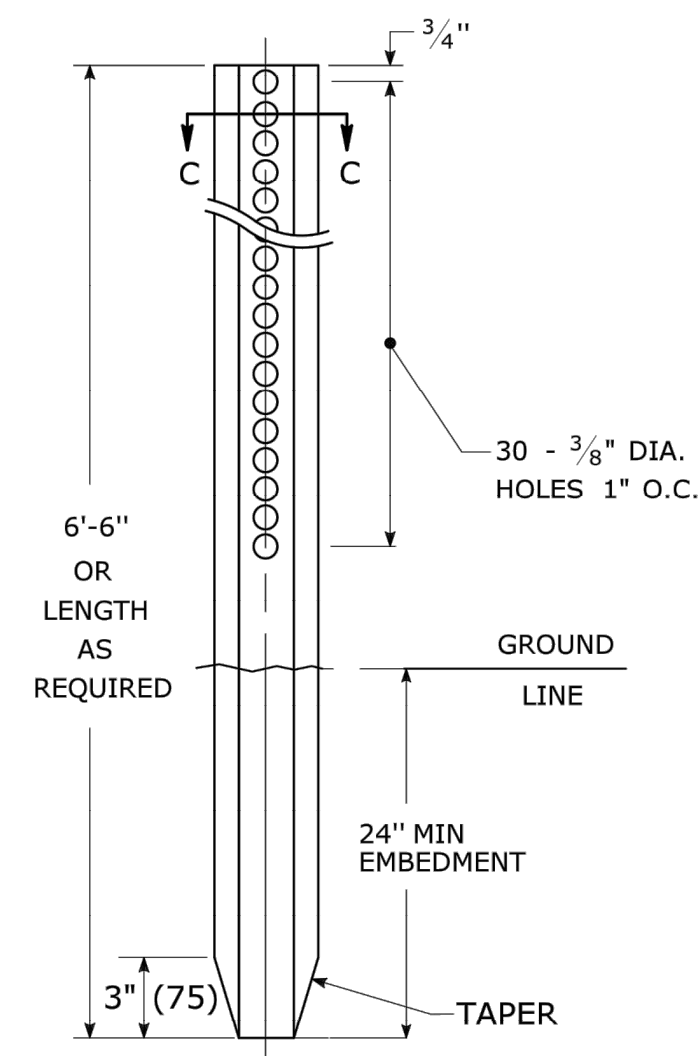


BOLTS - STAINLESS STEEL CONFORMING TO ASTM F593,
ALLOY GROUP 1 OR 2 (ALLOY TYPES 304 OR 316).
SELF LOCKING NUTS - STAINLESS STEEL CONFORMING TO ASTM F594,
ALLOY GROUP 1 OR 2 (ALLOY TYPES 304 OR 316).
WASHERS - STAINLESS STEEL CONFORMING TO ASTM A240,
(ALLOY TYPES 304 OR 316).

WT./FT. = 1.12 LBS./FT. MIN.



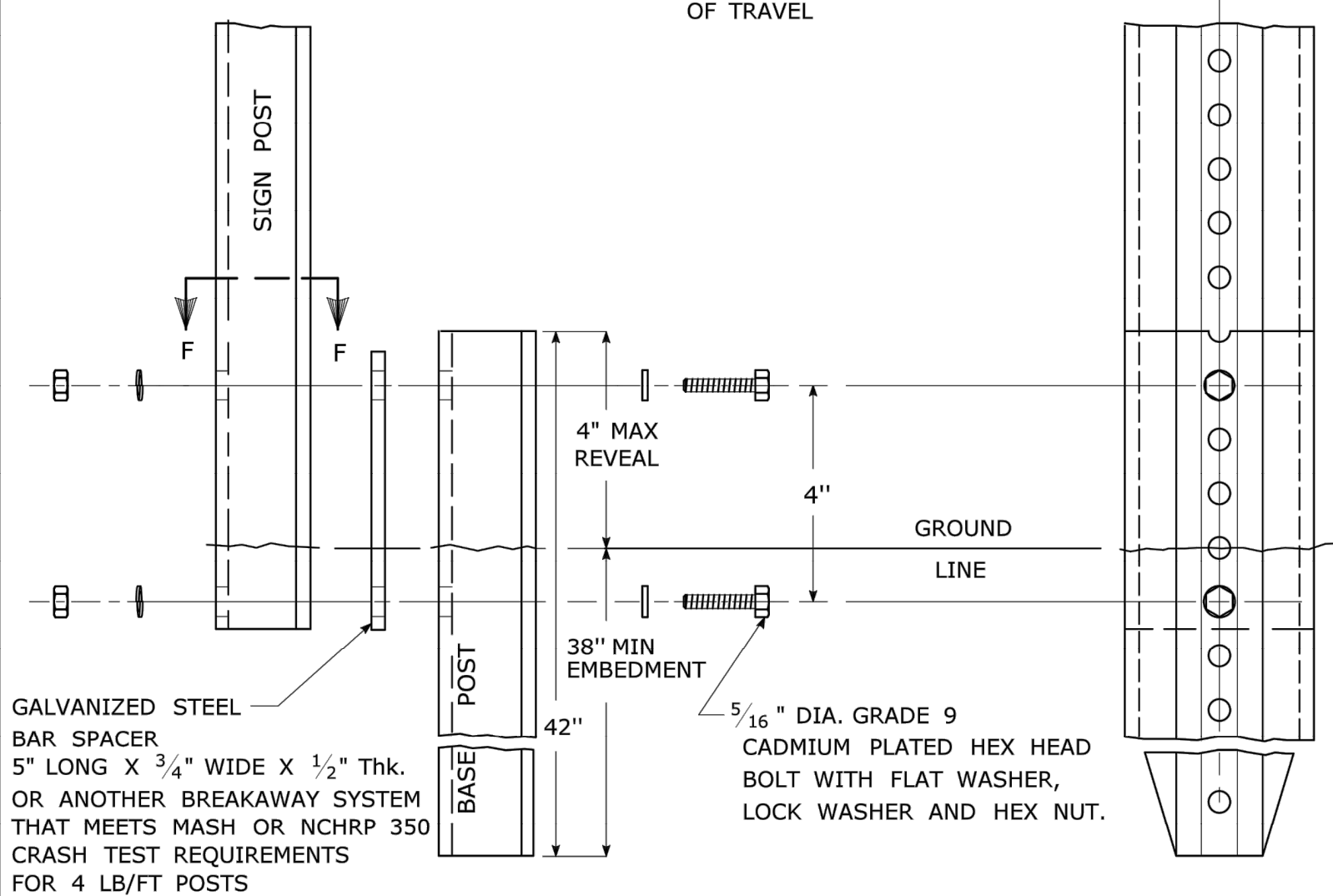
SECTION C-C



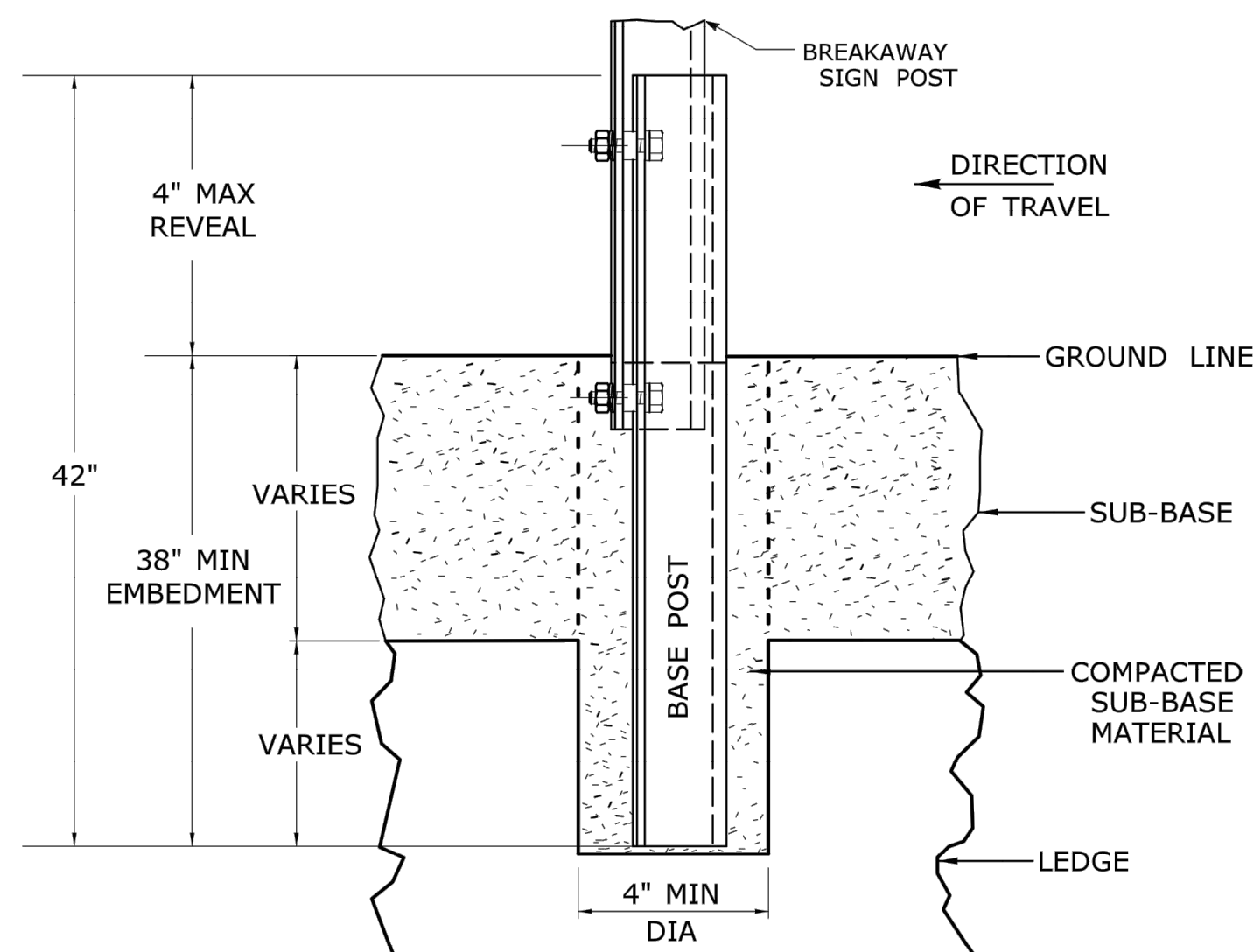
1. STEEL FOR DELINEATOR POSTS SHALL BE ASTM A36 STEEL.
STEEL FOR ALL OTHER POSTS SHALL CONFORM TO THE MECHANICAL REQUIREMENTS OF ASTM A 499 GRADE 80 AND TO THE CHEMICAL REQUIREMENTS OF ASTM A1 CARBON STEEL TEE RAIL HAVING NOMINAL WEIGHT (MASS) OF 91 LBS. OR GREATER PER LINEAR YARD.
2. AFTER FABRICATION, ALL STEEL POSTS, STRAPS AND PLATES SHALL BE GALVANIZED TO MEET THE REQUIREMENTS OF ASTM A123.
3. WASHERS FOR BREAKAWAY INSTALLATIONS SHALL MEET ASTM F436, TYPE 1.
4. SPACER BAR FOR BREAKAWAY INSTALLATION SHALL CONFORM TO THE MECHANICAL REQUIREMENTS OF ASTM A36.
5. ALL BOLTS, NUTS, AND WASHERS FOR BREAKAWAY INSTALLATIONS SHALL BE GALVANIZED TO MEET THE REQUIREMENTS OF ASTM A153.
6. ALL SIGN POSTS SHALL HAVE BREAKAWAY FEATURES THAT MEET AASHTO REQUIREMENTS CONTAINED IN THE CURRENT "STANDARD SPECIFICATIONS FOR STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINAIRES AND TRAFFIC SIGNALS." THE BREAKAWAY FEATURES SHALL BE STRUCTURALLY ADEQUATE TO CARRY THE SIGNS SHOWN IN THE PLANS AT 60 mph WIND LOADINGS. INSTALLATIONS SHALL BE IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.
7. SIGN POSTS SHALL BE 4 LBS./FT.

SECTION F-F

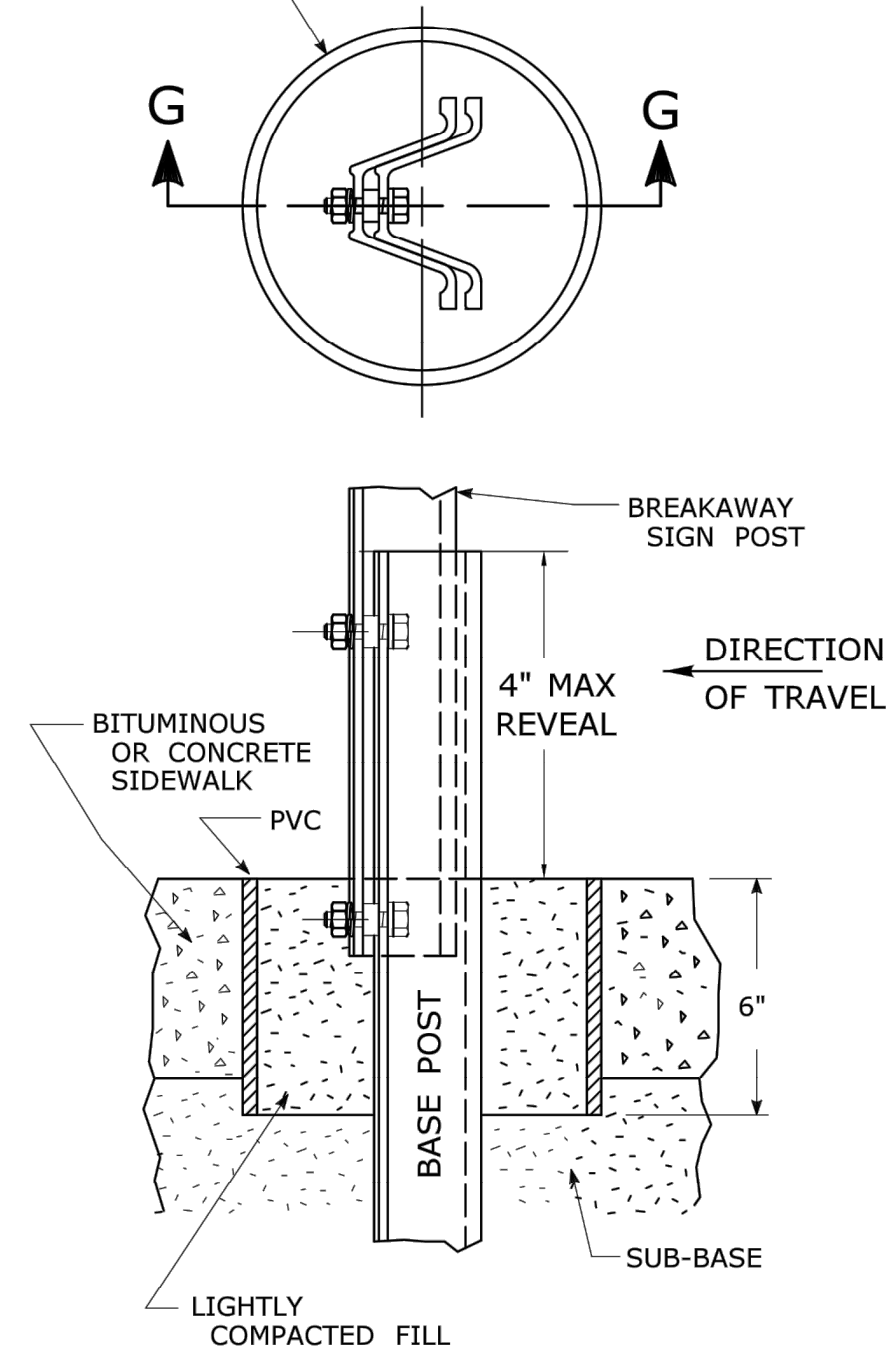
DIRECTION
OF TRAVEL



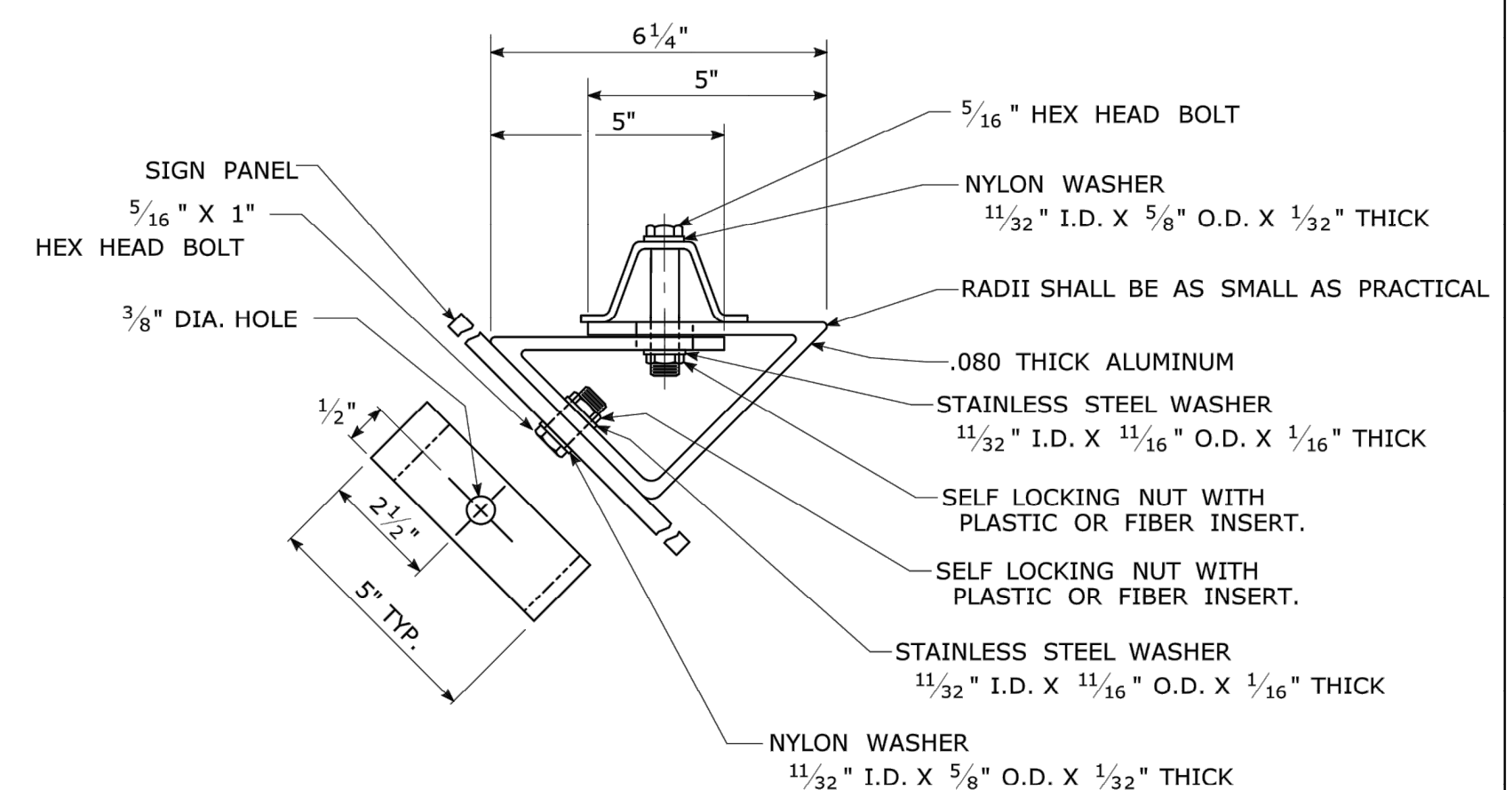
HOLE SHALL BE FILLED WITH SUB-BASE MATERIAL AND COMPACTED WITH A TAMPING BAR, OR TECHNIQUE APPROVED BY THE ENGINEER, PRIOR TO BASE POST INSTALLATION.



6" POLYVINYL CHLORIDE CONDUIT
SCHEDULE 40 OR 80



Technical drawing of a rectangular plate. The overall width is 3 1/8" and the overall height is 1". A hole with a diameter of 3/8" is located in the center. The distance from the center of the hole to the right edge is 1/2".

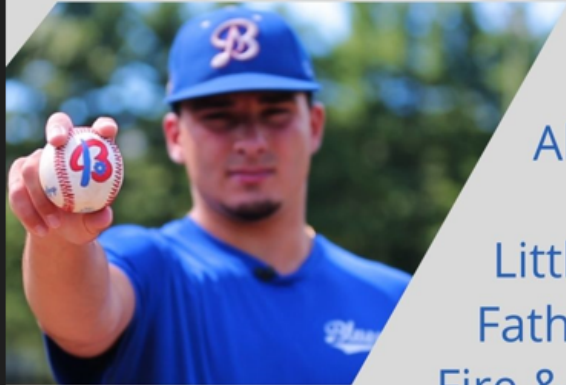




2022
HOME GAME
SCHEDULE

JUNE
Opening Night 9
Hometown Heroes 10
Pride Night 14
Alzheimer's Awareness 15
Community Night 17
Little League Softball 18
Father's Day Game 19
Fire & Police Night 23
Teacher Appreciation 24
Little League Baseball 25
Multiple Sclerosis Awareness 29

JULY
Military Appreciation 2
Summer Fever 3
80s Night 6
Old Timers Night 7
Bark in the Park 10
Pink Night 14
Super Heroes Night 18
Christmas in July 20
Thirsty Thursday 21
Fan Appreciation Night 29



Historic
Muzzy Field,
Bristol CT

\$6 tickets

@bristol_blues

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MEMO

To: Josh Medeiros
Bristol Parks and Recreation

From: Scott Heth/John Correia
Environmental Learning Centers of CT

Re: Proposed tasks for use in a Memorandum of Understanding for the Pigeon Hill Preserve

The following describes the tasks proposed to be completed by The City of Bristol and the Environmental Learning Centers of CT (ELCCT) for the Pigeon Hill Preserve. This list is specific to the parcels owned by The City of Bristol that abuts Shrub Road. This list is subject to change. These are talking points in preparation for the establishment of an official Memorandum of Understanding (MOU) between ELCCT and the City of Bristol regarding the long-term management of Pigeon Hill.

City of Bristol Responsibilities

1. Create and installing a Pigeon Hill Preserve sign at the main entrance of the preserve on Shrub Road. The sign should match other Bristol parks and will include language require by the State of Connecticut as per the Open Space Grant.
2. Purchase and install an approximately 30-foot-long metal gate that will be used to prevent vehicles from driving past the parking area and accessing the interior of the preserve.
3. With assistance of ELCCT staff and volunteers, install a rustic style split-rail fence between the field and sidewalk along Shrub Road and up both sides of the driveway to the gate identified in item #2, preventing vehicles from driving into the fields and allowing for walk-in access. ELCCT will cover the initial material expense. Future maintenance will be the responsibility of the City of Bristol. The fence will be installed after the sidewalks have been constructed.
4. Maintain/mow along fence and sidewalk adjacent to Shrub Road and along driveway.
5. Maintain a lawn around the parking area and around the foundation of the old farmhouse to allow space for visitors and to keep interpretive signs visible. The area to be maintained is yet to be determined but will be similar in size to the area currently established as lawn by the previous landowner.
6. Maintain a trail through the proposed wildflower field that will run from Oak Hill Drive to the main entrance parking area. This trail will first be established by ELCCT after the wildflower field has matured. Est. 2023.
7. Participating in the opening of The Pigeon Hill Preserve to the public. The opening ceremony will most likely happen some time in the autumn of 2022.
8. Provide winter maintenance of sidewalks along Shrub Road and driveway to the gate.
9. Provide long-term maintenance of the driveway and sidewalks.

ELCCT Responsibilities (as per management plan)

1. Establish a wildflower meadow in the front fields.
2. Design and install interpretive signs and maps.
3. Establish trail through the front field that will run from Oak Hill Drive to the main entrance parking area.
4. Work with the City of Bristol to install a split-rail fence along Shrub Road and driveway.
5. Remove debris from front field prior to mowing.
6. Initial mowing of front field in 2022 to control invasive species.
7. Mowing of half of the front field each year to maintain a diversity of habitat as per the management plan.
8. Create the parking area.
9. Manage invasive plants along the main trail and front fields using mechanical protocols and herbicide protocols (with the approval of the City).
10. Install nesting boxes as appropriate.
11. Improve habitat in Management Area #4- Interior Field- and mow it every 4 years.
12. Work with the City of Bristol on a Grand Opening of Pigeon Hill.