



Board of Park Commissioners
Wednesday, July 20, 2022 at 6:00 p.m.
Youth and Community Services – 51 High Street
Regular Meeting Minutes

1. Call to order

- a. Chair Mayor Jeffrey Caggiano called the meeting to order at 5:59 p.m.
- b. Attendance

Present: Mayor Jeffrey Caggiano, Chair
Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Robert Lawson, Commissioner
Andrew Howe, City Council Liaison

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent

Absent: Leonard Lamothe, Commissioner
Emily Michaud, Commissioner
Marie O'Brien, Board of Finance Liaison

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Vice Chair Fiorito to accept the May 18, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Donovan, all in favor; motion carried.

3. Public participation

- i. At 6:50 p.m. Donna Gianoni of the Forestville Village Association presented a letter in opposition of New Business item 7b. with signatures from other Forestville Village Association members. Discussion followed.
MOTION: Made by Commissioner Donovan to place Forestville Village Association letter and signatures on file.
Seconded by: Vice Chair Fiorito, all in favor; motion carried.

4. Employee Spotlight & Positive Correspondence

- a. July Employee Spotlight:
 - i. Superintendent Medeiros recognized Macie Barnett, Recreation Intern, for her hard work supporting multiple department divisions including helping oversee summer camp, teaching swim lessons as a certified Water Safety Instructor, co-leading teen night socials, and helping to run arts and culture activities at the summer concerts. Macie was commended for her willingness to go above and beyond to cover anywhere she is needed and with minimal notice.
- b. **MOTION:** Made by Vice Chair Fiorito to add the Positive Correspondence item and attachment to the agenda.

Seconded by: Commissioner Donovan, all in favor; motion carried.

- c. **MOTION:** Made by Vice Chair Fiorito to move up New Business items 7b, 7d, and 7a.

Seconded by: Commissioner Donovan, all in favor; motion carried.

7b. Brian Avery of American Legion Post #209 requesting permission to install a historic bell as a monument in the intended location at Quinlan Park. Discussion followed.

MOTION: Made by Vice Chair Fiorito to grant permission to install the historic bell as a monument in the intended location at Quinlan Park.

Seconded by: Commissioner Donovan, all in favor; motion carried.

City Council Liaison Howe suggested a discussion with Veterans Council be had due to Quinlan Park being a Veterans Park property. Discussion followed.

AMENDED MOTION: Made by Vice Chair Fiorito to grant permission to install the historic bell as a monument in the intended location at Quinlan Park under the condition a meeting between American Legion Post #209, Veterans Council, and Council Liaison Howe be had prior for their acknowledgment.

Seconded by: Commissioner Donovan, all in favor; motion carried.

7d. Fred Shaffrick and Cynthia Dell'Aera inquired on the referral to the City's Real Estate Committee for acquisition of Schaffrick Property - Map 60, Lots #11 & 12-5 on Perkins Street. Discussion followed.

MOTION: Made by Vice Chair Fiorito to refer the acquisition of Schaffrick Property - Map 60, Lots #11 & 12-5 on Perkins Street to the City's Real Estate Committee to discuss purchase.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

7a. Chloe Van Nelson gave a presentation on her Pequabuck River Watershed Association Internship.

MOTION: Made by Vice Chair Fiorito to place the Pequabuck River Watershed Association Internship presentation on file.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

5. Superintendent's Report

- a. **MOTION:** Made by Vice Chair Fiorito to accept and place the Superintendent's Report on file.

Seconded by: Commissioner Donovan, all in favor; motion carried.

6. Old business

- a. The Commission received an email from a resident in opposition of prohibiting sledding at the Rockwell Sledding Hill. Discussion followed regarding the safety concerns of the sledding hill, the addition of 'no sledding' signs to prohibit activity was encouraged.

MOTION: Made by Commissioner Donovan to place the resident's email in opposition of prohibiting sledding at the Rockwell Sledding Hill on file.

Seconded by: Vice Chair Fiorito, all in favor; motion carried.

- b. By Commissioners:

- i. Vice Chair Fiorito inquired about the algae in Veterans Memorial Boulevard Pond. Discussion followed.

7. New business

- c. Superintendent Medeiros presented a request on behalf of Kristopher Salls to set up holiday inflatables at Page Pool. Discussion followed.

MOTION: Made by Commissioner Donovan to approve the setup of holiday inflatables at Page Pool.

Seconded by: Vice Chair Fiorito, all in favor; motion carried.

- e. **MOTION:** Made by Vice Chair Fiorito to approve the proposal to remove the old parafitness equipment at Rockwell and install new equipment at the same time.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- f. **MOTION:** Made by Vice Chair Fiorito to approve the proposal from DPW to pave the Veterans Memorial Boulevard and paint bike lanes and refer to Board of Public Works.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- g. **MOTION:** Made by Vice Chair Fiorito to approve of the Bristol Blues 2022 Fireworks Schedule.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- h. **MOTION:** Made by Vice Chair Fiorito not re-install poles/wires on Veterans Memorial Boulevard and to refer Banner program to Policy Committee for re-development.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- i. Commissioners reviewed the preliminary draft for Pigeon Hill Preserve MOU. Discussion followed.
- j. By Commissioners:
 - i. City Council Liaison Howe relayed on behalf of the Veterans Council interest in naming the Veterans Memorial Boulevard Bridge after the late Art Ward. Discussion followed.

8. Committee reports

- a. Fund Development Committee: Commissioner Donovan reported the committee will meet in September.
- b. Policy Committee: Vice Chair Fiorito provided update on the Ed Swicklas monument.
- c. Finance Committee: Vice Chair Fiorito reported the committee will meet in September.
- d. City Council Liaison updates: Updates given in New Business item 7j.

9. Adjourn

- a. **MOTION:** Made by Vice Chair Fiorito to adjourn the meeting at 8:04 p.m.
Seconded by: Commissioner Donovan, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners