



*City of Bristol
Board of Police Commissioners*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/93846613504?pwd=VxFtVrFameox9wywywKxgXXm0TCA5o.1>

Meeting ID: 938 4661 3504

Passcode: 12345

Ladies and Gentlemen:

The regular Board of Police Commissioners will be held on Tuesday, May 20, 2025, at 6:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Presentation of Awards
3. Public Participation
4. Approval of Minutes
 - a. Approval of April 15, 2025 Police Board Minutes
5. Report of Accounts to Date
 - a. Accounts Year-to-Date
6. Approval of Monthly Reports
 - a. April Monthly Reports
7. Correspondence
8. Committee Reports
 - a. Awards Committee
 - b. Traffic Committee
9. Old Business

- a. Chief Morello
- b. Police Commissioners

10. New Business

- a. Chief Morello
 - i. Board of Finance Request
 - ii. BAIMS Radio Coverage
 - iii. Idemia Contract
 - iv. Chief's Report
- b. Police Commissioners

11. To convene into Executive Session to interview candidate(s) for the position of Police Officer and to take any action as necessary.

12. To reconvene into Public Session and to take any action as necessary.

13. Adjournment

PER ORDER OF THE CHAIRPERSON
Mayor Jeffrey Caggiano

**BOARD OF POLICE COMMISSIONERS
REGULAR MEETING
APRIL 15, 2025 AT 6:00 p.m.
COUNCIL CHAMBERS**

PRESENT:

Mayor Jeff Caggiano, Chairperson
Commissioner Rory Ghio
Commissioner Dean Kilbourne
Commissioner Paul Lemieux
Commissioner Gloria Sapp Smith
Council Member Sue Tyler
Jon Mace, Board of Finance Liaison

ABSENT:

Commissioner Terry Lewis

1. CALL TO ORDER

Mayor Caggiano called the meeting to order at 6:00 P.M.

2. PRESENTATION OF AWARDS

Officer Morelli and Officer Rivera received the Medical Life Saving Ribbon.
Officer Verillo and Officer Levine received the Department Silver Star and Employee of the Month for March.

3. PUBLIC PARTICIPATION

None

4. APPROVAL OF MINUTES

Council Member Tyler moved to APPROVE THE MINUTES FROM THE MARCH 18, 2025, REGULAR POLICE BOARD MEETING, Seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

5. REPORTS OF ACCOUNTS YEAR TO DATE

Commissioner Lemieux moved to APPROVE THE REPORT OF ACCOUNTS YEAR TO DATE AND PLACE ON FILE, Seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

6. APPROVAL OF VARIOUS MONTHLY REPORTS

Commissioner Kilbourne moved to APPROVE MONTHLY REPORTS AND PLACE ON FILE, Seconded by Commissioner Ghio.

VOTE: UNANIMOUSLY PASSED

7. CORRESPONDENCE

Chief Morello read a letter of appreciation for Officer Parracino for his calm presence, professionalism, and efficient manner when he was dispatched to a motor vehicle accident.

8. AWARDS COMMITTEE MINUTES

Commissioner Ghio explained to the Board the new award Medical Life Saving Ribbon. This will be awarded to any person who, through effective first aid or otherwise, saves a life or prevents serious injury to another person.

TRAFFIC SAFETY COMMITTEE

Council Member Tyler mentioned that the Traffic Safety Committee had their first meeting, and there was good dialogue. She stated that the whole purpose of this subcommittee is just so we can be better Police Commissioners and participate in dialogue and better support our Police Department when it comes to anything traffic related.

Council Member Tyler moved to ACCEPT THE TRAFFIC SAFETY COMMITTEE REPORT AND PLACE ON FILE, Seconded by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

9. OLD BUSINESS

9.1 Chief Morello

i. Ivy Drive Complaint

Chief Morello reviewed the Traffic Division's findings regarding the speed complaint on Ivy Drive.

ii. Bristol Police Officer Applicant Recommendation

Chief Morello reviewed the new form for Officer Applicant Recommendations.

9.2 Police Commissioners

None

10. NEW BUSINESS

10.1 Chief Morello

i. Chief's Report

Council Member Tyler moved to ACCEPT AND PLACE ON FILE THE CHIEF'S REPORT, Seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

ii. Board of Finance Requests

Commissioner Kilbourne moved to APPROVE THE FY23 BULLETPROOF VEST REQUEST TO APPROPRIATE \$24,786, Seconded by Council Member Tyler.

VOTE: UNANIMOUSLY PASSED

Commissioner Kilbourne moved to APPROVE THE FY24 BULLETPROOF VEST REQUEST TO APPROPRIATE \$19,741, Seconded by Council Member Tyler.

VOTE: UNANIMOUSLY PASSED

iii. Police Officer Standards & Training – Further Waiver of Citizenship Requirement
Chief Morello reviewed the legislation section 7-294e-16© of the Regulations of Connecticut State Agencies, “the Police Officer Standards and Training Council requires, as a condition of appointment to a position of probationary candidate in a law enforcement unit in the State of Connecticut, that the candidate be a citizen of the United States of America.” POSTC has the authority to waive regulations under General Statutes 7-294d(a)(20).

10.2 Police Commissioners

Council Member Tyler made a motion TO ADD COMMISSIONER PAUL LEMIEUX TO THE TRAFFIC SAFETY COMMITTEE, Seconded by Commissioner Ghio.

VOTE: UNANIMOUSLY PASSED

12. ADJOURNMENT

Commissioner Lemieux moved to ADJOURN, Seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

The regular meeting of the Board of Police Commissioners called for the 15th day of April, 2025, was
HEREBY ADJOURNED AT 6:26p.m.

Lisa Ziogas
Recording Secretary

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
001	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENC/REQ	BUDGET	USED	
0012110 POLICE DEPT ADMINISTRATION									
001 -12-21-2110-0000-000-514000-		784,410	REGULAR WAGES 0	784,410	599,507.54	.00	184,902.46	76.4%	
001 -12-21-2110-0000-000-515100-		12,500	OVERTIME WAGES & SALARIES 0	12,500	12,108.01	.00	391.99	96.9%	
001 -12-21-2110-0000-000-517000-		3,750	OTHER WAGES 0	3,750	.00	.00	3,750.00	.0%	
001 -12-21-2110-0000-000-522100-		171,660	CLOTHING ALLOWANCE 20,362	192,022	144,904.12	45,969.84	1,148.04	99.4%	
001 -12-21-2110-0000-000-522300-		200	UNION CONTRACT RESPONSIBILITIES 0	200	103.39	.00	96.61	51.7%	
001 -12-21-2110-0000-000-531000-		21,585	PROFESSIONAL FEES & SERVICES 6,000	27,585	22,542.21	1,625.52	3,417.27	87.6%	
001 -12-21-2110-0000-000-531050-		20,835	TESTING FEES 0	20,835	13,826.00	.00	7,009.00	66.4%	
001 -12-21-2110-0000-000-541000-		28,000	PUBLIC UTILITIES 0	28,000	28,396.37	3,503.63	-3,900.00	113.9%	
001 -12-21-2110-0000-000-542140-		200	REFUSE 0	200	5.40	.00	194.60	2.7%	
001 -12-21-2110-0000-000-543000-		532,770	REPAIRS & MAINTENANCE 0	532,770	514,770.49	1,122.23	16,877.28	96.8%	
001 -12-21-2110-0000-000-544400-		7,540	RENTS & LEASES 0	7,540	6,058.14	1,330.99	150.87	98.0%	
001 -12-21-2110-0000-000-553000-		34,000	TELEPHONE 0	34,000	23,395.57	8,704.43	1,900.00	94.4%	
001 -12-21-2110-0000-000-553100-		2,000	POSTAGE 0	2,000	2,251.68	.00	-251.68	112.6%	
001 -12-21-2110-0000-000-554000-		100	TRAVEL REIMBURSEMENT 0	100	.00	.00	100.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENC/REQ		BUDGET	USED
001 -12-21-2110-0000-000-555000-	3,700	PRINTING & BINDING 0	3,700	2,439.07	665.43	595.50	83.9%		
001 -12-21-2110-0000-000-561800-	145,000	PROGRAM SUPPLIES 3,086	148,086	125,050.17	10,568.35	12,467.24	91.6%		
001 -12-21-2110-0000-000-569000-	5,000	OFFICE SUPPLIES 0	5,000	2,172.06	.00	2,827.94	43.4%		
001 -12-21-2110-0000-000-581120-	4,570	CONFERENCES & MEMBERSHIPS 0	4,570	9,031.08	.00	-4,461.08	197.6%		
001 -12-21-2110-0000-000-581135-	70,845	SCHOOLING & EDUCATION 0	70,845	71,812.86	8,238.00	-9,205.86	113.0%		
TOTAL POLICE DEPT ADMINISTRATION	1,848,665	29,448	1,878,113	1,578,374.16	81,728.42	218,010.18	88.4%		
0012111 POLICE MAINTENANCE									
001 -12-21-2111-0000-000-514000-	73,450	REGULAR WAGES 0	73,450	60,313.67	.00	13,136.33	82.1%		
001 -12-21-2111-0000-000-515100-	8,000	OVERTIME WAGES & SALARIES 0	8,000	10,571.67	.00	-2,571.67	132.1%		
001 -12-21-2111-0000-000-517000-	1,410	OTHER WAGES 0	1,410	.00	.00	1,410.00	.0%		
001 -12-21-2111-0000-000-543100-	65,000	MOTOR VEHICLE SERVICE & REPAIR 0	65,000	51,765.22	11,629.36	1,605.42	97.5%		
001 -12-21-2111-0000-000-561400-	2,750	MAINT SUPPLIES & MATERIALS 0	2,750	-1,097.18	990.45	2,856.73	-3.9%		
001 -12-21-2111-0000-000-562600-	160,000	MOTOR FUELS 0	160,000	129,097.46	.00	30,902.54	80.7%		
001 -12-21-2111-0000-000-563100-	22,500	TIRES 0	22,500	10,929.90	2,262.40	9,307.70	58.6%		
001 -12-21-2111-0000-000-570400-	48,000	TRAFFIC DIVISION EQUIPMENT 56,150	104,150	83,445.05	2,227.86	18,477.09	82.3%		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	EXPENDED	ENC/REQ	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET				BUDGET	USED
TOTAL POLICE MAINTENANCE	381,110	56,150	437,260	345,025.79		17,110.07	75,124.14	82.8%
0012112 POLICE PATROL & TRAFFIC								
001 -12-21-2112-0000-000-514000-	8,830,870	REGULAR WAGES 0	8,830,870	7,003,778.86		.00	1,827,091.14	79.3%
001 -12-21-2112-0000-000-515100-	2,107,320	OVERTIME WAGES & SALARIES 0	2,107,320	1,916,597.97		.00	190,722.03	90.9%
001 -12-21-2112-0000-000-517000-	925,000	OTHER WAGES 0	925,000	719,169.20		.00	205,830.80	77.7%
001 -12-21-2112-0000-000-518000-	0	WORKERS' COMP SALARY 0	0	5,634.50		.00	-5,634.50	100.0%
TOTAL POLICE PATROL & TRAFFIC	11,863,190	0	11,863,190	9,645,180.53		.00	2,218,009.47	81.3%
0012113 POLICE CRIMINAL INVESTIGATION								
001 -12-21-2113-0000-000-514000-	2,299,440	REGULAR WAGES 0	2,299,440	1,845,936.05		.00	453,503.95	80.3%
001 -12-21-2113-0000-000-515100-	550,000	OVERTIME WAGES & SALARIES 0	550,000	564,174.66		.00	-14,174.66	102.6%
001 -12-21-2113-0000-000-517000-	265,000	OTHER WAGES 0	265,000	195,535.88		.00	69,464.12	73.8%
TOTAL POLICE CRIMINAL INVESTIGATION	3,114,440	0	3,114,440	2,605,646.59		.00	508,793.41	83.7%
0012115 POLICE COMMUNICATIONS DIVISION								
001 -12-21-2115-0000-000-514000-	1,286,460	REGULAR WAGES 0	1,286,460	1,009,160.14		.00	277,299.86	78.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12									
ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED		
001 -12-21-2115-0000-000-515100-	246,600	OVERTIME WAGES & SALARIES 0	246,600	289,353.03	.00	-42,753.03	117.3%		
001 -12-21-2115-0000-000-515200-	20,000	PARTTIME WAGES & SALARIES 0	20,000	5,184.71	.00	14,815.29	25.9%		
001 -12-21-2115-0000-000-517000-	129,125	OTHER WAGES 0	129,125	115,382.08	.00	13,742.92	89.4%		
001 -12-21-2115-0000-000-522100-	13,625	CLOTHING ALLOWANCE 410	14,035	15,004.92	.00	-969.95	106.9%		
001 -12-21-2115-0000-000-531000-	4,500	PROFESSIONAL FEES & SERVICES 0	4,500	4,215.00	.00	285.00	93.7%		
001 -12-21-2115-0000-000-531140-	13,600	TRAINING 0	13,600	6,606.00	225.00	6,769.00	50.2%		
001 -12-21-2115-0000-000-541000-	16,675	PUBLIC UTILITIES 0	16,675	20,732.53	4,942.47	-9,000.00	154.0%		
001 -12-21-2115-0000-000-543000-	691,595	REPAIRS & MAINTENANCE 0	691,595	673,542.18	9,253.80	8,799.02	98.7%		
001 -12-21-2115-0000-000-553000-	5,500	TELEPHONE 0	5,500	4,338.43	692.74	468.83	91.5%		
001 -12-21-2115-0000-000-554000-	1,500	TRAVEL REIMBURSEMENT 0	1,500	13.40	.00	1,486.60	.9%		
001 -12-21-2115-0000-000-555000-	120	PRINTING & BINDING 0	120	67.32	112.68	-60.00	150.0%		
001 -12-21-2115-0000-000-562300-	3,025	GENERATOR FUEL 0	3,025	732.78	.00	2,292.22	24.2%		
001 -12-21-2115-0000-000-569000-	900	OFFICE SUPPLIES 0	900	734.98	.00	165.02	81.7%		
001 -12-21-2115-0000-000-570920-	30,620	COMMUNICATIONS EQUIPMENT 52,175	82,795	42,302.44	.00	40,492.56	51.1%		
001 -12-21-2115-0000-000-581120-	2,615	CONFERENCES & MEMBERSHIPS 0	2,615	2,722.00	.00	-107.00	104.1%		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENC/REQ	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED

DISPA DISPATCH TRAINING GRANT

001 -12-21-2115-0000-000-515100-DISPA	6,000	OVERTIME WAGES 0	DISPATCH GRANT 6,000	.00	.00	6,000.00	.0%
TOTAL POLICE COMMUNICATIONS DIVISION	2,472,460	52,585	2,525,045	2,190,091.94	15,226.69	319,726.34	87.3%

0012312 ANIMAL CONTROL

001 -12-23-2312-0000-000-514000-	153,775	REGULAR WAGES 0	153,775	127,097.61	.00	26,677.39	82.7%
001 -12-23-2312-0000-000-515100-	20,265	OVERTIME WAGES & SALARIES 0	20,265	14,787.26	.00	5,477.74	73.0%
001 -12-23-2312-0000-000-517000-	15,000	OTHER WAGES 0	15,000	12,092.82	.00	2,907.18	80.6%
001 -12-23-2312-0000-000-522100-	2,150	CLOTHING ALLOWANCE 0	2,150	1,250.00	.00	900.00	58.1%
001 -12-23-2312-0000-000-531000-	5,000	PROFESSIONAL FEES & SERVICES 0	5,000	4,474.16	1,072.02	-546.18	110.9%
001 -12-23-2312-0000-000-541000-	3,000	PUBLIC UTILITIES 0	3,000	4,001.32	1,998.68	-3,000.00	200.0%
001 -12-23-2312-0000-000-541100-	825	WATER & SEWER CHARGES 0	825	1,139.22	.00	-314.22	138.1%
001 -12-23-2312-0000-000-557700-	500	ADVERTISING 0	500	450.00	50.00	.00	100.0%
001 -12-23-2312-0000-000-561800-	800	PROGRAM SUPPLIES 0	800	221.88	.00	578.12	27.7%
001 -12-23-2312-0000-000-562200-	5,500	NATURAL GAS 0	5,500	4,560.99	939.01	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
001 -12-23-2312-0000-000-581135-		400	SCHOOLING & EDUCATION 0	400	260.00	.00	140.00	65.0%
	TOTAL ANIMAL CONTROL	207,215	0	207,215	170,335.26	4,059.71	32,820.03	84.2%
	TOTAL GENERAL FUND	19,887,080	138,183	20,025,263	16,534,654.27	118,124.89	3,372,483.57	83.2%
	TOTAL EXPENSES	19,887,080	138,183	20,025,263	16,534,654.27	118,124.89	3,372,483.57	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	19,887,080	138,183	20,025,263	16,534,654.27	118,124.89	3,372,483.57	83.2%

** END OF REPORT - Generated by Lisa Ziogas **

BRISTOL POLICE DEPARTMENT

Records Division

2025 Monthly Traffic Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
2025 Accident Reports	156	165	135	135									591
2024 Accident Reports	195	164	176	149									684
2025 Fatal Accidents	0	0	1	0									1
2024 Fatal Accidents	1	1	1	0									3
2025 Number Killed	0	0	1	0									1
2024 Number Killed	1	1	1	0									3
2025 MVA W/Injury	19	14	17	12									62
2024 MVA W/Injury	20	18	13	13									64
2025 Number of injured	29	19	21	14									83
2024 Number of injured	41	24	13	15									93
2025 MVA Prop Dam Only	137	151	118	123									529
2024 MVA Prop Dam Only	174	146	163	136									619
2025 M/V Arrests	160	124	146	189									619
2024 M/V Arrests	46	66	84	61									257
2025 M/V Written warning	298	383	368	372									1421
2024 M/V Written warning	93	115	114	124									446
2025 M/V verbal/no action	64	72	53	52									241
2024 M/V verbal/no action	16	23	31	19									89
2025 DWI Arrests	3	9	7	12									31
2024 DWI Arrests	4	5	8	7									24

BRISTOL POLICE DEPARTMENT
Records Division
FY25 Monthly Parking Ticket Report

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY25 Tickets Issued	14	16	15	15	15	857	776	480	306	19			2,513
FY24 Tickets Issued	42	10	14	4	21	746	674	441	133	9	4	10	2,108
FY25 Number of Ticket Fines Paid	21	9	25	13	19	342	639	439	390	61			1,958
FY24 Number of Ticket Fines Paid	22	18	16	16	24	356	533	381	183	67	43	35	1,694
FY25 Amount Collected	\$975	\$315	\$935	\$535	\$1,000	\$7,590	\$19,829	\$13,902.95	\$13,530	\$3,115			\$61,726.95
FY24 Amount Collected	\$705	\$505	\$625	\$1,065	\$1,045	\$8,055	\$16,440	\$11,510	\$6,395	\$4,110	\$2,155	\$1,850	\$54,460

Prepared on 05/01/2025

Submitted by: *Lt. Eric Hanson*

PENDING FOR THE MONTH OF FEBRUARY

1/31/2025 \$60.00 refund issued. Over payment on Parking Ticket. Issued to Ana Gomez.

1/31/2025 \$60.00 refund issued. Over payment on Parking Ticket. Issued to Stevie Jones.

PENDING FOR THE MONTH OF MARCH

3/7/2025 \$12.00 Refund to be issued for overpayment on parking ticket. Issued to Leopoldo Fuente

BRISTOL POLICE DEPARTMENT
Records Division
2025 MONTHLY ARREST REPORT

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Misdemeanors:	22	36	28	24									110
Felonies:	31	15	19	9									74
Total Warrants Served:	53	51	47	33	0	0	0	0	0	0	0	0	184

5/5/2025

Lt. Hanson

BRISTOL POLICE DEPARTMENT
Records Division
FY25 Monthly Alarm Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY25 Alarms Responded To	127	143	105	101	109	156	143	130	114	103			1,231
FY24 Alarms Responded To	143	126	135	111	106	107	121	96	114	147	127	136	1,469
FY25 Citations Issued	11	16	12	11	14	23	3	7	3	7			107
FY25 Citations Paid	8	10	12	12	7	15	19	17	12	16			128
FY25 Alarm Fines Collected	\$1,170	\$1,980	\$1,980	\$2,430	\$900	\$3,780	\$5,220	\$4,940	\$3,150	\$10,180			\$35,730
FY24 Alarm Fines Collected	\$270	\$270	\$1,530	\$1,530	\$360	\$2,550	\$3,510	\$2,070	\$360	\$630	\$1,140	\$180	\$14,400
FY25 Unpaid Fines	\$24,120	\$25,380	\$24,930	\$26,280	\$28,080	\$32,040	\$30,150	\$24,040	\$21,250	\$11,070			N/A
FY25 Write Offs / Uncollectible	\$0	\$0	\$90	\$0	\$0	\$0	\$0	\$1,440	\$0	\$1,620			\$3,150
FY24 Unpaid Fines	\$30,240	\$31,122	\$29,400	\$30,480	\$30,930	\$31,920	\$32,010	\$30,030	\$28,260	\$22,050	\$19,620	\$21,150	N/A
FY24 Write Offs / Uncollectible	\$0	\$0	\$180	\$0	\$0	\$0	\$0	\$180	\$0	\$8,010	\$0	\$0	\$8,370

5/1/2025

Submitted by: *Lt. Eric Hanson*

According to Black's Law Dictionary, Uncollectible means:

"A thing unable to be collected after all efforts have been made".

Other definitions include:

"not capable of being collected; "a bad (or uncollectible) debt". bad. invalid - having no cogency or legal force; "invalid reasoning".

2024-2025 Write Offs:

September 2024 - Michael Orciari - \$90 original fine waived

February 2025 - Liberty Baptist Church - \$1,440 late fees waived

April 2025 - Rostra Vernatherm LLC - \$1,620 all fines written off (no longer in business)

BRISTOL POLICE DEPARTMENT
Permits
FY25

Pistol Permits	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
APPLICATIONS RECEIVED	35	35	32	36	51	27	38	44	30	12			340
APPLICATIONS COMPLETED	41	30	36	21	40	22	26	16	10	24			266
OTHER (OUT OF STATE ETC.)	0	0	0	0	0	0	0	0	0	0			0
APPLICATIONS REJECTED	2	0	2	1	1	0	0	1	1	2			10
APPLICATIONS APPROVED	41	30	36	21	40	22	26	16	10	22			264
PERSONS FINGERPRINTED	35	35	32	36	51	27	38	44	30	12			340
FEES RECEIVED	\$2,450.00	\$2,450.00	\$2,310.00	\$2,520.00	\$3,570.00	\$1,890.00	\$2,660.00	\$3,080.00	\$2,100.00	\$700.00			\$ 23,730
Bingo Revenue	\$356.44	\$144.97	\$10.00	\$682.75	\$442.43	\$199.71	\$257.64	\$215.78	\$212.23	\$357.26			\$ 2,879.21
Other Permits													
APPLICATIONS RECEIVED	12	11	0	3	4	0	0	11	2	27			70
APPLICATIONS COMPLETED	12	11	0	3	4	0	0	11	2	27			70
APPLICATIONS REJECTED	0	0	0	0	0	0	0	0	0	2			2
APPLICATIONS APPROVED	12	11	0	3	4	0	0	11	2	25			68
FEES RECEIVED	\$1,205.00	\$742.50	\$0.00	\$52.50	\$165.00	\$0.00	\$0.00	\$760.00	\$195.00	\$2,335.00			\$ 5,455.00

Completed by Det. Sgt. O'Brien and Officer Tyler Meusel

* bad check from Aug paid in Sept.

*2 checks bounced in April

BRISTOL POLICE DEPARTMENT
Criminal Investigation Division
2025

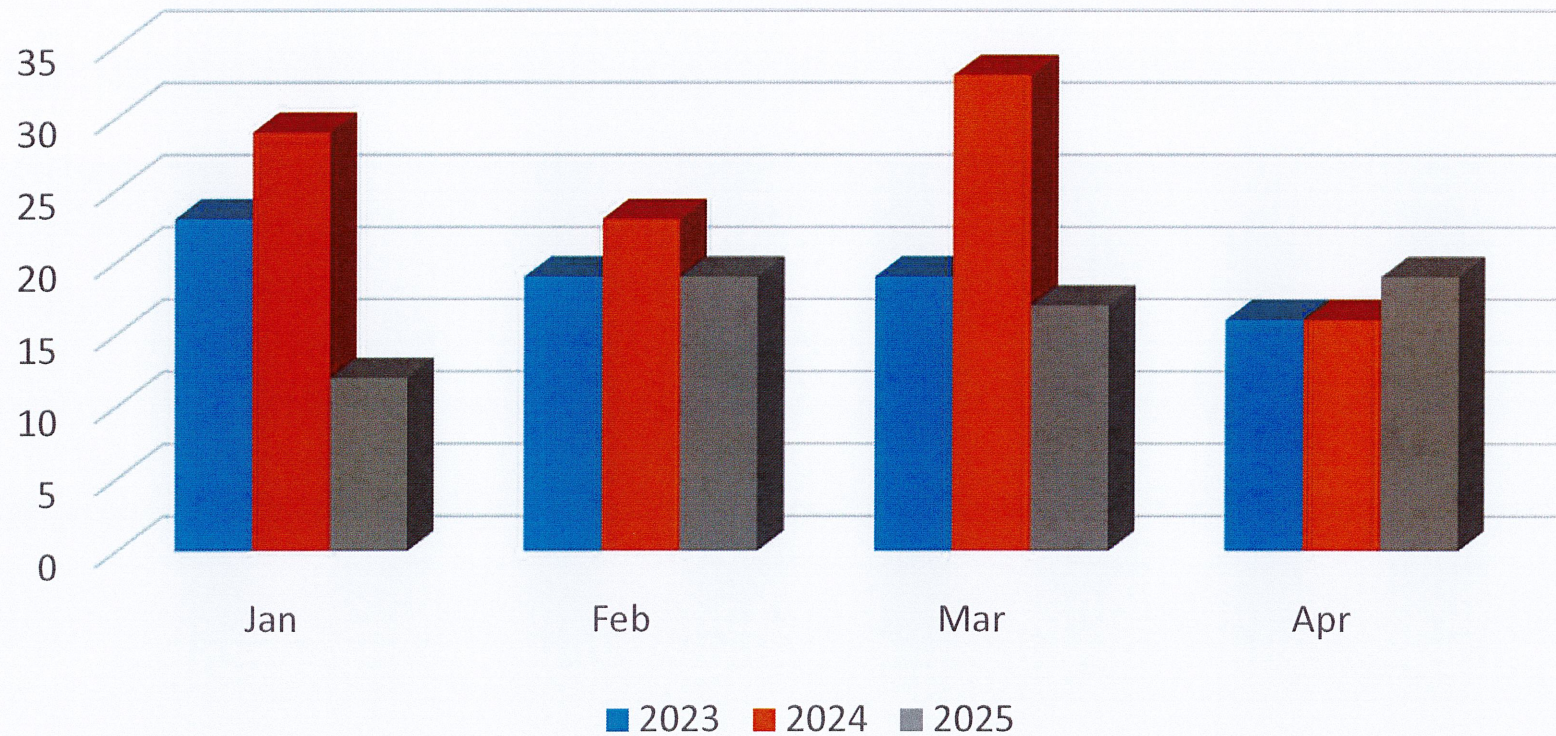
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Y-T-D	Active
Gun Complaint/Shooting	1	0	1	0	0	0	0	0	0	0	0	0	2	7
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault	2	2	0	5	0	0	0	0	0	0	0	0	9	13
Child Abuse	0	2	2	3	0	0	0	0	0	0	0	0	7	5
Child Pornography	1	3	0	3	0	0	0	0	0	0	0	0	7	9
Sudden Death	1	0	0	0	0	0	0	0	0	0	0	0	1	1
Burglary	1	0	3	2	0	0	0	0	0	0	0	0	6	14
Fraud	1	4	5	1	0	0	0	0	0	0	0	0	11	17
Larceny	0	0	1	0	0	0	0	0	0	0	0	0	1	8
Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Missing Person	1	2	1	1	0	0	0	0	0	0	0	0	5	0
Background Investigation	0	5	3	0	0	0	0	0	0	0	0	0	3	6
Miscellaneous	4	1	1	4	0	0	0	0	0	0	0	0	10	16
New Case Totals	12	19	17	19	0	0	0	0	0	0	0	0	67	98

The year to date (Y-T-D) numbers differ from the Active numbers as we may still be working on cases from previous months or years.

DEFINITIONS

Gun Complaint/Shooting	An incident involving someone being shot or shots being fired at someone/something
Robbery	Taking something from someone by force or the threatened use of force
Assault	With the intent to cause injury to someone the actor causes such injury
Sex Assault	The actors has sexual contact or sexual intercourse with someone in violation of statutes
Child Abuse	Inflicting pain, injury, or neglect on a person under 18 years of age
Child Pornography	Pornography that exploits children for sexual stimulation
Sudden Death	The sudden death of someone that results in a police investigation
Burglary	Entering or remaining in a building with the intent to commit a crime
Fraud	The actor knowingly or intentionally devises or participates in a scheme to defraud another
Larceny	The actor takes, obtains or withholds property of another with no intent of returning it
Fire	A fire that results in a police investigation
Missing Person	A person who's whereabouts are unknown
Background Invest	Pre-employment background investigation
Miscellaneous	An incident that does not fall in one of the above categories

YTD CID New Case Total Comparison



BRISTOL POLICE DEPARTMENT**CCU/POLYGRAPH****2025**

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Y-T-D
Digital Device Examinations	14	9	10	9									42
Judicial Requests	9	15	13	8									45
Court Orders	6	4	7	6									23
Technical Assistance	8	7	5	8									28
Surveillance Video Recovery	4	2	15	4									25
Polygraphs	0	14	8	4									26
GRAND TOTAL	41	51	58	39	0	0	0	0	0	0	0	0	189

Definitions

Digital Device Examinations: seize, preserve, analyze, extract and archive digital data from mobile phones, tablets, desktop and laptop computers, USB thumb drives, GPS, etc.

Judicial Requests: requests from the court for ex-parte orders, search warrants, and copies of digital evidence.

Court Orders: applications for ex-parte orders and search warrants.

Technical Assistance: assist officers with evidence gathering, archiving, and obtaining copies of digital evidence. Also, provide technical assistance with regard to computer crime investigations and digital device related issues.

Interview Archive Requests: preserve and archive Bristol Police Department interviews as evidence.

Surveillance Video Recovery: preserve, recovery, and archive surveillance video from crime scenes.

Employment Polygraphs: polygraphs related to police applicants.

Criminal Polygraphs: polygraphs for any criminal matter.

BRISTOL POLICE DEPARTMENT
Narcotics Monthly Report
Apr-25

<u>NARCOTIC ARRESTS</u>	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
POSSESSION OF NARCOTICS	5	6	11	3									25
SALE OF NARCOTICS	9	6	2	5									22
PRESCRIPTION FRAUD	0	0	0	0									0
MISCELLANEOUS	0	0	0	9									9
CULTIVATION	0	0	0	0									0
GRAND TOTAL	14	12	13	17									56
<u>SEIZED NARCOTICS</u>													
EST. STREET VALUE	\$92,288	\$8,717	\$5,289	\$6,789									\$113,083
CASH SEIZED	\$4,982	\$76,976	\$3,458	\$5,766									\$91,182
GRAND TOTAL	\$97,270	\$85,693	\$8,747	\$12,555									\$204,265
<u>INVESTIGATIONS</u>													
SUSPECTED OVERDOSE DEATH	0	0	1	0									1
CURRENT OPEN INVESTIGATIONS	31	22	31	27									
<u>OTHER ITEMS SEIZED</u>	Vehicle 1 Gun 4	Vehicle 1 Gun 1	Vehicle 1 Gun 1	2 Guns									

Det. Sgt. Richard Solnik



Bristol Police Department
Community Relations Division

(860) 584-3044
131 North Main Street
Bristol, Connecticut 06010

5/1/2025

To: Deputy Chief Robert Osborne

From: Lt. Jason Warner

Re: April 2025 Community Relations Report

I attended the following community meetings and/or events for the month of April 2025:

Attended the monthly Code Enforcement meeting and workshop

Conducted 3 code enforcement site visits with the Code Enforcement Officer

Bi-Weekly Foodshare at Davis Drive

West End Association Earth Day Clean Up

Sensory Friendly Public Safety Day for Autism Awareness Month

Special Olympics Tip A Cop

National Drug Take Back Day

Disability Commission April Meeting

Diversity Council Meet and Greet Event

BARC Ribbon Cutting Event

Respectfully Submitted,

Lt. Jason Warner

Lt. Jason Warner

April Report

04/03/2025 - 04/27/2025

Bristol Police Youth Cadets

Meetings

<u>Date:</u>	<u>Lesson:</u>	<u>Cadets attended:</u>
04/03/25	Handcuffing & Searching	7
04/10/25	High Stress	9
04/17/25	Motor Vehicle Stops	12
04/24/25	Motor Vehicle Stops	13

Events

<u>Date:</u>	<u>Event:</u>	<u>Cadets attended:</u>
04/05/25	CPR Class	11
04/18/25	Easter Egg Hunt @ Indian Rock	8
04/24/25	Tip-a-Cop	3
04/26/25	Fishing Derby Day 1 @ Rockwell	5
04/27/25	Fishing Derby Day 2 @ Rockwell	9

BRISTOL POLICE DEPARTMENT
Patrol Division
2025 K9 Unit Monthly Report

	K9	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
BUILDING SEARCH:	HERO	1	0	5	0									6
	HUNTER	0	0	0	0									0
MISSING PERSON SEARCH:	HERO	0	0	0	0									0
	HUNTER	0	0	0	1									1
EVIDENCE SEARCH/NARCOTICS:	HERO	5	2	5	3									15
	HUNTER	0	2	4	5									11
WARRANT SERVICE (Felony/Misdemeanor):	HERO	1M	2F	1F	3F, 2M									6F 3M
	HUNTER	0	0	0	0									0F 0M
SUSPECT TRACK:	HERO	0	2	0	3									5
	HUNTER	0	1	0	1									2
SUSPECT BITE:	HERO	1	1	0	0									2
	HUNTER	0	0	0	0									0
PUBLIC PRESENTATION:	HERO	1	0	0	0									1
	HUNTER	0	0	0	0									0
ASSIST OTHER AGENCY:	HERO	1	2	2	4									9
	HUNTER	0	0	3	0									3
MOTOR VEHICLE STOPS:	HERO	12	3	9	11									35
	HUNTER	37	28	27	13									105

Submitted by: Sgt. T. O'Brien

Date Submitted 5/5/2025

Service Dog

4/1/25- WFSB amazing K9 duos filming CFS 25-14460
4/8/25- Chapman Elementary School, Cheshire career fair assisting SRO Nadeau CFS 25-15514
4/13/25- Sensory Friendly Day CFS 25-16321
4/14/25- BBGC Spring Party CFS 25-16485
4/19/25- Children's Library presentation CFS 25-17268
4/23/25- Pre K Visit West Bristol CFS 25-17890
4/23/25- The Pines Nursing Home visit CFS 25-17913
4/23/25- Kindcare Assisted living visit CFS 25-17937
4/24/25- Mountain View School review CFS 25-18121
4/29/25- Stafford Elementary School wellness visit after student death CFS 25-18934
4/30/25- Senior Center presentation CFS 25-19114

Walk and Talk

4/6/25- Bristol Bazaar CFS 25-15240
4/11/25- Chippens Hill Middle School CFS 25-16022
4/12/25- Bristol Library CFS 25-16180
4/14/25- City Hall CFS 25-16467
4/24/25- Bristol Central High School CFS 25-18111
4/30/25- Stafford Elementary CFS 25- 19104

Notes:

Frankie's Community relations day was on 4/23/25 this month. We attended one school and two nursing homes during this time.

Frankie's Amazing K9 Duos episode aired on 4/11/25 on WFSB.

Frankie has new trading cards, which were purchased by donations from the Hometown Foundation and community sponsors.

Frankie's T-Shirt sales are set to launch in early May.

On 4/29/25 Frankie was able to utilize members of the Connecticut Service Police dog team in assisting her with a wellness visit after the passing of a Bristol student. Dogs from Meriden Police, Connecticut State Police, Uconn Police and University of Hartford public safety assisted us with a big showing of comfort for Stafford School students and staff.

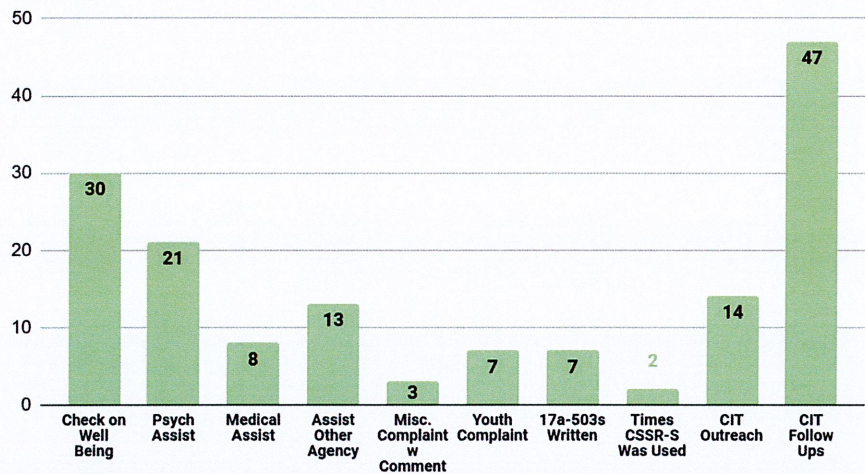
2025 Monthly CIT Team Statistics Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
PSYCH ASSIST (ADULT)	18	16	12	16									62
PSYCH ASSIST (JUVENILE)	11	1	2	5									19
CHECK ON WELLBEING	26	16	26	30									98
MEDICAL ASSIST	7	7	4	8									26
ASSIST OTHER AGENCY	3	4	6	13									26
CIT OUTREACH	16	15	12	14									57
YOUTH COMPLAINT	2	3	1	7									13
MISC COMPLAINT W COMMENT	8	2	2	3									15
UNWANTED PERSON(S) & TRESSPASSER	8	3	3	7									21
MISSING PERSON	0	0	0	0									0
MOTOR VEHICLE ARREST	1	0	0	0									1
MOTOR VEHICLE STOP	2	0	1	2									5
POLICE INFORMATION	3	1	3	5									12
DOMESTIC	1	0	0	0									1
DIRECTED/ SPECIAL PATROL & WALK AND TALK	28	9	12	9									58
INTOXICATED PERSON	0	0	0	1									1
LANDLORD/TENANT & NEIGHBOR DISPUTE	0	0	0	0									0
DISTURBANCE	4	1	2	2									9
ARRESTS (CRIMINAL AND WARRANT) & ATTEMPT TO SERVE	0	1	2	1									4
NARCOTICS	0	0	1	0									1
YOUTH CADET EVENT	-	-	-	1									1
TOTAL NUMBER OF CALLS	175	98	111	166									550
17a-503s WRITTEN	14	5	3	7									29
NUMBER OF TIMES CSSR-S ASSESSMENT USED	8	2	2	2									14
NUMBER OF CCT REFERRALS	-	1	0	0									1
FOLLOW UPS COMPLETED	39	20	26	47									132
MEETINGS AND COMMUNITY OUTREACH/ COORDINATION	31	21	17	24									93
TOTAL NUMBER OF CASES	40	20	35	45									-
ACTIVE CASES	7	14	15	8									-

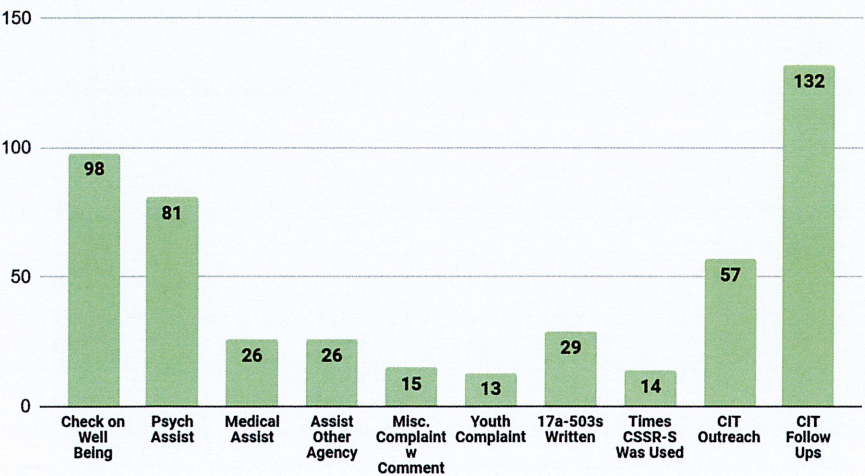
*MEDICAL ASSIST INCLUDES: medicals, sudden deaths. ASSIST OTHER AGENCY INCLUDES: assist other agency, code enforcement. MISC COMPLAINT W COMMENT INCLUDES: misc. complaint w comment, misc. motor vehicle complaint, MV accidents, building security checks, vehicle broken down. POLICE INFORMATION INCLUDES: police information, found property, sex assault, gun complaints, prisoner transport/ court liaison. MISSING PERSON INCLUDES: missing adult, missing juvenile, person returned. DOMESTIC INCLUDES: domestic routine, domestic serious, violation of protective order. DISTURBANCE INCLUDES: disturbance, threat of injury, breach of peace, harassing calls.

2025 Monthly CIT Team Statistics Report

CIT Team April 2025 Statistics



CIT Team 2025 Statistics YTD



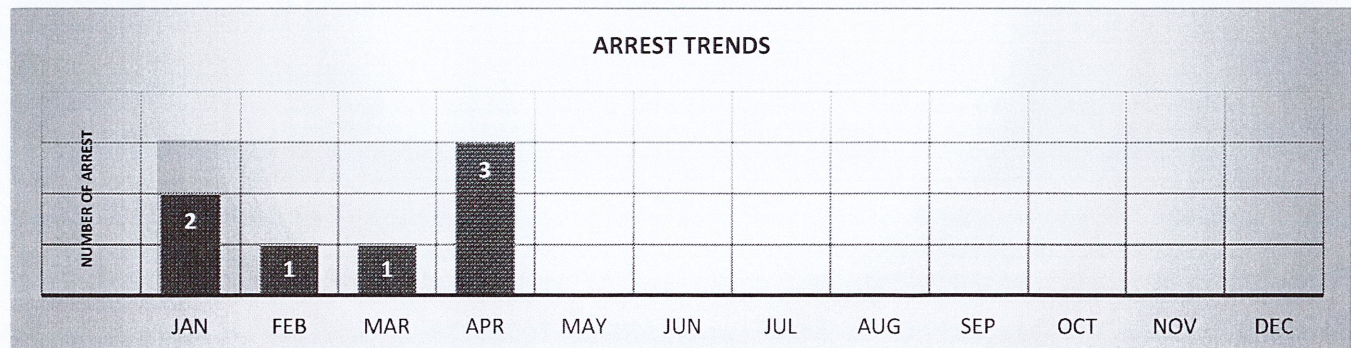
BRISTOL POLICE DEPARTMENT

Community Relations Division

2025 Monthly Juvenile Arrest Report

ARREST STATISTICS:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
TOTAL JUVENILE ARREST	2	1	1	3									7
JRB REFERRAL	0	0	0	0									0
JUVENILE COURT REFERRAL	2	1	1	3									7
ADULT REFERRAL	0	1	0	0									1
MALE ARREST	1	1	1	1									4
FEMALE ARREST	1	0	0	2									3
REPEAT OFFENDER	0	0	0	0									0
MISDEMEANOR CHARGES	2	0	1	3									6
FELONY CHARGES	0	1	0	0									1
ALCOHOL OFFENSES	0	0	0	0									0
MARIJUANA OFFENSES	0	0	0	0									0
NARCOTICS OFFENSES	0	0	0	0									0

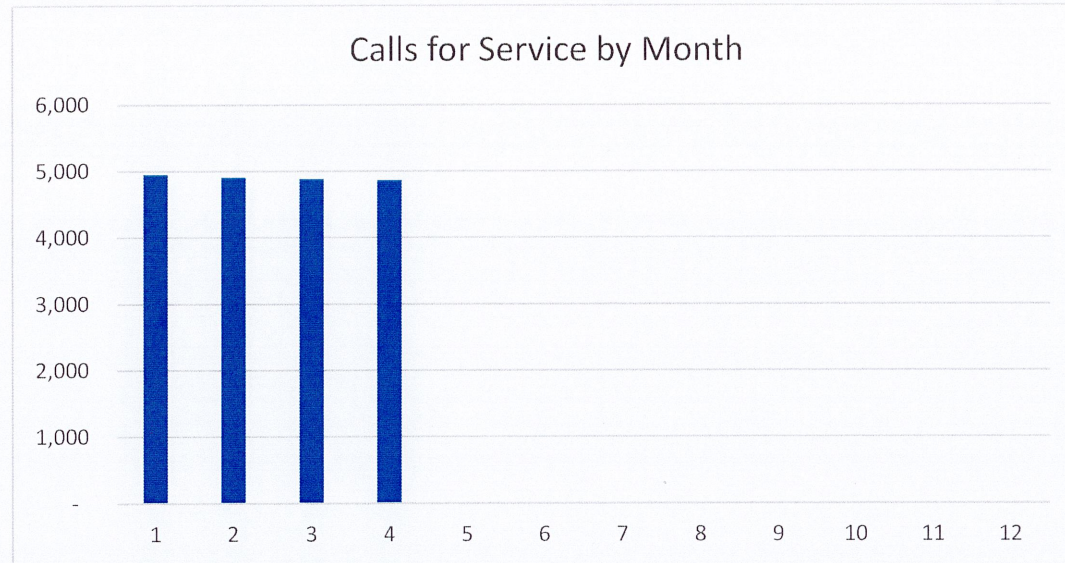
AGE & SEX STATISTICS:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
AGE 8: MALE													0
FEMALE													0
AGE 9: MALE													0
FEMALE													0
AGE 10: MALE													0
FEMALE													0
AGE 11: MALE													0
FEMALE													0
AGE 12: MALE													0
FEMALE				1									1
AGE 13: MALE				1									1
FEMALE													0
AGE 14: MALE													0
FEMALE	1			1									2
AGE 15: MALE													0
FEMALE													0
AGE 16: MALE	1		1										2
FEMALE													0
AGE 17: MALE		1											1
FEMALE													0



Calls for Service 2024: 53,930

Calls for Service 2025: 19,609

1-Jan	2-Feb	3-Mar	4-Apr	5-May	6-Jun	7-Jul	8-Aug	9-Sep	10-Oct	11-Nov	12-Dec
4,950	4,910	4,883	4,866								



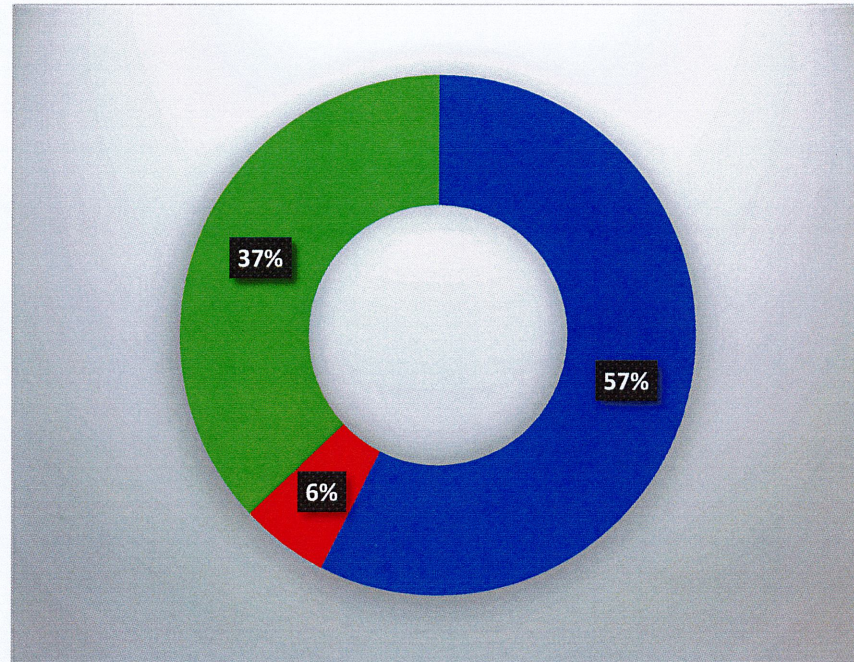
Prepared by: Lieutenant Lang Mussen #167

5/5/2025

Bristol Police Communications Division Monthly Report

Major Channel Radio Transmissions

Date	Police	Fire	EMS
January-25	47,172	3,987	32,549
February-25	45,709	3,717	28,521
March-25	48,647	3,769	38,188
April-25	49,344	6,684	28,555
May-25			
June-25			
July-25			
August-25			
September-25			
October-25			
November-25			
December-25			
Total year to date:	190,872	18,157	127,813



2025 Radio Transmissions	336,842
2025 Q/A Reviews	58
2024 Radio Transmissions	960,303
Total 911 calls 2024:	23,596
Total Text to 911 2024:	5,538
Total Admin Phone Calls 2024	90,720
Full-Time Staffing	17/17
Per Diem Staffing	2

Prepared by: Lieutenant Lang Mussen #167

5/5/2025

BRISTOL POLICE DEPARTMENT
Animal Control Division
FY25 Animal Control Report

CALLS FOR SERVICE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	YTD
Roaming Dog/Found Dog	32	21	21	41	25	30	28	31	26	28			
Barking Dog	5	3	7	13	4	4	6	3	3	6			
Animal Bites	3	6	5	6	3	6	2	4	3	10			
Report of Cruelty	7	12	3	3	2	11	4	5	8	15			
Report of Rabies	7	21	13	4	1	1	1	1	4	1			
Dead/Injured Animals	30	51	44	38	16	23	10	16	30	25			
Violation of Law/Ordinance	5	6	4	5	1	2	1	0	3	8			
Wildlife/Animal Concern	11	9	5	8	4	5	1	2	0	7			
Assist other Agency	6	3	3	6	1	3	1	2	1	2			28
TOTAL CALLS FOR SERVICE	106	132	105	124	57	85	54	64	78	102			907
PUBLIC REQUEST FOR INFORMATION	143	197	192	166	111	110	215	109	128	156			
ENFORCEMENT													
Arrests	3	0	2	1	0	3	0	0	1	6			16
Written Warnings	10	14	14	16	6	7	3	6	8	12			96
ANIMALS													
Animals Impounded	15	11	14	16	10	8	18	9	8	15			124
Animals Destroyed by Vet	0	0	0	0	0	1	0	0	1	0			2
CITY REVENUE													
Animals Sold at \$5.00	\$25	\$40	\$30	\$15	\$5	\$5	\$70	\$10	\$10	\$25			\$235
*Animals Redeemed @\$15 / \$20	\$60	\$50	\$60	\$60	\$20	\$60	\$70	\$55	\$75	\$15			\$525
Animals Quarantined @ \$10.00/day	\$0	\$0	\$0	\$0	\$0	\$0	\$90	\$0	\$0	\$0			\$90
TOTAL \$	\$85	\$90	\$90	\$75	\$25	\$65	\$230	\$65	\$85	\$40			\$850
STATE REVENUE													
Animal Population Control Program	\$135	\$270	\$270	\$135	\$45	\$45	\$585	\$90	\$45	\$180			\$1,800

Date 05-02-2025

Submitted by: Raymond Zagurski

*Redemption fees: unadvertised animal \$15/advertised animal \$25

Redemption fees for animals advertised were raised \$5.00 effective 1/30/25 due to increases in advertisement cost

**Violation of Law/Ordinance encompasses rooster ordinance complaints, failing to collect dog excrement, dogs off leash as well as feeding and harassing wildlife.

***Public Requests For Information encompasses inquiries for adoptions, questions on laws, neutering and licensing as well as neighbor concerns regarding pets that are handled via telephone.



Bristol Police Department
Traffic Division

(860) 584-3030
131 North Main Street
Bristol, Connecticut 06010

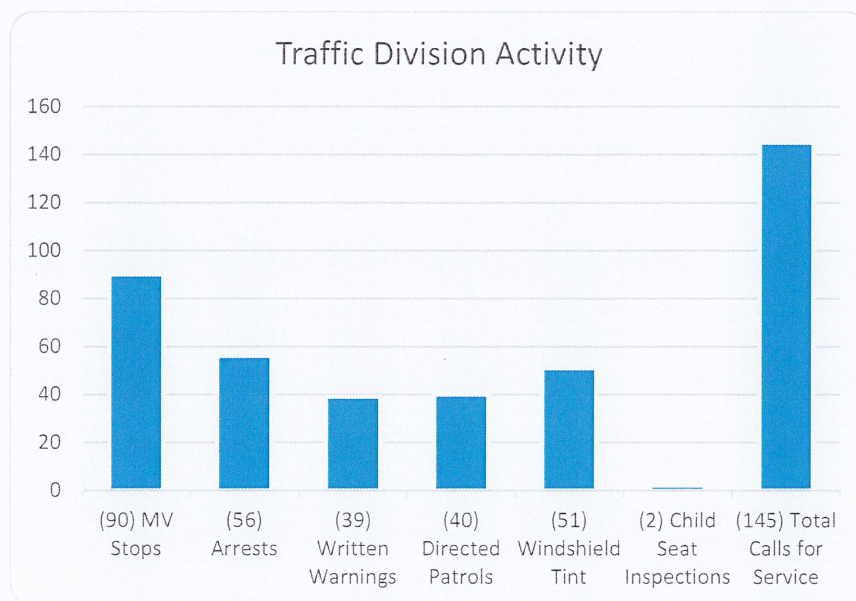
To: Deputy Chief Moskowitz
From: Lieutenant Krajewski
Date: 5/6/25
RE: April Monthly Traffic Division Statistic Report

Complaints:

During the March police commissioner meeting, a complaint was received for speeding on Ivy Drive. There have been directed patrols conducted for Ivy Drive and also at the school for a general deterrence and school security. I spoke to Principal Coleman about the complaints who said that she would notify parents and staff about the complaint and to be mindful driving in the residential neighborhood. Officers also monitored Ivy Drive and conducted a few vehicle stops during the school day for minor speed violations.

Traffic Enforcement Areas:

From 3/25 through 4/17, a directive was issued for the police department for strict enforcement of windshield window tint, in violation of 14-99(g)b, which bars the use of any film or tint to be placed on the windshield. Windshield tint is hazardous as the tint reduces the driver's ability to see what's ahead of them in the roadway, which is more amplified at night or during poor weather conditions. The traffic division has also been participating in this enforcement action, issuing approximately 51 infractions, as noted in the traffic division activity chart on the next page. The traffic division continued with this initiative beyond April 17th. Records check indicated that a department wide total of 105 infractions or warnings for this violation were issued.





Bristol Police Department
Traffic Division

(860) 584-3030
131 North Main Street
Bristol, Connecticut 06010

Serious/Fatal Traffic Crashes:

Open Cases:

1. Case #24-40426 (10/6/24) – A motorcyclist was westbound on Pine Street, crossed over Middle Street and continued up Mountain Road. The rider failed to negotiate the curve on Mountain Road, crossed over the double yellow line and struck an eastbound vehicle. The rider was pronounced dead at the scene. The vehicle operator was transported for minor injuries and later released from the hospital. This crash is currently under investigation.
2. Case #24-41230 (10/12/24) – Two motorcyclists were westbound on Farmington Avenue. In the area of Vanderbilt Road, one of the riders lost control and laid down his motorcycle, which struck several curbs and came to a rest after striking a guy wire. Lifesaving measures were taken and the rider was taken to an area hospital, where he was later pronounced dead. This crash is currently under investigation.
3. Case #25-11386 (3/12/25) – A vehicle was traveling on Witches Rock Road, towards the Town of Wolcott when the vehicle lost control, striking a tree. The lone driver and occupant was ejected from the vehicle. He was transported to an area hospital where he was pronounced dead. This crash is currently under investigation.

Closed cases:

1. Case #24-13707 (4/11/24) – A patron left a bar and walked out into the middle of Pine Street, where he proceeded to yell at the establishment. As he walked back towards the sidewalk, he was struck by an eastbound vehicle. The vehicle then fled to the highway, where it left the roadway and struck a guardrail. New Britain police, as well as CT State Police responded, who ultimately arrested the driver for DUI and other motor vehicle charges. This investigation has concluded and an arrest warrant has been issued for the driver. The investigator is seeking to locate the driver to serve the warrant.
2. Case #24-45576 (11/10/24) – A vehicle was traveling westbound on the Barnes Highway in the area of Lincoln Avenue during dusk to evening darkness. As the vehicle traveled through the intersection, the vehicle struck a pedestrian crossing over the Barnes Highway. The driver who stopped and remained on scene is cooperating with the investigation. This crash has been closed and no criminal charges are expected.



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: May 1, 2025
(Submission Date)

For the May 27, 2025 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 277,315
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on May 20, 2025.

Chief Mark L. Merullo
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: To appropriate funds received from the cannabis dispensary to fund the two police officers for community policing.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061042-450117 Cannabis Proceeds	1061042-514000 Regular Wages	\$191,820
1061042-450117 Cannabis Proceeds	1061042-515100 Overtime Wages	\$20,000
1061042-450117 Cannabis Proceeds	1061042-517000 Other Wages	\$20,000
1061042-450117 Cannabis Proceeds	1061042-520700 Medicare	\$2,670
1061042-450117 Cannabis Proceeds	1061042-591500 Transfer Out Internal Service	\$42,825

Transfer(s) complete the following:

From: _____ **To:** _____ **Amount:** _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

Lisa Ziogas

From: Mark Morello
Sent: Friday, May 2, 2025 10:53 AM
To: Lisa Ziogas
Subject: FW: Meeting with Norcom re: BAIMS radio coverage

Follow Up Flag: Flag for follow up
Flag Status: Flagged

For agenda, new business.

Chief Mark R. Morello
City of Bristol Police Department
(Office) 860-584-3094
(Main) 860-584-3011



From: Lang Mussen <LANGMUSSEN@bristolct.gov>
Sent: Friday, May 2, 2025 6:22 AM
To: Mark Morello <MarkMorello@bristolct.gov>
Subject: Fw: Meeting with Norcom re: BAIMS radio coverage

FYI re: BAIMS radio coverage

From: Lang Mussen
Sent: Thursday, April 10, 2025 11:19
To: Robert Osborne
Cc: Lang Mussen
Subject: Meeting with Norcom re: BAIMS radio coverage

DC,

In a nutshell, installing a device or devices to boost the radio signal within BAIMS is estimated to cost over \$100K, with engineering, testing, and implementation being cost factors. Another option is to install a downtown radio site to improve coverage.

Question: Would you like me to add to the current radio improvement capital expense number, create another, or not add anything? Our partners in the FD would benefit also. Although this goes on the PD budget, it's a City expense.

A CAD note has been added for BAIMS, alerting any responding officers of the limited radio coverage and making a two officer minimum for response to BAIMS.

Please let me know how to proceed as far as the capital expense request.

Respectfully,

LM

Lieutenant Lang Mussen

Bristol Police Department

Communications Division

131 North Main ST

Bristol, CT 06010

860-584-3011

REQUEST FOR REVIEW/LEGAL OPINION

TO: Corporation Counsel
FROM: Lisa Ziogas
SUBJECT: Idemia contact
DATE: April 29, 2025

STATEMENT: Idemia Identity and Security USA LLC, is a vendor that provides Bristol PD with two fingerprint printers and associated annual maintenance.

LAW:

QUESTION: (What, in your own words is the precise question you wish to have answered?)

REASON FOR REQUEST AND DATE NEEDED:

This is a yearly contract that we send over for approval.

Signed:

Lisa Ziogas, BPD Admin
(Title) assistant

APPROVED BY DEPARTMENT HEAD:

Signed: Chief Mike R. Melillo

Date: 4/29/25



14 Crosby Dr., 2nd Fl.,
Bedford, MA 01730
Tel: (978) 215-2400

April 25, 2025

Lieutenant Geoffrey Lund
Bristol Police, City of
131 N. Main Street
Bristol, CT 06010
Geoffreylund@bristolct.gov
(860) 584-3060

RE: Extension to Maintenance and Support Agreement # 007081-001

Dear Lieutenant Geoffrey Lund,

By means of this letter, IDEMIA Identity & Security USA LLC ("IDEMIA" or "Seller") hereby extends **Bristol Police, City of** Maintenance and Support Agreement for the period **July 26, 2025** through **July 25, 2026**.

All terms and conditions of the original agreement shall remain in full force and effect.

Please indicate acceptance of this extension by signing in the acceptance block below and returning it to my attention via Email at Susie.molina@us.idemia.com at your soonest convenience.

IDEMIA I&S appreciates the opportunity to present this quote, which will remain valid for 90 calendar days from the quote date, after which availability and / or prices are subject to change.

If you have any questions or need further clarification, please contact me at (714) 473-6594 or e-mail Susie.molina@us.idemia.com. Thank you in advance.

Thank you,

Susie Molina
Maintenance Agreement Specialist
IDEMIA Identity & Security USA LLC

Accepted by:

IDEMIA IDENTITY & SECURITY USA LLC

Signed by: 

Printed Name: Christian Henry

Title: Sr. Vice President

Date: April 25, 2025

BRISTOL POLICE, CITY OF

Signed by: _____

Printed Name: _____

Title: _____

Date: _____

Please note this is not an invoice. An invoice will be provided after receipt of the signed document or purchase order.

Exhibit A: Description of Covered Products

MAINTENANCE AND SUPPORT AGREEMENT NO. SA # 007081-001

CUSTOMER: Bristol Police, City of

The following table lists the Products under maintenance coverage:

Product	Description	Node	Qty
Livescan – TPE-5	IDEMIA LiveScan System Cabinet, IDEMIA LiveScan System Software, FBI Appendix F Certified Tenprint/Palmprint 1000PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block Technology, Computer, monitor, keyboard and mouse, Ruggedized Cabinet fixed-height with foot pedal for hands free advancement, Mugshot Capture Module (Camera, Software, Housing), UPS	CTLS-BRISTOL	1
Livescan – TPE-5	IDEMIA LiveScan System Desktop, IDEMIA LiveScan System Software, FBI Appendix F Certified Tenprint 500ppi Scanner (MTopR), Computer, monitor, keyboard and mouse, Photo Capture Module (Camera, Software), UPS	CTLS-BRISTOL-AP01	1
Printer	Lexmark	CTPRT-BRISTOL	1

ADDITIONAL TERMS

END OF LIFE

IDEMIA develops, manufactures, licenses and offers high technology products and services. In the ordinary course of its product development life cycle, IDEMIA will declare certain products as obsolete and end-of-life ("EOL"). In the event that IDEMIA determines that a product is EOL, IDEMIA shall endeavor to provide its customer with at least twelve (12) months advanced notice of the EOL date. Such notice shall include the planned last purchase order date and last shipment date for the EOL product. At the time that IDEMIA provides its customers with such EOL notice, IDEMIA shall further endeavor to provide its customer with notice of IDEMIA's intent to offer a next version of the product, or a new or substitute product or service with the same or similar functionality to the EOL product. IDEMIA's product EOL notice shall also include the planned period for any continued technical support of the EOL product. During any continued technical support period, IDEMIA will continue to use commercially reasonable efforts to repair the EOL product based on availability of parts and availability of trained technical support, however, IDEMIA does not warrant performance of the EOL product and IDEMIA will not prepare any further updates or maintenance fixes for the EOL product.

PRICE INCREASE

Price Protection. On the Effective Date of each year during the Term, either Party may notify the other in writing of any desired change in the price of any of the Products as a result of an increase or decrease in IDEMIA's actual costs in the maintenance and support of the Products. After a Party has received such notice, if such Party does not accept any or all of such price changes, IDEMIA and Customer shall negotiate in good faith for a period not to exceed ten (10) days. In the absence of agreement regarding any proposed price changes, the prices shall remain unchanged pending resolution pursuant the executive escalation. Any mutually agreed-upon change in the price for the Products will be documented in writing signed by Customer and IDEMIA and will be implemented on the date agreed by the Parties.

Inflation Adjustment. The Services prices identified above shall be adjusted for inflation on an annual basis during the term of this Agreement based upon the Consumer Price Index (CPI) appropriate for these Products and Services as of the Effective Date of the parties Agreement.

Reference: SA 007081-001

Page 2 of 5

IDEMIA • 14 Crosby Dr., 2nd Flr., Bedford, MA 01730

Technical Help Desk (800) 734-6241 • Email: AnaheimCSCenter@us.IDEMIA.com • www.IDEMIA.com

Exhibit B: Maintenance and Support Agreement - Number SA # 007081-001

This Support Plan is a Statement of Work that provides a description of the support to be performed.

1. **Services Provided.** The Services provided are based on the Severity Levels as defined herein. Each Severity Level defines the actions that will be taken by Seller for Response Time, Target Resolution Time, and Resolution Procedure for reported errors. Because of the urgency involved, Response Times for Severity Levels 1 and 2 are based upon voice contact by Customer, as opposed to written contact by facsimile or letter. Resolution Procedures are based upon Seller's procedures for Service as described below.

Severity Level	Definition	Response Time	Target Resolution Time
1	Total System Failure - occurs when the System is not functioning and there is no workaround; such as a Central Server is down or when the workflow of an entire agency is not functioning.	Telephone conference within 1 hour of initial voice notification	Resolve within 24 hours of initial notification
2	Critical Failure - Critical process failure occurs when a crucial element in the System that does not prohibit continuance of basic operations is not functioning and there is usually no suitable work-around. Note that this may not be applicable to intermittent problems.	Telephone conference within 3 Standard Business Hours of initial voice notification	Resolve within 7 Standard Business Days of initial notification
3	Non-Critical Failure - Non-Critical part or component failure occurs when a System component is not functioning, but the System is still useable for its intended purpose, or there is a reasonable workaround.	Telephone conference within 6 Standard Business Hours of initial notification	Resolve within 180 days in a Seller-determined Patch or Release.
4	Inconvenience - An inconvenience occurs when System causes a minor disruption in the way tasks are performed but does not stop workflow.	Telephone conference within 2 Standard Business Days of initial notification	At Seller's discretion, may be in a future Release.
5	Customer request for an enhancement to System functionality is the responsibility of Seller's Product Management.	Determined by Seller's Product Management.	If accepted by Seller's Product Management, a release date will be provided with a fee schedule, when appropriate.

1.1 **Reporting a Problem.** Customer shall assign an initial Severity Level for each error reported, either verbally or in writing, based upon the definitions listed above. Because of the urgency involved, Severity Level 1 or 2 problems must be reported verbally to the Seller's call intake center. Seller will notify the Customer if Seller makes any changes in Severity Level (up or down) of any Customer-reported problem.

1.2 **Seller Response.** Seller will use best efforts to provide Customer with a resolution within the appropriate Target Resolution Time and in accordance with the assigned Severity Level when Customer allows timely access to the System and Seller diagnostics indicate that a Residual Error is present in the Software. Target Resolution Times may not apply if an error cannot be reproduced on a regular basis on either Seller's or Customer's Systems. Should Customer report an error that Seller cannot reproduce, Seller may enable a detail error capture/logging process to monitor the System. If Seller is unable to correct the reported Residual Error within the specified Target Resolution Time, Seller will escalate its procedure and assign such personnel or designee to correct such Residual Error promptly. Should Seller, in its sole discretion, determine that such Residual Error is not present in its Release, Seller will verify: (a) the Software operates in conformity to the System Specifications, (b) the Software is being used in a manner for which it was intended or designed, and (c) the Software is used only with approved hardware or software. The Target Resolution Time shall not commence until such time as the verification procedures are completed.

1.3 **Error Correction Status Report.** Seller will provide verbal status reports on Severity Level 1 and 2 Residual Errors. Written status reports on outstanding Residual Errors will be provided to System Administrator on a monthly basis.

2. Customer Responsibility.

2.1 Customer is responsible for running any installed anti-virus software.

2.2 **Operating System ("OS") Upgrades.** Unless otherwise stated herein, Customer is responsible for any OS upgrades to its System. Before installing any OS upgrade, Customer should contact Seller to verify that a given OS upgrade is appropriate.

3. Seller Responsibility.

3.1 **Anti-virus software.** At Customer's request, Seller will make every reasonable effort to test and verify specific anti-virus, anti-worm, or anti-hacker patches against a replication of Customer's application. Seller will respond to any reported problem as an escalated support call.

3.2 **Customer Notifications.** Seller shall provide access to (a) Field Changes; (b) Customer Alert Bulletins; and (c) hardware and firmware updates, as released and if applicable.

3.3 **Account Reviews.** Seller shall provide annual account reviews to include (a) service history of site; (b) downtime analysis; and (c) service trend analysis.

3.4 **Remote Installation.** At Customer's request, Seller will provide remote installation advice or assistance for Updates.

3.5 Software Release Compatibility. At Customer's request, Seller will provide: (a) current list of compatible hardware operating system releases, if applicable; and (b) a list of Seller's Software Supplemental or Standard Releases

3.6 On-Site Correction. Unless otherwise stated herein, all suspected Residual Errors will be investigated and corrected from Seller's facilities. Seller shall decide whether on-site correction of any Residual Error is required and will take appropriate action.

4. Compliance to Local, County, State and/or Federal Mandated Changes. *(Applies to Software and interfaces to those Products)* Unless otherwise stated herein, compliance to local, county, state and/or federally mandated changes, including but not limited to IBR, UCR, ECARS, NCIC and state interfaces are not part of the covered Services.

(The below listed terms are applicable only when the Maintenance and Support Agreement includes (a) Equipment which is shown on the Description of Covered Products, Exhibit A to the Maintenance.)

5. On-site Product Technical Support Services. Seller shall furnish labor and parts required due to normal wear to restore the Equipment to good operating condition.

5.1 Seller Response. Seller will provide telephone and on-site response to Central Site, defined as the Customer's primary data processing facility, and Remote Site, defined as any site outside the Central Site, as shown in Support Plan Options and Pricing Worksheet.

5.2 At Customer's request, Seller shall provide continuous effort to repair a reported problem beyond the PPM. Provided Customer gives Seller access to the Equipment before the end of the PPM, Seller shall extend a two (2) hour grace period beyond PPM at no charge. Following this grace period, any additional on-site labor support shall be invoiced on a time and material basis at Seller's then current rates for professional services.

Exhibit C: Support Plan Options and Pricing Worksheet

Maintenance and Support Agreement # 007081-001

Date April 25, 2025

New Term Effective Start July 26, 2025

End July 25, 2026

For support on covered products, please contact Technical Help Desk at (800) 734-6241
or email at: AnaheimCSCenter@us.idemia.com

STANDARD SUPPORT

☒ **Advantage – Software Support**

- ◆ Telephone Response: 2 Hour
- ◆ Remote Dial-In Analysis
- ◆ Unlimited Telephone Support
- ◆ Standard Releases & Updates
- ◆ Software Customer Alert Bulletins
- ◆ Automatic Call Escalation
- ◆ Supplemental Releases & Updates
- ◆ 8 a.m. – 5 p.m. Monday to Friday PPM

☒ **On-Site Hardware Support**

- ◆ 8 a.m. – 5 p.m. Monday to Friday PPM
- ◆ Next Day PPM On-site Response
- ◆ Hardware Vendor Liaison
- ◆ Defective Parts Replacement
- ◆ Escalation Support
- ◆ Hardware Customer Alert Bulletins
- ◆ Hardware Service Reporting
- ◆ Product Repair
- ◆ Equipment Inventory Detail Management

☒ **Parts Support**

- ◆ Parts Ordered & Shipped Next Business Day
- ◆ Parts Customer Alert Bulletins

** If customer is providing their own on-site hardware support, the following applies:*

- Customer Orders & Replaces Parts
- Telephone Technical Support for Parts Replacement Available

GRAND TOTAL*: **\$ 4,763.00**

**Exclusive of taxes if applicable*

PLEASE PROVIDE A COPY OF YOUR CURRENT TAX EXEMPTION CERTIFICATE (if applicable)
Please note this is not an invoice. An invoice will be provided after receipt of the signed document.



Bristol Police Department
131 North Main Street
Bristol, CT 06010

Chief's Report

Bristol Hospital Agreement - The City of Bristol and Bristol Hospital, Incorporated, agreement for continued Hospital access to the Bristol Police Department Land Mobile Radio Network was approved at the May 13, 2025, City Council meeting.

National Work Zone Awareness Week, April 21-25, 2025 - In conjunction with National Work Zone Awareness Week, Officers will be conducting motor vehicle enforcement in and around work zones to keep our road workers safe.

FOI BWC Fee Policy – Effective April 15th, the Records Division will begin charging for FOI requests for Body/Dash Camera Footage. The fees will be in compliance with CGS1-212(b)(1). The rate that will be charged is the hourly rate of the lowest-paid employee responsible for fulfilling the request.

Torch Run – The torch will be passed to Bristol on Thursday, June 5th. We are selling t-shirts for \$25, which can be paid via Venmo or Cash. If you choose to use Venmo as your form of payment, the recipient of your payment will be **Special Olympics Connecticut**, just write "Bristol PD" in the payment notes. We have a box of T-shirts already in house, just show proof of payment, or you can pay with cash.

May is Mental Health Awareness Month – We have partnered with Bristol Health to promote May as Mental Health Awareness Month. They have provided green ribbons to wear on our uniforms as a symbol of our commitment to bringing awareness to those affected by mental health.

K9 Frankie Merchandise – The K9 Frankie merchandise store is now open. Frankie is selling shirts, hoodies, ¾ zip-ups, etc. There are youth and adult sizes available. All proceeds go to Frankie's fund.

<https://limitedfreedomclothingco.com/collections/frankie-canine-bristol-pd-gear>

Axon CAD RMS – We are considering replacing Nexgen with Axon for our records management system in FY27.