



*City of Bristol
Board of Library Directors*

Information to Access Meeting

<https://bristolct-gov.zoom.us/j/6404782835?omn=88921997776>

Meeting ID: 640 478 2835

The Regular Meeting of the Board of Library Directors will be held on Monday, June 2, 2025 at 6:30 p.m. at the Bristol Public Library, 5 High Street, Meeting Room 1, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - May 5, 2025
4. Nomination and Voting of New Officers
5. Communications
6. Reports and Committee Reports
 - a. Finance Committee
 - b. Property Committee
 - c. Policy Committee
 - d. Strategic Planning Committee
 - e. Library Director's Report
 - i. April 2025 Statistics
 - ii. YTD Budget 5.27.25

- f. City Council Liaison Report
 - g. Friends of the Library
 - h. Community Outreach Committee
- 7. Old Business
 - 8. New Business
 - 9. Adjournment

PER ORDER OF THE CHAIRPERSON
Valina Carpenter

MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, MAY 5, 2025

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Valina Carpenter, Eric Frenette, Nicholas Jakubowski, Andrea Kapchensky, Barbara O'Neill, Kimberly Ploszaj (via Zoom), Danielle Rivard, Pina Salvatore, and Council Liaison Sebastian Panioto.
Library Director Deborah Prozzo and Assistant Library Director Scott Stanton.

Absent: Elizabeth Kanachovski.

Item 1- Call to order

Chairperson Carpenter called the meeting to order at 6:31 p.m.

Item 2- Public Participation

None.

Item 3- Approval of Minutes

Director Kapchensky **MOVED** to approve the Minutes of the April 7, 2025 Regular Meeting. Seconded by Director Frenette. All in favor. None opposed. Motion passed.

Item 4- Communications

None.

Item 5- Reports and Committee Reports

a. Finance Committee

No Report.

b. Property Committee

No Report.

c. Policy Committee

No Report.

d. Strategic Planning Committee

No Report.

e. Director's Report

1) March 2025 statistics highlights:

- Patron visits (foot traffic) increased by 8%
- Library card registrations increased by 6%
- Circulation is holding steady. We broke even.

- Program attendance was up by 44%
- Number of programs was up by 7%

Director Kapchensky asked why March 2025 isn't compared to February 2025. Library Director Prozzo explained that the statistics compare March 2025 to March 2024, which is the traditional way of reporting. The end of the fiscal year report will show the whole year. It will be available in July and will get submitted to the State Library. She will run a couple scenarios for next month's meeting.

- 2) YTD Budget Report: We are in the last quarter of the fiscal year. We're wrapping up a lot of our spending. The numbers are right where we traditionally are this time of year, although we've seen a very big increase in our revenue, particularly in the library room rentals and copier charges. We are ahead of the projection. All revenue goes to the General Fund. The financials are checked on a daily basis to make sure we're on track. I'm running a journal detail report to see our expenses to date and any areas where we might have to transfer money like printing and telephone. I also run the open POs for all the departments to see where we are and what can be closed.

- Library Revenue @ 115%
- Main Library - on target
- Children's Library - on target
- Manross Library - on target
- Manross Miscellaneous Trust Fund - \$45,926 available; \$49,644 spent (databases, Hoopla subscription, Author Luncheon, etc.)
- Goodsell Fund - money used for books and reference items at the Main Library
- Main Library Trust Fund - the smallest fund; we're hoping to build it up.
- Centennial Fund - \$45,529 in the income account; \$143,000 in the expenditure account; only restriction is that the money must be used for the Main Library.

Chairperson Carpenter suggested looking into using copier/printer revenue to offset the library's printing expenses.

- 3) Highlights of library activities for April 2025: We had National Library Week in April. There were a lot of activities going on throughout the building. I'd like to thank the Friends of the Library for providing luncheon for the staff on National Library Workers Day during that week. It was a very nice celebration.

- 4) Staff News: We will soon have a vacant position in the Children's Department due to a retirement. That position was

originally posted back in February, but was caught up in the hiring freeze. It's been released. No one signed internally so it went out. You might see it posted on a few bulletin boards and on the website for library jobs in CT. Interviews are scheduled for May 15th. We hope to find a good candidate because with summer reading coming up, it's going to be extremely busy in the Children's Department.

The Senior Maintenance Technician position has not been released from the hiring freeze. There was some discussion at the April 22nd Board of Finance meeting regarding a proposal by the Public Works Director to eliminate that position and perhaps hire another custodian. I don't know where we stand with that right now. It's still a major concern for us. Since the position has been vacant, I've been fielding numerous maintenance issues. Alarms have gone off at both locations. I've been dealing with the Eversource gas folks who hit a water main. There was flooding and the library had to be closed on the Thursday before Good Friday, which was during school vacation week. It created some difficulty. We had a full house that day. The Garden Club was in the meeting rooms with a guest speaker and their luncheon. Starbucks was doing training and had paid for use of the meeting rooms. Everyone had to be evacuated. There was also a program in the Children's Department. It created quite a bit of disruption to library services and the community. I was scheduled for that day off, but I did come in because there were a lot of moving pieces and things that had to be done. When the water main broke, it caused a valve to blow inside the building. Fortunately, there was no damage inside. That's just one example of when a senior maintenance technician would have been of value to the library. I believe the Water Department is going to take care of the expense of that valve.

Council Liaison Panioto stated that he has discussed this position with the mayor and he's aware that things have been tough. They are looking into getting someone here perhaps from Public Works.

We've had a great deal of disruption in the neighborhood for a month now with Eversource working in the street. We've had to put out signs saying the library is open because Eversource didn't. The detours were misleading and hindered access. People were confused and thought they couldn't get in. The paperwork from Eversource regarding the project didn't come to the library. It was sent to another city department and they routed it to us. It indicated that they would not disrupt services and would keep the parking lot and driveway accessible at all times during construction, but that was not

necessarily the case. We know the work needed to be done but it impacted library services. It's been a frustrating month.

- 5) Author Luncheon: We are putting the final touches on that. We are a month out. We have a wait list, but it does move along.
- 6) Summer Hours: The last Saturday for the season is going to be June 14th. We're finishing up with a bang. We have a lot of programs scheduled that day.
- 7) Donate Button: We have made some progress with the donate button on the library's main home page. Scott, Matt, and I met to iron out a few bugs. (Assistant Library Director Stanton shared the screen.) The Bristol Libraries Fund links over to the Main Street Community Foundation's website. They will handle the donations to this small fund that we are trying to build up. They will be part of the quarterly distributions. We have a placeholder for the Centennial Fund, but there's no donate button for it yet. We have to get the payment option available through Little Green Light. We're in a free trial with them until May 15th. The goal is to meet with the people from City Hall and get it all in place before May 15th. Then we'll pay the \$495 annual subscription. We're looking at a fall launch when we'll also be celebrating National Library Card Sign-Up Month. We have brand new library cards to premiere. You'll be able to swap out your old card for a new one with our logo. We're working on our branding. Discussion followed regarding advertising with a QR code to promote the donate buttons, their location(s) on the website, and possible raffle prizes for getting a new library card.

f. City Council Liaison Report

No Report.

g. Friends of the Library

Director Salvatore reported that the Friends of the Library treated the library staff to a luncheon on April 8th. This was a special day during National Library Week when library staff were honored.

Director Salvatore announced that the Friends plan to hold their yearly mini sales in June in the lobbies of both libraries. Book donations have resumed, but book donations are down. They are looking specifically for fiction books.

Director Salvatore stated that the Friends' elections took place on April 28th as scheduled. At this meeting, they set dates for their next three meetings at the Main Library at 6:00 p.m.: 9/11/25, 1/15/26 (with a 1/27/26 snow date), and 4/23/26, which is the annual meeting.

h. Community Outreach Committee Report

Library Director Prozzo reported that we had a community outreach opportunity yesterday. Beth Martin from Manross and custodian Steve Kozikowski were out at the duck race in Forestville where approximately 65-70 people stopped by the library table and 10 new cards were issued. That's a great response for a one-day event like that.

We need to nail down dates to attend the Farmers' Market. It could get a little tricky with only 2 custodians to drive the truck. We are looking forward to those events.

The Children's Department staff will be visiting all the elementary schools to promote summer reading and Deanna Fowler, our Readers' Advisor, has put together a great summer reading program for adults. She's really streamlined it, which will make it easy for the patrons to participate. They can read, watch DVDs, listen to books, attend programs, etc. to have an opportunity to win prizes both weekly and at the Grand Finale. Library Director Prozzo thanked the Friends of the Library for supporting summer reading both financially and with hospitality at many of the programs.

If anyone hears of any other outreach opportunities, please email or call Library Director Prozzo and she will try to add them to the list.

Item 6- Old Business

- a. Chairperson Carpenter stated that according to the charter, and in preparation for the June elections, she's supposed to put together a nominating committee of three library board members who are not running for a position. She described what's been done in the past regarding ballots and the duties for each of the three positions that will be vacant: Library Board Chair, 1st Vice Chair, and 2nd Vice Chair. She reminded everyone that you cannot serve more than two consecutive terms in the same position so there needs to be some shifting. Director Salvatore would like to step up and run for Chair, Chairperson Carpenter is interested in running for 1st Vice Chair, and Director Frenette offered to run for 2nd Vice Chair. The following individuals were named to the nominating committee: Director Kanachovski, Director Jakubowski, and Director Rivard. The nominating committee must send written notice regarding the candidates to the Library Board at least 7 days prior to the election and shall prepare a paper ballot with provisions for writing in candidates. Chairperson Carpenter's last duty will be running the election before she hands over the role to the new Chair.

Item 7- New Business

None.

Item 8- Adjournment

There being no further business, Director Frenette made a MOTION to adjourn the meeting at 7:10 p.m. Seconded by Director Jakubowski. All present voted in favor and the meeting adjourned.

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

UNAPPROVED

	APRIL 2025			APRIL 2024				
	Bristol Main	Manross	System Total	Bristol Main	Manross	System Total	inc/dec	percent
Circulation								
Adult	6,138	2,487	8,625	7,084	2,495	9,579	-954	-10%
Juvenile	7,091	1,139	8,230	9,070	1,208	10,278	-2048	-20%
Young Adult	505	111	616	746	163	909	-293	-32%
Other	0	0	0	3	0	3	-3	
Total	13,734	3,737	17,471	16,903	3,866	20,769	-3298	-16%
E-Books/Magazines	1,564		1,564	1,298		1,298	266	20%
Downloadables	1,302		1,302	992		992	310	31%
Hoopla	1,617		1,617	1,182		1,182	435	37%
Grand Total	18,217	3,737	21,954	20,375	3,866	24,241	-2287	-9%
# of questions	1,978	439	2,417	2,364	581	2,945	-528	-18%
# of tech questions	173	136	309	N/A				
Internet Usage	1,171	306	1,477	1,267	309	1,576	-99	-6%
Database Usage	3,376		3,376	2,740		2,740	636	23%
Interlibrary								
Loans								
BPL as Borrower	665	326	991	746	321	1,067	-76	-7%
BPL as Lender	1,699	478	2,177	1,520	325	1,845	332	18%
Bristol Room								
# of persons	39		39	21		21	18	86%
# of items	56		56	19		19	37	195%
Tech. Serv.								
Items Cataloged								
Adult	291	147	438	305	97	402	36	9%
Juvenile	191	135	326	373	59	432	-106	-25%
Total	482	282	764	678	156	834	-70	-8%
Items Withdrawn	1,003		1,003	515		515	488	95%
Programs								
# of Programs								
Adult	15	13	28	12	14	26	2	8%
Juvenile	48	18	66	36	16	52	14	27%
Young Adult	18	0	18	16		16	2	13%
Total	81	31	112	64	30	94	18	19%
# in Attendance								
Adult	375	375	750	365	222	587	163	28%
Juvenile	2,829	320	3,149	1,414	464	1,878	1271	68%
Young Adult	155	0	155	110		110	45	41%
Total	3,359	695	4,054	1,889	686	2,575	1479	57%
Patron Registrations								
Adult	104		104	119		119		
Children's/YA	42		42	42		42		
Total	146	31	177	161	45	206	-29	-14%
Patron Visits	11,446	3,881	15,327	11,100	3,578	14,678	649	4%
Meeting Room								
Bookings	32	8	40	39	15	54	-14	-26%
Attendance	689	46	735	568	83	651	84	13%
Computer Lab	Phone/Email	In-Person	Total	Phone/Email	In-Person	Total		
	11	56	56	24	73	73	-17	-23%
WiFi Sessions	6,830		6,830	13,091		13,091	-6261	-48%
Website Visits	36,715		36,715	48,652		48,652	-11937	-25%

CITY OF BRISTOL



REVENUE

JOURNAL DETAIL 2025 1 TO 2025 13									
ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCI USED	
0016010 MATN LIBRARY									
0016010 421001	LIBRARY FINES	-3,700	0	-3,700	-4,601.73	.00	901.73	124.4%	
2025/01/000214	GCR	-203.99 REF AB				250031 7/9 LIBRARY			
2025/02/000285	GCR	-1,208.70 REF AB				250235 8/5 LIBRARY			
2025/03/000390	GCR	-201.02 REF AB				250547 9/12 LIBRARY			
2025/04/000316	GCR	-163.47 REF ALP				250744 10/3 LIBRARY			
2025/05/000105	GCR	-709.94 REF ALP				250994 11/7 LIBRARY			
2025/06/000116	GCR	-125.00 REF ALP				251201 12/3 LIBRARY			
2025/07/000180	GCR	-115.99 REF ALP				251443 1/8 LIBRARY			
2025/08/000255	GCR	-619.87 REF ALP				251725 2/5 LIBRARY			
2025/09/000193	GCR	-39.59 REF ALP				251933 3/5 LIBRARY			
2025/09/000524	GCR	37.99 REF ALP				252087 3/24 LIBRARY			
2025/10/000337	GCR	-133.00 REF ALP				252192 4/4 LIBRARY			
2025/11/000241	GCR	-1,119.15 REF ALP				252461 5/8 LIBRARY			
0016010 450102	COPIER CHARGES	-12,000	0	-12,000	-14,755.76	.00	2,755.76	123.0%	
2025/01/000214	GCR	-979.30 REF AB				250031 7/9 LIBRARY			
2025/02/000285	GCR	-1,398.65 REF AB				250235 8/5 LIBRARY			
2025/03/000390	GCR	-1,512.31 REF ALP				250547 9/12 LIBRARY			
2025/04/000316	GCR	-835.67 REF ALP				250744 10/3 LIBRARY			
2025/05/000105	GCR	-1,905.60 REF ALP				250994 11/7 LIBRARY			
2025/06/000116	GCR	-1,257.23 REF ALP				251201 12/3 LIBRARY			
2025/07/000180	GCR	-1,111.00 REF ALP				251443 1/8 LIBRARY			
2025/08/000255	GCR	-1,296.91 REF ALP				251725 2/5 LIBRARY			
2025/09/000193	GCR	-1,324.41 REF ALP				251933 3/5 LIBRARY			
2025/10/000337	GCR	-1,844.27 REF ALP				252192 4/4 LIBRARY			
2025/11/000241	GCR	-1,290.41 REF ALP				252461 5/8 LIBRARY			
0016010 450313	LIBRARY RENTALS	-2,000	0	-2,000	-3,585.00	.00	1,585.00	179.3%	
2025/01/000214	GCR	-660.00 REF AB				250031 7/9 LIBRARY			
2025/02/000285	GCR	-105.00 REF AB				250235 8/5 LIBRARY			
2025/03/000390	GCR	-60.00 REF ALP				250547 9/12 LIBRARY			
2025/04/000316	GCR	-120.00 REF ALP				250744 10/3 LIBRARY			
2025/05/000105	GCR	-355.00 REF ALP				250994 11/7 LIBRARY			
2025/06/000116	GCR	-500.00 REF ALP				251201 12/3 LIBRARY			
2025/07/000180	GCR	-500.00 REF ALP				251443 1/8 LIBRARY			
2025/08/000255	GCR	-350.00 REF ALP				251725 2/5 LIBRARY			
2025/09/000193	GCR	-155.00 REF ALP				251933 3/5 LIBRARY			
2025/10/000337	GCR	-380.00 REF ALP				252192 4/4 LIBRARY			
2025/11/000241	GCR	-150.00 REF ALP				252461 5/8 LIBRARY			

CITY OF BRISTOL



REVENUE

JOURNAL DETAIL 2025 1 TO 2025 13									
ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL MAIN LIBRARY		-17,700	0	-17,700	-22,942.49	.00	5,242.49	129.6%	
TOTAL GENERAL FUND		-17,700	0	-17,700	-22,942.49	.00	5,242.49	129.6%	
TOTAL REVENUES		-17,700	0	-17,700	-22,942.49	.00	5,242.49		

CITY OF BRISTOL

MAIN LIBRARY



FOR 2025 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0016010 MAIN LIBRARY							
0016010 514000 REGULAR WAGES	1,554,385	0	1,554,385	1,306,636.97	.00	247,748.03	84.1%
0016010 515100 OVERTIME WAGES &	60,915	0	60,915	42,389.05	.00	18,525.95	69.6%
0016010 515200 PARTTIME WAGES &	59,880	0	59,880	54,159.27	.00	5,720.73	90.4%
0016010 517000 OTHER WAGES	5,500	0	5,500	4,661.43	.00	838.57	84.8%
0016010 531000 PROFESSIONAL FEE	87,000	0	87,000	76,143.73	5,464.21	5,392.06	93.8%
0016010 541000 PUBLIC UTILITIES	85,000	0	85,000	49,567.28	27,174.84	8,257.88	90.3%
0016010 541100 WATER & SEWER CH	3,500	0	3,500	2,546.36	953.64	.00	100.0%
0016010 542140 REFUSE	200	0	200	34.40	.00	165.60	17.2%
0016010 543000 REPAIRS & MAINTENANCE	40,000	3,409	43,409	37,695.59	2,788.81	2,924.88	93.3%
0016010 544400 RENTS & LEASES	440	0	440	436.00	.00	4.00	99.1%
0016010 553000 TELEPHONE	7,500	0	7,500	9,084.88	1,015.12	-2,600.00	134.7%
0016010 553100 POSTAGE	3,000	0	3,000	1,684.32	1,315.68	.00	100.0%
0016010 554000 TRAVEL REIMBURSE	400	0	400	190.49	.00	209.51	47.6%
0016010 555000 PRINTING & BINDING	6,000	0	6,000	4,869.81	1,130.19	.00	100.0%
0016010 561400 MAINT SUPPLIES &	7,000	0	7,000	4,496.20	1,258.60	1,245.20	82.2%
0016010 561800 PROGRAM SUPPLIES	130,000	7,414	137,414	110,618.07	18,261.34	8,534.59	93.8%
0016010 562200 NATURAL GAS	31,250	0	31,250	16,314.49	14,935.51	.00	100.0%
0016010 562600 MOTOR FUELS	1,200	0	1,200	615.13	.00	584.87	51.3%
0016010 569000 OFFICE SUPPLIES	2,000	0	2,000	1,619.26	45.74	335.00	83.3%
TOTAL MAIN LIBRARY	2,085,170	10,823	2,095,993	1,723,762.73	74,343.68	297,886.87	85.8%
TOTAL GENERAL FUND	2,085,170	10,823	2,095,993	1,723,762.73	74,343.68	297,886.87	85.8%
TOTAL EXPENSES	2,085,170	10,823	2,095,993	1,723,762.73	74,343.68	297,886.87	

CITY OF BRISTOL

CHILDREN'S LIBRARY



FOR 2025 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0016011 CHILDREN'S LIBRARY								
0016011	531000 PROFESSIONAL FEE	9,000	0	9,000	8,245.00	755.00	.00	100.0%
0016011	561800 PROGRAM SUPPLIES	50,000	11	50,011	36,916.08	10,096.45	2,998.46	94.0%
TOTAL CHILDREN'S LIBRARY		59,000	11	59,011	45,161.08	10,851.45	2,998.46	94.9%
TOTAL GENERAL FUND		59,000	11	59,011	45,161.08	10,851.45	2,998.46	94.9%
TOTAL EXPENSES		59,000	11	59,011	45,161.08	10,851.45	2,998.46	

CITY OF BRISTOL

MANROSS LIBRARY



FOR 2025-13

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/ ADJSTMTS	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001	GENERAL FUND	APPROP		BUDGET			BUDGET	USED
0016012 MANROSS LIBRARY								
0016012	514000 REGULAR WAGES	236,735	0	236,735	203,337.14	.00	33,397.86	85.9%
0016012	515100 OVERTIME WAGES &	6,715	0	6,715	3,253.11	.00	3,461.89	48.4%
0016012	515200 PARTTIME WAGES &	71,195	0	71,195	58,325.94	.00	12,869.06	81.9%
0016012	531000 PROFESSIONAL FEE	24,000	0	24,000	13,934.85	5,124.15	4,941.00	79.4%
0016012	541000 PUBLIC UTILITIES	24,000	0	24,000	23,329.99	670.01	.00	100.0%
0016012	541100 WATER & SEWER CH	600	0	600	494.00	106.00	.00	100.0%
0016012	543000 REPAIRS & MAINT	7,000	0	7,000	5,148.65	1,816.30	35.05	99.5%
0016012	561400 MAINT SUPPLIES &	1,500	0	1,500	1,634.53	1.03	-135.56	109.0%
0016012	561800 PROGRAM SUPPLIES	50,000	0	50,000	35,080.92	7,416.92	7,502.55	85.0%
0016012	562200 NATURAL GAS	11,500	0	11,500	7,127.66	4,372.34	.00	100.0%
0016012	589100 MANRS MISCELLANEO	0	122,661	122,661	53,836.82	314.00	68,510.18	44.1%
TOTAL MANROSS LIBRARY		433,245	122,661	555,906	405,503.22	19,820.75	130,582.03	76.5%
TOTAL GENERAL FUND		433,245	122,661	555,906	405,503.22	19,820.75	130,582.03	76.5%
TOTAL EXPENSES		433,245	122,661	555,906	405,503.22	19,820.75	130,582.03	

CITY OF BRISTOL

MANROSS LIBRARY TRUST FUND EXPENDITURES



JOURNAL DETAIL 2025 1 TO 2025 13																	
FOR 2025 13		ACCOUNTS FOR: 001 GENERAL FUND		ORIGINAL APPROP		TRANSFRS/ADJUSTMTS		REVISED BUDGET		YTD EXPENDED		ENCUMBRANCES		AVAILABLE BUDGET		PCT USED	
0016012 MANROSS LIBRARY																	
0016012 589100 MANRS MISCELLANEO		0		122,661		122,661		53,836.82		314.00		68,510.18		44.1%			
2025/01/000022	07/02/2024	API	250.00	VND	009754	VCH	ROBERT THE GUITAR GU	ROBERT THE GUITAR GUY 45	MINUT						519707		
2025/01/000022	07/02/2024	API	200.00	VND	039137	VCH	DEENIHAN JAMIE L B	AUTHOR PRESENTATION & BOOK	SIG						519716		
2025/01/000152	07/18/2024	API	495.00	VND	006259	VCH	MAICHACK MARY JO D	"FOR THE LOVE OF FRANCE"	PROGR						520172		
2025/01/000210	07/23/2024	API	3,169.74	VND	013266	VCH	LIBRARY CONNECTION	OVERDRIVE PROGRAM PARTICIPATIO							520352		
2025/02/000082	08/06/2024	API	3,364.89	VND	031441	VCH	MIDWEST TAPE LLC	HOOPLA DIGITAL CONTENT							520754		
2025/02/000090	08/09/2024	API	300.00	VND	039402	VCH	AXELROD KAREN	PEREGRINE ROAD CONCERT	8/22/24						520839		
2025/02/000090	08/09/2024	API	300.00	VND	039403	VCH	BELL RACHEL L	PEREGRINE ROAD CONCERT	8/22/24						520840		
2025/02/000183	08/20/2024	API	350.00	VND	039391	VCH	CONNORS ANDREW	GLADIUS FLAMENCO GUITAR LIVE	M						521118		
2025/02/000258	08/22/2024	API	365.00	VND	039279	VCH	MY PRODUCTIONS CT LL	CRASH COURSE COOKING: PIZZA	PR						521298		
2025/03/000247	09/19/2024	API	8,000.00	VND	035224	VCH	AUTHORS UNBOUND	AUTHOR LUNCHEON 10/10/24	ANN N						522157		
2025/03/000249	09/18/2024	API	385.00	VND	020351	VCH	RIVERSIDE REPTILES E	JEEPERS CREEPERS OUTREACH	PROG						522120		
2025/04/000081	10/07/2024	API	403.39	VND	010887	VCH	ULINE INC	WINDPRO HEAVY DUTY SIGN &	PEDE						522596		
2025/04/000081	10/07/2024	API	1,040.00	VND	013265	VCH	CONNECTICUT LIBRARY	CLC MEMBERSHIP DUES - PUBLIC	L						522597		
2025/04/000138	10/10/2024	API	462.21	VND	032219	VCH	AMAZON.COM	2 PRO TEAM SUPER COACH	PRO 6 B						522783		
2025/04/000168	10/16/2024	API	3,163.81	VND	031441	VCH	MIDWEST TAPE LLC	HOOPLA DIGITAL CONTENT							522903		
2025/04/000359	10/31/2024	API	200.00	VND	036761	VCH	ROMAN, NANCY E	PAINT YOUR PET WATERCOLOR	WORK						523391		
2025/05/000085	11/07/2024	API	450.00	VND	039589	VCH	HARMON CAMPBELL BROO	EDGAR ALLAN POE PERFORMANCE	10						523625		
2025/05/000085	11/07/2024	API	250.00	VND	039590	VCH	SCALISI PATRICK	CT CRYPTIDS PROGRAM/PRESENTATI							523626		
2025/05/000085	11/07/2024	API	200.00	VND	039635	VCH	FARRELL JEREMY KLEIN	PATHS TO AUTISTIC EMPowerMENT							523627		
2025/05/000313	11/27/2024	API	499.00	VND	039686	VCH	CAP JONATHAN	MAGIC SHOW 12/30/24							524371		
2025/06/000245	12/11/2024	API	2,104.56	VND	031441	VCH	MIDWEST TAPE LLC	HOOPLA DIGITAL CONTENT							524708		
2025/07/000025	01/03/2025	API	500.00	VND	039778	VCH	SWIFT MARCIE	CELTIC HARP CONCERT &	STORYTEL						525215		
2025/07/000123	01/09/2025	API	2,609.21	VND	031441	VCH	MIDWEST TAPE LLC	HOOPLA DIGITAL CONTENT							525412		
2025/07/000320	01/22/2025	API	349.00	VND	021956	VCH	CT SCIENCE CENTER	PICNIC CAPERS: SCIENCE IN	MOTI						525815		
2025/07/000344	01/24/2025	API	250.00	VND	039806	VCH	PAINTING FACES BY AL	FACE PAINTING PROGRAM	2/1/25						525912		
2025/08/000091	02/06/2025	API	190.55	VND	032219	VCH	AMAZON.COM	YOTO MINI PLAYER & 12	BOOK CAR						526291		
2025/08/000108	02/11/2025	API	255.00	VND	039329	VCH	ELLES SUGAR SHOPPE	VALENTINE COOKIE DECORATING	PR						526298		
2025/08/000218	02/13/2025	API	225.00	VND	039007	VCH	RENT THE CHICKEN	EGG INCUBATION / HATCHING	PROG						526481		
2025/08/000231	02/13/2025	API	3,295.40	VND	031441	VCH	MIDWEST TAPE LLC	HOOPLA DIGITAL CONTENT							526487		
2025/08/000352	02/21/2025	API	150.00	VND	039873	VCH	RYAN MITTEN MUSIC	ACOUSTIC CELLO CONCERT	3/11/25						526754		
2025/08/000371	02/24/2025	API	250.00	VND	039796	VCH	JAMILAH HENNA CREATI	HENNA BODY ART PROGRAM	3/27/25						526782		
2025/09/000093	03/04/2025	API	94.92	VND	032219	VCH	AMAZON.COM	YOTO MINI PLAYER & 12	BOOK CAR						527108		
2025/09/000179	03/10/2025	API	6,750.00	VND	028831	VCH	FRIENDS BRISTOL LIBR	DEPOSIT FOR AUTHOR LUNCHEON	ON						527256		
2025/09/000179	03/10/2025	API	3,238.42	VND	031441	VCH	MIDWEST TAPE LLC	HOOPLA CONTENT							527327		
2025/09/000179	03/10/2025	API	200.00	VND	036761	VCH	ROMAN, NANCY E	WATERCOLOR FLOWERS	WORKSHOP 3/						527262		
2025/09/000189	03/11/2025	API	200.00	VND	036761	VCH	ROMAN, NANCY E	WATERCOLOR FLOWERS	WORKSHOP 4/						527288		
2025/09/000405	03/24/2025	API	281.10	VND	010887	VCH	ULINE INC	SIT/STAND MOBILE DESK							527801		
2025/09/000405	03/24/2025	API	300.00	VND	038198	VCH	GOSTKIEWICZ MARK	RAISE THE COOP/CHICKEN	KEEPING						527813		
2025/10/000180	04/07/2025	API	844.75	VND	032219	VCH	AMAZON.COM	NUTMEG NOMINEE BOOKS							528165		
2025/10/000301	04/11/2025	API	3,708.47	VND	031441	VCH	MIDWEST TAPE LLC	HOOPLA DIGITAL CONTENT							11000107		
2025/11/000205	05/06/2025	API	87.54	VND	032219	VCH	AMAZON.COM	NUTMEG BOOKS							529104		
2025/11/000230	05/09/2025	API	3,425.00	VND	026042	VCH	LIBRARICA LLC	JAMEX 9557-B U.S. BILL/COIN	UN						529188		
2025/11/000338	05/15/2025	API	274.00	VND	002088	VCH	THE CHILDREN'S MUSEU	POLLINATOR GARDEN PROGRAM	6/26						529326		

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FOR 2025 13

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CITY OF BRISTOL

MAIN LIBRARY TRUST FUND DEPOSITS



JOURNAL DETAIL 2025 1 TO 2025 13									
ACCOUNTS FOR: 001 GENERAL FUND		ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
0016014 LIBRARY TRUSTS									
0016014 480001	MAIN LIBRARY TRU	-4,630	0	-4,630	-4,675.00	.00	45.00	101.0%	
2025/01/000214	07/26/2024 GCR	-7,765.00 REF AB				250096 7/17 COMPTROLLER			
2025/01/000339	07/30/2024 GEN	7,765.00 REF JP				MV CR#250096 CORR ACCOUNT			
2025/01/000339	07/30/2024 GEN	-1,157.50 REF JP				250864 10/22 COMPTROLLER			
2025/04/000366	10/31/2024 GCR	-7,765.00 REF ALP				CORRECT CR#250864			
2025/04/000408	10/31/2024 GEN	-1,157.50 REF JP				CORRECT CR#250864			
2025/04/000408	10/31/2024 GEN	7,765.00 REF JP				251843 2/24 COMPTROLLER			
2025/08/000474	02/28/2025 GCR	-1,180.00 REF ALP				252320 4/23 COMPTROLLER			
2025/10/000567	04/29/2025 GCR	-1,180.00 REF ALP							
0016014 480002	LIBRARY TRUST GO	-31,060	0	-31,060	-31,375.00	.00	315.00	101.0%	
2025/01/000214	07/26/2024 GCR	-1,157.50 REF AB				250096 7/17 COMPTROLLER			
2025/01/000339	07/30/2024 GEN	1,157.50 REF JP				MV CR#250096 CORR ACCOUNT			
2025/01/000339	07/30/2024 GEN	-7,765.00 REF JP				250864 10/22 COMPTROLLER			
2025/04/000366	10/31/2024 GCR	-1,157.50 REF ALP				CORRECT CR#250864			
2025/04/000408	10/31/2024 GEN	1,157.50 REF JP				CORRECT CR#250864			
2025/04/000408	10/31/2024 GEN	-7,765.00 REF JP				251843 2/24 COMPTROLLER			
2025/08/000474	02/28/2025 GCR	-7,922.50 REF ALP				252320 4/23 COMPTROLLER			
2025/10/000567	04/29/2025 GCR	-7,922.50 REF ALP							
TOTAL LIBRARY TRUSTS		-35,690	0	-35,690	-36,050.00	.00	360.00	101.0%	
TOTAL GENERAL FUND		-35,690	0	-35,690	-36,050.00	.00	360.00	101.0%	
TOTAL REVENUES		-35,690	0	-35,690	-36,050.00	.00	360.00		

CITY OF BRISTOL



MAIN LIBRARY TRUST FUND EXPENDITURES

FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13									
ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
0016014 LIBRARY TRUSTS									
0016014 561800 PROGRAM SUPPLIES	31,060	29,387	60,447	20,373.60	13,657.86	26,415.13	56.3%		
2025/01/000046 07/03/2024 API	416.31 VND 001634 VCH		MATTHEW BENDER & CO		CT LABOR & EMPLOYMENT REL #48				
2025/01/000060 07/10/2024 APM	-416.31 VND 001634 VCH		MATTHEW BENDER & CO		CT LABOR & EMPLOYMENT REL 2025				
2025/01/000210 07/23/2024 API	1,500.00 VND 007436 VCH		VALUE LINE PUBLISHIN		VALUE LINE INVESTMENT SUBSCRIP				520345
2025/02/000090 08/09/2024 API	550.93 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				520829
2025/02/000116 08/12/2024 API	450.00 VND 013265 VCH		CONNECTICUT LIBRARY		BRAIN FUSE JOB NOW LIB SUBSCRI				521858
2025/03/000156 09/11/2024 API	1,134.00 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				522792
2025/04/000138 10/10/2024 API	980.48 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				523742
2025/05/000139 11/14/2024 API	1,109.43 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				524598
2025/06/000135 12/06/2024 API	1,128.55 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				524907
2025/06/000327 12/17/2024 API	3,705.50 VND 019212 VCH		PROQUEST-CSA LLC		FOLD3 & ANCESTRY SUBSCRIPTION				524933
2025/06/000360 12/18/2024 API	267.75 VND 013265 VCH		CONNECTICUT LIBRARY		DATA AXLE DIRECTORY BRISTOL ED				525397
2025/07/000123 01/09/2025 API	416.31 VND 001634 VCH		MATTHEW BENDER & CO		LEXIS NEXIS CT LABOR & EMPLOY				525421
2025/07/000123 01/09/2025 API	926.23 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				526060
2025/07/000426 01/30/2025 API	515.00 VND 035625 VCH		WORLD TRADE PRESS		A TO Z WORLD FOOD/TRAVEL RENEW				526455
2025/08/000188 02/12/2025 API	2,349.00 VND 000664 VCH		EBSCO INFORMATION S		SMALL ENGINE & AUTO REPAIR SOU				526479
2025/08/000218 02/13/2025 API	1,269.01 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				527265
2025/09/000179 03/10/2025 API	366.40 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				528169
2025/10/000180 04/07/2025 API	1,071.81 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				528462
2025/10/000333 04/14/2025 API	1,260.00 VND 038199 VCH		TRANSPARENT LANGUAGE		SUBSCRIPTION RENEWAL TLO KIDSP				529107
2025/11/000205 05/06/2025 API	1,373.20 VND 038201 VCH		BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES				
0016014 589100 MAIN LIB MISCEL	4,630	4,846	9,476	.00	.00	9,476.00	.0%		
TOTAL LIBRARY TRUSTS	35,690	34,233	69,923	20,373.60	13,657.86	35,891.13	48.7%		
TOTAL GENERAL FUND	35,690	34,233	69,923	20,373.60	13,657.86	35,891.13	48.7%		
TOTAL EXPENSES	35,690	34,233	69,923	20,373.60	13,657.86	35,891.13			

CITY OF BRISTOL

CENTENNIAL FUND INTEREST



FOR 2025 13 JOURNAL DETAIL 2025 1 TO 2025 13									
ACCOUNTS FOR: 106	SPECIAL GRANTS & DONATIONS	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1066010 LIBRARY									
1066010 460000	INTEREST INCOME	0	-24,745	-24,745	-70,606.69	.00	45,861.69	285.3%	
2025/01/000309	07/31/2024 GEN	-259.19 REF JP							RECORD JULY INTEREST CENTTEN
2025/02/000424	08/31/2024 GEN	-371.42 REF JP							RECORD AUG INTEREST CENTTEN
2025/03/000429	09/30/2024 GEN	-358.36 REF JP							INTEREST INCOME CENTENNIAL
2025/04/000400	10/31/2024 GEN	-285.36 REF JP							INTEREST INCOME SPECIAL GRANT
2025/05/000365	11/30/2024 GEN	-305.63 REF JP							INTEREST INCOME SPECIAL GRANT
2025/05/000377	11/30/2024 GEN	-41.70 REF JP							INTEREST INCOME CENTENNIAL
2025/06/000513	12/31/2024 GEN	-249.97 REF JP							INTEREST INCOME-CENTENNIAL
2025/07/000492	01/31/2025 GEN	-220.43 REF JP							INTEREST INCOME-CENTENNIAL
2025/08/000524	02/28/2025 GEN	-274.10 REF JP							INTEREST INCOME-CENTENNIAL
2025/09/000566	03/31/2025 GEN	-332.38 REF JP							INTEREST INCOME-CENTENNIAL
TOTAL LIBRARY		0	-24,745	-24,745	-70,606.69	.00	45,861.69	285.3%	
TOTAL SPECIAL GRANTS & DONATIONS		0	-24,745	-24,745	-70,606.69	.00	45,861.69	285.3%	
TOTAL REVENUES		0	-24,745	-24,745	-70,606.69	.00	45,861.69		