



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbIYNh8285k3xMCyPvRbd.1>

Agenda

Ladies and Gentlemen:

The regular meeting was held on Wednesday, April 16, 2025 at 6:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Mayor Jeff Caggiano, Chair, called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Mayor Jeffrey Caggiano, Chair
Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Robert Lawson, Commissioner
Aaron Weber, Commissioner
Jacqueline Olsen, City Council Liaison

Absent:

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent
Leonard Lamothe, Commissioner
Marie O'Brien, Board of Finance Liaison

2. Approval of Minutes

a. Approval of Minutes - March 19, 2025, Regular Meeting Minutes

MOTION: Made by Vice Chair Fiorito to approve the March 19, 2025, Regular Meeting Minutes.

Seconded by Commissioner Lawson; all in favor; motion carried.

3. Public Participation

John Gianoni of 31 Jeannette Street, Bristol, presented fliers for the upcoming Pequabuck River Duck Race and the 74th Annual Perry J. Spinelli Fishing Derby. John also wanted to acknowledge Matt Devine, Kim Adamski, CT DEEP, and everyone else involved in getting Pine Lake stocked for the event; discussion followed.

MOTION: Made by Vice Chair Fiorito to Move Item 6b, and 6c. up on the agenda. Seconded by Commissioner Lawson; all in favor; motion carried.

6b. Place on File the Veteran's Memorial Boulevard Bathroom Design and Bid Documents

Jonathan Tunskey of Weston & Sampson presented the Veteran's Memorial Boulevard Bathroom design and bid documents to the board. The Veteran's Memorial Boulevard Bathroom design was not funded for fiscal year 2026, but the Bristol Parks and Recreation, Youth & Community Services department would like to have the design ready for when funds are available; discussion followed.

MOTION: Made by Vice Chair Fiorito to place the Veteran's Memorial Boulevard Bathroom design and bid documents on file. Seconded by Commissioner Donovan; all in favor; motion carried.

6c. Review and Approve the Page Park Revitalization Phase 2+ Approach

Superintendent Joshua Medeiros presented the review of the Page Park Revitalization Phase 2+ Approach. Without funding for Fiscal Year 2026 for Phase 2, there is still about \$3 million left to fund the project. Jonathan Tunskey presented the adjustments to the revitalization project with the funding that is still available; discussion followed.

MOTION: Made by Vice Chair Fiorito to approve and place on file the Page Park Revitalization Phase 2+ Approach. Seconded by Commissioner Bogdanski; all in favor; motion carried.

4. Supervisor's Report

a. Division Supervisor's Report

Superintendent Joshua Medeiros presented the Supervisor's Report; discussion followed.

b. Project Updates

Superintendent Joshua Medeiros presented the Project Updates; discussion followed.

c. Page Park Field Reports

Superintendent Joshua Medeiros presented the Page Park Field Reports; discussion followed.

d. Year to Date Financials

Superintendent Joshua Medeiros presented the Year-to-Date Financials; discussion followed.

MOTION: Made by Vice Chair Fiorito to place the Superintendent's Report on file. Seconded by Commissioner Bogdanski; all in favor; motion carried.

5. Old Business

a. By Commissioners

Commissioner Bogdanski requested an update on the Locks at Stocks Project and an update on the timeline of when the Riparian Buffers would be planted; discussion followed.

6. New Business

a. Consider a Request from the West End Association to allow The New Cambridge Project to sell unopened cans of beer at the Summer Festival.

Superintendent Joshua Medeiros presented the request from the West End Association to allow The New Cambridge Project to sell unopened cans of beer at the Summer Festival; discussion followed.

MOTION: Made by Commissioner Lawson to allow The New Cambridge Project to sell unopened cans of beer at the Summer Festival, with no-alcohol consumption signage, with the stipulation of a re-evaluation after the event. Seconded by Commissioner Donovan; all in favor; motion carried.

d. Review Nominations for the 2025 All-Heart Parks Advocate of the Year Awards

Superintendent Joshua Medeiros presented the nominations for the 2025 All-Heart Parks Advocate of the Year Awards; discussion followed.

MOTION: Made by Commissioner Donovan to Award Brian Avery the 2025 All-Heart Parks Advocate of the Year Award. Seconded by Vice Chair Fiorito; all in favor; motion carried.

e. Consider a Request from the City of Bristol and the Bristol 250 Committee to Allow the Governor's Horseguard to Participate in an event on Memorial Boulevard on April 18, 2025

Mayor Jeff Caggiano presented the request from the City of Bristol and the Bristol 250 Committee to allow the Governor's Horseguard to participate in an event on Memorial Boulevard on April 18, 2025; discussion followed.

MOTION: Made by Vice Chair Fiorito to approve the Two Lights for Tomorrow Event for April 18, 2025.

Seconded by Commissioner Bogdanski; all in favor; motion carried.

f. By Commissioners

Mayor Jeff Caggiano presented updates on the Fiscal Year 2026 budget process; discussion followed.

7. Reports and Committee Reports

a. Fund Development & Advocacy Committee

None.

b. Policy & Strategy Committee

None.

c. Finance Committee

Vice Chair Fiorito presented the update from the Finance Committee; discussion followed.

d. City Council Liaison Update

City Council Liaison Jacqueline Olsen presented the City Council Liaison updates; discussion followed.

8. Adjournment

MOTION: Made by Vice Chair Fiorito to adjourn at 7:01 p.m.

Seconded by Commissioner Donovan; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Parks Commission