



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83837598503?pwd=7mmPQw4bSobMWVv0x40Niq9zNhCcqm.1>

The regular City Arts and Culture Commission meeting will be held on Wednesday, June 4, 2025, at 6:00 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Attendance
2. Approval of Minutes
 - a. Approval of Minutes - May 7, 2025, Regular Meeting Minutes
3. Public Participation
4. Supervisor's Report
 - a. Supervisor's Report
 - b. Project Updates
 - c. Year to Date Financials
5. Chairman's Report
6. Old Business
 - a. Halloween Spooktacular/NexGen Car Show Trunk or Treat
 - b. Budget Goals for Fiscal Year 2025 - 2026
 - c. By Commissioners
7. New Business

- a. Board Member Self-Assessment
 - b. By Commissioners
 - i. Theater Promotion
- 8. Reports and Committee Reports
 - a. City Council Liaison Report
- 9. Adjournment

Per Order of the Chairperson
Walter Lewandoski



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, May 7, 2025, at 6:00 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Vice Chair Adams called the meeting to order at 6:05 p.m.

a. Attendance

Members Present:

Walter Lewandoski, Chair
Andrea Adams, Vice Chair
Julie Crist, Commissioner
Maria Salice, Commissioner
Nigel Wynter, Commissioner
E. Brad Yancy, Commissioner
Arianna Therriault, Arts and Culture
Supervisor

Absent:

Juliet Norton, Commissioner
Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

2. Approval of Minutes

a. Approval of Minutes - April 2, 2025, Regular Meeting Minutes

MOTION: Made by Commissioner Wynter to Approve the April 2, 2025, Regular Meeting Minutes.

Seconded by Commissioner Yancy; all in favor; motion carried.

3. Public Participation

Debbie Williams, Co-Founder of the Able Table, presented the addition of an Able Table in one of the city's parks. Able Tables are picnic tables designed for accessibility and inclusion. The

cost of the Able Table would be \$5,000.00, start to finish, with a possibility of having a local artist decorate the top; discussion followed.

MOTION: Made by Commissioner Salice to Move forward with the Able Table
Seconded by Commissioner Carensa-Crist; discussion followed.

MOTION: Made by Vice Chair Adams to oppose moving forward with the Able Table.
All in favor; motion carried.

4. Arts and Culture Supervisor's Report

a. Supervisor's Report

Arts and Culture Supervisor Arianna Therriault presented the Supervisor's Report. Supervisor Therriault announced that Downtown Live at the Rockwell Theater was voted the runner-up for Best Small Music Venue by the Best of Connecticut; discussion followed.

b. Project Updates

Arts and Culture Supervisor Arianna Therriault presented the Project Updates; discussion followed.

c. Year to Date Financials

Arts and Culture Supervisor Arianna Therriault presented the Year to Date Financials; discussion followed.

5. Chairman's Report

a. Bristol's Cultural District Art Map - Rough Draft

Chair Walter Lewandoski presented the Rough Draft of the Bristol Cultural District Art Map; discussion followed.

6. Old Business

a. Cultural District Walk Through Itinerary

Arts and Culture Supervisor Arianna Therriault presented the Cultural District Walk itinerary. The walk will be held on May 13, 2025; discussion followed.

b. By Commissioners

None.

7. New Business

a. Halloween Spooktacular/ NexGen Car Show Trunk or Treat

<https://www.nexgencarshows.com/product/nexgen-general-car-show-ticket-25-10-2025/>

Arts and Culture Supervisor Arianna Therriault presented the Halloween Spooktacular/ NexGen Car Show Trunk or Treat option to the commission; discussion followed.

b. Budget Goals for Fiscal Year 2025 - 2026

Arts and Culture Supervisor Arianna Therriault presented the Budget Goals for Fiscal Year 2025-2026; discussion followed.

c. By Commissioners

None.

8. Reports and Committee Reports

a. City Council Liaison Report

City Council Liaison Cheryl Thibeault presented the City Council Liaison Report; discussion followed.

9. Adjournment

MOTION: Made by Vice Chair Adams to adjourn at 8:11 p.m.
Seconded by Commissioner Wynter; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
City Arts and Culture Commission



Arts and Culture Commission
City of Bristol
111 North Main Street, Bristol, CT 06010
Arts and Culture Commission Supervisor Report

A. Financials:

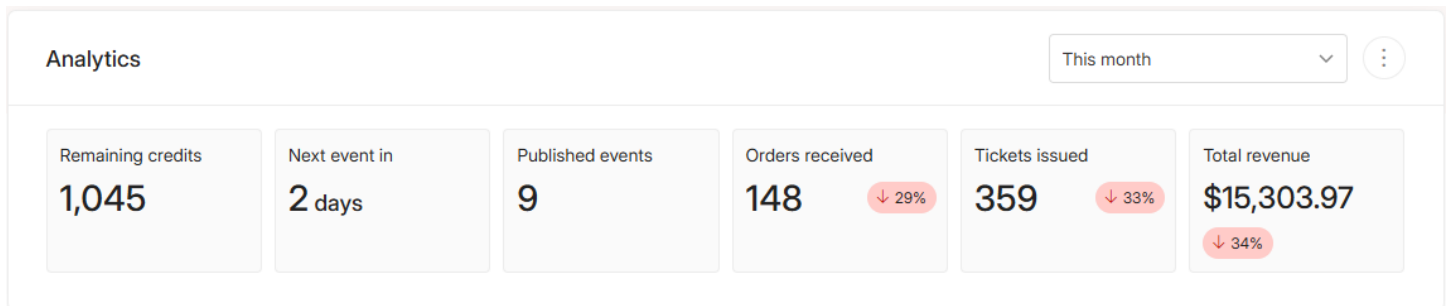
- See attached financials

B. Project/General Updates:

- **Locks at Stocks**
 - i. **Waiting to hear from John Cunningham (artist) about when the sculpture will be completed. Daniel (Concrete Services, LLC) is waiting to hear back from John so that we can process his check for him to begin work.**

C. Downtown Live:

- Event numbers as of 5/29/2025:



Event numbers on next page:

Event	Status	Issued	Remaining	Revenue
Comedy Night with Jimmy Cash & Jay Martin Downtown Live at The Rockwell Theater Sat May 31, 2025 7:00 PM - 9:00 PM	Published	243	373	8,883.50
1964: The Tribute Downtown Live at The Rockwell Theater Sat Sep 13, 2025 7:00 PM - 9:00 PM	Published	39	577	2,404.51
Lez Zeppelin Downtown Live at The Rockwell Theater Sat Oct 4, 2025 7:00 PM - 9:00 PM	Published	47	569	2,274.96
The Doo Wop Project: Echoes of The Street Downtown Live at The Rockwell Theater Sat Oct 11, 2025 7:00 PM - 9:00 PM	Published	34	582	2,006.42
UMX: The Ultimate Michael Jackson Experience Downtown Live at The Rockwell Theater Sat Nov 1, 2025 7:00 PM - 9:00 PM	Published	32	584	1,513.16
The Evolution of Joni Mitchell: Starring Lauren Fox Downtown Live at The Rockwell Theater Sat Nov 8, 2025 7:00 PM - 9:00 PM	Published	11	605	474.07
The Police Experience Downtown Live at The Rockwell Theater Sat Nov 15, 2025 7:00 PM - 9:00 PM	Published	9	607	488.48
The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater Sat Dec 13, 2025 7:00 PM - 9:00 PM	Published	105	511	5,218.53
MATINEE - The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater Sun Dec 14, 2025 2:00 PM - 4:00 PM	Published	48	568	2,374.81

Event	Status	Issued	Remaining	Revenue	
Nicole Zuraitis Downtown Live at The Rockwell Theater Sat May 3, 2025 7:00 PM - 8:30 PM	✓ Published ▼	116	500	5,136.81	⋮
The String Queens Downtown Live at The Rockwell Theater Sat May 24, 2025 7:00 PM - 8:30 PM	✓ Published ▼	133	483	5,746.95	⋮
Comedy Night with Jimmy Cash & Jay Martin Downtown Live at The Rockwell Theater Sat May 31, 2025 7:00 PM - 9:00 PM	✓ Published ▼	110	506	3,729.61	⋮
1964: The Tribute Downtown Live at The Rockwell Theater Sat Sep 13, 2025 7:00 PM - 9:00 PM	✓ Published ▼	23	593	1,444.71	⋮
Lez Zeppelin Downtown Live at The Rockwell Theater Sat Oct 4, 2025 7:00 PM - 9:00 PM	✓ Published ▼	37	579	1,829.96	⋮
The Doo Wop Project: Echoes of The Street Downtown Live at The Rockwell Theater Sat Oct 11, 2025 7:00 PM - 9:00 PM	✓ Published ▼	22	594	1,288.01	⋮
UMX: The Ultimate Michael Jackson Experience Downtown Live at The Rockwell Theater Sat Nov 1, 2025 7:00 PM - 9:00 PM	✓ Published ▼	21	595	1,010.06	⋮
The Evolution of Joni Mitchell: Starring Lauren Fox Downtown Live at The Rockwell Theater Sat Nov 8, 2025 7:00 PM - 9:00 PM	✓ Published ▼	6	610	243.23	⋮
The Police Experience Downtown Live at The Rockwell Theater Sat Nov 15, 2025 7:00 PM - 9:00 PM	✓ Published ▼	3	613	172.19	⋮
The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater Sat Dec 13, 2025 7:00 PM - 9:00 PM	✓ Published ▼	90	526	4,455.98	⋮
MATINEE - The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater Sun Dec 14, 2025 2:00 PM - 4:00 PM	✓ Published ▼	37	579	1,834.71	⋮

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Heart Sculpture with grids for locks and carabiners to attach	in kind for sculpture, \$5,000 install	Sculpture	In kind farmington metal	Stocks Entrance from Lake Ave	Farmington Metal	2025			2024	completed walk through, approved from Parks board, awaiting measurments for
Cultural District Acorn Stickers	Stickers for new businesses within cultural district	\$ 163.17		A&C	N/A	Rep Email:sethg@decals.com Direct Number:320-391-5309 Main Number:320-391-5250	n/a	n/a		2025	Waiting on remainder of budget
Projects Completed July 1, 2024-June 30, 2025	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Throwback Thursday Film Sponsorship	Film Sponsorship to Downtown Live	\$ 2,000.00	Donation	ACC Fund	DTL	N/A	2024-2025	N/A	N/A	2024-2025	PAID
Cultural District Lunch for Walk through	Supporting Lunch for Cultural District Walk through	\$ 100.00	Donation	ACC Fund	Cultural District	N/A	5/13/2025	N/A	N/A	2024-2025	to be paid
Hidden Figures Throwback Thursday Film	Melina Floyd asked for a sponsorship for the Women's History Month film	\$ 350.00	Donation	ACC Fund	DTL	N/A	Mar. 27, 2025	N/A	N/A	2024-2025	TO BE PAID IN APRIL
2024 Halloween Spooktacular	Halloween Event held at BAIMS Field	\$ 3,164.00	Sponsorship	ACC Fund	BAIMS Field	N/A	Oct. 26, 2024	N/A	N/A	2024-2025	PAID
The Soul Session	Maxine Bowden requested and received a sponsorship for a talent showcase at DTL with independent artists, including painters, photogs, musicians, & poet laureates	\$ 5,000.00	Grant	ACC Fund	DTL	25 independent artists from CT	Jan. 18, 2024	N/A	N/A	2024-2025	PAID
Total budget spent		\$ 10,614.00									

Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Canvus Benches	Benches made from wind turbines	\$4-\$7K/	Bench	ACC fund	TBD	TBD	TBD			TBD	non-priority
Welcome to Bristol Signs	Signs to welcome the public to Bristol	TBD	Signs	ACC Fund	TBD	TBD	TBD			TBD	In discussion
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mura	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD	Resident requested Hannah Hintz. Bridge is not p		TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Heart sculpture like lobster landing	Waiting for New idea Check List										
Cultural Distrctict Map	Waiting for New idea Check List										
Heart Sculpture	Waiting for New idea Check List										
Cultural District Walk Through Lunch	\$400.00 for Cultural District Walk through Lunch allotted	\$ 400.00	Donation	ACC	Cultural District	N/A	13-May-25	N/A	N/A	2024-2025	to be paid

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE COMM	15,000	15,000	10,790.03	.00	4,500.00	-290.03	101.9%	
TOTAL PARKS ADMINISTRATION	15,000	15,000	10,790.03	.00	4,500.00	-290.03	101.9%	
TOTAL GENERAL FUND	15,000	15,000	10,790.03	.00	4,500.00	-290.03	101.9%	
TOTAL EXPENSES	15,000	15,000	10,790.03	.00	4,500.00	-290.03		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	15,000	10,790.03	.00	4,500.00	-290.03	101.9%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
175 ARTS & CULTURE FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1757033 ARTS & CULTURE							
1757033 422004 FEES	-299,630	-299,630	-143,075.70	.00	.00	-156,554.30	47.8%*
1757033 470000 CONTRIBUTIONS	0	0	-15,949.00	.00	.00	15,949.00	100.0%
1757033 514000 REGULAR WAGES & SAL	66,255	66,255	60,423.29	.00	.00	5,831.71	91.2%
1757033 515200 PARTTIME WAGES & SA	3,225	3,225	1,116.12	.00	.00	2,108.88	34.6%
1757033 520700 F.I.C.A.	4,110	4,110	3,571.22	.00	.00	538.78	86.9%
1757033 520750 MEDICARE INSURANCE	965	965	851.40	.00	.00	113.60	88.2%
1757033 531000 PROFESSIONAL FEES &	182,850	182,850	134,791.44	.00	12,458.66	35,599.90	80.5%
1757033 557700 ADVERTISING	8,000	8,000	16,600.72	.00	.00	-8,600.72	207.5%*
1757033 561800 PROGRAM SUPPLIES	500	500	517.76	.00	.00	-17.76	103.6%*
1757033 581120 CONFERENCES & MEMBE	200	200	.00	.00	.00	200.00	.0%
1757033 591500 TRANSFER OUT INTERN	33,525	33,525	27,010.87	.00	.00	6,514.13	80.6%
TOTAL ARTS & CULTURE	0	0	85,858.12	.00	12,458.66	-98,316.78	100.0%
TOTAL ARTS & CULTURE FUND	0	0	85,858.12	.00	12,458.66	-98,316.78	100.0%
TOTAL REVENUES	-299,630	-299,630	-159,024.70	.00	.00	-140,605.30	
TOTAL EXPENSES	299,630	299,630	244,882.82	.00	12,458.66	42,288.52	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	85,858.12	.00	12,458.66	-98,316.78	100.0%

** END OF REPORT - Generated by Amaris Estrada **

Board Member Self-Assessment

The following self-assessment tool was created to allow existing and prospective new board members to reflect on their service and experiences that help or will help inform how they participate in their board work. The self-assessment also helps staff identify gaps in expertise that we can then recruit for with future vacancies in order to have a board that is diverse in both areas of interest, skill and community make-up. From the identified gaps, desired board member profiles will be developed and submitted to the Mayor's Office for future consideration.

1. What was your motivation for serving on a board?

2. Please circle which skills and/or areas of experience you have (select all that apply).

☐ Accreditation ☐ ADA/Accessibility ☐ Architecture/Engineering ☐ Arts & Culture ☐ Business Management ☐ Communications ☐ Community Engagement ☐ Education ☐ Environment ☐ Event Planning ☐ Finance ☐ Fundraising ☐ Governance	☐ Grant Writing/Management ☐ Health & Wellness ☐ Insurance/Liability/Risk Management ☐ Law ☐ Marketing ☐ Park Operations ☐ Planning/Design ☐ Policy ☐ Recreational Programming ☐ Research/Data Analysis ☐ Strategic Planning ☐ Technology ☐ Youth Development
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3. Are there other skills, experiences, relationships or areas of expertise that can be utilized in your board service to benefit the BPRYCS Department in our service to the Bristol community?