



*City of Bristol
Parking Authority*

Ladies and Gentlemen:

The regular meeting of the Parking Authority will be held on Monday, June 2, 2025, at 6:30 PM. in City Hall room 3-1, 111 North Main Street, Bristol, CT.

1. Call to Order
2. Parking Ticket Violations
3. Approval of Minutes
 - a. Regular Meeting - April 7th 2025
4. Parking Ticket Reports
 - a. Reports to review
5. New Business
6. Old Business
7. Adjournment

PER ORDER OF THE CHAIRPERSON

Andrea Adams



City of Bristol
PARKING AUTHORITY
April 7th 2025 6:30pm
111 North Main Street
Bristol, CT 06010

PRESENT:

Chairperson Andrea Adams
James Driscoll Jr
Michael Massarelli
Robert Powell
Amy Lowrey
Jason Broyles

ABSENT:

1. **CALL TO ORDER**

Chairperson Andrea Adams called the Parking Authority Meeting to order at 6:32 pm.

2. **PARKING TICKET VIOLATIONS**

The Parking Authority heard the following parking ticket appeals.

Name: Mohammed Ghani

Date ticket was issued: 04/02/2025

Violation: No Parking Zone

Ticket # 098919

Michael Massarelli made a motion to deny the appeal, second by James Driscoll Jr.

Vote: Unanimously Passed

Name: Azion Gonzalez

Date ticket was issued: 03/14/2025

Violation: No Parking Zone & Winter Parking Ban

Ticket # 098440

The committee decided to make a motion for each violation separately.

Mike Massarelli made a motion to approve the appeal on the No Parking Zone violation, second by Amy Lowrey.

Vote: Unanimously Passed

Mike Massarelli made a motion to approve the appeal on the Winter Parking Ban violation, second by James Driscoll Jr.

Vote: Unanimously Passed

Name: Kartik Saini

Date ticket was issued: 03/13/2025

Violation: Winter Parking Ban

Ticket # 89548

Jason Broyles made a motion to deny the appeal, second by Michael Massarelli

Vote: Unanimously Passed

Name: Marcelo Centero Jr

Date ticket was issued: 03/14/2025

Violation: Winter Parking Ban

Ticket # 098078

James Driscoll Jr made a motion to deny the appeal, second by Amy Lowrey

Vote: Unanimously Passed

3. **APPROVAL OF MINUTES**

Robert Powell made a motion to approve the March 3rd, 2025 meeting minutes, seconded by Michael Massarelli.

Vote: Unanimously Passed

4. **TOTAL NUMBER OF PARKING TICKET ISSUED**

The committee reviewed and discussed the number of parking tickets and parking violations issued in February 2025 and March 2025.

5. **NEW BUSINESS**

The committee reviewed and discussed each parking ticket violation and the corresponding city ordinance.

6. **OLD BUSINESS**

Chairperson Andrea Adams asked the committee if anyone had done research for the Hope Street parking garage. Committee member Robert Powell presented two companies that could fit the needs of Hope Street parking garage. The first company was called Municipal Parking Services LLC and the second company was called Parking Box. The committee will compile a list of services they would like to utilize for the Hope Street garage. Committee member Michael Massarelli stated that they will have to put a request for proposal together with the list of services.

7. **ADJOURNMENT**

Robert Powell made a motion to adjourn, second by James Driscoll Jr.

Vote: Unanimously Passed

The Parking Authority meeting for the 7th of April 2025 was hereby adjourned at 7:15 pm.

Jacqueline Morelli

Recording Secretary

Issued Ticket Counts Per Day Report



Date Range: 5/1/2025 12:00:00 AM to 5/31/2025 11:59:00 PM

Issue Day	Count
5/2/2025	1
5/4/2025	2
5/7/2025	1
5/8/2025	2
5/10/2025	1
5/11/2025	15
5/12/2025	5
5/13/2025	1
5/14/2025	7
5/15/2025	4
5/17/2025	1
5/19/2025	2
5/22/2025	1
5/23/2025	1
5/24/2025	1
5/26/2025	1
Grand Totals:	46

Violation Counts Report

Date Range: 5/1/2025 12:00:00 AM to 5/31/2025 11:59:00 PM



Code	Description	Total
02	Winter Parking Ban	5
04	Over 12 Inches from Curb	2
06	Wrong Side of Street	2
07	Parking on Sidewalk	3
08	Restricted Parking	6
12	No Parking Zone	26
13	Park Department	1
21	Residential Parking Violation	2
Grand Totals:		47

BRISTOL POLICE DEPARTMENT
Records Division
FY25 Monthly Parking Ticket Report

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY25 Tickets Issued	14	16	15	15	15	857	776	480	306	19	46		2,559
FY24 Tickets Issued	42	10	14	4	21	746	674	441	133	9	4	10	2,108
FY25 Number of Ticket Fines Paid	21	9	25	13	19	342	639	439	390	61	71		2,029
FY24 Number of Ticket Fines Paid	22	18	16	16	24	356	533	381	183	67	43	35	1,694
FY25 Amount Collected	\$975	\$315	\$935	\$535	\$1,000	\$7,590	\$19,829	\$13,902.95	\$13,530	\$3,115	\$2,695		\$64,421.95
FY24 Amount Collected	\$705	\$505	\$625	\$1,065	\$1,045	\$8,055	\$16,440	\$11,510	\$6,395	\$4,110	\$2,155	\$1,850	\$54,460

Prepared on 06/02/2025

Submitted by: *Lt. Eric Hanson*

PENDING FOR THE MONTH OF FEBRUARY

- 1/31/2025 \$60.00 refund issued. Over payment on Parking Ticket. Issued to Ana Gomez.
- 1/31/2025 \$60.00 refund issued. Over payment on Parking Ticket. Issued to Stevie Jones.

PENDING FOR THE MONTH OF MARCH

- 3/7/2025 \$12.00 Refund to be issued for overpayment on parking ticket. Issued to Leopoldo Fuente