

**INLAND WETLANDS & WATERCOURSES AGENCY
OF THE CONSERVATION COMMISSION OF THE CITY OF BRISTOL
MINUTES
SPECIAL MEETING OF MONDAY MAY 12, 2025**

By: Chairman Fisk Time: 5:15 P.M. Place: City Hall
Room 3-1
111 North Main St.
Third Floor

MEMBERS	NAME:	PRESENT	ABSENT
REGULAR MEMBERS	Zachary Fisk (Chairman)	X	
	Michael Robinson (Vice Chairman)	X	
	David Rooks (Secretary)	X	
	James Carros	X	
	Daniel Massaro, Jr.	X	
	Faye Duquette	X	
ALTERNATE MEMBERS	Greg Klimek	X	
	Laura Valentino	X	
STAFF	Anthony Lorenzetti, P.E., City Staff	X	
	Raymond Rogozinski, P.E., Director of Public Works	X	

1. Call to Order

Per the order of Chairman Fisk, the meeting was called to order at 5:23 P.M.

Chairman Fisk designated himself, regular Commissioners Duquette, Robinson, Carros, Massaro, Rooks as voting members tonight, with alternates Klimek and Valentino members voting alternately.

2. Proposed Revisions

a. Standard Permit Stipulations #4

The Commission received the following items in their electronic packets:

a. Standard Stipulations #1 through # 21

Raymond Rogozinski, P.E., Director of Public Works discussed the transfer of wetlands permits. He stated that from staff perspective the transfer of permits it is a critical component when someone is working that they are aware there is a permit, they acknowledge they are working under a permit and there is a mechanism in place so staff knows who to contact. Applicants will still be required to fill out paperwork, and part of that will be a certification and staff will make that available to the commission at the monthly meeting.

Commissioner Robinson stated he is against this and reviewed his reasons why.

Raymond Rogozinski, P.E., Director of Public Works, stated that the commissions and each commissioner has a right to vote accordingly, but that would be inconsistent with Corp. Counsels advise and the advice of Public Works. The mechanism we are trying to put in place addresses all the concerns and it strengthens the current language. Our intention is to have people certify as part of the transfer that they acknowledge the permit and the permit requirements.

Commissioner Rooks stated his reasons for being against this. He stated that he asked the applicants should have to come before the commission so that they understand that the commission expects them to follow the permits.

Chairman Fisk states the reasons why this proposed revision makes sense for the applicant and the board. The enforcement officer goes out to these properties. We issue a permit for five years and the officer goes out there regardless of whoever owns the permit.

Commissioner Massaro stated that he sees no reason why they cannot be transferred to a new owner. It has already been approved by this commission.

Alternate Commissioner Klimek stated the city has a double check system and there is a wetland enforcement officer that does his job. I agree with what the director is saying.

Anthony Lorenzetti, P.E., City Staff, stated that the other check is these people will not get C/O 's for there houses if they don't do the process. It goes thru many departments and processes for approvals.

Raymond Rogozinski, P.E., Director of Public Works, stated that staff recommends that the commission approve revisions to stipulations #4 to read, "that the permit shall not be transferable without written consent of the Department of Public Works - Engineering Division. Prior to the Transfer of the permit a new application from the applicant shall certify in writing that they are familiar with all permit conditions and shall comply accordingly. Said transfers shall be reported to the commission by DPW Engineering Division on a routine (monthly) basis."

The Standard Permit Stipulation #4 was agreed to be revised to the following:

4. This permit shall not be transferable without the written consent of the Department of Public Works – Engineering Division. Prior to the Transfer of the permit a new application from the applicant shall certify in writing that they are familiar with all the permit conditions and shall comply accordingly. Said transfers shall be reported to the commission by the DPW Engineering Division on a routine (monthly) basis.

MOTION: Move to approve Proposed Revisions - Standard Permit Stipulations #4, applicant, in accordance with the plot plan and information submitted with standard stipulations.

By: Massaro

Seconded: Carros

For: Duquette, Klimek, Carros, Massaro, Rooks and Fisk.
Against: Robinson
Abstained: None.

The application is approved.

3. Old Business

- a. Action on Permit Transfer Request - Lot #16-1G, Perkins Street

The Commission received the following items in their electronic packets:

- a. Letter dated April 28, 2025, from Richard Massotti, Sr., LLC, builder to Anthony Lorenzetti, Agent to the City of Bristol, regarding transfer of permit

MOTION: Move to approve Action on Permit Transfer Request - Lot #16-1G, Perkins Street, applicant, in accordance with the plot plan and information submitted with standard stipulations.

By: Rooks

Seconded: Carros

For: Duquette, Valentino, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

The application is approved.

- b. Action on Permit Transfer Request - 1970 Perkins Street

The Commission received the following items in their electronic packets:

- a. Letter dated April 30, 2025, from Phillip Violette (DBA – P. Violette Construction and Remodeling, LLC) to Anthony Lorenzetti, Agent to the City of Bristol, IWWCC, regarding transfer of permit

MOTION: Move to approve Action on Permit Transfer Request - 1970 Perkins Street, applicant, in accordance with the plot plan and information submitted with standard stipulations.

By: Rooks

Seconded: Carros

For: Duquette, Klimek, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

The application is approved.

- c. Action on Permit Transfer Request - 1980 Perkins Street

The Commission received the following items in their electronic packets:

- a. Letter dated April 30, 2025, from Phillip Violette (DBA – P. Violette Construction and Remodeling, LLC) to Anthony Lorenzetti, Agent to the City of Bristol, IWWCC, regarding transfer of permit

MOTION: Move to approve Action on Permit Transfer Request - 1980 Perkins Street, applicant, in accordance with the plot plan and information submitted with standard stipulations.

By: Rooks

Seconded: Carros

For: Duquette, Valentino, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

The application is approved.

4. New Business

- a. Reschedule 5/23/25 On-Site Meeting - 275 Silo Road

The Commission received the following items in their electronic packets:

- aa. Letter dated April 8, 2025, from Zachary Norton, Environmental Protection Technician, IWEO, regarding Cease and Correct, - Cutting of Trees and Clearing Land in a Regulated Area without a Permit – 275 Silo Rd., Bristol, CT 06010
- bb. Photograph, undated

MOTION: to reschedule the meeting to May 28th, 2025, at 6:00 p.m.

By: Rooks

Seconded: Robinson

For: Duquette, Klimek, Robinson, Carros, Massaro, Rooks and Fisk.
Against: None.
Abstained: None.

The motion is approved.

5. Adjournment

MOTION: Move to adjourn at 5:42 P.M.

By: Rooks

Seconded: Robinson

For: Duquette, Alternate, Robinson, Carros, Massaro, Rooks and Fisk.

Against: None.

Abstained: None.

This meeting was recorded.

Respectfully submitted,
Laura Leger

Zachary Fisk, Chairman
Inland Wetlands Commission

David Rooks, Secretary