



*City of Bristol
City Council*

Join Zoom Meeting:

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*Meeting ID: 844 2089 3989 Passcode: 123456
Dial by your location: 1 929 205 6099*

REVISED AGENDA

The regular City Council Meeting will be held on Tuesday, June 10, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
 - a. Opening Ceremonies
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on May 13, 2025.
 - b. Approval of minutes of the special City Council meeting held on May 19, 2025.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for May, 2025.
 - b. To approve the Tax Refunds dated May 30, 2025.
 - c. To approve change orders for D'Amato+Downes Joint Venture totaling \$70,531.50, as recommended by the Northeast Middle School Building Committee, and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend the contract.
 - d. To authorize the Mayor or Acting Mayor to enter into a Non-Residential Customer Agreement between the City of Bristol and AmeriGas Propane, L.P. for the rental of a 500-gallon propane tank to facilitate the heating system at the Transfer Station

Quonset Hut; and authorize the Mayor or Acting Mayor to sign any document necessary to effectuate this motion and that this matter be referred to the Corporation Counsel. The initial term of the lease is for three (3) years. There is no charge for the rent, but the propane gas is \$1.97/gallon.

- e. To award Contract 2P25-069 Bids and Contracts Management Software to International Data Base Corp. dba BidNet in the amount of \$54,649.45 for one-time implementation costs and Year 1 licensing, \$22,023.17 for Year 2 licensing, and increases of up to 5% for subsequent terms for annual licensing; and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- f. To approve the submission by the Parks, Recreation, Youth & Community Services Department for a \$7,141.55 Local Prevention Council Grant and authorize the Mayor or Acting Mayor to sign any necessary documents to effectuate said grant.
- g. To authorize the Mayor or Acting Mayor to execute an amendment to Contract 2C24-096 East Street Bridge Water Main Relocation with Schultz Corporation in the amount of \$29,520.00, increasing the contract from \$2,684,499.52 to \$2,714,019.52. The cost associated with the contract amendment is 100% paid for by the Federal Local Bridge Program.
- h. To award Contract 2P25-078 Concessions Services at Rockwell Theater to Legacy Hospitality & Entertainment Group, LLC and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
- i. To apply for funding from the Connecticut Network for Children and Youth for up to \$60,000 for a Stabilization Grant to support the Bristol School Readiness Council with summer funding between July 1, 2025 – September 30, 2025; to refer this grant to the Board of Finance for appropriation and any other necessary action; and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the application, funding and implementation of the CT Network for Children and Youth grant.
- j. To authorize the Mayor or Acting Mayor, on behalf of the City of Bristol, to enter into a contract with Shine Early Learning to accept funding as the Local Governance Partner between July 1, 2025 - June 30, 2026; to refer the contract to the Board of Finance for appropriation and any other necessary action; and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the Shine Early Learning contract for the period of July 1, 2025 - June 30, 2026.

6. Reports and Committee Reports

- a. **Real Estate Committee** - To accept the offer from CT Home Investors LLC, or its assigns, in response to RFP (Requests For Proposals) #2025-080 entitled, "Sale of Surplus Property at 36 Eastview Street, Assessors Map 24, Lot 56," and that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion, and that this matter be referred to the Corporation Counsel.

- b. **Salary Committee** - To approve, effective July 1, 2025, a two percent (2%) salary increase in the 2024/2025 salary schedule including steps for all non-bargaining classifications and refer this matter to the Board of Finance.
- c. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances Chapter 7 Fire Prevention and Protection, Article 1, In General, Section 7-18 Fire Suppression Systems Inspection.

7. Old Business

8. New Business

9. Resignations

10. Appointments

- a. Board and Commission Appointments.
- b. To appoint and enter into a written employment agreement with the Comptroller, Diane Waldron, effective June 19, 2025, for a four-year term per the attached Employment Agreement and to authorize the Mayor, Jeffrey Caggiano, or Acting Mayor to sign said Agreement, and refer this matter to the Board of Finance.
- c. To approve the hiring of Nancy Haynes effective June 11, 2025, and her appointment as Purchasing Agent for a four-year term beginning July 28, 2025.

11. Contracts

- a. To award Contract 2C25-068 Brace Avenue Storm Drainage Replacements to Martin Laviero Contractor Inc. in the amount of \$1,789,855.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- b. To authorize Mayor Jeffrey Caggiano, or Acting Mayor, to execute a Purchase and Sale Agreement and to complete the property transaction, subject to the approval of Corporation Counsel, with Carrier Construction Inc. or its assigns for the sale of 894 Middle Street, Lots 17, 17-3, 17-4-1 as recorded on the A-2 Survey Map known as Property/Boundary Topographic Survey 894 Middle Street by Civil 1, for the purchase price of \$625,000 for purposes of constructing an industrial development that includes approximately seven (7) buildings and approximately 25-46 tenant spaces to accommodate tenant companies including but not limited to manufacturers, specialty trade contractors, and similar uses allowed by the Bristol Zoning Regulations.
- c. To approve a one-year labor agreement extension between the City of Bristol and the Bristol Professionals & Supervisors Association Nutmeg Labor Union, effective July 1, 2025 through June 30, 2026, with a two percent (2.00%) salary increase on wages indicated in Appendix B (effective July 1, 2024) with the remaining terms and conditions unchanged, and refer this matter to the Board of Finance.

12. Schedule Public Hearing - CT Municipal Development Authority

- a. To schedule a Public Hearing for July 8, 2025, at 6:15 p.m., in Council Chambers, to consider entering into a Memorandum of Understanding with CMDA to assist in developing Bristol's downtown district.

13. Community Development Block Grant Consolidated 5-Year Plan and Annual Action Plan

- a. To approve the CDBG Consolidated 5-Year Plan for 2025-2029 and Annual Action Plan for 2025-2026 for the City of Bristol as recommended by the Economic and Community Development Board, and to refer to the Board of Finance for action.

14. Public Works Department

- a. To authorize the Mayor or Acting Mayor to execute a Safe Streets and Roads for All grant in the amount of \$128,000 and to execute any and all related documents necessary to effectuate said grant. The total project cost will be \$160,000 with a City cost of \$32,000, subject to Board of Finance approval.
- b. To authorize the Mayor to execute a Memorandum of Understanding between the Naugatuck Council of Governments and the City of Bristol regarding the Mad River Watershed Based Plan. Said agreement includes the City of Bristol's cost share of \$16,000 to complete the estimated \$230,000 study.
- c. To authorize the Mayor or Acting Mayor to execute a contract amendment to the Jerome Ave Bridge Contract (No. 2624-061) with PJF Construction Corp. in the amount \$91,931. Said amendment shall increase the PJF Construction Corp. contract amount from \$2,857,746.47 to \$2,949,677.47.
- d. To authorize the Mayor or Acting Mayor to execute a contract amendment to the Jerome Ave Bridge Design and Construction Administration Services Contract (No. 2920-046) with Wengell McDonnell & Costello Inc. in the amount of \$96,608. Said amendment shall increase Wengell McDonnell & Costello Inc. contract amount from \$462,902.99 to \$559,510.99.

15. Any other matter to come before said meeting

16. Adjournment

Erica Cabiya
Town & City Clerk