



*City of Bristol
City Council*

Join Zoom Meeting:

<https://bristolct-gov.zoom.us/j/84420893989?pwd=lbzgSKRGKGR33bT1nLVucDG8iyTpaV.>

1

*Meeting ID: 844 2089 3989 Passcode: 123456
Dial by your location: 1 929 205 6099*

REVISED AGENDA

The regular City Council Meeting will be held on Tuesday, June 10, 2025, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010.

1. Call to Order
 - a. Opening Ceremonies
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on May 13, 2025.
 - b. Approval of minutes of the special City Council meeting held on May 19, 2025.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire Report for May, 2025.
 - b. To approve the Tax Refunds dated May 30, 2025.
 - c. To approve change orders for D'Amato+Downes Joint Venture totaling \$70,531.50, as recommended by the Northeast Middle School Building Committee, and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend the contract.
 - d. To authorize the Mayor or Acting Mayor to enter into a Non-Residential Customer Agreement between the City of Bristol and AmeriGas Propane, L.P. for the rental of a 500-gallon propane tank to facilitate the heating system at the Transfer Station

Quonset Hut; and authorize the Mayor or Acting Mayor to sign any document necessary to effectuate this motion and that this matter be referred to the Corporation Counsel. The initial term of the lease is for three (3) years. There is no charge for the rent, but the propane gas is \$1.97/gallon.

- e. To award Contract 2P25-069 Bids and Contracts Management Software to International Data Base Corp. dba BidNet in the amount of \$54,649.45 for one-time implementation costs and Year 1 licensing, \$22,023.17 for Year 2 licensing, and increases of up to 5% for subsequent terms for annual licensing; and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- f. To approve the submission by the Parks, Recreation, Youth & Community Services Department for a \$7,141.55 Local Prevention Council Grant and authorize the Mayor or Acting Mayor to sign any necessary documents to effectuate said grant.
- g. To authorize the Mayor or Acting Mayor to execute an amendment to Contract 2C24-096 East Street Bridge Water Main Relocation with Schultz Corporation in the amount of \$29,520.00, increasing the contract from \$2,684,499.52 to \$2,714,019.52. The cost associated with the contract amendment is 100% paid for by the Federal Local Bridge Program.
- h. To award Contract 2P25-078 Concessions Services at Rockwell Theater to Legacy Hospitality & Entertainment Group, LLC and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
- i. To apply for funding from the Connecticut Network for Children and Youth for up to \$60,000 for a Stabilization Grant to support the Bristol School Readiness Council with summer funding between July 1, 2025 – September 30, 2025; to refer this grant to the Board of Finance for appropriation and any other necessary action; and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the application, funding and implementation of the CT Network for Children and Youth grant.
- j. To authorize the Mayor or Acting Mayor, on behalf of the City of Bristol, to enter into a contract with Shine Early Learning to accept funding as the Local Governance Partner between July 1, 2025 - June 30, 2026; to refer the contract to the Board of Finance for appropriation and any other necessary action; and to authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the Shine Early Learning contract for the period of July 1, 2025 - June 30, 2026.

6. Reports and Committee Reports

- a. **Real Estate Committee** - To accept the offer from CT Home Investors LLC, or its assigns, in response to RFP (Requests For Proposals) #2025-080 entitled, "Sale of Surplus Property at 36 Eastview Street, Assessors Map 24, Lot 56," and that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion, and that this matter be referred to the Corporation Counsel.

- b. **Salary Committee** - To approve, effective July 1, 2025, a two percent (2%) salary increase in the 2024/2025 salary schedule including steps for all non-bargaining classifications and refer this matter to the Board of Finance.
 - c. **Ordinance Committee** - To adopt amendments to the Bristol Code of Ordinances Chapter 7 Fire Prevention and Protection, Article 1, In General, Section 7-18 Fire Suppression Systems Inspection.
- 7. Old Business
 - 8. New Business
 - 9. Resignations
 - 10. Appointments
 - a. Board and Commission Appointments.
 - b. To appoint and enter into a written employment agreement with the Comptroller, Diane Waldron, effective June 19, 2025, for a four-year term per the attached Employment Agreement and to authorize the Mayor, Jeffrey Caggiano, or Acting Mayor to sign said Agreement, and refer this matter to the Board of Finance.
 - c. To approve the hiring of Nancy Haynes effective June 11, 2025, and her appointment as Purchasing Agent for a four-year term beginning July 28, 2025.
 - 11. Contracts
 - a. To award Contract 2C25-068 Brace Avenue Storm Drainage Replacements to Martin Laviero Contractor Inc. in the amount of \$1,789,855.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
 - b. To authorize Mayor Jeffrey Caggiano, or Acting Mayor, to execute a Purchase and Sale Agreement and to complete the property transaction, subject to the approval of Corporation Counsel, with Carrier Construction Inc. or its assigns for the sale of 894 Middle Street, Lots 17, 17-3, 17-4-1 as recorded on the A-2 Survey Map known as Property/Boundary Topographic Survey 894 Middle Street by Civil 1, for the purchase price of \$625,000 for purposes of constructing an industrial development that includes approximately seven (7) buildings and approximately 25-46 tenant spaces to accommodate tenant companies including but not limited to manufacturers, specialty trade contractors, and similar uses allowed by the Bristol Zoning Regulations.
 - c. To approve a one-year labor agreement extension between the City of Bristol and the Bristol Professionals & Supervisors Association Nutmeg Labor Union, effective July 1, 2025 through June 30, 2026, with a two percent (2.00%) salary increase on wages indicated in Appendix B (effective July 1, 2024) with the remaining terms and conditions unchanged, and refer this matter to the Board of Finance.

12. Schedule Public Hearing - CT Municipal Development Authority

- a. To schedule a Public Hearing for July 8, 2025, at 6:15 p.m., in Council Chambers, to consider entering into a Memorandum of Understanding with CMDA to assist in developing Bristol's downtown district.

13. Community Development Block Grant Consolidated 5-Year Plan and Annual Action Plan

- a. To approve the CDBG Consolidated 5-Year Plan for 2025-2029 and Annual Action Plan for 2025-2026 for the City of Bristol as recommended by the Economic and Community Development Board, and to refer to the Board of Finance for action.

14. Public Works Department

- a. To authorize the Mayor or Acting Mayor to execute a Safe Streets and Roads for All grant in the amount of \$128,000 and to execute any and all related documents necessary to effectuate said grant. The total project cost will be \$160,000 with a City cost of \$32,000, subject to Board of Finance approval.
- b. To authorize the Mayor to execute a Memorandum of Understanding between the Naugatuck Council of Governments and the City of Bristol regarding the Mad River Watershed Based Plan. Said agreement includes the City of Bristol's cost share of \$16,000 to complete the estimated \$230,000 study.
- c. To authorize the Mayor or Acting Mayor to execute a contract amendment to the Jerome Ave Bridge Contract (No. 2624-061) with PJF Construction Corp. in the amount \$91,931. Said amendment shall increase the PJF Construction Corp. contract amount from \$2,857,746.47 to \$2,949,677.47.
- d. To authorize the Mayor or Acting Mayor to execute a contract amendment to the Jerome Ave Bridge Design and Construction Administration Services Contract (No. 2920-046) with Wengell McDonnell & Costello Inc. in the amount of \$96,608. Said amendment shall increase Wengell McDonnell & Costello Inc. contract amount from \$462,902.99 to \$559,510.99.

15. Any other matter to come before said meeting

16. Adjournment

Erica Cabiya
Town & City Clerk

MAY 13, 2025

The regular meeting of the City Council was held on Tuesday, May 13, 2025 in the City Hall Council Chambers, 111 North Main Street at 7:00 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Thibeault, and Tyler. Absent: Council Member Rosengren.

1. CALL TO ORDER

Opening Ceremonies – Mayor Caggiano recognized Captains Emmanuel and Shareena Echavarria, of the Salvation Army, for over nine years of service by presenting them with the All-Heart award. The 2025 All-Heart Parks Advocate of the Year award presentation was postponed.

2. APPROVAL OF MINUTES

On motion of Council Member Olsen and seconded by Council Member Thibeault, it was unanimously voted: To approve the minutes of the regular City Council meeting held on April 8, 2025.

3. PUBLIC PARTICIPATION

Jeff Hayden, 50 Melinda Ln. – Mr. Hayden stated that he presented his request for sidewalks along the road at South Side School to the Public Works Board and based on language in the Code of Ordinances, is bringing his proposal to Council. He reiterated his concern for the safety of children in his presentation.

Michelle Rudy, 102 Henderson St. – Ms. Rudy spoke on behalf of Friends of Hoppers-Birge Pond Nature Preserve stating that the volunteer organization is willing to raise funds if the DEEP Open Space and Watershed Acquisition grant does not cover the cost of purchasing the land.

4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To adopt fourteen items as part of the Consent Calendar.

a. New Hire Report for April 2025

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the New Hire Report for the month of April, 2025.

MAY 13, 2020

b. Tax Refunds in the Amount of \$60,422.48

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$26,288.35
Personal Property	13,890.61
Real Estate	<u>+ 20,303.52</u>
Total	\$60,422.48

c. Change Order for D'Amato+Downes Joint Venture – Northeast Middle School

Communication received from BOE Operations and Facilities Manager Landon.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the change orders for D'Amato+Downes Joint Venture, totaling \$8,677.11, as recommended by the Northeast Middle School Building Committee, and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

d. Amendment to Contract 2P22-051 Quisenberry Arcari Malik, LLC

Communication received from BOE Operations and Facilities Manager Landon.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve amendment to Contract 2P22-051 to Quisenberry Arcari Malik, LLC in the amount of \$1,760.00 as recommended by the Northeast Middle School Building Committee, and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

e. DCF Youth Service Bureau Cost-Sharing Grant

Communication received from Deputy Superintendent Larson of PRYCS.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve submission by the Parks, Recreation, Youth & Community Services Department for a \$73,219.00 SFY 26 CT DCF Youth Service Bureau cost-sharing grant.

f. Electronic Voting Equipment Lease Agreement

Communication received from Assistant Corporation Counsel Conlin.

MAY 13, 2025

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign any and all documents necessary to execute the Electronic Voting Equipment Lease Agreement with the State of Connecticut.

g. Storm Water Control Trust Annual Report 2024

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Bristol Storm Water Control Trust 2024 Annual Report and the Storm Water Facilities Fiduciary Lump Sum Calculation Data.

h. Idemia Identity & Security Agreement

Communication received from Assistant Corporation Counsel Conlin.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To consider and approve the Extension to Maintenance and Support Agreement #007081-001 between Idemia Identity & Security USA, LLC and the City of Bristol and to authorize the Mayor or Acting Mayor to execute the Agreement on behalf of the City of Bristol.

i. Contract 2C25-074 Stamped Asphalt on North Main Street

Communication received from Purchasing Agent Rousseau.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To award Contract 2C25-074 Stamped Asphalt on North Main Street to Rocco Iadarola General Contracting Company in the amount of \$102,000.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

j. Contract 2C25-075 Inlaid Thermoplastic Asphalt on North Main Street

Communication received from Purchasing Agent Rousseau.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To award Contract 2C25-075 Inlaid Thermoplastic Asphalt on North Main Street to Rocco Iadarola General Contracting Company in the amount of \$74,000.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

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6. REPORTS AND COMMITTEE REPORTS**a. Real Estate Committee**

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To authorize the Mayor or Acting Mayor to enter into a 60-day listing agreement with Bottom Line Realty to act as its real estate agent for the sale of city-owned property known as 91 Goodwin Street (Map 25A, Lot 36). It was further moved to authorize the Mayor or Acting Mayor to sign any document necessary to effectuate this motion, and that this matter be referred to the Corporation Counsel.

Council Member Tyler provided a brief explanation for using a real estate agent.

b. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 7 Fire Prevention and Protection, of the Code of Ordinances being introduced this date.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to introduce the following amendments to the Code of Ordinances; and that the time and place of Tuesday, June 3, 2025 at 4:50 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee; and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Council Members Panioto and Thibeault provided examples in support of the proposed changes.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 7-18. Fire suppression systems inspection.

(a) *The City of Bristol Fire Department shall provide a system for receiving, reviewing and maintaining records of inspections, testing and maintenance, including but not necessarily limited to any fire protection and life safety system installed and/or required by the Connecticut State Fire Safety Code and Connecticut Fire Prevention Code with respect to properties within the jurisdictional limits of the City of Bristol, in accordance with the applicable requirements of such Codes and the Records Retention Schedules of the State Records Administrator.*

MAY 13, 2025

(b) *The Fire Chief and/or the Fire Marshal shall have the authority to mandate the method in which contractors who perform required inspection, testing and/or maintenance services on fire and life safety systems submit reports to the City of Bristol Fire Department.*

(c) *Effective as soon as practicable, any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems including, but not limited to, 5-Year Sprinkler, Active Smoke Control System, Automatic Closing Fire Assemblies, Automatic Sprinkler System, Emergency Generator, Emergency Radio Responder Coverage, Fire Alarm System, Fire Extinguisher, Fire Escape, Fire Pump, Gas Detection System, Private Fire Hydrant, Special Suppression System, Spray Booth, and Standpipe systems within the City of Bristol shall be required to electronically submit all compliant and non-compliant reports to the City of Bristol Fire Department via a method approved by the Fire Chief and/or the Fire Marshal unless otherwise permitted by the Fire Chief and/or Fire Marshal for good cause.*

(d) *Effective as soon as practicable, any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems as set forth in subsection (c) above, within the City of Bristol, shall be required to electronically submit all compliant and non-compliant reports to the City of Bristol Fire Department via "the Compliance Engine Solution" system operated by the third-party provider in accordance with the requirements of the City of Bristol Fire Department and the third-party provider, unless otherwise permitted by the Fire Chief or Fire Marshal for good cause.*

(e) *The third-party provider may charge a fee to any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems within the City of Bristol. Any such fee charged by the third-party provider shall be paid directly to the third-party provider at the time of filing any and all required reports. Any such fee shall be in addition to any other fee charged by the Office of the Fire Marshal. Fees charged by the City of Bristol, Office of the Fire Marshal, shall be paid directly to the Fire Marshal.*

(f) *Failure to comply with the inspection and reporting requirements in Sec. 7-18 in the Bristol Code of Ordinances shall result in fines of \$150.00 per incident. Contractors will have 45 days to comply from date of inspection to affect repairs to any non-compliant system or at the discretion of the Fire Chief and/or Fire Marshal.*

(g) *Any person aggrieved by the imposition of the fines in Section (f) above may appeal to the Fire Marshal for the City of Bristol within 45 days of the imposition of such fine. Such appeal shall be in writing, directed to the Fire Marshal's office. The Fire Marshal shall schedule a hearing within 30 days of receipt of the appeal at which time the appellant may present such evidence as they wish to the Fire Marshal. The Fire Marshal shall issue a determination on such appeal within 15 days of hearing such appeal.*

(Ord. of 4-12-22)

c. Edgewood School Building Committee

Mayor Caggiano reported that the Edgewood School roof will be repaired.

MAY 13, 2020

7. **OLD BUSINESS** – None.

8. **NEW BUSINESS** – None.

9. **RESIGNATIONS**

Shannon Mulz – Bristol Burlington Health District Commission

Matt Baronowski – School Readiness Council, Sec. 2-9

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To accept the resignations and send letters of thanks.

10. **APPOINTMENTS**

The following appointments were presented:

Bristol Burlington Health District Commission

Chris Hayden – Appointment – term to 7/26.

Replaced Shannon Mulz.

Confirming motion by Council Member Tyler.

Motion passed in voice vote.

Fair Rent Commission

Bryan Brown – Reappointment – term to 5/28.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Adam Brothwell – Reappointment – term to 5/28.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Ryan Carrier – Reappointment as alternate – term to 5/28.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Historic District Commission

Daphnee Louboutin Delgado – Appointment as alternate – term to 1/26.

Replaced Mary Beth Mackiewicz.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Inland/Wetlands

David Rooks – Reappointment – term to 5/28.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

MAY 13, 2025

Laura Mastrobattisto Valentino – Appointment as regular member – term to 5/28.
Replaced James Ritchie.
Confirming motion by Council Member Thibeault.
Motion passed in voice vote.

11. CONTRACTS

a. Contract 2P25-016 Climate Resiliency Preparedness

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To award Contract 2P25-016 Consulting/Engineering Services for Climate Resiliency Flooding/Storm Drainage to Stantec Consulting Services Inc. in the amount of \$225,200.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

b. Agreement between City of Bristol and Bristol Hospital, Incorporated

Communication received from Assistant Corporation Counsel Conlin.

On motion of Council Member Panioto and seconded by Council Member Tyler it was unanimously voted: To consider and approve an agreement by and between the City of Bristol and Bristol Hospital, Incorporated for continued Hospital access to the Bristol Police Department Land Mobile Radio Network and to authorize the Mayor or Acting Mayor to execute the agreement on behalf of the City of Bristol.

c. Tariff Agreement Between City of Bristol and The Connecticut Light and Power Company dba Eversource Energy

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Olsen and seconded by Council Member Panioto, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute a tariff agreement with the Connecticut Light and Power Company dba Eversource Energy relative to a non-residential renewable energy solutions (“NRES”) revenue sharing agreement between the City of Bristol and Greenskies Clean Energy LLC, and to refer to the Office of Corporation Counsel for review.

d. Contract 2025-054 NRES Revenue Share Agreement with Greenskies Clean Energy LLC

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Panioto and seconded by Council Member Olsen, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute an NRES Municipal Revenue Share Agreement with Greenskies Clean Energy LLC as a solar development partner for a twenty (20) year term, and to refer to the Office of Corporation Counsel for review.

MAY 13, 20205

12. 2025 NEIGHBORHOOD ASSISTANCE PROGRAM

Communication received from Grants Administrator Leger.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was voted: To approve the organizations that applied for the 2025 Neighborhood Assistance Program and forward these applications to the CT Department of Revenue Services for consideration. *(Council Member Panioto abstained from the vote due to a conflict of interest.)*

The 2024 NAA Applicants for Bristol are:

1. Boys & Girls Club of Bristol (Energy Efficiency - \$120,200)
2. The Family Center, Inc./d.b.a. ImagineNation, A Museum Early Learning Center (Imagining Healthy Futures - \$84,500)
3. Bristol Historical Society (Energy/Masonry Repairs - \$150,000)
4. Greater Bristol Homes Co. (Bristol Homes Phase III - \$150,000)
5. Human Resources Agency of New Britain, Inc. (HRA) – (Emergency Housing Fund for Bristol Residents - \$30,000)
6. New England Carousel Museum Inc. (Energy Conservation - \$150,000)
7. Nutmeg Symphony Orchestra (Concert Series/Educational Children’s Concerts - \$64,460)
8. Prudence Crandall Center Inc. (Bristol Outreach Program - \$150,000)
9. Prudence Crandall Center Inc. (Rose Hill Energy Efficiency - \$143,000)
10. Shepard Meadows Equestrian Center (Handicap Accessibility at Main Farmhouse Building - \$75,000)
11. Special Olympics Connecticut Inc. (Support for 2026 Holiday Sports Classic Bowling Competition – \$22,500)
12. United Way of West Central CT (Neighbors in Need - \$125,000)
13. Veterans Strong Community Center (Logistics Fund 2.0 - \$10,000)

13. EXECUTIVE SESSION TO DISCUSS AND TAKE ANY ACTION AS NECESSARY ON MATTER OF JAMES BLASCHKE VS. CITY OF BRISTOL, WCC FILE #: 7250623

At 7:43 p.m., on motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To convene into Executive Session to discuss James Blaschke v. City of Bristol, WCC File #: 7250623.

Present to discuss the matter of James Blaschke vs. City of Bristol: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Thibeault, and Tyler; Corporation Counsel Krawiecki, Assistant Corporation Counsels Conlin, Steeg, and Matney; and outside counsel Erik Bartlett of McGann, Bartlett & Brown, LLC.

Discussion was held. No votes were taken.

At 7:52 p.m. Mayor Caggiano called the meeting back into Public Session.

MAY 13, 2025

On motion of Council Member Thibeault and seconded by Council Member Tyler, it was unanimously voted: To enter into a Full and Final Settlement in the matter of James Blaschke v. City of Bristol, WCC File #: 7250623 for any and all workers' compensation claims filed by James Blaschke for the total amount of Three Hundred and Ninety Thousand Dollars (\$390,000). The dates of these claims are listed below, but are not limited to the following:

May 27, 2004	February 9, 2010	October 14, 2016
August 28, 2004	January 7, 2013	February 6, 2022
March 17, 2007	November 5, 2014	July 19, 2022
September 25, 2008	February 16, 2016	April 24, 2023

It was further moved that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

14. OTHER BUSINESS – None.

15. ADJOURNMENT

At 7:54 p.m., on motion of Council Member Tyler and seconded by Council Member Dickau, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

May 19, 2025

The special meeting of the City Council was held on Monday, May 19, 2025 in the City Hall Council Chambers, 111 North Main Street at 6:00 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Thibeault, and Tyler. Absent: Council Member Rosengren.

1. CALL TO ORDER

2. PUBLIC PARTICIPATION – None.

3. COMMUNITY CONNECTIVITY GRANT – EMMETT STREET SIDEWALKS

a. Communication received from Public Works Director Rogozinski.

On motion of Council Member Olsen and seconded by Council Member Thibeault, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all documents associated with the submittal of CT Department of Transportation Community Connectivity Grant application in the amount of \$570,000 to install concrete sidewalk on Emmett Street (Sycamore Street to Redstone Hill Road). The concrete sidewalk will replace 2,699 LF of existing asphalt sidewalk along with the installation of 488 LF of new concrete walk.

4. ADJOURNMENT

At 6:02 p.m., on motion of Council Member Thibeault and seconded by Council Member Tyler, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

WATER DEPARTMENT

5a

NEW HIRE REPORT

5/1/2025 TO 5/31/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
CAUDILL	HAYDEN	BRISTOL	05/12/2025	\$ 16.84	PER HOUR	NON-BARG	TP	WATER DEPARTMENT	TEMPORARY
VASILE	SAMUEL	BRISTOL	05/12/2025	\$ 16.84	PER HOUR	NON-BARG	TP	WATER DEPARTMENT	TEMPORARY

TOTAL: 2

NEW HIRE REPORT

5/1/2025 TO 5/31/2025

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
BOTTO	JACOB	TERRYVILLE	05/19/2025	\$ 16.75	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LABORER PARK SEASONAL
DAMATO	BENJAMIN	BRISTOL	05/19/2025	\$ 17.95	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LABORER PARK SEASONAL
MICHELE	HAYDEN	BRISTOL	05/30/2025	\$ 35.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR
MORELLO	GIANLUCA	BRISTOL	05/16/2025	\$ 16.75	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LABORER PARK SEASONAL
SINGLETON	RENEE	BRISTOL	05/19/2025	\$ 16.35	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	APPRENTICE
TAILLON	JEFFREY	BRISTOL	05/15/2025	\$ 35.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR
TODD	DAVID	TARIFFVILLE	05/03/2025	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR
BOYKO	TERRI	BRISTOL	05/27/2025	\$ 25.00	PER HOUR	NON-BARG	TP	BUILDING DEPT	TEMPORARY WORKER
VALENCIA RUIZ	ALEX	BRISTOL	05/28/2025	\$ 22.00	PER HOUR	NON-BARG	TP	PUBLIC WORKS	TEMPORARY WORKER

TOTAL: 9

RECEIVED
2025 MAY 30 AM 11:13
TOWN AND CITY CLERK
BRISTOL, CT



RECEIVED

2025 JUN -2 AM 9:15

TOWN AND CITY CLERK
BRISTOL, CT

DATE: May 30, 2025

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>SUPPLEMENTAL MOTOR VEHICLE</u>				<u>TOTAL</u>	
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>			
ACAR LEASING	2023-04-0400102	\$ 586.23			\$ 586.23	VEHICLE SOLD	
BILODEAU, DAVID	2023-04-0400764	\$ 247.37			\$ 247.37	OVERPAYMENT	
CHRYSLER CAPITAL	2023-04-0401477	\$ 574.06			\$ 574.06	VEHICLE SOLD	
PPT TEAM	2023-04-0402777	\$ 353.33			\$ 353.33	REG. OUT OF STATE	
TOTAL		\$ 1,760.99	\$ -	\$ -	\$ 1,760.99		

CURRENT LIST YEAR

<u>NAME</u>	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>				<u>TOTAL</u>	
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>			
ACAR LEASING	2023-03-0300185	\$ 437.56			\$ 437.56	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314298	\$ 174.47			\$ 174.47	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314299	\$ 251.63			\$ 251.63	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314300	\$ 302.04			\$ 302.04	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314303	\$ 185.51			\$ 185.51	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314306	\$ 89.95			\$ 89.95	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314308	\$ 224.56			\$ 224.56	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314318	\$ 336.19			\$ 336.19	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314319	\$ 432.79			\$ 432.79	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314320	\$ 329.31			\$ 329.31	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314321	\$ 593.69			\$ 593.69	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314322	\$ 336.19			\$ 336.19	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314323	\$ 397.05			\$ 397.05	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314324	\$ 59.69			\$ 59.69	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314325	\$ 40.19			\$ 40.19	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314326	\$ 463.17			\$ 463.17	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314327	\$ 397.05			\$ 397.05	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314328	\$ 148.40			\$ 148.40	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314329	\$ 373.42			\$ 373.42	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314330	\$ 241.47			\$ 241.47	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314331	\$ 393.16			\$ 393.16	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314332	\$ 218.45			\$ 218.45	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314333	\$ 356.73			\$ 356.73	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314334	\$ 147.44			\$ 147.44	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314335	\$ 563.57			\$ 563.57	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314336	\$ 283.57			\$ 283.57	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314337	\$ 181.52			\$ 181.52	VEHICLE SOLD	
EAN HOLDINGS LLC	2023-03-0314339	\$ 100.07			\$ 100.07	VEHICLE SOLD	

City of Bristol

111 North Main Street

Bristol, CT 06010

www.bristolct.gov

EAN HOLDINGS LLC	2023-03-0314340	\$	183.82	\$	183.82	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314343	\$	400.72	\$	400.72	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314345	\$	416.30	\$	416.30	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314346	\$	500.15	\$	500.15	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314348	\$	502.45	\$	502.45	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314350	\$	256.11	\$	256.11	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314352	\$	403.16	\$	403.16	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314353	\$	466.35	\$	466.35	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314355	\$	372.96	\$	372.96	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314356	\$	390.98	\$	390.98	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314357	\$	464.51	\$	464.51	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314359	\$	464.05	\$	464.05	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314361	\$	354.14	\$	354.14	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314363	\$	43.98	\$	43.98	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314365	\$	358.56	\$	358.56	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314366	\$	380.85	\$	380.85	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314367	\$	217.65	\$	217.65	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314368	\$	274.52	\$	274.52	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314370	\$	271.30	\$	271.30	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314376	\$	503.65	\$	503.65	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314393	\$	195.73	\$	195.73	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314394	\$	61.58	\$	61.58	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314395	\$	213.58	\$	213.58	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314397	\$	247.31	\$	247.31	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314402	\$	264.94	\$	264.94	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314411	\$	214.33	\$	214.33	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314416	\$	370.24	\$	370.24	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314417	\$	352.03	\$	352.03	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314418	\$	81.41	\$	81.41	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314421	\$	385.59	\$	385.59	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314422	\$	332.78	\$	332.78	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314423	\$	272.89	\$	272.89	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314425	\$	336.19	\$	336.19	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314426	\$	155.87	\$	155.87	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314427	\$	33.75	\$	33.75	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314428	\$	284.80	\$	284.80	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314430	\$	347.75	\$	347.75	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314431	\$	277.70	\$	277.70	VEHICLE SOLD
EAN HOLDINGS LLC	2023-03-0314432	\$	69.21	\$	69.21	VEHICLE SOLD
HONDA LEASE TRUST	2023-03-0321285	\$	746.52	\$	746.52	VEHICLE SOLD
KIRK, JAMES	2023-03-0324273	\$	247.01	\$	247.01	ADJUST PLATE 23 SUPP
THORNE, RYAN	2023-03-0347130	\$	155.32	\$	155.32	TOTAL LOSS

TOTAL	\$	20,931.58	\$	-	\$	-	\$	20,931.58
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PRIOR LIST YEAR
NAME

	<u>LIST NUMBER</u>	<u>MOTOR VEHICLE</u>					
		<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>		
STAIRS, MARJORIE	2022-03-0344882	\$ 108.96	\$ 8.17		\$ 117.13	VEHICLE SOLD	

TOTAL	\$	108.96	\$	8.17	\$	-	\$	117.13
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CURRENT LIST YEAR
NAME

	<u>LIST NUMBER</u>	<u>REAL ESTATE</u>					
		<u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>	
HUNGERFORD, BARBARA L	2023-01-0109164	\$ 600.00			\$ 600.00	OVERPAYMENT	
NOONEY, TYLER	2023-01-0114219	\$ 1,397.45			\$ 1,397.45	OVERPAYMENT	
PHH MORTGAGE SERVICES	2023-01-0116468	\$ 302.53			\$ 302.53	STATE HOME TAX CREDIT	
TERRY ENTERPRISES LLC	2023-01-0119306	\$ 6,590.40			\$ 6,590.40	COURT STIP	

TOTAL	\$	8,890.38	\$	-	\$	-	\$	8,890.38
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<u>PRIOR LIST YEAR</u> <u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
TERRY ENTERPRISES LLC	2022-01-0119265	\$ 6,280.02			\$ 6,280.02	COURT STIP
	TOTAL	\$ 6,280.02	\$ -	\$ -	\$ 6,280.02	

TOTAL ALL MOTOR VEHICLE	\$	22,809.70
TOTAL PERSONAL PROPERTY	\$	-
TOTAL ALL REAL ESTATE	\$	15,170.40
GRAND TOTAL ALL COLLECTIONS	\$	37,980.10

RESPECTFULLY,

Jennifer S. Cole
 JENNIFER S COLE, CCMC
 DEPUTY TAX COLLECTOR
 KG

Shelby Pons, **Chair**
 Maria Simmons, **Vice Chair**
 Jill Fitzsimons-Bula, **Secretary**
 Russell Anderson
 Eric Carlson
 Kristen Giantonio
 Lorianne Osenkowski
 Dante Tagariello
 Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
 Bristol, CT 06011-0450
 860-584-7000 | Fax 860-584-7611

Iris White
 Superintendent of Schools

Mary Hawk
 Superintendent of Schools

May 19, 2025

Erica Cabiya
 Town and City Clerk
 City of Bristol
 111 North Main Street
 Bristol, CT 06010

RECEIVED
 2025 MAY 19 PM 3:55
 TOWN AND CITY CLERK
 BRISTOL, CT

Dear Ms. Cabiya,

At the regular Northeast Middle School building committee meeting held on May 13, 2025, the committee voted to approve the change orders presented by D'Amato Downes Joint Venture totaling \$70,531.50. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, June 10, 2025:

To approve the change orders for D'Amato Downes Joint Venture, totaling \$70,531.50 as recommended by the Northeast Middle School Building Committee and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

Please let me know if there are any questions.

Sincerely,

Tara Landon
 Operations & Facilities Manager
 Assistant Manager of School Projects

Enc

**PCO #029**

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #029: CE #029 - RFI #122 - Storefront 14 Sill Support

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	029 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$3,009.73

POTENTIAL CHANGE ORDER TITLE: CE #029 - RFI #122 - Storefront 14 Sill Support

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #029 - RFI #122 - Storefront 14 Sill Support

This PCO includes all labor and material to provide additional steel to support storefront sills in Area B per RFI #122 - Storefront 14 Sill Support. The RFI was prompted by a note on the cold-formed metal framing shop drawings stating that HSS posts are to be below the window sills. (9) total 2ft HSS posts were welded to (2) beams between grid lines BE and BG. This change was made prior to the work commencing. Refer to Shepard Steel COP #6 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #6	\$3,009.73
Subtotal:			\$3,009.73
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$3,009.73

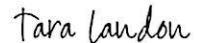
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

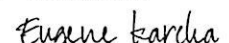
City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

5/9/2025
SIGNATURE DATE

Signed by:

5/16/2025
SIGNATURE DATE

DocuSigned by:

4/29/2025
SIGNATURE DATE

**PCO #041**

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #041: CE #041 - RFI #75 - EM 1 Drainage

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	041 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jeff Levins (Richards Corporation)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	5/2/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$21,394.04

POTENTIAL CHANGE ORDER TITLE: CE #041 - RFI #75 - EM 1 Drainage

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #041 - RFI #75 - EM 1 Drainage

This PCO includes all labor, material, and equipment to install new drainage line and trench drains for foot grilles per *RFI #75 - EM 1 Drainage*. This change occurred prior to the work commencing due to no drainage being shown to route the water collected at the entrances grilles. Refer to Richards Corporation COP #18 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.31-100.S Construction.Sitework.Subcontractor	Richards COP #18	\$21,394.04
Subtotal:			\$21,394.04
		Gen Liability Insurance (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		CM Fee (0.00%):	\$0.00
		Grand Total:	\$21,394.04

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

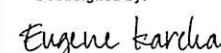
D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

5/9/2025
SIGNATURE DATE

Signed by:

5/16/2025
SIGNATURE DATE

DocuSigned by:

5/2/2025
SIGNATURE DATE

**PCO #052**

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #052: CE #052 - RFI #125 - Irrigation Connection

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	052 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Jim Marocchini (Stonehedge Landscaping Co.,Inc)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$25,080.52

POTENTIAL CHANGE ORDER TITLE: CE #052 - RFI #125 - Irrigation Connection

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #052 - RFI #125 - Irrigation Connection

This PCO includes all labor and material to provide an irrigation booster pump per RFI #125 - Irrigation Connection. This change is within the boundaries of the project site and occurred prior to the work commencing due to low city water pressure. Refer to Stonehedge Landscaping COP #3 for cost details.

There will additional cost associated with this RFI once coordination is complete for Water Room E107.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.32-100.S Construction.Landscaping.Subcontractor	Stonehedge COP #3	\$25,080.52
Subtotal:			\$25,080.52
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$25,080.52

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

5/9/2025
SIGNATURE DATE

Signed by:

5/16/2025
SIGNATURE DATE

DocuSigned by:

4/29/2025
SIGNATURE DATE

**PCO #058**

D'Amato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #058: CE #058 - RFI #104 - Hung Lintel Detail - Area D

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	058 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Juan Delgado (Shepard Steel)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$15,723.36

POTENTIAL CHANGE ORDER TITLE: CE #058 - RFI #104 - Hung Lintel Detail - Area D

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #058 - RFI #104 - Hung Lintel Detail - Area D

This PCO includes all labor, equipment, and material to provide (2) HSS beams, steel weight hangers, and (4) lintel angles per *RFI #104 - Hung Lintel Detail - Area D*. HSS beams with shop-welded continuous lintels were added on the second floor. The third floor lintels are to be bolted to columns with a hanger at each beam. This change was made prior to the work commencing to support brick at the Area D connector. Refer to Shepard COP #9 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.05-120.S Construction.Structural Steel.Subcontractor	Shepard COP #9	\$15,723.36
Subtotal:			\$15,723.36
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$15,723.36

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

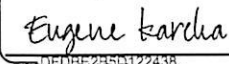
D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

5/9/2025
SIGNATURE DATE

Signed by:

5/16/2025
SIGNATURE DATE

DocuSigned by:

4/29/2025
SIGNATURE DATE



PCO #063

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #063: CE #063 - RFI #139 - Parapet Assembly Changes & Clarifications

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	063 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Justus Bayna (Acoustics, Inc.)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	4/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$5,323.85

POTENTIAL CHANGE ORDER TITLE: CE #063 - RFI #139 - Parapet Assembly Changes & Clarifications

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #063 - RFI #139 - Parapet Assembly Changes & Clarifications

This PCO includes all labor and material to provide 16 gauge angles to support top of parapet plywood blocking cantilever over brick cavity in lieu of double 2x4 blocking per RFI #139 - Parapet Assembly Changes & Clarifications. This change occurred prior to the work commencing due to a concern that the 2x4s would not extend far enough to properly support the blocking sitting on top of it. There are three different angle sizes (2x2, 3x3, & 6x6) to accommodate different lengths of overhang. Refer to Acoustics, Inc. COP #7 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.09-250.S Construction.Drywall.Subcontractor	Acoustics COP #7	\$5,323.85
		Subtotal:	\$5,323.85
		Gen Liability Insurance (0.00%):	\$0.00
		Bond (0.00%):	\$0.00
		CM Fee (0.00%):	\$0.00
		Grand Total:	\$5,323.85

Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by: Michael Lane 5/9/2025
SIGNATURE DATE

Signed by: Tara Landon 5/16/2025
SIGNATURE DATE

DocuSigned by: Eugene Karcha 4/29/2025
SIGNATURE DATE

**PCO #067**

DAmato + Downes JV
200 Stanley St
New Britain, Connecticut 06051
Phone: (860) 229-3755
Fax: (860) 225-3617

Project: 60-19-0004 - Northeast MS - Bristol
530 Stevens Street
Bristol, Connecticut 06010

Prime Contract Potential Change Order #067: CE #067 - Radon Pit Plywood

TO:	City Of Bristol, Bristol Public Schools 129 Church Street Bristol, CT 06011-0450, 06011-7086	FROM:	D'Amato + Downes JV 105 Laurel Street Bristol, Connecticut 06010
PCO NUMBER/REVISION:	067 / 0	CONTRACT:	60-19-0004 - Bristol Northeast MS
REQUEST RECEIVED FROM:	Tom D'Amato (D'Amato + Downes JV)	CREATED BY:	Darian D'Amato (D'Amato + Downes JV)
STATUS:	Pending - In Review	CREATED DATE:	5/1/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	0 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: CE #067 - Radon Pit Plywood

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #067 - Radon Pit Plywood

This PCO includes all material to help build up (3) radon pits per drawing detail 11/S6.01. All scope for this detail was covered by subcontractors except the plywood. DDJV picked up the plywood so that the radon pits could be prepared ahead of the concrete floor pours. Refer to DDJV COP #1 for cost details.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	001.01-001.M Construction.General Conditions.Material	DDJV COP #1	\$125.76
2	001.70-001.M Construction.CM Contingency.Material	CM Contingency	\$(125.76)
Subtotal:			\$0.00
Gen Liability Insurance (0.00%):			\$0.00
Bond (0.00%):			\$0.00
CM Fee (0.00%):			\$0.00
Grand Total:			\$0.00

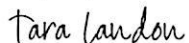
Michael Lane (QA+M Architecture)
195 Scott Swamp Road Farmington, CT
06032

City Of Bristol, Bristol Public Schools
129 Church Street
Bristol, CT 06011-0450, 06011-7086

D'Amato + Downes JV
105 Laurel Street
Bristol, Connecticut 06010

Signed by:

5/9/2025
SIGNATURE DATE

Signed by:

5/16/2025
SIGNATURE DATE

DocuSigned by:

5/1/2025
SIGNATURE DATE

BRISTOL CITY COUNCIL

JUNE 10, 2025

RECEIVED
2025 MAY 29 PM 3:20
BRISTOL CITY COUNCIL
BRISTOL, CTMOTION

I HEREBY MOVE that the Mayor or Acting Mayor be authorized to enter into a Non-Residential Customer Agreement between the City of Bristol and AmeriGas Propane, L.P. for the rental of a 500 gallon propane tank to facilitate the heating system at the Transfer Station Quonset Hut. The initial term of the lease is for three (3) years. There is no charge for the rent but the propane gas is \$1.97/gallon.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any document necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, Town and City Clerk
 C: Mayor Jeffrey Caggiano
 Office of Corporation Counsel
 Diane Waldron, Comptroller
 Eric Evans, Chief Information Officer
 Robin Klug, Purchasing Assistant
 From: Roger D. Rousseau, Purchasing Agent
 Date: May 30, 2025

RECEIVED
 2025 MAY 30 AM 11:46
 TOWN AND CITY CLERK
 BRISTOL, CT

Re: Contract 2P25-069 Bids and Contracts Management Software

The Purchasing Department has secured funding for deployment of a software platform for the management of bids and contracts. The software is necessary for the replacement of a series of manual operations toward the preparation, publication and receipt of bids and proposals, and for the deployment of a contracts management platform to efficiently process and track contracts.

A total of ten (10) proposals were received; five (5) of the platforms proposed were reviewed via product demonstration. Of the platforms reviewed, the Sovra BidNet platform was the easiest to use, and provided for efficient work flows toward completion of bid and contract stages. The platform allows, via API connectors, for import of Munis vendor and payment data into the platform, for full contract management; the platform also manages schedules for benchmarks, expirations, and other essential contract information.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2P25-069 Bids and Contracts Management Software to International Data Base Corp. dba BidNet** in the amount of **\$54,649.45** for one time implementation costs and Year 1 licensing, \$22,023.17 for Year 2 licensing, and increases of up to 5% for subsequent terms for annual licensing; and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov



RECEIVED
2025 MAY 30 AM 11:51
TOWN AND CITY CLERK
BRISTOL, CT

DATE: May 29, 2025

TO: Mayor Jeffrey Caggiano
City Council Members

CC: Erica Cabiya, CCTC
Jennifer Lishness, Mayor's Aide
Josh Medeiros, Superintendent of Parks, Recreation, Youth and Community Services
Dawn Leger, Grants Administrator

FROM: Sarah Larson, Deputy Superintendent of Parks, Recreation, Youth and Community Services

RE: Local Prevention Council Grant

S. Larson

Background

The CT Department of Mental Health and Addiction Services' (DMHAS) Prevention and Health Promotion Division, in collaboration with the Regional Behavioral Health Action Organizations (RBHAOs), annually funds over 150 community-based Local Prevention Councils (LPCs), to build local and implement substance use/misuse prevention strategies. Bristol Parks, Recreation, Youth and Community Services' Bristol Eliminating Substance Abuse Together Coalition (B.E.S.T.) serves as the City of Bristol's LPC and is allocated \$7,141.55 by Amplify, Bristol's RBHAO. The Priority Problem Substance to be addressed through the 2025 LPC Grant is vaping in alignment with the RBHAOs vaping reduction goals.

Project Description

B.E.S.T. will utilize the grant to implement education-based prevention strategies regarding vaping and mental health. Grant deliverables include:

- Sending coalition member(s) to attend the N-O-T (Not on tobacco) Youth Cessation Facilitator training
- Creating and distributing mailers to local high school and middle school student families regarding data collected as part of the 2025 Wellness Survey
- Creating phone wallets that will include information briefs summarizing substance data from the 2025 Wellness Survey and Prevention Strategies, which will be distributed at BEHS & BCHS as part of the Safe Grad Program
- Providing prevention-themed giveaway bags at community events to raise awareness about substance use

Grant Request

The Local Prevention Council, B.E.S.T., is eligible to receive \$7,141.55.

Requested Action

Motion to approve the submission by the Parks, Recreation, Youth & Community Services Department for a \$7,141.55 Local Prevention Council Grant and approve the Mayor to sign any necessary documents to effectuate said grant.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 4, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW EAST ST BRIDGE WATER MAIN RELOCATION- CONTRACT
AMENDMENT
NO. 2C24-096 – SCHULTZ CORPORATION**

RECEIVED
2025 JUN -4 PM 12:38
TOWN AND CITY CLERK
BRISTOL, CT

The East St Bridge is currently under construction. As previously reported to City Council, as part of the project, the existing water main has to be relocated in the area of the bridge. The work required the connection of the new main into the existing water main on both the south and north side of the bridge. The connection into the existing water main required that the existing main be capped and restrained. However, due to proximity of rock in the trench, there was insufficient room to install the required restrained, and performing the work on the north side of the bridge was not viable. As a result, the required work consisted of extending the new main to the Riverside Ave main. The increased cost to install the additional water main is \$29,520.

The Department of Public Works requests the following City Council action to increase the contract amount from the current \$2,684,499.52 to \$2,714,019.52.

Authorize the Mayor to execute an amendment to Contract 2C24-096 with Schultz Corporation in the amount of \$29,520.00 increasing the contract from \$2,684,499.52 to \$2,714,019.52.

An additional appropriation from the Board of Finance is NOT required to process the contract amendment, in accordance with the Federal Local Bridge Program, the cost associated with contract amendment is 100% paid for by the program. **NO City funds are required.**

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Mayor Jeffrey Caggiano
 Office of Corporation Counsel
 Arianna Theriault, Arts and Culture Supervisor
 From: Roger D. Rousseau, Purchasing Agent
 Date: June 4, 2025

RECEIVED
 2025 JUN -4 PM 2:21
 TOWN AND CITY CLERK
 BRISTOL, CT

Re: Contract 2P25-078 Concessions Services at Rockwell Theater

The Purchasing Department solicited and received proposals for provision of concessions during Downtown Live events at the Rockwell Theater within the Bristol Arts and Innovations Magnet School. The City has reviewed a proposal received from **Legacy Hospitality & Entertainment Group, LLC** of New York, NY, wherein the City would receive compensation equal to the greater of \$400 per event, or 20% of gross revenue per event; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Parks staff. I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2P25-078 Concessions Services at Rockwell Theater** to **Legacy Hospitality & Entertainment Group, LLC** and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

Please let me know if I can provide any further information regarding this contract.

Thank you for your assistance.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov



City of Bristol, Connecticut

School Readiness and Child Daycare Grant

City of Bristol
111 North Main Street
Bristol, CT 06010

June 3, 2025

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

RECEIVED
2025 JUN -3 PM 2:05
TOWN AND CITY CLERK
BRISTOL, CT

To Ms. Cabiya:

I am writing regarding the opportunity for School Readiness to apply for a grant and to enter into a contract, both to start next fiscal year.

Please place on the City Council Agenda for June 10, 2025, the following two requests:

- That the City of Bristol apply for funding from the Connecticut Network for Children and Youth for up to \$60,000 for a Stabilization Grant to support the Bristol School Readiness Council with summer funding between July 1, 2025 – September 30, 2025.
- That the City of Bristol enter into a contract with Shine Early Learning to accept funding to be the Local Governance Partner between July 1, 2025 – June 30, 2026.

Once the funding is received, the grant and contract should be referred to the Board of Finance for appropriation and any other necessary action, including the request that the Mayor, or Acting Mayor, is authorized to execute any and all necessary documents related to the application, funding and implementation of the CT Network for Children and Youth grant for the period of July 1, 2025 – September 30, 2025, and Shine Early Learning contract for the period of July 1, 2025 – June 30, 2026.

Please let me know if you have questions.

Sincerely,

Donna Osuch
School Readiness Liaison

cc: Mayor Jeffrey Caggiano



Request for Proposals for Local Governance Partner Stabilization Grants

June 1, 2025 – September 30, 2025

Issued by the Connecticut Network for Children and Youth, May 20, 2025

- **Responses must be received no later than June 15, 2025, 5:00 PM ET**

Introduction: As part of the transition to Connecticut's new early care and education program, Early Start CT, newly formed Local Governance Partners (LGP) under Connecticut General Statute Sec. 10-550c are eligible for stabilization grants to help offset core operations and the additional costs associated with the transition, including staff salary, tax and fringe benefits, supplies, communications and consultants/contractors.

Amount of funding available: Funding is anticipated to be \$2,000,000 statewide to adequately stabilize the work of LGPs through the first quarter of the fiscal year.

Time Period: Funding can be used for expenses that occur between June 1, 2025 and September 30, 2025.

Who may apply: One application will be accepted per Local Governance Partner. Regional LGPs may apply for one grant on behalf of all of their towns by including a signed LGP Fiduciary form letter (see Appendix C, page 6) for each town.

Uses of funding: Allowable uses of this funding include: staff salary, tax and fringe, consultants or contractors, meeting expenses, local travel, communications expenses such as brochures or website updates, supplies, and other direct expenses related to the LGP transition/start-up and/or indirect expenses of no more than 10%.

Amounts: Funding amounts are expected to vary by community and are based upon the anticipated expenses for the first quarter of FY26. You are encouraged to request the amount you anticipate needing to smoothly transition core operations, using the table in Appendix A to identify which group applies to your town:

- Group 1 – grants of up to \$60,000 per application
- Group 2 – grants of up to \$40,000 per application
- Group 3 – grants of up to \$20,000 per application
- Group 4 – grants of up to \$5,000 per application

Additional funding may be requested by:

- multi-town LGP may request the sum of the amounts for the towns they serve and an additional amount up to \$3,000 per town; and
- LGPs with complex governance structures or extenuating circumstances will be considered individually if funding is available.

Award Process: Grants will be reviewed on a rolling basis as they are received for the first round as there is adequate funding available for each group invited to apply. The Network reserves the right to adjust award amounts in consultation with applicants based upon the activities described in the application. Proposals will be evaluated based upon whether the activities and funding proposed will effectively and efficiently result in a successful transition and start-up of the LGP model.

Reporting Requirements: A brief narrative report and separate financial report detailing expenditures must be submitted to the Network no later than October 10, 2025 at 5pm. Report forms will be provided to grantees prior to September 15, 2025.

Technical assistance: Technical assistance regarding the use of these funds as well as questions about this RFP can be directed to Michelle Doucette Cunningham: mdc@ctncy.org or 860-794-4978.

IMPORTANT INSTRUCTIONS FOR APPLICATION:

Proposals and all supporting documentation must be received by email sent to **mdc@ctncy.org** before Sunday, June 15, 2025, at 5:00 PM ET.

The subject line of the email must read: **LGP Stabilization Grant Response**

Applications consist of the following six components, attached as separate documents to the email:

- a completed cover sheet (Appendix B, attached, p.5) in Word or pdf format;
- a completed LGP Fiduciary form for each town (Appendix C, attached, p.6)
- a budget using the attached budget template (submitted as a spreadsheet) – please round up all dollar amounts to the nearest ten dollars;

- a detailed budget narrative that aligns with the budget spreadsheet and lays out all of the specific costs of each of the expenditures including titles, hours and rates, in Word or pdf format. Please note that there is no proposal narrative required for this grant application, however the budget narrative must describe all expected expenses in detail.
- a w-9 form (Required if the fiduciary did not previously receive an LGP Transition Grant from the Network in the past three months) in pdf format; and
- a completed ACH form if opting for electronic funds transfer (Required if the fiduciary did not previously receive an LGP Transition Grant from the Network in the past three months).

APPENDIX A: LGP Town Groups

Group 1

Bridgeport
Bristol
Danbury
East Hartford
Hartford
Meriden
Middletown
New Britain
New Haven
New London
Norwalk
Norwich
Stamford
Waterbury
West Haven
Windham

Group 2

Ansonia
Bloomfield
East Haven
Enfield
Greenwich
Griswold
Groton
Hamden
Manchester
Milford
Naugatuck
Shelton
Southington
Torrington
Vernon
West Hartford
Wethersfield
Winchester
Windsor

Group 3

Branford
Colchester
Mansfield
Plainville
Stratford
Thomaston
Voluntown
Windsor Locks
Wolcott

Group 4

Andover
Ashford
Brooklyn*
Canterbury*
Chaplin
Coventry
Derby
East Lyme
Eastford
Ellington
Guilford
Hampton
Hebron
Killingly*
Lebanon
Ledyard
Lisbon
New Canaan
Newington
Newtown
North Canaan
Plainfield*
Plymouth
Putnam*
Scotland
Seymour
Sprague
Stafford
Sterling*
Thompson*
Wallingford
Waterford
Watertown

*LGPs with complex governance structures or extenuating circumstances may be eligible for additional funding

Appendix B: LGP Stabilization Grants Cover Sheet

Organization: _____

Street Address: _____

Town/State/Zip: _____

Contact Name: _____

Contact Title: _____

Contact Email: _____

Contact Telephone: _____

Authorized Person to Sign Contracts: _____

Amount requested in this application: _____

Please choose one payment option below:

☐ Receive funds electronically

- ☐ completed ACH form attached OR
- ☐ organization received an LGP Transition grant in past 3 months

OR

☐ Receive funds via check (complete the following two questions)

☐ Make the check payable to: _____

☐ Mail the check to: _____

LGP Fiduciary Form

As Connecticut begins implementation of Early Start CT on July 1, 2025, local communities with state investment in certain child care programs may form a Local Governance Partner (LGP) or join with other towns to form a Regional Governance Partner.

The first six months of LGP work will focus on establishing the foundational pieces of the LGP such as hiring/contracting staff and Parent Ambassadors and rebuilding/reinvigorating the Community Table (local advisory council) with the intention of engaging families, providers, and the broader community by acting as the community's early childhood hub.

In order to be eligible for funding to support the LGP, stakeholders in each municipality must complete and sign this form. If forming a Regional Governance Partner, each municipality must complete its individual form and reference the towns with which it intends to partner in order for the regional fiduciary organization to be eligible for funding. In addition, if this form is submitted and approved before June 15, 2025, you may be eligible for a one-time LGP Stabilization Grant.

Municipality: Bristol

- ☒ Single municipality Local Governance Partner (LGP)
- ☐ Regional LGP which will include the following municipalities:

In Fiscal Year 2025, did this municipality receive school readiness funding:

- ☒ Yes ☐ No

In Fiscal Year 2025, did this municipality have a Local Early Childhood Council, or a cross-sector cradle to career partnership:

- ☒ Yes ☐ No

Organization that will serve as the LGP Fiduciary

Legal Name of Organization: City of Bristol

Mailing Address: 111 North Main Street, Bristol, CT 06010

Street Address: 111 North Main Street. Bristol, CT 06010

EIN: 06-6001866

Primary fiscal contact at the fiduciary organization

Name: Diane Waldron

Title: Comptroller

Organization: City of Bristol

Mailing address (check if same as above): ☒

Email address: DianeWaldron@bristolct.gov

Telephone number: 860-584-6130

Primary LGP staff person (e.g. contact for LGP operations)

Name: Donna Osuch

Title: School Readiness Liaison

Organization: City of Bristol

Mailing address (check if same as above): ☒

Email address: DonnaOsuch@bristolct.gov

Telephone number: 860-584-6254

We, the undersigned individuals, attest that community stakeholders in our municipality have met and agreed upon the above-named organization to serve as the contractor with Shine Early Learning to facilitate the formation and operation of a Local Governance Partner as defined in Connecticut General Statutes §10-550c. We understand that the above named organization will apply for the LGP funding allocated by the Office for Early Childhood for such purposes and will use these funds in coordination with the LGP Community Advisory Board to be established in our town/city or region and will serve in this capacity for the two-year contract period of July 1, 2025 through June 30, 2027. Electronic signatures are acceptable.

Jeffrey J Caggiano

6/11/2025

Chief Municipal Official (Mayor/First Selectman)/Town Manager or designee

Date

Iris White

6/11/2025

School Superintendent or designee (if involved in school readiness or preschool services) Date

Jillian Romann

6/11/2025

School Readiness Co-Chairperson (if one exists and is different than above)

Date

Sandra Godin	6/11/2025
School Readiness Co-Chairperson #2 (if one exists and is different than above)	Date
Donna Osuch	6/11/2025
School Readiness Liaison (if community receives school readiness funding)	Date
Donna Koser	6/11/2025
Local Early Childhood Council or Cradle to Career Director or CEO (if one exists and is different than above)	Date
Jeffrey J Caggiano	6/11/2025
Chief Executive Officer of the Fiduciary Organization (if different than above)	Date



City of Bristol, Connecticut

School Readiness and Child Daycare Grant

City of Bristol
111 North Main Street
Bristol, CT 06010

June 3, 2025

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

RECEIVED
2025 JUN -3 PM 2:05
TOWN AND CITY CLERK
BRISTOL, CT

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Norwalk
Norwich
Stamford
Waterbury
West Haven
Windham

Group 2

Ansonia
Bloomfield
East Haven
Enfield
Greenwich
Griswold
Groton
Hamden
Manchester
Milford
Naugatuck
Shelton
Southington
Torrington
Vernon
West Hartford
Wethersfield
Winchester
Windsor

Group 3

Branford
Colchester
Mansfield
Plainville
Stratford
Thomaston
Voluntown
Windsor Locks
Wolcott

Group 4

Andover
Ashford
Brooklyn*
Canterbury*
Chaplin
Coventry
Derby
East Lyme
Eastford
Ellington
Guilford
Hampton
Hebron
Killingly*
Lebanon
Ledyard
Lisbon
New Canaan
Newington
Newtown
North Canaan
Plainfield*
Plymouth
Putnam*
Scotland
Seymour
Sprague
Stafford
Sterling*
Thompson*
Wallingford
Waterford
Watertown

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Organization: _____

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Town/State/Zip: _____

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- ☒ Yes ☐ No

Organization that will serve as the LGP Fiduciary

Legal Name of Organization: City of Bristol

Mailing Address: 111 North Main Street, Bristol, CT 06010

Street Address: 111 North Main Street. Bristol, CT 06010

EIN: 06-6001866

Primary fiscal contact at the fiduciary organization

Name: Diane Waldron

Title: Comptroller

Organization: City of Bristol

Mailing address (check if same as above): ☒

Email address: DianeWaldron@bristolct.gov

Telephone number: 860-584-6130

Primary LGP staff person (e.g. contact for LGP operations)

Name: Donna Osuch

Title: School Readiness Liaison

Organization: City of Bristol

Mailing address (check if same as above): ☒

Email address: DonnaOsuch@bristolct.gov

Telephone number: 860-584-6254

We, the undersigned individuals, attest that community stakeholders in our municipality have met and agreed upon the above-named organization to serve as the contractor with Shine Early Learning to facilitate the formation and operation of a Local Governance Partner as defined in Connecticut General Statutes §10-550c. We understand that the above named organization will apply for the LGP funding allocated by the Office for Early Childhood for such purposes and will use these funds in coordination with the LGP Community Advisory Board to be established in our town/city or region and will serve in this capacity for the two-year contract period of July 1, 2025 through June 30, 2027. Electronic signatures are acceptable.

Jeffrey J Caggiano

6/11/2025

Chief Municipal Official (Mayor/First Selectman)/Town Manager or designee

Date

Iris White

6/11/2025

School Superintendent or designee (if involved in school readiness or preschool services) Date

Jillian Romann

6/11/2025

School Readiness Co-Chairperson (if one exists and is different than above)

Date

Sandra Godin	6/11/2025
School Readiness Co-Chairperson #2 (if one exists and is different than above)	Date
Donna Osuch	6/11/2025
School Readiness Liaison (if community receives school readiness funding)	Date
Donna Koser	6/11/2025
Local Early Childhood Council or Cradle to Career Director or CEO (if one exists and is different than above)	Date
Jeffrey J Caggiano	6/11/2025
Chief Executive Officer of the Fiduciary Organization (if different than above)	Date

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRPERSON

JUNE 10, 2025

RECEIVED
2025 MAY 29 PM 3:20
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City Council accept the offer from CT Home Investors LLC, or its assigns, in response to RFP (Requests For Proposals) #2025-080 entitled, "Sale of Surplus Property at 36 Eastview Street, Assessors Map 24, Lot 56". The terms of acceptance of this proposal are as follows:

1. The purchase price shall be a cash transaction of \$29,000.00;
2. The purchaser shall construct a single-family house;
3. All costs associated with this transaction, including but not limited to, costs of surveys/maps, closing costs, publication notices, etc. shall be the responsibility of the purchaser. The City of Bristol shall incur no costs in this transaction.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

66

To approve, effective July 1, 2025, a two percent (2%) salary increase in the 2024/2025 salary schedule including steps for all non-bargaining classifications and refer this matter to the Board of Finance.

**ADOPTION OF ORDINANCE
CHAPTER 7, FIRE PREVENTION AND PROTECTION,
ARTICLE I, IN GENERAL
SECTION 7-18**

RECEIVED
2025 JUN -4 AM 10: 50
TOWN AND CITY CLERK
BRISTOL, CT

BRISTOL CITY COUNCIL MEETING

JUNE 10, 2025

COUNCILMAN SEBASTIAN PANIOTO
CHAIR, ORDINANCE COMMITTEE

MOTION: I hereby MOVE that Sec. 7-18 – Fire suppression systems inspection of the Code of Ordinances of the City of Bristol, Connecticut, is hereby amended to read as follows. I FURTHER MOVE that the City Clerk publish said amendments and additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Sec. 7-18. Fire suppression systems inspection.

- (a) The City of Bristol Fire Department shall provide a system for receiving, reviewing and maintaining records of inspections, testing and maintenance, including but not necessarily limited to any fire protection and life safety system installed and/or required by the Connecticut State Fire Safety Code and Connecticut Fire Prevention Code with respect to properties within the jurisdictional limits of the City of Bristol, in accordance with the applicable requirements of such Codes and the Records Retention Schedules of the State Records Administrator.
- (b) The fire chief and/or the fire marshal shall have the authority to mandate the method in which contractors who perform required inspection, testing and/or maintenance services on fire and life safety systems submit reports to the City of Bristol Fire Department.
- (c) Effective as soon as practicable, any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems including, but not limited to, 5-Year Sprinkler, Active Smoke Control System, Automatic Closing Fire Assemblies, Automatic Sprinkler System, Emergency Generator, Emergency Radio Responder Coverage, Fire Alarm System, Fire Extinguisher, Fire Escape, Fire Pump, Gas Detection System, Private Fire Hydrant, Special Suppression System, Spray Booth, and Standpipe systems within the City of Bristol shall be required to electronically submit all compliant and non-compliant reports to the City of Bristol Fire Department via a method approved by the fire chief and/or the fire marshal unless otherwise permitted by the fire chief and/or fire marshal for good cause.
- (d) Effective as soon as practicable, any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems as set forth in subsection (c) above, within the City of Bristol, shall be required to electronically submit

all compliant and non-compliant reports to the City of Bristol Fire Department via "the Compliance Engine Solution" system operated by the third-party provider in accordance with the requirements of the City of Bristol Fire Department and the third-party provider, unless otherwise permitted by the fire chief or fire marshal for good cause.

- (e) The third-party provider may charge a fee to any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems within the City of Bristol. Any such fee charged by the third-party provider shall be paid directly to the third-party provider at the time of filing any and all required reports. Any such fee shall be in addition to any other fee charged by the office of the fire marshal. Fees charged by the City of Bristol, office of the fire marshal shall be paid directly to the fire marshal.

(f) Failure to comply with the inspection and reporting requirements in Sec. 7-18 in the Bristol Code of Ordinances shall result in fines of \$150.00 per incident. Contractors will have 45 days to comply from date of inspection to affect repairs to any non-compliant system or at the discretion of the Fire Chief and/or Fire Marshal.

(g) Any person aggrieved by the imposition of the fines in Section (f) above may appeal to the Fire Marshal for the City of Bristol within 45 days of the imposition of such fine. Such appeal shall be in writing, directed to the Fire Marshal's office. The Fire Marshal shall schedule a hearing within 30 days of receipt of the appeal at which time the appellant may present such evidence as they wish to the Fire Marshal. The Fire Marshal shall issue a determination on such appeal within 15 days of hearing such appeal.

(Ord. of 4-12-22)

June 2025 (AS OF 6/5/25) APPOINTMENTS v.4

RESIGNATIONS:

Rick Raymond – ZBA, Commissioner/Secretary, Expires 7/25

David Butkus – Retirement Board, Expires 7/28

Miguel Salguero – Youth Commission, Expires 7/28

Continuing Vacancies:

Inland Wetlands

1 Alternate position available. Expires 9/25

Youth Commission

1 position Represents Under 21

Zoning Board of Appeals

1 Alternate position available. (Any Party) Expires 7/26

NEW APPOINTMENTS FOR JUNE:

Building Code of Appeals

Appoint Tom Lozier from Alternate to Regular (D), term will expire 8/27

Appoint Charlie Talmadge, Alternate (R), term will expire 8/25

Commission For Persons with Disabilities

Reappoint Ruth Graime (D), term will expire 6/28

Comptroller

Reappoint Diane Waldron, term will expire 6/29

Board of Finance

Appoint John Lodovico (D), Replaces Glenn Heiser, term will expire 6/29

Inland Wetlands

Appoint Joseph Longo (R) as Alternate, term will expire 6/28

Retirement

Appoint Alan Rudolewic (Fire Representative) Term expires 7/28

Youth Commission

Reappoint Rich Kilby (R), term will expire 6/28

Reappoint Matt Gotowala (U), term will expire 6/28

ZBA

Appoint Rory Ghio from Alternate to Regular member (U) 7/26

Zoning

Reappoint Richard Harlow (D), term will expire 6/28

Reappoint John LaFreniere (R), term will expire 6/28

106

To appoint and enter into a written employment agreement with the Comptroller, Diane Waldron, effective June 19, 2025, for a four year term per the attached Employment Agreement and to authorize the Mayor, Jeffrey Caggiano, or Acting Mayor to sign said Agreement, and refer this matter to the Board of Finance.

EMPLOYMENT AGREEMENT
BETWEEN
THE CITY OF BRISTOL
AND
DIANE WALDRON

RECEIVED
2025 JUN -4 AM 10:23
TOWN AND CITY CLERK
BRISTOL, CT

THIS AGREEMENT is entered into by and between the City of Bristol ("City"), a municipal corporation organized and existing under the laws of the State of Connecticut and Diane Waldron ("Comptroller") to perform the functions and duties specified in the City Charter and City Ordinances, and to perform other legally permissible and proper duties and functions appropriate to the Office of the Comptroller as the Mayor shall from time to time reasonably assign.

WHEREAS, the City, in accordance with Section 25 of the Charter of the City of Bristol, has established the position entitled Comptroller; and,

WHEREAS, Diane Waldron and the City of Bristol have negotiated fully and freely and in good faith, with due consideration given to every aspect of this Agreement, and with full and complete understanding of each and every provision herein;

NOW THEREFORE, Diane Waldron desires to accept employment and position of Comptroller in accordance with the terms set forth below:

I. Term of Agreement

This Agreement shall be for a term that comprises a four-year appointment that begins on June 19, 2025 and terminates at 11:59:59 p.m. on June 18, 2029 (the "Term"). This Agreement, and the Comptroller's employment with the City, shall automatically expire upon expiration of the term unless she is reappointed for any successive term(s) and (a) new agreement(s) is (are) executed by the parties.

II. Duties and Responsibilities

The Comptroller shall be responsible for the proper execution of the duties of city comptroller as provided by City Charter and Ordinances, and for the proper administration and general supervision of the Comptroller's Department (hereinafter "Comptroller's Department").

As long as she is employed by the City, the Comptroller shall devote her full time, skills, energy and best efforts to the faithful discharge of her duties as a full time employee of the City working no less than 37 and a half and no more than forty (40) hours per week, together with such additional hours as are reasonably required to properly discharge her duties. Her principal place of employment shall be at the Bristol City Hall and/or other City offices designated by the Mayor. The Comptroller will not, without the Mayor's specific written consent, engage in any employment, occupation or

consultation other than for the City as long as the Comptroller is employed by the City. Any such employment shall not create a conflict of interest with her duties as Comptroller.

III. Conflict of Interest

The Comptroller shall abide by Section 55 of the City Charter and Article V, Section 2-124, et seq. of the Code of Ordinances pertaining to ethics, and as they may be amended from time to time.

IV. City Policies, Rules and Regulations

The Comptroller agrees to comply with and abide by all City policies and other rules and regulations in effect and as amended and created from time to time, except that in the event of conflict, the provisions of this Agreement shall prevail.

V. Compensation

Effective June 19, 2025, the City agrees to pay the Comptroller an adjusted annualized salary in conformance with the Salary Level Codes for Non-Bargaining employees as revised from time-to-time. Thereafter, for the duration of this Agreement the Comptroller's salary shall be adjusted by increases that are implemented for non-bargaining employees for subsequent fiscal years. The Comptroller shall not be entitled to any overtime pay, and all compensation is subject to required deductions.

VI. Compensatory Time

Effective June 19, 2025, the City agrees to allow the Comptroller compensatory time off for meetings attended by the Comptroller outside regular business hours, which hours are defined as 8:00 a.m. to 4:30 p.m. Monday through Thursday and 8:00 a.m. to 1:30 p.m. on Friday, with a half hour lunch break or as otherwise approved by the Mayor. Regular business hours may be subject to adjustments for summer hours. Compensatory time is earned immediately and may be taken the next day. Up to 80 hours of compensatory time may be earned each fiscal year. No more than 40 hours compensatory time may be carried over to the next fiscal year, and no more than 80 hours, including carry-over hours, may be accumulated during any fiscal year. There is no payment in lieu of compensatory time that is not taken.

VII. Fringe Benefits

The following benefits shall be provided to the Comptroller during the term of this Agreement:

A. Medical and Dental Insurance

The City will provide coverage for the Comptroller and her eligible dependents under the medical and dental insurance plan established for non-bargaining employees of the City. The Comptroller shall contribute toward the cost of such plans in the same amount as other non-bargaining employees, as such amount may change from time to time. The Comptroller will be subject to any changes in the medical and/or dental insurance benefit program, methods of administration and/or carriers that may be implemented by the City with respect to other non-bargaining employees of the City.

B. Retiree Health Insurance

Upon retirement, the Comptroller shall be eligible for Retiree Health Insurance (excluding dental) for herself for the first five (5) years following her date of retirement.

C Short Term Disability

The City shall pay the full cost of a Short Term Disability plan in accordance with the summary plan description.

D. Miscellaneous Leave

1. The Comptroller shall be entitled to working days of vacation credited at the beginning of each fiscal year in accordance with Appendix A of the Personnel Policies & Procedures.
2. The Comptroller shall be entitled to thirteen (13) full day and two (2) half day paid holidays as described in Appendix A of the Personnel Policies & Procedures.
3. The Comptroller shall be eligible for additional vacation days for perfect attendance in accordance with the rules for non-bargaining employees contained in Appendix A of the Personnel Policies & Procedures.
4. The Comptroller may be granted paid personal leave not exceeding three (3) days per fiscal year in accordance with Appendix A of the Personnel Policies & Procedures.
5. The Comptroller shall be entitled to sick and funeral leave in accordance with Appendix A of the Personnel Policies & Procedures.
6. The Comptroller shall be entitled to jury duty pay in accordance with Appendix A of the Personnel Policies & Procedures.
7. Should the Comptroller die while employed by the City or her employment be otherwise terminated, the City shall pay her or her estate, as the case may be, any accumulated vacation, sick, or perfect attendance days in accordance with Appendix A of the Personnel Policies & Procedures.

8. Should the Comptroller be injured in the line of duty and within the scope of her employment, the City shall pay the monetary difference between her weekly pay and benefits paid under the Workers' Compensation Act, for a period of up to 52 weeks on the same basis and subject to the same terms, conditions and limitations applicable to other non-bargaining employees.

E. Equipment

The City has provided the Comptroller with office equipment and shall replace such as may be reasonably required.

F. Education

Comptroller shall be eligible to participate in the Tuition Reimbursement Program for non-bargaining employees in accordance with the rules for non-bargaining employees contained in Appendix A of the Personnel Policies & Procedures.

G. Professional Memberships and Conferences

The City recognizes the importance of professional development of the Comptroller. In accordance with the City's Business and Travel Reimbursement Policy, the City shall pay for the Comptroller's travel and expenses for the Comptroller to attend the National and New England GFOA annual conferences. The Comptroller may attend other out-of-state conventions, seminars and/or conferences if approved in advance by the Mayor.

H. Pension

The Comptroller shall be entitled to participate in the City's Pension Plan as described in Part 2, Chapter 2, Article 2, Division 5, Sections 2-66, et seq. of the Bristol Code of Ordinances and as thereafter amended. In addition, the Comptroller is to be vested upon her completion of 5 years of continuous employment, thereby reducing the otherwise 10-year vesting requirement to five (5) years.

VII. Indemnification

The City shall defend, save harmless, and indemnify the Comptroller against any claim arising out of an alleged act or omission occurring in the performance of her duties as the Comptroller, to the extent provided by law in accordance with Section §7-101a of the Connecticut General Statutes as amended, except for acts of gross negligence or willful misconduct.

VIII. Performance Evaluation

The Mayor shall review and evaluate the performance of the Comptroller each fiscal year. Said review shall be in accordance with the performance evaluation guidelines as established by the City.

IX. Personnel Policies and Procedures

The Parties agree that the terms, conditions and limitations of employment for non-bargaining employees as set forth in "City of Bristol Personnel Policies and Procedures March 10, 2009 (and as amended from time to time) including, but not limited to Appendix A thereof shall apply to the Comptroller. If any term, condition or limitation of this document conflicts with the adopted policies, this Agreement controls. The Comptroller's original hire date of June 19, 2017 shall continue to be used for purposes of calculating all benefit entitlements under the "City of Bristol Personnel Policies and Procedures March 10, 2009 (and as amended from time to time) including, but not limited to Appendix A thereof and the parties recognize specifically without limitation that the policies with respect to payment of accrued sick time and vacation time as provided for therein will apply to the Comptroller at the termination of this agreement or her retirement as the case may be.

X. Arbitration

If any dispute arises regarding the enforceability or interpretation of the terms or conditions of this Agreement, it shall be submitted to the City Council in writing within fifteen (15) days of the alleged dispute. If the Comptroller is not satisfied with the decision of the City Council, whose decision shall be rendered within thirty (30) calendar days from the date of submission of said dispute, then the parties agree to have said dispute resolved, de novo, through arbitration, by a mutually selected arbitrator through the American Arbitration Association (AAA) or other mutually agreeable agency/association. Such dispute must be filed by the Comptroller with the American Arbitration Association (AAA) within fifteen (15) days following issuance of the City Council's decision. The decision of the American Arbitration Association shall be final and binding on the parties, provided such decision does not contradict specific terms or conditions of this Agreement.

The costs of arbitration, including the cost of the arbitrator and other costs relating to the service and proceedings exclusive of the Comptroller's attorneys' fees shall be borne by the City.

XI. Termination of Agreement

A. Disability.

At the option of the City, upon thirty (30) days advance written notice received by the Comptroller, if the Comptroller, with or without reasonable accommodation, has been unable to perform the essential duties hereunder as a result of illness or permanent disability for a period of six (6) consecutive months, the City shall have the right to terminate this agreement and retire the Comptroller from her employment without further cause. Termination under this Section shall not affect or impair the Comptroller's rights under the Connecticut Workers' Compensation Act and/or the Americans with Disabilities Act. In the event of a dispute concerning the Comptroller's ability to perform the essential functions of the position, the City and the Comptroller shall mutually agree

on a medical expert to perform an examination and evaluation. Any expense for such examination and evaluation not covered by the City's health insurance shall be paid for by the City.

B. Mutual Agreement

The parties may terminate this agreement at any time by mutual agreement.

C. Just Cause

The City Council may terminate this Agreement after the Mayor provides the Comptroller with advance written notice of specific grounds establishing just cause for termination and the Comptroller has had an opportunity to be heard in her own defense, personally or by counsel, at a public hearing before the City Council in accordance with the City Charter and any applicable sections of the Connecticut General Statutes.

D. Lapse of Time

This Agreement shall automatically expire upon expiration of the term.

XII. Enforcement of Agreement

Either party may seek equitable relief or damages at law or both against a party unilaterally terminating this Agreement.

XIII. General Provisions

This Agreement constitutes the sole, only, and entire agreement between the parties with respect to the Comptroller's employment. This Agreement may be modified only by a written instrument duly executed by each of the parties. No person has any authority to make any representation or promise on behalf of any of the parties not set forth herein, and this Agreement has not been executed in reliance upon any representation or promise except those contained herein. No waiver by any party of any breach of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach.

Notwithstanding the above, no later than 180 days prior to the expiration date of this Agreement, the Comptroller may request in writing to the Mayor that the Mayor and City Council pursue a successive employment agreement for a full four (4) year term to run with a successive four-year appointment as Comptroller. Only upon the approval and confirmation of the Mayor and City Council, may such successive employment agreement(s) be made. An Agreement for any successive, new four (4) year term(s) must be signed and executed by the Mayor on behalf of the City, and the Comptroller prior to the expiration of this Agreement for the successive employment agreement to stand.

This Agreement shall be construed and governed by the laws of the State of Connecticut.

If any provisions, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.

[REST OF PAGE INTENTIONALLY LEFT BLANK]

Motions for June 10, 2024 City Council

To approve the hiring of Nancy Haynes effective June 11, 2025, and her appointment as Purchasing Agent for a four-year term beginning July 28, 2025.



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
 Cc: Office of Corporation Counsel
 Mayor Jeffrey Caggiano
 Raymond Rogozinski, Public Works Director
 William Stango, City Engineer
 From: Roger D. Rousseau, Purchasing Agent
 Date: May 27, 2025

RECEIVED
 2025 MAY 27 PM 1:14
 TOWN AND CITY CLERK
 BRISTOL, CT

Re: Contract 2C25-068 Brace Avenue Storm Drainage Replacements

The Purchasing Department received bids for storm drainage improvements in the vicinity of Brace Avenue and O'Sullivan Drive. The lowest responsive and responsible bidder was **Martin Laviero Contractor Inc.**; the firm's qualifications have been sufficiently and successfully reviewed by Purchasing and Public Works staff. Sufficient funding is achieved through appropriation made available in the FY2026 budget.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To award **Contract 2C25-068 Brace Avenue Storm Drainage Replacements** to **Martin Laviero Contractor Inc.** in the amount of **\$1,789,855.00**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Thank you for consideration of this request.

City of Bristol
 111 North Main Street
 Bristol, CT 06010
www.bristolct.gov



RECEIVED

2025 JUN -3 AM 8:54

TOWN AND CITY CLERK
BRISTOL, CT

DATE: June 3, 2025

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Justin Malley, Economic and Community Development

RE: Purchase and Sale Agreement 894 Middle Street

Background

At its April 8, 2025 meeting, the City Council approved a motion authorizing the sale of 894 Middle Street to Carrier Construction Inc., or its assigns, for the development of an industrial project that includes approximately seven buildings with 25-46 tenant spaces. The motion also authorized a tax abatement schedule associated with the project.

The land parcels identified for sale in the April 8 motion were incorrect. As a result, it is necessary to ask the City Council to pass an updated motion with the correct parcels identified. No element of the project has changed, and the updated parts of the motion are underlined below.

Proposed Motion

Motion to authorize Mayor Jeffrey Caggiano, or Acting Mayor, to execute a Purchase and Sale Agreement and to complete the property transaction, subject to the approval of Corporation Counsel, with Carrier Construction Inc. or its assigns for the sale of 894 Middle Street, Lot 17, 17-3, 17-4-1 as recorded on the A-2 Survey Map known as Property/Boundary Topographic Survey 894 Middle Street by Civil 1, for the purchase price of \$625,000 for purposes of constructing an industrial development that includes approximately seven (7) buildings and approximately 25-46 tenant spaces to accommodate tenant companies including but not limited to manufacturers, specialty trade contractors, and similar uses allowed by the Bristol Zoning Regulations.

Further, pending the legal acquisition of 894 Middle Street, Lot 17, 17-3, 17-4-1 as recorded on the A-2 Survey Map known as Property/Boundary Topographic Survey 894 Middle Street by Civil 1, by Carrier Construction, Inc. or its assigns for purposes of converting the subject properties to an industrial development that includes approximately seven (7) buildings and approximately 25-46 tenant spaces, to approve the following tax abatement schedule for Phase I of the property known as 894 Middle Street, Lot 17, 17-3, 17-4-1 as recorded on the A-2 Survey Map known as Property/Boundary Topographic Survey 894 Middle Street by Civil 1 utilizing authority granted under Connecticut General Statutes 12-65b:

- Construction Year #1 (period to begin immediately following property closing): 100% real property abatement on the value of property improvements.
- Construction Year #2: 100% real property abatement on the value of property improvements. In the event that construction on Phase I continues beyond two years from the date of property closing, 100% of real property taxes for Phase I will be due to the City of Bristol until a Certificate of Occupancy is issued.

- Year #1 (period to begin following issuance of a certificate of occupancy for Phase I): 100% real property abatement attributable to the value of improvements
- Year #2: 100% real property abatement
- Year #3: 50% real property abatement
- Year #4: 40% real property abatement
- Year #5: 30% real property abatement
- Year #6: 20% real property abatement
- Year #7: 10% real property abatement

Further, pending the legal acquisition of 894 Middle Street, Lot 17, 17-3, 17-4-1 as recorded on the A-2 Survey Map known as Property/Boundary Topographic Survey 894 Middle Street by Civil 1, by Carrier Construction, Inc. or its assigns for purposes of converting the subject properties to an industrial development that includes approximately seven (7) building and approximately 25-46 tenant spaces, to approve the following tax abatement schedule for Phase II of the property known as 894 Middle Street, Lot 17, 17-3, 17-4-1 as recorded on the A-2 Survey Map known as Property/Boundary Topographic Survey 894 Middle Street by Civil 1, utilizing authority granted under Connecticut General Statutes 12-65b:

- Construction Year #1 (period to begin following the issuance of a Certificate of Occupancy for Phase I of the project): 100% real property abatement on the value of property improvements.
- Construction Year #2: 100% real property abatement on the value of property improvements. In the event that construction on Phase II continues beyond two years from the date of the issuance of a Certificate of Occupancy for Phase I, 100% of real property taxes for Phase II will be due to the City of Bristol until a Certificate of Occupancy is issued.
- Year #1 (period to begin following issuance of a certificate of occupancy for Phase II): 100% real property abatement attributable to the value of property improvements.
- Year #2: 100% real property abatement
- Year #3: 50% real property abatement
- Year #4: 40% real property abatement
- Year #5: 30% real property abatement
- Year #6: 20% real property abatement
- Year #7: 10% real property abatement

I further move that this matter be referred to the Planning Commission for completion of a C.G.S. 8-24 Report, and to the City Council Real Estate Committee for completion of a C.G.S. 7-163e Public Hearing for the sale of municipally owned property.

11c

To approve a one-year labor agreement extension between the City of Bristol and the Bristol Professionals & Supervisors Association Nutmeg Labor Union, effective July 1, 2025 through June 30, 2026, with a two percent (2.00%) salary increase on wages indicated in Appendix B (effective July 1, 2024) with the remaining terms and conditions unchanged, and refer this matter to the Board of Finance.



RECEIVED
2025 MAY 29 PM 3:20
TOWN AND CITY CLERK
BRISTOL, CT

DATE: May 29, 2025

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Justin Malley, Economic and Community Development

RE: Schedule Public Hearing: CT Municipal Development Authority

Background

The CT Municipal Development Authority (CMDA) is a new State of Connecticut quasi-public authority statutorily charged with helping municipalities build up their downtowns and districts near public transportation. The CMDA offers communities a variety of benefits for downtown development, including providing technical assistance regarding multifamily development, infrastructure development, and more, as well as the potential of funding for municipalities and developers. The CMDA has \$60 million in bonding authorizations that municipalities may apply for to help spur development, with Governor-led proposals for additional funding in the future.

Connecticut municipalities are eligible to work with CMDA following a public hearing process and the subsequent approval of a certified resolution by the local legislative body to join CMDA. A proposed resolution is attached but does not require action at this time. Municipalities who join CMDA, then work with CMDA to develop a Memorandum of Understanding that establishes the parameters of a development district within which CMDA, can fund transit-oriented development, housing, building demolition or rehabilitation, or any investment that will lead to redevelopment or development within that district.

Proposed Motion

To schedule a City Council Public Hearing for July 8, 2025 at 6:15 pm to consider entering into a Memorandum of Understanding with CMDA to assist in developing Bristol's downtown district.

[TOWN][CITY] OF [NAME OF MUNICIPALITY], CONNECTICUT

**RESOLUTION REGARDING JOINING THE CONNECTICUT MUNICIPAL
REDEVELOPMENT AUTHORITY AS A MEMBER MUNICIPALITY**

WHEREAS, the Connecticut Municipal Redevelopment Authority (the “Authority”), a body politic and corporate, constituting a public instrumentality and political subdivision of the State of Connecticut has been established pursuant to section 8-169ii of the Connecticut General Statutes (the “General Statutes”); and

WHEREAS, the Authority was created for the performance of an essential public and governmental function, including for the purposes set forth in section 8-169jj of the General Statutes to: (1) Stimulate economic and transit-oriented development, as defined in section 13b-79kk of the General Statutes, within Connecticut Municipal Redevelopment Authority development districts; (2) encourage residential housing development within development districts; (3) manage facilities through contractual agreement or other legal instrument; (4) stimulate new investment within development districts and provide support for the creation of vibrant, multidimensional downtowns; (5) upon request of the legislative body of a member municipality, or the legislative bodies of the municipalities constituting a joint member entity, as applicable, in which a development district is located, work with such municipality or municipalities to assist in development and redevelopment efforts to stimulate the economy of such municipality or municipalities; (6) upon request of the Secretary of the Office of Policy and Management and with the approval of the chief executive officer of a member municipality, or the chief executive officers of the municipalities constituting a joint member entity, as applicable, in which a development district is located, enter into an agreement to facilitate development or redevelopment within such development district; (7) encourage development and redevelopment of property within development districts; (8) engage residents of member municipalities, or municipalities constituting a joint member entity, as applicable, and other stakeholders in development and redevelopment efforts; (9) market and develop development districts as vibrant and multidimensional; and (10) provide financial support and technical assistance to municipalities to develop housing growth zones; and

WHEREAS, under the General Statutes, the types of projects for which Authority assistance is authorized includes the following: (A) the design and construction of transit-oriented development, as defined in section 13b-79kk of the General Statutes; (B) the creation of housing units through rehabilitation or new construction; (C) the demolition or redevelopment of vacant buildings; and (D) development and redevelopment; and

WHEREAS, according to Section 8-169ll of the General Statutes, a municipality may, by certified resolution of the legislative body of the municipality, opt to join the Authority as a member municipality, provided such municipality holds a public hearing prior to any vote on such certified resolution; and

WHEREAS, the [TOWN][CITY] of [NAME OF MUNICIPALITY] [(the "TOWN")]
[(the "City")] held such a public hearing on [DATE OF PUBLIC HEARING] pursuant to the
Notice attached hereto; and

WHEREAS, the [NAME OF LEGISLATIVE BODY] has found that joining the Authority
as a member municipality would support the [TOWN'S] [CITY's] efforts to stimulate economic
development and foster the purposes outlined in Section 8-169jj within [TOWN] [CITY] and
accordingly desires to join the Authority as a member municipality; and

WHEREAS; the [NAME OF LEGISLATIVE BODY] desires to further authorize the
[TITLE OF CHIEF ELECTED OFFICIAL/TOWN MANAGER] to enter into a memorandum of
agreement or other similar agreements with the Authority to create one or more development
districts within [TOWN] [CITY] to advance the purposes contained in Section 8-169jj.

NOW THEREFORE BE IT RESOLVED THAT:

Section 1. The [NAME OF LEGISLATIVE BODY] hereby approves the [TOWN] [CITY]
joining the Authority as a member municipality.

Section 2. The [TITLE OF CHIEF ELECTED OFFICIAL/TOWN MANAGER] is
authorized to take or cause to be taken such actions, including, but not limited to, the negotiation
and execution of any memorandum of agreement on behalf of the [TOWN] [CITY] with the
Authority and any other agreements, instruments and documents, that such official deems
necessary, appropriate or desirable to implement the terms of any such memorandum of agreement
and consummate the intention of this and the resolution.

Section 3. This Resolution shall be effective as of the date of approval.



RECEIVED
2025 JUN -3 AM 11:32
TOWN AND CITY CLERK
BRISTOL, CT

ECONOMIC & COMMUNITY DEVELOPMENT

DATE: June 6, 2025

TO: Mayor Jeffrey Caggiano
City Council Members

FM: Dawn Leger, Grants Administrator

A handwritten signature in dark ink, appearing to read 'D. Leger', is written over the name 'Dawn Leger' in the 'FM' line.

RE: CDBG Consolidated 5-Year Plan for 2025-29 and Annual Action Plan for 2025-26
Community Development Block Grant Program

BACKGROUND

The U.S. Department of Housing and Urban Development (HUD) is depending upon states and units of local government to administer funds for the primary objective of developing viable urban communities throughout the country. This objective is achieved by addressing decent housing, suitable living environments, and expanded economic opportunities, principally for low- and moderate-income persons. Each state and unit of local government creates its own plans for accomplishments.

Over the past year, the City has been working with Bristol residents and representatives of community organizations to develop goals and objectives for its 5-Year Consolidated Plan for 2025-2029. Bristol is allocated Community Development Block Grant (CDBG) dollars each year by federal formula which must be expended in accordance with the goals set in the Consolidated Plan. The Annual Action Plan (AAP), including the annual allocation of CDBG funds, was recommended by the CDBG Policy Committee and approved by the full Economic and Community Development Board on June 5. Once approved by City Council, the recommendation will be submitted to HUD for review in July.

For the year 2025-2026, the HUD allocation is \$539,149. The AAP budget includes estimated Program Income of \$35,000 and Reprogrammed Funds of \$20,000 for a grand total of \$594,149 available for programming and administration. A complete listing of the Public Service awards recommended for approval by the CDBG Policy Committee and ECD Board is attached.

MOTION REQUESTED

To approve the CDBG Consolidated 5-Year Plan for 2025-2029 and Annual Action Plan for 2025-26 for the City of Bristol as recommended by the ECD Board, and to refer this recommendation to the Board of Finance for action.

2025-2026 Recommended CDBG Allocations

Public Service Grants	Recommended Award
Bristol Boys & Girls Club - Outreach	\$10,000
Bristol Works!	\$3,000
Grace Community Food Pantry	\$3,400
HRA- Case Manager	\$8,000
Pearl Transit	\$5,400
Prudence Crandall - Shelter services	\$7,000
Salvation Army Bristol Corps	\$9,000
Shepard Meadows Therapeutic Riding	\$4,500
St. Vincent DePaul Homeless Shelter	\$20,000
Veterans Strong Community Center	\$4,572
YWCA New Britain - SACS	\$3,000
Fair Housing Programs	\$3,000
Total Public Service allocations Yr 51:	\$80,872
Total Public Facility allocations Yr 51:	\$0
Housing Rehab Program	\$227,632
Planning & Administration	\$102,455
Support Staff	\$128,190
CDBG Allocation Total:	\$539,149
Including program income & reprog funds:	\$55,000
Grand Total:	\$594,149



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 2, 2025 rev 6/4/25

TO: Mayor Jeffrey Caggiano
City Council
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RECEIVED
2025 JUN -4 PM 3:09
TOWN AND CITY CLERK
BRISTOL, CT

RE: SAFE STREETS AND ROADS FOR ALL – AUTHORIZATION FOR MAYOR TO SIGN GRANT APPLICATION

The Department of Public Works is requesting authorization for the City to submit a Safe Streets and Roads for All grant application to conduct a Transportation Safety Action Plan for the City's municipal and state roads. The purpose of the study is to research crash history within the City and identify roadway sections and potential improvements that can mitigate or eliminate the potential of accidents. The City has had a number of recent crashes involving pedestrians that one of the focal points of the study will be to reduce vehicle pedestrian accidents. The purpose of the plan is to develop strategies and future safety improvements in alignment with a Complete Streets policy for the City.

A future project list will be developed for implementation. The planning study will NOT obligate the City to perform any work or complete any project, however having projects identified within a Safe Streets and Roads for All grant does increase the potential for the City to receive additional grants.

The cost of the proposed Transportation Safety Action Plan is \$160,000, if the City receives the grant the grant will provide \$128,000. The City's portion of the planning study cost is \$32,000. A request to receive funding is a pending Board of Finance action. In order to proceed with the grant, the Department of Public Works request the following City Council action:

Authorize the Mayor to execute a Safe Streets and Roads for All grant and to sign any and all related documents in the amount of \$128,000. The total project cost will be \$160,000 with a City cost of \$32,000, subject to Board of Finance approval.

Please feel free to contact me with any questions or concerns at 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 2, 2025

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RECEIVED
2025 JUN -4 PM 12:38
TOWN AND CITY CLERK
BRISTOL, CT

**RE: MAD RIVER WATERSHED BASED PLAN –
AUTHORIZATION FOR MAYOR TO EXECUTE
MEMORANDUM OF UNDERSTANDING WITH NVCOG**

The City's regional planning agency Naugatuck Valley Council of Governments (NVCOG) in partnership Bristol, Waterbury, and Wolcott, received a CT DEEP Section 319 Nonpoint Source Grant, for the purpose of developing a Mad River Watershed Based Plan. The Plan's goal is to identify sources of contamination in the Mad River Watershed, determine actions to improve water quality, and to form a volunteer watershed association to carry out the activities in the Plan.

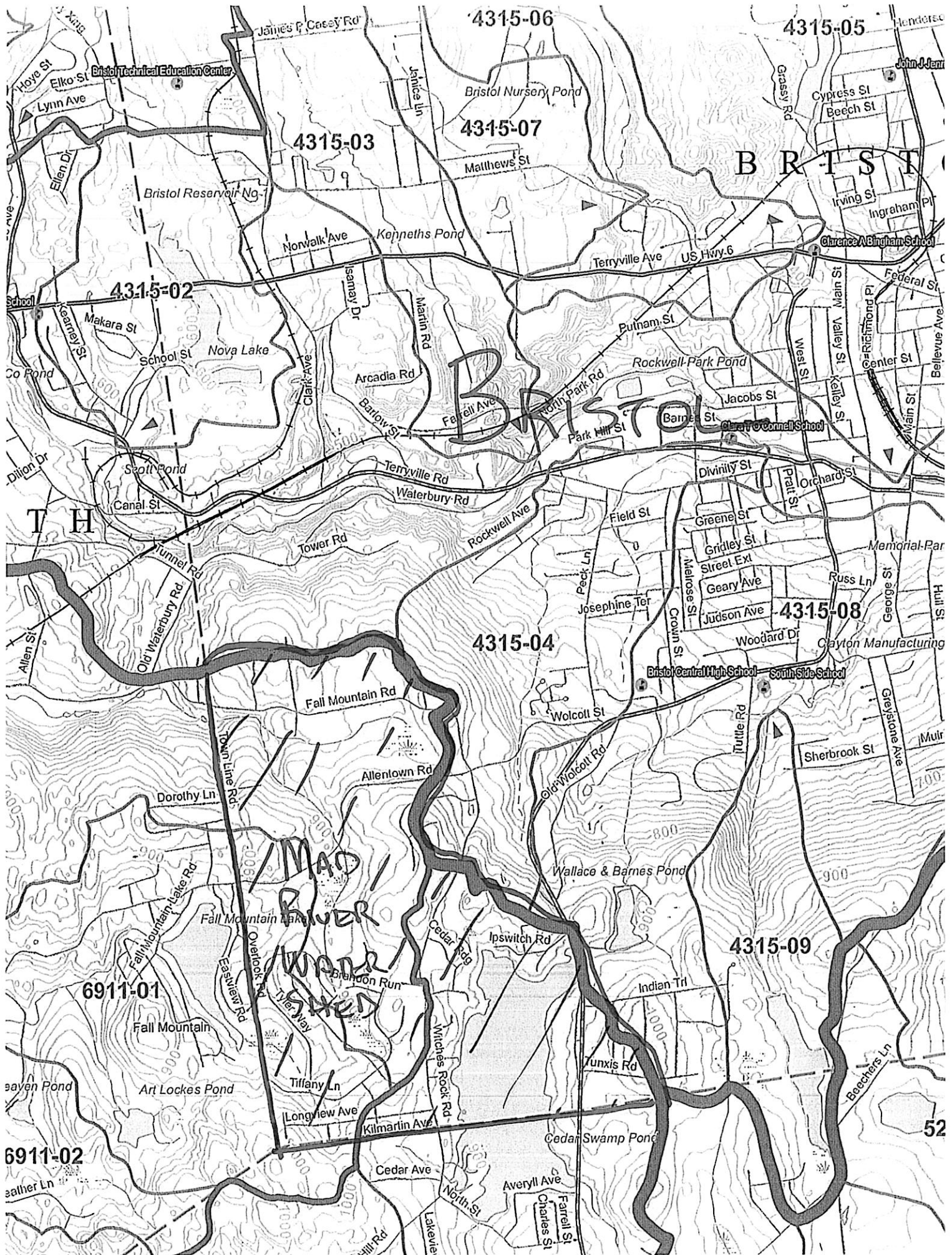
The TOTAL cost of the study is approximately \$230,000. The CT DEEP grant covers \$160,000, each municipality contributes \$16,000, and NVCOG providing in kind services in the amount of \$22,000.

As indicated in the attached watershed map, the area in Bristol includes Cedar Lake and the surrounding roadway along with Fall Mountain Road and Allentown Road.

The Department of Public Works supports the study and requests the following City Council action to proceed:

Authorize the Mayor to execute a Memorandum of Understanding between the Naugatuck Council of Governments and the City of Bristol regarding the Mad River Watershed Based Plan. Said agreement includes the City of Bristol's cost share of \$16,000 to complete the estimated \$230,000 study.

Please feel free to contact me with any questions or concerns at 860-584-6113.





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 4, 2025

TO: Mayor Jeffrey Caggiano
City Council
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW JEROME AVE BRIDGE – CONTRACT AMENDMENTS No. 2624-061 (PJF CONSTRUCTION CORP)**

RECEIVED
2025 JUN -4 PM 1:35
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has completed replacement of the Jerome Avenue bridge (the bridge opened on April 22, 2025). In order to complete the project, the Department of Public Works incurred additional costs for construction and consultant engineering services.

The contractor PJF Construction encountered an additional obstruction installing a drilled shaft pile on the south side of the bridge, and pay items that were installed exceeded the original contract estimated quantities. Additional funding and Board of Finance action is NOT required for the additional construction work. Sufficient funds are in place (including State of CT Roadway Improvement Funds for road items); however, a contract amendment in the amount of \$91,931 is required. .

In order to proceed with the project closeout, the Department of Public Works requests the following action approved by the Board of Public Works at their meeting of May 15, 2025:

Authorize the Mayor to execute a contract amendment to the Jerome Ave Bridge Contract (No. 2624-061) with PJF Construction Corp in the amount \$91,931. Said amendment shall increase PJF Construction Corp contract amount from \$2,857,746.47 to \$2,949,677.47.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: June 4, 2025

TO: Mayor Jeffrey Caggiano
City Council
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW JEROME AVE BRIDGE – CONTRACT AMENDMENTS 2920-046 (WMC Inc.)**

RECEIVED
2025 JUN -4 PM 1:55
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has completed replacement of the Jerome Avenue bridge (the bridge opened on April 22, 2025). In order to complete the project, the Department of Public Works incurred additional costs for construction and consultant engineering services.

The contractor PJF Construction encountered an additional obstruction installing a drilled shaft pile on the south side of the bridge, and pay items that were installed exceeded the original contract estimated quantities. Additional funding and Board of Finance action is NOT required for the additional construction work. Sufficient funds are in place (including State of CT Roadway Improvement Funds for road items). A contract amendment in the amount of \$91,931 is required and the Department of Public Works has requested City Council approval under a separate agenda item of the June 10, 2025 City Council meeting.

With respect to consultant engineering services performed by Wengell McDonnell & Costello Inc. (“WMC”) construction work by PJF Construction continued during the CT DOT’s official winter shutdown period. PJF Construction did not receive additional compensation for working during winter shut down. However, WMC performed additional inspection and design work to address the bridge pile obstruction, and a contract amendment of \$96,608 is warranted. In order to process the amendment, an additional \$62,000 was required and has been approved by the Board of Finance. The project is funded through the State Local Bridge Program; therefore, the City’s share of required additional funding is \$31,000. The referenced funding will be provided through the City’s Major Bridge Contingency Fund.

In order to proceed with the project closeout, the Department of Public Works requests the following action approved by the Board of Public Works at their May 15, 2025 meeting:

Authorize the Mayor to execute a contract amendment to the Jerome Ave Bridge Design and Construction Administration Services Contract (No. 2920-046) with Wengell McDonnell & Costello Inc. in the amount \$96,608. Said amendment shall increase Wengell McDonnell & Costello Inc. contract amount from \$462,902.99 to \$559,510.99.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.