



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83837598503?pwd=7mmPQw4bSobMWVv0x40Niq9zNhCcqm.1>

The regular City Arts and Culture Commission Meeting will be held on Wednesday, July 2, 2025, at 6:00 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Pledge of Allegiance
 - b. Attendance
2. Approval of Minutes
 - a. Approval of Minutes - June 4, 2025, Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Supervisor's Report
 - b. Project Updates
 - c. Year to Date Financials
5. Chairman's Report
6. Old Business
 - a. Interest in Volunteering for the NexGen Car Show/Continue the Coffin Race as a fundraiser for Commission
 - b. Approval of \$2,000.00 Grant for the Tree Trunk Bench Carving
 - c. Heart Sculpture Update

- d. Art District Map Update
 - e. By Commissioners
- 7. New Business
 - a. By Commissioners
- 8. Reports and Committee Reports
 - a. City Council Liaison Report
- 9. Adjournment

Per Order of the Chairperson
Walter Lewandoski



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSA0Dse5qszhgaOeTG2Z1.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, June 4, 2025, at 6:00 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Lewandoski called the meeting to order at 6:01 p.m.

a. Attendance

Members Present:

Walter Lewandoski, Chair
Andrea Adams, Vice Chair
Julie Crist, Commissioner
Juliet Norton, Commissioner
Maria Salice, Commissioner
Nigel Wynter, Commissioner
E. Brad Yancy, Commissioner
Arianna Therriault, Arts and Culture
Supervisor
City Council Liaison Cheryl Thibeault

Absent:

Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

2. Approval of Minutes

a. Approval of Minutes - May 7, 2025, Regular Meeting Minutes

MOTION: Made by Vice Chair Adams to Approve the May 07, 2025, Regular Meeting Minutes.

Seconded by Commissioner Wynter; all in favor; motion carried.

3. Public Participation

Mark Campbell, President of the NexGen Car Show, of 112 Gridley Street, Bristol, presented the Trunk or Treat Event for late October. Mr. Campbell stated that there will be a DJ provided and will prepare all the car submissions. He stated that this would take place on the Veteran's Memorial Boulevard and asked the commission for assistance for vendors and food trucks that would like to participate; discussion followed.

David Krezel of 5 2nd Street, Bristol, attended the meeting to discuss the status or if a decision was made on his proposal for a wood-carved bench for either Page Park or Rockwell Park. He has been away for the winter and would like to get started if approved. The project was estimated to be \$2,000.00; discussion followed.

The City Arts and Culture Commission decided to review the original proposal and make a decision at the July meeting.

City Arts and Culture Commissioner's Poet Laurette, Tom Lagasse of 2 UConn Drive, presented an update on the success of the Open Mic Nights held each month at Creative Jam Art Co. in Bristol, CT. In the first quarter there were about 40 - 50 people in attendance for each open mic night with about 15 - 20 people participating from all over Connecticut. Mr. Lagasse also wanted to acknowledge Sharon Arsego for her continued support and advocacy; discussion followed.

4. Supervisor's Report

a. Supervisor's Report

Arts and Culture Supervisor Arianna Therriault presented the Supervisor's Report; discussion followed.

b. Project Updates

Arts and Culture Supervisor Arianna Therriault presented the Project Updates; discussion followed.

c. Year to Date Financials

Arts and Culture Supervisor Arianna Therriault presented the Year to Date Financials; discussion followed.

5. Chairman's Report

Chair Lewandoski acknowledged Commissioner Nigel Wynter for being awarded an Inaugural Grant from the Main Street Community Foundation.

6. Old Business

a. Halloween Spooktacular/NexGen Car Show Trunk or Treat

Discussion during Public Participation.

b. Budget Goals for Fiscal Year 2025 - 2026

The City Arts and Culture Commission discussed some upcoming projects they would like to see for the upcoming fiscal year.

c. By Commissioners

Commissioner Norton suggested some of the electrical boxes be repainted; discussion followed.

7. New Business

a. Board Member Self-Assessment

The City Arts and Culture Commission participated in the Board Member Self-Assessment. This assessment is to help identify skills that each commissioner has to help strengthen the commission; discussion followed.

b. By Commissioners

None.

i. Theater Promotion

The Arts and Culture Supervisor presented new ideas on how to promote the Downtown Live Theater. Suggestions included going to businesses with updated information and flyers, a welcome packet and QR codes; discussion followed.

8. Reports and Committee Reports

a. City Council Liaison Report

City Council Liaison Cheryl Thibeault presented the City Council Liaison Report; discussion followed.

9. Adjournment

MOTION: Made by Commissioner Wynter to adjourn at 7:51 p.m.
Seconded by Vice Chair Adams; all in favor; motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
City Arts & Culture Commission

DRAFT



Arts and Culture Commission
City of Bristol
111 North Main Street, Bristol, CT 06010
Arts and Culture Commission Supervisor Report

A. Financials:

- See attached financials

B. Project/General Updates:

- Heart Sculpture, “Locks at Stocks”
- Open Mic Night
- Summer Concert Series at Rockwell Park
- Invoice for Maps received

C. Downtown Live:

- Event numbers as of 6/30/2025:

Event	Issued	Remaining	Revenue
1964: The Tribute Downtown Live at The Rockwell Theater Sat Sep 13, 2025 7:00 PM - 9:00 PM	53 	563	\$3,266.25
Lez Zeppelin Downtown Live at The Rockwell Theater Sat Oct 4, 2025 7:00 PM - 9:00 PM	55 	561	\$2,631.47
The Doo Wop Project: Echoes of The Street Downtown Live at The Rockwell Theater Sat Oct 11, 2025 7:00 PM - 9:00 PM	55 	561	\$3,273.89
UMX: The Ultimate Michael Jackson Experience Downtown Live at The Rockwell Theater Sat Nov 1, 2025 7:00 PM - 9:00 PM	70 	546	\$3,342.86
The Evolution of Joni Mitchell: Starring Lauren Fox Downtown Live at The Rockwell Theater Sat Nov 8, 2025 7:00 PM - 9:00 PM	11 	605	\$474.07
The Police Experience Downtown Live at The Rockwell Theater Sat Nov 15, 2025 7:00 PM - 9:00 PM	11 	605	\$588.08
The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater Sat Dec 13, 2025 7:00 PM - 9:00 PM	113 	503	\$5,624.86
MATINEE - The Nashville KING Starring John Beardsley Downtown Live at The Rockwell Theater	52 	564	\$2,596.13

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Heart Sculpture with grids for locks and carabiners to attach	in kind for sculpture, \$4,500 install DEPOSIT SENT: \$2,250	Sculpture	In kind farmington metal	Stocks Entrance from Lake Ave	Farmington Metal	2025			2024	completed walk through, approved from Parks board, awaiting measurments for
Cultural District Acorn Stickers	Stickers for new businesses within cultural district	\$163.17		A&C	N/A	Rep Email:sethg@decals.com Direct Number:320-391-5309 Main Number:320-391-5250	n/a	n/a	Portal - Approve Order	2025	Waiting on remainder of budget
Cultural District Map	Drawn map of Cultural District	\$1,500	District Map	A&C & Fundraising from Advertising	N/A	Sarah May	By Spet. 2025	Yearly Print Outs/Updates	Funding to be provided from A&C commission and also from advertising on the map with different businesses	2025	In process
Projects Completed July 1, 2024-June 30, 2025	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Throwback Thursday Film Sponsorship	Film Sponsorship to Downtown Live	\$ 2,000.00	Donation	ACC Fund	DTL	N/A	2024-2025	N/A	N/A	2024-2025	PAID
Hidden Figures Throwback Thursday Film	Melina Floyd asked for a sponsorship for the Women's History Month film	\$ 350.00	Donation	ACC Fund	DTL	N/A	Mar. 27, 2025	N/A	N/A	2024-2025	PAID
2024 Halloween Spooktacular	Halloween Event held at BAIMS Field	\$ 3,164.00	Sponsorship	ACC Fund	BAIMS Field	N/A	Oct. 26, 2024	N/A	N/A	2024-2025	PAID
The Soul Session	Maxine Bowden requested and received a sponsorship for a talent showcase at DTL with independent artists, including painters, photogs, musicians, & poet laureates	\$ 5,000.00	Grant	ACC Fund	DTL	25 independent artists from CT	Jan. 18, 2024	N/A	N/A	2024-2025	PAID
Cultural District Walk Through Lunch	\$400.00 for Cultural District Walk through Lunch allotted	\$ 400.00	Donation	ACC	Cultural District	N/A	13-May-25	N/A	N/A	2024-2025	PAID
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Canvus Benches	Benches made from wind turbines	\$4-\$7K/	Bench Installation	ACC fund	TBD	TBD	TBD			TBD	non-priority
Welcome to Bristol Signs	Signs to welcome the public to Bristol	TBD	Signs	ACC Fund	TBD	TBD	TBD			TBD	In discussion
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mura	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD	Resident requested Hannah Hintz. Bridge is not p		TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Heart sculpture like lobster landing	Waiting for New idea Check List										
Heart Sculpture	Waiting for New idea Check List										

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0017021 PARKS ADMINISTRATION								
0017021	583120 ARTS & CULTURE COMM	15,000	15,000	13,432.18	.00	2,250.00	-682.18	104.5%
TOTAL PARKS ADMINISTRATION		15,000	15,000	13,432.18	.00	2,250.00	-682.18	104.5%
TOTAL GENERAL FUND		15,000	15,000	13,432.18	.00	2,250.00	-682.18	104.5%
TOTAL EXPENSES		15,000	15,000	13,432.18	.00	2,250.00	-682.18	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	15,000	13,432.18	.00	2,250.00	-682.18	104.5%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
175 ARTS & CULTURE FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1757033 ARTS & CULTURE							
1757033 422004 FEES	-299,630	-299,630	-156,774.54	.00	.00	-142,855.46	52.3%*
1757033 470000 CONTRIBUTIONS	0	0	-15,949.00	.00	.00	15,949.00	100.0%
1757033 514000 REGULAR WAGES & SAL	66,255	66,255	65,621.00	.00	.00	634.00	99.0%
1757033 515200 PARTTIME WAGES & SA	3,225	3,225	1,116.12	.00	.00	2,108.88	34.6%
1757033 520700 F.I.C.A.	4,110	4,110	3,876.65	.00	.00	233.35	94.3%
1757033 520750 MEDICARE INSURANCE	965	965	922.83	.00	.00	42.17	95.6%
1757033 531000 PROFESSIONAL FEES &	182,850	182,850	129,208.86	.00	1,017.15	52,623.99	71.2%
1757033 557700 ADVERTISING	8,000	8,000	17,665.77	.00	.00	-9,665.77	220.8%*
1757033 561800 PROGRAM SUPPLIES	500	500	517.76	.00	.00	-17.76	103.6%*
1757033 581120 CONFERENCES & MEMBE	200	200	.00	.00	.00	200.00	.0%
1757033 591500 TRANSFER OUT INTERN	33,525	33,525	27,010.87	.00	.00	6,514.13	80.6%
TOTAL ARTS & CULTURE	0	0	73,216.32	.00	1,017.15	-74,233.47	100.0%
TOTAL ARTS & CULTURE FUND	0	0	73,216.32	.00	1,017.15	-74,233.47	100.0%
TOTAL REVENUES	-299,630	-299,630	-172,723.54	.00	.00	-126,906.46	
TOTAL EXPENSES	299,630	299,630	245,939.86	.00	1,017.15	52,672.99	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	73,216.32	.00	1,017.15	-74,233.47	100.0%

** END OF REPORT - Generated by Amaris Estrada **