



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbIYNh8285k3xMCyPvRbd.1>

Agenda

Ladies and Gentlemen:

The regular meeting was held on Wednesday, May 21, 2025 at 6:00 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Mayor Jeff Caggiano called the meeting to order at 6:02 p.m.

a. Pledge of Allegiance

b. Attendance

Members Present:

Mayor Jeffrey Caggiano, Chair
Robert Fiorito, Vice Chair
Cynthia Donovan, Commissioner
Robert Lawson, Commissioner
Aaron Weber, Commissioner
Jacqueline Olsen, City Council Liaison

Absent:

Dr. Joshua Medeiros, Superintendent
Sarah Larson, Deputy Superintendent
Sandra Bogdanski, Commissioner
Marie O'Brien, Board of Finance Liaison

2. Approval of Minutes

a. Approval of Minutes - April 16, 2025, Regular Meeting Minutes

MOTION: Made by Vice Chair Fiorito to Approve the April 16, 2025, Regular Meeting Minutes.

Seconded by Commissioner Donovan; all in favor; motion carried.

3. Public Participation

None.

MOTION: Made by Vice Chair Fiorito to move up New Business 6a. and 6b.
Seconded by Commissioner Lawson; all in favor; motion carried.

a. Presentation of the 2025 All-Heart Parks Advocate of the Year Award to Brian Avery

Mayor Caggiano awarded Brian Avery with the 2025 All - Heart Parks Advocate of the Year Award; discussion followed.

4. Supervisor's Report

a. Division Supervisor's Report

Superintendent Josh Medeiros presented the Division Supervisor's Report; discussion followed.

b. Project Updates

Superintendent Josh Medeiros presented the Project Updates; Discussion followed.

c. Page Park Field Reports

Superintendent Josh Medeiros presented the Page Park Field Reports; discussion followed.

d. Year to Date Financials

Superintendent Josh Medeiros presented the Year-to-Date Financials; discussion followed.

e. 2025 - 2027 Strategic Plan Update

Superintendent Josh Medeiros presented the 2025 - 2027 Strategic Plan Updates.
Superintendent Medeiros presented the new Data Collection Tools to collect baseline data to inform our strategic plan, specifically the measures of success; discussion followed.

b. Consider a Request from the Pequabuck River Watershed Association to pursue a grant from Thomaston Savings Bank for Invasive Species Removal along the North Culvert.

Mary Rydingsward from the Pequabuck River Watershed Association requested the approval from the Board of Park Commissioners to pursue a grant from Thomaston

Savings Bank for Invasive Species removal all the North Culver at Kern Park; discussion followed.

MOTION: Made by Vice Chair Fiorito to support the pursuit of the Thomaston Savings Bank Grant for Invasive Species removal all the North Culver at Kern Park by the Pequabuck River Watershed Association.

Seconded by Commissioner Lawson; all in favor; motion carried.

5. Old Business

a. By Commissioners

Vice Chair Fiorito gave recognition to the Bristol Parks and Recreation, Youth and Community Services' Park Maintainers for their exceptional work preparing Muzzy Field for the season.

6. New Business

c. Place on File the 2025 Dennis Malone Aquatics Center Facility Survey

Superintendent Josh Medeiros presented the 2025 Dennis Malone Aquatics Center Facility Survey; discussion followed.

MOTION: Made by Vice Chair Fiorito to place the 2025 Dennis Malone Aquatics Center Facility Survey on file.

Seconded by Commissioner Weber; all in favor; motion carried.

d. Place on File the 2025 BPRYCS Employee Satisfaction Survey Report

Superintendent Joshua Medeiros presented the 2025 Bristol Parks and Recreation, Youth and Community Services Survey Report; discussion followed.

MOTION: Made by Vice Chair Fiorito to place the 2025 Bristol Parks and Recreation, Youth and Community Services Survey Report on file.

Seconded by Commissioner Donovan, all in favor, motion carried.

e. Approve the 2025 Parks Satisfaction Survey

Superintendent Joshua Medeiros presented the 2025 Parks Satisfaction Survey. The survey will be available to the public in late summer or early fall. The survey was presented to the Board of Park Commissioners for their feedback; discussion followed.

MOTION: Made by Vice Chair Fiorito to Approve the 2025 Parks Satisfaction Survey as amended.

Seconded by Commissioner Donovan, all in favor, motion carried.

f. Complete the Board Member Self - Assessment in alignment with the Strategic Plan Objective 2.3

Superintendent Joshua Medeiros presented the Board Member Self-Assessment in alignment with the Strategic Plan Objective 2.3. The Board of Park Commissioners will select all their personal and professional skills and areas of expertise following the meeting and submit them to Superintendent Medeiros; discussion followed.

g. By Commissioners

Vice Chair Fiorito presented the idea of a City of Bristol Pickleball Tournament to help benefit the Friends of Parks and Recreation Fund. It was suggested to find sponsors to help with marketing and other costs associated with running a tournament; discussion followed.

Commissioner Lamothe informed the Board of Park Commissioners about the decision that was made to not put the small flags on the graves of Bristol veterans due to cost. He also informed the board about the Stroke Awareness Walk being held at the Barnes Nature Center on Saturday May 24, 2024.

7. Reports and Committee Reports

a. Fund Development & Advocacy Committee

None.

b. Policy & Strategy Committee

None.

c. Finance Committee

None.

d. City Council Liaison Update

City Council Liaison Jacqueline Olsen recently attended a birthday party at the Dennis Malone Aquatic Center, and complimented the staff for their professionalism during the event.

8. Adjournment

MOTION: Made by Vice Chair Fiorito to adjourn at 7:16 p.m.
Seconded by Commissioner Donovan, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners